

CITY COMMISSION MINUTES

September 17, 2018

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Commissioner Mike Blethen Commissioner Don Kimsey, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Vice Mayor Wanda Harris

APPROVE CONSENT AGENDA

Motion by Commissioner Kimsey to approve the Consent Agenda; this motion was seconded by Commissioner Blethen. Unanimously approved by voice vote.

PRESENTATIONS AND RECOGNITIONS - None

PUBLIC COMMENT

- 1) Martina Gangleman (13331 Commonwealth Boulevard) – Inquired about the duties and responsibilities of Commissioners. Also inquired about the policy on Commissioners' residency within Polk City.

Mayor LaCascia discussed the duties and responsibilities to set policy for Polk City; however the City Commission does not oversee the day-to-day operations, that is the responsibility of the City Manager.

City Attorney Cloud provided a response regarding the residency of a Commissioner.

After lengthy discussion, Mayor LaCascia read into the record a letter of resignation effective Monday, September 17, 2018 from Vice Mayor Wanda Harris.

Motion by Commissioner Blethen for potential commissioners to provide solid proof of residency; this motion failed for lack of a second.

Motion by Commissioner Kimsey to accept Wanda Harris' letter of resignation effective Monday, September 17, 2018; this motion was seconded by Commissioner Carroll.

Roll Call Vote: Mayor LaCascia – aye, Commissioner Blethen – aye, Commissioner Kimsey – aye, Commissioner Carroll – aye

Motion carried 4/0.

City Attorney Cloud clarified from Polk City's Charter.....terms to fill the vacancy would be until 2020. Need to solicit for an interested person to be appointed by the Commission.

City Manager Jackson reiterated the vacancy will be filled until April 2020, at which time the candidate would have to qualify to run for the remainder of the term ending in 2022.

City Commission requested City Manager Jackson solicit anyone interested in an appointment by the commission.

ORDER OF BUSINESS

Purchase and Install a Flygt 200 HP Pump in the Voyles Loop Lift Station

City Manager Jackson stated in May 2017 the City Commission approved the purchase of one Flygt 20 HP pump for the Voyles Loop Lift Station in FY 2017-18, with the understanding that in FY 2018-19 another Flygt 20 HP pump would need to be purchased due to the growth in the Fountain Park Home Development.

Staff recommended Polk City purchase a 20hp 4" Flygt NP3153 hard iron impeller submersible pump with startup service for the Voyles Loop Lift Station in the amount of \$16,325.00 from Xylem Water Solutions USA Inc.

Motion by Commissioner Blethen to approve the purchase of a 20hp 4" Flygt NP3153 hard iron impeller submersible pump with startup service for the Voyles Loop Lift Station in the amount of \$16,325.00 from Xylem Water Solutions USA Inc., this motion was seconded by Commissioner Carroll.

Commissioner Blethen inquired if this was in this FY 2017-18 budget or the FY 2018-19 budget?

City Manager Jackson stated this purchase was not; however, the budget can be amended to include this purchase in this years' budget.

Commissioner Kimsey inquired about using another brand of pump.

City Manager Jackson responded other brand pumps have been tried with no success since the pumps were designed for Flygt pump use. Therefore, we will remain with the Flygt pump from the manufacturer.

Keith Prestage stated there will be a warranty as with the previous pumps. The pumps are coming directly from Flygt.

Roll Call Vote: Commissioner Carroll – aye, Commissioner Kimsey – aye, Mayor LaCascia – aye, Commissioner Blethen – aye

Motion carried 4/0.

Amendment to Extended Employment Contract – City Manager Patricia Jackson

City Manager Jackson stated at the August 20, 2018 meeting, the City Commission approved the payout to City Manager Jackson for four (4) weeks of vacation by September 15, 2018 in the amount of \$7,470. At which time, City Attorney Cloud expressed the need to amend Mrs. Jackson's employment contract to reflect this change increasing her annual salary, based on a 40-hour work week to \$86,986.00 per year beginning October 1, 2018.

Staff recommended approval of the Amended Employment Contract for City Manager Patricia Jackson.

Motion by Commissioner Kimsey to approve the Amendment to the Extended Employment Contract for City Manager Patricia Jackson; this motion as seconded by Commissioner Carroll.

Commissioner Blethen stated vacations must be taken.

Mayor LaCascia reiterated how the vacation payout came about. Polk City had a lot going on this year and City Manager Jackson was faced with either taking her vacation, get paid out, or in fact, lose it. This item was approved at the August 20 meeting.

Roll Call Vote: Commissioner Kimsey – aye, Commissioner Carroll – aye, Commissioner Blethen – nay, Mayor LaCascia - aye

Motion carried 3/1.

CITY MANAGER ITEMS

Budget Hearing (2nd and Final Hearing) – Tuesday, September 18, 2018 at 7pm.

Special Meeting – Monday, September 24, 2018 at 7pm for the Comp Plan Amendment for Land Use.

Library – The library has received a face lift and new furniture. Looks great!

Public Works Facility – the work is almost finished and they are will be moving in shortly.

40-Hour Work Week – Will begin on Monday, October 8, 2018.

CITY ATTORNEY ITEMS

Attorney Cloud Agreement Amendment – Is requesting an increase to \$225/hour. Original fee was \$200/hour.

Motion by Commissioner Kimsey to approve the fee increase for City Attorney Cloud from \$200/hour to \$225/hour; this motion was seconded by Commissioner Blethen.

Motion carried 4/0.

Commissioner Kimsey stated Attorney Cloud represents Polk City very well.

COMMISSIONER ITEMS

Commissioner Blethen –Thanked everyone for coming.

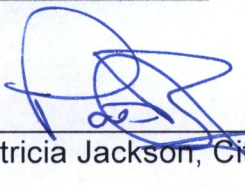
Commissioner Carroll – Thanked everyone for coming. Polk City is growing.

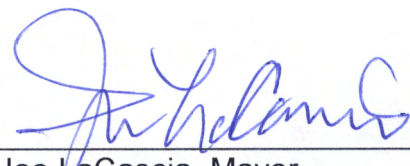
Commissioner Kimsey – Nothing.

Mayor LaCascia – Thanked everyone for coming. Moving forward to find water alternatives as the rates will be increasing over the next ten years.

ANNOUNCEMENTS - None

ADJOURNMENT – 7:55 pm



Patricia Jackson, City Manager

Joe LaCascia, Mayor

CONSENT AGENDA
August 20 2018

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – July 16, 2018 – Regular City Commission Meeting

B. REPORTS

1. Building Report –July 2018
2. Library Report – July 2018
3. Polk Sheriff's Report – July 2018

C. OTHER