

CITY COMMISSION MINUTES

April 17, 2017

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Walter Lawlor, New Life Community Church, gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Wanda Harris, Commissioner Don Kimsey, Commissioner Mike Blethen, City Attorney Thomas Cloud and City Manager Patricia Jackson

APPROVE CONSENT AGENDA

Motion by Vice Mayor Harris to approve the Consent Agenda; motion was seconded by Commissioner Blethen. **Motion carried unanimously.**

PRESENTATIONS AND RECOGNITIONS

- 1) Mayor LaCascia read a Proclamation for Water Conservation Month
- 2) Ken Fields, City Manager, Lake Wales presented a certificate to City Manager Jackson and the City Commission in recognition of Polk City's 35th anniversary of being a Commission-Manager form of government by the International City Manager's Association

PUBLIC COMMENT

- 1) Sandra Cutts (315 Central Avenue) – Spoke in regards to the Bryant Property purchase, Polk City's Special Election, City Commission Meeting Agenda posting
- 2) Michael HoShing (505 Orange Blvd) – Conservation throughout Polk City

ORDER OF BUSINESS

Election of Mayor

Motion by Vice Mayor Harris to nominate Joe LaCascia to serve another one-year term as Mayor; this motion was seconded by Commissioner Kimsey.

Motion carried unanimously by voice vote.

Election of Vice Mayor

Motion by Commissioner Kimsey to nominate Wanda Harris to serve another one-year term as Vice Mayor; this motion was seconded by Commissioner Blethen.

Motion carried unanimously by voice vote.

Vacancy of City Commission Seat #3 – Interview candidates w/letters of interest

City Manager Jackson discussed letters of interests that were received to fill the vacancy of Seat #3. Letters were received from: Robert Baker, Rodney Brooks, Randy Carroll and Donald Syme.

Each candidate spoke to the City Commission expressing their interest in filling this position.

After thorough review, a **motion was made by Vice Mayor Harris** selecting Randy Carroll to fill the Seat #3 vacancy; this motion was seconded by Commissioner Blethen.

Motion carried unanimously by voice vote.

Administration of Oath of Office for Incoming City Commissioner

The Oath of Office was administered by City Manager Jackson to Commissioner Randy Carroll

Brief ten minute Recess

Vice Mayor Harris reconvened.

PUBLIC HEARING - Ordinance 2017-01 - Amending the Polk City Comprehensive Plan; revising the infrastructure, conservation, intergovernmental coordination and capital improvements elements based on the City's ten-year water supply facilities work plan-First Reading

Vice Mayor Harris read the Ordinance by title only. Vice Mayor Harris opened the public hearing.

The following persons spoke in regards to Ordinance 2017-01:

Sandra Cutts (315 Central Avenue); Al Schneider (775 Teaberry Trail); Don Syme (310 Nolane Lane)

Jeff Smucker, CFRPC discussed details regarding Amending Polk City's Comprehensive Plan based on the ten-year water supply plan update.

City Manager Jackson and City Attorney Cloud further explained the Comprehensive Plan (dating back to 1984) and the projected growth in Polk City and water use per day. Policies have to be in place to handle such water use. This projection is approximately 20 years in the future.

Vice Mayor Harris closed the public hearing.

Lengthy discussion and comments ensued.

Motion by Commissioner Kimsey to transmit Ordinance 2017-01 to the Department of Economic Opportunity for review; this motion was seconded by Commissioner Carroll.

Vote: Vice Mayor Harris – aye; Commissioner Carroll – aye; Commissioner Kimsey - nay; Commissioner Blethen - nay

Motion failed 2/2.

Purchase of John Deere 5075E Utility Tractor

Keith Prestage, Public Works Director discussed the purchase of a John Deere 5075E Utility Tractor. The Public Works Department is responsible for mowing seven (7) miles of roadway and 125 acres of property. Currently, staff uses a 1997 John Deere 5300 tractor which has become costly in repairs and maintenance. Since 2014 we have set aside \$10,000.00 per year in the budget for the purchase of a new tractor.

Staff recommended that Polk City purchase a new John Deere 5075E Utility Tractor on state contract. The financial impact is \$26,161.65 (currently in the budget).

Lengthy discussion and comments ensued.

Motion by Commissioner Kimsey to purchase a new John Deere 5075E Utility Tractor; this motion was seconded by Commissioner Blethen.

Motion passed unanimously.

Fire Flow Water Service Agreement – Auburndale and Fantasy of Flight

City Attorney Cloud stated Fantasy of Flight's fire consultant came to Polk City and Auburndale two years ago asking for supplemental fire flow. Gerry Hartman did an analysis and there were two options. One way is a twelve inch pipeline that will be connected to Auburndale and Polk City's water system. The other way would be to pull water out of the lake, which is very expensive. This is an aspirational supplemental fire flow. Since the property owner (Kermit Weeks) is willing to pay for this, the two cities are willing to have an agreement for the cooperative provision.

The proposed Agreement was prepared by Polk City Attorney Tom Cloud and

reviewed by the Auburndale City Manager, City Attorney and Public Works Director. The consulting engineer Chastain Skillman has also reviewed the Agreement as to the technical and engineering matters.

Staff recommended approval of the Fire Flow Water Service Agreement with Auburndale and Fantasy of Flight.

Motion by Commissioner Kimsey to approve the Fire Flow Water Service Agreement with Auburndale and Fantasy of Flight; this motion was seconded by Commissioner Blethen.

Motion passed unanimously by voice vote.

CITY MANAGER ITEMS

Skate Park – Staff is getting quotes for equipment based on the space available as well as fencing.

Bucket truck purchase - will allow City staff to do things such as trimming trees, light fixtures, roofing, and pressure washing.

Purchase of two PR 15 Gators - City will trade-in two surplus gators and one that is dilapidated. Original cost of two Gators is just over \$14,000.

The current F-150 pick-up will be used as a trade in to purchase a vehicle for City Hall staff use.

Bushog Purchase – 8 foot bushog attachment for the new John Deere tractor

Purchase of a large shed at the Cardinal Plant for more secured storage

Planning Workshop for Water and Wastewater scheduled for May 2017

CDBG Project application has been submitted.

City Manager will be on vacation April 20 -- May 8.

CITY ATTORNEY ITEMS

Polk City has drawn legal proceedings in the Labor area. Please advise if you want Gray Robinson to represent Polk City or if you wish to have the insurance company's legal team provide representation. At this time we are not sure if the insurance company will provide coverage for this. Polk City's former librarian is claiming loss wages from 2008. Polk City has fourteen (14) days to respond. After brief discussion, it

was the consensus of the Commission to have Susan Spradley at Gray Robinson handle this on behalf of Polk City.

COMMISSIONER ITEMS

Vice Mayor Harris – Thanked everyone for coming. Thanked Public Works Director for his work. We will begin to see major improvements so far. Welcomed Commissioner Carroll.

Commissioner Blethen – Thanked everyone for coming

Commissioner Kimsey – Thanked everyone for coming

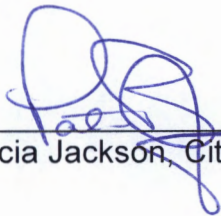
Commissioner Carroll – Would like to see more beautification around Polk City. Thanked everyone for their confidence in him to serve on the City Commission.

Mayor LaCascia – None

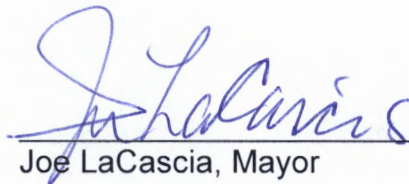
City Manager Jackson discussed the Water Meter Replacement Program from 2014. We now have to upgrade the software. Master Meter will no longer support the program. Upgrading to a software that will support the current 3G program. In an effort to remain current, we are heading into 4G meters that will be supported.

ANNOUNCEMENTS - None

ADJOURNMENT – 9:35 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor

**CONSENT AGENDA
March 20, 2017**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

- 1 Accept minutes – February 20, 2017 - City Commission Regular Meeting

B. REPORTS

1. Building Report – February 2017
2. Code Enforcement Report – February 2017
3. Finance Report – February 2017
4. Library Report – February 2017
5. Sheriff's Office Report – February 2017
5. Utilities Report – February 2017

C. OTHER