

CITY OF POLK CITY

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**CITY OF POLK CITY
LOCAL PLANNING AND ZONING BOARD
MEETING**

July 15, 2008

Polk City Government Center

7:00 P.M.

Minutes

CALL TO ORDER

Vice Chairman Ted Borsjé

PLEDGE OF ALLEGIANCE

Vice Chairman Ted Borsjé

Vice Chairman Ted Borsjé called the meeting of the Planning and Zoning Board to order at 7pm. All of those present recited the Pledge of Allegiance.

ROLL CALL

Assistant to the Clerk Lynsay McCaulley

Chairwoman Wanda Fred has an excused absence, Vice Chairman Ted Borsjé, Member Michael Hoshing, Member Robert Bersey, Member Robert Nuss, Ex-Officio Member Juli McShay is absent, and Assistant to the City Clerk Linda McCaulley is here.

At this time City Planner Gene Kniffin explained the appointment of Ex-Officio member Juli McShay from the Polk County School Board.

A quorum was established and present.

ORDER OF BUSINESS

A. New Business

1. Anchor-MOSN, LLC- Re-plat of lot

City Planner Gene Kniffin approached the bench and explained the re-plat for Mt. Olive Shores North; the back parcel is being made into two lots (79 & 80). This is a standard re-plat and meets all of the regulations. He advised the Planning and Zoning Board needs to pass and make the necessary recommendations to the City Council. Member Hoshing asked if there were any issues concerning this re-plat, and City Planner Kniffin advised the re-plat meets all of the criteria and there are no issues. A motion was made by Member Bersey to approve the re-plat

of Mt. Olive Shores North Fourth Addition Lots 79 & 80. The motion was seconded by Member Nuss.

Roll Call: Vice Chairman Ted Borsjé-aye, Member Michael Hoshing-aye, Member Robert Bersey-aye, Member Robert Nuss-aye.

At this time City Planner Kniffin advised the Board at the next meeting they would be discussion Chapter 1 on the Land Development Regulations. Member Hoshing recommended the Board look at an example to help the Board make their decisions based on a solid beginning. City Planner Kniffin advised they would spend an hour reviewing Chapter 1, and would review the Land Development Regulations at every meeting in the future.

City Planner Kniffin also informed the Board the Prins Property would be on the next Agenda. The site review had been started, but pulled. A summary will be provided on what has taken place with the Prins Property to date.

ADJOURNMENT

A motion was made by Member, Bersey, seconded by Member Hoshing, and unanimously carried to adjourn the meeting.

APPROVAL

Ted Borsjé, Vice Chairman

Pam Peterson, Interim City Clerk