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EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of March, 2013:

- Achieved all water and wastewater sampling and monitoring standards.
- Working with city's departments to assist with planning and inspections of all current construction projects impacting the city's utilities.
- Working closely with both GAI and Brande's Design on current construction projects.
- Working with contractor's on the CDBG water line replacement project.
- Completed locates and measurements for City and GAI to prepare utility mark-up plans for two upcoming FDOT projects on SR33.
- Completed company's monthly safety requirements.
- Received final clearance for the new water lines in the Railroad Heights area. All customers who were to be switched have been placed on the new water lines.
- Demolition of the Mt. Olive WWTF has been completed.
- Working with GAI and Brandes to troubleshoot new liftstation problem.
- Continuing modifications to the Cardinal Hill WWTF to assist in the daily operations of the facility.

1. OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Continuing to attend monthly progress meetings for both construction projects currently ongoing.
- Training Joe to operate the Cardinal Hill WWTF.
- Working on the Hwy 33 sprayfield.
- Had parts ordered to repair the Matt Williams WTP.
- Had phone line repaired for Liftstation #12. Ran new phone line to the liftstation for autodialer.
- Cleaned out lined pond at the Cardinal Hill WWTF with large amount of help from inmate work crew.



Work on cleaning out the pond at the Cardinal Hill WWTF.

1.1 MISCELLANEOUS JOB ORDER COMPLETIONS

- 120 wastewater lift station checks.
- 50 lift station repairs and maintenance items completed.
- 52 sewer line repairs; and maintenance items completed.
- 73 water line and hydrant repairs, and maintenance items.
- 2200 monthly meter readings.
- 52 locates
- 111 work orders completed.
 - 15 new meter installations.
 - 14 registers replaced
- 8 Call outs from answering service.

1.2 WATER SYSTEM FLOW INFORMATION

Month	Water Treatment Plant Flow, MGD		
	Monthly Total	Daily Max	Daily Ave
January 2013	11.098	0.586	0.358
February 2013	9.057	0.487	0.323
March 2013	10.911	0.483	0.352

2. PLANNED FEBRUARY MONTHLY ACTIVITIES

- Continue working on improving the failed reading issues during meter reading. Working with master meter to improve ability to troubleshoot possible bad meters.
- Finalize CDBG water line replacement project.
- Begin wrap up of wastewater project.
- Working with city on new fiscal budget as well as 5 year CIP.
- Continue working on City's CCR; move toward electronic delivery system.



Working on Matt Williams WTP.



Installed new access platform at Cardinal Hill WWTF.



Service line leak repair on Motor Coach Dr.

