

## CITY COMMISSION MINUTES

May 15, 2017

---

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Walter Lawlor, New Life Community Church, gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Wanda Harris, Commissioner Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **APPROVE CONSENT AGENDA**

**Motion by Commissioner Kimsey** to approve the Consent Agenda and correcting the vote for Ordinance 2017-01 (scrivener's error) in the April 17, 2017 minutes; motion was seconded by Vice Mayor Harris. **Motion carried unanimously.**

### **PRESENTATIONS AND RECOGNITIONS**

- 1) Mayor LaCascia read a Proclamation for National Police Week.

### **PUBLIC COMMENT**

- 1) Susan Ketterman (583 Marklen Loop) spoke in regards to the parks and shrubbery at Hungry Howies.
- 2) Sandra Cutts (315 Central Avenue) – Spoke in regards to: talking to elected officials, Water Bills, Basketball/Tennis Court now open, Bryant Property purchase, Polk City's Special Election, City Commission Meeting Agenda posting.
- 2) Herb Reaves (733 Meandering Way) – Utility Service transfer fee.

**Motion by Mayor LaCascia** to waive the \$15 transfer fee; this motion was seconded by Vice Mayor Harris. Motion passed by voice vote. **Motion carried unanimously.**

## **ORDER OF BUSINESS**

### **PUBLIC HEARING - Ordinance 2017-01 - Amending the Polk City Comprehensive Plan; revising the infrastructure, conservation, intergovernmental coordination and capital improvements elements based on the City's ten-year water supply facilities work plan-First Reading**

City Manager Jackson explained that this item failed with a 2/2 vote at the April 17 Meeting; therefore, it is being brought back to the City Commission for reconsideration. If this Ordinance passes at this meeting, it will go to second and final reading.

Mayor LaCascia read the Ordinance by title only. Mayor LaCascia opened the public hearing.

The following person spoke in regards to Ordinance 2017-01: Sandra Cutts (315 Central Avenue)

Jennifer Codo-Salisbury, CFRPC, this is just an amendment to the current Comprehensive Plan. The Plan recognizes practices that Polk City currently promotes such as water conservation, coordinate with the SWFWMD with the water use permit renewal, and looks at the system for any improvements. This Ordinance simply respects what Polk City is already doing and also respects that Polk City is a part of the Polk Regional Water Cooperative. Florida Statutes asks that each local Government look into updating their Comprehensive Plan consistent with these amendments.

Commissioner Blethen inquired about the date of the last Plan?

Jennifer Codo-Salisbury responded Polk City had not originally adopted a Water Supply Plan, but the Comprehensive Plan has always encouraged and promoted water conservation, coordination with the Water Management Districts and this update simply continues that effort. Polk City has filed many Comprehensive Plans over the years; however, in the ten-year Plan, this is the first major Water Supply Plan. Polk City is adopting the goals, objectives and policies that you will be looking to bring forward into Polk City's Plan. This is for your review, this is a transmittal hearing, and if approved on first reading, it will be transmitted to the Florida Department of Economic Opportunity (DEO), similar to any other Comprehensive Plan Amendment. After DEO reviews, it will come back for final adoption hearing.

Commissioner Kimsey asked what is Polk City's Alternate Water Supply.

Jennifer Codo-Salisbury responded you have conservation mechanisms in place. The Comprehensive Plan talks about working to identify alternate water supply. One alternative would be Reuse to conserve water.

City Attorney Cloud further explained the Comprehensive Plan (dating back to 1984), the projected growth in Polk City and water use per day. Policies have to be in place to

handle such water use. This projection is approximately 20 years in the future. Alternate water supplies are water supplies that are not typically used to produce potable water. What has been used is sinking a well into the Floridan Aquifer and pulling up water that does not require much treatment except chlorination and aeration. Because of over pumpage around the State of Florida, fifteen to twenty years ago, Florida began looking at alternate water supplies; water that has a higher concentration of salts. The use of storm water that has been collected in a place for irrigation. These are all considered to be alternatives. Because of this, in 2005, the State of Florida said if municipalities go out and develop these alternative supplies, we will give you grant money, approximately 55 percent.

A bill passed in the Legislature that would make funds available. Polk County began putting together a plan to find these alternative water sources. Polk City has a strong water supply that does not necessarily make us go out and find a new alternative water supplies. However, by participating in the Water Cooperative and helping others find these alternate water supplies, Polk City is in a position to continue to renew its consumptive water use permit. In going forward, Polk City needs to continue getting its water use permit. We are updating Polk City's Plan to show what has been done over the last seven years.

Mayor LaCascia closed the Public Hearing.

Lengthy discussion and comments ensued.

**Motion by Mayor LaCascia** to transmit Ordinance 2017-01 to the Department of Economic Opportunity for review; this motion was seconded by Commissioner Carroll.

**Vote:** Commissioner Carroll—aye; Mayor LaCascia—aye; Commissioner Blethen—nay; Vice Mayor Harris - aye; Commissioner Kimsey - aye

**Motion carried 4/1.**

#### **Community Event (Competitive Mini Grant)**

Jennifer Codo-Salisbury stated as part of the mini-grant awarded to the City by the Florida Department of Economic Opportunity - Competitive Florida Program, Polk City will host a Community Event to provide information about water conservation, Florida Friendly Landscaping, Green Swamp Facts, Mosquito Control, Low Impact Design, and Hurricane Preparedness.

The event will be held on Saturday, June 10, 2017 from 10:00 am – 1:00 pm at the Donald Bronson Community Center.

Mayor LaCascia urged the Commissioners to attend this event. This item is on Polk City's website.

## **Public Hearing - Resolution 2017-02**

Mayor LaCascia stated this is a Resolution of the City Commission of Polk City, Florida; approving the Polk City, Florida Reclaimed Water Reuse Planning Document; providing an effective date.

Gerry Hartman presented this Resolution on April 17, 2017 discussing three options. This is a transmittal to potentially get 80% grant and 20% of local share of taking the effluent from SR 33 Sprayfield and rerouting the force main at SR 33 and taking over to the Smith Road site, to use Rapid Infiltration Basins (RIBS) at that site. The Hydrogeologist at Ardman and Associates confirmed that this site could do 350,000 gpd without full development and potentially up to 500,000 gallons per day (gpd) before development of the site. Without doing the transmittal we can't get the participation from FDEP for the first design phase of the project. We looked at two other alternatives as discussed previously. This is a timely application process, which is first come, first serve which opened May 1. We've worked with FDEP since the last meeting and have a determination that this project meets all the environmental goals and objectives without adverse impacts to the systems.

This process will increase percolation and recharge of the Florida Aquifer, which increases the Potentiometric surface, decreasing the impact our wells have on the ground water reserves which will keep them useful for many years to come. Another alternative was why can't we use the Cardinal Hill site? The public came up and asked for that alternative to be investigated. There is a confining unit in there and it was not a suitable site. It would not hold 350,000 gpd.

A report was provided and it shows the previous analysis and there were 12 soil borings done on that site and findings confirm that Cardinal Hill is not suitable for Rapid Infiltration Basins (RIBS). This site is only permissible for basic irrigation, which is only 70,000 gpd. This report is a matter of record. Requesting the City Commission to pass a Resolution which authorizes the City Manager to sign the planning document to be submitted for a possible grant funds.

This grant would be \$128,000 and Polk City's portion of the funding will be \$32,000 (Phase 1).

Mayor LaCascia questioned where we would get this money from?

City Manager Jackson stated we would use the Sewer Impact Fees. This project would be done to handle the growth of Polk City to move the sprayfield out to Smith Road, which we currently have in Reserves.

Commissioner Blethen inquired about the amount to move the sprayfield.

Mr. Hartman responded \$1.3 million, which is the total project.

City Attorney Cloud asked Mr. Hartman how many projects of this type he has done.

Mr. Hartman responded approximately 30.

Commissioner Blethen is requesting clarity on the direction the City is going.

Mayor LaCascia stated there was such specific direction, every dollar was enumerated when we got the 2011 Bond.

City Attorney Cloud stated Mr. Hartman did an Optimization Study in 2011. As per the study, Polk City needed to implement several steps. There was a possibility that one day we could reduce the cost even further by taking the site even further. This was laid out in the 2011 report. That is pretty good utility planning by the Utility Engineer.

Sandra Cutts (315 Central Avenue) asked what Polk City would be getting for \$32,000.

Mr. Hartman responded the survey, soil analyses, hydraulic analyses, permitting, etc. You must have a valid permitable, biddable project.

Mayor LaCascia closed the Public Hearing.

**Motion by Commissioner Kimsey** to approved Resolution 2017-02, which accepts, adopts and approves the Polk City, Florida Reclaimed Water Reuse Planning Document; this motion was seconded by Vice Mayor Harris.

**Vote:** Vice Mayor Harris - aye, Commissioner Randy Carroll - aye, Commissioner Don Kimsey - aye, Commissioner Blethen – aye, Mayor LaCascia - aye

**Motion carried unanimously.**

### **Voyles Loop Lift Station Pump Purchase**

Keith Burge, Aquarina discussed the recommendation that Polk City Upgrade the Voyles Loop Lift Station from a 10hp pump to a 20hp 4" Flygt NP3153 hard iron impeller submersible pump with startup service. This upgrade is necessary due to the growth of Fountain Park home development. Therefore, Staff is recommending Alternate #1 in the amount of \$15,744.00 from Xylem Water Solutions USA.

Mayor LaCascia inquired about the second quote.

Keith Burge clarified that there is a second alternate from Flygt, which is two pumps for \$30,438. At this time, there is no need to purchase two pumps. We will purchase one 20 hp pump this fiscal year and purchase another one next fiscal year.

Commissioner Kimsey inquired about purchasing a re-built pump.

Keith Burge strongly discouraged this option. Discussed the expenses thus far at Voyles Loop Lift Station.

Gerry Hartman stated the re-built pumps can be done; however, the winding was not the problem, it was the head condition of the pump. The vally and the impeller can only put out 40 feet a head. We need a 100 feet of head on the pump. We have a certified pump from Flygt that meets all the hydraulics and drum curve specifications and we need a 64 amp service. We have to utilize a pump and motor that does not go over the 64 amps. The head condition that we need, there are very few pumps that have the steep pump curve that is needed for this project.

Mayor LaCascia stated why would we risk purchasing a re-built pump. This would not be fiscally responsible.

It is the recommendation of Aquarina Waterworks and Polk City's Professional Engineer of record to purchase one pump now and purchase another one in the new fiscal year. Purchasing a second pump now would require additional work to the electrical panel, which is an additional cost.

Lengthy discussion ensued.

**Motion by Vice Mayor Harris** to approve the Voyles Loop Lift Station Pump Purchase; this motion was seconded by Commissioner Carroll.

**Motion passed by voice vote.**

### **CITY MANAGER ITEMS**

City Commission Planning Workshop – May 22, 2017 at 6 pm.

Watermelon Festival – Polk City BBQ would like to host this event. Is requesting that Polk City provide staff to assist and have the Polk County's Sheriff's Office on hand. Polk City BBQ would like to donate the proceeds (funds after expenses) to Polk City Elementary. City Commissioners are being asked to serve watermelon slices. City Commission provided consensus.

### **CITY ATTORNEY ITEMS**

Fantasy of Flight Fire Flow Agreement – making minor changes to the Agreement. Should have ready by the next meeting. No financial impact to the City.

Labor Case – There is a settlement offer of \$4,000. Requesting permission to settle this case. City Commission Consensus provided.

**COMMISSIONER ITEMS**

**Vice Mayor Harris** – Thanked everyone for coming.

**Commissioner Blethen** – Thanked everyone for coming. Requested a donation of \$1,000 to Polk City Elementary for washer and dryer.

City Manager Jackson stated she needs a letter of request from Polk City Elementary.


**Commissioner Kimsey** – Discussed FEMA and flood zones. Thanked everyone for coming

**Commissioner Carroll** – Took a tour of the City's facilities. Thanked the City staff for their dedication.

**Mayor LaCascia** – None

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 9:20 pm

  
\_\_\_\_\_  
Patricia Jackson, City Manager

  
\_\_\_\_\_  
Joe LaCascia, Mayor

**CONSENT AGENDA**  
**May 15, 2017**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – April 17, 2017 – Regular City Commission Meeting

**B. REPORTS**

1. Building Report – April 2017
2. Finance Report – April 2017
3. Library Report – April 2017
4. Polk Sheriff's Report – April 2017
5. Public Works Report – April 2017
6. Utilities Report – April 2017

**C. OTHER**

- 1) 517 Edgewater Drive Boat Dock