

## **RESOLUTION 2010-09**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POLK CITY TO SET AUTHORIZED SPENDING LIMITS PURSUANT TO ORDINANCE 2001-03 SECTION 1 (B).**

**WHEREAS**, the City of Polk City Council finds it appropriate and prudent to review budgetary procedures from time to time, and

**WHEREAS**, the City of Polk City Council has adopted Ordinance 2001-03 revising policies and procedures in budgetary actions, and

**WHEREAS**, the City Manager shall approve purchases and let contracts necessary for operation or maintenance of City services for amounts to be set by council, and receive sealed bids for purchases or contract in excess of those amounts set by council, and

**WHEREAS**, such amounts shall be reviewed on an annual basis and adopted by Resolution of the council.

**NOW, THEREFORE, BE IT RESOLVED**, by the City of Polk City Council, Polk City Florida, that:

#### **Section 1 – Purchases**

The City of Polk City City Manager is hereby authorized to expend funds and let contracts necessary for the operation or maintenance of City services for amounts not to exceed five thousand dollars (\$5,000.00). All other provisions of the City of Polk City Code of Ordinances as amended shall apply.

#### **Section 2 – Quotes**

In recognition that the sealed bid process is cumbersome, lengthy and expensive to carry out, the City Manager is hereby authorized to receive a minimum of three written quotes gathered by advertisement, telephone or facsimile contact for amounts exceeding ten thousand dollars (\$10,000.00) but not to exceed twenty five thousand dollars (\$25,000.00) and present the same to the City Council with a recommendation. If the City Manager recommends the acceptance of a quote other than the quote with the lowest total price, the reason for the recommendation shall be given.

**Section 3 – Sealed Bids**

The City Manager shall advertise for and receive sealed bids for purchases or contracts in excess of twenty five thousand dollars (\$25,000.00) and present the same to the City Council with a recommendation. If the City Manager recommends the acceptance of a bid other than the bid with the lowest total price, the reason for the recommendation shall be given.

Adopted by the City Council of the City of Polk City, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Joe LaCascia, Mayor

ATTEST:

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Patricia R. Jackson, City Clerk

APPROVED AS TO FORM:

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Thomas A. Cloud, City Attorney