

CITY COUNCIL WORKSHOP MINUTES

July 20, 2013

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Councilor Trudy Block, Councilor Don Kimsey, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Councilor Keith Prestage

ORDER OF BUSINESS

1. Public Participation During City Council Meetings

City Manager Patricia Jackson opened discussion regarding Public Participation During City Council Meeting.

City Attorney Tom Cloud provided a thorough explanation of the proposed Resolution 2013-05 and is willing to modify the current resolution 98-25 as a great portion of the language currently written is outdated. The one major difference between the two resolutions is the 5-minute speaking time in Resolution 98-25 versus the 3-minute time frame in the proposed resolution 2013-05.

Discussion ensued.

2. Budget/Debt Reduction

City Manager Patricia Jackson opened discussion on the Budget/Debt Reduction. Another workshop will be scheduled to finalize the budget.

The budget is based on the current millage rate of 8.6547.

- \$116,222 resurfacing project in the Honeybee area (this includes \$75,548 cash carry forward from FY 2013)
- The Law Enforcement Contract did not change
- \$15,000 grant from Department of Economic Opportunity
- \$173,929 in capital improvements (\$29,500 set aside in restricted to use in 2015)
- Improvements to the Public Works Building (siding to replace rotten wood)
- Painting Library Building and replacing the carpet

- Personnel: lost two employees and replaced with one full-time employee in the City Manager's Office and two part-time employees in the Roads and Streets Department. Some salary adjustments were made in fiscal year 2013 (remained within budget) to reflect job responsibilities
- Florida Retirement increased due to legislative action
- Insurance increased approximately 24% -- Health Care Reform. Currently reviewing policy options to reduce cost
- Reduction in garbage rates
- Planning Services had a decrease of \$15,000
- Replacement and repair of barbeque grills and picnic tables at the pier, replacement of damaged fence at Freedom Park and replacement and/or repairs to barbeque grills at Freedom Park
- Reduced transfer of funds from the Enterprise Fund by \$28,900
- The Debt Service in General Fund is down \$38,000
- Reserve accounts are separated out for better clarification
- Woodard & Curran contract shows an increase of \$33,054:
It includes a cash carry forward estimated balance from the fiscal year 2013 budget of \$77,548 in the General Fund (\$2,000 Library computers and \$75,548 paving)

Staff has accomplished major projects this year and has done an excellent job staying within budget.

Discussion ensued.

3. **City Manager Evaluation**

Councilor Block indicated she would like to see the sample evaluations received and discussed the goals and objectives being set for the City Manager.

After much discussion regarding the evaluation, the Council is pleased with the verbage in the City Manager's Evaluation. The next step is to present this evaluation during the August 19 City Council Meeting.

4. **Assignment of Delegates**

Mayor LaCascia introduced the current listing of Board appointments by City Council.

Councilor Block is pleased to be on the various committees.

No further discussion.

5. **Protocol and Processes**

ADJOURNMENT- 10:25 am

Patricia Jackson, City Manager

Joe LaCascia, Mayor