

# CITY COUNCIL MINUTES

July 15, 2013

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Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

## **ROLL CALL – Sheandolen Dunn**

**Present:** Mayor Joe LaCascia, Vice Mayor Mike Blethen, Councilor Trudy Block, Councilor Don Kimsey, Councilor Keith Prestage, City Attorney Thomas Cloud and City Manager Patricia Jackson

## **ESTABLISHMENT OF A QUORUM** - Yes

## **CONSENT AGENDA**

**Motion by Councilor Block** to approve the Consent Agenda; the motion was seconded by Vice Mayor Blethen.

**Vote:** Councilor Block-aye, Mayor LaCascia-aye, Vice Mayor Blethen-aye, Councilor Kimsey-aye, Councilor Prestage - aye

**Motion carried unanimously.**

## **PRESENTATIONS/RECOGNITIONS** - None

## **PUBLIC COMMENT** - None

## **PUBLIC HEARINGS**

**ORDINANCE 2013-1301** - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF POLK CITY, FLORIDA; PROVIDING LEGISLATIVE FINDINGS; CONTINUING AND IMPOSING A MORATORIUM ON COLLECTION OF IMPACT FEES, OTHER THAN IMPACT FEES FOR WATER AND SEWER SERVICES FOR TWELVE MONTHS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE, second and final reading

Mayor Joe LaCascia read Ordinance 2013-1301 by title only and opened the Public Hearing.

**Motion by Mayor LaCascia** to approve Ordinance 2013-1301 on second and final reading; the motion was seconded by Vice Mayor Blethen.

**Vote:** Mayor LaCascia-aye, Councilor Kimsey-aye, Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Prestage - aye

**Motion carried unanimously.**

**ORDINANCE 2013-1302** - AN ORDINANCE OF THE CITY OF POLK CITY, FLORIDA, PROVIDING FOR THE AMENDMENT OF THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE CITY OF POLK CITY, FLORIDA, SPECIFICALLY, CHANGING THE FUTURE LAND USE DESIGNATION FOR A PORTION (APPROXIMATELY 2.21 ACRES) OF THE PROPERTY LOCATED AT THE NORTHWEST INTERSECTION OF COMMONWEALTH AVENUE NORTH (SR 33) AND CITRUS GROVE BOULEVARD NORTH (PARCEL NUMBER 25-26-33-296500-102020) FROM "RESIDENTIAL MEDIUM" TO "COMMERCIAL"; AND TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION PURPOSES ONLY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE, first reading.

Ron Borchers, Senior Planner, Central Florida Regional Planning Council, was present to answer any questions on Ordinance 2013-1302 from staff or members of the audience.

Mayor LaCascia read Ordinance 2013-1302 by title only and opened the Public Hearing; there being no questions or comments from the audience, Mayor LaCascia closed the Public Hearing.

**Motion by Councilor Block** to approve Ordinance 2013-1302 on first reading; the motion was seconded by Vice Mayor Blethen.

The property owners' (Dr. Aswad) Attorney Jimmy Crawford was also present to answer questions regarding the defined use of the property.

The original date for Second reading was August 19, 2013, however after clarification from the City Attorney, the Council agreed to move the second and final reading to September 16, 2013.

**Vote:** Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Kimsey-aye, Mayor LaCascia-aye, Councilor Prestage – aye

**Motion carried unanimously.**

**ORDINANCE 2013-1303** - AN ORDINANCE OF THE CITY OF POLK CITY, FLORIDA, PROVIDING FOR THE AMENDMENT OF THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE CITY OF POLK CITY, FLORIDA, SPECIFICALLY, CHANGING THE FUTURE LAND USE DESIGNATION OF THE PROPERTY

LOCATED AT 649 CITRUS GROVE BOULEVARD (PARCEL NUMBER 25-26-33-296500-105000) FROM "RESIDENTIAL VERY LOW DENSITY" TO "RESIDENTIAL MEDIUM"; AND TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION PURPOSES ONLY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE. This is a Companion Ordinance to Ordinance 2013-1302, first reading.

Ron Borchers, Senior Planner, Central Florida Regional Planning Council was present to answer any questions on Ordinance 2013-1303 from staff or members of the audience.

Mayor LaCascia read Ordinance 2013-1302 by title only and opened the Public Hearing; there being no questions or comments from the audience, Mayor LaCascia closed the Public Hearing.

The property owners' (Dr. Mohamed El Aswad) Attorney Jimmy Crawford was also present to answer questions regarding the defined use of the property.

**Motion by Vice Mayor Blethen** to approve Ordinance 2013-1303 on first reading; the motion was seconded by Councilor Prestage.

Vice Mayor Blethen requested a correction on the parcel number. Correction made.

The second and final reading will be September 16, 2013.

**Vote:** Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Kimsey-aye, Mayor LaCascia-aye, Councilor Prestage - aye

**Motion carried unanimously.**

**UNFINISHED BUSINESS** - None

**NEW BUSINESS**

- 1) **FDOT Project on S.R. 33** - Quotes for relocating two fire hydrants and raising five existing gate valve boxes

Mayor LaCascia read the fact sheet by title only.

**Motion by Councilor Block** to approve the FDOT Project on S.R. 33 Quotes for relocating two fire hydrants and raising five existing gate valve boxes. This project is awarded to Odom Contracting in the amount of \$9,991.00; the motion was seconded by Vice Mayor Blethen.

Councilor Prestage commented that Garner Completesite is a local vendor and suggested utilizing local companies.

City Manager Jackson clarified that this company is in the County, but has a City mailing address.

Discussion ensued.

**Vote:** Mayor LaCascia-aye, Vice Mayor Blethen-aye, Councilor Kimsey-aye, Councilor Prestage-aye, Councilor Block-aye.

**Motion carried unanimously.**

**2) Financial Reporting Officer/Comptroller Services Agreement - Pre-Audit work by George J. Cotellis, Jr.**

**Motion by Mayor LaCascia** to approve the Financial Reporting Officer/Comptroller Services Agreement - Pre-Audit work by George J. Cotellis, Jr.

**Vote:** Mayor LaCascia-aye, Vice Mayor Blethen-aye, Councilor Kimsey-aye, Councilor Prestage-aye, Councilor Block-aye.

**Motion carried unanimously.**

**3) Appointment of Planning Commission Alternate member – Gail Funk**

**Motion by Vice Mayor Blethen** to approve the appointment of Gail Funk as an alternate member to the Planning Commission; the motion was seconded by Mayor LaCascia.

**Vote:** Vice Mayor Blethen-aye, Councilor Block-aye, Mayor LaCascia-aye, Councilor Kimsey-aye, Councilor Prestage-aye

**Motion carried unanimously.**

**CITY MANAGER / CITY CLERK ITEMS**

- Introduction of new employee - Sheandolen Dunn – began employment with Polk City on July 8 as Assistant to the City Manager
- Bond Project is complete
- Polk City received the DEO Community Planning Technical Assistance Grant for \$15,000

- Thank Councilor Block for her hard work and dedication over the past three years doing the Newsletter
- Grant for Polk City Elementary – after school program
- Quote from Sound Waves for the Sound System in the Council Chambers
- Council Workshop is Saturday, July 20; continental breakfast will be provided; agendas will be ready Wednesday or Thursday
- Florida League of Cities Annual Conference will be held in Orlando August 15-17, 2013
- Safe Routes to school grant that we applied for. Polk City was recommended for funding for FY for 2015-16. Next step in the approval process is the FDOT District One for approval.

**CITY ATTORNEY ITEMS** - None

**MAYOR ITEMS** - None

**VICE MAYOR ITEMS**

Welcomed Sheandolen Dunn to the City of Polk City.

**COUNCIL MEMBER ITEMS**

**Councilor Block** – provided a list of her activities and/or items covered since the last meeting

**Councilor Prestage** – Shared a citizen concern regarding utility billing. Thanked Council members for having the confidence in him as a City Councilperson.

**Councilor Kimsey** – thanked everyone for attending this month's City Council meeting.

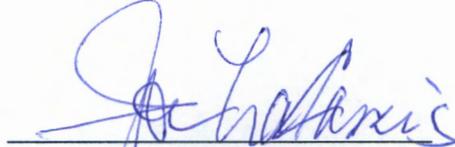
**ANNOUNCEMENTS** - None

**ADJOURNMENT**- 7:55 pm




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Patricia Jackson, City Manager




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Joe LaCascia, Mayor

**CONSENT AGENDA  
July 15, 2013**

MAY ALL BE APPROVED BY ONE VOTE OF COUNCIL TO ACCEPT CONSENT AGENDA. Council Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – June 17, 2013 Regular City Council Meeting

**B. REPORTS**

1. Building Report – May/June 2013
2. Code Enforcement Report – May/June 2013
3. Library Report – June 2013
4. Sheriff's Office Report – June 2013
5. Utilities Report – June 2013

**C. OTHER - None**

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the city council with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863)984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the City Council meetings may be obtained from the city clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the city clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.