

**CITY COUNCIL MINUTES**  
**Special Meeting**

**July 30, 2012**

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Mayor LaCascia called the meeting to order at 7:00 p.m.

**ROLL CALL – Linda Walker**

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Councilor Trudy Block, Councilor Kelly Downing, City Manager Patricia Jackson and City Attorney Thomas Cloud.

Absent: Councilor Don Kimsey

A quorum was established.

**New Business**

**Repair of Commonwealth Well Pump**

City Manager Jackson advised a total of three quotes were received from the repair of the Commonwealth Well Pump. Polk Pump and Irrigation was the lowest quote, and staff recommends they be approved for the project (City Council did receive a copy of the quotes).

Councilor Block made a motion to approve repair and rebuilding of the Commonwealth Well Pump by Polk Pump & Irrigation in the amount of \$9,980; the motion was seconded by Vice Mayor Blethen. Under discussion, Vice Mayor Blethen questioned why no local contractors were asked to submit a quote and questioned the bidding process.. Charles went back to the three companies who submitted original quotes to pull the pump and let us know what needed to be repaired. City Manager Jackson advised the City's policy doesn't call for quotes for anything under \$10,000, but it requires bids for anything above \$25, Mayor LaCascia feels there is merit in what Vice Mayor Blethen is saying; however, rather than put off the repair of the pump any longer he is satisfied with the \$9,890 quote; Mayor LaCascia advised what we may want to do is keep in mind about seeking quotes from local companies, if staff is comfortable with that. Councilor Block called for the question.



Roll Call: Councilor Block-aye, Vice Mayor Blethen-nay, Councilor Downing-aye, Mayor LaCascia-aye

3-ayes

1-nay

The motion carried.

**Purchase of Computers, Windows 7 and Microsoft Office**

City Manager Jackson advised there is a need to replace the computers at City Hall due to age and the processing speed, and asked for RTS (IT company) to submit a quote to include the Microsoft Windows 7, MS Office Home & Business 2010 for nine computers and MS Office Professional for two computers (it also includes 7 ASUS Tablets with docking stations). The quote is \$15,750 for hardware and software with an estimated labor cost of \$3,000, making the total \$18,750.

Councilor Block made a motion to purchase the hardware and software with the exception of the seven tablets (to be removed from the quote); the motion was seconded by Mayor LaCascia. Under discussion, Vice Mayor Blethen asked various questions about the computers being purchased and the software being used. Representatives from RTS (Rapid Technology Services) addressed Council in response to Vice Mayor Blethen's questions. Councilor Block feels this is a good quote, and RTS has provided excellent services. Councilor Block called for the question.

Roll Call: Councilor Downing-aye, Mayor LaCascia-aye, Vice Mayor Blethen-nay, Councilor Block-aye

3-ayes

1-nay

The motion carried (purchase eleven computers with requested software only – no tablets).

**Update on Purchase of Financial Software**

City Manager Jackson advised she and Pam Lawson met with the owner of Edmunds & Associates regarding the MCSJ Program; they have agreed to rectify the problems we are having with the finance package, as well as the utility billing. As a result of this, the City will not be moving forward with the request to purchase different software at this time. No action is required from Council.



## **Fiscal Year 2013 Budget**

### **Set millage rate for fiscal year 2013**


Mayor LaCascia read the memo from the City Manager and Finance Director regarding the millage rate. The City's taxable value decreased approximately 19% from prior year taxable value: from \$63,477,821 in value last year to \$51,659,061 for current year; this results in a loss in value of \$11,818,760. The proposed fiscal year budget is based on a millage rate of 9 mills. The current year rolled-back rate is 10.7740 mills, which exceeds what is allowed by State Statute; however, Council was given three scenarios to look at. The memo is on file in the City Clerk's Office.

At this time Mayor LaCascia gave a hand-out showing the three scenarios based on a millage rate of 10 mills, a millage rate of 9 mills and a millage rate of 8.6547; it shows what the weekly amounts would be for each (a copy is on file in the City Clerk's Office).

It is the consensus of City Council to use the millage of 8.6547 mills for the Trim Notice, and send this to the Property Appraiser's Office.


There will be a budget workshop for Tuesday, August 7, 2012 at 6:00 p.m.

The meeting adjourned upon voice vote.



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Patricia R. Jackson, City Clerk



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Mayor Joe LaCascia

