

CITY COUNCIL MINUTES

November 18, 2013

Vice Mayor Mike Blethen called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Vice Mayor Mike Blethen.

ROLL CALL – Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Councilor Trudy Block, Councilor Don Kimsey, Councilor Keith Prestage, City Attorney Thomas Cloud and City Manager Patricia Jackson

ESTABLISHMENT OF A QUORUM - Yes

CONSENT AGENDA

Motion by Mayor LaCascia to approve the Consent Agenda with corrections as noted below from the October 16 City Council Meeting minutes; the motion was seconded by Councilor Kimsey.

Vote: Councilor Block-aye, Mayor LaCascia-aye, Vice Mayor Blethen-aye, Councilor Kimsey-aye, Councilor Prestage - aye

Motion carried unanimously.

PRESENTATIONS/RECOGNITIONS - None

PUBLIC COMMENT - None

PUBLIC HEARINGS

ORDINANCE 2011-1288 - AN ORDINANCE TO AMEND THE TEXT AND MAPS OF THE CITY OF POLK CITY COMPREHENSIVE PLAN BASED ON THE CITY'S EVALUATION AND APPRAISAL REPORT (EAR); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. Second and Final Reading.

City Attorney Cloud read by title only. This ordinance was presented by Jennifer Codo-Salisbury, Planning Manager (CFRPC); after which she was available to answer questions regarding the adoption of the comprehensive plan update.

The Department of Economic Opportunity had three objections: 1) Electric distribution substations; 2) Adequate facility and services for new development; 3) creating an urban development boundary.

Vice Mayor Blethen opened and closed the public hearing. No one spoke for or against this ordinance.

Motion by Councilor Prestage to approve Ordinance 2011-1288 on second and final reading; the motion was seconded by Councilor Block.

Councilor Block shared positive comments regarding this item.

Councilor Kimsey asked several questions regarding Policy 810.10.7 and Septic Tanks.

Discussion ensued.

Vote: Mayor LaCascia-aye, Councilor Kimsey-aye, Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Prestage - aye

Motion carried unanimously.

ORDINANCE 2013-1307 – Amending Section 2-132(b) of the Code of Ordinances increasing spending limits for City Manager approved purchases and contracts. First Reading.

City Attorney Cloud read by title only. Vice Mayor Blethen opened and closed the public hearing. No one spoke for or against this ordinance.

Councilor Block asked why this change was taking place.

Mayor LaCascia responded the current amount of \$5,000 was too low and the items being brought before the Council were day-to-day operational type items. The City Manager has certainly erred on the side of caution when major projects come about, but she has more than proven to the Council that she is capable of doing her job and doing it well.

Councilor Block provided data to justify her concern over increasing the City Manager's spending limit to \$10,000.

Discussion ensued.

Motion by Councilor Prestage to approve Ordinance 2013-1307 on first reading; the motion was seconded by Councilor Kimsey.

Vote: Mayor LaCascia-aye, Councilor Kimsey-aye, Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Prestage - aye

Motion carried unanimously.

CDBG Application for Polk City FFY 2013 - The City of Polk City is considering applying to the Florida Department of Economic Opportunity (DEO) for a FFY 2013 Small Cities Community Development Block Grant (CDBG) of up to \$650,000 in the Regular Category and up to \$1,500,000 in the Economic Development Category.

The CDBG Grant application was presented by Scott Modesitt, Summit Professional Services, Inc.

Motion by Mayor LaCascia to approve the submission of the application to the Florida Department of Economic Opportunity (DEO) for a FFY 2013 Small Cities Community Development Block Grant (CDBG) of up to \$650,000 in the Regular Category and up to \$1,500,000 in the Economic Development Category; the motion was seconded by Councilor Prestage.

Vote: Mayor LaCascia-aye, Councilor Kimsey-aye, Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Prestage – aye

Motion carried unanimously.

NEW BUSINESS

Fair Housing Workshop – City Manager Jackson stated in conjunction with the CDBG Application process, the City has to conduct a Fair Housing Workshop which Scott Modesitt will do.

No Council action necessary, therefore none taken.

Republic Services One Year Extension to the 1999 Franchise Agreement

City Attorney Tom Cloud presented the Republic Services One Year Extension to the 1999 Franchise Agreement.

The Franchise granted by the extended Original Agreement expired on September 1, 2013, but has been extended on a month-to-month basis by the parties. Both parties have determined that they will extend the Original Agreement one additional calendar year until December 1, 2014.

Motion by Councilor Kimsey to approve the Republic Services One year Extension to the 1999 Franchise Agreement which will expire December 1, 2014; the motion was seconded by Mayor LaCascia.

Councilor Kimsey asked if there were any concerns that will be addressed in the future regarding this one year extension.

City Attorney Cloud stated moving forward, we will explore the best deal for the City. This will give us time to conduct a thorough analysis.

Gail Funk (202 Bayberry Drive) asked if the contract is renewed, what impact, if any will this have on the \$2.00 reduction?

City Attorney cloud stated this does not rule out the \$2.00 garbage rate reduction.

Discussion ensued.

Councilor Block shared her disappointment in this agreement being approved.

Vote: Mayor LaCascia-aye, Councilor Kimsey-aye, Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Prestage – aye

Motion carried unanimously.

Storm Drainage Project for 202 Lakeshore Drive with Gardner Completesite, Inc.

Jay Ameno (GAI Consultants) provided an explanation regarding this storm drainage and discussions with staff and the owner, Robert Parnell.

Polk City was made aware of an erosion issue at 202 Lakeshore Drive and has been working with the property owner (Robert Parnell) and GAI Consultants in an effort to come up with a long term solution to resolve these issues. Mr. Parnell has agreed to share the expense to correct the issue.

Mayor LaCascia asked if there will be a written agreement for this project.

City Manager Jackson responded, Yes.

Councilor Kimsey questioned how far the catch basin footage is to the lake?

Jay Ameno responded 260 feet of underground piping.

Discussion ensued.

Motion by Councilor Block to approve the Storm Drainage Project for 202 Lakeshore Drive with Gardner CCompletesite, Inc.; the motion was seconded by Councilor Prestage.

Vote: Mayor LaCascia-aye, Councilor Kimsey-aye, Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Prestage – aye

Motion carried unanimously.

2013 Christmas Parade

Selection of Grand Marshall – Council members voted on Mr. Charles “Jimmy” Carroll. He will be notified by Staff.

Selection of Citizen of the Year – Council members decided against selecting a Citizen of the Year.

Vote: Mayor LaCascia-aye, Councilor Kimsey-aye, Vice Mayor Blethen-aye, Councilor Block-aye, Councilor Prestage – aye

Motion carried unanimously.

UNFINISHED BUSINESS - None

CITY MANAGER / CITY CLERK ITEMS

City Manager Jackson reported on the following:

- Update on SR 33 Project – If Odom Construction can’t do the fire hydrant relocate, I would like to use Gardner (Tate) who had already submitted a quote.
- Food/Toy Drive – adopt families in Polk City. Staff will make contact with Polk City Elementary and the local churches this week.
- Proposed Community Center questions/concerns, please put them in writing and submit to myself or Sheandolen.
- Christmas Parade is Saturday, December 7. VIP Reception will be at City Hall. More specific details will be available to you as time draws closer to the event.
- Thanksgiving holiday schedule is closed Wednesday at Noon and all day Thursday.
- Christmas closing schedule – Close at Noon on Christmas Eve – will reopen on Monday, December 30.
- Charter Review – City Attorney Tom Cloud will discuss.
- Polk City Library Open House is Tuesday, December 10, 3:30 – 5:30 pm.

CITY ATTORNEY ITEMS

Charter Review – Ordinance needs to be set for first and second/final reading. A workshop will need to be scheduled on the proposed ordinance which needs to take place in January.

After discussion among Council and Staff, a workshop has been scheduled for Monday, December 16 at 5 pm just before the regular meeting.

MAYOR ITEMS - None

VICE MAYOR ITEMS - None

COUNCIL MEMBER ITEMS

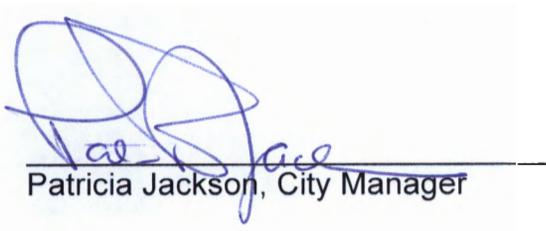
Councilor Block – Distributed a list of activities she attended during the month of October. The mulch around City Hall looks great.

Councilor Prestage – Thanked Council members and staff on the job they are doing in helping Polk City move forward. Invited everyone to First Baptist Church, Polk City for a Thanksgiving Service and Dinner on Tuesday, November 26 at 6:30 pm.

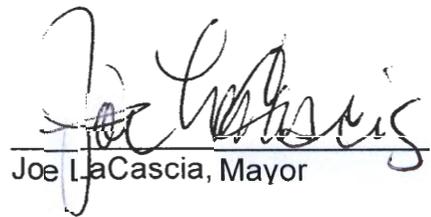
Councilor Kimsey – Thanked everyone for coming.

ANNOUNCEMENTS - None

ADJOURNMENT- 8:29 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor

**CONSENT AGENDA
November 18, 2013**

MAY ALL BE APPROVED BY ONE VOTE OF COUNCIL TO ACCEPT CONSENT AGENDA. Council Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – October 21, 2013 Regular City Council Meeting

B. REPORTS

1. Building Report –October 2013
2. Code Enforcement Report – October 2013
3. Finance Report – October 2013
4. Library Report – October 2013
5. Sheriff's Office Report – October 2013

C. OTHER

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the city council with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863)984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the City Council meetings may be obtained from the city clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the city clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.