

CITY COMMISSION MINUTES

August 18, 2014

Mayor Joe LaCascia called the meeting to order at 7:05 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Commissioner Don Kimsey, Commissioner Keith Prestage, Commissioner Wanda Harris, City Manager Patricia Jackson and City Attorney Thomas Cloud

ESTABLISHMENT OF A QUORUM - Yes

CONSENT AGENDA

Motion by Vice Mayor Blethen to approve the Consent Agenda from the July 21, 2014 Regular City Commission Meeting Minutes; the motion was seconded by Commissioner Prestage.

Motion carried unanimously.

PRESENTATIONS/RECOGNITIONS

City Manager Jackson presented Commissioner Wanda Harris with a Certificate of Completion from the John Scott Dailey Institute of Government, Institute Elected of Municipal Officials where she completed 18 hours of instruction during the Florida League of Cities Conference on June 13-15, 2014.

PUBLIC COMMENT - None

PUBLIC HEARINGS - None

AGENDA

Interlocal Agreement for Public School Facility Planning

Marisa Barmby, Senior Planner, CFRPC presented the Interlocal Agreement for Public School Facility Planning which is established between the Polk County School Board and the various jurisdictions in Polk County. The original Agreement was adopted in 2002 to assist with coordination efforts and planning for schools and cross-boundaries

between the Polk County and its cities. This Agreement was revised in 2008, adopting a public school facilities plan for all cities and school concurrency. There have been changes in the Florida Statutes that brought this update forward, clarifying languages relating to jurisdictions, addition of language of urban law infill and more flexibility for the Annual School Summit.

Staff recommended approval of the Interlocal Agreement for Public School Facility Planning.

Motion by Commissioner Prestage to approve the Interlocal Agreement for Public School Facility Planning; the motion was seconded by Vice Mayor Blethen.

Motion carried unanimously.

Yard Sale Permits

At a previous Commission meeting Commissioner Kimsey spoke briefly regarding yard sale permits. The City can absorb the cost of not charging for a yard sale permit. It is strongly recommended the Ordinance requirement stay in-tact for enforcement purposes.

Staff recommended approval of eliminating the Yard Sale Permit fee of \$15.00 and leaving the Ordinance intact for enforcement purposes.

Motion by Commissioner Prestage to approve eliminating the Yard Sale Permit fee of \$15.00 and leaving the Ordinance intact for enforcement purposes; the motion was seconded by Vice Mayor Blethen.

Commissioner Prestage asked if the City had experienced a lot of issues? He does not recall this ordinance being in place in the last ten years.

City Manager Jackson stated the ordinance has been in place since 1998 and that the City can absorb the \$15.00 cost for the yard sale permit.

Discussion ensued.

Motion carried unanimously.

Discuss and Approve Request for Proposals – Solid Waste Collection/Disposal

City Manager Jackson discussed the Request for Proposals for the Solid Waste Collection/Disposal.

At the July 21st meeting, the City Commission voted to obtain "Request for Proposals" for Solid Waste Collection / Disposal. Please find attached a draft copy of the "Request

for Proposals”; please review this document carefully and note any questions and/or changes you would like to see. Attorney Cloud is also reviewing the draft copy and will be prepared to discuss at the meeting.

Commission was provided a new copy of an RFP with a red line change for the attorney to review. The blue print areas are additions.

Discussion on terms of engagement. Recommended a 3-year contract with a 3-year renewal option.

City Attorney Cloud stated it is very unusual to have a 5-year contract with a 5-year renewal. The idea is to try to find a sufficient period to get a decent bid for those companies wishing to submit a bid. Having the ability to extend to a liked period of time allows companies to submit a better deal to the City.

Debbie Mullen, Republic Services, Republic Services has contracts with a majority of the municipalities in Polk County and all of them are either 3/3 or 5/5. If you allow us, we can stretch out the extra manpower and equipment because the purchase of one vehicle is \$350,000. What you would normally see if 3/3 or 5/5. When doing a perma, all expenses are included when looking at terms for a 3-year or a 5-year contract.

Discussion ensued.

Commission Consensus to go with a 3-year contract with a 3-year renewal option.

Deadlines regarding RFP process

September 9 @ 11 am – pre-submittal for questions

September 11 – last day to submit questions to the City

September 22 no later than 2 pm– proposals due back

City Manager and Staff will review

City Commission Workshop on October 20, 2014 at 5 pm for review of the RFP's

City Attorney Cloud provided an explanation of the items added to the document.

Staff recommended approval of the Request for Proposals with changes.

Motion by Vice Mayor Blethen to approve the Request for Proposals with changes; the motion was seconded by Commissioner Prestage.

Motion carried unanimously.

CITY MANAGER / CITY CLERK ITEMS

Labor Day - City Offices closed Monday, September 1, 2014 in observance of Labor Day.

RFQ for Engineering – Due back to our office on August 25, 2014. Will be forwarded to the City Commission for review and be placed on the September meeting agenda.

CITY ATTORNEY ITEMS

Attorney Thomas Cloud passed the Board Certification Exam for City, County and Local Government Law.

COMMISSIONER ITEMS

Vice Mayor Blethen – Thanked everyone for attending City Commission Meeting.

Commissioner Kimsey - None

Commissioner Harris – Thanked the Commission for giving her the opportunity to attend the Florida League of Cities Conference in Hollywood, FL.

Commissioner Prestage – Would like to see the City more involved in community activities in order to build better relationships


Mayor LaCascia – Reiterated Commissioner Prestage's comment regarding community involvement. He will be touring the 17 cities in Polk County to speak on the *My Ride* Campaign.

ANNOUNCEMENTS

City Offices closed Monday, September 1, 2014 in observance of Labor Day.

ADJOURNMENT – 7:50 pm



Patricia Jackson, City Manager

Joe LaCascia, Mayor