

# CITY COUNCIL WORKSHOP MINUTES

August 23, 2013

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Mayor Joe LaCascia called the meeting to order at 6:00 p.m.

## **ROLL CALL** – Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Mike Blethen, Councilor Trudy Block, Councilor Don Kimsey, Councilor Keith Prestage, City Attorney Thomas Cloud and City Manager Patricia Jackson

## **ORDER OF BUSINESS**

### **1. Matt Williams Water Treatment Plant – Hydrotank**

**City Manager Patricia Jackson** opened discussion regarding the Matt Williams Water Treatment Plant – Hydrotank which developed a leak before the scheduled maintenance.

Jay Ameno, GAI Consultants provided an update on the tank which is the largest tank in Polk City, has a back-up generator, holds 20,000 gallons and is capable of providing water to the entire city. The options are to either repair this 26-year old tank that no welding company/individual is willing to certify; or purchase a new one. The lowest bid was received from Utility Technicians, Inc. for \$67,810.

Council asked the following questions:

- Is there money in the budget
- Do we have a plan in place for future emergencies

City Manager Jackson responded yes, and we are just now getting into a financial position that we can begin to save money in “Reserves”.

Discussion ensued.

The Council agreed to hold an emergency meeting on Monday, August 26, 2013 at 6:00 pm regarding the Matt Williams Water Treatment – Hydrotank replacement.

## 2. FY 2014 Proposed Budget

City Manager Patricia Jackson opened discussion on the FY 2014 Proposed Budget. There is a 9% increase over last years budget.

Councilor Block inquired about decreasing the millage rate to 8.4047. Councilor Block provided calculations to justify the suggested decrease.

City Manager Jackson responded the millage rate would need to remain 8.6547 because of Polk City's growth and to keep in mind that we lost \$100,000 and we are trying to play catch up.

Councilor Block wants to see what other cities are doing to control cost, pension and healthcare.

City Manager Jackson mentioned cutting in places such as travel/training and there was a decrease in garbage.

The budget is based on the current millage rate of 8.6547.

- \$116,222 resurfacing project in the Honeybee area (this includes \$75,548 cash carry forward from FY 2013)
- The Law Enforcement Contract did not change
- \$15,000 grant from Department of Economic Opportunity
- \$173,929 in capital improvements (\$29,500 set aside in restricted to use in 2015)
- Improvements to the Public Works Building (siding to replace rotten wood)
- Painting Library Building and replacing the carpet
- Personnel: lost two employees and replaced with one full-time employee in the City Manager's Office and two part-time employees in the Roads and Streets Department. Some salary adjustments were made in fiscal year 2013 (remained within budget) to reflect job responsibilities
- Florida Retirement increased due to legislative action
- Insurance increased approximately 24% -- Health Care Reform. Currently reviewing policy options to reduce cost
- Reduction in garbage rates
- Planning Services had a decrease of \$15,000
- Replacement and repair of barbeque grills and picnic tables at the pier, replacement of damaged fence at Freedom Park and replacement and/or repairs to barbeque grills at Freedom Park
- Reduced transfer of funds from the Enterprise Fund by \$28,900
- The Debt Service in General Fund is down \$38,000
- Reserve accounts are separated out for better clarification
- Woodard & Curran contract shows an increase of \$33,054:

It includes a cash carry forward estimated balance from the fiscal year 2013 budget of \$77,548 in the General Fund (\$2,000 Library computers and \$75,548 paving)

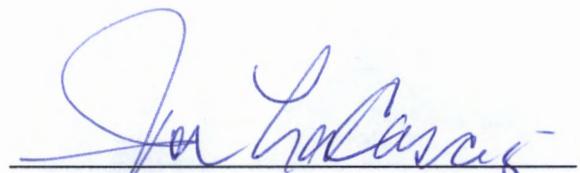
Staff has accomplished major projects this year and has done an excellent job staying within budget.

Discussion ensued.

ADJOURNMENT- 7:25 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor