

CITY OF POLK CITY

January 19, 2015

City Commission Meeting
Polk City Government Center
123 Broadway Blvd., SE

6:00 P.M.

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – City Manager Patricia Jackson

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

1. Proclamation for Florida First Responders Appreciation Week

PUBLIC COMMENT – **ITEMS NOT ON AGENDA** (limit comments to 3 minutes)

AGENDA

1. **PUBLIC HEARING - Ordinance 2014-11** – Imposing Moratorium on Collection of Impact Fees. Second and Final Reading

CITY MANAGER ITEMS

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Vice Mayor Blethen
Commissioner Kimsey
Commissioner Harris
Commissioner Prestage
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

CONSENT AGENDA
January 19, 2015

MAY ALL BE APPROVED BY ONE VOTE OF THE COMMISSION TO ACCEPT CONSENT AGENDA. Commissioners may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – December 15, 2014 City Commission Workshop
2. Accept minutes – December 15, 2014 City Commission Regular Meeting

B. REPORTS

1. Building Report –December 2014
2. Code Enforcement Report – December 2014
3. Library Report – December 2014
4. Finance Report – December 2014
5. Sheriff's Office Report – December 2014
6. Utilities Report – December 2014

C. OTHER

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Council with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863)984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the city council meetings may be obtained from the City Clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.



City of Polk City City Commission Agenda Form

Meeting Date: January 19, 2015

Item Number: Consent Agenda

Subject: Accept minutes – December 15, 2014 City Commission Workshop Accept minutes – December 15, 2014 City Commission Regular Meeting	
Department: Administrative	
Summary:	
Requested Commission Action: Approval of Minutes	
Financial Impact:	
Attachments: X	Supporting Documents Reviewed X
Submitting Department Head: Patricia Jackson, City Manager	Date: 1/15/2015
Approved by City Manager:	Date:
City Commission Action: <input type="checkbox"/> Approved as Recommended <input type="checkbox"/> Approved with Modifications <input type="checkbox"/> Tabled to Time Certain Date: _____ <input type="checkbox"/> Denied	

CITY COMMISSION WORKSHOP MINUTES

December 15, 2014

Mayor Joe LaCascia called the meeting to order at 5:00 p.m.

ROLL CALL – Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Commissioner Don Kimsey, Commissioner Keith Prestage, Commissioner Wanda Harris and City Manager Patricia Jackson

ORDER OF BUSINESS

Woodard and Curran Contract

City Manager Patricia Jackson discussed the 2015 proposed budget. \$491,689.72 is not a Cap. The current contract runs through December 31, 2015. The proposed contract is on a fixed fee basis.

For 2014-2015 Polk City took back Utility Billing, which consisted of two employees. The budget adopted was for \$491,689.72, which is a cost plus. History has shown we've gone over the budgeted amount every year. In the proposed new contract, this would be a flat fee.

The other revised option is a \$500,000.00 lump sum, paid monthly with a \$2,000 cap on renewal replacement major maintenance; which means Woodard and Curran goes over \$500,000.00, the city is only responsible for \$500,000.00.

In FY 2016, the fixed fee would go up to \$515,000.00 per year, which would include gas and fuel. The cap would be \$2,000 for any renewal, replacement, major maintenance or capital items. This would also be in effect for FY 2017.

We have a current contract that was amended and runs through December 2015 at a cost plus. At the end of 2015, the contract will automatically renew unless either party gives a 90-day notice to terminate.

City Attorney Cloud clarified the date expansion. The contract has been extended a couple of times and there is one year remaining on the contract. At the end, Polk City's options expand, you can go RFP or In-House. These are things that will occur if Polk City remains with the current contract. If you change, which is what Woodard & Curran is proposing, a 3-year deal which extensively lowers the cost during those three years and Polk City will lose the ability to revisit how services are delivered in 2015.

Glenn Burden clarified City Manager's discussion on the proposed contract.

Commissioner Prestage stated we are shifting some money around and cutting down on paperwork.

Mayor LaCascia discussed savings and saving money up front.

Commissioner Prestage stated Woodard and Curran has continued to advance our system.

Vice Mayor Blethen discussed further itemization.

City Manager Jackson discussed breaks on more than one occasion for the same project. The contractor repaired with no cost to us.

Decision needs to be made before October 1, 2015.

City Manager Jackson stated a decision needs to be made before October 1, 2015 and discussed Polk City's options we have thus far. We can remain with the current contract that runs out in 2015 and go out and look for proposals and/or consider other options. The recommendation is to remain with the current contract and issue a request for proposal and/or consider other alternatives.

City Attorney Cloud stated Polk City can sit tight with your current situation right now and make a decision by the October 1, 2015. If not, the contract extends for another year.

Commissioner Prestage asked in what year would Polk City be able to look at changing the rates of our sewer and water and decide to either to go up or down.

City Manager Jackson responded, 2017.

Commissioner Prestage stated Woodard and Curran has extensive knowledge of our system. This is a huge advantage.

City Attorney Cloud stated Gerald Hartman, Consulting Engineer, knows the system better than anyone else. He drafted the optimization report that was the "bible" for the operating system.

Mayor LaCascia stated that Mr. Hartman is a key factor to the City Commission in making a financial decision here. We have bundled services with Woodard and Curran.

Commissioner Prestage asked if this was going to be cost effective.

City Manager Jackson stated the savings is going to be in the overhead and the ten percent fixed fee for administrative cost. Looking at their budget and factor in the number of employees with overhead and fixed fee is approximately \$114,000/per year.

City Attorney Cloud stated if you go with the three-year plan, it is not going to be cost effective. You should give credit where credit is due. Woodard and Curran came in when no one else would.

Commissioner Kimsey stated if we go for RFP, Woodard and Curran would have to come back with another contract.

City Attorney Cloud stated the market is different now and companies are hungry for this kind of work.

Mayor LaCascia requested clarity on what the motion needs to be for the Regular Meeting.

City Attorney Cloud stated there are two options at this time: 1) accept the three-year contract or 2) leave the contract as is.

Glenn Burden (Woodard and Curran) reiterated if a transition takes place, it takes time to get staff acclimated, which inevitably comes with some cost.

Commissioner Kimsey inquired about how long it would take to put together a RFP.

City Attorney stated we could have it ready by the next meeting if that was the desire of the Commission.

Ordinance 2014-10 - Charter Amendment

City Manager Jackson stated this Ordinance is proposing amendments to the Polk City Charter, setting a Charter Amendment Referendum, creating City Commission Districts, Defining their boundaries and providing for boundary change.

City Attorney Cloud stated this had been discussed previously. You may want to discuss how the boundaries were determined. There are four districts.

City Manager stated after reviewing again, you may want to consider revising the Districts. However as of now, the map reflects the following:

District 3 (Yellow) – Commissioner Kimsey and Commissioner Prestage are in this District.

District 1 (Green) – encompasses Fountain Park, MOSN, Clearwater Estates (inside city) a sliver of Carter Road on the south side. Commissioner Harris and Mayor Lacascia are in this District.

District 2 (Purple) – Honeybee area and Edgewater.

District 4 (Red) - encompasses Bayberry Drive (Sandy Pointe Subdivision) and all going north. Commissioner Blethen is in this district.

At-Large District - that anyone can run for.

These districts would take effect as each seat expires. The election would be April 7, 2015. Would advertise 30 days in advance. A special election is approximately \$1,000.

Commissioner Prestage stated he feels Districting is a great idea.

The City Commission will review this item again prior to 2016.

Lengthy Discussion ensued.

Readiness-To-Serve (RTS)

City Attorney Cloud stated this charge is simplified do you want to modify policy to credit the impact fees.

Do you want him to modify the Ordinance related to the RTS charges. The plus side is it encourages people to come in and connect. The downside is all the people who have been paying the RTS charges and have not been getting the benefit.

City Manager Jackson explained if you have someone that has not paid their RTS charge and they owe \$4,000 in RTS fees; if you create a Savings Program, that customer comes in, pays what they owe and that money goes towards the impact fees. If they pay up the charges, they won't be assessed an impact fee. This is being done to increase customer base.

Commissioner Prestage asked for clarity on the actual savings.

Kathy Delp, Public Works Director explained the breakdown of fees for savings.

Mayor LaCascia said he did not think we need it.

Commissioner Prestage stated he needs to understand the benefit of the RTS Charge.

This item has been tabled.

Florida Retirement System (FRS)

City Manager Jackson stated an audit was performed on Polk City's Retirement Program. We received a letter from the FRS stating since 1995, our City Commission was not included in the Retirement Plan. FRS has recommended going back to 1995

and make retro retirement payments for all the City Commissioners. Extensive research has been done and the City Commissioners were never included in the retirement plan from day one. If the City Commissioners determine what they receive every month is a “fee” and not a “salary”, we don’t have to make payments retro to 1995 at a one percent fee and we would adopt a resolution or ordinance to that affect. If the City Commission decides they want to be a part of the Retirement Plan and be identified as receiving a “salary”, a resolution or ordinance would have to be adopted to that affect as well.

The Commission consensus was for them to be receiving a “Fee”.

UNFINISHED BUSINESS - None

PUBLIC COMMENT - None

ADJOURNMENT – 6:40 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION MINUTES

December 15, 2014

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Commissioner Don Kimsey, Commissioner Keith Prestage, Commissioner Wanda Harris, City Manager Patricia Jackson and City Attorney Thomas Cloud

ESTABLISHMENT OF A QUORUM - Yes

CONSENT AGENDA

Motion by Vice Mayor Blethen to approve the Consent agenda; this motion was seconded by Commissioner Prestage.

Motion carried unanimously.

PRESENTATIONS/RECOGNITIONS

City Manager Jackson recognized Commissioner Wanda Harris as she received a Certificate of Completion for the Institute for Elected Municipal Officials, October 26-27, 2014.

PUBLIC COMMENTS

Linda Busch, Polk City Librarian, thanked everyone for their support to the library. Invited everyone to the Library Open House on Tuesday from 3:30 pm – 6:00 pm. Pictures will be taken and can be picked up on Monday.

Mr. & Mrs. Al Schneider (775 Teaberry Trail) expressed displeasure about garbage trucks being in her subdivision three days per week.

Question why we were changing the day of bulk trash pick up

Debbie Mullen, Municipal Services Manager, Republic Services, explained why the bulk trash had to be picked up on a separate day; City Manager Jackson explained that Polk City pick-up cannot be mixed with Polk County pick-ups.

Wendy Whanger (185 Laynewade Road) requested clarification on trash pick-up during the holidays; City Manager Jackson responded.

Taylor Goldsmith, Builder/Developer (126 East Daughtrey Road, Lakeland, FL) expressed concerns about Readiness-to-Serve Sign-Up and Save Program plans and implementation. City Attorney Cloud stated that it will not be implemented at this time. However, it is an option for future consideration. Impact fee is for the cost of Capital. The Readiness-to-serve is for maintenance of the system in place ready to serve.

Discussion ensued.

AGENDA

PUBLIC HEARINGS

Ordinance 2014-09 – Approving Franchise Agreement for Solid Waste. Second and Final Reading.

Mayor LaCascia gave a brief explanation of the new Franchise Agreement for Solid Waste.

Mayor LaCascia read Ordinance 2014-09 by short title. Mayor LaCascia opened the public hearing; there being no questions or comments, Mayor LaCascia closed the public hearing.

Motion by Commissioner Prestage to approve Ordinance 2014-09 - Approving Franchise Agreement for Solid Waste on Second and Final Reading; this motion was seconded by Vice Mayor Blethen.

No Discussion.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Harris-aye, Commissioner Prestage-aye

Motion carried unanimously.

Ordinance 2014-10 – Charter Amendment. First Reading.

This Ordinance is proposing amendments to the Polk City Charter, setting a Charter Amendment Referendum, creating City Commission Districts, Defining their boundaries and providing for boundary change.

Mayor LaCascia read Ordinance 2014-10 by short title. After lengthy discussion during the Workshop earlier today, this Commission is not ready to move forward at this time.

Motion by Commissioner Prestage to table Ordinance 2014-10 Charter Amendment; this motion was seconded by Commissioner Harris.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Harris-aye, Commissioner Prestage-aye

Motion carried unanimously.

Ordinance 2014-11 – Imposing Moratorium on Collection of Impact Fees. First Reading.

Second and Final Reading will take place on January 19, 2015.

This Ordinance will continue and impose a moratorium on collection of impact fees, other than impact fees for water and sewer services for twelve months.

Mayor LaCascia read Ordinance 2014-10 by short title. Mayor LaCascia opened the public hearing.

Lou Nelson (467 Meandering Way) spoke in favor of the moratorium and the impact it would have on construction if not approved.

Mayor LaCascia closed the public hearing.

Mayor LaCascia clarified in the body of this ordinance it states the City Commission would like to extend the moratorium from December 1, 2014 - September 30, 2015, which is what will be voted on today.

City Manager Jackson asked if this was going to be approved on second and final reading in January; if so, could we go ahead and wave the impact fees for December on any permits that would be issued.

City Attorney Cloud responded, yes.

Motion by Commissioner Kimsey to approve Ordinance 2014-11 – Moratorium on Collection of Impact Fees on First Reading; this motion was seconded by Vice Mayor Blethen.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Harris-aye, Commissioner Prestage-aye

Motion carried unanimously.

Woodard and Curran Operations and Maintenance Contract

City Attorney Cloud opened discussion regarding Woodard and Curran's (W&C) contract to provide all routine operation and maintenance of Polk City's facilities in the areas of water/wastewater treatment, process control, laboratory analysis and maintenance procedures for water treatment facilities. W&C will supervise all regulatory compliance and financial transactions pertaining to day-to-day operations of the facility.

After lengthy discussion, the City Commission consensus was to do nothing at this time.

Motion by Commissioner Kimsey to do nothing at this time with the Woodard and Curran Operations and Maintenance Contract; this motion was seconded by Commissioner Prestage.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Harris-aye, Commissioner Prestage-aye

Motion carried unanimously.

Hydro-tanks at Mount Olive Water Treatment Plant – Cleaning and Repairs

Mayor LaCascia and City Manager Jackson opened discussion regarding the Hydro-tanks at Mount Olive Water Treatment Plant – Cleaning and Repairs. On December 2, 2014, Utility Technicians, Inc. inspected Mount Olive Tank #1, and on December 8, an inspection was made on Tank #2; a copy of the reports is enclosed for your review. Utility Technicians, Inc. is recommending the tanks be replaced immediately due to the steel deterioration.

Glenn Burden (Woodard and Curran) stated the cost for replacing the tanks is approximately \$107,000; however, the tanks can be refurbished. Another contractor looked at the tanks and recommended sandblasting and epoxy. Once tank work is complete, these tanks will be certified.

Commissioner Prestage asked if the tanks are restored, what would be the life of the tanks?

Glenn Burden stated he was not sure what was guaranteed, but the epoxy would bring the tanks back to their original thickness. Can't provide an exact timeframe, however, looking at the Matt Williams tank, somewhere around 15 – 20 years and would be inspected on a regular basis and recoated as well.

Discussion ensued.

Staff recommended approval of the Hydro-tanks at Mount Olive Water Treatment Plant – Cleaning and Repairs not to exceed \$14,000 with recertification.

Motion by Commissioner Prestage to approve the Hydro-tanks at Mount Olive Water Treatment Plant – Cleaning and Repairs not to exceed \$14,000 with recertification; this motion as seconded by Commissioner Harris.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Harris-aye, Commissioner Prestage-aye

Motion carried unanimously.

CITY MANAGER / CITY CLERK ITEMS

Honeybee Paving Update coming in the next few days regarding the cost estimates.

Christmas Parade - Huge success. Thanked everyone for their donations.

Community Center/Storm Shelter – Plans have gone to the County and comments have been received; and as you can see, we have dirt out on the site.

Florida Retirement System – City Manager Jackson stated an audit was performed on Polk City's Retirement Program. We received a letter from the FRS stating since 1995, our City Commission was not included in the Retirement Plan. FRS has recommended going back to 1995 and make retro retirement payments for all the City Commissioners. Extensive research has been done and the City Commissioners were never included in the retirement plan from day one. If the City Commissioners determine what they receive every month is a "fee" and not a "salary", we don't have to make payments retro to 1995 at a one percent fee and we would adopt a resolution or ordinance to that affect. If the City Commission decides they want to be a part of the Retirement Plan and be identified as receiving a "salary", a resolution or ordinance would have to be adopted to that affect as well.

Motion by Commissioner Prestage to approve being designated as "Fee"; this motion was seconded by Commissioner Kimsey. **Motion carried unanimously.**

Christmas Holidays - City Offices will be closed on Wednesday, December 24 and Thursday, December 25 in observance of Christmas.

Staff Luncheon – Christmas Staff Luncheon will be on Wednesday, December 17, 2014 at 12 Noon.

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS

Vice Mayor Blethen – Thanked everyone for coming. Merry Christmas. Would like for Woodard & Curran to identify tanks that need inspection.

Commissioner Kimsey – Wished everyone a Merry Christmas/Happy New Year.

Commissioner Harris – Wished all a very Merry Christmas and to be safe throughout the Holiday season.

Commissioner Prestage – Commented on Polk City being a great place to live. Wished everyone a Merry Christmas.

Mayor LaCascia – Wished everyone a Merry Christmas and Happy New Year.

ANNOUNCEMENTS – City offices will be closed New Year's Day.

ADJOURNMENT – 8:05 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor



City of Polk City City Commission Agenda Form

Meeting Date: January 19, 2015

Item Number: Consent Agenda

Subject: Departmental Monthly Reports	
Department: Various Departments	
Summary: Monthly Department Reports for Building, Code Enforcement, Finance, Library, Sheriff's Office and Utilities	
Requested Commission Action: Approval of Department Reports via Consent Agenda	
Financial Impact: None	
Attachments: X	Supporting Documents Reviewed X
Submitting Department Head: Patricia Jackson, City Manager	Date: 1/15/2015
Approved by City Manager:	Date:
City Commission Action: <input type="checkbox"/> Approved as Recommended <input type="checkbox"/> Approved with Modifications <input type="checkbox"/> Tabled to Time Certain Date: _____ <input type="checkbox"/> Denied	

CODE ENFORCEMENT 12 / 2014

STREET #	STREET	VIOLATION	STATUS	DATE OF NOTICE
320	Appaloosa Hills	overgrowth	mowed	October 29, 2014
140	Sunshine	nuisance dog	pending	November 25, 2014
206	Sunshine	farm animals	pending	November 17, 2014
502	Marklen	junk	pending	November 17, 2014
201	Citrus Grove	overgrowth	mowed	November 25, 2014
526	Sunrise	RV in front yard	pending	December 12, 2014
421	Waterview	occupied RV	pending	December 31, 2014

Polk City Permits Added

12/1/14 - 12/31/14

<u>Worktype & Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
RESIDENTIAL ADDITION/REMODEL			
251407	126 BAYBERRY DR POLK CITY	\$25,000.00	12/08/2014
252127	215 HYDRANGEA AVE S POLK CITY	\$10,000.00	12/16/2014
		<u>\$35,000.00</u>	
RE-ROOF COMMERCIAL			
250846		\$5,250.00	12/02/2014
		<u>\$5,250.00</u>	
RE-ROOF RESIDENTIAL			
252252	711 TEABERRY TRL POLK CITY	\$9,950.00	12/17/2014
		<u>\$9,950.00</u>	
RESIDENTIAL ACCESSORY STRUCTRE			
252392	620 MEANDERING WAY POLK CITY	\$30,000.00	12/18/2014
		<u>\$30,000.00</u>	
WINDOW/DOOR/EMERGENCY SHUTTERS			
252753	215 HYDRANGEA S POLK CITY	\$2,000.00	12/22/2014
251353	410 NOLANE LN POLK CITY	\$19,769.00	12/08/2014
		<u>\$21,769.00</u>	
		<u>\$101,969.00</u>	

2015

Assets		
05-101-100	Cash - Checking	453,364.54
05-101-710	Cash - Enterprise Fund Capital Imprvmnts	52,898.45
05-101-800	Cash - Sewer Impact Fee Account	258,913.91
05-101-900	Cash - Water Impact Fee Account	172,028.00
05-101-913	DEP Loan - Sinking Fund	43,552.02
05-101-914	Fifth Third Bank - Sinking Fund	269,444.80
05-101-915	Tax Exempt Leasing - Sinking Fund	5,871.21
05-101-920	Cash - Customer Deposits	202,330.00
05-101-934	Fifth Third Bank - Reserves	610,967.73
05-101-935	Fifth Third Bank - Renewal & Replacement	97,500.00
05-115-200	Accounts Receivable - Year End	3,138.39
05-117-100	Allowance for Bad Debt	36,620.09-
05-117-200	Allowance for Uncollectible A/R	111,858.55-
05-131-100	Due from General Fund	351.04
05-160-902	Reserve Account	225,392.00
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00
05-160-904	Reserve Acct - CIP Purchases	19,666.67
05-161-900	Fixed Assets - Land	2,730,735.50
05-164-100	Utility Plant in Service	11,960,289.68
05-164-900	Improvements Other than Buildings	33,331.74-
05-164-910	Improvements Other than Buildings - MOSN	33,331.74
05-166-900	Equipment & Furniture	275,755.69
05-167-900	Accumulated Depreciation - Equipment	2,544,358.82-
	Total	<u>14,737,406.17</u>
ACCOUNTS RECEIVABLE		
05-115-100	Accounts Receivable - Utilities	53,861.71
05-115-130	Accounts Receivable - Readiness to Serve	146,493.65
	Total ACCOUNTS RECEIVABLE	<u>200,355.36</u>
	Total Assets	<u>14,937,761.53</u>
Liabilities & Fund Balance		
05-202-320	Fountain Park Impact Fee - Sewer	246,225.00
05-202-321	Fountain Park Impact Fee - Water	60,970.00
05-202-900	Customer Deposits	202,330.00
05-203-100	Accumulated Interest Payable	75,497.18
05-203-600	SRF Loan	2,643,159.59
05-203-700	Fifth Third Bank 2011 Revenue Note	9,685,000.00
05-203-750	Tax Exempt Leasing Loan	147,482.57
05-203-900	Unamortized Bond Premiums	151,827.27-
05-207-400	Due to General Fund	20,705.66
05-234-100	L-T-D - Current Portion	335,543.87
05-234-901	Less: Current Portion of LTD	335,543.87-
05-243-100	Encumbrances Payable	4,886.03-
	Total Liabilities	<u>12,924,656.70</u>
05-245-100	Reserved for Encumbrances	4,886.03
05-250-100	Contributed Capital	598,715.40
05-255-100	Change in Fund Balance	7,500.00
05-271-100	Fund Balance Unreserved	693,808.28
05-271-200	Net Asset Adjustment Account	10,071.23-
05-272-100	Retained Earnings	734,552.82

CITY OF POLK CITY
ENTERPRISE FUND
BALANCE SHEET
AS OF: 12/31/14

2015

Total Fund Balance	<u>2,029,391.30</u>
Total Liabilities & Fund Balance	<u>14,954,048.00</u>

CITY OF POLK CITY
Statement of Revenue and Expenditures

Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
05-535-305 Contract Labor - Sewer Oper	0.00	245,845.00	0.00	0.00	0.00	245,845.00	0
05-535-310 Professional Services - Sewer Oper	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
05-535-311 Engineering Services - Sewer Oper	0.00	12,500.00	0.00	815.00	0.00	11,685.00	7
05-535-312 Professional Services - Other - Sewer Op	0.00	2,500.00	0.00	218.50	0.00	2,281.50	9
05-535-315 Inmate Labor - Sewer Oper	0.00	11,499.00	2,874.85	5,749.70	0.00	5,749.30	50
05-535-410 Communication Services - Sewer Oper	0.00	800.00	60.45	181.35	0.00	618.65	23
05-535-411 Cardinal Hill WWTP - Comm Srvc - Sewer	0.00	500.00	0.00	126.60	0.00	373.40	25
05-535-412 Mt. Olive WWTP - Comm Srvc - Sewer Oper	0.00	3,100.00	201.50	695.52	0.00	2,404.48	22
05-535-430 Utilities - Sewer Oper	455.32	3,600.00	217.04	456.75	0.00	3,143.25	13
05-535-431 Cardinal Hill WWTP - Utilities - Sewer O	0.00	16,600.00	1,194.41	2,464.63	0.00	14,135.37	15
05-535-432 Mt. Olive WWTP - Utilities - Sewer Opera	0.00	11,000.00	866.79	1,783.27	0.00	9,216.73	16
05-535-460 Repairs and Maintenance - Sewer Oper	0.00	72,000.00	11,980.00	13,422.00	0.00	58,578.00	19
05-535-461 Cardinal Hill - Repairs and Maint - Sewe	0.00	0.00	650.00	3,600.00	0.00	3,600.00	0
05-535-464 Vehicle Fuel - Sewer Oper	558.76	7,800.00	117.96	401.75	0.00	7,398.25	5
05-535-465 Vehicle Maintenance - Sewer Oper	131.02	3,000.00	0.00	1.50	0.00	2,998.50	0
05-535-470 Printing and Reproduction - Sewer Oper	0.00	250.00	0.00	194.42	0.00	55.58	78
05-535-493 Equipment Rental - Sewer Oper	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
05-535-510 Office Supplies - Sewer Oper	0.00	550.00	68.18	68.18	0.00	481.82	12
05-535-520 Operating Supplies - Sewer Oper	0.00	1,500.00	42.05	98.27	0.00	1,401.73	7
05-535-600 SEWER OPERATIONS - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0
05-535-640 Machinery & Equipment - Sewer Oper	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
05-535-641 Cardinal Hill - Mach & Equip - Sewer Ope	0.00	28,800.00	0.00	0.00	0.00	28,800.00	0
05-535-700 SEWER OPERATIONS - DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0
05-535-710 Principal - Sewer Oper	0.00	269,393.00	0.00	0.00	0.00	269,393.00	0
05-535-720 Interest - Sewer Oper	0.00	403,913.00	0.00	0.00	0.00	403,913.00	0
05-535-733 Mandated Reserve - Sewer Oper	1,929.50	23,154.00	1,929.50	5,788.50	0.00	17,365.50	25
Department Total	3,074.60	1,126,304.00	20,202.73	36,065.94	0.00	1,090,238.06	3
05-536-300 CARDINAL HILL WWTP - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
*05-536-410 Communication Services - Card Hill WWTP	0.00	0.00	0.00	0.00	0.00	0.00	0
*05-536-430 Utilities - Card Hill WWTP	1,022.36	0.00	0.00	0.00	0.00	0.00	0
05-536-460 Repairs and Maintenance - Card Hill WWTP	0.00	0.00	0.00	0.00	0.00	0.00	0
Department Total	1,022.36	0.00	0.00	0.00	0.00	0.00	0
05-537-300 MT OLIVE WWTP - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
*05-537-410 Communication Services - Mt Olive WWTP	0.00	0.00	0.00	0.00	0.00	0.00	0
*05-537-430 Utilities - Mt Olive WWTP	746.96	0.00	0.00	0.00	0.00	0.00	0

CITY OF POLK CITY
Statement of Revenue and Expenditures

Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
Department Total	746.96	0.00	0.00	0.00	0.00	0.00	0
05-590-300 NON-DEPARTMENTAL - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
05-590-310 Professional Services - Non-Dept	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
05-590-312 Professional Services - Other - Non-Dept	0.00	15,886.00	0.00	14,101.89	0.00	1,784.11	89
05-590-320 Accounting and Auditing - Non-Dept	2,733.59	28,277.00	2,474.61	13,322.74	0.00	14,954.26	47
05-590-440 Rentals and Leases - Non-Dept	1,009.88	12,421.00	1,045.58	3,792.42	0.00	8,628.58	31
05-590-450 Liability Insurance - Non-Dept	0.00	44,000.00	0.00	37,321.79	0.00	6,678.21	85
05-590-492 Recording & Other Fees - Non-Dept	0.00	2,300.00	0.00	0.00	0.00	2,300.00	0
05-590-520 Operating Supplies - Non-Dept	0.00	0.00	133.67	133.67	0.00	133.67-	0
05-590-528 Postage - Non-Dept	0.00	11,000.00	0.00	0.00	0.00	11,000.00	0
05-590-900 NON-DEPARTMENTAL - OTHER USES	0.00	0.00	0.00	0.00	0.00	0.00	0
05-590-920 Transfer to General Fund - Non-Dept	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0
05-590-930 Transfer to Water Impact Fee Reserves	0.00	34,940.00	15,723.00	15,723.00	0.00	19,217.00	45
05-590-931 Transfer to Sewer Impact Fee Reserves	0.00	78,300.00	39,735.00	39,735.00	0.00	38,565.00	51
05-590-941 Reserves - Emergencies & Contingencies -	0.00	41,427.00	0.00	0.00	0.00	41,427.00	0
05-590-942 Reserves - Capital Outlay Purchases - N	0.00	24,667.00	0.00	0.00	0.00	24,667.00	0
05-590-992 Unemployment Claims - Non-Dept	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
05-590-994 Bank Fees - Non-Dept	115.96	1,500.00	1,020.10	1,077.58	0.00	422.42	72
05-590-996 Bad Debt - Non-Dept	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
05-590-999 Other - Non-Operating Charges - Non-Dept	0.00	0.00	0.00	1,954.32	0.00	1,954.32-	0
Department Total	3,859.43	367,218.00	60,131.96	127,162.41	0.00	240,055.59	35
ENTERPRISE FUND Expend Total	11,967.64	2,129,366.00	106,112.22	202,637.59	0.00	1,926,728.41	10

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
05	ENTERPRISE FUND	135,689.46	184,171.94	371,607.47	11,967.64	106,112.22	202,637.59	168,969.88

CITY OF POLK CITY
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	135,689.46	184,171.94	371,607.47	11,967.64	106,112.22	202,637.59	168,969.88

2015

Assets

01-101-100	Cash - Checking	695,470.86
01-101-911	USDA - Loan Payments - Sinking Fund	34,029.60
01-101-931	USDA - Reserves	102,090.00
01-101-990	Van Fleet Cycling Challenge	859.09
01-102-100	Cash on Hand	575.00
01-115-105	Accounts Receivable - Invoicing	3,562.15
01-115-120	Accounts Receivable - Local Bus Licenses	2,250.00
01-117-100	Allowance for Bad Debt	12,313.13-
01-117-200	Allowance for Uncollectible A/R	4,171.40-
01-131-500	Due from Enterprise Fund	21,013.96
01-153-302	Restricted Cash - New Local Opt Gas Tax	124,887.10
01-160-902	Reserve Account	177,764.59
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00
	Total	<u>1,208,941.82</u>

ACCOUNTS RECEIVABLE

01-115-100	Accounts Receivable - Utilities	19,816.18
01-115-130	Accounts Receivable - Readiness to Serve	5,492.53
	Total ACCOUNTS RECEIVABLE	<u>25,308.71</u>
	Total Assets	<u>1,234,250.53</u>

Liabilities & Fund Balance

01-202-900	Customer Deposits	750.00
01-207-800	Due to Enterprise Fund	351.04
01-208-305	Due to County - Public Srv Tax	3,885.19
01-208-310	Due to DCA - Bldg Permit Surcharge	236.59
01-208-320	Due to Dept of Business - License Fees	236.59
01-208-330	Due to PCSO - Police Education Revenue	10.00
01-217-200	Accrued Sales Tax	24.50
01-218-200	FRS Retirement Payable	0.07
01-218-320	Supplemental Insurance Payable	366.42
01-218-400	Dental Plan Payable	410.97
01-218-410	Vision Plan Payable	153.24
01-218-700	ICMA-RC	120.00
01-243-100	Encumbrances Payable	2,624.79-
	Total Liabilities	<u>3,919.82</u>
01-245-100	Reserved for Encumbrances	2,624.79
01-271-100	Fund Balance Unreserved	829,065.98
	Total Fund Balance	<u>831,690.77</u>
	Total Liabilities & Fund Balance	<u>835,610.59</u>

CITY OF POLK CITY
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-329-220	Site Plan Reviews	0.00	500.00	0.00	12.50	0.00	487.50-	2
	Account Total	45.00	500.00	0.00	12.50	0.00	487.50-	2
01-331-700	FRDAP Grants	0.00	50,000.00	0.00	0.00	0.00	50,000.00-	0
01-334-201	Justice Assistance Grant (JAG)	0.00	5,200.00	0.00	0.00	0.00	5,200.00-	0
01-334-910	DEO GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0
	Account Total	0.00	5,200.00	0.00	0.00	0.00	5,200.00-	0
01-335-120	MRS - State Sales Tax	4,502.78	54,476.00	4,582.19	13,746.57	0.00	40,729.43-	25
01-335-122	SRS - 8th Cent. Motor Fuel Tax	1,561.39	19,047.00	1,516.21	4,548.64	0.00	14,498.36-	24
01-335-123	MRS - Municipal Fuel Tax	1.82	25.00	0.61	1.83	0.00	23.17-	7
01-335-140	Mobile Home License	1,350.64	4,800.00	891.86	1,884.35	0.00	2,915.65-	39
01-335-150	Alcoholic Beverage License	0.00	475.00	0.00	0.00	0.00	475.00-	0
01-335-180	Half-Cent Sales Tax	6,902.05	88,177.00	7,258.80	14,419.58	0.00	73,757.42-	16
	Account Total	14,318.68	167,000.00	14,249.67	34,600.97	0.00	132,399.03-	21
01-337-100	Library Coop Funding	0.00	25,000.00	0.00	0.00	0.00	25,000.00-	0
01-340-400	Solid Waste	19,676.00	241,200.00	20,830.12	41,468.36	0.00	199,731.64-	17
01-340-700	Stormwater Utility Fees	1,354.16	16,500.00	1,407.41	2,814.82	0.00	13,685.18-	17
01-340-900	Notary Fees	70.00	275.00	65.00	115.00	0.00	160.00-	42
	Account Total	21,100.16	257,975.00	22,302.53	44,398.18	0.00	213,576.82-	17
01-344-900	FDOT Maintenance Agreement	0.00	14,249.00	0.00	3,562.15	0.00	10,686.85-	25
01-347-100	Library Income	369.15	7,000.00	439.27	1,296.52	0.00	5,703.48-	19
01-351-200	C.I. 56.4%	4.04	250.00	67.77	338.44	0.00	88.44	135
01-359-300	Late Fees	0.00	250.00	10.50	73.50	0.00	176.50-	29
01-361-100	Interest Income	0.00	25.00	0.00	0.00	0.00	25.00-	0
01-362-100	Activity Center Rentals	0.00	500.00	100.00	350.00	0.00	150.00-	70
01-362-200	Donald Bronson Community Center Rentals	0.00	1,750.00	0.00	0.00	0.00	1,750.00-	0

CITY OF POLK CITY
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
Account Total		0.00	2,250.00	100.00	350.00	0.00	1,900.00-	16
01-365-100	Sales of Surplus Property	2,432.91	2,000.00	0.00	0.00	0.00	2,000.00-	0
01-366-100	Private Donations	50.00	250.00	250.00	250.00	0.00	0.00	100
01-366-101	Private Donations - Christmas	600.00	1,100.00	0.00	200.00	0.00	900.00-	18
01-366-102	Private Donations - Halloween	0.00	900.00	0.00	150.00	0.00	750.00-	17
01-366-110	Private Donations - Library	0.00	900.00	50.00	50.00	0.00	850.00-	6
Account Total		650.00	3,150.00	300.00	650.00	0.00	2,500.00-	21
01-369-100	Misc. Income	1.00	1,500.00	0.00	2,602.49	0.00	1,102.49	174
01-369-101	Misc Income - Copies and Faxes	11.60	150.00	23.32	24.42	0.00	125.58-	16
01-369-102	Misc Income - Collection Allowance	39.02	2,000.00	35.66	73.40	0.00	1,926.60-	4
01-369-120	Misc Income - Christmas	0.00	300.00	0.00	80.00	0.00	220.00-	27
01-369-130	Misc Income - Halloween	0.00	300.00	0.00	100.00	0.00	200.00-	33
01-369-140	Misc Income - City wide Yard Sale	0.00	360.00	0.00	0.00	0.00	360.00-	0
01-369-190	Misc Income - Van Fleet Cycling Challeng	20.00	3,000.00	0.00	0.00	0.00	3,000.00-	0
01-369-400	Insurance Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0
01-369-500	Refund of State Gas Tax	77.70	875.00	62.14	62.14	0.00	812.86-	7
Account Total		149.32	8,485.00	121.12	2,942.45	0.00	5,542.55-	35
01-381-400	Transfer From Enterprise Fund	0.00	20,000.00	0.00	0.00	0.00	20,000.00-	0
01-381-900	Cash Carry Forward	0.00	114,702.00	0.00	0.00	0.00	114,702.00-	0
Account Total		0.00	134,702.00	0.00	0.00	0.00	134,702.00-	0
GENERAL FUND Revenue Total		346,271.18	1,698,434.00	398,719.95	533,915.12	0.00	1,164,518.88-	31

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-000-000	GENERAL FUND EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-500-000	GENERAL FUND EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-511-100	LEGISLATIVE - PERSONNEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-511-120	Regular Salary - Wages - Legislative	451.25	5,415.00	451.25	1,353.75	0.00	4,061.25	25
01-511-160	Bonuses and Gift Certificates - Legislat	0.00	1,077.00	0.00	1,082.85	0.00	5.85-	101
01-511-210	Fica Taxes - Legislative	34.52	491.00	34.52	186.41	0.00	304.59	38

Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-511-240 Worker's Compensation - Legislative	0.00	15.00	0.00	14.08	0.00	0.92	94
01-511-300 LEGISLATIVE - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-511-310 Professional Services - Legislative	0.00	250.00	0.00	0.00	0.00	250.00	0
01-511-400 Travel and Training - Legislative	137.50	4,500.00	0.00	693.55	0.00	3,806.45	15
01-511-470 Printing and Reproduction - Legislative	0.00	0.00	0.00	0.00	0.00	0.00	0
01-511-480 Promo Activities & Legal Ads - Legislati	528.43	1,000.00	0.00	0.00	0.00	1,000.00	0
01-511-490 Other Current Charges - Legislative	34.37	2,500.00	0.00	0.00	0.00	2,500.00	0
01-511-510 Office Supplies - Legislative	41.30	200.00	0.00	47.93	0.00	152.07	24
01-511-520 Operating Supplies - Legislative	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-511-540 Books, Pub., Sub., & Memberships - Legis	0.00	3,500.00	2,000.00	2,989.00	0.00	511.00	85
Department Total	1,227.37	19,948.00	2,485.77	6,367.57	0.00	13,580.43	32
01-512-100 EXECUTIVE - PERSONNEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-512-120 Regular Salary - Wages - Executive	8,769.22	114,000.00	8,960.56	25,499.37	0.00	88,500.63	22
01-512-130 Other Salaries and Wages - Executive	400.00	4,800.00	400.00	1,000.00	0.00	3,800.00	21
01-512-140 Overtime - Executive	0.00	0.00	75.74	126.23	0.00	126.23-	0
01-512-160 Bonuses and Gift Certificates - Executiv	0.00	13,200.00	0.00	13,752.03	0.00	552.03-	104
01-512-210 Fica Taxes - Executive	691.08	11,108.00	711.43	3,141.85	0.00	7,966.15	28
01-512-220 Retirement Contribution - Executive	1,238.64	18,316.00	1,428.64	4,257.79	0.00	14,058.21	23
01-512-230 Life & Health Insurance - Executive	1,365.21	15,994.00	153.95	4,065.60	0.00	11,928.40	25
01-512-240 Worker's Compensation - Executive	0.00	310.00	0.00	296.40	0.00	13.60	96
01-512-300 EXECUTIVE - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-512-310 Professional Services - Executive	156.25	0.00	0.00	0.00	0.00	0.00	0
01-512-400 Travel and Training - Executive	137.50	3,000.00	366.00	676.00	0.00	2,324.00	23
01-512-410 Communication Services - Executive	5.61	0.00	0.00	0.00	0.00	0.00	0
01-512-470 Printing and Reproduction - Executive	0.00	100.00	0.00	0.00	0.00	100.00	0
01-512-490 Other Current Charges - Executive	0.00	1,000.00	670.37	670.37	0.00	329.63	67
01-512-510 Office Supplies - Executive	210.59	450.00	15.41	32.09	0.00	417.91	7
01-512-520 Operating Supplies - Executive	57.42	300.00	0.00	0.00	0.00	300.00	0
01-512-540 Books, Pub., Sub., & Memberships - Execu	0.00	1,200.00	0.00	216.00	0.00	984.00	18
Department Total	13,031.52	183,778.00	12,782.10	53,733.73	0.00	130,044.27	29
01-513-300 CITY CLERK - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-513-310 Professional Services - City Clerk	93.75	5,950.00	4,199.30	4,199.30	0.00	1,750.70	71
01-513-400 Travel and Training - City Clerk	0.00	2,400.00	88.00	429.85	0.00	1,970.15	18
01-513-470 Printing and Reproduction - City Clerk	0.00	3,000.00	0.00	700.00	0.00	2,300.00	23
01-513-492 Recording & Other Fees - City Clerk	0.00	1,200.00	0.00	0.00	0.00	1,200.00	0
01-513-510 Office Supplies - City Clerk	69.84	800.00	0.00	0.00	0.00	800.00	0

CITY OF POLK CITY
Statement of Revenue and Expenditures

Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-513-520 Operating Supplies - City Clerk	51.73	200.00	30.98	30.98	0.00	169.02	15
01-513-540 Books, Pub., Sub., & Memberships - City	145.00	400.00	0.00	250.00	0.00	150.00	62
Department Total	360.32	13,950.00	4,318.28	5,610.13	0.00	8,339.87	40
01-514-300 LEGAL COUNSEL - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-514-310 Professional Services - Legal Counsel	5,104.10	77,000.00	8,724.16	13,282.16	0.00	63,717.84	17
01-514-312 Professional Services - Other - Legal Co	0.00	0.00	0.00	0.00	0.00	0.00	0
01-514-480 Promo Activities & Legal Ads - Legal Cou	664.57	6,000.00	131.25	487.66	0.00	5,512.34	8
Department Total	5,768.67	83,000.00	8,855.41	13,769.82	0.00	69,230.18	17
01-515-300 COMPREHENSIVE PLANNING - OPERATING EXPEN	0.00	0.00	0.00	0.00	0.00	0.00	0
01-515-310 Professional Services - Comp Planning	7,500.00	15,000.00	0.00	0.00	0.00	15,000.00	0
01-515-312 Professional Services-Other- Comp Planni	0.00	0.00	0.00	0.00	0.00	0.00	0
Department Total	7,500.00	15,000.00	0.00	0.00	0.00	15,000.00	0
01-516-100 FINANCE AND ACCOUNTING - PERSONNEL EXPE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-516-120 Regular Salary - wages - Fin & Acctng	5,990.04	77,364.00	6,130.09	17,716.99	0.00	59,647.01	23
01-516-140 Overtime - Fin & Acctng	0.00	187.00	0.00	38.06	0.00	148.94	20
01-516-160 Bonuses and Gift Certificates - Fin & Ac	0.00	0.00	0.00	0.00	0.00	0.00	0
01-516-210 Fica Taxes - Fin & Acctng	442.52	5,933.00	453.12	1,369.38	0.00	4,563.62	23
01-516-220 Retirement Contribution - Fin & Acctng	416.30	5,716.00	451.78	1,365.00	0.00	4,351.00	24
01-516-230 Life & Health Insurance - Fin & Acctng	1,294.74	15,786.00	136.59	3,996.16	0.00	11,789.84	25
01-516-240 Worker's Compensation - Fin & Acctng	0.00	210.00	0.00	207.20	0.00	2.80	99
01-516-300 FINANCE AND ACCOUNTING - OPERATING EXPEN	0.00	0.00	0.00	0.00	0.00	0.00	0
01-516-310 Professional Services - Fin & Acctng	93.75	0.00	0.00	0.00	0.00	0.00	0
01-516-400 Travel and Training - Fin & Acctng	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-516-420 Education Reimbursement - Fin & Acctng	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
01-516-470 Printing and Reproduction - Fin & Acctng	204.00	700.00	93.38	93.38	0.00	606.62	13
01-516-510 Office Supplies - Fin & Acctng	249.60	1,200.00	0.00	0.00	0.00	1,200.00	0
01-516-520 Operating Supplies - Fin & Acctng	51.73	1,000.00	86.52	86.52	0.00	913.48	9
01-516-540 Books, Pub., Sub., & Memberships - Fin &	0.00	300.00	0.00	0.00	0.00	300.00	0
Department Total	8,243.48	112,896.00	7,351.48	24,872.69	0.00	88,023.31	22
01-517-700 DEBT SERVICE PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-517-710 Principal - Debt Service Pmts	0.00	40,306.00	0.00	0.00	0.00	40,306.00	0
01-517-720 Interest - Debt Service Pmts	0.00	61,783.00	0.00	0.00	0.00	61,783.00	0

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Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-517-733 Mandated Reserve - Debt Service Pmts	1,235.74	0.00	0.00	0.00	0.00	0.00	0
Department Total	1,235.74	102,089.00	0.00	0.00	0.00	102,089.00	0
01-521-300 LAW ENFORCEMENT - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-521-305 Contract Labor - Law Enf	0.00	120,076.00	0.00	30,019.00	0.00	90,057.00	25
01-521-440 Rentals and Leases - Law Enf	48.51	582.00	48.28	96.60	0.00	485.40	17
01-521-460 Repairs and Maintenance - Law Enf	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-521-510 Office Supplies - Law Enf	0.00	100.00	0.00	0.00	0.00	100.00	0
01-521-520 Operating Supplies - Law Enf	0.00	100.00	0.00	0.00	0.00	100.00	0
01-521-600 LAW ENFORCEMENT - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0
01-521-649 Machinery & Equip - JAG Grant - Law Enf	0.00	5,200.00	0.00	0.00	0.00	5,200.00	0
Department Total	48.51	128,058.00	48.28	30,115.60	0.00	97,942.40	24
01-524-100 BUILDING AND ZONING - PERSONNEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-524-120 Regular Salary - wages - Bldg & Zoning	3,240.00	42,120.00	3,240.00	9,315.00	0.00	32,805.00	22
01-524-160 Bonuses and Gift Certificates - Bldg & Z	0.00	0.00	0.00	0.00	0.00	0.00	0
01-524-210 Fica Taxes - Bldg & Zoning	238.98	3,222.00	238.94	716.82	0.00	2,505.18	22
01-524-220 Retirement Contribution - Bldg & Zoning	225.18	3,104.00	238.78	716.34	0.00	2,387.66	23
01-524-230 Life & Health Insurance - Bldg & Zoning	684.65	7,915.00	70.16	2,005.54	0.00	5,909.46	25
01-524-240 Worker's Compensation - Bldg & Zoning	0.00	117.00	0.00	109.51	0.00	7.49	94
01-524-300 BUILDING AND ZONING - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-524-310 Professional Services - Bldg & Zoning	7,258.61	37,000.00	0.00	2,788.23	0.00	34,211.77	8
01-524-311 Engineering Services - Bldg & Zoning	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-524-400 Travel and Training - Bldg & Zoning	0.00	0.00	0.00	0.00	0.00	0.00	0
01-524-510 Office Supplies - Bldg & Zoning	0.00	200.00	0.00	0.00	0.00	200.00	0
01-524-520 Operating Supplies - Bldg & Zoning	43.68	100.00	0.00	0.00	0.00	100.00	0
Department Total	11,691.10	94,778.00	3,787.88	15,651.44	0.00	79,126.56	17
01-529-300 CODE ENFORCEMENT - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-529-400 Travel and Training - Code Enf	0.00	500.00	0.00	0.00	0.00	500.00	0
01-529-464 Vehicle Fuel - Code Enf	0.00	0.00	0.00	0.00	0.00	0.00	0
01-529-480 Promo Activities & Legal Ads - Code Enf	0.00	0.00	0.00	0.00	0.00	0.00	0
01-529-492 Recording & Other Fees - Code Enf	0.00	0.00	0.00	0.00	0.00	0.00	0
01-529-510 Office Supplies - Code Enf	0.00	100.00	0.00	0.00	0.00	100.00	0
01-529-520 Operating Supplies - Code Enf	0.00	150.00	0.00	0.00	0.00	150.00	0
Department Total	0.00	750.00	0.00	0.00	0.00	750.00	0

CITY OF POLK CITY
Statement of Revenue and Expenditures

Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-534-300 REFUSE/SANITATION - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-534-341 Refuse Disposal - Residential - Refuse/S	9,486.51	119,000.00	9,789.11	19,457.18	0.00	99,542.82	16
01-534-342 Refuse Disposal - Commercial - Refuse/Sa	0.00	76,800.00	6,498.90	20,601.32	0.00	56,198.68	27
Department Total	9,486.51	195,800.00	16,288.01	40,058.50	0.00	155,741.50	20
01-538-300 STORMWATER - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-538-311 Engineering Services - Stormwater	0.00	8,000.00	0.00	491.48	0.00	7,508.52	6
01-538-315 Inmate Labor - Stormwater	0.00	5,750.00	1,437.42	2,874.84	0.00	2,875.16	50
01-538-400 Travel and Training - Stormwater	0.00	500.00	0.00	0.00	0.00	500.00	0
01-538-460 Repairs and Maintenance - Stormwater	0.00	3,000.00	25.98	25.98	0.00	2,974.02	1
01-538-492 Recording & Other Fees - Stormwater	100.00	500.00	0.00	0.00	0.00	500.00	0
01-538-540 Books, Pub., Sub., & Memberships - Storm	0.00	0.00	0.00	365.72	0.00	365.72-	0
Department Total	100.00	17,750.00	1,463.40	3,758.02	0.00	13,991.98	21
01-539-300 GEN GOV'T BUILDINGS - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-539-310 Professional Services - Gen Gov't Bldgs	1,859.38	19,000.00	1,478.75	2,061.90	0.00	16,938.10	11
01-539-312 Professional Services - Other - Gen Gov'	0.00	600.00	0.00	0.00	0.00	600.00	0
01-539-315 Inmate Labor - Gen Gov't Bldgs	0.00	5,750.00	1,437.42	2,874.84	0.00	2,875.16	50
01-539-411 City Hall - Communication - Gen Gov't Bld	722.54	10,500.00	514.51	1,608.04	0.00	8,891.96	15
01-539-414 Community Center-Communication-Gen Gov't	0.00	500.00	0.00	0.00	0.00	500.00	0
01-539-431 City Hall - Utilities - Gen Gov't Bldgs	701.05	12,000.00	897.42	2,037.33	0.00	9,962.67	17
01-539-432 Activity Center - Utilities - Gen Gov't	148.67	2,500.00	205.98	506.41	0.00	1,993.59	20
01-539-433 Public Works - Utilities - Gen Gov't Bld	126.64	2,000.00	142.75	285.95	0.00	1,714.05	14
01-539-434 Community Center-Utilities-Gen Gov't Bld	0.00	6,250.00	0.00	0.00	0.00	6,250.00	0
01-539-440 Rentals and Leases - Gen Gov't Bldgs	544.60	6,600.00	671.31	1,923.13	0.00	4,676.87	29
01-539-461 City Hall - Repairs & Maint - Gen Gov't	730.00	5,000.00	682.63	870.73	0.00	4,129.27	17
01-539-462 Activity Center - Repairs & Maint - Gen	145.98	3,500.00	161.96	216.68	0.00	3,283.32	6
01-539-463 Public Works - Repairs & Maint - Gen Gov	10.85	3,000.00	9.99	9.99	0.00	2,990.01	0
01-539-464 Community Center-Repairs & Maint-Gen Gov	0.00	2,000.00	183.94	183.94	0.00	1,816.06	9
01-539-490 Other Current Charges - Gen Gov't Bldgs	0.00	250.00	0.00	0.00	0.00	250.00	0
01-539-510 Office Supplies - Gen Gov't Bldgs	0.00	0.00	0.00	29.95	0.00	29.95-	0
01-539-521 City Hall - Operating Supplies - Gen Gov	208.78	2,000.00	42.05	218.28	0.00	1,781.72	11
01-539-522 Activity Center - Operating Supplies - G	0.00	200.00	32.54	80.38	0.00	119.62	40
01-539-523 Public Works - Operating Supplies - Gen	1.99	100.00	0.00	0.00	0.00	100.00	0
01-539-524 Community Center-Operating Supplies-Gen	0.00	300.00	0.00	0.00	0.00	300.00	0
01-539-600 GEN GOV'T BUILDINGS - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0
01-539-633 Public Works - Improv. O/T Bldgs - Gen G	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0

CITY OF POLK CITY
Statement of Revenue and Expenditures

Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-539-641 City Hall - Mach. & Equipment - Gen Gov'	0.00	0.00	0.00	0.00	0.00	0.00	0
Department Total	5,200.48	85,050.00	6,461.25	12,907.55	0.00	72,142.45	15
01-541-100 ROADS & STREETS - PERSONNEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-541-120 Regular Salary - Wages - Roads & Streets	5,148.00	76,942.00	6,076.20	17,352.88	0.00	59,589.12	23
01-541-140 Overtime - Roads & Streets	294.94	566.00	293.55	450.31	0.00	115.69	80
01-541-160 Bonuses and Gift Certificates - Roads &	0.00	0.00	0.00	0.00	0.00	0.00	0
01-541-210 Fica Taxes - Roads & Streets	416.38	5,929.00	483.18	1,405.97	0.00	4,523.03	24
01-541-220 Retirement Contribution - Roads & Street	212.50	4,864.00	397.61	1,161.88	0.00	3,702.12	24
01-541-230 Life & Health Insurance - Roads & Street	106.57	16,746.00	215.29	4,233.96	0.00	12,512.04	25
01-541-240 Worker's Compensation - Roads & Streets	0.00	7,600.00	0.00	6,475.24	0.00	1,124.76	85
01-541-300 ROADS & STREETS - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-541-310 Professional Services - Roads & Streets	0.00	0.00	0.00	0.00	0.00	0.00	0
01-541-311 Engineering Services - Roads & Streets	0.00	0.00	0.00	0.00	0.00	0.00	0
01-541-315 Inmate Labor - Roads & Streets	0.00	17,249.00	4,312.28	8,624.56	0.00	8,624.44	50
01-541-400 Travel and Training - Roads & Streets	0.00	0.00	0.00	0.00	0.00	0.00	0
01-541-410 Communication Services - Roads & Streets	42.15	540.00	51.65	104.09	0.00	435.91	19
01-541-430 Utilities - Roads & Streets	1,911.52	24,500.00	1,939.89	3,894.82	0.00	20,605.18	16
01-541-460 Repairs and Maintenance - Roads & Street	37.62	5,500.00	7.75	7.75	0.00	5,492.25	0
01-541-461 Repairs & Maintenance-Equipment - Roads	5.50	3,500.00	367.82	470.62	0.00	3,029.38	13
01-541-464 Vehicle Fuel - Roads & Streets	233.25	6,000.00	358.96	1,004.71	0.00	4,995.29	17
01-541-465 Vehicle Maintenance - Roads & Streets	248.64	3,500.00	239.98	241.48	0.00	3,258.52	7
01-541-492 Recording & Other Fees - Roads & Streets	0.00	0.00	0.00	0.00	0.00	0.00	0
01-541-493 Equipment Rental - Roads & Streets	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-541-510 Office Supplies - Roads & Streets	8.51	500.00	0.00	0.00	0.00	500.00	0
01-541-520 Operating Supplies - Roads & Streets	399.81	10,000.00	115.11	351.43	0.00	9,648.57	4
01-541-524 Chemicals - Roads & Streets	0.00	500.00	0.00	0.00	0.00	500.00	0
01-541-530 Road Materials & Supplies - Roads & Stre	275.00	6,500.00	0.00	0.00	0.00	6,500.00	0
01-541-600 ROADS & STREETS - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0
01-541-630 Improvements Other than Building - Roads	0.00	114,702.00	0.00	3,680.00	0.00	111,022.00	3
01-541-640 Machinery & Equipment - Roads & Streets	0.00	0.00	0.00	0.00	0.00	0.00	0
Department Total	9,340.39	306,638.00	14,859.27	49,459.70	0.00	257,178.30	16
01-571-100 LIBRARY - PERSONNEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-571-120 Regular Salary - Wages - Library	4,086.64	54,500.00	4,399.23	12,399.17	0.00	42,100.83	23
01-571-140 Overtime - Library	77.63	150.00	242.67	407.66	0.00	257.66	272
01-571-160 Bonuses and Gift Certificates - Library	0.00	0.00	0.00	0.00	0.00	0.00	0
01-571-210 Fica Taxes - Library	308.23	4,181.00	348.29	998.58	0.00	3,182.42	24

CITY OF POLK CITY
Statement of Revenue and Expenditures

Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-571-220 Retirement Contribution - Library	289.43	4,028.00	342.11	981.71	0.00	3,046.29	24
01-571-230 Life & Health Insurance - Library	1,398.43	16,915.00	230.68	4,267.59	0.00	12,647.41	25
01-571-240 Worker's Compensation - Library	0.00	150.00	0.00	142.09	0.00	7.91	95
01-571-300 LIBRARY - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-571-310 Professional Services - Library	100.00	400.00	0.00	0.00	0.00	400.00	0
01-571-312 Professional Services - Other - Library	0.00	2,300.00	0.00	0.00	0.00	2,300.00	0
01-571-400 Travel and Training - Library	0.00	0.00	0.00	0.00	0.00	0.00	0
01-571-410 Communication Services - Library	0.00	1,850.00	171.03	513.25	0.00	1,336.75	28
01-571-430 Utilities - Library	241.40	4,400.00	285.44	639.04	0.00	3,760.96	15
01-571-440 Rentals and Leases - Library	125.76	0.00	0.00	0.00	0.00	0.00	0
01-571-460 Repairs and Maintenance - Library	153.00	2,500.00	77.37	233.29	0.00	2,266.71	9
01-571-480 Promo Activities & Legal Ads - Library	193.95	1,300.00	59.49	244.86	0.00	1,055.14	19
01-571-510 Office Supplies - Library	50.27	1,200.00	0.00	173.91	0.00	1,026.09	14
01-571-520 Operating Supplies - Library	192.30	8,000.00	122.99	591.97	0.00	7,408.03	7
01-571-540 Books, Pub., Sub., & Memberships - Libra	0.00	700.00	0.00	95.00	0.00	605.00	14
01-571-600 LIBRARY - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0
01-571-640 Machinery & Equipment - Library	0.00	0.00	0.00	0.00	0.00	0.00	0
01-571-660 Books, Pub.& Library Materials - Library	633.56	10,500.00	655.84	1,976.79	0.00	8,523.21	19
Department Total	7,850.60	113,074.00	6,935.14	23,664.91	0.00	89,409.09	21
01-572-300 PARKS - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-572-310 Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0
01-572-315 Inmate Labor - Parks	0.00	5,750.00	1,437.43	2,874.86	0.00	2,875.14	50
01-572-430 Utilities - Parks	459.51	8,000.00	717.11	1,000.79	0.00	6,999.21	13
01-572-460 Repairs and Maintenance - Parks	246.31	55,000.00	51.65	484.65	0.00	54,515.35	1
01-572-520 Operating Supplies - Parks	28.06	1,200.00	32.53	85.72	0.00	1,114.28	7
01-572-600 PARKS - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0
01-572-630 Improvements Other than Building - Parks	0.00	0.00	0.00	0.00	0.00	0.00	0
Department Total	733.88	69,950.00	2,238.72	4,446.02	0.00	65,503.98	6
01-574-300 SPECIAL EVENTS - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-574-310 Professional Services - Spec Events	480.00	600.00	580.00	580.00	0.00	20.00	97
01-574-440 Rentals and Leases - Spec Events	0.00	250.00	0.00	198.00	0.00	52.00	79
01-574-470 Printing and Reproduction - Spec Events	62.00	350.00	138.04	323.04	0.00	26.96	92
01-574-480 Promo Activities & Legal Ads - Spec Even	0.00	100.00	0.00	0.00	0.00	100.00	0
01-574-491 Van Fleet Cycling Challenge - Spec Event	865.38	3,000.00	0.00	0.00	0.00	3,000.00	0
01-574-520 Operating Supplies - Spec Events	697.47	3,500.00	611.12	1,668.47	0.00	1,831.53	48

CITY OF POLK CITY
Statement of Revenue and Expenditures

Expend Account Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
Department Total	2,104.85	7,800.00	1,329.16	2,769.51	0.00	5,030.49	36
01-590-300 NON-DEPARTMENTAL - OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-590-310 Professional Services - Non-Dept	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
01-590-311 Engineering Services - Non-Dept	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
01-590-312 Professional Services - Other - Non-Dept	0.00	8,800.00	0.00	6,945.71	0.00	1,854.29	79
01-590-320 Accounting and Auditing - Non-Dept	1,346.41	13,928.00	1,199.14	6,542.26	0.00	7,385.74	47
01-590-450 Liability Insurance - Non-Dept	0.00	32,500.00	0.00	24,062.62	0.00	8,437.38	74
01-590-520 Operating Supplies - Non-Dept	0.00	0.00	65.84	65.84	0.00	65.84	0
01-590-528 Postage - Non-Dept	0.00	4,500.00	0.00	51.08	0.00	4,448.92	1
01-590-900 NON-DEPARTMENTAL - OTHER USES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-590-941 Reserves - Emergencies & Contingencies -	0.00	24,342.00	0.00	0.00	0.00	24,342.00	0
01-590-942 Reserves - Capital Outlay Purchases - N	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-590-950 Transfer to Rstr Streets Paving-Non-Dept	0.00	42,055.00	0.00	0.00	0.00	42,055.00	0
01-590-991 Aids to Private Organizations - Non-Dept	0.00	500.00	0.00	0.00	0.00	500.00	0
01-590-992 Unemployment Claims - Non-Dept	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
01-590-995 Refund of Overpayments	0.00	0.00	0.00	0.00	0.00	0.00	0
01-590-996 Bad Debt - Non-Dept	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
01-590-999 Other - Non-Operating Charges - Non-Dept	1,711.30	5,500.00	625.45	1,331.25	0.00	4,168.75	24
Department Total	3,057.71	148,125.00	1,890.43	38,998.76	0.00	109,126.24	26
GENERAL FUND Expend Total	86,981.13	1,698,434.00	91,094.58	326,183.95	0.00	1,372,250.05	19

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	GENERAL FUND	346,271.18	398,719.95	533,915.12	86,981.13	91,094.58	326,183.95	207,731.17

CITY OF POLK CITY
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	346,271.18	398,719.95	533,915.12	86,981.13	91,094.58	326,183.95	207,731.17

Totals

Adult	October	November	December	
In Symphony	907	626	707	2240
DVD'S	1098	994	1072	3164
Total	2005	1620	10779	
Juvenile				
Symphony	605	657	674	
Other	69	51	52	
Total	674	708	726	
Total Circulation:	2679	2328	2453	7460
In-house Use				
New Borrowers:				
In City	7	8	5	
In County	2	3	3	
Reciprocal (TBLC)				
Reciprocal (LkOsO)				
Total new borrowers:	9	11	8	28
Programs:				
Number of Programs	6	4	3	
Adult	1	4		
Juvenile	5	8	3	
YA				
Total programs:	7	8	3	18
Attendance				
Adult	4	22	25	51
Juvenile	21	32	53	106
YA				
Total Attendance:	25	54	78	157
Computer Usage:				
Number of users	637	565	601	1803
Reference Questions	80	80	80	160
Traditional				
Virtual				
Phone Calls	171	126	137	434
People	1183	1399	1192	3774

**POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT**

STATISTICAL DATA

West **Division**

January 08, 2014

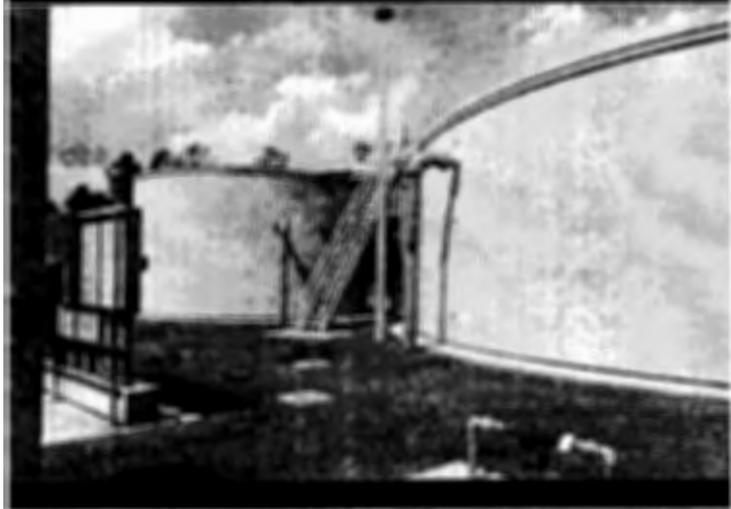
Northwest District

To: Patricia Jackson , City Manager
 From: Sergeant John Conover
 Subject: Statistical report for December, 2014.

ACTIVITY	
FELONY ARREST	0
AFFIDAVITS FELONY	0
MISDEMEANOR ARREST	0
AFFIDAVITS MISDEMEANOR	0
OUT OF COUNTY/STATE WARRANT ARRESTS	0
PROCAP WARRANT ARREST	0
TOTAL ARRESTS	0
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	0
TRAFFIC CITATIONS	0
INTELLIGENCE REPORTS	0
STOLEN PROPERTY RECOVERED	\$0
HRS. TRANSPORTING/ AGENCIES/DIVISIONS	0
OFFENSE REPORTS	2
NARCOTICS SEIZED	\$.00
ASSETS SEIZED	\$.00
PATROL NOTICES	0
FOXTROT REPORTS	0
TOW-AWAY NOTICES	0
COMMUNITY CONTACTS	95
TRAFFIC STOPS	0
TOTAL DISPATCHED CALLS FOR SERVICE	20

In December 2014, there were three (3) PROCAP captured crimes as compared to four (4) in 2013. A Grand theft occurred at 620 3rd Street where an unknown suspect removed a scooter from the front yard. A residential burglary occurred at 116 Bignonia where unknown suspect entered the victim's residence and removed property valued over \$300.00 dollars. A criminal mischief occurred at 574 Marklen Loop where an unknown suspect broke out a glass door of a residence with a possible BB gun. The victim was away from her residence since June and discovered the damage when she returned.

CaseNo	Inc From	Inc To	DOW	Location	Narrative
PCSO-140056134	2014-12-30 / 1700hrs	2014-12-31 / 1600hrs	Wed	620 3RD ST	unk susp removed the victs 2008 red/white Suzuki Kait 49cc scooter / the scooter doesnt have a key, it has to be wired to get it to start
PCSO-140055866	2014-12-29 / 1000hrs	2014-12-29 / 1445hrs	Mon	116 BIGNONIA AVE	no forced entry to resid; several pieces of clothing, lotions, Everlon bracelet, Citizen watch with diamond face, Brighton bracelet, Pandora bracelet, Sephora/Mac makeup, Sports Clip uniform shirt, Vera Bradley purse, several pairs of shoes, Babylliss flat iron, Wahl hair clippers, & book of checks Susps: Rhonda Lane WF 030959 & Krystal Kierce WF 061988 were moving Lane's property out of resid Ronda told vict that she didnt take anything that did not belong to her
PCSO-140054328	2014-06-17 / 1200hrs	2014-12-17 / 1240hrs	Wed	574 MARKLEN LOOP	unk susp broke out glass door of resid possibly using a bb gun / glass has small bullet holes in glass, vict has been in New York from June 17 to December 12 No evidence/no witness/no suspects



Polk City Commissioners

DECEMBER 2014 UTILITY OPERATIONS SUMMARY

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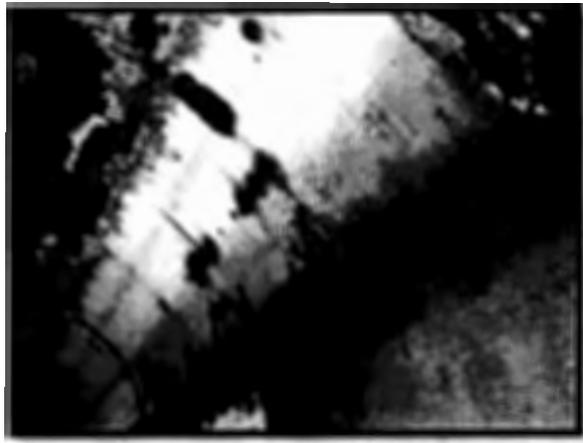
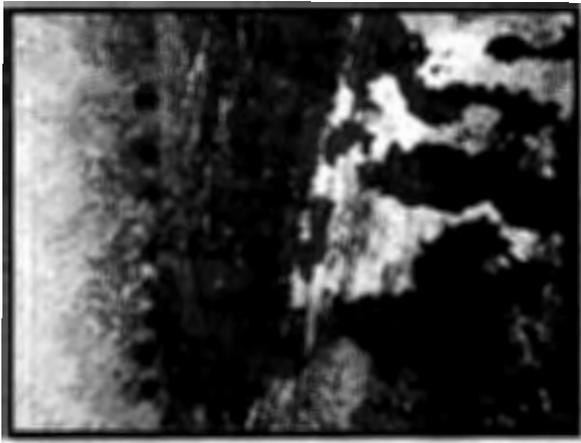
EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of December, 2014:

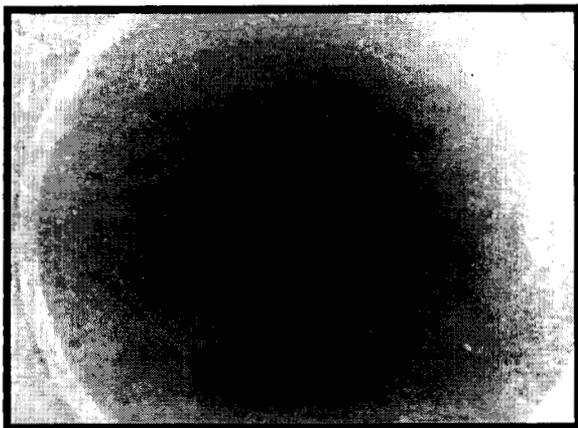
- Completed company's monthly safety requirements.
- Working on asset data collection for new maintenance tracking program.
- Working bugs out of system with new meters.
- Working on final year end closeouts.
- Had scheduled inspections completed for the water tanks at the Mt. Olive WTP.
- Put together a brief set of options concerning issues found with Mt. Olive WTP water tanks.
- Engineer came back in to re-inspect water tanks after completion of repairs.
- Assisted city with successful Christmas parade.
- Working with City of Lakeland and GAI on interconnect tie-in pressure valve settings.

OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Working with billing to fix issues found during meter change out process.
- Working on liftstation maintenance and grease removal.
- Repaired water main break on Revelation Dr.
- Found pump at liftstation #2 with bad gland seal.
- Relocated meter set on Meandering Way for new construction.
- Water tanks at Mt. Olive WTP were pressure washed, sand blasted, and resurfaced.
- Adjusted Matt Williams and Commonwealth WTPs to offset the demand from the Mt. Olive WTP being off-line.
- Started clearing the lagoon at Cardinal Hill WWTF.



Mt Olive water tanks before.



Sewer line



Digester at Cardinal Hill

1.1. MISCELLANEOUS JOB ORDER COMPLETIONS

- 48 wastewater lift station checks.
- 10 lift station repairs and maintenance items completed.
- 70 water line and hydrant repairs, and maintenance items.
- 2340 monthly meter readings.
- 72 locates
- 100 work orders.
- 4 Call outs from answering service.
- 10 call outs from system SCADA and Autodialers.

Meter related activities

- 24 services turned on
- 14 disconnects
- 6 new installations
- 11 replacements

1.2. WATER SYSTEM FLOW INFORMATION

Month	Monthly Meter	Monthly Meter	Monthly Meter
October 2014	10.994	0.488	0.355
November 2014	11.145	0.511	0.372
December 2014	10.341	0.683	0.334

PLANNED JANUARY MONTHLY ACTIVITIES

- Work on integration of wastewater system into new data collection software.
- Rehab Cardinal Hill WWTF onsite sprayfield.
- Continue working on new maintenance tracking program.
- Finish bringing Jacob WTP back on-line
- Begin working on annual reports for water systems.
- Try new treatment for lagoon maintenance on Cardinal Hill storage lagoon.



A couple of the leak repairs from December.





City of Polk City City Council Agenda Form

Meeting Date: January 19, 2015
Item Number: Presentations/Recognitions

Subject: Proclamation for Florida First Responders Appreciation Week	
Department: Administrative	
Summary: This proclamation shall honor Florida's First Responders which include law enforcement officers, firefighters and EMT's who bravely selflessly risk their lives every day to protect Florida families, visitors and businesses.	
Requested Council Action: Recognize the January 5-9, 2015 as Florida First Responder Appreciation Week.	
Financial Impact: None	
Attachments: X	Supporting Documents Reviewed X
Submitting Department Head: Patricia Jackson, City Manager	Date: 1/19/2015
Approved by City Manager:	Date:
City Council Action: <input type="checkbox"/> Approved as Recommended <input type="checkbox"/> Approved with Modifications <input type="checkbox"/> Tabled to Time Certain Date: _____ <input type="checkbox"/> Denied	



Proclamation

WHEREAS, Tarpon Springs Police Officer Charles Kondek and Leon County Sheriff's Deputy Christopher Smith were recently killed in the line of duty; and

WHEREAS, each loss of a law enforcement officer is heartbreaking, and losing two heroes in less than a month is a cry for peace and a signal to all Floridians to pray for our men and women in uniform who protect our communities each day; and

WHEREAS, Florida's first responders include law enforcement officers, firefighters, and EMTs who bravely and selflessly risk their lives every day to protect Florida families, visitors, and businesses; and

WHEREAS, Florida's first responders do not hesitate to risk their own lives in order to save the lives of others, and their commitment to continued training, skill enhancement, and inter-agency coordination make them vital members of every Florida community; and

WHEREAS, acts of kindness and appreciation from citizens for first responders provide them needed encouragement and support to confront the dangerous and uncertain situations they face every day;

WHEREAS, Rick Scott, Governor of the State of Florida, has officially proclaimed January 5-9, 2015 as Florida First Responder Appreciation Week and encouraged all Floridians to take time out of their day to show first responders and their families how much we value their service to our cities, counties, and state. Florida First Responder Appreciation Week will be an opportunity for Florida leaders at every level to demonstrate appreciation for all men and women who protect and serve our state as first responders.

NOW, THEREFORE, I, Joe LaCascia, Mayor of Polk City, do hereby proclaim January 5-9, 2015 as

Florida First Responder Appreciation Week

in Polk City, and encourage residents to say, "Thank you," to the first responders who keep them safe.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the Polk City to be affixed this 19th day of January, 2015.

City of Polk City

Joe LaCascia, Mayor

ATTEST:

City Manager/City Clerk



City of Polk City City Commission Agenda Form

Meeting Date: January 19, 2015
Item Number: 1

Subject: Ordinance 2014-11 – Imposing Moratorium on Collection of Impact Fees. Second and Final Reading.	
Department: Administration	
Summary: This Ordinance will continue and impose a moratorium on collection of impact fees, other than impact fees for water and sewer services for twelve months.	
Requested Commission Action: Adopt Ordinance 2014-11 on Second and Final Reading.	
Financial Impact: None	
Attachments: X	Supporting Documents Reviewed X
Submitting Department Head: Patricia Jackson, City Manager	Date: 1/15/2015
Approved by City Manager:	Date:
City Commission Action: <input type="checkbox"/> Approved as Recommended <input type="checkbox"/> Approved with Modifications <input type="checkbox"/> Tabled to Time Certain Date: _____ <input type="checkbox"/> Denied	

ORDINANCE 2014-11

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF POLK CITY, FLORIDA; PROVIDING LEGISLATIVE FINDINGS; CONTINUING AND IMPOSING A MORATORIUM ON COLLECTION OF IMPACT FEES, OTHER THAN IMPACT FEES FOR WATER AND SEWER SERVICES FOR TWELVE MONTHS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Polk County previously imposed a moratorium on the collection of all impact fees other than water and sewer impact fees in October, 2010; and,

WHEREAS, the City of Polk City followed suit by imposing a moratorium on the collection of all city impact fees other than water and sewer impact fees at the same time for the period of one year; and,

WHEREAS, the City Commission informally notified staff of its intention to extend this moratorium an additional year at the October meeting; and,

WHEREAS, the City Commission authorized the preparation of an ordinance to extend this moratorium effective from October of 2011 to October of 2012, again from October 2012 to December 1, 2014; and

WHEREAS, the City Commission would like to extend the moratorium effective from December 1, 2014 to September 30, 2015

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF POLK CITY, FLORIDA:

SECTION 1. EXTENSION OF MORATORIUM. Based upon the above findings, the City hereby declares and ordains that, for a period starting December 1, 2014 and ending September 30, 2015, the City Commission of Polk City, Florida, imposes a moratorium on the collection of all City impact fees authorized by Ordinance 1142 and Chapter 39 of the Code of Ordinances, other than those impact fees imposed for water and sewer services.

SECTION 2. SEVERABILITY. Should any section or provision of this Ordinance or any portion thereof, the deletion of which would not adversely affect (in the general sense) the receipt of any material benefits or, substantially increase the burden of any party hereunder, be declared by a judicial or administrative tribunal of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder, as a whole or any part thereof, other than the part declared to be invalid.

SECTION 3. EFFECTIVE DATE. This Ordinance shall take effect as provided by general law; provided, however, that the moratorium declared hereunder shall begin December 1, 2014.

PASSED ON FIRST READING this _____ day of _____, 2014.

PASSED ON SECOND READING this _____ day of _____, 2015.

CITY OF POLK CITY

Joe LaCascia, Mayor

ATTEST:

Sheandolen P. Dunn, Assistant to the City Manager

Form and content approved by City Attorney:

Thomas A. Cloud, Esquire

Memo

To: Mayor, Vice Mayor and City Commission

From: Patricia Jackson, City Manager

Date: December 11, 2014

Re: Moratorium on Collection of Impact Fees

The current moratorium expired December 1, 2014. Attached you will find Ordinance 2014-11 extending the moratorium through September 30, 2015. Please note the following:

Initial Moratorium (10/1/11 – 10/1/12)

Single family homes: 4 - total value of \$770,000
RV Pads: 16 - total value of \$376,450
Total Value: \$1,146,450

Extended Moratorium (10/01/12 – 12/1/14)

Single family homes: 39 – total value \$7,340,000
RV Pads: 19 – total value \$677,000
Total Value: \$8,017,000

The moratorium is on impact fees for general government facilities, police, fire rescue and parks & recreation. Impact fees shall be expended only for the type of capital improvements for which they were imposed, calculated and collected, and according to the time limits and procedures established in the ordinance. Impact fees may be used to pay the principal, interest and other costs of bonds, notes and other obligations issued or undertaken by or on behalf of the city to finance such improvements. Please refer to the attached definitions for capital improvement, etc.

Total impact fees that would have been collected on single family homes between 10/1/12 and 12/1/14 are as follows:

General Government Facilities:	\$68,172.39
Police:	\$25,154.61
Fire and Rescue:	\$13,459.29
Parks and Recreation:	\$40,566.24

If full value was put on tax rolls for \$8,017,000 the proceeds would have been approximately \$68,946.20.

Based on the numbers we are seeing, staff feels the moratorium on impact fees have made a positive impact on Polk City's taxable value and recommends the moratorium be extended through September 30, 2014.

Please let me know if you have any questions.

Respectfully submitted,

Sec. 39-6. Definitions.

As used in this article:

Benefit area means the geographic area within which impact fees are collected and expended for a particular type of capital improvement serving development projects within such area. For the purposes of this article, "benefit area" shall mean the incorporated city limits.

Capital improvement means land or facilities for the storage, treatment or distribution of water; for the collection, treatment, reclamation or disposal of sewage; for the collection and disposal of stormwater and for flood-control purposes; for purposes of transportation and transit, including without limitation, streets, street lighting and traffic-control devices and supporting improvements, roads, overpasses, bridges, airports, and related facilities; for parks and recreational improvements; for public safety, including police and fire facilities; for schools and child care facilities; for libraries and public art; for public buildings of all kinds; and for any other capital project identified in the city's capital improvements plan. Capital improvement also includes design, engineering, inspection, testing, planning, legal land acquisition, debt service and all other costs associated with construction of a public facility.

Capital improvements plan means the five-year plan for capital improvements, adopted annually by the council, describing the approximate location, size, time of availability and estimated cost of capital improvement projects and identifies sources of funding for capital improvement projects.

Capital improvements project list means the list attached to the annual council resolution setting the base fee amount for each specific impact fee. The list shall describe the approximate location, size, time of availability and estimated cost of each capital improvement to be funded from a particular impact fee account.

Collection means the point at which the impact fee is actually paid over to the city.

Commitment means earmarking impact fees to fund or partially fund capital improvements serving new development projects.

New development or development project means and includes any project undertaken for the purpose of development, including without limitation a project involving the issuance of a permit for construction, reconstruction, or change of use, but not a project involving the issuance of a permit to operate or to remodel, rehabilitate, or improve an existing structure, nor the rebuilding of a structure destroyed or damaged by an act of God.

Dwelling unit means one or more rooms in a building or a portion of a room, designed, intended to be used, or actually used for occupancy by one family for living and sleeping quarters, and containing one kitchen only, and includes a mobile home, but not hotel or motel units.

Impact fee means any monetary exaction imposed by the city as a condition of or in connection with approval of a development project for the purpose of defraying all or some of the cost of or repayment of costs previously expended from other city funds for capital improvements relating to the project.

Impose means to determine that a particular development project is subject to the collection of impact fees as a condition of development approval.

Nonresidential development project means all development other than residential development projects.

Residential development project means any development undertaken to create a new dwelling unit or units.

(Ord. No. 1142, § 1, 2-27-2007)

Sec. 39-7. Notice and hearing required for establishing or increasing impact fee.

(a) Prior to establishing or increasing of any impact fee the city council shall hold a public hearing at which oral and written testimony may be given.

(b) Notice of the time and place of the public hearing, including a general explanation of the matter to be considered, shall be published for a minimum of ten days prior to the hearing, in a newspaper regularly published at least once a week. The period of notice commences upon the first day of publication and terminates at the end of the tenth day.

(c) At least ten days prior to the public hearing, the city shall make available to the public data showing the amount, or the estimated amount of the impact fee, and a summary of the basis for the calculation of the impact fee amount.

(d) Council action to establish or increase any impact fee shall be taken only by ordinance or resolution.

(e) Any costs incurred by the city in preparing for and conducting the public hearing may be recovered as a part of the impact fees which are the subject of the hearing.

(Ord. No. 1142, § 1, 2-27-2007)

Sec. 39-8. Imposition, calculation and collection of impact fees.

(a) Except as provided in this article and any amendment to this article, the city shall impose impact fees as a condition of approval of all new development projects. No tentative or final subdivision map, parcel map, grading permit, building permit final inspection, or certificate of occupancy, or other development permit, may be approved unless the provisions of this section have been fulfilled.

(b) Impact fees shall be imposed by including the following language in any document of development approval:

Approval of this project is conditioned upon payment to the city of all applicable impact fees and connection fees, as provided in Article I of Chapter 39 of the Municipal Code.