

# POLK CITY MINUTES

NOVEMBER 14, 2011

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Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church, gave the invocation

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

## **ROLL CALL—Linda Walker**

Present: Mayor Joe LaCascia, Vice Mayor Trudy Block, Councilor Nancy Adorno, Councilor Mike Blethen, Councilor Don Kimsey, City Manager/City Clerk Patricia Jackson and City Attorney Thomas Cloud

A quorum was established.

## **APPROVE CONSENT AGENDA**

Councilor Blethen made a motion to approve the Consent Agenda; the motion was seconded by Councilor Adorno.

Roll Call: Councilor Blethen-aye, Councilor Adorno-aye, Councilor Kimsey-aye, Mayor LaCascia-aye, Vice Mayor Block-aye

5-ayes

0-nays

The motion carried.

## **PRESENTATIONS AND/OR RECOGNITIONS**

There were none.

## **PUBLIC HEARINGS**

**ORDINANCE 2011-1287, AN ORDINANCE OF THE CITY OF POLK CITY, FLORIDA; AMENDING THE FINAL BUDGET; REALLOCATING AND REAPPROPRIATING MONIES WITHIN THE BUDGET FOR FISCAL YEAR 2010-2011; PROVIDING FOR ALL OTHER ITEMS IN THE BUDGET OF EXPENSES TO REMAIN UNCHANGED; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

Mayor LaCascia read Ordinance 2011-1287 in short title.

Mayor LaCascia opened the Public Hearing; there being no questions or comments from the audience, Mayor LaCascia closed the Public Hearing.

Councilor Blethen made a motion to approve Ordinance 2011-1287 in its entirety on first reading. Under discussion, Councilor Blethen asked what was being funded from the Bond; he wants to ensure no money from the Bond is be allocated for day-to-day operations; he was advised the bond proceeds were in

no way being used for day-to-day operations. Finance Director Pam Lawson went over the Budget Amendment with City Council; this included the Woodard & Curran Contract for operations and maintenance of the Water and Sewer Departments. Pam advised the amendment is not just bond money; a report was emailed to City Council pertaining to the bond proceeds and expenditures. Mayor LaCascia advised there will be notations on the financials going forward regarding the revenue bond. Councilor Kimsey asked about the revenue bond and wanted to know if the expenditures of the bond were what were allocated for; Pam advised they were; she also advised that 1.3 million dollars has been budgeted for the projects that were listed in the bond.

After further discussion, Councilor Kimsey seconded the motion to approve Ordinance 2011-1287 in its entirety on first reading.

Roll Call: Vice Mayor Block-aye, Councilor Adorno-aye, Councilor Blethen-aye, Mayor LaCascia-aye, Councilor Kimsey-aye

5-ayes

0-nays

The motion carried.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

#### **Annual Software & Hardware Support Agreements with Edmunds & Associates for the City's Financial Program**

Finance Director Pam Lawson addressed Council and advised this contract is updated every year. Mayor LaCascia asked if it increased; Pam advised she believes it is the same as last year. Pam also advised the cost is divided between General Fund, Water and Sewer, and this is in the FY 2012 budget. Mayor LaCascia asked if this was proprietary; he was advised it yes. Councilor Kimsey wanted to know if the City was getting "the bang for their buck"; City Manager Jackson advised we are, and if at any time we felt we were not, it would be brought to Council. The cost to hire someone on staff would be more than what we are currently paying with Edmunds & Associates.

Councilor Adorno made a motion to approve the Annual Software & Hardware Support Agreements with Edmunds & Associates for the City's Financial Program; the motion was seconded by Councilor Blethen.

Roll Call: Councilor Kimsey-aye, Mayor LaCascia-aye, Councilor Blethen-aye, Vice Mayor Block-aye, Councilor Adorno-aye

5—ayes

0-nays

The motion carried.

### **Christmas Parade – Grand Marshal and Citizen of the Year**

Vice Mayor Block recommended the General Manager of Hungry Howies as Grand Marshal; they have been very supportive of the City for at least the last five years – they donate to every function. Mayor LaCascia advised they have been very supportive. It was the consensus of City Council that the General Manager of Hungry Howies be the Grand Marshal of the City's Christmas Parade.

Under discussion for Citizen of the Year, staff member Smirna Martinez, who serves as Special Events Coordinator, gave the Council several suggestions: Mr. Rutledge Tax Service and Pinnacle Central Company, Inc., who donates the light towers for Safe Haven Halloween event each year (Mr. Dewey Winstead). Councilor Adorno advised Mr. Rutledge has been acknowledged in the past and recommended Pinnacle Central Company. Mayor LaCascia nominated Gail Funk as Citizen of the Year; Ms. Funk thanked the Mayor, but respectfully declined to be considered. Vice Mayor Block feels Pinnacle is a good company; it was the consensus of City Council that Pinnacle Central Company, Inc. be designated as Citizen of the Year.

### **CITY MANAGER / CITY CLERK ITEMS**

City Manager asked that Gerry Hartman, GAI Consultants, give Council an update on the Emergency Interconnect with the City of Auburndale. Mr. Hartman advised the same agreement was taken to Auburndale that was given to Lakeland – it will remain as a manual interconnect. He also advised the agreement has been given to Auburndale for approval and then will be given to Polk City for approval. Mayor LaCascia asked about the interconnect as it relates to the day to day operations; Mr. Hartman advised if something bad happens, the City can go and open the interconnect. Mayor LaCascia asked if was like a mutual aid agreement; Gerry Hartman advised the City will have reliability and it is insurable. No action is needed tonight.

- City Manager Jackson advised Railroad Heights Drainage Project is complete – the project has been transferred to Operation Phase
- Safe Haven Halloween was a huge success—400 bags of candy was given out to the children
- There will be a City Council Float for the Christmas Parade, and Council was asked to help at Freedom Park afterwards
- City Hall will close for Thanksgiving November 23 and return November 28; the Library will close November 24 and return November 28
- City Manager Jackson asked Kathy Delp to give Council a report on a sign similar to Lake Alfred to be placed in front of City Hall. Council has a drawing showing the sign; Kathy presented Council with a quote from Cypress Signs in the amount of \$5,200, which would be the cost of the sign

and the Engineering. Mayor LaCascia suggested the City move forward with obtaining additional quotes based on something similar. After discussion, it was the consensus of Council to obtain additional quotes for something similar to what was presented

- Ridge League of Cities Dinner will be December 8 in Lakeland at the Lake Mirror Civic Center

### **CITY ATTORNEY ITEMS**

Attorney Cloud advised the County has presented the City with an Interlocal Agreement with the County to provide Building Official, Building Plans Review and Building Inspection Services; the County has been doing this for quite some time, and he recommends approval of this Interlocal Agreement.

After discussion, Councilor Kimsey made a motion to approve the Interlocal Agreement with Polk County for Building Official, Building Plans Review and Building Inspection Services; the motion was seconded by Vice Mayor Block.

Roll Call: Councilor Blethen-aye, Councilor Kimsey-aye, Vice Mayor Block-aye, Mayor LaCascia-aye, Councilor Adorno-aye

5-eyes

0-nays

The motion carried.

### **MAYOR ITEMS**

Mayor LaCascia had nothing to report at this time.

### **VICE MAYOR ITEMS**

- Vice Mayor Block advised she serves on the Florida League of Cities Finance and Taxation Committee; there are three issues they will be undertaking: 1) Police and Firefighter Pension, 2) Property Tax Issue and 3) Local Business Tax (there is a bill out to do away with local business tax)
- Vice Mayor Block will be attending the Legislative Conference in Orlando for two days at the end of this week
- Attended a Central Florida Development Council meeting regarding growth and moving forward
- Ridge League Dinner December 8 in Lakeland
- The December Newsletter will have a section “Year in Review;” she will forward and would like some feedback. Mayor LaCascia told Vice Mayor Block she is doing a “great job.”

**COUNCIL MEMBER ITEMS**

**Councilor Adorno** – had nothing to report

**Councilor Blethen** – the light on the clock outside looks good

**Councilor Kimsey** – had nothing to report

**PUBLIC COMMENTS/REQUEST**

Gail Funk, 202 Bayberry Drive, addressed Council and introduced a new political action committee known as Friends of Polk City. There have been 100 families and/or individuals who have signed the petition; the Political Action Committee is registered; she handed out “I Love Polk City” bumper stickers, and Ms. Funk advised this Committee wants to do something positive for Polk City. A copy of the statement that was read is on file in the City Clerk’s Office. Mayor LaCascia advised he appreciates the work the Friends of Polk City is doing.

Councilor Blethen made a motion to adjourn and the motion was seconded by Mayor LaCascia. The meeting adjourned upon voice vote at 8:15 p.m.

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Patricia R. Jackson, City Clerk

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Joe LaCascia, Mayor

**CONSENT AGENDA**  
**November 14, 2011**

MAY ALL BE APPROVED BY ONE VOTE OF COUNCIL TO ACCEPT CONSENT AGENDA. Council Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – October 10, 2011, City Council Meeting

**B. REPORTS**

1. Building Report – October 2011
2. Code Enforcement Report – October 2011
3. Library Report – September 2011
4. Sheriff's Office Report – October 2011
5. Water and Sewer Report – October

**C. OTHER**

1. Approval of invoice for replacement / repair of Library Roof by Merritt Roofing

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the city council with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863)984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the city council meetings may be obtained from the city clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the city clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.