

CITY COMMISSION WORKSHOP MINUTES

May 2, 2016

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Mike Blethen, Commissioner Keith Prestage, Commissioner Don Kimsey, Commissioner Wanda Harris, City Attorney Thomas Cloud and City Manager Patricia Jackson

ORDER OF BUSINESS

Sewer Issues

Keith Burge spoke at length about Polk City's sewer issues in the Mount Olive sewer laterals backing up. This issue may have surfaced because of tree roots. Coming out of a house is a 3" or 4" line, and some have concrete instead of rubber boot for easy flow; therefore, all has been pretty much free flow. RootX can be poured down the cleanout, which will kill any roots growing. The Y in some cases is 4x4x6 and in others its 4x4x8. We need to TV the main lines in the front yards of the property where the complaints are coming from. Mop heads are being found in the system pump. There are two lift stations around Golden Gate and Ruth Road. Televising will be done by opening up a manhole. Roots will search to find the easiest source of nutrients. Roots will only grow as far out as the tree canopy. Major tree roots will abuse the water system. Approximate cost for televising the lines is \$8,000. Each issue will be evaluated on a case-by-case basis.

City Manager Jackson has spoken with County Manager Jim Freeman to inquire about what Polk County does. The County is doing what the City Ordinance dictates, which states the owner is responsible at the tap. Polk City is looking at revising the current policy. Polk County is looking at going to the edge of the pavement.

Discussion ensued.

City Commission Items

Commissioner Prestage needed clarity on the City Commissioners responsibilities. We are not in charge of any day-to-day operations.

City Attorney Cloud stated the Commission has a duty to ensure the City is managed properly and setting policy; the Commission can do things by Ordinance or Resolution.

Commissioner Kimsey feels the Commission is a conduit between the people they represent, and the City Commission has no responsibility to direct anyone; if have a problem it goes to the City Manager.

Mayor LaCascia reiterated that we are a Board of Directors. We ensure the City Manager does her job. It becomes an infraction if we over step such boundaries. Have a vote of confidence from time to time, an annual review of the City Manager, appropriately grading the City Manager on her performance.

Commissioner Prestage reiterated Mayor LaCascia's explanation on what the Commission's responsibilities are. He also inquired about making the Commission Chamber more user friendly with a projector on the wall.

Commissioner Blethen would like visual presentation; need dollars for sewer lines and library. Commissioner Blethen mentioned the water recovery line over to Smith Road and doesn't understand what happens when it gets there. He would like it put on a map, and once we get the pipe, what are we going to do with it. He also feels the need for more transparency.

City Manager Jackson stated we applied for the CDBG funds in order to get architectural drawings; pencil drawings are not precise and not an official drawing.

Vice Mayor Harris stated the Architectural Drawings will allow everyone to be on the same page with what we are actually doing.

Gerry Hartman (GAI) stated in 2010 looking at Polk City's resources of the City and looked at what we had and owned and were actually using. In the 2010-2011 Bond Issue, we laid out the Capital Improvement Program. We also discussed a Master Plan Conceptually and try to optimize and get as much money in order to buy down the capital projects. How much money we get determines what projects we are able to do. It is not good to add a project and keep making changes. The Optimization Study is available for review.

City Attorney Cloud stated Mr. Hartman did an Optimization Study in 2010-2011 which was shared with each commissioner.

City Manager Jackson stated if the grant is approved, then we will have professional drawings.

Polk City has seven grants submitted to date. One grant application will be submitted this week which is FEMA for mobile generator and the fixed generator. May 9 grant application with the Economic Development Agency for sprayfields. May 26 we will continue applications with Rural Development. Ongoing there are five more grants. There are a total of 19 grant applications available to get money.

Commissioner Kimsey asked what it would cost for Mr. Hartman's firm to assess the Cardinal Hill site.

Mr. Hartman responded that you would need to obtain a PEG (Professional Engineer Geologist) and Mr. Hartman is a PE (Professional Engineer).

Commissioner Kimsey stated never let making a profit stand in the way of doing the right thing.

Discussion ensued.

Mayor LaCascia – Nothing

Commissioner Prestage – All on the same page to make city more efficient city, and it is our goal to keep cost down. Along with that, remember we still have a responsibility as far as Public Works and looking a facility for storage and staff. He is disappointed where we are now with the Public Works facility -- there is a lot of stuff in a pinned up hand ball court and is the public eye. He would like to consider a different piece of property.

City Manager Jackson – Fantasy of Flight is doing a lot of work on Fire Suppression work; there is a dedicated fire line from Polk City, but that is not enough to service what the need is. Polk City and Auburndale are working together with Fantasy of Flight to provide what the need will be, which will result in an Interlocal Agreement while at the same time protecting Polk City's service area.

Mike McCain (Ward Protection System) spoke on the water Tower Service at Fantasy of Flight. There will be no expense to Polk City. Kermit Weeks will cover all expenses.

Mr. Hartman has more analysis to do on this and reiterated an Interlocal Agreement should be done.

City Commission provided consensus to move forward on the Interlocal Agreement with Auburndale regarding protection of Polk City's potable water supply.

Ardaman and Associates will perform the assessment for the Percolation @ Sand mine sites. A professional geologist can give you some comfort. A proposal/assessment would be approximately \$4,210.00

City Manager Jackson stated in regards to discussions regarding the Public Works building, there is an opportunity of two parcels that would service our needs

The property is on First Street and would need to be demolished and could serve as a Fire Department exercise. City Manager Jackson advised she would need a consensus to move forward with this project. City Commission Consensus given.

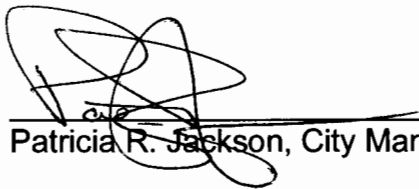
City Manager stated the need to schedule another Workshop to discuss Aquarina's Contract. Need to review the contract to see if any modifications are warranted.

City Attorney Cloud concurred.

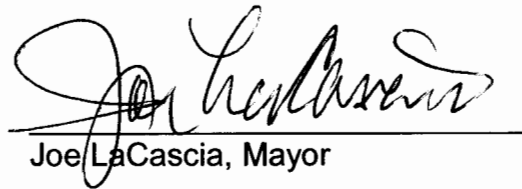
Commissioner Prestage stated the first of June for this workshop.

ANNOUNCEMENTS – None

The meeting adjourned at 9:05 p.m.



Patricia R. Jackson, City Manager



Joe LaCascia, Mayor