

CITY COMMISSION WORKSHOP MINUTES

November 17, 2014

Mayor Joe LaCascia called the meeting to order at 5:00 p.m.

ROLL CALL – Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Commissioner Don Kimsey, Commissioner Keith Prestage, Commissioner Wanda Harris and City Manager Patricia Jackson

ORDER OF BUSINESS

Honeybee Lane Resurfacing Project

City Manager Patricia Jackson opened discussion regarding the Honeybee Lane Resurfacing Project. The bids came back and two representatives from ACT Engineering Group were on hand for further discussion.

David Hammer, ACT Senior Project Manager, presented the results of research done in regards to the bid process. This project is approximately 3,000 linear feet. Inspections were done prior to completing the set of plans. In this process the areas that need attention marked and other areas were located where full depth replacement was deemed necessary. The set of plans call for a one-inch resurfacing of the roadway. Some areas that are worse than others will be dug out, rebased and new asphalt will be put in.

There are a few alternatives for this project: 1) add a full depth shoulder on both sides of the road to strengthen the roadway, 2) install traffic calming elements, 3) add a little more asphalt, put a crown over the roadway to allow water to get off the roadway quicker.

This bid was set up to include the base bid amount as well as the base amount for each of the alternatives. All alternatives are dependent upon budgeting.

Mayor LaCascia inquired about Crowning. Is the road not crowned if we don't go for that?

Mr. Hammer responded No, it's very flat. There are existing swales which is where the water can go. The base amount is to fix the road the way it is and the alternatives come with a wide range of cost.

Commissioner Kimsey stated over the years we've certainly gotten our monies worth.

Vice Mayor Blethen asked if there were FDOT specifications for roads?

Mr. Hammer responded yes, there is generally a 2% crown on the roadway and we use the FDOT specifications as a guide. However, this is not a FDOT maintained roadway and not a new road.

City Manager Jackson stated \$163,151.45 is allocated for this project. There are two reserved funds; one is the emergency contingency fund that can be used to fund part of this project. In one fund there is approximately \$62,000 and approximately \$170,000.00 in the other reserve fund, plus operating cash. We can do the base project, full depth replacement and crowning, if the Commission desires. Those two projects would be \$222,000.00.

Mayor LaCascia asked if there were any other roads on our long term project list that need to be addressed?

Kathy Delp responded yes, Sunshine, Sunrise. Those roads are not in the condition as Honeybee. Therefore, we won't have to spend the amount of money for repair work as we are on the Honeybee project.

Mayor LaCascia is comfortable with staying as close as possible to the \$163,151.45 to complete the Honeybee Project.

City Manager Jackson recommended not considering the traffic calming devices and do something completely different. The total cost would be approximately \$202,515.00.

Mr. Hammer will work with the engineer and get more information back to the City to finalize the plans. However, as the process moves along there will be change orders.

Mayor LaCascia asked that a final figure be provided at the 7 pm Regular Meeting, so that an informed decision can be made.

Kathy Delp and Mr. Hammer recommended not putting a dollar amount on this project, instead insert verbage such as "not to exceed said dollar amount".

Discussion ensued regarding the actual process of the work to be done on the roadway.

UNFINISHED BUSINESS

Holiday Schedule

City Manager Jackson addressed Commissioner Kimsey's concern of City Hall being closed on and around various holidays and some of the holidays cause City Hall to be closed for four days, which puts the citizen at a disadvantage. The Commission approved a 36-hour work week, being closed on Fridays. This affected all staff. The holidays did not get changed with the exception of Columbus Day. One suggestion was

to have a skeleton crew on Mondays and Fridays to assist the Utility Department. Since there is only one other major holiday left in 2014, it would be more appropriate at this point to work on the holiday closing schedule for 2015. Going back to a 40-hour work week will cost approximately \$60,000.00 per year. The Utilities (Customer Service) Department is the main concern.

Mayor LaCascia addressed the concern of security having one female working on Fridays alone.

City Manager Jackson indicated that interviews are being scheduled for the Utility Billing Clerk position and this is a budgeted position.

Discussion ensued.

PUBLIC COMMENT - None

ADJOURNMENT – 6:25 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor