

CITY COMMISSION MINUTES

February 16, 2015

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Rev. Phillip Hunt, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – Patricia Jackson, City Manager

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Commissioner Don Kimsey, Commissioner Keith Prestage, Commissioner Wanda Harris, City Manager Patricia Jackson and City Attorney Thomas Cloud

ESTABLISHMENT OF A QUORUM - Yes

CONSENT AGENDA

Motion by Commissioner Harris to approve the Consent Agenda; this motion was seconded by Vice Mayor Blethen.

Motion carried unanimously.

PRESENTATIONS/RECOGNITIONS - None

PUBLIC COMMENTS

Wayne Harper (209 South Hydrangea) - thanked Administration and City Commission for bringing harmony to Polk City. Mr. Harper presented the Commission with a “wish list” of items he would like the City to look into – the fishing pier, sidewalks (connectivity), a red light and contacting Polk County regarding the boat ramp and an area off of Lakeshore for possible recreation. Mr. Harper also commented he was glad to see the Community Center/Storm Shelter coming to fruition.

AGENDA

Honeybee Lane Resurfacing Project

City Manager Jackson introduced ACT Engineer, Ben Hilton. Mr. Hilton provided an update on the Honeybee Lane Resurfacing Project. Final contract executed by Ranger Construction is in hand. Start date will be three to four weeks from now. There is a 21-

day substantial completion timeframe. A walkthrough will be done in search of deficiencies in pavement and milling, with 14 days to complete such.

Final contract price is \$197,350.43.

Commissioner Kimsey expressed concerns over the length of time it has taken to get this project started when the City Commission approved it in November 2014.

Mr. Hilton responded with the timeline process thus far and expressed his apologies.

Vice Mayor Blethen asked what the actual process would be as far as the materials used and the FDOT standards.

Mr. Hilton stated the initial recommendation was four different options; one was the traffic calming component and looking at it from a price perspective. FDOT does have standard designs which would include ripping up the entire section of Honeybee Lane and reconstruction from the ground up; which obviously, is not economically feasible based on where we are today. In conjunction with the contractor now on board, we are using a hybrid approach which is qualified from the standpoint of overbuild to build the normal crown for the price point. This is not the number one choice, but it is indeed an FDOT normal and accepted fashion. Keep in mind the base material currently in place in the Honeybee area is not standard FDOT or City material.

The project was approved at the November meeting with the stipulation that this project is not to exceed \$222,500.00.

City Manager Jackson stated the speed humps have been ordered and will be delivered this week; when the project is being done the speed humps will be put in place.

Mayor LaCascia further commented the speed humps were removed from the original contract as they were very expensive, but were acquired through a JAG grant.

Discussion ensued.

Motion by Commissioner Kimsey to approve the contract for resurfacing Honeybee Lane (Carter Boulevard to Berkley Road); this motion was seconded by Commissioner Prestage.

Motion carried unanimously.

Sewer Line Repair

City Manager Jackson opened discussion regarding the Sewer Line Repair behind a residence on Duey Road, a possible sink hole reported on January 16, 2015. Woodard and Curran, along with Odom Contracting, conducted an exploratory excavation to

determine the cause of the sink hole. It was determined the sewer line needed to be televised, which was done by Bay Area Environmental Services, Inc. It appeared a portion of the sewer line had collapsed. There were also several areas of infiltration identified. After conferring with the Engineers and reviewing all options, it is recommended that the sewer line be replaced. The cost would be \$36,560 to install a new gravity line with mobilization.

City Manager Jackson asked the City Commission to wave competitive bid requirements based on Section 2-132 (3c) and/or Section 2-132 (3d) of the Code of Ordinances, so the repair can be done as soon as possible.

Discussion ensued.

Motion by Commissioner Harris to waive the competitive bid process; this motion was seconded by Commissioner Prestage.

Vote: Mayor LaCascia-aye, Commissioner Kimsey-aye, Vice Mayor Blethen-nay, Commissioner Harris-aye, Commissioner Prestage-aye

Motion carried 4/1.

Motion by Commissioner Harris to approve Option #1 from Odom Contracting to install a new gravity line with mobilization in the amount of \$36,560; this motion was seconded by Commissioner Prestage.

Motion carried unanimously.

CITY MANAGER / CITY CLERK ITEMS

Hours of Operation – Mayor LaCascia commented he thought there was a consensus to leave the City Hall hours Monday – Thursday; however, at the last meeting it was discussed to change the utility hours Monday – Friday. Mayor LaCascia feels the hours should remain as they are, however, on Fridays when the office is closed, in an effort to get service water established the same day, a sign will be placed on the front door with specific instructions and contact information to do so. The details are being finalized. After discussion, it was the consensus of the City Commission to leave City Hall hours Monday – Thursday.

Safe Haven Halloween – City Manager Jackson recommended moving to a Thursday evening from 5-7 pm rather than Saturday. The City Commission did not have any objections to changing the date and time.

Annual Yard Sale – Saturday, March 7, 2015

Sounds of Polk City – Letters being mailed out to businesses, churches and other organizations in order to form a committee. This would be a day of music, food, and fun.

Polk County Day in Tallahassee – March 10, 2015; **Legislative Action Day** – March 17-18, 2015. Commissioner Harris will be attending.

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS

Vice Mayor Blethen – Accent critical items in the newsletter such as the garbage pick-up. He also discussed the Boat dock area clean up, research grant money for sidewalks in Polk City, sewer system plans to CFRPC for drafting, and advised he will review the Woodard & Curran Contract again. Thanked everyone for coming to the meeting.

Commissioner Kimsey – Asked commissioners to drive down First Street (south side) to the park; this area is zoned for Commercial and he doesn't foresee any businesses going into that area.

Commissioner Harris – Thanked everyone for attending. She will meet with City Manager Jackson about Institute for Elected Officials, Level 3 training.

Commissioner Prestage – Amazed at the opinions of the people of Polk City. There are a lot of concerns. It is a humbling experience being on the City Commission.


Mayor LaCascia – Glad to see the Community Center/Storm Shelter construction coming to fruition. Recently appointed to the Polk Vision Board of Directors.

ANNOUNCEMENTS – None

ADJOURNMENT – 8:39 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor