

CITY COUNCIL MINUTES

May 19, 2014

Mayor Joe LaCascia called the meeting to order at 7:05 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Commissioner Don Kimsey, Commissioner Keith Prestage, Commissioner Wanda Harris, City Attorney Thomas Cloud and City Manager Patricia Jackson

ESTABLISHMENT OF A QUORUM - Yes

CONSENT AGENDA

Motion by Commissioner Prestage to approve the Consent Agenda from the April 21, 2014 Regular City Council Meeting Minutes; the motion was seconded by Vice Mayor Blethen.

Vote: Mayor LaCascia-aye, Vice Mayor Blethen-aye, Commissioner Kimsey-aye, Commissioner Prestage-aye

Motion carried unanimously.

PRESENTATIONS/RECOGNITIONS

Mayor LaCascia presented a Proclamation for Civility.

PUBLIC COMMENT - None

PUBLIC HEARINGS

ORDINANCE NO. 2014-04 - AN ORDINANCE OF THE CITY OF POLK CITY, FLORIDA; ADOPTING MINIMUM SERVICE APPLICATION REQUIREMENTS; CLARIFYING AND RESTATING MINIMUM MONTHLY WATER AND SEWER CHARGES; CORRECTING SCRIVENER'S ERRORS; ADOPTING SECTIONS 74-99 AND 74-266, POLK CITY CODE; AMENDING SECTIONS 74-91, 74-97, 74-221, 74-263, AND 74-264, POLK CITY CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE. First Reading.

Second Reading will be held on June 16, 2014.

City Attorney Cloud read by title only. Mayor LaCascia opened and closed the public hearing. No one spoke for or against this item.

Motion by Commissioner Prestage to approve Ordinance 2014-04 on first reading; the motion was seconded by Vice Mayor Blethen.

No Discussion by Commissioners.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Prestage-aye, Commissioner Harris-aye

Motion carried unanimously.

ORDINANCE 2014-05 - AN ORDINANCE OF THE CITY COMMISSION OF POLK CITY, FLORIDA; AMENDING THE POLK CITY OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED NORTH OF BROADWAY, EAST OF COMMONWEALTH (SR 33), SOUTH OF E. PALMETTO, AND WEST OF BOUGAINVILLEA (ENTIRE BLOCK; PARCEL NUMBERS 25-26-33-296500-084020, -084060, -084100, -084150, -084190, -084012, -084011, AND -082000)) INCLUDING APPROXIMATELY 4.28 ACRES FROM THE GENERAL COMMERCIAL ZONING DISTRICT (C-2) AND PUBLIC BUILDING AND GROUNDS TO THE PLANNED UNIT DEVELOPMENT (PUD) ZONING DISTRICT; PROVIDING CONDITIONS OF APPROVAL; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE. First Reading.

Second Reading will be held on June 16, 2014.

City Attorney Cloud read by title only. Mayor LaCascia opened and closed the public hearing. No one spoke for or against this item.

Motion by Vice Mayor Blethen to approve Ordinance 2014-05 on first reading; the motion was seconded by Commissioner Harris.

No Discussion by Commissioners.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Prestage-aye, Commissioner Harris-aye

Motion carried unanimously.

UNFINISHED BUSINESS

Three-party Agreement for Proposed Community Center Update

City Attorney Cloud provided an update on the Three-party Agreement. Commissioners have the draft agreement. City Manager Jackson has a couple of items to be fixed before we request final approval. The items to be fixed are: 1) property exchange language in Section 3.172 regarding tax exemption status for the property; 2) Section 10 which relates to Donald Bronson's commitment to build the Community Center will be moved to the last page of the Agreement.

Commissioner Prestage asked for clarity on the land swap and the tax exemption status.

City Attorney Cloud responded it is possible that the Polk County Property Appraiser's Office says the land will already be deemed tax exempt in the entire year.

Motion by Commissioner Kimsey to approve the Three-Party Agreement for the proposed Community Center; the motion was seconded by Commissioner Prestage.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Prestage-aye, Commissioner Harris-aye

Motion carried unanimously.

NEW BUSINESS

Interlocal Agreement with Polk County Sheriff's Office

City Manager Jackson presented the Interlocal Agreement with the Polk County Sheriff's Office which expires September 30, 2014. The cost associated with this agreement will increase by 3.5% for each year and the contract is for three years.

Motion by Commissioner Prestage to approve the Interlocal Agreement with the Polk County Sheriff's Office; the motion was seconded by Commissioner Harris.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Prestage-aye, Commissioner Harris-aye

Motion carried unanimously.

CITY MANAGER / CITY CLERK ITEMS

- **Paving of Honeybee Lane** – Staff is obtaining several quotes for engineering firms to prepare bid specs and manage the project; once this is complete we will proceed with this paving project.
- **Meter Replacement Program** – The Lease Agreement and Contract with Municipal Water Works has been signed, returned and recorded. Some of the new meters have arrived.
- **Community Visioning Plan** – A draft of the Community Visioning Plan has been forwarded to DEO; a copy is on file at City Hall for the public to review. A copy will be placed on the website.
- **FY 2015 Budget** – We are in the process of putting together the FY 2015 and FY 2016 Budgets; it is our hope to have a preliminary workshop with the City Commission sometime in June in order to go over the list of Capital Improvement Projects for prioritizing and discuss the millage rate.
- **FCCMA Conference** – City Manager attending the Florida City/County Managers Association Conference, Wednesday, May 28–Saturday, May 31
- **Personnel Policy** – Staff and I will be working on updating the Employee Handbook; the last full update was 2001; however, changes have been made but not incorporated into the document.
- **Surface Pro** – Commissioners were asked to bring their devices to the office so RTS can get the issues resolved.

CITY ATTORNEY ITEMS - None

MAYOR ITEMS

Mayor LaCascia attended the Gray/Robinson Law Firm Orlando Office Grand Opening. Several upcoming speaking engagements. Anyone interested in attending the Polk County Water School, please inquire with Sheandolen.

VICE MAYOR ITEMS

Vice Mayor Blethen inquired about employees being able to sell back one week of vacation just for FY 2014.

Finance Director Pam Lawson clarified how this buy-back would work from a payroll and budget standpoint.

After lengthy discussion, City Attorney Cloud stated a motion would need to be done because compensation is being changed.

Staff will do further research and bring this item back to the Commissioners at a later date.

COMMISSION MEMBER ITEMS

Commissioner Kimsey – Expressed interest in having a Polk City Marquee placed in front of the Polk City Government Center (City Hall).

Commissioner Prestage – Receiving positive comments about Polk City and the Community Center.

Commissioner Harris - None

ANNOUNCEMENTS

ADJOURNMENT

Patricia Jackson, City Manager

Joe LaCascia, Mayor