

CITY COUNCIL MEETING MINUTES

November 13, 2007

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NOTE: THE ELECTRONIC RECORD OF THIS MEETING WAS INADVERTENTLY DESTROYED. MINUTES WERE COMPOSED USING NOTES TAKEN DURING THE MEETING AND PERSONAL RECOLLECTION.

The meeting was called to order by Mayor Donald L. Penton at 7:30PM.

INVOCATION

Pastor Walter Lawlor
Polk City Assembly of God Church

Those present recited the Pledge of Allegiance, led by Mayor Penton.

ROLL CALL

Present: Mayor Donald Penton, Vice Mayor Chris Denico, Councilor Nancy Adorno, Councilor Dan Ames, City Manager Cory Carrier, City Attorney Jeff Sullivan, City Clerk Sylvia Sims.

STAFF PRESENT:

Ronnie Sims, Public Works Director
Pam Peterson, Executive Assistant
John Forsburg, Streets Maintenance
Kathy Delp, Code Enforcement Officer/Permit Tech

A quorum was declared present.

Mayor Penton turned the reading of the agenda over to the City Manager.

I. APPROVE CONSENT AGENDA

Prior to the vote City Clerk Sims asked Council to remove two reports from the Consent Agenda as she did not receive them (Financial Report and Code Enforcement Report for October 2007) and add the Polk City Squad monthly report as she received it late. Council granted the request.

Council reviewed the Consent Agenda. Councilor Ames made a motion to accept the consent agenda and Councilor Adorno seconded the motion.

Roll Call: Mayor Donald Penton-aye, Vice Mayor Chris Denico, Councilor Dan Ames-aye; Councilor Nancy Adorno-aye.

4-ayes

0-nays

II. PRESENTATION AND/OR RECOGNITIONS

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City Manger Carrier introduced Kathy Delp to Council. Kathy was hired to replace Doug True as Code Enforcement Officer. Her credentials also include issuing Building Permits. She will be fulfilling both duties. Council welcomed Kathy to the City of Polk City.

III. NEW BUSINESS

A. Inmate Work Squad Detail

City Manager Carrier explained to Council, that the Polk City Correctional Institute offers contracts to cities to guarantee an squad of inmates to show up daily with skill specific inmates, meaning that plumbing work needs to be done, inmates with plumbing experience will be sent out etc.

Ronnie Sims, Public Works Director, further explained that more and more cities are entering into the contracts; therefore, it is becoming increasingly difficult to get a squad of inmates, consisting of five inmates and a guard, on a daily basis, because cities with contracts are provided for first. Mr. Sims gave Council a breakdown, compiled by John Forsburg, of the approximate man hours it takes to complete certain tasks in the city. Mr. Sims feels that the downtown Street Scape is being neglected due to the small staff in the Streets Department and can no longer rely on inmate services to maintain it. He further stated that it is more cost efficient to contract with the Polk City Correctional Institute than it would be to hire five individual employees and pay them benefits and retirement. The annual cost for said contract is \$61,108.00 which pays for the guard's annual salary and training required, and miscellaneous administrative fees. (Proposed contract available for review at the city clerk's office).

Council reviewed the contract and the breakdown of man hours to complete tasks. Council agreed that a contract for guaranteed labor would be a financial benefit to the city and for the additional man power. A motion to enter into contract with the Polk City Correctional Institute was made by Vice Mayor Denico and seconded by Councilor Adorno.

Roll Call: Vice Mayor Chris Denico-aye, Councilor Dan Ames-aye, Councilor Nancy Adorno-aye, Mayor Donald Penton-aye.

4-eyes

0-nays

B. SR 33 Water Line Extension

The SR 33 Water Line Extension is necessary to provide services to businesses located north of the city namely T. Bower Enterprises and Dixie Southern. The bid presented to Council consisted of two quotes from Killebrew. The first quote of \$92,853.73 was for a six inch line and the second quote of \$129,933.10 was for an eight inch line. The cost difference is \$37,079.37. Council reviewed the cost breakdown between a six inch and an eight inch line and opted for the latter. The company was chosen for the project because they are able to provide engineering and

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construction of the project. Other companies only provide the construction of the project and the engineering would have to be hired out separately and vice versa. The cost to separate the two is greater than the quote presented to Council by Killebrew.

A motion was made by Councilor Ames to move ahead with the SR 33 Water Line Extension. The motion was seconded by Vice Mayor Denico.

Roll Call: Councilor Dan Ames-aye; Councilor Nancy Adorno-aye, Mayor Donald Penton-aye; Vice Mayor Chris Denico-aye.

4-eyes

0-nays

C. Approval of annual Christmas Parade.

City Manger Carrier asked for Councilor's approval to hold the annual Christmas Parade on December 8, 2007 at 4 p.m. A motion was made by Councilor Adorno and seconded by Councilor Ames.

Roll Call: Councilor Nancy Adorno-aye, Mayor Donald Penton-aye; Vice Mayor Chris Denico-aye; Councilor Dan Ames-aye.

4-eyes

0-nays

D. Select Citizen of the Year

City Manager Carrier asked for input from council on the selection of the Citizen of the Year. Vice Mayor Denico suggested Nioma McManigle, widow of the late Councilor Leonard McManigle? City Manager Carrier reminded Vice Mayor Denico that Ms. McManigle was already chosen as Citizen of the Year. City Manager Carrier stated that staff suggested that Wanda and Ruben Fred should be chosen for their constant support of Polk City their contribution in affordable housing construction in Polk City. Council agreed that the Fred's would be a good choice. A motion was made by Councilor Dan Ames to select Ruben and Wanda Fred as Citizens of the Year and seconded by Councilor Adorno.

Roll Call: Mayor Donald Penton-aye; Vice Mayor Chris Denico-aye; Councilor Dan Ames-aye, Councilor Nancy Adorno-aye.

4-eyes

0-nays

E. Select Grand Marshall

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Mayor Penton nominated Donald Bronson proprietor, of Bronson Ranch located on the outskirts of Polk City. Over the years, Mr. Bronson has quietly given back to the Polk City Community and Mayor Penton felt that it was time for Mr. Bronson to be recognized. Council agreed that Mr. Bronson should be selected as Grand Marshall for the annual Christmas Parade. A motion was made by Mayor Penton to select Donald Bronson as Grand Marshall and seconded by Vice Mayor Denico.

Roll Call: Mayor Donald Penton-aye; Vice Mayor Chris Denico-aye; Councilor Dan Ames-aye, Councilor Nancy Adorno-aye.

4-ayes

0-nays

IV. CITY MANAGER ITEMS

City Manager Carrier respectfully asked Council to have patience with her and staff over the next couple of month due to the many projects and deadlines that have to be met by the end of the year, on top of getting ready to move into the New City Hall and preparing for the Christmas Parade.

V. CLERK ITEMS

City Clerk Sylvia Sims informed Council that she had the sign up sheet available for the Institute for Municipal Officials should any member of Council want to attend. Further, she informed Council that there is no Ridge League of City's dinner meeting scheduled for the month of November 2007, only a meeting for the Board Members of the Ridge League.

IV. CITY ATTORNEY ITEMS

There was none.

VII. COUNCIL MEMBER ITEMS

Councilor Adorno- Councilor Adorno expressed that she would like for Council to have a Common Goals workshop in the near future so Council may brainstorm and come up with some common goals for the future of Polk City.

Councilor Ames- Councilor Ames asked Public Works Director Ronnie Sims, if the Water Department owned a Vac Unit, a tool used to assist in line locates. Mr. Sims responded that the Water Department did not own such a device. Councilor Ames strongly suggested the City purchase one, as it is a very useful and accurate tool. Councilor Ames stated that he would get Mr. Sims more information on a Vac Unit.

VIII. VICE-MAYOR ITEMS

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There was none.

IX. MAYOR ITEMS

Mayor Penton introduced Ms. Kristin Eilertsen to Council. Ms. Eilertsen responded to the letter sent to all registered voters in order to fill the vacancy left on Council due to Councilor McManigle's recent passing. Mayor Penton stated that he was very impressed with Ms. Eilertsen resume regarding her civic involvement with the City of Tampa. Vice Mayor Denico also commented positively on Ms. Eilertsen's experience. The only concern Mayor Penton voiced was that if she was to be appointed to the Council until the next regular scheduled election to be held April 1, 2008, that the majority of Council reside in the Sandy Pointe Subdivision. Ms. Eilertsen stated that she would be happy to represent whichever district necessary to have a balanced Council. City Clerk Sims added that of approximately 780 letters sent to registered voters in Polk City, only three, one of them being Ms. Eilertsen, responded. Councilor Adorno added that she personally did not have a problem with Ms. Eilertsen serving on Council especially since the opportunity to serve was extended to all registered Polk City voters. The remaining members of Council also agreed that the opportunity to serve was extended to anyone interested and chose not to respond. With that the discussion on Ms. Eilertsen's appointment ended and a motion was made by Mayor Penton to appoint Kristin Eilertsen to Council until the next regular Election to be held April 1, 2008 and seconded by Vice Mayor Denico.

Roll Call: Councilor Dan Ames-aye, Councilor Nancy Adorno-aye, Mayor Donald Penton-aye, Vice Mayor Chris Denico-aye.

4-ayes

0-nays

XI. PUBLIC COMMENTS AND REQUESTS

There were none.

XII. ANNOUNCEMENTS

The request to schedule a Special Called Meeting for November 27, 2007 at 7:30pm, as listed on tonight's agenda has been withdrawn

With there being nothing further on the agenda. The meeting adjourned at 8.35 pm by voice vote.

APPROVAL:

City Clerk Sylvia Sims

Mayor Donald L. Penton

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