

POLK CITY

City Commission Special Meeting

February 7, 2019

Polk City Government Center
123 Broadway Blvd., SE

7:00 P.M.

REVISED AGENDA

CALL TO ORDER – Mayor Joe LaCascia

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – City Manager Jackson

ESTABLISHMENT OF A QUORUM

AGENDA

- 1. PUBLIC HEARING – Ordinance 2019-01**, an Ordinance proposing amendments to the Polk City Charter; setting a Charter Amendment Referendum; creating City Commission Districts, Defining their boundaries, and providing for boundary change; repealing all Ordinances in conflict herewith; providing for an election in which qualified electors of the City may vote for or against these Charter Amendments; providing for a ballot question; providing for public notice; providing for severability; providing for conflicts; providing an effective date; **second and final reading**

CITY MANAGER ITEMS

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Vice Mayor Kimsey
Commissioner Blethen
Commissioner Carroll
Commissioner Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863) 984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the City Commission meetings may be obtained from the City Clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

ORDINANCE 2019-01

AN ORDINANCE PROPOSING AMENDMENTS TO THE POLK CITY CHARTER; SETTING A CHARTER AMENDMENT REFERENDUM; CREATING CITY COMMISSION DISTRICTS, DEFINING THEIR BOUNDARIES, AND PROVIDING FOR BOUNDARY CHANGE; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR AN ELECTION IN WHICH QUALIFIED ELECTORS OF THE CITY MAY VOTE FOR OR AGAINST THESE CHARTER AMENDMENTS; PROVIDING FOR A BALLOT QUESTION; PROVIDING FOR PUBLIC NOTICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:

SECTION 1. SETTING OF CHARTER AMENDMENT REFERENDUM. The City Commission hereby calls for and orders the holding of a binding referendum for the qualified electors of Polk City at the next municipal election date scheduled for Polk City to decide whether a majority of the electors participating approve to amend the Charter. All of the qualified electors residing in Polk City shall be entitled and permitted to vote in such referendum.

SECTION 2. CREATION OF CITY COMMISSION DISTRICTS; INITIAL DISTRICT BOUNDARIES ESTABLISHED; DISTRICT BOUNDARY AMENDMENTS. Article III, § C-6 of the Polk City Charter is hereby amended to read as follows:

§ C-6. Election and qualification of members; Commission Districts, Boundaries, and Boundary Changes.

A. Setting of Regular Election. The regular election of the City Commission shall be held on the first Tuesday of April, starting in the year 2004 and will continue to occur every (2) two years on even numbered years. The dates/days of municipal elections and any future changes shall be designated by ordinances ~~or resolutions~~ adopted by the Commission.

B. Commissioners. There shall be five (5) ~~Council Members~~ Commissioners, four of whom shall each be elected from and representing the district in which he or she resides, and with one Commissioner elected from and representing the City at large regardless of the district in which he or she resides. To qualify, all candidates for the Commission who shall be qualified electors of the town City. No person shall be qualified to run for election as City ~~Council Member~~ Commissioner unless he/she has first been a full-time resident of the town City six (6) months prior to the election for the ~~council~~ Commission position to be filled.

C. Staggered Elections. Beginning with the 2020 election, election for the office of Commissioner for Seat Nos. 4, 2, 4, and 35 (the at large seat) shall be held on the

first Tuesday of April in even-numbered years, and election for Seat Nos. ~~12~~, 4 and ~~35~~ shall likewise be held in even-numbered years two (2) years following the election for Seat Nos. ~~1~~, 2, 4, and ~~35~~. Election shall be for a four-year term for all Commission seats. Candidates shall run for Seat numbers 2 (District #2), 4(District #4), and 5 (the at large seat) initially in the 2020 election, and thereafter candidates shall run for the Seat numbers 1 and 3 in the 2022 election.

D. Initial Designation of Districts. There shall be four districts within the City, the boundaries of which are as outlined below, to be designated as District One (1), District Two (2), District Three (3), and District Four (4). The Commissioners elected from and representing these numbered districts shall hold corresponding Seat numbers 1, 2, 3, and 4, respectively. Seat number 5 shall be the at large seat. All land within the jurisdictional boundaries of Polk City is hereby divided into four commission districts, the boundaries of each district being described as follows:

District 1: Being that part of said city bounded on the east at Lake Margaret Drive & SR 33 following a north to south line through Narrow Pond Lane and extending easterly along the city limits line South of Meandering Way, on the south by Interstate Highway 4, and on the north by Commonwealth Avenue (SR 33), and extending westerly to the city limits line, and also including those city electors residing on both sides of State Road 33 that lie west of Lake Margaret Drive extending to the city limits line, and those city electors residing north of Mt. Olive Road, south of Interstate Highway 4, extending easterly and westerly to the city limits line;

District 2: That part of said city bounded on the west by the city limits line on Lake Margaret Dr south to the northern boundary of the parcels on the northern side of Meandering Way and bounded on the south by the northern boundary of the parcels on the northern side of Meandering Way adjacent to Clearwater Lake, bounded on the east by Carter Boulevard following a north to south line that continues to Ashley Road then to the parcels on the southern side Marken Loop and extending easterly to the Teco Auburndale Trail to the southern city limits line, and bounded on the north by SR 33.

District 3: That part of said city bounded on the south by Commonwealth Avenue (State Road 33), bounded on the east by SR 33 and and Citrus Grove Blvd N., and extending westerly and northerly to the city limits lines

District 4: That part of said city bounded on the west by Carter Boulevard following a north to south line that continues to Ashley Road then to the parcels on the northern side of Marken Loop and extending easterly to the Teco Auburndale Trail then south along the city limits line, on the south by the southern city limits adjacent to Clearwater Lake Drive, continuing easterly with the northern boundary of State Road 33 and a southern boundary of Lake Agnes, including the northern extent of the city limits bounded on the west by Ivy Land Road, extending easterly and southeasterly to the city limit lines.

E. Districting commission. No less than once every ten (10) years the city commission shall review the need for redistricting the commission districts within the city. Should the city commission find that said redistricting or adjustment of district boundaries is necessary, the commission may appoint five (5) qualified electors of the city who shall comprise the districting commission. Electors chosen shall not be employed by the city in any other capacity. Two (2) electors shall be chosen from each district as proposed by the district commissioner and one elector shall be proposed by the mayor.

F. Report; specifications. Within one hundred twenty (120) days of appointment, the districting commission shall file with the official designated by the commission a report containing a recommended plan for adjustment of the commission district boundaries to comply with these specifications:

(1) The districts shall be based upon the principal of equal and effective representation as required by the United States Constitution and as represented in the mathematical preciseness reached in the legislative apportionment of the state;

(2) The report shall include a map and description of the districts recommended and shall be drafted as a proposed ordinance. Once filed with the designated official, the report shall be treated as an ordinance introduced by a commission member.

G. Support. It shall be the responsibility of the city manager to provide staff assistance and technical data to the districting commission.

H. Procedure. The procedure for the commission's consideration of the report shall be the same as for other ordinances, provided that if any summary of the ordinance is published pursuant to the Charter and general law, it must include both the map and description of the recommended districts.

I. Failure to enact ordinance. The commission shall adopt a redistricting ordinance at least ninety (90) days before the next regular city election, provided that the report of the districting commission is received by the commission at least one hundred fifty (150) days before the said next regular city election. If the commission fails to enact a redistricting ordinance at least ninety (90) days before the next regular city election, the report of the districting commission shall go into effect and have the effect of an ordinance. Should the districting commission's report not be received before the one hundred fifty (150) days before the next regular city election, then the commission shall not be required to adopt a redistricting ordinance until ninety (90) days prior to the next regular city election following the year in which the report was received. If the commission fails to adopt the ordinance ninety (90) days prior to the next election, the report shall automatically become effective.

J. Effect of enactment. The new commission districts and boundaries, as of the date of enactment, shall supersede previous commission districts and boundaries for all the purposes of the next regular city election, including qualifications. The new districts and boundaries shall supersede previous districts and boundaries for all other purposes

as of the date on which all commission members take elected office subsequent to the date when the new districts went into effect.

SECTION 3. PROPOSED BALLOT LANGUAGE. The question to be submitted to the electors shall appear on the ballot as follows:

<p>CHARTER AMENDMENT #1 ARTICLE III, SECTION C-6</p> <p>CREATING FOUR COMMISSION DISTRICTS, DESIGNATE AN AT LARGE COMMISSION SEAT, ESTABLISH INITIAL BOUNDARIES, AND CREATE A PROCESS FOR CHANGING BOUNDARIES</p> <p>This amendment proposes to create four Commission districts, designate an At Large Commission seat, establish initial district boundaries, and create a process for changing district boundaries.</p> <p>Question – Shall the above-described amendment be adopted?</p> <p style="text-align: right;">YES for Approval <input type="checkbox"/> NO against Approval <input type="checkbox"/></p> <p>[26 words]</p>
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SECTION 4. PUBLIC NOTICE. The City Manager/City Clerk, or designee, is hereby authorized and directed to provide public notice of the election in accordance with law.

SECTION 5. SEVERABILITY. If any portion or portions of this Ordinance are declared to be invalid, the remaining portions shall have the same force and effect as though such invalid portion or portions had not been included.

SECTION 6. CONFLICT. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance shall take effective in accordance with general law. The Charter amendments set forth in this Ordinance shall

not take effect unless approved by a majority of the qualified electors of Polk City voting in an election to be called and held for that purpose on the 2nd day of April, 2019.

PASSED ON FIRST READING this 22nd day of January, 2019.

PASSED ON SECOND READING this ____ day of _____, 2019.

POLK CITY, FLORIDA

Joe LaCascia, Mayor

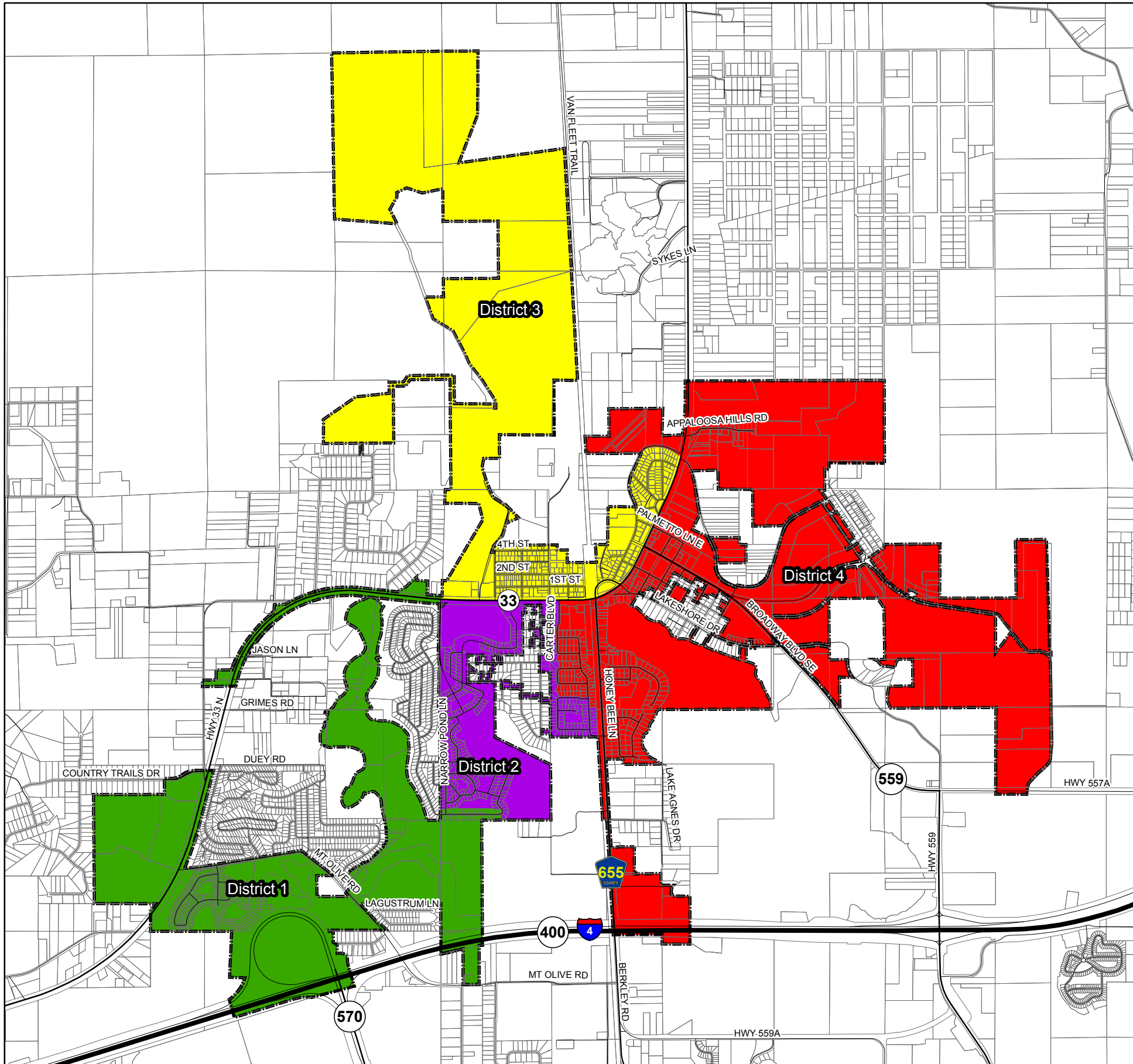
ATTEST:

Patricia R. Jackson, City Clerk

APPROVED AS TO FORM AND
LEGALITY:

Thomas A. Cloud, Esquire
City Attorney

POLK CITY - CITY COMMISSION DISTRICTS



Legend

Polk City Limits

Major Roads

Local Roads

Districts

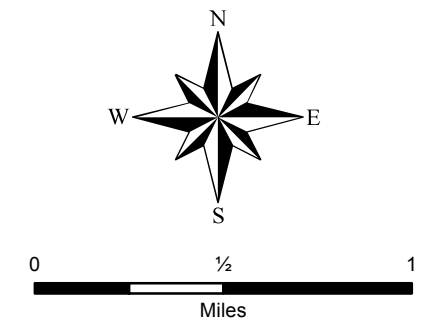
Districts	Res. Parcels	Total Dwelling Units	Pop. Estimate
1	240	240	658
2	240	240	658
3	242	266	729
4	237	240	658

5 (At Large) **959 (all), 986 (all), 2,703 (all)**

NOTES

- As population changes, districts will be adjusted to maintain similar population totals.
- "At Large" = Entire City Limits.
- "Residential parcels" are developed residential parcels as indicated by the Polk County Property Appraiser.
- Total number of dwelling units based on review of 2017 Polk County aerial photography and 2018 Polk County Property Appraiser data.
- "Population estimates" are based on 2.74 persons per household, according to 2013-2017, American Community Survey, 5-Year Estimates, Table DP04 Selected Housing Characteristics .

DRAFT
1/17/2019



DISCLAIMER:
The information on this map should be considered conceptual and subject to change. This map is not a survey. This map is based on best available data.

Data Sources:
Florida Department of Transportation
Polk County Property Appraiser
United States Census Bureau
Polk County Elections Office

Date: 1/17/2019
Path: D:\Projects\PolkCity\PolkCityMaps2019\PolkCity_ElectionDistrict_011719.mxd



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