

CITY OF POLK CITY

City Council Meeting

November 12, 2008

Polk City Government Center
123 Broadway Blvd

7:30 P.M.

AGENDA

CALL TO ORDER	Mayor Donald L. Penton
INVOCATION	Pastor Walter Lawlor Polk City Assembly of God Church
PLEDGE OF ALLEGIANCE	Mayor Donald L. Penton, Sr.
ROLL CALL	Interim City Clerk Pam Peterson

ESTABLISHMENT OF A QUORUM

- A. APPROVE CONSENT AGENDA**
- B. PRESENTATIONS AND/OR RECOGNITIONS**
 - 1. Proclamation –Polk County Family Week
- C. PUBLIC HEARINGS**

ORDINANCE 1243, AN ORDINANCE OF THE CITY OF POLK CITY, FLORIDA, AMENDING THE CITY OF POLK CITY CHARTER ARTICLE V; SECTION C-22 CITY CLERK; PROVIDING FOR DUTIES OF THE CLERK; PROVIDING FOR THE APPOINTMENT OF THE CLERK; PROVIDING FOR AN ELECTION DATE; PROVIDING FOR REFERENDUM QUESTIONS; PROVIDING FOR SEVERABILITY OF CHARTER AMENDMENTS; PROVIDING FOR REPEAL OF ALL ORDINANCES OR SEGMENTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

- 1. **Mayor to open the public hearing**
- 2. **Mayor to close the public hearing**
- 3. **Review, discuss and take action on Ordinance 1243**

ORDINANCE 1244, AN ORDINANCE OF THE CITY OF POLK CITY, FLORIDA, AMENDING THE CAPITAL IMPROVEMENTS ELEMENT OF THE COMPREHENSIVE PLAN, SAID AMENDMENT BEING KNOWN AS "AMENDMENT # 08-02-CIE SPECIFICALLY AMENDING THE ADOPTED CAPITAL IMPROVEMENTS ELEMENT AND UPDATING THE 5-YEAR CAPITAL IMPROVEMENTS PLAN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- 1. **Mayor to open the public hearing**
- 2. **Mayor to close the public hearing**
- 3. **Review, discuss and take action on Ordinance 1244**

D. UNFINISHED BUSINESS

1. Citizen of the Year

E. NEW BUSINESS

1. **ORDINANCE 1245**, AN ORDINANCE OF THE CITY OF POLK CITY, FLORIDA, AMENDING ORDINANCE 1230 WHICH ADOPTED THE FINAL BUDGET FOR FISCAL YEAR 2007-2008; AND PROVIDING FOR AN EFFECTIVE DATE.

F. CITY MANAGER ITEMS

1. Employee Handbook - Revision
2. City Council Retreat (goal setting/visioning/mission statement)

G. CITY CLERK ITEMS

Agenda Procedure

H. CITY ATTORNEY ITEMS

I. COUNCIL MEMBER ITEMS

Councilor Adorno-

Councilor Ames-

Councilor Eilertsen-

J. VICE MAYOR ITEMS

K. MAYOR ITEMS

L. PUBLIC COMMENTS/REQUEST

M. ANNOUNCEMENTS

N. ADJOURNMENT

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the city council with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863)984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the city council meetings may be obtained from the city clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the city clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

CONSENT AGENDA

MAY ALL BE APPROVED BY ONE VOTE OF COUNCIL TO ACCEPT CONSENT AGENDA. Council Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept Minutes from October 14, 2008, City Council Meeting
2. Accept Minutes from October 28, 2008, Community Development Block Grant Hearing

B. REPORTS

1. Building Department-October 2008-accept
2. Code Enforcement-October 2008-accept
3. Sheriff Department-October 2008- accept
4. Finance Department-October 2008- accept

C. APPROVAL OF PLANNING BOARD ACTIONS

1. Recommendation to approve Proposed Ordinance – amending the Capital Improvement Element of the Comprehensive Plan and the Five-Year Capital Improvement Plan
2. Recommendation to approve Site Development Plan Review—Beauty Shop at 632 Commonwealth Avenue (use approval).

D. OTHER

Project/Request List