

CITY COMMISSION MINUTES

September 19, 2016

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Walter Lawlor, Pastor, New Life Community Church, gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Wanda Harris, Commissioner Mike Blethen, Commissioner Don Kimsey, Commissioner Keith Prestage, Attorney Thomas Cloud and City Manager Patricia Jackson

APPROVE CONSENT AGENDA

Motion by Commissioner Prestage to approve the Consent Agenda; motion was seconded by Vice Mayor Harris. **Motion carried unanimously.**

PRESENTATIONS AND RECOGNITIONS

Mayor LaCascia read and presented a proclamation supporting Law Enforcement to Lt. Steven Perkins and Major Mike Pruitt (PCSO).

Major Pruitt graciously accepted the proclamation on behalf of ALL law enforcement.

Sgt. John Conover (PCSO) was recognized for his service to Polk City, due to his upcoming retirement.

Major Pruitt (PCSO) introduced Deputy Christina Poindexter as she will be replacing Sgt. Conover at the Polk City PCSO Substation.

PUBLIC COMMENT - None

ORDER OF BUSINESS

Discuss Insurance – Property, Liability, Workman’s Comp., etc. – City Manager Jackson stated proposals were distributed regarding renewal of Polk City’s insurance. After thorough review and getting the final numbers and realizing the numbers are so small, it is recommended that Polk City remain with the current carrier and lock in prices for two years. We’ve had this company for more than ten years. Michele Martin (Brown and Brown, agent representing PRIA was on hand to address any questions/concerns.

Commissioner Blethen asked what was the price difference?

City Manager Jackson stated the total overall is \$4,689. Polk City has only had one claim in two years, which was the Public Records case, that Polk City won.

Motion by Commissioner Prestage to approve remaining with the current carrier, Public Risk Insurance Agency (PRIA); this motion was seconded by Vice Mayor Harris.

Motion carried unanimously by voice vote.

Discuss and approve Aquarina Waterworks Contract - Management, Operation and Maintenance of Water and Wastewater Facilities - City Attorney Cloud stated there were a few minor changes. Language was created stating the contract could go another three years or it could go year-to-year. These items are at the City Commissions discretion. There is a 2% increase after the first year. Keith Burge (Aquinara) clarified. Either party will make notification no less than forty-five (45) days of October 1, 2017 for termination or continuation of services.

Motion by Commissioner Kimsey to approve the Aquarina Waterworks Contract for Management, Operation and Maintenance of Water and Wastewater Facilities; this motion was seconded by Commissioner Prestage.

Motion carried unanimously by voice vote.

Resolution 2016-03, Approving Execution of an Intergovernmental Maintenance Agreement with FDOT for mowing State Rights-of-way - City Manager Jackson stated Polk City currently has a one-year contract with FDOT for mowing the State's Rights-of-Way. FDOT has presented Polk City with a three (3) year contract in the amount \$48,911.49, which is \$16,303.83 per year.

Commissioner Kimsey inquired about how far Polk City actually maintains the Rights-of-Way.

Kathy Delp, Public Works Director responded from Mount Olive Road to 600 feet north of Yamaha Lane and Broadway Boulevard, from the blinking light at SR 33, all the way to Fantasy of Flight. The Right-of-Way extends on either side, in some places 120 feet wide and others is 60 feet. This is mowing, trash pick-up and weed-eating. It takes approximately 8-10 hours in the summer. Cost is approximately \$10,000 - \$11,000 per year.

Motion by Commissioner Prestage to approve Resolution 2016-03 Execution of an Intergovernmental Maintenance Agreement; this motion was seconded by Commissioner Kimsey.

Vote: Mayor LaCascia-aye, Commissioner Prestage – aye, Vice Mayor Harris – aye, Commissioner Blethen – aye, Commissioner Kimsey – aye

Motion carried unanimously.

Central Florida Regional Planning Council - Planning Advisory Services Agreement – Jennifer Codo Salisbury (CFRPC) spoke regarding the Planning Advisory Services Agreement as we've had in previous years. CFRPC serves as the Planner for Polk City for items relating to growth management. Same amount of funding as FY 2015-2016.

Motion by Vice Mayor Harris to approve the Central Florida Regional Planning Council - Planning Advisory Services Agreement; this motion was seconded by Commissioner Prestage.

No discussion.

Motion carried unanimously.

Approval of Fence for Tennis Court / Basketball Court Project

City Manager Jackson stated we received two quotes for replacing the fence at the Tennis Courts/Basketball Courts. Danielle Fence was \$29,930.00 and Walker Fence Company was \$11,603.37. Staff recommended Walker Fence Company for \$11,603.37. Work is scheduled to begin on the Basketball courts October 11, 2016.

Motion by Commissioner Prestage to approve Walker Fence Company for the fence work at the Tennis Court/Basketball Court; this motion was seconded by Commissioner Kimsey.

Motion carried unanimously by voice vote.

CITY MANAGER ITEMS

City Commission Workshop – A workshop will be scheduled in October for Water and Wastewater improvements. Please review calendars for October 10 or October 11.

City Commission Meeting - October 17 is the Regular City Commission meeting.

Budget – Second and Final Reading on Tuesday, September 27, 2016 at 7:00 pm.

Grand Marshal for the Christmas Parade – City Commission will need to submit names for selection of a Grand Marshal.

Vacation - City Manager Jackson will be taking some vacation time in October.

CITY ATTORNEY ITEMS

City Attorney Cloud recognized today as the *15th Annual Talk Like a Pirate Day*. If you go to Krispy Kreme and talk like a pirate, you will receive a free donut.

COMMISSIONER ITEMS

Vice Mayor Harris – Thanked everyone for coming.

Commissioner Kimsey – Thanked everyone for coming. Nominated Sheriff Grady Judd to be the 2016 Christmas Parade Grand Marshal. City Manager Jackson will follow up with Sheriff Judd.

Commissioner Blethen – Thanked PCSO for their work in Polk City.

Commissioner Prestage – stated he is so proud to be a part of this community.

Mayor LaCascia –Recognized the Polk City Jaguars for their win. The entire team and coaching staff was present.

ANNOUNCEMENTS – None

The meeting adjourned at 7:50 p.m.



Patricia R. Jackson, City Manager



Joe LaCascia, Mayor

CONSENT AGENDA
September 19, 2016

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – August 15, 2016 – Regular City Commission Meeting
2. Accept minutes – August 8, 2016 - City Commission Workshop

B. REPORTS

1. Building Report – August 2016
2. Code Enforcement Report – August 2016
3. Finance Report – August 2016
4. Library Report – August 2016
5. Sheriff's Office Report – August 2016
6. Utilities Report – August 2016

C. OTHER