

CHARTER REVIEW COMMITTEE MINUTES

September 18, 2013

Moderator Thomas A. Cloud, Esquire called the meeting to order at 6:25 p.m.

A Quorum is established.

Order of Business

Discussion of City of Polk City Charter

- a. Proposed Resolution for Charter Amendments
- b. Proposed Ordinance to Amend Charter

City Attorney Cloud presented the Proposed Resolution for Charter Amendments and the Proposed Ordinance to Amend the Charter for the Committee to review and respond with any further recommendations.

Sections 2-10 are the Amendment changes and Section 11 spells out the ballot language.

Attorney Cloud indicated the next meeting can be scheduled relatively quickly, but everyone needs adequate time to review the information below.

Discussion ensued regarding each line item.

SECTION 1. SETTING OF CHARTER AMENDMENT REFERENDUM. The City Council hereby calls for and orders the holding of a binding referendum for the qualified electors of the City of Polk City at the next municipal election date scheduled for Polk City to decide whether a majority of the electors participating approve to amend the Charter. All of the qualified electors residing in the City of Polk City shall be entitled and permitted to vote in such referendum.

SECTION 2. CITY NAME CHANGE; MODIFICATION TO ARTICLE I, §§ C-1 AND C-2, ARTICLE VI, §§ C-24.B AND C-29, ARTICLE VII, § C-31, AND ARTICLE X, § C-42. Article I, §§ C-1 and C-2, Article VI, §§ C-24.B and C-29, Article VII, § C-31, and Article X, § C-42 of the Polk City Charter are amended to change the name of the City to "Polk City" as follows:

ARTICLE I. CREATION; PROPERTY

§ C-1. Creation and powers.

~~The Town of~~ A municipality named Polk City is created, which shall have all governmental, corporate and proprietary powers to enable it to conduct municipal

government, perform municipal functions and render municipal services, and may exercise any power for municipal purposes except as otherwise provided by law.

§ C-2. City property; use; disposition.

A. Any real estate owned by ~~the City~~ of Polk City may be leased for a term of up to ten (10) years upon authorization of a majority vote of four (4) of the five (5) council members.

B. Council may extend a duly approved lease by a simple majority vote for terms up to five (5) years with multiple extensions.

C. Any real estate owned by ~~the City~~ of Polk City may be sold after a licensed real estate appraiser has provided a certified appraisal of said property value and the authorization of sale is approved by a majority vote of four (4) of five (5) council members. Use of the property by the new owner must comply with all city, county or state ordinances, codes or statutes and said use of the property must be a material part of the sales contract.

ARTICLE VI. NOMINATIONS AND ELECTIONS

§ C-24. Candidates; qualifications; petition.

B. Every person who shall be a candidate for the office of City Council shall file with the City Clerk a qualification fee of fifty dollars (\$50.00). In lieu of the qualifying fee, an applicant may file a petition as hereinafter described. Each application by a candidate shall be accompanied by an affidavit that the candidate has all of the requirements of and is a legal voter of ~~the City~~ of Polk City, Florida, and is not a candidate as a nominee or representative of any political party or any committee or convention representing or sitting for any political party. With said application shall be filed a petition for the candidacy of the applicant and the petition for a candidate for the Council Member shall be signed by not fewer than thirty (30) qualified electors setting forth that the applicant is known to the petitioners and is known by said petitioners to be of good moral character and qualified for the office for which the candidate has applied. No elector shall sign more than three (3) petitions for the candidacy of others to a city office. The City Council shall prescribe the form of and make available such petition papers through the Clerk's office.

§ C-29. Oath of office.

All officers of ~~the Town~~ of Polk City, before entering upon the duties of their office, shall by oath or affirmation subscribe to faithfully perform the duties of their office and support the Constitution and laws of the United States of America and the State of Florida.

ARTICLE VII. TRANSITION

§ C-31. Former provisions.

All elements of former Charters are void upon approval of this or future Charter revisions upon an approval referendum vote by the electors of ~~the City of~~ Polk City.

ARTICLE X. INTENT

§ C-42. Intent.

It is intended that this document shall revise and amend the existing Charter of ~~the City of~~ Polk City, Florida in full. This document will be the Charter of Polk City until such time as it is amended or revised. It is recommended that this Charter and all future Charter revisions be reviewed and amended as necessary and desirable every five (5) years, but not less frequently than every ten (10) years. It is further intended that this Charter conform to the Municipal Home Rule Powers Act, Florida Statutes, Chapter 166 et seq.

SECTION 3. TWO APPRAISALS REQUIREMENT; MODIFICATION TO ARTICLE I, § C-2.C. Article I, § C-2.C of the Polk City Charter is amended as follows:

ARTICLE I. CREATION; PROPERTY

§ C-2. City property; use; disposition.

C. Any real estate owned by the City of Polk City may be sold after a licensed real estate appraiser has provided a two certified appraisals of said property value and the authorization of sale is approved by a majority vote of four (4) of five (5) council members. Use of the property by the new owner must comply with all city, county or state ordinances, codes or statutes and said use of the property must be a material part of the sales contract.

SECTION 4. DELETION OF "TOWN;" MODIFICATION TO ARTICLE III, §§ C-5 AND C-12, ARTICLE V, §§ C-18, C-20, C-21, ARTICLE VI, §§ C-23, C-25, AND C-26, ARTICLE VIII, §§ C-35, C-36, C-37 AND C-38. Article III, §§ C-5 and C-12, Article V, §§ C-18, C-20 and C-21, Article VI, §§ C-23, C-25 and C-26 and Article VIII, §§ C-35, C-36, C-37 and C-38 of the Polk City Charter are amended as follows:

ARTICLE III. TOWN CITY COUNCIL

§ C-5. Establishment.

There shall be a ~~Town~~ City Council with all legislative powers of the town vested therein, unless and except as prescribed elsewhere in this Charter, consisting of five (5) ~~Councilmen~~ Council members.

§ C-12. Appointments.

A. The ~~Town~~ City Council shall appoint the following offices:

- (1) ~~Town~~ City Manager

- (2) ~~Town~~ City Clerk
- (3) ~~Town~~ City Attorney
- (4) Such other officials as it deems necessary

B. The duties of these officials shall be as prescribed by the Council. One (1) person cannot hold or be appointed to more than one office as described in C-10, C. The exception is represented by an emergency temporary appointment to a second office based on death, resignation or termination of another officer, and only until a replacement can be hired or appointed. The exception replacement shall only be made when necessary to maintain critical City government operations until a replacement is hired or appointed.

ARTICLE V. ADMINISTRATION

§ C-18. ~~Town~~ City Manager; establishment.

There shall be a ~~Town~~ City Manager, who shall be the chief administrative officer of the town. He shall be responsible to the Council for the administration of all town affairs placed in his charge by or under this Charter.

§ C-20. Acting ~~Town~~ City Manager.

A. By letter filed with the Council, the Manager shall designate, subject to approval of the Council, a qualified town administrative officer to exercise the powers and perform the duties of Manager during his temporary absence or disability. During such absence or disability, the Council may revoke such designation at any time and appoint an elected official of the town to serve until the Manager shall return or his disability shall cease.

B. In the event that, by reason of death, sickness, resignation, absence or discharge of the City Manager, the office of City Manager shall be temporarily vacant, the City Council shall appoint an Acting Manager to act pending the filling of the vacancy, and such Acting Manager shall have temporarily the powers hereby vested in a City Manager for a period of thirty (30) days. The initial thirty-day vacancy may be renewable for additional thirty (30) day periods as necessary to fill the vacancy of ~~Town~~ City Manager. Any member of the City Council may serve, temporarily, as Acting City Manager while serving as a Council Member

§ C-21. Powers and duties of ~~Town~~ City Manager.

The ~~Town~~ City Manager shall:

- (1) Appoint and, when he deems it necessary for the good of the town, suspend or remove all town employees and appointive administrative officers provided for by or under this Charter, except as otherwise provided by law, this Charter or personnel rules

adopted pursuant to this Charter. He may authorize any administrative officer who is subject to his direction and supervision to exercise these powers with respect to subordinates in that officer's department, office or agency.

(2) Direct and supervise the administration of all other departments, offices and agencies of the ~~Town~~ City, except as otherwise provided by this Charter or by law.

(3) Attend all Council meetings and shall have the right to take part in discussion but may not vote.

(4) See that all laws, provisions of this Charter and acts of the Council, subject to enforcement by him or by officers subject to his direction and supervision, are faithfully executed.

(5) Prepare and submit the annual budget, budget message and capital program to the Council in a form provided by ordinance.

(6) Submit to the Council and make available to the public a complete report on the finances and administrative activities of the ~~Town~~ City as of the end of each fiscal year.

(7) Make such other reports as the Council may require concerning the operations of town departments, offices and agencies subject to his direction and supervision.

(8) Keep the Council fully and continuously advised as to the financial condition and future needs of the town and make such recommendations to the Council concerning the affairs of the ~~Town~~ City as he deems desirable.

(9) Sign contracts on behalf of the ~~Town~~ City pursuant to the provisions of appropriations ordinances.

(10) Perform such other duties as are specified in this Charter or may be required by the Council.

B. The City Manager must have Council approval for any outside employment.

ARTICLE VI. NOMINATIONS AND ELECTIONS

§ C-23. Electors.

Any person who is a resident of the ~~town~~ City, who has qualified as an elector of this state and who registers in the procedural manner prescribed by general law and ordinance of the ~~town~~ City shall be an elector of the ~~town~~ City.

§ C-25. Ballots.

When possible, all elections shall be on voting machines secured through the County Supervisor of Elections. The format, when using voting machines, shall be prescribed by the Supervisor of Elections. It shall be the responsibility of the Clerk to make the appropriate arrangements to secure voting machines, secure poll workers and make sure that the poll workers are trained for their respective duties. The ~~Town~~ City Council shall also have the option to utilize a paper ballot with a format that has been approved by Council. The Council may use a paper ballot to save money and/or when the election includes a small number of offices to be filled and/or a small number of candidates seeking said offices. Lottery drawing shall choose the candidate positions on the ballot for each office.

§ C-26. Elections.

A. *Nonpartisan.* There shall be no primary elections. At the general election, the candidate for each seat receiving the highest number of votes for each respective seat shall be elected.

B. A single candidate running unopposed shall not be placed on the general ballot. It is presumed that the candidate will vote for him/her self and is therefore elected. F. S. 101.151(7).

C. *Write-in candidate.* Provisions shall be made on the ballot for the electorate to write-in qualified candidates for each seat on the ballot.

D. *Recall.* The qualified voters of the ~~Town~~ City shall have the power to recall and to remove from office any elected official of the ~~Town~~ City as provided by general law.

ARTICLE VIII. QUALIFIED VOTERS; POWERS

§ C-35. Recall.

The qualified voters of the ~~town~~ City shall have the power to remove from office any elected officers of the town in accordance with the recall as provided in the Florida State statutes.

§ C-36. Initiative.

The qualified voters of the city shall have power to propose ordinances to the Council, provided that such proposed ordinances shall not extend to the budget, capital programs or any ordinance relating to appropriations of money, levy of taxes or salaries of ~~town~~ City officials or employees.

§ C-37. Referendum.

The qualified voters of the ~~town~~ City shall have power to require reconsideration by the Council of any adopted ordinance. If the Council fails to reconsider, reject or amend

such ordinance specified by said qualified voters, a referendum may be pursued by qualified voters to take desired action, following procedures outlined in C-38 (Procedures) Qualified may request reconsideration of any ordinance that does not extend to the budget, capital programs or any emergency ordinance or other ordinance relating to appropriations of money, levy of taxes or salaries of ~~town~~ City officers or employees.

§ C-38. Procedures.

A. *Commencement of proceedings.* Any five (5) qualified electors of Polk City may commence initiative referendum proceedings by filing with the City Clerk an affidavit stating they will constitute the petitioners committee and be responsible for circulating the petition and filing it in proper form, stating their names and addresses and specifying the address for mailing of all committee notices, setting out in full the proposed initiative ordinance or citing the ordinance sought to be reconsidered. Promptly after the affidavit of the petitioners committee is filed, the City Clerk may, at the committee's request, issue the appropriate petition blanks to the petitioners committee at the committee's expense.

B. *Petitions.*

(1) *Number of signatures.* Initiative and referendum petitions must have the name printed and signed by qualified electors of the town, equal in number to at least ten (10) percent of the number of qualified voters qualified to vote at the last general town election.

(2) *Form and content.* All papers of a petition shall be uniform in size and style and shall be assembled as one (1) instrument for filing. Each signature will be preceded by the persons printed name and executed in ink or indelible pencil and shall be followed by the address of the person signing. Petitions shall contain or have attached thereto throughout their circulation the full text of the ordinance proposed or sought to be reconsidered.

(3) *Affidavit of circulator.* Each paper of a petition shall have attached to it, when filed, an affidavit executed by the circulator thereof stating:

(a) That he/she personally circulated the paper.

(b) The number of signatures thereon.

(c) That all the signatures were affixed-in his/her-presence and that he/she believes them to be the genuine-authenticated-signatures of each person signing the petition.

(d) That each voter signing the petition had an opportunity, before signing, to read the full text of the ordinance proposed or sought to be reconsidered.

C. *Procedure for filing.*

(1) *Certificate of Clerk, amendment.* Within twenty (20) calendar days after the petition is filed [five (5) calendar days for a referendum], the ~~Town~~ City Clerk shall issue a certificate to the petitioners stating that their petition(s) is either complete and correct or whether said petition(s) fail to meet the criteria in Subsection B, defining either the fault of the inadequate petition(s) or invalid signatures thereon. The certificate shall be sent to the petitioners by registered mail. The petitioners may file a notice to amend the petition(s) within two business days after receiving the certificate. The amended petition(s) or supplementary petition(s) must be filed within ten (10) business days of receiving the certificate. The ~~Town~~ City Clerk has five (5) business days to review the amended/supplementary petitions (s) and respond to the petitioners with a certificate approving or disapproving the amended petition/supplementary petition(s) stating elements of disapproval as/if necessary, and mailing said certificate by registered mail to the petitioners. The Clerk shall promptly present the certificate(s) to Council as a final determination of the sufficiency or insufficiency of the petition process.

(2) *Council review.* If the original petition(s) is certified insufficient and the petitioners fail to file a notice of intention to amend the petition(s) or if the amended petition(s) are insufficient the petitioners committee has two (2) business days to file a request for Council to review all petition and certificate documents. Council will conduct the review at their next regular meeting, issuing a final approval or disapproval of the petitions filed.

(3) *Compliance required.* Nothing in this section shall be construed to mean that an initiated ordinance is excused from meeting any requirement imposed by Florida law, the Constitution of the State of Florida or the Constitution of the United States.

D. *Action of petitions.*

(1) *Action by the Council.* When an initiative or referendum petition has been finally determined sufficient, the Council shall promptly consider the proposed initiative ordinance in the manner provided in Article IV or reconsider the referred ordinance by voting its repeal. If the Council fails to adopt a proposed initiative ordinance without any change in substance within ninety (90) days or fails to repeal the referred ordinance within ninety (90) days, Council shall submit the proposed or referred ordinance to the voters of the city for a referendum.

(2) *Submission to voters.* The vote of the city on a proposed or referred ordinance shall be held not less than thirty (30) days and not more than ninety (90) days from the date that the petition was determined sufficient. If no regular city election is to be held within the period prescribed in this subsection, the Council shall provide for a special election, otherwise, the vote shall be held as part as part of a regular election. Copies of the proposed or referred ordinance shall be made available at the polls.

(3) *Withdrawal of petitions.* An initiative or referendum petition may be withdrawn at any time prior to the 15th day preceding the day scheduled for a vote on the issue, by

filing with the ~~Town~~ City Clerk a request for withdrawal signed by at least four (4) members of the petitioners committee. Upon the filing of such request, the petition shall have no further force or effect and all proceedings thereon shall be terminated.

E. *Results of election.*

(1) *Initiative.* If a majority of the qualified electors voting on a proposed initiative ordinance vote in its favor, it shall be considered adopted upon certification of the election results and shall be treated in all respects in the same manner as ordinances of the same kind adopted by the Council. If conflicting ordinances are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail to the extent of such conflict. An ordinance created by initiative referendum cannot be repealed except by referendum.

(2) *Referendum.* If a majority of the qualified electors voting on a referred ordinance vote against it, the ordinance shall be considered repealed upon certification of the election results.

SECTION 5. MAYORAL ROTATION; MODIFICATION TO ARTICLE III, § C-7.B.

Article III, § C-7.B. of the Polk City Charter is amended as follows:

ARTICLE III. CITY COUNCIL

§ C-7. Mayor-Council Member; Vice Mayor.

B. The Mayor and Vice Mayor shall be elected rotated by a majority vote of the Council.

SECTION 6. REMOVAL OF AUTOMATIC COST OF LIVING INCREASES TO COUNCIL COMPENSATION; PROVIDING COMPENSATION INCREASES MUST BE ADOPTED BY ORDINANCE; MODIFICATION TO ARTICLE III, § C-8.

Article III, § C-8 of the Polk City Charter is amended as follows:

ARTICLE III. CITY COUNCIL

§ C-8. Compensation.

A. The City Council Members of the city shall receive the sum of fifty dollars (550.00) per month and the Mayor-Council Member shall receive the sum of (\$100.00) per month as compensation for their respective services to the city during the time they hold office. ~~The compensation of Council Members will be increased each year based on the Federal Cost of Living Index formula. The compensation of Council Members may be increased from time to time by ordinance.~~

B. All Council Members shall be authorized to receive reimbursement for expenses incurred in connection with performing official duties for the city, and a fund shall be

provided in the annual budget for the purpose; provided, however, that the city in no way shall be obligated for the payment of such expenses unless and until the City Council shall have expressly approved the same in an open public meeting.

SECTION 7. PROHIBITION OF MUNICIPAL NEPOTISM; CREATION OF ARTICLE III, § C-10.F. Article III, § C-10 of the Polk City Charter is amended as follows to add new language as F:

ARTICLE III. CITY COUNCIL

§ C-10. Restrictions.

F. *Prohibition against familial relations in City office or employ.* An individual may not be elected, appointed, employed, promoted, or advanced in or to a position, job, or office in the City if such election, appointment, employment, promotion, or advancement results in the election, appointment, employment, promotion or advancement of an individual who is a relative of an officer or employee of the City. "Relative," for purposes of this section only, means an individual who is related to the City employee or officer as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister.

SECTION 8. DELETION OF FIVE-DAY NOTICE; MODIFICATION OF ARTICLE IV, § C-13.C. Article IV, § C-13.C. of the Polk City Charter is amended as follows:

ARTICLE IV. LEGISLATIVE PROCEDURES

§ C-13. Ordinances: general.

C. *Procedure.* A proposed ordinance shall be read by title or in full on at least two (2) separate days, at either regular or special meetings of the Council, and ~~at least five (5) days~~ or within the number of days prescribed by applicable statute prior to adoption, be noticed once in a newspaper of general circulation that meets the statutory standards for public notice publication. The notice of proposed enactment shall state the date, time, and place of the meeting, the title or titles of proposed ordinances and the place or places within the city where such proposed ordinances may be inspected by the public. Said notice shall also advise that interested parties may appear at the meeting and be heard with respect to the proposed ordinance.

SECTION 9. REVISION OF VOTE NECESSARY TO CHANGE CITY MANAGER COMPENSATION; MODIFICATION OF ARTICLE V, § C-19.C. Article V, § C-19.C. of the Polk City Charter is amended as follows:

ARTICLE V. ADMINISTRATION

§ C-19. Appointment, removal, compensation, employment contract.

C. *Compensation.* The compensation and benefits package for the Manager shall be fixed by the Council and shall be defined by contract, approved by a super majority of ~~three~~ four (~~3~~4) Council Members.

SECTION 10. CREATING REQUIREMENT THAT CHARTER REVIEW COMMITTEE MEMBERS BE RESIDENTS; MODIFICATION OF ARTICLE X, § C-42. Article X, § C-42 of the Polk City Charter is amended as follows:

ARTICLE X. INTENT

§ C-42. Intent.

It is intended that this document shall revise and amend the existing Charter of the City of Polk City, Florida in full. This document will be the Charter of Polk City until such time as it is amended or revised. It is recommended that this Charter and all future Charter revisions be reviewed and amended as necessary and desirable every five (5) years, but not less frequently than every ten (10) years. Every ten (10) years, the Council shall appoint a Charter Review Committee made up of five (5) City residents to consider and report to the Council proposed Charter amendments. It is further intended that this Charter conform to the Municipal Home Rule Powers Act, Florida Statutes, Chapter 166 et seq.

SECTION 10. CREATING REQUIREMENT THAT CHARTER REVIEW COMMITTEE MEMBERS BE RESIDENTS; MODIFICATION OF ARTICLE X, § C-42. Article X, § C-42 of the Polk City Charter is amended as follows:

The questions to be submitted to the electors shall appear on the ballot as follows:

<p>CHARTER AMENDMENT #1 VARIOUS SECTIONS IN THE CHARTER</p> <p>CHANGING THE NAME OF THE CITY TO POLK CITY, FLORIDA</p> <p>This amendment proposes to change the name of the City from the “City of Polk City, Florida” to “Polk City, Florida.”</p> <p>Question – Shall the above-described amendment be adopted?</p> <p>YES for Approval <input type="checkbox"/></p> <p>NO against Approval <input type="checkbox"/></p> <p>[21 words]</p>
<p>CHARTER AMENDMENT #2 ARTICLE I, SECTION C-2.C</p> <p>REQUIRING TWO APPRAISALS PRIOR TO SALE OF CITY PROPERTY</p>

This amendment proposes to require two (instead of one) appraisals be performed prior to the City being able to convey City-owned property.

Question – Shall the above-described amendment be adopted?

YES for Approval

NO against Approval

[23 words]

**CHARTER AMENDMENT #3
VARIOUS SECTIONS IN THE CHARTER**

CHANGING REFERENCES FROM “TOWN” TO “CITY”

This amendment proposes to change the word “town” to “city” wherever the word “town” is found in the Charter.

Question – Shall the above-described amendment be adopted?

YES for Approval

NO against Approval

[19 words]

**CHARTER AMENDMENT #4
ARTICLE III, SECTION C-7.B.**

REQUIRING ROTATION AMONG THE CITY COUNCIL MEMBERSHIP FOR THE ANNUAL OFFICE OF MAYOR

This amendment proposes to require that the office of mayor be rotated amongst the city council members each year.

Question – Shall the above-described amendment be adopted?

YES for Approval

NO against Approval

[19 words]

**CHARTER AMENDMENT #5
ARTICLE III, SECTION C-8**

REVISING THE METHOD FOR INCREASING COUNCIL MEMBER COMPENSATION FROM USE OF FEDERAL COST OF LIVING INCREASE TO ORDINANCE ADOPTION

This amendment proposes to delete the automatic federal cost of living increase to council member compensation and replace it with a requirement that such compensation can only be increased by ordinance.

Question – Shall the above-described amendment be adopted?

YES for Approval
NO against Approval

[31 words]

**CHARTER AMENDMENT #6
ARTICLE III, SECTION C-10.F**

PROHIBITING NEPOTISM IN CITY OFFICE OR JOB

This amendment proposes to prohibit the election, appointment, employment, promotion or advancement in any City job or office of any individual who is a relative of a city officer or employee.

Question – Shall the above-described amendment be adopted?

YES for Approval
NO against Approval

[31 words]

**CHARTER AMENDMENT #7
ARTICLE IV, SECTION C-13.C**

DELETION OF MINIMUM 5-DAY ADVERTISEMENT REQUIREMENT

Before considering adoption of an ordinance at a public hearing, the current charter provision permits only 5 days' advanced notice by publication, instead of 10 days. This amendment deletes the lesser 5-day notice in favor of the state required 10 day notice period.

Question – Shall the above-described amendment be adopted?

YES for Approval
NO against Approval

[44 words]

**CHARTER AMENDMENT #8
ARTICLE V, SECTION C-19.C**

**REQUIRING A SUPER MAJORITY VOTE TO REVISE OR INCREASE CITY
MANAGER COMPENSATION**

This amendment increases the minimum number of council member votes necessary to modify the city manager's salary from 3 to 4.

Question – Shall the above-described amendment be adopted?

YES for Approval
NO against Approval

[21 words]

**CHARTER AMENDMENT #9
ARTICLE X, SECTION C-42**

**REQUIRING THAT CHARTER REVIEW COMMITTEE MEMBERS ALSO BE
RESIDENTS OF POLK CITY**

**This amendment requires that to be a member of the charter review committee,
an individual must also be a resident of Polk City.**

Question – Shall the above-described amendment be adopted?

YES for Approval

NO against Approval

[23 words]

The next Charter Review Committee meeting is scheduled for October 16, 2013 at 6 pm.

ADJOURNMENT- 7:20 pm

Patricia Jackson, City Manager

Thomas A. Cloud, Esquire