

CITY COMMISSION WORKSHOP MINUTES

July 11, 2016

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Wanda Harris, Commissioner Keith Prestage, Commissioner Don Kimsey, City Manager Patricia Jackson

Absent: Commissioner Mike Blethen, City Attorney Thomas Cloud

ORDER OF BUSINESS

Polk County Emergency Management

Pete McNally, Polk County Emergency Management Director discussed the role and responsibility of the Polk County Emergency Management and the Agreement between ARC and Polk City, which will allow the use of the Donald Bronson Community Center as a storm shelter during any bad weather. The ARC would be operating the shelter with staff, food, tools and equipment necessary to operate. Polk City simply provides the shelter. ARC would reimburse Polk City for any damages beyond normal wear and tear (ex: damages because of a resident during the shelter period), any utilities above and beyond normal. ARC will carry liability insurance while operating the shelter. City Commission does not need to do anything other than champion the ARC efforts along with the City Manager and Polk City recruiting volunteers to work the shelter. ARC works with local churches and civic groups and they could adopt the shelter under the auspices of ARC. A local team would be available to staff the shelter and provide logistical support.

Discussion of Property Purchase for Public Works

City Manager Jackson stated that quite some time ago the Commission discussed the possibility of purchasing property that needed to be developed or purchase property that was already developed, which is the Bryant property. The City Commission gave consensus to do so in a previous meeting. We will be getting an updated appraisal on the Bryant property. Polk City is in desperate need of a facility for Public Works. Handouts of the current property were distributed.

Commissioner Kimsey inquired about Cardinal Hill not being used as a sprayfield.

City Manager Jackson state Cardinal Hill will remain a sprayfield.

Commissioner Prestage asked if it was just general property.

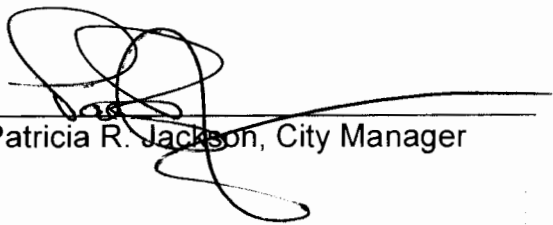
City Manager Jackson stated it was property that was already established. The site has a concrete building with an office and storage space, an area with a lift for repairs and maintenance, a pole barn, and a two-bedroom house is on the property as well. The lot is seventeen acres. An updated appraisal will be done. Area Real Estate Appraisers are reasonable and can have an appraisal done in approximately three weeks. This item will be put in the budget in the event the City Commissioners decides to move forward with this purchase. Purchasing this property will free up other city property. If the City Commission decides to proceed with this purchase, the City can make an offer to the current owner. City Commission will await City Manager Jackson to come back with the final outcome.

Discussion ensued.

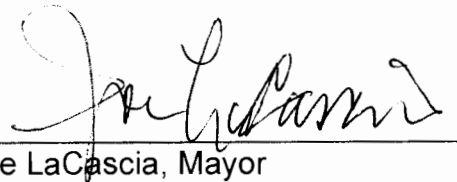
Other business that may be presented - None

ANNOUNCEMENTS – None

ADJOURNMENT – 7:55 p.m.

A handwritten signature in black ink, appearing to read 'Patricia R. Jackson', written over a horizontal line.

Patricia R. Jackson, City Manager

A handwritten signature in black ink, appearing to read 'Joe LaCascia', written over a horizontal line.

Joe LaCascia, Mayor