

## CITY COMMISSION MINUTES

September 21, 2015

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Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Walter Lawlor, New Life Community Church, gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Mike Blethen, Commissioner Keith Prestage, Commissioner Wanda Harris, Commissioner Don Kimsey, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **APPROVE CONSENT AGENDA**

**Motion by Commissioner Prestage** to approve the Consent Agenda; motion was seconded by Vice Mayor Blethen.

**Motion carried unanimously.**

### **PRESENTATIONS AND RECOGNITIONS**

1. Florida Gas Transmission Company – Jenn King, Engineer, AECOM made a brief presentation on the federally mandated testing of a 16-inch Lateral pipeline that will take place on October 5, 2015 from Midnight to 4:00 am. This pipeline runs along SR 33/Commonwealth Avenue North, CR 582/Old Polk City Road, Socrum Loop Road North/Marcum Road/US Hwy 98. All affected residents/businesses have been notified by mail. This information has also been placed on Polk City's website.

**PUBLIC COMMENT (ITEMS NOT ON AGENDA)** - None

### **AGENDA**

#### **Contract Renewal between Florida Department of Corrections and the City of Polk City**

Mayor LaCascia stated the Work Squad Contract is up for renewal. There is one change; this time the contract will be renewed for three (3) years at \$57,497.00 per year. The annual contract price will NOT increase over the three years.

**Motion by Vice Mayor Blethen** to approve the Contract Renewal between Florida Department of Corrections and the City of Polk City; this motion was seconded by Commissioner Prestage.

No Discussion.

**Motion carried unanimously.**

**Ordinance 2015-04 – Impact Fee Moratorium**

City Attorney Cloud discussed the Impact Fee Moratorium, Ordinance 2015-04 - an Ordinance of the City of Polk City, Florida; providing Legislative Findings; Continuing and Imposing a Moratorium on Collection of Impact Fees, other than Impact Fees for Water and Sewer Services for Three Months; providing for severability; providing an effective date – **first reading.**

Second reading will be October 19, 2015.

**Motion by Vice Mayor Blethen** to adopt Ordinance 2015-04 Impact Fee Moratorium; this motion was seconded by Commissioner Prestage.

Vice Mayor Blethen asked if this is in line with what Polk County is doing.

City Manager Jackson responded, Yes.

**Vote:** Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Harris-aye, Commissioner Prestage-aye

**Motion carried unanimously.**

**RFP for Water and Wastewater Operations and Maintenance**

Mayor LaCascia discussed the contract for Water and Wastewater Operations and Maintenance was awarded to Aquarina Waterworks, Inc.

**Motion by Commissioner Prestage** to approve Aquarina Waterworks, Inc. as the new contractor for Polk City's Water and Wastewater Operations and Maintenance for one year. This contract is subject to negotiations, authorizing City Manager Jackson and City Attorney Cloud to bring a final contract to the City Commission on Monday, September 28, 2015 for final approval. This motion was seconded by Commissioner Kimsey.

Commissioner Kimsey stated based on our budget and a one year contract, it is in the best interest of the City to move forward with Aquarina.

Commissioner Prestage stated that Aquarina's proposal spoke for itself and he is confident that they can do the job.

City Attorney Cloud stated that Aquarina submitted two alternatives in their proposal; one included meter reading and the other did not include meter reading.

City Manager Jackson recommends \$425,000 without meter reading and the City would pick up the cost of meter reading.

Mayor LaCascia indicated the modification to the contract would be adding the performance bond.

City Attorney Cloud provided clarification of the \$2,000 and that proposal Polk City will accept is without meter reading and the City would pick up that cost.

**Vote:** Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-aye, Commissioner Harris-aye, Commissioner Prestage – aye

**Motion carried unanimously.**

### **Woodard and Curran Contract**

City Manager Jackson stated at the last meeting the consensus of the City Commission was to contact Woodard and Curran informing them that Polk City would budget for three months from October 1, 2015 which is approximately \$40,000 per month through December 31, 2015. Woodard and Curran was given the option to proceed. We received notification that Woodard and Curran desired to end the contract.

City Attorney Cloud stated in line with such communication, he prepared a Mutual Termination and Release of Contract. We received final confirmation that Woodard and Curran desired to end the contract effective October 1, 2015.

**Motion by Vice Mayor Blethen** to approve the termination agreement with Woodard and Curran as of October 1, 2015; this motion was seconded by Commissioner Prestage.

**Motion carried unanimously.**

### **CITY MANAGER ITEMS**

- **Public Hearing** – On Monday, September 28, 2015 at 7:00 pm the Final Budget hearing will take place. Afterwards, a Special Meeting to approve the Aquarina Waterworks, Inc. contract for Water and Wastewater Operation and Maintenance.
- **Community Center Grand Opening** – A great success. Sheandolen is working on the rental agreement.

**CITY ATTORNEY ITEMS** - None

**COMMISSIONER ITEMS**

**Vice Mayor Blethen** – Grand opening was a success. Discussed promoting the Community Center for rental purposes.

**Commissioner Kimsey** – Congratulations to Aquarina.

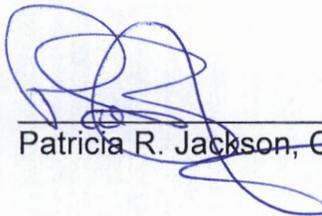
**Commissioner Harris** – Thanked everyone for coming. Congratulations to Aquarina.

**Commissioner Prestage** – Impressed with Mr. Bronson. Privileged to know a lot of people in Polk City, my hometown. Looking forward to working with Aquarina.

**Mayor LaCascia** – thanked everyone for coming to the meeting. Commended Woodard and Curran on the work they've done for Polk City over the last several years.

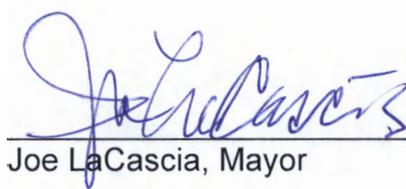
**ANNOUNCEMENTS** – None

The meeting adjourned at 7:38 p.m.



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Patricia R. Jackson, City Manager



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Joe LaCascia, Mayor