POLK CITY MINUTES
SPECIAL MEETING

SEPTEMBER 26, 2011

Mayor Joe LaCascia called the meeting to order at 6:03 p.m.

ROLL CALL - **Linda Walker, Administrative Assistant-Public Works**
Present: Mayor Joe LaCascia, Vice Mayor Trudy Block, Councilor Adorno, Councilor Mike Blethen, Councilor Don Kimsey and Interim City Manager/City Clerk Patricia Jackson. Also present were Pam Lawson, Finance Director, and Linda Walker.
Absent: Attorney Tom Cloud (wasn't required to be present)

Transfer $139,000 from the Sewer Fund to the General Fund
Interim City Manager Jackson asked Council to please look at the information sheet that was provided with the Agenda Packet; on 12/14/10 General Fund loaned the Sewer Fund $79,000 in order to make payment to SunTrust, and on 1/27/11 the General Fund loaned the Sewer Fund $60,000 in order to make the Polk County spray field payment. We are requesting $139,000 be transferred from the Sewer Fund to the General Fund to pay back what the General Fund loaned. Pam Lawson, Finance Director, went over the projections for the General Fund, Water Fund and Sewer Fund that was given to Council; the money that was loaned from the G.F. to the S.F. was not budgeted, and it was intended this money be reimbursed back to the G.F. Councilor Kimsey asked if the transfers from the G.F. were approved by Council; Pam advised the $79,000 was approved on 12/13/10 and the $60,000 was approved on 1/10/11.

Councilor Kimsey made a motion to approve the transfer of $139,000 from the Sewer Fund to the General Fund; the motion was seconded by Councilor Adorno.

Roll Call: Councilor Kimsey-aye, Councilor Blethen-aye, Councilor Adorno-aye, Mayor LaCascia-aye, Vice Mayor Block-aye

5-ayes
0-nays

Refund of FY 2009-2010 Readiness to Serve Payments Received For Undeveloped Lots Outside of City Limits
Mayor LaCascia asked if the refund was for those customers who paid the 2009/2010 WAC and SAC (readiness to serve charges) prior to the Ordinance being amended whereby undeveloped lots outside of the city limits are not charged; he was advised that was correct. Interim City Manager Jackson advised it was never the City's intent to retain the money and asked approval to refund this money; the total amount being refunded is $17,166.78.

Councilor Kimsey made a motion to approve the refund; the motion was seconded by Councilor Blethen.

Roll Call: Mayor LaCascia-aye, Councilor Blethen-aye, Vice Mayor Block-aye, Councilor Kimsey-aye, Councilor Adorno-aye

5-ayes
0-nays

Discussion of paying off Old National Leasing Loan for Trucks
Interim City Manager Jackson advised the City owes approximately $38,983.99 on the payoff balance of the truck lease; if this loan is paid off it will save the City approximately $3,000+ (the loan is scheduled to be paid off in 2014). Discussion took place between City Council and Interim City Manager Jackson regarding what vehicles would be paid off (F350, F150, Crane Truck and the Jetter Truck); the City would like to sell the Jetter Truck, the F350 and possibly the F150, and then look into the possibility of leasing a smaller truck that is more economical. The current lease payment for these vehicles is $16,438.80 per year; we would be able to save money with a lease of a smaller vehicle.

After further discussion, Councilor Kimsey made a motion to approve the pay-off of the Old National Leasing Loan in the amount of $38,983.99; the motion was seconded by Councilor Adorno.

Roll Call: Councilor Adorno-aye, Councilor Kimsey-aye, Vice Mayor Block-aye, Councilor Blethen-aye, Mayor LaCascia-aye

5-ayes
0-nays

Mr. Wayne Harper advised the City didn't have to have a clear title to sell the vehicle; it can be sold and then applied to the lease for the vehicle being sold. Interim City Manager Jackson advised the lease-purchase agreement is not structured that way; the City would have to pay off the loan in its entirety. Brief discussion also took place regarding the possibility of taking the vehicles to auction.

The meeting adjourned at 6:30 p.m.

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Patricia R. Jackson, City Clerk   Joe LaCascia, Mayor