

# CITY OF POLK CITY

## City Council Meeting

June 13, 2011

Polk City Government Center  
123 Broadway Blvd., SE

7:00 P.M.

### AGENDA

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**CALL TO ORDER**

Mayor Joe LaCascia.

**INVOCATION**

Pastor Walter Lawlor  
New Life Community Church

**PLEDGE OF ALLEGIANCE**

Mayor Joe LaCascia

**ROLL CALL**

City Clerk Patricia Jackson

**ESTABLISHMENT OF A QUORUM**

**A. APPROVE CONSENT AGENDA**

**B. PRESENTATIONS AND/OR RECOGNITIONS**

**C. PUBLIC HEARINGS**

1. **Ordinance 2011-1276**, an Ordinance of the City of Polk City, Florida; amending Sections 74-36, 74-37, 74-61, and 74-202, Polk City Code; ratifying and modifying the Polk City Exclusive Service Area; making certain findings; defining and designating the City's exclusive retail water and wastewater service area; ratifying and modifying requirements for mandatory connection to City Utility Systems; providing for severability; providing an effective date. Second and final reading

- a. Mayor to open Public Hearing
- b. Mayor to close Public Hearing
- c. Review, discuss and take action

2. **Ordinance 2011-1277**, an Ordinance of the City of Polk City, Florida; amending Sections 74-69, 74-91, 74-94, 74-97, 74-122, 74-222, 74-224, 74-226, 74-255, 74-257, 74-259, 74-263 and 74-264, Polk City Code; repealing Section 74-260, Polk City Code, as superfluous; creating new Section 74-260, Polk City Code, entitled "Other Rates, Fees & Charges"; modifying certain water and sewer rate regulations; providing findings; updating certain miscellaneous charges; modifying the basis for billing base monthly charges from meter size to ERC's; modifying ERC value to 300 gpd for Water ERC

and 250 gpd for Sewer ERC; modifying and renaming the Water and Sewer Availability Charges as Readiness to Serve charges; providing for severability; providing for conflicts; providing an effective date. Second and final reading

- a. Mayor to open Public Hearing
- b. Mayor to close Public Hearing
- c. Review, discuss and take action

3. **Ordinance 2011-1278**, an Ordinance of the City of Polk City, Florida, Authorizing the issuance of not exceeding \$9,000,000 Water and Sewer System Revenue Bonds, Series 2011 to finance the costs of certain improvements to the system and to refund certain outstanding obligations; pledging a lien on the net revenues of the combined Water and Sewer System to secure the payment thereof; providing for the rights of the holders of such Bonds; Ordinance No. 1001 and Resolution 98-27; providing certain other matters in connection therewith and providing an effective date. Second and final reading

- a. Mayor to open Public Hearing
- b. Mayor to close Public Hearing
- c. Review, discuss and take action

4. **Ordinance 2011-1279**, an Ordinance of the City of Polk City, Florida, amending the Unified Land Development Code of the City of Polk City, Florida; specifically, to change the text of Article 4, Sign Regulations, specific to on-site signs for commercial and industrial businesses of Section 4.04.02(E) regarding design standards for affixed signs and Section 4.04.02(F) regarding design standards for free-standing signs; repealing all other Ordinances in conflict herein; and providing for severability; and providing for an effective date. Second and final reading.

- a. Mayor to open Public Hearing
- b. Mayor to close Public Hearing
- c. Review, discuss and take action

5. Petition to Contract the Municipal Boundaries – 327 Waterview Drive

**D. UNFINISHED BUSINESS**

**E. NEW BUSINESS**

- 1. Request for Qualifications – Engineering Services for the Small Cities Community Development Block Grant
- 2. Choose a Voting Delegate for the Annual Florida League of Cities Conference
- 3. Appointments
  - a. Ridge League of Cities Board Member and Alternate – takes affect September, 2011
  - b. Transportation Planning Organization (TPO) Board Member and Alternate
  - c. East Polk Committee of 100 – Member and Alternate

- d. Central Florida Development Council Board of Directors – Member and Alternate
  - e. Polk Transit Authority’s Citizen’s Transit Advisory Committee – Member and alternate
  - f. State of Florida Office of Greenway and Trails to assist in review of Management Plan on Van Fleet Trail – Member and Alternate
4. Petition to Contract the Municipal Boundaries – 327 Waterview Drive

**F. CITY MANAGER ITEMS**

**G. CITY CLERK ITEMS**

**H. CITY ATTORNEY ITEMS**

**I. MAYOR ITEMS**

**J. VICE MAYOR ITEMS**

**K. COUNCIL MEMBER ITEMS**

Councilor Adorno  
Councilor Blethen  
Councilor Kimsey

**L. PUBLIC COMMENTS/REQUEST**

**M. ANNOUNCEMENTS**

**N. ADJOURNMENT**

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the city council with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863)984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the city council meetings may be obtained from the city clerk’s office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the city clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

**CONSENT AGENDA**  
**June 13, 2011**

MAY ALL BE APPROVED BY ONE VOTE OF COUNCIL TO ACCEPT CONSENT AGENDA. Council Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – March 14, 2011, City Council Meeting
2. Accept minutes – March 28, 2011 City Council Special Meeting
3. Accept minutes – April 11, 2011 City Council Special Meeting
4. Accept minutes – April 11, 2011 City Council Meeting

**B. REPORTS**

1. Building Report – May 2011
2. Code Enforcement Report – May 2011
3. Financial Statements – May 2011
4. Library Report – May 2011
5. Sheriff's Office Report – May 2011
6. Water and Sewer Report – May 2011

**C. OTHER**

1. Approve Emergency Water Service Agreement with the City of Lakeland
2. Approve request from Hydro Solutions to extend contract for Professional Services to June 28, 2011 – Oak Ridge Heights / Railroad Heights Drainage Improvements
3. Resolution 2011-03, a Resolution of the City Council of the City of Polk City, Florida; Amending Section 313 Sick Leave Benefits and Section 317 Vacation Benefits of the City of Polk City Employee Handbook; providing an effective date
4. Resolution 2011-04, recognizing the Polk County Burn Ban

**D. APPROVAL OF PLANNING BOARD ACTIONS**