

POLK CITY

March 18, 2019

City Commission Workshop
Polk City Government Center
123 Broadway Blvd., SE

6:00 P.M.

CALL TO ORDER – Mayor Joe LaCascia

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Sheandolen Dunn, Assistant to the City Manager

ESTABLISHMENT OF A QUORUM

AGENDA

1. Agenda Review - City Commission Meeting – March 18, 2019

ADJOURNMENT

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863) 984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the City Commission meetings may be obtained from the City Clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

POLK CITY

March 18, 2019

City Commission Meeting
Polk City Government Center
123 Broadway Blvd., SE

7:00 P.M.

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

1. Water Conservation Month Proclamation

PUBLIC COMMENT – **ITEMS NOT ON AGENDA** (limit comments to 3 minutes)

AGENDA

1. **PUBLIC HEARING - ORDINANCE 2018-16** - an Ordinance of Polk City, Florida; amending the Code of Ordinances of Polk City, Florida; amending Section 6-61 of the Code of Ordinances of Polk City, Florida; providing for severability; providing for conflicts; providing an effective date, **Second and Final Reading**
2. **PUBLIC HEARING - ORDINANCE 2019-02** – an Ordinance of Polk City, Florida, amending the Polk City Code of Ordinances and the Unified Land Development Code, by Amending Article 2, Regulations for Specific Districts, Table 2 – table of uses for each zoning district to add special events facilities in the zoning districts of Agriculture/Single Family Residential (AG-1), Single Family residential with horses (AG-2), single family residential (R-1), single family residential (R-2), Residential Business, and Professional District (C-1), General Commercial District (C-2), and Public Buildings and Grounds (PR); amending Article 3, Development Design and Improvement Standards; adding Section 3.10.01.2 – Special Events Facilities; and amending Article 9 – Definitions; adding the definition of Special Event Facilities; providing for applicability; providing for repeal of conflicting Ordinances; providing for severability; providing an effective date, **Second and Final Reading**
3. **Planning Advisory Services Agreement with Central Florida Regional Planning Council** – Community Planning Technical Assistance Grant with DEO (Agreement PO329)
4. **Adjustment in Fees for Commissioners** – Mayor LaCascia
5. **Alternate Members for the Planning Commission**

CITY MANAGER ITEMS

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Vice Mayor Kimsey
Commissioner Blethen
Commissioner Carroll
Commissioner Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

CONSENT AGENDA
March 18, 2019

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – February 7, 2019 – Special City Commission Meeting
2. Accept minutes - February 18, 2019 - City Commission Workshop
3. Accept minutes – February 18, 2019 - Regular City Commission Meeting

B. REPORTS

1. Building Report – February 2019
2. Code Enforcement – February 2019
3. Financial Report – January/February 2019
4. Library Report – February 2019
5. Polk Sheriff's Report – February 2019
6. Public Works/Utilities Report – February 2019

C. OTHER

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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**City Commission Meeting
March 18, 2019**

CONSENT AGENDA ITEM: Accept minutes for:

1. Accept minutes – February 7, 2019 – Special City Commission Meeting
2. Accept minutes - February 18, 2019 - City Commission Workshop
3. Accept minutes – February 18, 2019 - Regular City Commission Meeting

INFORMATION ONLY
 ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENTS:

1. Accept minutes – February 7, 2019 – Special City Commission Meeting
2. Accept minutes - February 18, 2019 - City Commission Workshop
3. Accept minutes – February 18, 2019 - Regular City Commission Meeting

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION SPECIAL MEETING MINUTES

February 7, 2019

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

PUBLIC COMMENT - None

ORDER OF BUSINESS

Public Hearing - Ordinance 2019-01 Second and Final Reading

An Ordinance proposing amendments to the Polk City Charter; setting a charter amendment referendum; creating City Commission Districts, defining their boundaries and providing for boundary change, repealing all ordinances in conflict herewith; providing for an election in which qualified electors of the city may vote for or against these charter amendments; providing for a ballot question; providing for public notice; providing for severability; providing for conflicts; providing for an effective date, **second and final reading**

City Attorney Cloud read Ordinance 2019-01 by title only. Mayor LaCascia opened the Public Hearing.

- 1) Laura Lambert (414 Meandering Way) – Spoke in regards to the Districts breakdown
- 2) Bill Koon (1243 Motorcoach Drive) - Spoke in regards to Districts.
- 3) William Holland (388 Crape Myrtle) – requested better understanding of Districting as he is new to the area.

Mayor LaCascia, City Manager Jackson and City Attorney Cloud provided a thorough explanation on how the Districts are compiled.

Mayor LaCascia closed the Public Hearing.

Motion by Vice Mayor Kimsey to approve Ordinance 2019-01 on Second and Final Reading; this motion was seconded by Commissioner Harper.

Commissioner Blethen inquired about the date the Districting Map was drawn.

Mayor LaCascia responded January 17, 2019.

Beth Rawlins will be putting all the Districting information together for Polk City's registered voters.

Lengthy discussion ensued.

Roll Call Vote: Commissioner Harper – aye, Commissioner Blethen –aye, Commissioner Carroll – aye, Mayor LaCascia – aye, Vice Mayor Kimsey – aye

Motion carried unanimously.

CITY MANAGER ITEMS

The Maintenance Plan for the Construction Loan with FDEP has been approved and we will be receiving the 80% grant funding. The packet will be signed by the City Manager and sent to FDEP.

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS

Vice Mayor Kimsey – Nothing
Commissioner Blethen – Nothing
Commissioner Carroll – Thanked everyone for attending tonight's meeting
Commissioner Harper – Expressed to the public the need for their input
Mayor LaCascia – Districting information will go out to all registered voters

ANNOUNCEMENTS - None

ADJOURNMENT – 7:35 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION WORKSHOP MINUTES

February 18, 2019

Mayor Joe LaCascia called the meeting to order at 6:00 p.m.

Present Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

ORDER OF BUSINESS

Agenda Review - City Commission Meeting – February 18, 2019

Mayor LaCascia stated the purpose of the Workshop is to discuss items being presented on the 7pm Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

Public Hearing - Ordinance 2019-02– First Reading

An Ordinance of Polk City, Florida, amending the Polk City Land Development Code, Amending Article 2, Regulations for Specific Districts, Table 2 – table of uses for each zoning district to add special events facilities in the zoning districts of Agriculture/Single Family Residential (AG-1), Single Family residential with horses (AG-2), single family residential (R-1), single family residential (R-2), Residential Business, and Professional District (C-1), General Commercial District (C-2), and Public Buildings and Grounds (PR); amending Article 3, Development Design and Improvement Standards; adding Section 3.10.01.2 – Special Events Facilities; and amending Article 9 – Definitions; adding the definition of Special Event Facilities; providing for applicability; repeal; severability; and an effective date, **First Reading**

City Manager Jackson discussed an applicant did go before the Planning Commission which recommended approval to the City Commission. This is a text amendment to the Unified Land Development Regulations.

Kathy Delp, Development Services Director, stated this is not for a specific piece of property. This will allow the use in different Zoning Districts. Allow for people to hold special events on their private property. There are guidelines to be followed. This is for all zoning districts.

Commissioner Blethen asked if this was for a residence?

City Manager Jackson and Mayor LaCascia responded this is for all zoning districts. Reiterating any items would have to be presented to the Planning Commission as well as the City Commission.

City Attorney read the Special Events Facilities definitions from Exhibit A in the Ordinance.

Commissioner Carroll asked if this will include places like the Donald Bronson Community Center and the Women's Club (Activity Center).

City Manager Jackson and City Attorney Cloud responded No, they are already permitted.

Commissioner Harper reiterated that if someone wants to have a special event, they would have to come to Polk City and get approval to do so.

Mayor LaCascia reiterated Polk City is amending Unified Land Development Code to include special events.

Jennifer Codo-Salisbury (CFRPC) stated referring to Exhibit A, page 4 – Special Events would be allowed in the facilities would be allowed in agriculture zoning districts and the least dense residential zoning districts and commercial zoning districts through an improved conditional use permit.

A correction in the Comment section under Table 2, last sentence - change the "S" to a "C".

Lengthy discussion ensued.

CITY MANAGER ITEMS- None

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS - None

Mayor LaCascia discussed the possibility of holding a mock City Commission Meeting for the benefit of the First Graders at Polk City Elementary. Consensus given by the City Commission.

ANNOUNCEMENTS - None

ADJOURNMENT – 6:40 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION MINUTES

February 18, 2019

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

APPROVE CONSENT AGENDA

Motion by Vice Mayor Kimsey to approve the Consent Agenda; this motion was seconded by Commissioner Blethen. Unanimously approved by voice vote.

PRESENTATIONS AND RECOGNITIONS - None

PUBLIC COMMENT

Laura Lambert (414 Meandering Way) – Question regarding Ordinance 2019-01 on Districting. If no one runs, what happens? Asked if the map is current?

City Manager Jackson and City Attorney Cloud responded. The map is indeed current. "Draft" has been removed as the Ordinance was adopted on February 7, 2019.

ORDER OF BUSINESS

PUBLIC HEARING - Ordinance 2019-02

An Ordinance of Polk City, Florida, amending the Polk City Land Development Code, Amending Article 2, Regulations for Specific Districts, Table 2 – table of uses for each zoning district to add special events facilities in the zoning districts of Agriculture/Single Family Residential (AG-1), Single Family residential with horses (AG-2), single family residential (R-1), single family residential (R-2), Residential Business, and Professional District (C-1), General Commercial District (C-2), and Public Buildings and Grounds (PR); amending Article 3, Development Design and Improvement Standards; adding Section 3.10.01.2 – Special Events Facilities; and amending Article 9 – Definitions; adding the definition of Special Event Facilities; providing for applicability; repeal; severability; and an effective date, **first reading**

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing.

Laura Lambert (414 Meandering Way) questioned residential zoning.

City Attorney Cloud responded private party does not require a permit.

Robert Baker (525 Orange Boulevard) requested clarification regarding the permit coming before the Planning Commission as well as the City Commission for final approval.

Jennifer Codo-Salisbury provided further clarification.

Mayor LaCascia closed the Public Hearing.

Motion by Vice Mayor Kimsey to approve Ordinance 2019-02 on first reading; this motion was seconded by Commissioner Carroll.

Roll Call Vote: Commissioner Harper – aye, Commissioner Blethen – aye,
Commissioner Carroll – aye, Vice Mayor Kimsey – aye, Mayor
LaCascia – aye

Motion carried unanimously.

CITY MANAGER ITEMS

Ordinance 2018-16 (Alcoholic Beverage) - Second/Final Reading will be on the March 18th Meeting Agenda.

Competitive Florida Partnership Grant – Documentation has been signed and returned in order for Polk City to receive the \$30,000 grant. The CFRPC Agreement to oversee this grant will be on the March meeting agenda.

DBCC Parking Lot – The plans that were originally drawn up when Polk City developed the property and the building was built, did in fact include a parking lot with the driveway. Just need to acquire the square footage. If the City is interested in going out for bid, this can be placed on the agenda for approval or provide consensus. Consensus given by Commission.

Jacobs Water Plant – Polk City has tanks there. There is a piece of property on that site for sale which is a tennis court. At some point, with Polk City's growth, this property could be used for above ground storage tanks to help run the facilities in that area of Polk City. The property owner has approached Polk City regarding purchasing this property. The site is large enough for an above ground storage tank. Strictly for future use.

City Attorney Cloud stated this would be a water storage design job involving Ancillary Piping so that it could connect into the existing water plants. It is a good idea to at least look into the cost. Commission provided consensus to get an appraisal.

FEMA Reimbursement - \$62,249.44 is expected to be reimbursed to Polk City from the hurricanes in 2017.

Water Payment Disconnect Fees – Received an email from a resident regarding his water being disconnected for non-payment. The non-payment fee policy has been in place since 2009. No fee increases. There were extenuating circumstances and this situation was handled administratively. If the Commission is interested in modifying the policy, please advise.

Donald Penton – Former Polk City Mayor died on February 9, 2019.

CITY ATTORNEY ITEMS

A Constitution Initiative that has secured the necessary signatures and will go before the voters in November, unless the Supreme Court knocks it down, that will deregulate electric service in Florida. This Initiative will have substantial impact on cities with electric businesses such as Lakeland, Bartow and Fort Meade; however it will impact cities like Polk City that have franchises because of the way the Initiative is designed. Electric rates could possibly increase if this Initiative passes; every City and County in Florida would be affected. The Florida League of Cities is opposing this Initiative and has hired Attorney Cloud to articulate why this Initiative is a bad idea. At some point, Florida cities will be asked to adopt a Resolution in opposition of this Initiative.

COMMISSIONER ITEMS

Vice Mayor Kimsey – Nothing

Commissioner Blethen – Inquired about the Library Status

City Manager Jackson stated with would reopen Tuesday afternoon.

Commissioner Carroll – SR 33 will be closed on February 25 for a few months, north of Polk City.

Commissioner Harper – Great to see more people at City Commission Meeting.

Mayor LaCascia – Nothing

ANNOUNCEMENTS - None

ADJOURNMENT – 7:50 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CONSENT AGENDA
February 18, 2019

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – January 10, 2019 – City Commission Workshop
2. Accept minutes – January 22, 2019 – City Commission Workshop
3. Accept minutes – January 22, 2019 – Regular City Commission Meeting
4. Accept minutes – February 7, 2019 – Special City Commission Meeting

B. REPORTS

1. Building Report – January 2019
2. Code Enforcement – January 2019
3. Library Report – January 2019
4. Polk Sheriff's Report – January 2019
5. Public Works/Utilities Report – January 2019

C. OTHER

1. Approve Residential Boat Dock at 323 Lakeshore Court
2. Write-off of Accounts Receivable - \$505.68 from October 2012

**City Commission Meeting
March 18, 2019**

CONSENT AGENDA ITEM: Department Monthly Reports

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

- Building Report – February 2019
- Code Enforcement Report – February 2019
- Financial Report – February 2019
- Library Report – February 2019
- Polk Sheriff's Report – February 2019
- Public Works/Utilities Report – February 2019

ANALYSIS:

STAFF RECOMMENDATION: Approval of Department Reports via Consent Agenda

Polk City Permits Added

From: 02/01/19 To: 02/28/2019

COMMERCIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BC-2019-166	10439 STEVEN DR, POLK CITY, FL 33868	14,000.00	02/06/2019
		Subtotal:	\$14,000.00

DEMO

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2019-2485	122 N HYDRANGEA AVE, POLK CITY, FL 33868	2,499.00	02/25/2019
		Subtotal:	\$2,499.00

ELECTRICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2019-1830	729 Meandering Polk City, FL 33868	9,440.00	02/08/2019
BT-2019-2287	8646 RINDGE RD, POLK CITY, FL 33868	800.00	02/19/2019
BT-2019-2568	212 HAMOLIA AVE, POLK CITY, FL 33868	7,144.03	02/26/2019
		Subtotal:	\$17,384.03

GAS

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2019-2638	593 MEANDERING WAY, POLK CITY, FL 33868	2,300.00	02/27/2019
		Subtotal:	\$2,300.00

RE-ROOF

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2019-2475	430 HONEY BEE LN, POLK CITY, FL 33868	5,000.00	02/25/2019
		Subtotal:	\$5,000.00

RESIDENTIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BR-2019-1070	509 EDGEWATER DR, POLK CITY, FL 33868	11,000.00	02/05/2019
BR-2019-1313	625 SAYGE DR, POLK CITY, FL 33868	7,687.00	02/11/2019
BR-2019-1318	323 LAKESHORE CT, POLK CITY, FL 33868	8,000.00	02/11/2019
BR-2019-1457	377 CLEARWATER LAKE DR, POLK CITY, FL 33868	10,000.00	02/14/2019
BR-2019-1508	8576 RINDGE RD, POLK CITY, FL 33868	108,900.00	02/18/2019
BR-2019-1655	733 4TH ST, POLK CITY, FL 33868	1,500.00	02/21/2019
BR-2019-1739	8882 CONWAY RD, POLK CITY, FL 33868	108,900.00	02/25/2019
BR-2019-1785	737 MEANDERING WAY, POLK CITY, FL 33868	10,900.00	02/26/2019
		Subtotal:	\$266,887.00

Grand Total: \$308,070.03

SFR to Date 3

CODE ENFORCEMENT REPORT FOR FEBRUARY 2019

VIOLATION	VIOLATION ADDRESS	OWNER NAME AND MAILING ADDRESS	COMMENTS (NOTES)
2/6/2019	CITY WIDE	SNIFE SIGNS	REMOVED 17 SIGNS
2/7/2019	CITY AND OFFICE	RESPONDED TO A COMPLAINT AND INSPECTED SM CASES	SET ORDER UP FOR SM AND DISTRIBUTED PHOTOS TAKEN
2/12/2019	OFFICE AND CITY WIDE	SNIFE SIGNS WORKED ON SM AGENDA	TOOK CALLS FOR RE-INSPECTIONS
2/13/2019	P.A.C.E. MEETING AND FINISHED SM AGENDA	OFFICE	POSTED AT CITY HALL AND SENT OUT THE SM AGENDA
2/14/2019	OFFICE AND MEETING WITH SM CASE AT ADDRESS FOR INSPECTIONS	OFFICE AND 6 ADDRESSES IN THE CITY	WORKED ON SCRIPS FOR SM PRESENTATION
2/19/2019	OFFICE	INSPECTED 15 CASES TO GO BEFORE THE SPECIAL MAGISTRATE	UPDATED FILES
2/20/2019	SUNSHINE / 2	COMPLIED 2 CASES FOR SM BUT THEY DID NOT COMPLY ON/OR BEFORE CORRECT BY DATE.	STILL GOING TO SM
2/20/2019	OFFICE	PRINTED AND ADDED TO CASES	FIRST SM
2/21/2019	INSPECTED PROPERTIES THAT HAD A "CORRECT BY" DATE	CITY	STOPPED TO ANSWER QUESTIONS ON CODES
2/26/2019	CITY WIDE	SNIFE SIGNS	REMOVED 11 SIGNS
2/26/2019	505 ORANGE/207 SUNSHINE/117 SUNSHINE/550 ASHLEY RD	MAILINGS 1ST CLASS / FOLDERS CREATED	LETTERS OUT/STILL NEED TO PRINT PHOTOS
2/27/2019	DEVELOPED CASES/SENT LETTERS AND FOLDERS	ADDED PHOTOS TO CASES	MET WITH CITIZENS IN OFFICE
SM = Special Magistrate			

For Fiscal Year: 2019 thru Fiscal Month: Jan, for Fund: 01

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	2,013,881.75	
01-101-800	Cash - GF Police Public Safety Impact Fees	127,173.15	
01-101-801	Cash - GF Fire Public Safety Impact Fees	90,028.48	
01-101-802	Cash - GF Recreation Impact Fees	270,441.44	
01-101-803	Cash - GF Gen Gov't Facilities Impact Fees	225,896.83	
01-101-990	Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	575.00	
01-115-100	Accounts Receivable - Utilities	32,122.85	
01-115-110	Accounts Receivable - NSF	50.00-	
01-115-120	Accounts Receivable - Local Bus Licenses	3,276.00	
01-115-130	Accounts Receivable - Readiness to Serve	2,476.98	
01-115-200	Accounts Receivable - Year End	58,705.33-	
01-117-100	Allowance for Bad Debt	8,857.17-	
01-117-200	Allowance for Uncollectible A/R	2,476.98-	
01-153-302	Restricted Cash - New Local Opt Gas Tax	71,152.58	
01-153-303	Restricted Cash - Building and Codes	2,000.00	
01-155-100	Prepaid Expenses	684.64	
01-155-200	Prepaid Insurance	1,115.63-	
01-160-902	Reserve Account	177,764.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		3,010,052.27
01-202-100	Accounts Payable	175,200.87-	
01-202-200	Accounts Payable - Year End	6,416.20-	
01-202-900	Customer Deposits	3,850.00	
01-207-800	Due to Enterprise Fund	12,437.00-	
01-208-300	Due to County - Impact Fees	183,828.36	
01-208-310	Due to DCA - Bldg Permit Surcharge	100.37	
01-208-320	Due to Dept of Business - License Fees	1,279.18	
01-208-330	Due to PCSO - Police Education Revenue	120.00	
01-216-100	Accrued Payroll	8,582.88-	
01-217-200	Accrued Sales Tax	164.49	
01-218-050	Payroll Liabilities	87.80	
01-218-100	Payroll Taxes Payable	5,478.26-	
01-218-200	FRS Retirement Payable	3,012.72-	
01-218-300	Health Plan Payable	3,929.38	
01-218-310	Long Term Disability Payable	316.44	
01-218-320	Supplemental Insurance Payable	1,073.38	
01-218-327	CHL- Child Support	635.08	
01-218-400	Dental Plan Payable	455.48-	
01-218-410	Vision Plan Payable	619.86	
	** TOTAL LIABILITY**		15,579.07-
01-243-100	Encumbrances Placed	1,844.04	
01-245-100	Reserved for Encumbrances	1,844.04-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	2,675,127.71	
	** TOTAL EQUITY**		2,675,127.71
	** TOTAL REVENUE**		1,072,877.13
	** TOTAL EXPENSE**		722,373.50
	TOTAL LIABILITY AND EQUITY		3,010,052.27

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

GENERAL FUND REVENUES
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-311-100	Ad Valorem Taxes	603,369.50	735,076.00	735,076.00	36,963.91	557,824.54	177,251.46	75.89 %
01-312-300	9th Cent Gas Tax	14,594.37	14,500.00	14,500.00	1,025.66	2,708.74	11,791.26	18.68 %
01-312-400	Local Option Gas Tax	81,004.82	82,534.00	82,534.00	8,888.38	21,491.46	61,042.54	26.04 %
01-312-410	New Local Option Gas Tax	50,528.73	50,775.00	50,775.00	5,636.15	12,844.95	37,930.05	25.30 %
01-314-100	Electric - Utility Tax	102,386.61	86,200.00	86,200.00	8,446.26	28,357.88	57,842.12	32.90 %
01-314-300	Water - Utility Tax	52,280.10	54,630.00	54,630.00	0.00	10,514.41	44,115.59	19.25 %
01-314-301	Water - Utility Tax - Readiness to Se	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-314-400	Gas - Utility Tax	5,226.08	4,100.00	4,100.00	772.51	2,025.47	2,074.53	49.40 %
01-315-100	Communications Services Tax	208,573.77	206,035.00	206,035.00	18,015.95	60,608.09	145,426.91	29.42 %
01-316-100	Local Business Licenses	17,852.66	7,800.00	7,800.00	22.36	2,522.80	5,277.20	32.34 %
01-322-100	Building Permits	175,413.07	100,000.00	100,000.00	1,302.00	18,511.96	81,488.04	18.51 %
01-322-101	Bldg Permit - Plan Checking	102,905.22	47,747.00	47,747.00	607.75	8,125.25	39,621.75	17.02 %
01-322-102	Bldg Permit - Admin Fee	5,078.00	2,000.00	2,000.00	1,460.00	2,520.00	(520.00)	126.00 %
01-322-103	Bldg Permit - Electrical	16,770.00	12,000.00	12,000.00	250.00	3,500.00	8,500.00	29.17 %
01-322-104	Bldg Permit - Plumbing	14,788.00	12,000.00	12,000.00	250.00	3,500.00	8,500.00	29.17 %
01-322-105	Bldg Permit - Mechanical	14,900.00	12,000.00	12,000.00	250.00	3,500.00	8,500.00	29.17 %
01-322-107	Bldg Permit - Cert of Occupancy	3,185.00	390.00	390.00	450.00	1,230.00	(840.00)	315.38 %
01-322-108	Bldg Permit - Inspections	139,603.65	150,000.00	150,000.00	14,175.00	37,975.00	112,025.00	25.32 %
01-323-100	Electric	68,314.25	58,732.00	58,732.00	14,432.17	14,432.17	44,299.83	24.57 %
01-323-300	Solid Waste	30,157.38	31,050.00	31,050.00	0.00	4,500.00	26,550.00	14.49 %
01-324-100	Police - Public Safety Impact Fee	62,564.03	66,434.00	66,434.00	644.99	15,479.76	50,954.24	23.30 %
01-324-110	Fire/Rescue - Public Safety Impact Fe	33,475.67	35,546.00	35,546.00	345.11	8,282.64	27,263.36	23.30 %
01-324-610	Parks & Recreation Impact Fee	100,895.52	107,136.00	107,136.00	1,040.16	24,963.84	82,172.16	23.30 %
01-324-710	Public Facilities Impact Fee	169,556.97	180,045.00	180,045.00	1,748.01	41,952.24	138,092.76	23.30 %
01-329-220	Site Plan Reviews	1,600.00	0.00	0.00	600.00	600.00	(600.00)	0.00 %
01-331-510	CDBG	15,860.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-334-201	Justice Assistance Grant (JAG)	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
01-334-910	DEO GRANT	61,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-335-120	MRS - State Sales Tax	57,403.00	57,580.00	57,580.00	4,765.31	19,061.22	38,518.78	33.10 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	17,888.27	17,260.00	17,260.00	1,467.02	5,868.08	11,391.92	34.00 %
01-335-123	MRS - Municipal Fuel Tax	16.21	8.00	8.00	4.98	19.94	(11.94)	249.25 %
01-335-140	Mobile Home License	5,485.35	4,800.00	4,800.00	1,165.74	3,087.32	1,712.68	64.32 %
01-335-150	Alcoholic Beverage License	1,125.71	1,125.00	1,125.00	0.00	0.00	1,125.00	0.00 %
01-335-180	Half-Cent Sales Tax	107,782.73	114,645.00	114,645.00	9,313.20	28,175.65	86,469.35	24.58 %
01-337-100	Library Coop Funding	31,990.11	31,990.00	31,990.00	0.00	0.00	31,990.00	0.00 %
01-340-400	Solid Waste	280,018.50	281,000.00	281,000.00	23,207.81	96,586.82	184,413.18	34.37 %
01-340-700	Stormwater Utility Fees	23,879.67	24,922.00	24,922.00	2,504.41	9,968.64	14,953.36	40.00 %
01-340-900	Notary Fees	25.00	0.00	0.00	0.00	15.00	(15.00)	0.00 %
01-344-900	FDOT Maintenance Agreement	16,303.82	16,303.00	16,303.00	0.00	4,075.95	12,227.05	25.00 %

POLK CITY
 JANUARY 2019 MONTHLY FINANCIALS

GENERAL FUND REVENUES
 33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-347-100	Library Income	8,394.78	6,000.00	6,000.00	625.21	2,223.52	3,776.48	37.06 %
01-351-200	Fines, Penalties, and Forfeitures	7,305.73	2,000.00	2,000.00	637.09	1,315.45	684.55	65.77 %
01-359-300	Late Fees	466.75	200.00	200.00	31.50	52.50	147.50	26.25 %
01-361-100	Interest Income	390.85	200.00	200.00	825.04	825.04	(625.04)	412.52 %
01-362-100	Activity Center Rentals	2,300.00	1,500.00	1,500.00	400.00	1,150.00	350.00	76.67 %
01-362-200	Donald Bronson Community Center Renta	4,000.00	2,500.00	2,500.00	1,450.00	2,850.00	(350.00)	114.00 %
01-365-100	Sales of Surplus Property	3,586.39	500.00	500.00	111.10	111.10	388.90	22.22 %
01-366-100	Private Donations	0.00	0.00	0.00	0.00	490.00	(490.00)	0.00 %
01-366-101	Private Donations - Christmas	1,800.00	1,000.00	1,000.00	0.00	2,000.00	(1,000.00)	200.00 %
01-366-102	Private Donations - Halloween	1,450.00	200.00	200.00	0.00	1,000.00	(800.00)	500.00 %
01-366-104	Private Donations - Music Festival	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-366-110	Private Donations - Library	836.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-369-100	Misc. Income	5,656.02	300.00	300.00	0.00	13.72	286.28	4.57 %
01-369-101	Misc Income - Copies and Faxes	53.50	0.00	0.00	0.50	1.50	(1.50)	0.00 %
01-369-102	Misc Income - Collection Allowance	13,124.05	5,000.00	5,000.00	2,080.60	3,349.32	1,650.68	66.99 %
01-369-120	Misc Income - Christmas	160.00	100.00	100.00	0.00	160.00	(60.00)	160.00 %
01-369-130	Misc Income - Halloween	140.00	100.00	100.00	0.00	240.00	(140.00)	240.00 %
01-369-400	Insurance Proceeds	4,451.63	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-401	Insurance - Claims	0.00	0.00	0.00	0.00	2,265.16	(2,265.16)	0.00 %
01-369-500	Refund of State Gas Tax	489.56	200.00	200.00	0.00	0.00	200.00	0.00 %
01-381-400	Transfer From Enterprise Fund	183,591.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-381-900	Cash Carry Forward	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
01-387-100	Loan Proceeds	1,389,020.56	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		4,321,019.09	2,782,476.00	2,782,476.00	165,915.88	1,072,877.13	1,709,598.87	38.56 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	5,415.00	5,415.00	5,415.00	581.53	1,739.86	3,675.14	32.13 %
01-511-160	Bonuses and Gift Certificates - Legis	2,165.66	2,500.00	2,500.00	0.00	2,165.65	334.35	86.63 %
01-511-210	Fica Taxes - Legislative	579.92	1,020.00	1,020.00	44.49	298.76	721.24	29.29 %
01-511-240	Worker's Compensation - Legislative	15.20	16.00	16.00	0.00	11.00	5.00	68.75 %
01-511-400	Travel and Training - Legislative	2,305.49	5,500.00	5,500.00	600.00	625.00	4,875.00	11.36 %
01-511-470	Printing and Reproduction - Legislati	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-511-480	Promo Activities & Legal Ads - Legisl	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-511-490	Other Current Charges - Legislative	171.28	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-511-510	Office Supplies - Legislative	0.00	400.00	400.00	51.36	108.04	291.96	27.01 %
01-511-520	Operating Supplies - Legislative	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	2,041.00	6,000.00	6,000.00	2,349.00	3,420.00	2,580.00	57.00 %
DEPARTMENT TOTAL		12,693.55	26,851.00	26,851.00	3,626.38	8,368.31	18,482.69	31.17 %
EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	128,486.14	136,760.00	136,760.00	15,780.08	44,447.28	92,312.72	32.50 %
01-512-130	Other Salaries and Wages - Executive	4,707.81	4,800.00	4,800.00	553.86	1,661.58	3,138.42	34.62 %
01-512-160	Bonuses and Gift Certificates - Execu	15,538.72	22,750.00	22,750.00	20.00	21,056.34	1,693.66	92.56 %
01-512-210	Fica Taxes - Executive	11,092.93	14,600.00	14,600.00	1,230.17	5,235.05	9,364.95	35.86 %
01-512-220	Retirement Contribution - Executive	22,476.63	25,100.00	25,100.00	2,889.12	8,571.05	16,528.95	34.15 %
01-512-230	Life & Health Insurance - Executive	16,930.03	18,489.00	18,489.00	1,490.94	4,031.78	14,457.22	21.81 %
01-512-240	Worker's Compensation - Executive	233.41	315.00	315.00	0.00	194.00	121.00	61.59 %
01-512-310	Professional Services - Executive	0.00	300.00	300.00	0.00	32.00	268.00	10.67 %
01-512-400	Travel and Training - Executive	1,983.13	3,500.00	3,500.00	0.00	626.02	2,873.98	17.89 %
01-512-410	Communication Services - Executive	1,278.40	680.00	680.00	61.86	243.31	436.69	35.78 %
01-512-470	Printing and Reproduction - Executive	54.69	200.00	200.00	0.00	0.00	200.00	0.00 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	800.00	800.00	0.00	0.00	800.00	0.00 %
01-512-490	Other Current Charges - Executive	1,494.42	2,500.00	2,500.00	1,895.45	2,334.51	165.49	93.38 %
01-512-510	Office Supplies - Executive	463.67	900.00	900.00	99.35	99.35	800.65	11.04 %
01-512-520	Operating Supplies - Executive	137.36	500.00	500.00	38.61	608.55	(108.55)	121.71 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,204.65	2,000.00	2,000.00	129.98	564.96	1,435.04	28.25 %
01-512-640	Machinery & Equipment - Executive	2,719.97	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		208,801.96	234,194.00	234,194.00	24,189.42	89,705.78	144,488.22	38.30 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
CITY CLERK								
01-513-230	Life & Health Insurance - City Clerk	0.00	0.00	0.00	736.22	736.22	(736.22)	0.00 %
01-513-310	Professional Services - City Clerk	373.00	1,000.00	1,000.00	0.00	120.00	880.00	12.00 %
01-513-400	Travel and Training - City Clerk	1,333.50	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-513-460	Repairs and Maintenance - City Clerk	0.00	0.00	0.00	160.00	160.00	(160.00)	0.00 %
01-513-470	Printing and Reproduction - City Cler	1,583.90	4,000.00	4,000.00	0.00	2,123.21	1,876.79	53.08 %
01-513-480	Promo Activities & Legal Ads - City C	1,210.16	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-490	Other Current Charges - City Clerk	1,880.80	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-513-492	Recording & Other Fees - City Clerk	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-513-510	Office Supplies - City Clerk	307.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-513-520	Operating Supplies - City Clerk	0.00	800.00	800.00	0.00	0.00	800.00	0.00 %
01-513-540	Books, Pub., Sub., & Memberships - Ci	175.00	500.00	500.00	0.00	110.00	390.00	22.00 %
DEPARTMENT TOTAL		6,863.36	13,000.00	13,000.00	896.22	3,249.43	9,750.57	25.00 %
LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	42,952.86	60,000.00	60,000.00	1,916.41	11,601.54	48,398.46	19.34 %
01-514-480	Promo Activities & Legal Ads - Legal	8,588.77	7,500.00	7,500.00	2,898.95	3,937.19	3,562.81	52.50 %
DEPARTMENT TOTAL		51,541.63	67,500.00	67,500.00	4,815.36	15,538.73	51,961.27	23.02 %
COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	74,875.00	22,000.00	22,000.00	6,250.00	21,125.00	875.00	96.02 %
01-515-312	Professional Services-Other- Comp Pla	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-515-320	DEO - Grants	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
DEPARTMENT TOTAL		74,875.00	50,000.00	50,000.00	6,250.00	21,125.00	28,875.00	42.25 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	66,123.78	78,915.00	78,915.00	8,586.16	24,232.16	54,682.84	30.71 %
01-516-140	Overtime - Fin & Acctng	0.00	495.00	495.00	0.00	0.00	495.00	0.00 %
01-516-210	Fica Taxes - Fin & Acctng	4,642.87	6,075.00	6,075.00	611.98	1,822.07	4,252.93	29.99 %
01-516-220	Retirement Contribution - Fin & Acctn	5,173.42	6,559.00	6,559.00	709.22	2,112.73	4,446.27	32.21 %
01-516-230	Life & Health Insurance - Fin & Acctn	8,615.29	18,201.00	18,201.00	1,490.94	5,408.30	12,792.70	29.71 %
01-516-240	Worker's Compensation - Fin & Acctng	122.40	183.00	183.00	0.00	124.00	59.00	67.76 %
01-516-400	Travel and Training - Fin & Acctng	44.19	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-516-410	Communication Services - Fin & Acctng	0.00	0.00	0.00	55.86	111.21	(111.21)	0.00 %
01-516-420	Education Reimbursement - Fin & Acctn	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-516-470	Printing and Reproduction - Fin & Acc	180.39	700.00	700.00	0.00	0.00	700.00	0.00 %
01-516-510	Office Supplies - Fin & Acctng	742.71	1,400.00	1,400.00	35.79	35.79	1,364.21	2.56 %
01-516-520	Operating Supplies - Fin & Acctng	180.92	2,500.00	2,500.00	1,699.39	2,089.38	410.62	83.58 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	35.00	250.00	250.00	0.00	179.88	70.12	71.95 %
01-516-640	Machinery & Equipment - Fin & Acctng	1,099.99	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		90,460.96	118,278.00	118,278.00	13,189.34	36,115.52	82,162.48	30.53 %
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DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	46,613.43	74,088.00	74,088.00	6,074.42	24,446.27	49,641.73	33.00 %
01-517-711	Principal - USDA Pay Off	1,371,789.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-517-720	Interest - CB&T Debt Service Pmts	33,260.25	45,722.00	45,722.00	3,909.79	15,490.50	30,231.50	33.88 %
01-517-721	Interest - USDA Pay Off	17,231.56	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,468,894.24	119,810.00	119,810.00	9,984.21	39,936.77	79,873.23	33.33 %
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LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	97,363.00	99,310.00	99,310.00	24,827.50	49,655.00	49,655.00	50.00 %
01-521-310	Professional Services - Law Enf	0.00	28,288.00	28,288.00	3,264.00	9,096.00	19,192.00	32.15 %
01-521-460	Repairs and Maintenance - Law Enf	598.95	300.00	300.00	0.00	0.00	300.00	0.00 %
01-521-510	Office Supplies - Law Enf	168.00	100.00	100.00	0.00	0.00	100.00	0.00 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-521-520	Operating Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-521-649	Machinery & Equip - JAG Grant - Law E	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
DEPARTMENT TOTAL		98,129.95	133,211.00	133,211.00	28,091.50	58,751.00	74,460.00	44.10 %
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BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	46,975.41	82,243.00	82,243.00	9,501.31	26,222.73	56,020.27	31.88 %
01-524-140	Overtime - Bldg & Zoning	0.00	433.00	433.00	0.00	292.47	140.53	67.55 %
01-524-210	Fica Taxes - Bldg & Zoning	3,419.14	6,325.00	6,325.00	706.45	2,038.28	4,286.72	32.23 %
01-524-220	Retirement Contribution - Bldg & Zoni	3,679.53	4,312.00	4,312.00	784.82	2,264.82	2,047.18	52.52 %
01-524-230	Life & Health Insurance - Bldg & Zoni	8,415.06	18,244.00	18,244.00	1,490.94	3,919.04	14,324.96	21.48 %
01-524-240	Worker's Compensation - Bldg & Zoning	1,121.16	1,266.00	1,266.00	0.00	912.00	354.00	72.04 %
01-524-310	Professional Services - Bldg & Zoning	159,662.55	150,000.00	150,000.00	17,041.90	41,974.73	108,025.27	27.98 %
01-524-311	Engineering Services - Bldg & Zoning	440.15	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-400	Travel and Training - Bldg & Zoning	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-524-410	Communication Services - Bldg & Zonin	46.45	0.00	0.00	0.00	0.00	0.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	229.29	400.00	400.00	107.77	107.77	292.23	26.94 %
01-524-520	Operating Supplies - Bldg & Zoning	417.04	350.00	350.00	1,609.64	1,714.62	(1,364.62)	489.89 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	0.00	0.00	0.00	29.98	59.96	(59.96)	0.00 %
01-524-640	Machinery & Equipment - Bldg & Zoning	2,499.99	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		226,905.77	265,073.00	265,073.00	31,272.81	79,506.42	185,566.58	29.99 %
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CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	0.00	22,824.00	22,824.00	2,709.00	5,580.00	17,244.00	24.45 %
01-529-210	Fica Taxes - Code Enf	0.00	1,746.00	1,746.00	201.45	421.08	1,324.92	24.12 %
01-529-220	Retirement Contribution - Code Enf	0.00	1,885.00	1,885.00	223.76	460.91	1,424.09	24.45 %
01-529-230	Life & Health Insurance - Code Enf	0.00	243.00	243.00	6.01	6.01	236.99	2.47 %
01-529-240	Worker's Compensation - Code Enf	0.00	523.00	523.00	0.00	372.00	151.00	71.13 %
01-529-310	Professional Services - Code Enf	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-529-400	Travel and Training - Code Enf	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-529-410	Communication Services - Code Enf	0.00	0.00	0.00	55.86	111.21	(111.21)	0.00 %
01-529-464	Vehicle Fuel - Code Enf	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %

POLK CITY
 JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
 33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-529-470	Printing and Reproduction - Code Enf	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	300.00	300.00	0.00	0.00	300.00	0.00 %
01-529-492	Recording & Other Fees	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-529-510	Office Supplies - Code Enf	0.00	600.00	600.00	88.73	88.73	511.27	14.79 %
01-529-520	Operating Supplies - Code Enf	0.00	400.00	400.00	1,125.69	1,335.15	(935.15)	333.79 %
DEPARTMENT TOTAL		0.00	32,521.00	32,521.00	4,410.50	8,375.09	24,145.91	25.75 %
=====								
REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refus	141,971.04	157,930.00	157,930.00	12,908.40	25,539.20	132,390.80	16.17 %
01-534-342	Refuse Disposal - Commercial - Refuse	72,039.20	80,440.00	80,440.00	13,335.67	33,518.48	46,921.52	41.67 %
DEPARTMENT TOTAL		214,010.24	238,370.00	238,370.00	26,244.07	59,057.68	179,312.32	24.78 %
=====								
STORMWATER								
01-538-310	PROFESSIONAL SERVICES - STORMWATER	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-538-315	Inmate Labor - Stormwater	5,749.68	0.00	0.00	0.00	0.00	0.00	0.00 %
01-538-400	Travel and Training - Stormwater	1,377.41	2,000.00	2,000.00	219.00	219.00	1,781.00	10.95 %
01-538-460	Repairs and Maintenance - Stormwater	16,627.51	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	500.00	500.00	0.00	100.00	400.00	20.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	500.00	500.00	500.00	0.00	500.00	0.00	100.00 %
DEPARTMENT TOTAL		24,254.60	20,000.00	20,000.00	219.00	819.00	19,181.00	4.10 %
=====								
GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't Bld	23,669.74	22,000.00	22,000.00	1,973.00	10,049.88	11,950.12	45.68 %
01-539-312	Professional Services - Other - Gen G	330.00	5,000.00	5,000.00	0.00	656.68	4,343.32	13.13 %
01-539-315	Inmate Labor - Gen Gov't Bldgs	5,749.68	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-411	City Hall - Communication - Gen Gov't	12,085.93	15,500.00	15,500.00	1,104.69	4,640.20	10,859.80	29.94 %
01-539-413	Public Works - Communication - Gen Go	1,400.11	2,000.00	2,000.00	169.81	678.32	120.20	33.92 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L		2018	2019	2019	2019	2019	2019	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
01-539-414	Community Center-Communication-Gen Go	1,519.15	2,000.00	2,000.00	138.25	552.46	1,447.54	27.62 %
01-539-431	City Hall - Utilities - Gen Gov't Bld	17,869.70	25,000.00	25,000.00	1,223.60	5,575.19	19,424.81	22.30 %
01-539-432	Activity Center - Utilities - Gen Gov	2,307.70	3,000.00	3,000.00	871.57	1,464.52	1,535.48	48.82 %
01-539-433	Public Works - Utilities - Gen Gov't	2,306.72	3,000.00	3,000.00	104.43	804.80	2,195.20	26.83 %
01-539-434	Community Center-Utilities-Gen Gov't	4,272.30	5,000.00	5,000.00	296.50	1,479.04	3,520.96	29.58 %
01-539-440	Rentals and Leases - Gen Gov't Bldgs	5,044.15	5,000.00	5,000.00	693.22	1,791.02	3,208.98	35.82 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	11,553.50	25,000.00	25,000.00	45.33	3,491.14	21,508.86	13.96 %
01-539-462	Activity Center - Repairs & Maint - G	17,203.32	1,500.00	1,500.00	78.79	88.78	1,411.22	5.92 %
01-539-463	Public Works I - Repairs & Maint - Ge	1,373.71	500.00	500.00	27.45	63.99	436.01	12.80 %
01-539-464	Community Center-Repairs & Maint-Gen	826.90	3,500.00	3,500.00	201.88	243.38	3,256.62	6.95 %
01-539-466	Public Works/Utilities Oper - Repairs	1,422.45	3,000.00	3,000.00	833.01	5,322.88	(2,322.88)	177.43 %
01-539-510	Office Supplies - Gen Gov't Bldgs	495.20	600.00	600.00	107.37	107.37	492.63	17.90 %
01-539-521	City Hall - Operating Supplies - Gen	11,602.98	6,000.00	6,000.00	280.26	1,745.45	4,254.55	29.09 %
01-539-522	Activity Center - Operating Supplies	515.77	1,000.00	1,000.00	0.00	288.84	711.16	28.88 %
01-539-523	Public Works - Operating Supplies - G	67.98	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-524	Community Center-Operating Supplies-G	463.38	1,400.00	1,400.00	59.98	348.82	1,051.18	24.92 %
01-539-526	Public Works/Utilities Oper - Operati	1,051.12	1,400.00	1,400.00	33.71	358.80	1,041.20	25.63 %
01-539-631	City Hall - Improv. O/T Bldgs - Gen G	9,986.26	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-640	Public Works - Bldgs/Property - Gen G	326,092.84	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-642	Activity Center - Mach. & Equipment -	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		465,210.59	131,400.00	131,400.00	8,242.85	39,751.56	90,446.96	30.25 %
ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	156,300.67	181,296.00	181,296.00	21,179.57	57,695.02	123,600.98	31.82 %
01-541-140	Overtime - Roads & Streets	487.00	2,824.00	2,824.00	42.00	1,027.19	1,796.81	36.37 %
01-541-210	Fica Taxes - Roads & Streets	11,685.48	14,085.00	14,085.00	1,605.38	4,667.79	9,417.21	33.14 %
01-541-220	Retirement Contribution - Roads & Str	12,071.97	15,208.00	15,208.00	1,752.90	5,094.68	10,113.32	33.50 %
01-541-230	Life & Health Insurance - Roads & Str	27,717.55	26,037.00	26,037.00	4,096.84	9,924.77	16,112.23	38.12 %
01-541-240	Worker's Compensation - Roads & Stree	10,695.95	17,073.00	17,073.00	0.00	14,034.00	3,039.00	82.20 %
01-541-310	Professional Services - Roads & Stree	1,371.02	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-311	Engineering Services - Roads & Street	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-541-315	Inmate Labor - Roads & Streets	17,249.12	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-400	Travel and Training - Roads & Streets	15.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-541-410	Communication Services - Roads & Stre	2,616.35	3,500.00	3,500.00	158.98	1,419.64	2,080.36	40.56 %
01-541-430	Utilities - Roads & Streets	25,220.78	30,000.00	30,000.00	1,954.83	7,502.41	22,497.59	25.01 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L		2018	2019	2019	2019	2019	2019	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
01-541-460	Repairs and Maintenance - Roads & Str	9,723.48	10,000.00	10,000.00	0.00	1,527.71	8,755.29	15.28 %
01-541-461	Repairs & Maintenance-Equipment - Roa	5,656.79	8,000.00	8,000.00	1,228.80	1,690.78	6,309.22	21.13 %
01-541-464	Vehicle Fuel - Roads & Streets	8,260.41	7,000.00	7,000.00	287.64	2,076.38	4,923.62	29.66 %
01-541-465	Vehicle Maintenance - Roads & Streets	5,163.24	7,000.00	7,000.00	1,105.41	1,528.49	5,471.51	21.84 %
01-541-466	Public Works/Utilities Facility - Rep	1,058.32	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-480	Promo Activities & Legal Ads - Roads	0.00	0.00	0.00	0.00	34.99	(34.99)	0.00 %
01-541-490	Other Current Charges - Roads & Stree	0.00	0.00	0.00	0.00	6.60	(6.60)	0.00 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	846.77	1,000.00	1,000.00	107.43	117.42	733.71	11.74 %
01-541-520	Operating Supplies - Roads & Streets	7,232.03	10,000.00	10,000.00	1,033.23	2,046.80	7,953.20	20.47 %
01-541-524	Chemicals - Roads & Streets	0.00	1,000.00	1,000.00	0.00	70.00	930.00	7.00 %
01-541-525	Uniforms - Roads & Streets	358.65	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	1,034.90	15,000.00	15,000.00	0.00	0.00	14,284.04	0.00 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	420.44	500.00	500.00	29.98	59.96	440.04	11.99 %
01-541-620	Buildings - Roads & Streets	500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-630	Improvements Other than Building - Ro	9,600.01	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	20,697.08	30,000.00	30,000.00	0.00	9,061.76	20,938.24	30.21 %
DEPARTMENT TOTAL		335,983.01	539,023.00	539,023.00	34,582.99	119,586.39	418,854.78	22.19 %
LIBRARY								
01-571-120	Regular Salary - Wages - Library	53,011.22	76,245.00	76,245.00	8,900.90	23,834.25	52,410.75	31.26 %
01-571-140	Overtime - Library	240.29	917.00	917.00	0.00	297.12	619.88	32.40 %
01-571-210	Fica Taxes - Library	3,880.55	5,903.00	5,903.00	659.20	1,858.22	4,044.78	31.48 %
01-571-220	Retirement Contribution - Library	4,173.77	6,374.00	6,374.00	735.21	2,076.71	4,297.29	32.58 %
01-571-230	Life & Health Insurance - Library	16,581.91	18,377.00	18,377.00	1,500.19	3,924.99	14,452.01	21.36 %
01-571-240	Worker's Compensation - Library	79.65	177.00	177.00	0.00	0.00	177.00	0.00 %
01-571-310	Professional Services - Library	1,559.50	2,000.00	2,000.00	0.00	92.00	1,908.00	4.60 %
01-571-312	Professional Services - Other - Libra	1,700.00	2,500.00	2,500.00	0.00	325.00	2,175.00	13.00 %
01-571-400	Travel and Training - Library	175.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-571-410	Communication Services - Library	2,075.91	6,100.00	6,100.00	306.76	1,055.28	5,044.72	17.30 %
01-571-420	Education Reimbursement - Library	0.00	2,040.00	2,040.00	0.00	0.00	2,040.00	0.00 %
01-571-430	Utilities - Library	6,339.15	7,500.00	7,500.00	196.08	934.65	6,565.35	12.46 %
01-571-460	Repairs and Maintenance - Library	5,201.54	2,500.00	2,500.00	346.34	2,373.21	126.79	94.93 %
01-571-480	Promo Activities & Legal Ads - Librar	1,268.82	2,500.00	2,500.00	0.00	37.31	2,462.69	1.49 %
01-571-510	Office Supplies - Library	1,142.42	1,300.00	1,300.00	53.00	53.00	1,186.27	4.08 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-571-520	Operating Supplies - Library	7,873.96	7,500.00	7,500.00	146.66	1,071.15	6,428.85	14.28 %
01-571-540	Books, Pub., Sub., & Memberships - Li	808.94	600.00	600.00	0.00	0.00	600.00	0.00 %
01-571-630	Improvements Other than Building - Li	2,775.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-660	Books, Pub.& Library Materials - Libr	12,423.07	16,000.00	16,000.00	1,965.28	5,224.84	10,775.16	32.66 %
DEPARTMENT TOTAL		121,310.70	159,233.00	159,233.00	14,809.62	43,157.73	116,014.54	27.10 %
=====								
PARKS								
01-572-310	Professional Services - Parks	806.00	0.00	0.00	62.00	311.00	(311.00)	0.00 %
01-572-315	Inmate Labor - Parks	5,749.72	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-400	Travel and Training - Parks	15.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-430	Utilities - Parks	17,676.88	23,000.00	23,000.00	919.02	2,147.63	20,852.37	9.34 %
01-572-460	Repairs and Maintenance - Parks	26,486.80	15,000.00	15,000.00	79.19	4,326.39	10,673.61	28.84 %
01-572-520	Operating Supplies - Parks	1,020.72	1,200.00	1,200.00	217.66	605.94	594.06	50.50 %
01-572-630	Improvements Other than Building - Pa	6,570.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		58,325.12	39,200.00	39,200.00	1,277.87	7,390.96	31,809.04	18.85 %
=====								
SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	888.00	2,000.00	2,000.00	80.00	680.00	1,320.00	34.00 %
01-574-440	Rentals and Leases - Spec Events	125.00	1,000.00	1,000.00	125.00	125.00	875.00	12.50 %
01-574-470	Printing and Reproduction - Spec Even	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-520	Operating Supplies - Spec Events	5,066.80	7,500.00	7,500.00	4,859.62	8,080.15	(580.15)	107.74 %
DEPARTMENT TOTAL		6,079.80	13,000.00	13,000.00	5,064.62	8,885.15	4,114.85	68.35 %
=====								
NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	3,495.61	25,000.00	25,000.00	0.00	439.06	24,560.94	1.76 %
01-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

General Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-590-312	Professional Services - Other - Non-D	2,310.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-590-315	Inmate Labor - GF Non - Dept	0.00	28,749.00	28,749.00	0.00	14,374.26	14,374.74	50.00 %
01-590-320	Accounting and Auditing - Non-Dept	18,790.41	15,000.00	15,000.00	995.77	7,085.33	7,914.67	47.24 %
01-590-450	Liability Insurance - Non-Dept	37,729.00	39,900.00	39,900.00	0.00	55,429.00	(15,529.00)	138.92 %
01-590-464	Vehicle Fuel - Non- Departmental	436.25	400.00	400.00	39.27	115.76	284.24	28.94 %
01-590-465	Vehicle Maintenance - Non-Departmenta	21.24	500.00	500.00	0.00	0.00	500.00	0.00 %
01-590-520	Operating Supplies - Non-Dept	248.65	1,000.00	1,000.00	975.00	1,802.93	(802.93)	180.29 %
01-590-521	Emergencies & Contingencies - Operati	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-590-525	Uniforms - Non Dept	0.00	4,000.00	4,000.00	0.00	90.94	3,909.06	2.27 %
01-590-528	Postage - Non-Dept	3,277.15	3,000.00	3,000.00	0.00	140.55	2,859.45	4.69 %
01-590-930	Transfer - Police Public Safety Impac	0.00	66,434.00	66,434.00	0.00	0.00	66,434.00	0.00 %
01-590-931	Transfer to Fire Public Safety Impact	0.00	35,546.00	35,546.00	0.00	0.00	35,546.00	0.00 %
01-590-932	Transfer - Parks & Rec Impact Reserve	0.00	107,136.00	107,136.00	0.00	0.00	107,136.00	0.00 %
01-590-933	Transfer -Public Facility Impact Rese	0.00	180,045.00	180,045.00	0.00	0.00	180,045.00	0.00 %
01-590-940	Reserves - Unrestricted Reserves - No	0.00	24,101.00	24,101.00	0.00	0.00	24,101.00	0.00 %
01-590-941	Reserves - Emergencies & Contingencie	363.92	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	742.00	2,000.00	2,000.00	200.00	1,700.00	300.00	85.00 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-590-996	Bad Debt - Non-Dept	(3,210.22)	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-999	Other - Non-Operating Charges - Non-D	2,438.42	5,500.00	5,500.00	931.52	1,875.15	3,624.85	34.09 %
DEPARTMENT TOTAL		66,642.43	581,811.00	581,811.00	3,141.56	83,052.98	498,758.02	14.27 %
General Fund Revenues Total		4,321,019.09	2,782,476.00	2,782,476.00	165,915.88	1,072,877.13	1,709,598.87	61.44%
General Fund Expenditures Total		-3,530,982.91	-2,782,476.00	-2,782,476.00	-220,308.32	-722,373.50	-2,058,257.46	73.97%
Total Revenue vs. Expenditures		790,036.18	0.00	0.00	-54,392.44	350,503.63	-348,658.59	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Jan, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	528,183.92	
05-101-710	Cash - Enterprise Fund Capital Imprvmnts	52,898.45	
05-101-800	Cash - Sewer Impact Fee Account	1,327,536.88	
05-101-900	Cash - Water Impact Fee Account	306,227.55	
05-101-913	DEP Loan - Sinking Fund	58,069.36	
05-101-915	Tax Exempt Leasing - Sinking Fund	54,797.86	
05-101-916	US Bank - Sink Fund	288,953.91	
05-101-920	Cash - Customer Deposits	291,937.43	
05-101-934	Fifth Third Bank - Reserves	610,967.73	
05-101-935	Fifth Third Bank - Renewal & Replacement	150,000.00	
05-115-100	Accounts Receivable - Utilities	237,589.80	
05-115-105	Accounts Receivable - Invoicing	505.68	
05-115-130	Accounts Receivable - Readiness to Serve	57,190.78	
05-117-100	Allowance for Bad Debt	42,672.50-	
05-117-200	Allowance for Uncollectible A/R	57,398.98-	
05-131-100	Due from General Fund	12,437.00-	
05-155-100	Prepaid Expenses	15.96	
05-159-100	Deferred Outflows - Related to Pension	25,662.51	
05-160-902	Reserve Account	225,392.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-160-904	Reserve Acct - CIP Purchases	25,778.78	
05-161-900	Fixed Assets - Land	2,730,735.50	
05-164-100	Utility Plant in Service	12,077,204.12	
05-164-900	Improvements Other than Buildings	33,331.74-	
05-164-910	Improvements Other than Buildings - MOSN	33,331.74	
05-165-900	Acc.Dep. - Improvements Other than Build	316,892.74-	
05-166-900	Equipment & Furniture	314,396.69	
05-167-900	Accumulated Depreciation - Equipment	3,196,588.95-	
	** TOTAL ASSET**		15,786,098.74
05-202-100	Accounts Payable	1,049.59	
05-202-900	Customer Deposits	299,432.43	
05-203-100	Accumulated Interest Payable	71,583.17	
05-203-600	SRF Loan	2,301,486.71	
05-203-710	US Bank 2017 Bond Note	8,555,000.00	
05-203-750	Tax Exempt Leasing Loan	87,735.83	
05-203-900	Unamortized Bond Premiums	124,778.15-	
05-203-910	Unamoritized Bond Premiums - US Bank	530,870.86-	
05-208-305	Taxes Payable	18,260.82	
05-216-100	Accrued Payroll	4,159.90-	
05-225-100	Deferred Inflows - Related to Pension	3,598.03	
05-234-100	L-T-D - Current Portion	365,494.72	
05-234-901	Less: Current Portion of LTD	365,494.72-	
05-235-900	Net Pension Liability	53,149.24	
	** TOTAL LIABILITY**		10,731,486.91
05-243-100	Encumbrances Placed	2,145.50	
05-245-100	Reserved for Encumbrances	2,145.50-	
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	3,253,657.45	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		4,613,368.64

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Jan, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
	** TOTAL REVENUE**		920,814.31
	** TOTAL EXPENSE**		479,571.12
	TOTAL LIABILITY AND EQUITY		15,786,098.74

POLK CITY
 JANUARY 2019 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
 33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
05-314-301	RTS - City 10% UTY T	0.00	0.00	0.00	(32.47)	0.00	0.00	0.00 %
05-324-210	Water Impact Fees	222,302.01	139,760.00	139,760.00	3,494.00	43,675.00	96,085.00	31.25 %
05-324-220	Sewer Impact Fees	616,545.00	353,200.00	353,200.00	8,830.00	110,375.00	242,825.00	31.25 %
05-325-111	Connection Fees - Water - Cash Basis	94,787.56	69,600.00	69,600.00	1,305.00	21,750.00	47,850.00	31.25 %
05-325-112	Connection Fees - Water - Accrual Bas	435.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-325-210	Readiness to Serve Charge - Sewer	29,599.10	28,696.00	28,696.00	(659.30)	1,883.09	26,812.91	6.56 %
05-325-211	Readiness to Serve Charge - Water	21,687.31	26,000.00	26,000.00	(324.71)	136.72	25,863.28	0.53 %
05-329-200	Other Lic./Fees/Permits	1,839.80	2,000.00	2,000.00	0.00	200.00	1,800.00	10.00 %
05-340-300	Water Utility Revenue	1,096,000.10	1,135,299.00	1,135,299.00	88,250.38	372,549.85	762,749.15	32.82 %
05-340-500	Sewer Utility Revenue	982,047.76	1,032,993.00	1,032,993.00	90,896.66	352,943.65	680,049.35	34.17 %
05-359-100	Other Fines and/or Forfeitures	20,095.50	20,000.00	20,000.00	945.00	6,790.00	13,210.00	33.95 %
05-359-200	Non Sufficient Funds	1,285.00	1,000.00	1,000.00	80.00	410.00	590.00	41.00 %
05-359-300	Late Fees	26,460.00	20,000.00	20,000.00	2,572.50	10,101.00	9,899.00	50.51 %
05-369-100	Misc. Income	9.67	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-700	Misc Income - Reimbursement - Invoice	781.42	0.00	0.00	0.00	0.00	0.00	0.00 %
05-381-900	Cash Carry Forward	0.00	205,677.00	205,677.00	0.00	0.00	205,677.00	0.00 %
05-385-100	Bond Proceeds	110,466.51	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		3,224,341.74	3,034,225.00	3,034,225.00	195,357.06	920,814.31	2,113,410.69	30.35 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L		2018	2019	2019	2019	2019	2019	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
	Water							
05-533-120	Regular Salary - Wages - Water Oper	99,153.31	187,341.00	187,341.00	21,537.23	51,682.09	135,658.91	27.59 %
05-533-140	Overtime - Water Oper	837.90	4,529.00	4,529.00	90.00	1,042.10	3,486.90	23.01 %
05-533-210	Fica Taxes - Water Oper	7,379.29	14,678.00	14,678.00	1,615.51	4,093.11	10,584.89	27.89 %
05-533-220	Retirement Contribution - Water Oper	7,642.13	15,848.00	15,848.00	1,786.44	4,714.21	11,133.79	29.75 %
05-533-230	Life & Health Insurance - Water Oper	25,356.43	49,859.00	49,859.00	5,587.80	9,076.60	40,782.40	18.20 %
05-533-240	Worker's Compensation - Water Oper	124.26	9,199.00	9,199.00	0.00	3,530.00	5,669.00	38.37 %
05-533-305	Contract Labor - Water Oper	59,148.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-310	Professional Services - Water Oper	114,291.54	20,000.00	20,000.00	1,590.30	10,159.30	9,840.70	50.80 %
05-533-311	Engineering Services - Water Oper	14,870.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
05-533-312	Professional Services - Other - Water	3,441.17	20,000.00	20,000.00	138.01	12,960.99	7,039.01	64.80 %
05-533-313	Professional Services - Polk Regional	233.21	5,000.00	5,000.00	547.76	2,138.74	2,861.26	42.77 %
05-533-315	Inmate Labor - Water Oper	11,499.40	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-400	Travel and Training - Water Oper	280.00	500.00	500.00	70.00	70.00	430.00	14.00 %
05-533-410	Communication Services - Water Oper	2,826.49	3,500.00	3,500.00	304.14	1,794.38	504.14	51.27 %
05-533-430	Utilities - Water Oper	146.76	1,500.00	1,500.00	64.28	300.02	1,199.98	20.00 %
05-533-431	Mt. Olive WTP - Utilities - Water Ope	3,820.97	6,900.00	6,900.00	35.37	256.28	6,643.72	3.71 %
05-533-432	Commonwealth WTP - Utilities - Water	1,409.27	4,620.00	4,620.00	216.39	764.69	3,855.31	16.55 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	10,271.92	12,000.00	12,000.00	1,133.71	4,553.44	7,446.56	37.95 %
05-533-460	Repairs and Maintenance - Water Oper	21,916.83	40,000.00	40,000.00	4,360.00	9,117.26	31,165.74	22.79 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	6,320.07	15,000.00	15,000.00	33,580.99	33,580.99	(18,580.99)	223.87 %
05-533-462	Commonwealth WTP - Repairs and Maint	6,560.56	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	3,983.04	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
05-533-464	Vehicle Fuel - Water Oper	4,414.28	7,000.00	7,000.00	616.76	2,308.40	4,691.60	32.98 %
05-533-465	Vehicle Maintenance - Water Oper	12,559.15	8,000.00	8,000.00	713.32	2,746.56	5,253.44	34.33 %
05-533-466	Public Works/Utilities Facility - Rep	2,586.07	0.00	0.00	0.00	83.87	(83.87)	0.00 %
05-533-490	Other Current Charges - Water Oper	100.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-492	Recording & Other Fees - Water Oper	5,490.00	4,300.00	4,300.00	75.00	(125.00)	4,425.00	(2.91) %
05-533-493	Equipment Rental - Water Oper	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-533-510	Office Supplies - Water Oper	567.87	1,000.00	1,000.00	50.72	65.66	780.07	6.57 %
05-533-520	Operating Supplies - Water Oper	14,215.85	30,000.00	30,000.00	3,620.02	6,778.56	23,221.44	22.60 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	155.56	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-522	Commonwealth WTP - Operating Supplies	155.55	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-523	V.Matt Williams WTP - Operating Suppl	155.55	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-524	Chemicals - Water Oper	3,275.91	9,000.00	9,000.00	311.00	311.00	8,689.00	3.46 %
05-533-525	Uniforms - Water Oper	910.44	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-526	Meter Supplies - New Installs - Water	113,898.27	69,600.00	69,600.00	450.18	25,491.95	44,108.05	36.63 %
05-533-527	Meter Supplies - Repairs & Maintenanc	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L		2018	2019	2019	2019	2019	2019	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
05-533-540	Books, Pub., Sub., & Memberships - Wa	1,098.92	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-533-605	Depreciation Expense - Water Oper	115,680.80	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-630	Improvements Other than Building - Wa	0.00	0.00	0.00	4,125.60	22,275.35	(22,275.35)	0.00 %
05-533-640	Machinery & Equipment - Water Oper	0.00	30,000.00	30,000.00	31,544.27	32,567.60	(2,567.60)	108.56 %
05-533-641	Mt. Olive WTP - Machinery & Equipment	0.00	130,000.00	130,000.00	0.00	0.00	130,000.00	0.00 %
05-533-650	Construction In Progress - Water Oper	0.00	0.00	0.00	0.00	23,505.00	(23,505.00)	0.00 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	3,906.25	(3,906.25)	0.00 %
05-533-710	Principal - Water Oper	50,703.06	76,392.00	76,392.00	0.00	0.00	76,392.00	0.00 %
05-533-720	Interest - Water Oper	46,872.24	74,490.00	74,490.00	0.00	0.00	74,490.00	0.00 %
05-533-920	Transfer to General Fund - Water Oper	79,295.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-999	Other Non-Operating Charges - Water O	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		858,648.57	924,256.00	924,256.00	114,164.80	269,749.40	653,433.85	29.19 %
=====								
Sewer								
05-535-120	Regular Salary - Wages - Sewer Oper	84,565.66	115,606.00	115,606.00	13,353.38	31,762.30	83,843.70	27.47 %
05-535-130	Other Salaries and Wages - Sewer Oper	4.37	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-140	Overtime - Sewer Oper	923.00	3,109.00	3,109.00	0.00	554.65	2,554.35	17.84 %
05-535-210	Fica Taxes - Sewer Oper	6,009.12	9,082.00	9,082.00	1,005.02	2,578.72	6,503.28	28.39 %
05-535-220	Retirement Contribution - Sewer Oper	6,136.78	9,806.00	9,806.00	1,102.97	3,090.04	6,715.96	31.51 %
05-535-230	Life & Health Insurance - Sewer Oper	15,126.98	27,149.00	27,149.00	2,208.66	4,245.12	22,903.88	15.64 %
05-535-240	Worker's Compensation - Sewer Oper	0.00	9,794.00	9,794.00	0.00	3,659.00	6,135.00	37.36 %
05-535-305	Contract Labor - Sewer Oper	59,148.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-310	Professional Services - Sewer Oper	84,241.58	25,000.00	25,000.00	2,878.00	12,894.00	12,106.00	51.58 %
05-535-311	Engineering Services - Sewer Oper	18,070.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-535-312	Professional Services - Other - Sewer	2,190.00	14,000.00	14,000.00	0.00	191.66	13,808.34	1.37 %
05-535-315	Inmate Labor - Sewer Oper	11,499.40	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-400	Travel and Training - Sewer Oper	1,686.96	2,500.00	2,500.00	50.00	665.00	1,835.00	26.60 %
05-535-410	Communication Services - Sewer Oper	2,659.79	3,500.00	3,500.00	229.90	1,248.51	1,050.01	35.67 %
05-535-411	Cardinal Hill WWTP - Comm Srvcs - Sew	1,396.78	1,500.00	1,500.00	238.21	476.43	1,023.57	31.76 %
05-535-412	Mt. Olive WWTP - Comm Srvcs - Sewer O	2,180.40	2,500.00	2,500.00	198.00	792.00	1,708.00	31.68 %
05-535-430	Utilities - Sewer Oper	15,610.94	7,000.00	7,000.00	558.94	1,938.63	5,061.37	27.69 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	17,756.34	21,000.00	21,000.00	1,524.51	5,862.73	15,137.27	27.92 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	7,849.08	11,000.00	11,000.00	667.02	2,413.38	8,586.62	21.94 %
05-535-460	Repairs and Maintenance - Sewer Oper	96,540.19	90,000.00	90,000.00	10,882.40	17,785.33	72,497.67	19.76 %
05-535-461	Cardinal Hill - Repairs and Maint - S	52,129.78	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00 %

POLK CITY
JANUARY 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L		2018	2019	2019	2019	2019	2019	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
05-535-464	Vehicle Fuel - Sewer Oper	3,200.22	4,000.00	4,000.00	477.83	4,652.34	(652.34)	116.31 %
05-535-465	Vehicle Maintenance - Sewer Oper	12,490.89	8,000.00	8,000.00	866.32	1,472.20	6,527.80	18.40 %
05-535-466	Public Works/Utilities Facility - Rep	2,275.16	0.00	0.00	0.00	83.52	(83.52)	0.00 %
05-535-470	Printing and Reproduction - Sewer Ope	54.69	60.00	60.00	0.00	0.00	60.00	0.00 %
05-535-490	Other Current Charges - Sewer Oper	113.09	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-492	Recording & Other Fees - Sewer Oper	100.00	350.00	350.00	0.00	0.00	350.00	0.00 %
05-535-493	Equipment Rental - Sewer Oper	337.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	412.13	1,000.00	1,000.00	37.24	40.83	804.90	4.08 %
05-535-520	Operating Supplies - Sewer Oper	12,246.40	8,000.00	8,000.00	985.21	1,996.26	6,003.74	24.95 %
05-535-521	Cardinal Hill WWTP - Operating Suppli	0.00	0.00	0.00	0.00	27.34	(27.34)	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	0.00	16,000.00	16,000.00	5,120.00	10,240.00	5,760.00	64.00 %
05-535-524	Chemicals - Sewer Oper	23,374.71	17,000.00	17,000.00	5,191.00	12,225.00	4,775.00	71.91 %
05-535-525	Uniforms - Sewer Oper	709.04	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-530	Road Materials & Supplies - Sewer Ope	0.00	1,000.00	1,000.00	27.74	27.74	972.26	2.77 %
05-535-540	Books, Pub., Sub., & Memberships - Se	469.57	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-605	Depreciation Expense - Sewer Oper	207,310.77	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-640	Machinery & Equipment - Sewer Oper	898.99	50,000.00	50,000.00	31,544.27	36,567.61	13,432.39	73.14 %
05-535-641	Cardinal Hill - Mach & Equip - Sewer	0.00	104,000.00	104,000.00	0.00	0.00	104,000.00	0.00 %
05-535-710	Principal - Sewer Oper	219,791.66	307,586.00	307,586.00	0.00	0.00	307,586.00	0.00 %
05-535-712	Principal - DEP Effluent Disposal Loa	(160,000.00)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-720	Interest - Sewer Oper	204,999.14	303,789.00	303,789.00	0.00	0.00	303,789.00	0.00 %
05-535-920	Transfer to General Fund - Sewer Oper	79,295.75	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,093,805.11	1,288,331.00	1,288,331.00	79,146.62	157,490.34	1,129,767.91	12.22 %
EF Non-Departmental								
05-590-310	Professional Services - Non-Dept	21,891.06	24,300.00	24,300.00	3,194.83	6,229.94	18,070.06	25.64 %
05-590-312	Professional Services - Other - Non-D	8,240.00	18,500.00	18,500.00	0.00	0.00	18,500.00	0.00 %
05-590-315	Inmate Labor - EF Non - Dept	0.00	28,749.00	28,749.00	0.00	14,374.24	14,374.76	50.00 %
05-590-320	Accounting and Auditing - Non-Dept	33,055.84	27,306.00	27,306.00	2,021.73	10,458.42	16,847.58	38.30 %
05-590-440	Rentals and Leases - Non-Dept	4,118.91	4,074.00	4,074.00	413.00	1,309.43	2,764.57	32.14 %
05-590-450	Liability Insurance - Non-Dept	36,702.00	50,000.00	50,000.00	0.00	16,659.00	33,341.00	33.32 %
05-590-492	Recording & Other Fees - Non-Dept	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-520	Operating Supplies - Non-Dept	179.88	0.00	0.00	0.00	637.16	(637.16)	0.00 %
05-590-521	Emergencies & Contingencies - Operati	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-590-525	Uniforms - Non Dept	0.00	4,000.00	4,000.00	0.00	200.00	3,800.00	5.00 %

Enterprise Fund Expenditures
33.33 % Yr Complete For Fiscal Year: 2019 / 1

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
05-590-528	Postage - Non-Dept	1,000.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
05-590-930	Transfer to Water Impact Fee Reserves	0.00	139,760.00	139,760.00	0.00	0.00	139,760.00	0.00 %
05-590-931	Transfer to Sewer Impact Fee Reserves	0.00	353,200.00	353,200.00	0.00	0.00	353,200.00	0.00 %
05-590-940	Reserves - Unrestricted Reserves NON-	0.00	72,686.00	72,686.00	0.00	0.00	72,686.00	0.00 %
05-590-941	Reserves - Emergencies & Contingencie	255.70	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-942	Reserves - Capital Outlay Purchases -	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
05-590-993	Transfer to Reserve - Non-Dept	0.00	7,013.00	7,013.00	0.00	0.00	7,013.00	0.00 %
05-590-994	Bank Fees - Non-Dept	0.00	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
05-590-996	Bad Debt - Non-Dept	2,170.57	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
05-590-999	Other - Non-Operating Charges - Non-D	752.82	0.00	0.00	0.00	32.81	(32.81)	0.00 %
DEPARTMENT TOTAL		158,366.78	821,638.00	821,638.00	5,629.56	49,901.00	771,737.00	6.07 %

Enterprise Fund Revenues Total	3,224,341.74	3,034,225.00	3,034,225.00	195,357.06	920,814.31	2,113,410.69	30.35%
Enterprise Fund Expenditures Total	-2,110,820.46	-3,034,225.00	-3,034,225.00	-198,940.98	-477,140.74	-2,554,938.76	15.73%
Total Revenue vs. Expenditures	1,113,521.28	0.00	0.00	-3,583.92	443,673.57	-441,528.07	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Feb, for Fund: 01

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	1,996,075.93	
01-101-800	Cash - GF Police Public Safety Impact Fees	127,173.15	
01-101-801	Cash - GF Fire Public Safety Impact Fees	90,028.48	
01-101-802	Cash - GF Recreation Impact Fees	270,441.44	
01-101-803	Cash - GF Gen Gov't Facilities Impact Fees	225,896.83	
01-101-990	Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	575.00	
01-115-100	Accounts Receivable - Utilities	5,263.57	
01-115-110	Accounts Receivable - NSF	50.00-	
01-115-120	Accounts Receivable - Local Bus Licenses	3,276.00	
01-115-130	Accounts Receivable - Readiness to Serve	2,476.98	
01-115-200	Accounts Receivable - Year End	58,865.23-	
01-117-100	Allowance for Bad Debt	8,857.17-	
01-117-200	Allowance for Uncollectible A/R	2,476.98-	
01-153-302	Restricted Cash - New Local Opt Gas Tax	75,696.71	
01-153-303	Restricted Cash - Building and Codes	2,000.00	
01-155-100	Prepaid Expenses	684.64	
01-155-200	Prepaid Insurance	1,115.63-	
01-160-902	Reserve Account	177,764.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		2,969,771.40
01-202-100	Accounts Payable	175,647.49-	
01-202-200	Accounts Payable - Year End	6,416.20-	
01-202-900	Customer Deposits	2,850.00	
01-207-800	Due to Enterprise Fund	12,437.00-	
01-208-300	Due to County - Impact Fees	176,171.36	
01-208-310	Due to DCA - Bldg Permit Surcharge	149.61	
01-208-320	Due to Dept of Business - License Fees	1,313.96	
01-208-330	Due to PCSO - Police Education Revenue	128.17	
01-216-100	Accrued Payroll	8,582.88-	
01-217-200	Accrued Sales Tax	227.49	
01-218-050	Payroll Liabilities	87.80	
01-218-100	Payroll Taxes Payable	5,478.26-	
01-218-200	FRS Retirement Payable	5,682.58	
01-218-300	Health Plan Payable	3,929.38	
01-218-310	Long Term Disability Payable	386.76	
01-218-320	Supplemental Insurance Payable	734.85	
01-218-327	CHL- Child Support	635.08	
01-218-400	Dental Plan Payable	558.72-	
01-218-410	Vision Plan Payable	602.92	
	** TOTAL LIABILITY**		16,220.59-
01-243-100	Encumbrances Placed	1,128.08	
01-245-100	Reserved for Encumbrances	1,128.08-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	2,675,127.71	
	** TOTAL EQUITY**		2,675,127.71
	** TOTAL REVENUE**		1,193,991.30
	** TOTAL EXPENSE**		883,127.02
	TOTAL LIABILITY AND EQUITY		2,969,771.40

POLK CITY
 FEBRUARY MONTHLY FINANCIALS

GENERAL FUND REVENUES
 41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-311-100	Ad Valorem Taxes	603,369.50	735,076.00	735,076.00	14,365.99	572,190.53	162,885.47	77.84 %
01-312-300	9th Cent Gas Tax	14,594.37	14,500.00	14,500.00	1,603.42	4,312.16	10,187.84	29.74 %
01-312-400	Local Option Gas Tax	81,004.82	82,534.00	82,534.00	7,382.88	28,874.34	53,659.66	34.98 %
01-312-410	New Local Option Gas Tax	50,528.73	50,775.00	50,775.00	4,544.13	17,389.08	33,385.92	34.25 %
01-314-100	Electric - Utility Tax	102,386.61	86,200.00	86,200.00	8,580.54	36,938.42	49,261.58	42.85 %
01-314-300	Water - Utility Tax	52,280.10	54,630.00	54,630.00	4,629.27	15,143.68	39,486.32	27.72 %
01-314-301	Water - Utility Tax - Readiness to Se	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-314-400	Gas - Utility Tax	5,226.08	4,100.00	4,100.00	651.50	2,676.97	1,423.03	65.29 %
01-315-100	Communications Services Tax	208,573.77	206,035.00	206,035.00	17,404.60	78,012.69	128,022.31	37.86 %
01-316-100	Local Business Licenses	17,852.66	7,800.00	7,800.00	57.94	2,580.74	5,219.26	33.09 %
01-322-100	Building Permits	175,413.07	100,000.00	100,000.00	1,360.25	19,872.21	80,127.79	19.87 %
01-322-101	Bldg Permit - Plan Checking	102,905.22	47,747.00	47,747.00	669.60	8,794.85	38,952.15	18.42 %
01-322-102	Bldg Permit - Admin Fee	5,078.00	2,000.00	2,000.00	140.00	2,660.00	(660.00)	133.00 %
01-322-103	Bldg Permit - Electrical	16,770.00	12,000.00	12,000.00	325.00	3,825.00	8,175.00	31.88 %
01-322-104	Bldg Permit - Plumbing	14,788.00	12,000.00	12,000.00	250.00	3,750.00	8,250.00	31.25 %
01-322-105	Bldg Permit - Mechanical	14,900.00	12,000.00	12,000.00	325.00	3,825.00	8,175.00	31.88 %
01-322-107	Bldg Permit - Cert of Occupancy	3,185.00	390.00	390.00	450.00	1,680.00	(1,290.00)	430.77 %
01-322-108	Bldg Permit - Inspections	139,603.65	150,000.00	150,000.00	18,479.70	56,454.70	93,545.30	37.64 %
01-322-109	Bldg Permit - Demolition	0.00	0.00	0.00	57.50	57.50	(57.50)	0.00 %
01-323-100	Electric	68,314.25	58,732.00	58,732.00	0.00	14,432.17	44,299.83	24.57 %
01-323-300	Solid Waste	30,157.38	31,050.00	31,050.00	2,250.00	6,750.00	24,300.00	21.74 %
01-324-100	Police - Public Safety Impact Fee	62,564.03	66,434.00	66,434.00	0.00	15,479.76	50,954.24	23.30 %
01-324-110	Fire/Rescue - Public Safety Impact Fe	33,475.67	35,546.00	35,546.00	0.00	8,282.64	27,263.36	23.30 %
01-324-610	Parks & Recreation Impact Fee	100,895.52	107,136.00	107,136.00	0.00	24,963.84	82,172.16	23.30 %
01-324-710	Public Facilities Impact Fee	169,556.97	180,045.00	180,045.00	0.00	41,952.24	138,092.76	23.30 %
01-329-220	Site Plan Reviews	1,600.00	0.00	0.00	800.00	1,400.00	(1,400.00)	0.00 %
01-331-510	CDBG	15,860.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-334-201	Justice Assistance Grant (JAG)	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
01-334-910	DEO GRANT	61,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-335-120	MRS - State Sales Tax	57,403.00	57,580.00	57,580.00	4,765.30	23,826.52	33,753.48	41.38 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	17,888.27	17,260.00	17,260.00	1,467.02	7,335.10	9,924.90	42.50 %
01-335-123	MRS - Municipal Fuel Tax	16.21	8.00	8.00	4.99	24.93	(16.93)	311.63 %
01-335-140	Mobile Home License	5,485.35	4,800.00	4,800.00	446.50	3,533.82	1,266.18	73.62 %
01-335-150	Alcoholic Beverage License	1,125.71	1,125.00	1,125.00	0.00	0.00	1,125.00	0.00 %
01-335-180	Half-Cent Sales Tax	107,782.73	114,645.00	114,645.00	10,811.67	38,987.32	75,657.68	34.01 %
01-337-100	Library Coop Funding	31,990.11	31,990.00	31,990.00	16,938.04	16,938.04	15,051.96	52.95 %
01-340-400	Solid Waste	280,018.50	281,000.00	281,000.00	133.02	96,719.84	184,280.16	34.42 %
01-340-700	Stormwater Utility Fees	23,879.67	24,922.00	24,922.00	32.25	10,000.89	14,921.11	40.13 %
01-340-900	Notary Fees	25.00	0.00	0.00	50.00	65.00	(65.00)	0.00 %

POLK CITY
 FEBRUARY MONTHLY FINANCIALS

GENERAL FUND REVENUES
 41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-344-900	FDOT Maintenance Agreement	16,303.82	16,303.00	16,303.00	0.00	4,075.95	12,227.05	25.00 %
01-347-100	Library Income	8,394.78	6,000.00	6,000.00	464.85	2,688.37	3,311.63	44.81 %
01-351-200	Fines, Penalties, and Forfeitures	7,305.73	2,000.00	2,000.00	217.51	1,532.96	467.04	76.65 %
01-359-300	Late Fees	466.75	200.00	200.00	18.00	70.50	129.50	35.25 %
01-361-100	Interest Income	390.85	200.00	200.00	0.00	825.04	(625.04)	412.52 %
01-362-100	Activity Center Rentals	2,300.00	1,500.00	1,500.00	400.00	1,550.00	(50.00)	103.33 %
01-362-200	Donald Bronson Community Center Renta	4,000.00	2,500.00	2,500.00	500.00	3,350.00	(850.00)	134.00 %
01-365-100	Sales of Surplus Property	3,586.39	500.00	500.00	0.00	111.10	388.90	22.22 %
01-366-100	Private Donations	0.00	0.00	0.00	0.00	490.00	(490.00)	0.00 %
01-366-101	Private Donations - Christmas	1,800.00	1,000.00	1,000.00	0.00	2,000.00	(1,000.00)	200.00 %
01-366-102	Private Donations - Halloween	1,450.00	200.00	200.00	0.00	1,000.00	(800.00)	500.00 %
01-366-104	Private Donations - Music Festival	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-366-110	Private Donations - Library	836.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-369-100	Misc. Income	5,656.02	300.00	300.00	0.00	13.72	286.28	4.57 %
01-369-101	Misc Income - Copies and Faxes	53.50	0.00	0.00	6.00	7.50	(7.50)	0.00 %
01-369-102	Misc Income - Collection Allowance	13,124.05	5,000.00	5,000.00	123.40	3,472.72	1,527.28	69.45 %
01-369-120	Misc Income - Christmas	160.00	100.00	100.00	0.00	160.00	(60.00)	160.00 %
01-369-130	Misc Income - Halloween	140.00	100.00	100.00	0.00	240.00	(140.00)	240.00 %
01-369-400	Insurance Proceeds	4,451.63	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-401	Insurance - Claims	0.00	0.00	0.00	0.00	2,265.16	(2,265.16)	0.00 %
01-369-500	Refund of State Gas Tax	489.56	200.00	200.00	408.30	408.30	(208.30)	204.15 %
01-381-400	Transfer From Enterprise Fund	183,591.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-381-900	Cash Carry Forward	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
01-387-100	Loan Proceeds	1,389,020.56	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		4,321,019.09	2,782,476.00	2,782,476.00	121,114.17	1,193,991.30	1,588,484.70	42.91 %

POLK CITY
 FEBRUARY MONTHLY FINANCIALS

General Fund Expenditures
 41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	5,415.00	5,415.00	5,415.00	451.25	2,191.11	3,223.89	40.46 %
01-511-160	Bonuses and Gift Certificates - Legis	2,165.66	2,500.00	2,500.00	0.00	2,165.65	334.35	86.63 %
01-511-210	Fica Taxes - Legislative	579.92	1,020.00	1,020.00	34.52	333.28	686.72	32.67 %
01-511-240	Worker's Compensation - Legislative	15.20	16.00	16.00	0.00	11.00	5.00	68.75 %
01-511-400	Travel and Training - Legislative	2,305.49	5,500.00	5,500.00	0.00	625.00	4,875.00	11.36 %
01-511-470	Printing and Reproduction - Legislati	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-511-480	Promo Activities & Legal Ads - Legisl	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-511-490	Other Current Charges - Legislative	171.28	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-511-510	Office Supplies - Legislative	0.00	400.00	400.00	0.00	108.04	291.96	27.01 %
01-511-520	Operating Supplies - Legislative	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	2,041.00	6,000.00	6,000.00	0.00	3,420.00	2,580.00	57.00 %
DEPARTMENT TOTAL		12,693.55	26,851.00	26,851.00	485.77	8,854.08	17,996.92	32.97 %
EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	128,486.14	136,760.00	136,760.00	10,520.08	54,967.36	81,792.64	40.19 %
01-512-130	Other Salaries and Wages - Executive	4,707.81	4,800.00	4,800.00	369.24	2,030.82	2,769.18	42.31 %
01-512-160	Bonuses and Gift Certificates - Execu	15,538.72	22,750.00	22,750.00	0.00	21,056.34	1,693.66	92.56 %
01-512-210	Fica Taxes - Executive	11,092.93	14,600.00	14,600.00	820.11	6,055.16	8,544.84	41.47 %
01-512-220	Retirement Contribution - Executive	22,476.63	25,100.00	25,100.00	1,926.08	10,497.13	14,602.87	41.82 %
01-512-230	Life & Health Insurance - Executive	16,930.03	18,489.00	18,489.00	1,540.74	5,572.52	12,916.48	30.14 %
01-512-240	Worker's Compensation - Executive	233.41	315.00	315.00	0.00	194.00	121.00	61.59 %
01-512-310	Professional Services - Executive	0.00	300.00	300.00	0.00	32.00	268.00	10.67 %
01-512-400	Travel and Training - Executive	1,983.13	3,500.00	3,500.00	0.00	626.02	2,873.98	17.89 %
01-512-410	Communication Services - Executive	1,278.40	680.00	680.00	61.86	305.17	374.83	44.88 %
01-512-470	Printing and Reproduction - Executive	54.69	200.00	200.00	0.00	0.00	200.00	0.00 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	800.00	800.00	0.00	0.00	800.00	0.00 %
01-512-490	Other Current Charges - Executive	1,494.42	2,500.00	2,500.00	0.00	2,334.51	165.49	93.38 %
01-512-510	Office Supplies - Executive	463.67	900.00	900.00	0.00	99.35	800.65	11.04 %
01-512-520	Operating Supplies - Executive	137.36	500.00	500.00	0.00	608.55	(108.55)	121.71 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,204.65	2,000.00	2,000.00	0.00	564.96	1,435.04	28.25 %
01-512-640	Machinery & Equipment - Executive	2,719.97	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		208,801.96	234,194.00	234,194.00	15,238.11	104,943.89	129,250.11	44.81 %

POLK CITY
 FEBRUARY MONTHLY FINANCIALS

General Fund Expenditures
 41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
CITY CLERK								
01-513-230	Life & Health Insurance - City Clerk	0.00	0.00	0.00	736.22	1,472.44	(1,472.44)	0.00 %
01-513-310	Professional Services - City Clerk	373.00	1,000.00	1,000.00	0.00	120.00	880.00	12.00 %
01-513-400	Travel and Training - City Clerk	1,333.50	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-513-460	Repairs and Maintenance - City Clerk	0.00	0.00	0.00	0.00	160.00	(160.00)	0.00 %
01-513-470	Printing and Reproduction - City Cler	1,583.90	4,000.00	4,000.00	0.00	2,123.21	1,876.79	53.08 %
01-513-480	Promo Activities & Legal Ads - City C	1,210.16	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-490	Other Current Charges - City Clerk	1,880.80	1,500.00	1,500.00	65.00	65.00	1,435.00	4.33 %
01-513-492	Recording & Other Fees - City Clerk	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-513-510	Office Supplies - City Clerk	307.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-513-520	Operating Supplies - City Clerk	0.00	800.00	800.00	0.00	0.00	800.00	0.00 %
01-513-540	Books, Pub., Sub., & Memberships - Ci	175.00	500.00	500.00	0.00	110.00	390.00	22.00 %
DEPARTMENT TOTAL		6,863.36	13,000.00	13,000.00	801.22	4,050.65	8,949.35	31.16 %
LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	42,952.86	60,000.00	60,000.00	6,766.32	18,367.86	41,632.14	30.61 %
01-514-480	Promo Activities & Legal Ads - Legal	8,588.77	7,500.00	7,500.00	629.37	4,566.56	2,933.44	60.89 %
DEPARTMENT TOTAL		51,541.63	67,500.00	67,500.00	7,395.69	22,934.42	44,565.58	33.98 %
COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	74,875.00	22,000.00	22,000.00	0.00	21,125.00	875.00	96.02 %
01-515-312	Professional Services-Other- Comp Pla	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-515-320	DEO - Grants	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
DEPARTMENT TOTAL		74,875.00	50,000.00	50,000.00	0.00	21,125.00	28,875.00	42.25 %

POLK CITY
FEBRUARY MONTHLY FINANCIALS

General Fund Expenditures
41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	66,123.78	78,915.00	78,915.00	5,733.72	29,965.88	48,949.12	37.97 %
01-516-140	Overtime - Fin & Acctng	0.00	495.00	495.00	0.00	0.00	495.00	0.00 %
01-516-210	Fica Taxes - Fin & Acctng	4,642.87	6,075.00	6,075.00	408.73	2,230.80	3,844.20	36.72 %
01-516-220	Retirement Contribution - Fin & Acctn	5,173.42	6,559.00	6,559.00	473.61	2,586.34	3,972.66	39.43 %
01-516-230	Life & Health Insurance - Fin & Acctn	8,615.29	18,201.00	18,201.00	1,516.76	6,925.06	11,275.94	38.05 %
01-516-240	Worker's Compensation - Fin & Acctng	122.40	183.00	183.00	0.00	124.00	59.00	67.76 %
01-516-400	Travel and Training - Fin & Acctng	44.19	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-516-410	Communication Services - Fin & Acctng	0.00	0.00	0.00	55.86	167.07	(167.07)	0.00 %
01-516-420	Education Reimbursement - Fin & Acctn	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-516-470	Printing and Reproduction - Fin & Acc	180.39	700.00	700.00	117.00	117.00	583.00	16.71 %
01-516-510	Office Supplies - Fin & Acctng	742.71	1,400.00	1,400.00	58.16	93.95	1,306.05	6.71 %
01-516-520	Operating Supplies - Fin & Acctng	180.92	2,500.00	2,500.00	0.00	2,089.38	410.62	83.58 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	35.00	250.00	250.00	127.00	306.88	(56.88)	122.75 %
01-516-640	Machinery & Equipment - Fin & Acctng	1,099.99	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		90,460.96	118,278.00	118,278.00	8,490.84	44,606.36	73,671.64	37.71 %
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DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	46,613.43	74,088.00	74,088.00	6,092.79	30,539.06	43,548.94	41.22 %
01-517-711	Principal - USDA Pay Off	1,371,789.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-517-720	Interest - CB&T Debt Service Pmts	33,260.25	45,722.00	45,722.00	3,891.42	19,381.92	26,340.08	42.39 %
01-517-721	Interest - USDA Pay Off	17,231.56	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,468,894.24	119,810.00	119,810.00	9,984.21	49,920.98	69,889.02	41.67 %
=====								
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	97,363.00	99,310.00	99,310.00	0.00	49,655.00	49,655.00	50.00 %
01-521-310	Professional Services - Law Enf	0.00	28,288.00	28,288.00	2,176.00	11,272.00	17,016.00	39.85 %
01-521-460	Repairs and Maintenance - Law Enf	598.95	300.00	300.00	0.00	0.00	300.00	0.00 %
01-521-510	Office Supplies - Law Enf	168.00	100.00	100.00	0.00	0.00	100.00	0.00 %

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G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-521-520	Operating Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-521-649	Machinery & Equip - JAG Grant - Law E	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
DEPARTMENT TOTAL		98,129.95	133,211.00	133,211.00	2,176.00	60,927.00	72,284.00	45.74 %
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BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	46,975.41	82,243.00	82,243.00	6,327.03	32,549.76	49,693.24	39.58 %
01-524-140	Overtime - Bldg & Zoning	0.00	433.00	433.00	21.66	314.13	118.87	72.55 %
01-524-210	Fica Taxes - Bldg & Zoning	3,419.14	6,325.00	6,325.00	472.08	2,510.36	3,814.64	39.69 %
01-524-220	Retirement Contribution - Bldg & Zoni	3,679.53	4,312.00	4,312.00	524.41	2,789.23	1,522.77	64.69 %
01-524-230	Life & Health Insurance - Bldg & Zoni	8,415.06	18,244.00	18,244.00	1,520.37	5,439.41	12,804.59	29.81 %
01-524-240	Worker's Compensation - Bldg & Zoning	1,121.16	1,266.00	1,266.00	0.00	912.00	354.00	72.04 %
01-524-310	Professional Services - Bldg & Zoning	159,662.55	150,000.00	150,000.00	29,809.76	71,784.49	78,215.51	47.86 %
01-524-311	Engineering Services - Bldg & Zoning	440.15	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-400	Travel and Training - Bldg & Zoning	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-524-410	Communication Services - Bldg & Zonin	46.45	0.00	0.00	0.00	0.00	0.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	229.29	400.00	400.00	17.70	125.47	274.53	31.37 %
01-524-520	Operating Supplies - Bldg & Zoning	417.04	350.00	350.00	6.39	1,721.01	(1,371.01)	491.72 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	0.00	0.00	0.00	0.00	59.96	(59.96)	0.00 %
01-524-640	Machinery & Equipment - Bldg & Zoning	2,499.99	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		226,905.77	265,073.00	265,073.00	38,699.40	118,205.82	146,867.18	44.59 %
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CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	0.00	22,824.00	22,824.00	1,800.00	7,380.00	15,444.00	32.33 %
01-529-210	Fica Taxes - Code Enf	0.00	1,746.00	1,746.00	133.84	554.92	1,191.08	31.78 %
01-529-220	Retirement Contribution - Code Enf	0.00	1,885.00	1,885.00	148.68	609.59	1,275.41	32.34 %
01-529-230	Life & Health Insurance - Code Enf	0.00	243.00	243.00	6.01	12.02	230.98	4.95 %
01-529-240	Worker's Compensation - Code Enf	0.00	523.00	523.00	0.00	372.00	151.00	71.13 %
01-529-310	Professional Services - Code Enf	0.00	2,500.00	2,500.00	500.00	500.00	2,000.00	20.00 %
01-529-400	Travel and Training - Code Enf	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-529-410	Communication Services - Code Enf	0.00	0.00	0.00	55.86	167.07	(167.07)	0.00 %
01-529-464	Vehicle Fuel - Code Enf	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %

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G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-529-470	Printing and Reproduction - Code Enf	0.00	500.00	500.00	330.69	330.69	169.31	66.14 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	300.00	300.00	0.00	0.00	300.00	0.00 %
01-529-492	Recording & Other Fees	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-529-510	Office Supplies - Code Enf	0.00	600.00	600.00	0.00	88.73	511.27	14.79 %
01-529-520	Operating Supplies - Code Enf	0.00	400.00	400.00	74.16	1,409.31	(1,009.31)	352.33 %
DEPARTMENT TOTAL		0.00	32,521.00	32,521.00	3,049.24	11,424.33	21,096.67	35.13 %
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REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refus	141,971.04	157,930.00	157,930.00	13,174.22	38,713.42	119,216.58	24.51 %
01-534-342	Refuse Disposal - Commercial - Refuse	72,039.20	80,440.00	80,440.00	0.00	33,518.48	46,921.52	41.67 %
DEPARTMENT TOTAL		214,010.24	238,370.00	238,370.00	13,174.22	72,231.90	166,138.10	30.30 %
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STORMWATER								
01-538-310	PROFESSIONAL SERVICES - STORMWATER	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-538-315	Inmate Labor - Stormwater	5,749.68	0.00	0.00	0.00	0.00	0.00	0.00 %
01-538-400	Travel and Training - Stormwater	1,377.41	2,000.00	2,000.00	0.00	219.00	1,781.00	10.95 %
01-538-460	Repairs and Maintenance - Stormwater	16,627.51	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	500.00	500.00	0.00	100.00	400.00	20.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	500.00	500.00	500.00	0.00	500.00	0.00	100.00 %
DEPARTMENT TOTAL		24,254.60	20,000.00	20,000.00	0.00	819.00	19,181.00	4.10 %
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GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't Bld	23,669.74	22,000.00	22,000.00	1,395.00	11,444.88	10,555.12	52.02 %
01-539-312	Professional Services - Other - Gen G	330.00	5,000.00	5,000.00	0.00	656.68	4,343.32	13.13 %
01-539-315	Inmate Labor - Gen Gov't Bldgs	5,749.68	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-411	City Hall - Communication - Gen Gov't	12,085.93	15,500.00	15,500.00	2,195.17	6,835.37	8,664.63	44.10 %
01-539-413	Public Works - Communication - Gen Go	1,400.11	2,000.00	2,000.00	169.79	848.11	(49.59)	42.41 %

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ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
01-539-414	Community Center-Communication-Gen Go	1,519.15	2,000.00	2,000.00	276.49	828.95	1,171.05	41.45 %
01-539-431	City Hall - Utilities - Gen Gov't Bld	17,869.70	25,000.00	25,000.00	857.56	6,432.75	18,567.25	25.73 %
01-539-432	Activity Center - Utilities - Gen Gov	2,307.70	3,000.00	3,000.00	676.98	2,141.50	858.50	71.38 %
01-539-433	Public Works - Utilities - Gen Gov't	2,306.72	3,000.00	3,000.00	83.57	888.37	2,111.63	29.61 %
01-539-434	Community Center-Utilities-Gen Gov't	4,272.30	5,000.00	5,000.00	285.09	1,764.13	3,235.87	35.28 %
01-539-440	Rentals and Leases - Gen Gov't Bldgs	5,044.15	5,000.00	5,000.00	827.70	2,618.72	2,381.28	52.37 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	11,553.50	25,000.00	25,000.00	58.68	3,549.82	21,450.18	14.20 %
01-539-462	Activity Center - Repairs & Maint - G	17,203.32	1,500.00	1,500.00	209.16	297.94	1,202.06	19.86 %
01-539-463	Public Works I - Repairs & Maint - Ge	1,373.71	500.00	500.00	4.72	68.71	431.29	13.74 %
01-539-464	Community Center-Repairs & Maint-Gen	826.90	3,500.00	3,500.00	2,787.19	3,030.57	469.43	86.59 %
01-539-466	Public Works/Utilities Oper - Repairs	1,422.45	3,000.00	3,000.00	409.12	5,732.00	(2,732.00)	191.07 %
01-539-510	Office Supplies - Gen Gov't Bldgs	495.20	600.00	600.00	0.00	107.37	492.63	17.90 %
01-539-521	City Hall - Operating Supplies - Gen	11,602.98	6,000.00	6,000.00	147.52	1,892.97	4,107.03	31.55 %
01-539-522	Activity Center - Operating Supplies	515.77	1,000.00	1,000.00	0.00	288.84	711.16	28.88 %
01-539-523	Public Works - Operating Supplies - G	67.98	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-524	Community Center-Operating Supplies-G	463.38	1,400.00	1,400.00	104.70	453.52	946.48	32.39 %
01-539-526	Public Works/Utilities Oper - Operati	1,051.12	1,400.00	1,400.00	0.00	358.80	1,041.20	25.63 %
01-539-631	City Hall - Improv. O/T Bldgs - Gen G	9,986.26	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-640	Public Works - Bldgs/Property - Gen G	326,092.84	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-642	Activity Center - Mach. & Equipment -	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		465,210.59	131,400.00	131,400.00	10,488.44	50,240.00	79,958.52	38.23 %
ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	156,300.67	181,296.00	181,296.00	14,112.78	71,807.80	109,488.20	39.61 %
01-541-140	Overtime - Roads & Streets	487.00	2,824.00	2,824.00	63.00	1,090.19	1,733.81	38.60 %
01-541-210	Fica Taxes - Roads & Streets	11,685.48	14,085.00	14,085.00	1,072.42	5,740.21	8,344.79	40.75 %
01-541-220	Retirement Contribution - Roads & Str	12,071.97	15,208.00	15,208.00	1,170.91	6,265.59	8,942.41	41.20 %
01-541-230	Life & Health Insurance - Roads & Str	27,717.55	26,037.00	26,037.00	3,419.75	13,344.52	12,692.48	51.25 %
01-541-240	Worker's Compensation - Roads & Stree	10,695.95	17,073.00	17,073.00	0.00	14,034.00	3,039.00	82.20 %
01-541-310	Professional Services - Roads & Stree	1,371.02	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-311	Engineering Services - Roads & Street	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-541-315	Inmate Labor - Roads & Streets	17,249.12	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-400	Travel and Training - Roads & Streets	15.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-541-410	Communication Services - Roads & Stre	2,616.35	3,500.00	3,500.00	155.54	1,572.48	1,927.52	44.93 %
01-541-430	Utilities - Roads & Streets	25,220.78	30,000.00	30,000.00	1,952.77	9,455.18	20,544.82	31.52 %

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ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
01-541-460	Repairs and Maintenance - Roads & Str	9,723.48	10,000.00	10,000.00	59.96	1,587.67	8,695.33	15.88 %
01-541-461	Repairs & Maintenance-Equipment - Roa	5,656.79	8,000.00	8,000.00	766.22	2,457.00	5,543.00	30.71 %
01-541-464	Vehicle Fuel - Roads & Streets	8,260.41	7,000.00	7,000.00	463.53	2,539.91	4,460.09	36.28 %
01-541-465	Vehicle Maintenance - Roads & Streets	5,163.24	7,000.00	7,000.00	121.57	1,650.06	5,349.94	23.57 %
01-541-466	Public Works/Utilities Facility - Rep	1,058.32	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-480	Promo Activities & Legal Ads - Roads	0.00	0.00	0.00	0.00	34.99	(34.99)	0.00 %
01-541-490	Other Current Charges - Roads & Stree	0.00	0.00	0.00	0.00	6.60	(6.60)	0.00 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	846.77	1,000.00	1,000.00	116.73	234.15	616.98	23.42 %
01-541-520	Operating Supplies - Roads & Streets	7,232.03	10,000.00	10,000.00	1,080.31	3,127.11	6,872.89	31.27 %
01-541-524	Chemicals - Roads & Streets	0.00	1,000.00	1,000.00	0.00	70.00	930.00	7.00 %
01-541-525	Uniforms - Roads & Streets	358.65	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	1,034.90	15,000.00	15,000.00	715.96	715.96	14,284.04	4.77 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	420.44	500.00	500.00	0.00	59.96	440.04	11.99 %
01-541-620	Buildings - Roads & Streets	500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-630	Improvements Other than Building - Ro	9,600.01	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	20,697.08	30,000.00	30,000.00	0.00	9,061.76	20,938.24	30.21 %
DEPARTMENT TOTAL		335,983.01	539,023.00	539,023.00	25,271.45	144,855.14	394,301.99	26.87 %
LIBRARY								
01-571-120	Regular Salary - Wages - Library	53,011.22	76,245.00	76,245.00	6,040.10	29,874.35	46,370.65	39.18 %
01-571-140	Overtime - Library	240.29	917.00	917.00	0.00	297.12	619.88	32.40 %
01-571-210	Fica Taxes - Library	3,880.55	5,903.00	5,903.00	447.61	2,305.83	3,597.17	39.06 %
01-571-220	Retirement Contribution - Library	4,173.77	6,374.00	6,374.00	498.91	2,575.62	3,798.38	40.41 %
01-571-230	Life & Health Insurance - Library	16,581.91	18,377.00	18,377.00	1,520.98	5,445.97	12,931.03	29.63 %
01-571-240	Worker's Compensation - Library	79.65	177.00	177.00	0.00	0.00	177.00	0.00 %
01-571-310	Professional Services - Library	1,559.50	2,000.00	2,000.00	35.00	127.00	1,873.00	6.35 %
01-571-312	Professional Services - Other - Libra	1,700.00	2,500.00	2,500.00	0.00	325.00	2,175.00	13.00 %
01-571-400	Travel and Training - Library	175.00	700.00	700.00	13.35	13.35	686.65	1.91 %
01-571-410	Communication Services - Library	2,075.91	6,100.00	6,100.00	474.78	1,530.06	4,569.94	25.08 %
01-571-420	Education Reimbursement - Library	0.00	2,040.00	2,040.00	0.00	0.00	2,040.00	0.00 %
01-571-430	Utilities - Library	6,339.15	7,500.00	7,500.00	187.84	1,122.49	6,377.51	14.97 %
01-571-460	Repairs and Maintenance - Library	5,201.54	2,500.00	2,500.00	13.97	2,387.18	112.82	95.49 %
01-571-480	Promo Activities & Legal Ads - Librar	1,268.82	2,500.00	2,500.00	0.00	37.31	2,462.69	1.49 %
01-571-510	Office Supplies - Library	1,142.42	1,300.00	1,300.00	21.05	74.05	1,165.22	5.70 %

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01-571-520	Operating Supplies - Library	7,873.96	7,500.00	7,500.00	124.33	1,195.48	6,304.52	15.94 %
01-571-540	Books, Pub., Sub., & Memberships - Li	808.94	600.00	600.00	165.70	165.70	434.30	27.62 %
01-571-630	Improvements Other than Building - Li	2,775.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-660	Books, Pub.& Library Materials - Libr	12,423.07	16,000.00	16,000.00	531.89	5,756.73	10,243.27	35.98 %
DEPARTMENT TOTAL		121,310.70	159,233.00	159,233.00	10,075.51	53,233.24	105,939.03	33.43 %
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PARKS								
01-572-310	Professional Services - Parks	806.00	0.00	0.00	62.00	373.00	(373.00)	0.00 %
01-572-315	Inmate Labor - Parks	5,749.72	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-400	Travel and Training - Parks	15.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-430	Utilities - Parks	17,676.88	23,000.00	23,000.00	667.26	2,814.89	20,185.11	12.24 %
01-572-460	Repairs and Maintenance - Parks	26,486.80	15,000.00	15,000.00	12.17	4,338.56	10,661.44	28.92 %
01-572-520	Operating Supplies - Parks	1,020.72	1,200.00	1,200.00	0.00	605.94	594.06	50.50 %
01-572-630	Improvements Other than Building - Pa	6,570.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		58,325.12	39,200.00	39,200.00	741.43	8,132.39	31,067.61	20.75 %
=====								
SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	888.00	2,000.00	2,000.00	0.00	680.00	1,320.00	34.00 %
01-574-440	Rentals and Leases - Spec Events	125.00	1,000.00	1,000.00	0.00	125.00	875.00	12.50 %
01-574-470	Printing and Reproduction - Spec Even	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-520	Operating Supplies - Spec Events	5,066.80	7,500.00	7,500.00	0.00	8,080.15	(580.15)	107.74 %
DEPARTMENT TOTAL		6,079.80	13,000.00	13,000.00	0.00	8,885.15	4,114.85	68.35 %
=====								
NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	3,495.61	25,000.00	25,000.00	2,393.86	2,832.92	22,167.08	11.33 %
01-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %

POLK CITY
FEBRUARY MONTHLY FINANCIALS

General Fund Expenditures
41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-590-312	Professional Services - Other - Non-D	2,310.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-590-315	Inmate Labor - GF Non - Dept	0.00	28,749.00	28,749.00	0.00	14,374.26	14,374.74	50.00 %
01-590-320	Accounting and Auditing - Non-Dept	18,790.41	15,000.00	15,000.00	1,243.33	8,328.66	6,671.34	55.52 %
01-590-450	Liability Insurance - Non-Dept	37,729.00	39,900.00	39,900.00	9,692.50	65,121.50	(25,221.50)	163.21 %
01-590-464	Vehicle Fuel - Non- Departmental	436.25	400.00	400.00	23.92	139.68	260.32	34.92 %
01-590-465	Vehicle Maintenance - Non-Departmenta	21.24	500.00	500.00	0.00	0.00	500.00	0.00 %
01-590-510	Office Supplies - Non-Departmental	0.00	0.00	0.00	143.16	143.16	(143.16)	0.00 %
01-590-520	Operating Supplies - Non-Dept	248.65	1,000.00	1,000.00	0.00	1,802.93	(802.93)	180.29 %
01-590-521	Emergencies & Contingencies - Operati	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-590-525	Uniforms - Non Dept	0.00	4,000.00	4,000.00	1,055.41	1,146.35	2,853.65	28.66 %
01-590-528	Postage - Non-Dept	3,277.15	3,000.00	3,000.00	0.00	140.55	2,859.45	4.69 %
01-590-930	Transfer - Police Public Safety Impac	0.00	66,434.00	66,434.00	0.00	0.00	66,434.00	0.00 %
01-590-931	Transfer to Fire Public Safety Impact	0.00	35,546.00	35,546.00	0.00	0.00	35,546.00	0.00 %
01-590-932	Transfer - Parks & Rec Impact Reserve	0.00	107,136.00	107,136.00	0.00	0.00	107,136.00	0.00 %
01-590-933	Transfer -Public Facility Impact Rese	0.00	180,045.00	180,045.00	0.00	0.00	180,045.00	0.00 %
01-590-940	Reserves - Unrestricted Reserves - No	0.00	24,101.00	24,101.00	0.00	0.00	24,101.00	0.00 %
01-590-941	Reserves - Emergencies & Contingencie	363.92	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	742.00	2,000.00	2,000.00	0.00	1,700.00	300.00	85.00 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-590-996	Bad Debt - Non-Dept	(3,210.22)	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-999	Other - Non-Operating Charges - Non-D	2,438.42	5,500.00	5,500.00	132.51	2,007.66	3,492.34	36.50 %
DEPARTMENT TOTAL		66,642.43	581,811.00	581,811.00	14,684.69	97,737.67	484,073.33	16.80 %

General Fund Revenues Total	4,321,019.09	2,782,476.00	2,782,476.00	121,114.17	1,193,991.30	1,588,484.70	57.09%
General Fund Expenditures Total	-3,530,982.91	-2,782,476.00	-2,782,476.00	-408,056.22	-786,396.33	-1,417,638.91	50.95%
Total Revenue vs. Expenditures	790,036.18	0.00	0.00	-286,942.05	407,594.97	170,845.79	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Feb, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	402,215.20	
05-101-710	Cash - Enterprise Fund Capital Imprvmnts	52,898.45	
05-101-800	Cash - Sewer Impact Fee Account	1,336,366.88	
05-101-900	Cash - Water Impact Fee Account	309,721.55	
05-101-913	DEP Loan - Sinking Fund	72,586.70	
05-101-915	Tax Exempt Leasing - Sinking Fund	56,754.93	
05-101-916	US Bank - Sink Fund	336,155.99	
05-101-920	Cash - Customer Deposits	292,537.43	
05-101-934	Fifth Third Bank - Reserves	610,967.73	
05-101-935	Fifth Third Bank - Renewal & Replacement	150,000.00	
05-115-100	Accounts Receivable - Utilities	49,368.36	
05-115-105	Accounts Receivable - Invoicing	505.68	
05-115-130	Accounts Receivable - Readiness to Serve	56,913.20	
05-117-100	Allowance for Bad Debt	42,672.50-	
05-117-200	Allowance for Uncollectible A/R	57,398.98-	
05-131-100	Due from General Fund	12,437.00-	
05-155-100	Prepaid Expenses	15.96	
05-159-100	Deferred Outflows - Related to Pension	25,662.51	
05-160-902	Reserve Account	225,392.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-160-904	Reserve Acct - CIP Purchases	25,778.78	
05-161-900	Fixed Assets - Land	2,730,735.50	
05-164-100	Utility Plant in Service	12,077,204.12	
05-164-900	Improvements Other than Buildings	33,331.74-	
05-164-910	Improvements Other than Buildings - MOSN	33,331.74	
05-165-900	Acc.Dep. - Improvements Other than Build	316,892.74-	
05-166-900	Equipment & Furniture	314,396.69	
05-167-900	Accumulated Depreciation - Equipment	3,196,588.95-	
	** TOTAL ASSET**		15,548,231.49
05-202-100	Accounts Payable	1,499.16	
05-202-900	Customer Deposits	300,632.43	
05-203-100	Accumulated Interest Payable	71,583.17	
05-203-600	SRF Loan WW51201P	2,301,486.71	
05-203-710	US Bank 2017 Bond Note	8,555,000.00	
05-203-750	Tax Exempt Leasing Loan	87,735.83	
05-203-900	Unamortized Bond Premiums	124,778.15-	
05-203-910	Unamoritized Bond Premiums - US Bank	530,870.86-	
05-208-305	Taxes Payable	9,866.23	
05-216-100	Accrued Payroll	4,159.90-	
05-225-100	Deferred Inflows - Related to Pension	3,598.03	
05-234-100	L-T-D - Current Portion	365,494.72	
05-234-901	Less: Current Portion of LTD	365,494.72-	
05-235-900	Net Pension Liability	53,149.24	
	** TOTAL LIABILITY**		10,724,741.89
05-243-100	Encumbrances Placed	2,145.50	
05-245-100	Reserved for Encumbrances	2,145.50-	
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	3,253,657.45	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		4,613,368.64

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Feb, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
	** TOTAL REVENUE**		939,978.50
	** TOTAL EXPENSE**		729,857.54
	TOTAL LIABILITY AND EQUITY		15,548,231.49

POLK CITY
 FEBRUARY 2019 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
 41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
05-324-210	Water Impact Fees	222,302.01	139,760.00	139,760.00	3,494.00	47,169.00	92,591.00	33.75 %
05-324-220	Sewer Impact Fees	616,545.00	353,200.00	353,200.00	8,830.00	119,205.00	233,995.00	33.75 %
05-325-111	Connection Fees - Water - Cash Basis	94,787.56	69,600.00	69,600.00	870.00	22,620.00	46,980.00	32.50 %
05-325-112	Connection Fees - Water - Accrual Bas	435.00	0.00	0.00	435.00	435.00	(435.00)	0.00 %
05-325-210	Readiness to Serve Charge - Sewer	29,599.10	28,696.00	28,696.00	0.00	1,883.09	26,812.91	6.56 %
05-325-211	Readiness to Serve Charge - Water	21,687.31	26,000.00	26,000.00	0.00	136.72	25,863.28	0.53 %
05-329-200	Other Lic./Fees/Permits	1,839.80	2,000.00	2,000.00	36.00	236.00	1,764.00	11.80 %
05-340-300	Water Utility Revenue	1,096,000.10	1,135,299.00	1,135,299.00	711.12	373,260.97	762,038.03	32.88 %
05-340-500	Sewer Utility Revenue	982,047.76	1,032,993.00	1,032,993.00	(164.93)	352,778.72	680,214.28	34.15 %
05-359-100	Other Fines and/or Forfeitures	20,095.50	20,000.00	20,000.00	2,875.00	9,665.00	10,335.00	48.33 %
05-359-200	Non Sufficient Funds	1,285.00	1,000.00	1,000.00	125.00	535.00	465.00	53.50 %
05-359-300	Late Fees	26,460.00	20,000.00	20,000.00	1,953.00	12,054.00	7,946.00	60.27 %
05-369-100	Misc. Income	9.67	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-700	Misc Income - Reimbursement - Invoice	781.42	0.00	0.00	0.00	0.00	0.00	0.00 %
05-381-900	Cash Carry Forward	0.00	205,677.00	205,677.00	0.00	0.00	205,677.00	0.00 %
05-385-100	Bond Proceeds	110,466.51	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		3,224,341.74	3,034,225.00	3,034,225.00	19,164.19	939,978.50	2,094,246.50	30.98 %

POLK CITY
FEBRUARY 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L		2018	2019	2019	2019	2019	2019	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
	Water							
05-533-120	Regular Salary - Wages - Water Oper	99,153.31	187,341.00	187,341.00	14,073.16	65,755.25	121,585.75	35.10 %
05-533-140	Overtime - Water Oper	837.90	4,529.00	4,529.00	296.85	1,338.95	3,190.05	29.56 %
05-533-210	Fica Taxes - Water Oper	7,379.29	14,678.00	14,678.00	1,073.34	5,166.45	9,511.55	35.20 %
05-533-220	Retirement Contribution - Water Oper	7,642.13	15,848.00	15,848.00	1,186.97	5,901.18	9,946.82	37.24 %
05-533-230	Life & Health Insurance - Water Oper	25,356.43	49,859.00	49,859.00	4,169.42	13,246.02	36,612.98	26.57 %
05-533-240	Worker's Compensation - Water Oper	124.26	9,199.00	9,199.00	4,040.00	7,570.00	1,629.00	82.29 %
05-533-305	Contract Labor - Water Oper	59,148.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-310	Professional Services - Water Oper	114,291.54	20,000.00	20,000.00	2,614.50	12,773.80	7,226.20	63.87 %
05-533-311	Engineering Services - Water Oper	14,870.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
05-533-312	Professional Services - Other - Water	3,441.17	20,000.00	20,000.00	127.21	13,088.20	6,911.80	65.44 %
05-533-313	Professional Services - Polk Regional	233.21	5,000.00	5,000.00	0.00	2,138.74	2,861.26	42.77 %
05-533-315	Inmate Labor - Water Oper	11,499.40	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-400	Travel and Training - Water Oper	280.00	500.00	500.00	160.00	230.00	270.00	46.00 %
05-533-410	Communication Services - Water Oper	2,826.49	3,500.00	3,500.00	462.74	2,236.39	62.13	63.90 %
05-533-430	Utilities - Water Oper	146.76	1,500.00	1,500.00	54.91	354.93	1,145.07	23.66 %
05-533-431	Mt. Olive WTP - Utilities - Water Ope	3,820.97	6,900.00	6,900.00	34.34	290.62	6,609.38	4.21 %
05-533-432	Commonwealth WTP - Utilities - Water	1,409.27	4,620.00	4,620.00	226.67	991.36	3,628.64	21.46 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	10,271.92	12,000.00	12,000.00	1,173.56	5,727.00	6,273.00	47.73 %
05-533-460	Repairs and Maintenance - Water Oper	21,916.83	40,000.00	40,000.00	60.38	9,177.64	31,105.36	22.94 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	6,320.07	15,000.00	15,000.00	0.00	33,580.99	(18,580.99)	223.87 %
05-533-462	Commonwealth WTP - Repairs and Maint	6,560.56	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	3,983.04	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
05-533-464	Vehicle Fuel - Water Oper	4,414.28	7,000.00	7,000.00	675.70	2,984.10	4,015.90	42.63 %
05-533-465	Vehicle Maintenance - Water Oper	12,559.15	8,000.00	8,000.00	4,041.13	6,787.69	1,212.31	84.85 %
05-533-466	Public Works/Utilities Facility - Rep	2,586.07	0.00	0.00	0.00	83.87	(83.87)	0.00 %
05-533-490	Other Current Charges - Water Oper	100.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-492	Recording & Other Fees - Water Oper	5,490.00	4,300.00	4,300.00	0.00	(125.00)	4,425.00	(2.91) %
05-533-493	Equipment Rental - Water Oper	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-533-510	Office Supplies - Water Oper	567.87	1,000.00	1,000.00	9.51	75.17	770.56	7.52 %
05-533-520	Operating Supplies - Water Oper	14,215.85	30,000.00	30,000.00	2,709.62	9,488.18	20,511.82	31.63 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	155.56	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-522	Commonwealth WTP - Operating Supplies	155.55	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-523	V.Matt Williams WTP - Operating Suppl	155.55	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-524	Chemicals - Water Oper	3,275.91	9,000.00	9,000.00	292.00	603.00	8,397.00	6.70 %
05-533-525	Uniforms - Water Oper	910.44	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-526	Meter Supplies - New Installs - Water	113,898.27	69,600.00	69,600.00	179.66	25,671.61	43,928.39	36.88 %
05-533-527	Meter Supplies - Repairs & Maintenanc	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %

POLK CITY
FEBRUARY 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L		2018	2019	2019	2019	2019	2019	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
05-533-540	Books, Pub., Sub., & Memberships - Wa	1,098.92	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-533-605	Depreciation Expense - Water Oper	115,680.80	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-630	Improvements Other than Building - Wa	0.00	0.00	0.00	0.00	22,275.35	(22,275.35)	0.00 %
05-533-640	Machinery & Equipment - Water Oper	0.00	30,000.00	30,000.00	0.00	32,567.60	(2,567.60)	108.56 %
05-533-641	Mt. Olive WTP - Machinery & Equipment	0.00	130,000.00	130,000.00	0.00	0.00	130,000.00	0.00 %
05-533-650	Construction In Progress - Water Oper	0.00	0.00	0.00	0.00	23,505.00	(23,505.00)	0.00 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	3,906.25	(3,906.25)	0.00 %
05-533-710	Principal - Water Oper	50,703.06	76,392.00	76,392.00	0.00	0.00	76,392.00	0.00 %
05-533-720	Interest - Water Oper	46,872.24	74,490.00	74,490.00	37,245.09	37,245.09	37,244.91	50.00 %
05-533-920	Transfer to General Fund - Water Oper	79,295.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-999	Other Non-Operating Charges - Water O	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		858,648.57	924,256.00	924,256.00	74,906.76	344,635.43	578,547.82	37.29 %

Sewer

05-535-120	Regular Salary - Wages - Sewer Oper	84,565.66	115,606.00	115,606.00	8,623.44	40,385.74	75,220.26	34.93 %
05-535-130	Other Salaries and Wages - Sewer Oper	4.37	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-140	Overtime - Sewer Oper	923.00	3,109.00	3,109.00	223.16	777.81	2,331.19	25.02 %
05-535-210	Fica Taxes - Sewer Oper	6,009.12	9,082.00	9,082.00	665.76	3,244.48	5,837.52	35.72 %
05-535-220	Retirement Contribution - Sewer Oper	6,136.78	9,806.00	9,806.00	730.70	3,820.74	5,985.26	38.96 %
05-535-230	Life & Health Insurance - Sewer Oper	15,126.98	27,149.00	27,149.00	2,281.12	6,526.24	20,622.76	24.04 %
05-535-240	Worker's Compensation - Sewer Oper	0.00	9,794.00	9,794.00	35.00	3,694.00	6,100.00	37.72 %
05-535-305	Contract Labor - Sewer Oper	59,148.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-310	Professional Services - Sewer Oper	84,241.58	25,000.00	25,000.00	6,761.00	19,655.00	5,345.00	78.62 %
05-535-311	Engineering Services - Sewer Oper	18,070.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-535-312	Professional Services - Other - Sewer	2,190.00	14,000.00	14,000.00	0.00	191.66	13,808.34	1.37 %
05-535-315	Inmate Labor - Sewer Oper	11,499.40	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-400	Travel and Training - Sewer Oper	1,686.96	2,500.00	2,500.00	808.47	1,473.47	1,026.53	58.94 %
05-535-410	Communication Services - Sewer Oper	2,659.79	3,500.00	3,500.00	421.29	1,693.23	605.29	48.38 %
05-535-411	Cardinal Hill WWTP - Comm Srvcs - Sew	1,396.78	1,500.00	1,500.00	119.21	595.64	904.36	39.71 %
05-535-412	Mt. Olive WWTP - Comm Srvcs - Sewer O	2,180.40	2,500.00	2,500.00	396.00	1,188.00	1,312.00	47.52 %
05-535-430	Utilities - Sewer Oper	15,610.94	7,000.00	7,000.00	616.54	2,555.17	4,444.83	36.50 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	17,756.34	21,000.00	21,000.00	1,762.58	7,625.31	13,374.69	36.31 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	7,849.08	11,000.00	11,000.00	684.52	3,097.90	7,902.10	28.16 %
05-535-460	Repairs and Maintenance - Sewer Oper	96,540.19	90,000.00	90,000.00	1,489.55	19,274.88	71,008.12	21.42 %
05-535-461	Cardinal Hill - Repairs and Maint - S	52,129.78	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00 %

POLK CITY
FEBRUARY 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L		2018	2019	2019	2019	2019	2019	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
05-535-464	Vehicle Fuel - Sewer Oper	3,200.22	4,000.00	4,000.00	613.96	5,266.30	(1,266.30)	131.66 %
05-535-465	Vehicle Maintenance - Sewer Oper	12,490.89	8,000.00	8,000.00	75.58	1,547.78	6,452.22	19.35 %
05-535-466	Public Works/Utilities Facility - Rep	2,275.16	0.00	0.00	0.00	83.52	(83.52)	0.00 %
05-535-470	Printing and Reproduction - Sewer Ope	54.69	60.00	60.00	0.00	0.00	60.00	0.00 %
05-535-490	Other Current Charges - Sewer Oper	113.09	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-492	Recording & Other Fees - Sewer Oper	100.00	350.00	350.00	0.00	0.00	350.00	0.00 %
05-535-493	Equipment Rental - Sewer Oper	337.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	412.13	1,000.00	1,000.00	9.47	50.30	795.43	5.03 %
05-535-520	Operating Supplies - Sewer Oper	12,246.40	8,000.00	8,000.00	967.14	2,963.40	5,036.60	37.04 %
05-535-521	Cardinal Hill WWTP - Operating Suppli	0.00	0.00	0.00	0.00	27.34	(27.34)	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	0.00	16,000.00	16,000.00	2,560.00	12,800.00	3,200.00	80.00 %
05-535-524	Chemicals - Sewer Oper	23,374.71	17,000.00	17,000.00	2,117.00	14,342.00	2,658.00	84.36 %
05-535-525	Uniforms - Sewer Oper	709.04	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-530	Road Materials & Supplies - Sewer Ope	0.00	1,000.00	1,000.00	0.00	27.74	972.26	2.77 %
05-535-540	Books, Pub., Sub., & Memberships - Se	469.57	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-605	Depreciation Expense - Sewer Oper	207,310.77	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-640	Machinery & Equipment - Sewer Oper	898.99	50,000.00	50,000.00	930.00	37,497.61	12,502.39	75.00 %
05-535-641	Cardinal Hill - Mach & Equip - Sewer	0.00	104,000.00	104,000.00	950.00	950.00	103,050.00	0.91 %
05-535-710	Principal - Sewer Oper	219,791.66	307,586.00	307,586.00	0.00	0.00	307,586.00	0.00 %
05-535-720	Interest - Sewer Oper	204,999.14	303,789.00	303,789.00	125,967.41	125,967.41	177,821.59	41.47 %
05-535-920	Transfer to General Fund - Sewer Oper	79,295.75	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,253,805.11	1,288,331.00	1,288,331.00	159,808.90	317,322.67	969,935.58	24.63 %
EF Non-Departmental								
05-590-310	Professional Services - Non-Dept	21,891.06	24,300.00	24,300.00	4,009.73	10,239.67	14,060.33	42.14 %
05-590-312	Professional Services - Other - Non-D	8,240.00	18,500.00	18,500.00	0.00	0.00	18,500.00	0.00 %
05-590-315	Inmate Labor - EF Non - Dept	0.00	28,749.00	28,749.00	0.00	14,374.24	14,374.76	50.00 %
05-590-320	Accounting and Auditing - Non-Dept	33,055.84	27,306.00	27,306.00	669.17	11,127.59	16,178.41	40.75 %
05-590-440	Rentals and Leases - Non-Dept	4,118.91	4,074.00	4,074.00	342.51	1,651.94	2,422.06	40.55 %
05-590-450	Liability Insurance - Non-Dept	36,702.00	50,000.00	50,000.00	9,692.50	26,351.50	23,648.50	52.70 %
05-590-492	Recording & Other Fees - Non-Dept	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-510	Office Supplies - Non-Departmental	0.00	0.00	0.00	107.37	107.37	(107.37)	0.00 %
05-590-520	Operating Supplies - Non-Dept	179.88	0.00	0.00	0.00	637.16	(637.16)	0.00 %
05-590-521	Emergencies & Contingencies - Operati	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-590-525	Uniforms - Non Dept	0.00	4,000.00	4,000.00	908.40	1,108.40	2,891.60	27.71 %

Enterprise Fund Expenditures
41.66 % Yr Complete For Fiscal Year: 2019 / 2

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
05-590-528	Postage - Non-Dept	1,000.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
05-590-930	Transfer to Water Impact Fee Reserves	0.00	139,760.00	139,760.00	0.00	0.00	139,760.00	0.00 %
05-590-931	Transfer to Sewer Impact Fee Reserves	0.00	353,200.00	353,200.00	0.00	0.00	353,200.00	0.00 %
05-590-940	Reserves - Unrestricted Reserves NON-	0.00	72,686.00	72,686.00	0.00	0.00	72,686.00	0.00 %
05-590-941	Reserves - Emergencies & Contingencie	255.70	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-942	Reserves - Capital Outlay Purchases -	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
05-590-993	Transfer to Reserve - Non-Dept	0.00	7,013.00	7,013.00	0.00	0.00	7,013.00	0.00 %
05-590-994	Bank Fees - Non-Dept	0.00	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
05-590-996	Bad Debt - Non-Dept	2,170.57	40,000.00	40,000.00	(161.62)	(161.62)	40,161.62	(0.40) %
05-590-999	Other - Non-Operating Charges - Non-D	752.82	0.00	0.00	0.00	32.81	(32.81)	0.00 %
DEPARTMENT TOTAL		158,366.78	821,638.00	821,638.00	15,568.06	65,469.06	756,168.94	7.97 %

Enterprise Fund Revenues Total	3,224,341.74	3,034,225.00	3,034,225.00	19,164.19	939,978.50	2,094,246.50	30.98%
Enterprise Fund Expenditures Total	-2,110,820.46	-3,034,225.00	-3,034,225.00	-250,283.72	-727,427.16	-2,304,652.34	23.97%
Total Revenue vs. Expenditures	1,113,521.28	0.00	0.00	-231,119.53	212,551.34	-210,405.84	

Library Reports 10/2018 - 09/2019

	Oct-18	Nov-18	Dec-18	Jan-19	* Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Totals
Circulation													
Adult Books	982	869	788	1004	897								4540
Juvenile Books	995	832	660	680	668								3835
DVD'S	946	726	766	1010	612								4060
Hot-Spots	20	16	25	20	20								101
Digital	0	58	23	44	37								162
Total Circulation	2943	2501	2262	2758	2234								12,698
New Borrowers													
In City	13	12	6	18	16								65
In County	2	7	3	5	3								20
Digital	0	27	4	8	6								45
Total New Borrowers	15	46	13	31	25								130
Number of Programs													
Adult	1	3	2	1	1								8
Juvenile	2	2	4	4	2								14
Young Adult	1	1	1	1	0								4
Total Programs	4	6	7	6	3								26
Program Attendance													
Adult	30	44	114	36	9								233
Juvenile	47	32	139	42	10								270
Young Adult	5	36	34	5	0								80
Total Attendance	82	112	287	83	19								583
Reference Questions													
<i>Phone Calls</i>	232	207	197	208	163								1007
Number of Computer Users													
	288	225	205	292	210								1220
Total Patrons													
	1505	1273	1207	1580	1012								6577

*Library Closed 1 week due to sewer issue.

**POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT**

STATISTICAL DATA

West

Division

March 12, 2019

Northwest

District

To: Patricia Jackson , City Manager
 From: Deputy Christina Poindexter #7376
 Subject: Statistical report for February, 2019.

ACTIVITY	
FELONY ARREST	3
AFFIDAVITS FELONY	0
MISDEMEANOR ARREST	7
AFFIDAVITS MISDEMEANOR	
OUT OF COUNTY/STATE WARRANT ARRESTS	1
PROCAP WARRANT ARREST	
TOTAL ARRESTS	11
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	0
TRAFFIC CITATIONS	7
INTELLIGENCE REPORTS	0
STOLEN PROPERTY RECOVERED	\$
HRS. TRANSPORTING/ AGENCIES/DIVISIONS	0
OFFENSE REPORTS	26
NARCOTICS SEIZED	
ASSETS SEIZED	0
PATROL NOTICES	0
FOXTROT REPORTS	3
TOW-AWAY NOTICES	0
COMMUNITY CONTACTS	2200
TRAFFIC STOPS	17
TOTAL DISPATCHED CALLS FOR SERVICE	101

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In February 2019, there were four (4) PROCAP captured crimes as compared to one (1) in 2018. During the month one (1) Conveyance Burglary occurred at which there were no suspects identified and it was the only one in the area, therefore this case does not pose as a trend at this time, there was a CB radio stolen. During the month two (2) residential burglaries occurred at a construction site, during both Burglaries the structures are in different phases of the building process. Items such as Cooper wire, were stolen from the structure sites on these particular occasions. There was one (1) case of Grand Theft of a utility trailer, this particular crime was not caught on surveillance video and occurred sometime between a 15 day time gap from last seen at Fountain park construction site.

CaseNo	Inc From	Inc To	DOW	Location	Narrative	PRINTS	CASE STATUS	DET
BURGLARY CONVEYANCE								
PCSO-190009798	2019-02-22 / 1700hrs	2019-02-24 / 1900hrs	Sun	237 LARKSPUR LN	Unlocked veh; Unk susp entered victs veh & removed a CB radio <i>Prints are not AFIS quality and are not suitable for comparison, investigation is currently still ongoing</i>	Yes	Pending	Pennell
BURGLARY RESIDENCE								
PCSO-190008359	2019-02-14 / 1630hrs	2019-02-15 / 0809hrs	Fri	8706 RINDGE RD FOUNTAIN PARK	Resid under construction: no doors or windows; Unk susp entered resid under construction & removed 20' of 12 gauge copper wire in small sections through the resid - will cost \$300 to re-run resid <i>Checked cameras in area, agency cameras placed in homes with exposed copper wire. Spoke with electric company. s15's are checking on houses with new wire install</i>	no	NFL	Thomas
PCSO-190008363	2019-02-14 / 1630hrs	2019-02-15 / 0846hrs	Fri	8858 CONWAY RD FOUNTAIN PARK	Resid under construction: no doors or windows; Unk susp entered resid under construction & removed 25' of 12 gauge copper & 25' of 10 gauge copper wire in small sections through the resid - will cost \$700-1000 to re-run resid <i>Checked cameras in area, agency cameras placed in homes with exposed copper wire. Spoke with electric company. s15's are checking on houses with new wire install</i>	no	NFL	Thomas
GRAND THEFT								
PCSO-190006681	2019-01-22 / 1600hrs	2019-02-05 / 1230hrs	Tues	8519 RINDGE RD FOUNTAIN PARK	Construction Site for Fountain Park- Unk susp removed the busin black utility trailer bearing FL Tag#KLUJ61 that has a lock on the tongue <i>time lapse of 15 days, trying to narrow down to look for video, no suspect info.</i>	no	NFL	Thomas

Department of Law Enforcement																														
Polk City - 2018 - 2019																														
	January		February		March		April		May		June		July		August		September		October		November		December		YTD Totals	Monthly	YTD			
	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	Change	2018	2019	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0.0	0.0	
Burg_Business	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	1	0	0	1	-100%	0.0	0.5
Burg_Residence	2	2	1	2	0	0	0	0	0	6	0	0	0	0	0	0	0	0	0	6	0	1	0	2	0	3	4	0%	1.5	2.0
Burg_Structure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0%	0.0	0.0	
Burg_Conveyance	0	0	0	1	1	0	0	0	0	0	0	3	0	0	0	0	1	0	5	0	1	0	0	0	0	1	100%	0.0	0.5	
Vehicle Theft	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0%	0.5	0.0
Grand Theft	0	1	0	1	0	0	0	0	1	0	1	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2	0%	0.0	1.0
Petit Theft	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0%	0.0	0.0	
Mail Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0.0	0.0	
Retail Theft	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0.0	0.0	
Criminal Mischief	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0%	0.0	0.0	
Totals	3	4	1	4	2	0	1	0	8	0	6	0	1	0	1	0	6	0	15	0	3	0	4	0	4	8	0%	2.0	4.0	
% Change	33%		300%		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A		100%		100%	

Public Works/Utilities Report

February 2019

Public Works

Summary: Public Works maintained all Public facilities to include Library, City Hall, Freedom Park, Bronson Center, Old Public Works Facility, Courts, McManigle Park, Fishing Pier, New Public Work/Utility facilities, and Activity Center.

- Mowed and trimmed all City facilities
- Inspected Freedom Park, Recreation Courts, Fishing Pier, and McManigle Park,
- Activity Center – Set up and tear down of facility for Rental of Building
- Bronson Center- Set up and tear down of facility for Rental of Building
- Monitored and serviced storm drains throughout Polk City.
- Completed Work Orders-35 (Repairs and Maintenance of Equipment, Electrical, plumbing, Building Maintenance, Vehicle Maintenance, etc.)

March Objectives: Continue maintaining the mowing and preventive maintenance of all City facilities, service equipment.

Utilities

Summary: Water/Wastewater operator continued to maintain sampling of Water and Wastewater Treatment Plants to keep Polk City in compliance with regulations with DEP. ALL samples were in compliance. Completed monthly DMR/MOR reports for DEP. Completed monthly SWFWMD report as required.

All lift stations continue to have preventative maintenance. We are continuing to get all Verbatim/auto dialers running properly. Generator maintenance is being maintained and ongoing.

Service completed monthly meter reading, no reads for Utility Billing, locates, and Work Orders completed for:

-December-159

-Turn on- 34

-Turn off- 33

-Misc - (re-reads, laptops, vacation turn-on, TBO from shut-off) – 92

-No reads- 238

-Fire hydrant flushing is being maintained and ongoing.

-Continue preventive maintenance/housekeeping.

-Wasting, decanting weekly at WWTP

-4 water leaks

March Objectives: Maintain all reporting, and sampling as required for compliance. Service will maintain work orders and locates. Working to implement Cardinal Hill WWTP sludge containment system.

**City Commission Meeting
March 18, 2019**

PRESENTATIONS: Proclamation for Water Conservation Month

INFORMATION ONLY
 ACTION REQUESTED

ISSUE: This proclamation is in recognition of Water Conservation Month

ATTACHMENTS: Yes

ANALYSIS: N/A

STAFF RECOMMENDATION: Recognize April 2019 as Water Conservation Month



Proclamation

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management Districts and Polk City are working together to increase awareness about the importance of water conservation; and

WHEREAS, Polk City and the State of Florida has designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, Polk City has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school and citizen can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community; and

NOW, THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor of Polk City do hereby proclaim the month of April as:

Water Conservation Month

Polk City, Florida is calling upon each citizen and business to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

Polk City

Joe LaCascia, Mayor

ATTEST:

City Manager/City Clerk

**City Commission Meeting
March 18, 2019**

AGENDA ITEM #1: PUBLIC HEARING - ORDINANCE 2018-16 - AN ORDINANCE OF POLK CITY AMENDING SECTION 6-61 OF THE CODE OF ORDINANCES

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

PUBLIC HEARING - Ordinance 2018-16 - an Ordinance of Polk City, Florida; amending the Code of Ordinances of Polk City, Florida; amending Section 6-61 of the Code of Ordinances of Polk City, Florida; providing for severability; providing for conflicts; providing an effective date, **second and final reading.**

ATTACHMENTS:

- Ordinance 2018-16
- Letter from Mr. Patel, Polk City Food Mart

ANALYSIS:

Mr. Patel of the Polk City Food Mart (Sunoco Gas Station) submitted a request for the Commission to consider changing the hours of beer and wine on Sundays to match what Polk County Adopted. **The Ordinance proposes the new hours on Sunday from 7:00 a.m. until 2:00 a.m. the following Monday. The current hours of sale on Sunday is 12:00 noon until 12:00 midnight.**

STAFF RECOMMENDATION:

Should the Commission choose to adopt the Ordinance:

Move to adopt Ordinance 2018-16 on second and final reading

ORDINANCE 2018-16

AN ORDINANCE OF POLK CITY, FLORIDA; AMENDING THE CODE OF ORDINANCES OF POLK CITY, FLORIDA; AMENDING SECTION 6-61 OF THE CODE OF ORDINANCES OF POLK CITY, FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:

SECTION 1. MODIFICATION OF SECTION 6-61 OF THE CODE OF ORDINANCES OF POLK CITY. The City Commission hereby amends Section 6-61 of the Code of Ordinances of Polk City, Florida to read as follows:

"Sec. 6-61. - Generally.

- (a) ***Beer and wine.*** Alcoholic beverages may be sold, consumed or served, or permitted to be served or consumed, at any place holding a 1 APS, 2 APS, 1 COP or 2 COP license under the Florida Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco, within the city only between the following hours:
- (1) Monday, 7:00 a.m. until 2:00 a.m. the following Tuesday.
 - (2) Tuesday, 7:00 a.m. until 2:00 a.m. the following Wednesday.
 - (3) Wednesday, 7:00 a.m. until 2:00 a.m. the following Thursday.
 - (4) Thursday, 7:00 a.m. until 2:00 a.m. the following Friday.
 - (5) Friday, 7:00 a.m. until 2:00 a.m. the following Saturday.
 - (6) Saturday, 7:00 a.m. until 2:00 a.m. the following Sunday.
 - (7) Sunday, 7:00 a.m. until 2:00 a.m. the following Monday. ~~12:00 noon until 12:00 midnight.~~

If New Year's Eve shall fall on a Sunday, the hours for sale of alcoholic beverages for on-premises consumption shall be extended until 2:00 a.m. the following Monday.

- (b) ***Others generally.*** Alcoholic beverages having an alcoholic content of greater than one percent by weight, except malt beverages and wine, may be sold, consumed or served, or permitted to be served or consumed, at any place holding a license under the Florida Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco, within the city only between the following hours:
- (1) Monday, ~~4:00~~ 7:00 a.m. until 2:00 a.m. ~~12:00 midnight~~ the following Tuesday.
 - (2) Tuesday, ~~4:00~~ 7:00 a.m. until 2:00 a.m. ~~12:00 midnight~~ the following Wednesday.
 - (3) Wednesday, ~~4:00~~ 7:00 a.m. until 2:00 a.m. ~~12:00 midnight~~ the following Thursday.
 - (4) Thursday, ~~4:00~~ 7:00 a.m. until 2:00 a.m. ~~12:00 midnight~~ the following Friday.
 - (5) Friday, ~~4:00~~ 7:00 a.m. until 2:00 a.m. ~~12:00 midnight~~ the following Saturday.
 - (6) Saturday, ~~4:00~~ 7:00 a.m. until 2:00 a.m. ~~12:00 midnight~~ the following Sunday.
 - (7) Sunday 7:00 a.m. until 2:00 a.m. the following Monday ~~sales shall not be permitted.~~

(c) ~~Certain Sunday sales prohibited.~~ There shall not be sales or service on Sundays of beverages in sealed containers containing alcohol of more than 14 percent by weight for consumption off-premises.

(cd) *Violation; penalty.* Violations of this section shall be punishable by a fine of not more than \$500.00 or imprisonment for not more than 60 days, or both such imprisonment and fine.”

SECTION 2. SEVERABILITY. If any portion or portions of this Ordinance are declared to be invalid, the remaining portions shall have the same force and effect as though such invalid portion or portions had not been included.

SECTION 3. CONFLICT. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 4. EFFECTIVE DATE. This Ordinance shall take effective in accordance with general law.

PASSED ON FIRST READING this 22nd day of January, 2019.

PASSED ON SECOND READING this 18th day of March, 2019.

POLK CITY, FLORIDA

Joe LaCascia, Mayor

ATTEST:

Patricia R. Jackson, City Clerk

APPROVED AS TO FORM & LEGALITY

Thomas A. Cloud, City Attorney

To, Polk City Manager (Patricia Jackson)

I Dakshesh Patel owner of Polk City Food Mart Sunoco Gas Station located at 644 Commonwealth Ave, Polk City, FL 33868 like to request you to change the sunday beer sale hours form 12 in afternoon to 7 in morning like rest of the Polk County.

Thank You
Dakshesh Patel

D. Patel
11/5/18

**City Commission Meeting
March 18, 2019**

AGENDA ITEM #2: PUBLIC HEARING ON ORDINANCE 2019-02, AMENDING THE POLK CITY LAND DEVELOPMENT CODE ADDING SPECIAL EVENTS (FACILITIES)

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Public Hearing on Ordinance 2019-02 - an Ordinance of Polk City, Florida, amending the Polk City Land Development Code, Amending Article 2, Regulations for Specific Districts, Table 2 – table of uses for each zoning district to add special events facilities in the zoning districts of Agriculture/Single Family Residential (AG-1), Single Family residential with horses (AG-2), single family residential (R-1), single family residential (R-2), Residential Business, and Professional District (C-1), General Commercial District (C-2), and Public Buildings and Grounds (PR); amending Article 3, Development Design and Improvement Standards; adding Section 3.10.01.2 – Special Events Facilities; and amending Article 9 – Definitions; adding the definition of Special Event Facilities; providing for applicability; repeal; severability; and an effective date, **second and final reading**

ATTACHMENTS:

- Ordinance 2019-02

ANALYSIS:

This is an applicant-initiated Amending to the following Articles, Sections and Tables of the Polk City Land Development Code: Article 9, Definitions, Article 2, Table 2 – Table of Land Uses for each Zoning District and Article 3, Section 3.10.00-Development Standards for Conditional Uses.

The Planning Commission held a Public Hearing on the proposed text amendments on January 28, 2019, and unanimously voted to forward the proposed amendments to the City Commission with a recommendation for approval.

The City Commission approved the Ordinance on First Reading on February 18, 2019.

STAFF RECOMMENDATION:

Move to adopt Ordinance 2019.02 on Second and Final Reading.

ORDINANCE 2019-02

AN ORDINANCE OF POLK CITY, FLORIDA; AMENDING THE POLK CITY CODE OF ORDINANCES AND THE UNIFIED LAND DEVELOPMENT CODE OF POLK CITY, FLORIDA, BY AMENDING ARTICLE 2, REGULATIONS FOR SPECIFIC DISTRICTS, TABLE 2 – TABLE OF USES FOR EACH ZONING DISTRICT TO ADD SPECIAL EVENTS FACILITIES IN THE ZONING DISTRICTS OF AGRICULTURE/SINGLE FAMILY RESIDENTIAL (AG-1), SINGLE FAMILY RESIDENTIAL WITH HORSES (AG-2), SINGLE FAMILY RESIDENTIAL (R-1), SINGLE FAMILY RESIDENTIAL (R-2), RESIDENTIAL, BUSINESS, AND PROFESSIONAL DISTRICT (C-1), GENERAL COMMERCIAL DISTRICT (C2), AND PUBLIC BUILDINGS AND GROUNDS (PB); AMENDING ARTICLE 3, DEVELOPMENT DESIGN AND IMPROVEMENT STANDARDS ADDING SECTION 3.10.01.2. SPECIAL EVENTS FACILITIES; AND AMENDING ARTICLE 9 DEFINITIONS ADDING THE DEFINITION OF SPECIAL EVENTS FACILITIES; PROVIDING FOR APPLICABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA: that the **Unified Land Development Code of Polk City** is amended as set forth in Exhibit "A".

SECTION 1. COMMISSION FINDINGS. In adopting this Ordinance and modifying the Polk City Code and the therein-incorporated Unified Land Development Code, the City Council of Polk City, Florida, hereby makes the following findings:

(1) Section 163.3167(c), Florida Statutes, empowers the City to adopt land development regulations to guide the growth and development of the City.

(2) The City Commission recognizes the need for regulations specific to Special Events Facilities within Polk City.

(3) The City Commission has determined that the permitting of Special Events Facilities should be required to mitigate potential off-site impacts.

(4) Pursuant to Section 166.041(c)2, Florida Statutes, the Planning Commission and the City Commission have held meetings and hearings to amend the Unified Land Development Code as presented in the attached exhibit, such exhibit attached as Exhibit "A" and made a part hereof.

(5) The meetings were advertised and held with due public notice, to obtain public comment; and having considered written and oral comments received during public hearings, find the changes necessary and appropriate to the needs of the City.

SECTION 2. AMENDMENT TO UNIFIED LAND DEVELOPMENT CODE CONTAINED IN SECTION 78-1, POLK CITY CODE.

SECTION 3. CODIFICATION OF ORDINANCE. This Ordinance shall be codified in the Code of Ordinances of Polk City, Florida. A certified copy of this enacting ordinance shall be located in the Office of the City Clerk of Polk City. The City Clerk shall also make copies available to the public for a reasonable publication charge.

SECTION 4. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Policy is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. CONFLICTING ORDINANCES AND RESOLUTIONS. All existing ordinances and resolutions of the City of Polk City in conflict with this ordinance are repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 6. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its passage.

INTRODUCED, PASSED on FIRST READING, this ___ day of February, 2019.

POLK CITY, FLORIDA

Joe LaCascia, Mayor

ATTEST:

**APPROVED AS TO FORM AND
CORRECTNESS**

Patricia Jackson, City Manager/City Clerk

Thomas A. Cloud, City Attorney

PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this ___ day of _____, 2019.

Joe LaCascia, Mayor

ATTEST:

Patricia Jackson, City Manager/City Clerk

**ORDINANCE 2019-02
EXHIBIT "A"**

**AMENDMENTS TO POLK CITY LAND DEVELOPMENT CODE
RELATED TO SPECIAL EVENTS FACILITIES**

The proposed amendments to the Polk City Unified Land Development Code regarding Special Events Facilities in the City. Text shown in gray shading as underlined is text to be added and text shown as ~~strikeout~~ is text to be removed.

PROPOSED AMENDMENT TO ARTICLE 9: DEFINITIONS

The definition below relates to Special Events Facilities and is re proposed to be added to Article 9: Definitions.

Special Events Facilities:

Public or private facilities providing indoor or outdoor facilities for events including but not limited to weddings, parties, cultural events, etc. the mitigation of off-site impacts shall be addressed through the Conditional Use Permit process.

**PROPOSED AMENDMENT TO ARTICLE 2:
REGULATIONS FOR SPECIFIC DISTRICTS**

The text below is proposed to be added Article 2 Regulations for Specific Districts in the Polk City Land Development Code.

2.04.00 Establishment of Districts

In order to classify, regulate, and restrict the uses of land, water, buildings, and structures; to regulate and restrict the height and bulk of buildings; to regulate the area of yards, courts, and other open spaces between buildings; and to regulate the intensity of land use, all the area of the City of Polk City is classified into one of the following districts:

Table 1 - Zoning Districts

Map Designation	Zoning District Name
AG1	Agriculture
AG2	Single Family Residential Plus Horses
R1	Single Family Residential
R2	Single Family Residential
R3	Single Family and Duplex Residential

R4	Mixed Residential Use
R5	Multi Family Residential
MH	Mobile Home Park
C1	Residential, Business and Professional District
C2	General Commercial
M1	Light Industrial
M2	Heavy Industrial
PB	Public Buildings and Grounds
PR	Public Recreation
CON	Conservation

2.04.01 Zoning District Summary Tables

The tables on the following pages present, in a quick-reference form, information regarding permitted and special exception land uses, and development standards for all zoning districts. These tables must be read in conjunction with the regulations for specific zoning districts in Section 2.04.02. Similar uses are permitted; and the zoning district in which they are permitted is to be determined by the Development Director. The key to the table is as follows:

- P = Permitted Use
- D = Site Development Plan required, use is permitted upon approval of Site Development Plan
- S = Special Exception Use, Planning Commission action required
- C = Conditional Use, Planning Commission **and** City Council Commission action required

Table 2 - Table of Uses for Each Zoning District

Category/Use	Zoning Districts														
	AG 1	A G2	R 1	R 2	R 3	R 4	R 5	M H	C 1	C 2	M1	M2	P B	P R	C N
Special Events Facilities	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	-	-	-	-	<u>C</u>	<u>C</u>	-		<u>C</u>		

Comment: The Category/Use of Special Events Facilities is proposed to be added to the Table 2-Table of Uses for Each Zoning District in the AG1, AG2, R1, R2, C1, C2, and PB Zoning Districts. The use is listed as a “S” because it requires approval of a Conditional Use.

**PROPOSED AMENDMENTS TO ARTICLE 3:
DEVELOPMENT DESIGN AND IMPROVEMENT STANDARDS**

The text below is proposed to be added Article 3 Development Design and Improvement Standards in the Polk City Land Development Code.

3.10.00 Development Standards for Conditional Uses

The purpose of this section is to set criteria for approval of Conditional Uses. Conditional Uses are those uses that have some special impact or uniqueness such that their effect on the surrounding environment cannot be determined in advance of the use being proposed for a particular location. Conditional Use Permits shall be granted in accordance with the provisions of Section 7.08.00. Special standards and requirements presented in this section are conditions for approval of Conditional Uses and shall be binding on all development authorized under the Conditional Use Permit.

Where standards provided herein exceed and/or create greater restrictions than those of the underlying zoning district, this section shall supersede any other provision of this code. Where no standard is established in this section, that of the relevant zoning district shall apply.

3.10.01.1. Automotive: Junkyard

(A) Storage of Materials

- (1) Material that is not salvageable shall not be permitted to accumulate, except in bins or containers, and shall be disposed of in an approved sanitary landfill. The period of accumulation is limited to two months.
- (2) In no case shall material that is not salvageable be buried or used as fill.
- (3) Any items that can be recycled or salvaged shall be accumulated in bins or containers to be sold to a recycling firm.
- (4) Recyclable material that cannot be stored in bins or containers may be stored in the open.
- (5) Junkyard operators shall be responsible for compliance with all applicable Federal and State regulations pertaining to the handling, storage, and disposal of waste fluids. In no case shall disposal of waste fluids be permitted on-site, except with the express approval of the FDEP.
- (6) In any open storage area, it shall be prohibited to keep any ice box, refrigerator, deep-freeze locker, clothes washer, clothes dryer, or similar air-tight unit having feet or more from which the door has not been removed.

(B) Screening. All junkyards shall comply with the following screening requirements:

- (1) All outdoor storage facilities shall be surrounded by a substantial continuous masonry, wood or metal fence (not including chain link fences), or a wall, any of which shall be a minimum of eight feet in height without openings of any type except for one entrance and/or one exit that shall not exceed 25 feet in width.
- (2) Gates at entrance or exit shall be of a material without openings.
- (3) The screen shall be constructed of the same type of material throughout.
- (4) No screen shall be constructed of metal that will rust.
- (5) Screens shall be maintained and in good repair at all times.

(C) *Buffer In Lieu of Screening.* Where an outdoor storage facility does not abut a public street or highway, a vegetative buffer may be permitted in lieu of screening. Such buffer may be approved by the City Council after a finding that the proposed buffer would provide screening equivalent to that required in (B) above.

Comment: Section 3.10.01 above has been renumbered to Section 3.10.01.1. to make room for the new Section 3.10.01.2. Special Events Facilities.

3.10.01.2. – Special Events Facilities

Such facilities shall be subject to the following requirements:

- (A) No special events facilities shall be located within 30 feet of existing residential development or property designated for residential use on the Future Land Use Map of the Polk City Comprehensive Plan. This distance shall be measured from the boundary of the property on which the proposed special events facilities would be located.
- (B) Minimum lot size shall be one acre.
- (C) Lighting to illuminate buildings, stages, open areas or advertising shall be designed so as to shine only on the subject property, and shall be directed away from any public street or residential area.
- (D) Special events facilities shall be subject to applicable performance standards provided in section 3.06.00.
- (E) Additional requirements may be applied based on the proposed use and its location to mitigate off-site impacts.

Comment: This amendment provides for site-specific conditions to mitigate off-site impacts of special events facilities.

**City Commission Meeting
March 18, 2019**

**AGENDA ITEM #3: PLANNING ADVISORY SERVICES AGREEMENT WITH CENTRAL
FLORIDA REGIONAL PLANNING COUNCIL**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Planning Advisory Services Agreement with Central Florida Regional Planning Council (CFRPC) – Community Planning Technical Assistance Grant with DEO (Agreement PO239)

ATTACHMENTS:

- Planning Services Agreement with CFRPC, which includes the DEO Grant Agreement

ANALYSIS:

Polk City received a Community Planning Technical Assistance Grant from Department of Economic Opportunity in the amount of \$30,000.

Staff would like to engage with Central Florida Regional Planning Council to provide professional planning services to prepare a draft of a Healthy Community Element of the Polk City Comprehensive Plan and an Economic Development Element for the Polk City Comprehensive Plan; prepare a sidewalk gap inventory and downtown parking study; prepare a wayfinding signage plan; draft guidelines to support a “trail town” aesthetic, which must include a future trail-oriented community support organization; and draft a community garden development plan which is detailed in the “Attachment A” titled Community Planning Technical Assistance Grant Agreement State of Florida Department of Economic Opportunity, Agreement #PO329. The Scope of Work is provided as Attachment 1.

STAFF RECOMMENDATION:

Staff is recommending approval of the Planning Advisory Services Agreement with Central Florida Regional Planning Council.

PLANNING ADVISORY SERVICES AGREEMENT

with

POLK CITY

THIS AGREEMENT is made and entered into this _____ day of _____, 2019, by and between the **Central Florida Regional Planning Council** (hereinafter referred to as the "COUNCIL") and **Polk City** (hereinafter referred to as the "CITY").

BACKGROUND

- A. The CITY desires to engage the COUNCIL to provide professional planning services to prepare a draft of a Healthy Community Element of the Polk City Comprehensive Plan and an Economic Development Element for the Polk City Comprehensive Plan; prepare a sidewalk gap inventory and downtown parking study; prepare a wayfinding signage plan; draft guidelines to support a "trail town" aesthetic, which must include a future trail-oriented community support organization; and draft a community garden development plan which is detailed in Attachment A titled Community Planning Technical Assistance Grant Agreement State of Florida Department of Economic Opportunity, Agreement # P0329. The Scope of Work is provided as Attachment 1 on page 20.
- B. The COUNCIL acknowledges the Grant Agreement between the State of Florida Department of Economic Opportunity and the CITY (AGREEMENT) which is provided as Attachment 1 of this Agreement. Consistent with that AGREEMENT, the COUNCIL shall be consistent with Section Y. Assignments and Subcontracts.
- C. The COUNCIL desires to provide such professional services in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto do mutually agree as follows:

I. GENERAL

The CITY engages the COUNCIL to assist the CITY to prepare the work detailed in the Scope of Work provided in Attachment A - Community Planning Technical Assistance Grant Agreement State of Florida Department of Economic Opportunity, Agreement # P0329; and the COUNCIL shall provide the professional services required under this Agreement with the CITY.

II. SCOPE OF WORK

The COUNCIL shall perform, in a satisfactory and proper manner, the work and services detailed in Attachment A - Scope of Work, and shall satisfy all requirements of the guidelines specified therein.

III. COMPENSATION

As consideration for performance of Work, the CITY agrees to pay a fixed fee of \$30,000 (thirty thousand dollars) to be paid in five (5) payments as follows: \$6,000 by March 30, 2019 (for Deliverable 1); \$8,000 by April 15, 2019 (for Deliverable 2); \$8,000 by May 15, 2019 (Deliverable 3); \$6,000 by May 31 (Deliverable 4); and \$2,000 by May 31 (Deliverable 5). Payment shall be made upon receipt of an acceptable completed invoice from the COUNCIL. The Community Planning Technical Assistance Grant Agreement is cost reimbursable. The CITY will be reimbursed after proof of payment to the COUNCIL is provided. Project deliverables will be consistent with the Scope of Work provided in Attachment A - Community Planning Technical Assistance Grant Agreement State of Florida Department of Economic Opportunity, Agreement # P0329. The Scope of Work is provided as Attachment 1 on page 20.

All fees and payments for additional Scope of Work, if required, shall be negotiated.

IV. PERIOD OF AGREEMENT

The services of the COUNCIL are to commence upon execution of this agreement.

V. NOTICES

Any notice given by one party to the other in connection with this Agreement shall be in writing and shall be sent by Certified Mail, Return Receipt Requested, with postage and registration fees prepaid or by overnight courier:

- A. If to the CITY: Polk City
 City Manager
 123 Broadway Blvd. SE
 Polk City, FL 33868

- B. If to COUNCIL: Central Florida Regional Planning Council
 Executive Director
 555 E. Church Street
 Bartow, Florida 33830

VI. MODIFICATION OF AGREEMENT

- A. Either party may request changes in the services or Scope of Work to be performed by the COUNCIL pursuant to this Agreement, including adjustments in the funds provided under the Agreement if necessary and appropriate. Such changes mutually agreed upon by and between the CITY and the COUNCIL shall be incorporated in written amendments to this Agreement signed by both parties.

- B. Any extensions of the Agreement shall be mutually agreed upon by and between the CITY and the COUNCIL and shall be incorporated in written amendments to this Agreement signed by both parties.

VII. TERMINATION

- A. This Agreement may be terminated by written mutual consent of the parties.
- B. Either party may terminate this Agreement upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- C. In the event the Agreement is terminated, the COUNCIL shall be reimbursed in the amount commensurate with the work satisfactorily accomplished on the effective date of termination.

VIII. COMPLIANCE WITH LAWS

The COUNCIL warrants, represents, and agrees that it will comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of the requirements of this Agreement.

IX. PERSONNEL

- A. The COUNCIL represents that it has, or will secure at its own expense, personnel necessary to perform the services under this Agreement.
- B. The COUNCIL shall continuously staff the project with personnel as deemed necessary by the COUNCIL to fulfill its obligations under this Agreement. Qualified persons may be added, deleted, or substituted at any time during the period of this Agreement, as the COUNCIL may deem necessary or appropriate.

X. DATA TO BE FURNISHED TO COUNCIL

Upon reasonable request of the COUNCIL, the CITY shall provide to the COUNCIL all information, data reports, records, and maps in its possession, or which become available to it, that are necessary for the execution of Work of the COUNCIL under this Agreement.

XI. RIGHT TO WORK PRODUCTS

Copies of all writings, maps, charts, reports, findings, and other relevant non-copyrighted material shall become the property of the CITY upon final payment for the services included herein.

XII. ASSIGNMENT

This Agreement shall not be assignable.

XIII. EMPLOYMENT ELIGIBILITY VERIFICATION

(a) *Definitions.* As used in this paragraph

Employee assigned to this Agreement means an employee who was hired after November 6, 1986, who is directly performing work, in the United States, under this Agreement. An employee is not considered to be directly performing work under this Agreement if the employee—

- (1) Normally performs support work, such as indirect or overhead functions; and
- (2) Does not perform any substantial duties applicable to the agreement.

Subcontract means any contract entered into by a subcontractor to furnish supplies or services for performance of this Agreement or a subcontract under this Agreement. It includes but is not limited to purchase orders, and changes and modifications to purchase orders.

Subcontractor means any supplier, distributor, vendor, or firm that furnishes supplies or services to or for COUNCIL or another subcontractor.

United States, as defined in 8 U.S.C. 1101(a)(38), means the 50 States, the District of Columbia, Puerto Rico, Guam, and the United States Virgin Islands.

(b) *Enrollment and verification requirements.*

- (1) The COUNCIL must be enrolled in E-Verify at time of execution of this Agreement, and the COUNCIL shall use E-Verify to initiate verification of employment eligibility of—

(i) *All new employees.*

(A) *Enrolled 30 calendar days or more.* The COUNCIL shall initiate verification of employment eligibility of all new hires of the COUNCIL, who are working in the State of Florida, whether or not assigned to this Agreement, within three (3) business days after the date of hire; or

(B) *Enrolled less than 30 calendar days.* Within 30 calendar days after enrollment in E-Verify, the COUNCIL shall initiate verification of employment eligibility of all new hires of the COUNCIL who are working in the State of Florida, whether or not assigned to this Agreement, within three (3) business days after the date of hire.

(ii) *Employees assigned to this Agreement.* For each employee assigned to this Agreement, the COUNCIL shall initiate verification of employment eligibility, to the extent allowed by the E-Verify program, within 30 calendar days after date of execution of this Agreement or within 30 days after assignment to this Agreement, whichever date is later.

- (2) The COUNCIL shall comply, for the period of performance of this Agreement, with the requirements of the E-Verify program Memorandum of Understanding

(MOU). Termination of the COUNCIL's MOU and denial of access to the E-Verify system by the Department of Homeland Security or the Social Security Administration or the U.S. Citizenship and Immigration Service is an event of default under this Agreement.

(c) *Web site.* Information on registration for and use of the E-Verify program can be obtained via the Internet at the U.S. Citizenship and Immigration Service's Web site: <http://www.uscis.gov>.

(d) *Individuals previously verified.* The COUNCIL is not required by this paragraph to perform additional employment verification using E-Verify for any employee whose employment eligibility was previously verified by the COUNCIL through the E-Verify program.

(e) *Subcontracts.* The COUNCIL shall include, and shall require the inclusion of, the requirements of this paragraph, including this subparagraph (e) (appropriately modified for identification of the parties), in each subcontract that includes work performed in the United States under this Agreement.

XIV. SUBCONTRACTS

The COUNCIL agrees to perform economic development services or similar business assistance services on behalf of the CITY and shall report on performance, account for proper use of funds provided under this Agreement (including the provision of audit rights pursuant to Section E. Auditing Requirements and Compliance (where applicable) of the AGREEMENT.

The COUNCIL shall only expend funding under this agreement for allowable costs resulting from obligations incurred during the AGREEMENT period.

XV. DISCRIMINATORY VENDOR

The COUNCIL affirms it is aware of the provisions of Section 287.134(2)(a), Florida Statutes, and that at no time has the COUNCIL been placed on the Discriminatory Vendor List. The COUNCIL further agrees that it shall not violate such law during the term of this Agreement.

XVI. NON-DISCRIMINATION

The COUNCIL shall not discriminate unlawfully against any individual employed in the performance of this Agreement because of race, religion, color, sex, physical handicap unrelated to such person's ability to engage in this work, national origin, ancestry, or age.

XVII. HARASSMENT-FREE WORKPLACE

The COUNCIL shall provide a harassment-free workplace, with any allegation of harassment given priority attention and action by management.

XVIII. PUBLIC ENTITY CRIMES

The COUNCIL affirms that it is aware of the provisions of Section 287.133(2)(a), Florida Statutes, and that at no time has the COUNCIL been convicted for a Public Entity Crime. The COUNCIL agrees it shall not violate such law and further acknowledges and agrees that any conviction during the term of this Agreement may result in termination of this Agreement in accordance with Section 287.133(4).

XIX. LOBBYING

The COUNCIL shall not use any funds received pursuant to this Agreement for lobbying the Florida Legislature, the judicial branch, or any state agency.

XX. INFORMATION RELEASE (PUBLIC RECORDS ACCESS)

The CITY AND COUNCIL agree that the COUNCIL shall comply with Florida's public records law to specifically include:

- A. The COUNCIL shall comply with Florida Public Records law under Chapter 119, F.S. Records made or received in conjunction with this Agreement are public records under Florida law, as defined in Section 119.011(12), F.S. The COUNCIL shall keep and maintain public records required to perform the services under this Agreement.
- B. This Agreement may be unilaterally canceled by the CITY for refusal by the COUNCIL to either provide public records to the CITY upon request, or to allow inspection and copying of all public records made or received by the COUNCIL in conjunction with this Agreement and subject to disclosure under Chapter 119, F.S., and Section 24(a), Article I, Florida Constitution.
- C. If the COUNCIL meets the definition of "Contractor" found in Section 119.0701(1)(a), F.S.; [i.e., an individual, partnership, corporation, or business entity that enters into a contract for services with a public agency and is acting on behalf of the public agency], then the following requirements apply:
 - i. Pursuant to Section 119.0701, F.S., a request to inspect or copy public records relating to this Agreement for services must be made directly to the CITY. If the CITY does not possess the requested records, the CITY shall immediately notify Contractor of the request, and the COUNCIL must provide the records to the CITY or allow the records to be inspected or copied within a reasonable time. If the COUNCIL fails to provide the public records to the CITY within a reasonable time, Contractor may be subject to penalties under s. 119.10, F.S.
 - ii. Upon request from the CITY's custodian of public records, the COUNCIL shall provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 - iii. The COUNCIL shall identify and ensure that all public records that are exempt or confidential and exempt from public records disclosure requirements are not

disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the COUNCIL does not transfer the records to the CITY.

- iv. Upon completion of the Agreement, Contractor shall transfer, at no cost to CITY, all public records in possession of Contractor or keep and maintain public records required by the CITY to perform the services under this Agreement. If the COUNCIL transfers all public records to the CITY upon completion of the Agreement, the COUNCIL shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the COUNCIL shall meet all applicable requirements for retaining public records. All records that are stored electronically must be provided to CITY, upon request from the CITY's custodian of public records, in a format that is accessible by and compatible with the information technology systems of CITY.

D. IF THE COUNCIL HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE COUNCIL'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY CLERK, THE CUSTODIAN OF PUBLIC RECORDS AT POLK CITY, (863) 984-1375, 123 BROADWAY BLVD. SE, POLK CITY, FLORIDA 33868.

If the COUNCIL does not comply with a public records request, CITY shall enforce the contract provisions which may include immediate termination of contract.

The parties agree that all records that have been generated by the COUNCIL since this Agreement's effective date that qualify as public records will be kept and maintained in accordance with this Agreement. This Agreement shall be effective immediately upon approval by the CITY Commission.

XXI. TERMS AND CONDITIONS

This Agreement and attachments incorporated by reference constitute all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the CITY and the COUNCIL have caused this Agreement to be executed by their undersigned officials as duly authorized.

POLK CITY

**CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL**

By: _____
Joe LaCascia, Mayor

By: _____
Patricia M. Steed, Executive Director

Witness

Witness

Approved as to legal form and sufficiency:

City Attorney

Council Attorney

**Community Planning Technical Assistance
Grant Agreement
State of Florida Department of Economic Opportunity**

Agreement # P0329

**City Commission Meeting
March 18, 2019**

AGENDA ITEM #4: ADJUSTMENT IN FEES FOR COMMISSIONERS

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Adjustment in fees for Commissioners (Mayor LaCascia)

ATTACHMENTS:

ANALYSIS:

Mayor LaCascia would like to discuss the monthly fee paid to the Commission.

In 2014, the Commission passed Resolution 2014-06, declaring the money received by individual commissioners/council members to be fees and not a salary.

The current monthly fee for the Mayor is \$137.27 and the monthly fee for Commissioners is \$65.14.

STAFF RECOMMENDATION:

**City Commission Meeting
March 18, 2019**

AGENDA ITEM #5: ALTERNATE MEMBERS FOR THE PLANNING COMMISSION

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Alternate Members for the Planning Commission

ATTACHMENTS:

Letters of Interest

ANALYSIS:

The Planning Commission has two vacant seats for “Alternate Members;” alternates fill in when a Planning Commission Member is absent.

All members must be registered voters, and in addition, members are qualified to serve if they are city residents or owners or appointed employees of businesses within the city limits, or live within five miles of the city limits in unincorporated Polk County. These members shall be appointed for staggered terms of three years and may be reappointed for consecutive terms. The terms of all appointments are from January to December.

Alternate Number One will expire December 31, 2021

Alternate Number Two will expire December 31, 2022

Letters of Interest are presented in the order they were received:

- 1) Bradley Denault, 402 Fussell Road
- 2) Michaela Babbs, 117 Pine Avenue
- 3) Bob Baker, 525 Orange Boulevard

STAFF RECOMMENDATION: N/A

Bradley Denault

402 Fussell Rd E
Polk City, FL 33868
bradleydenault@gmail.com
863-604-4176

The following is my Letter of Interest in the Polk City Planning Commission, alternate position.

Dear Supervisors:

I am interested in being a member of the Polk City Planning Commission and ask that you consider me for the open alternate position. I am no stranger to the Greater Polk County area, Polk City especially. I was born in Winter Haven and have been a lifelong resident of Polk City. I even pursued higher education in Polk County, having, completed my Associate of Arts and Bachelor of Science degrees from Polk State College and Florida Southern College, respectively.

As an interested member of our community, it should come as no surprise that I am serious in my commitment to my community. Much like my other charitable ventures, I would like to volunteer my time, skills, and talents to assist in planning the future of our city. To highlight some of those aforementioned ventures, I am a Councilman with the Polk County Sheriff's Advisory Council, a former Historian for the Sons of the American Legion Post #8, and a volunteer member with Doors2Change. I also have adequate working knowledge of the Polk County Land Development Code due to a legal internship that I completed under the tutelage of attorney Robert Stanz.

What has piqued my interest in seeking appointment to the Planning Committee is my deep desire to serve the city. It is my home. My recent experience with Robert Stanz and the knowledge that I gained over the past year has cemented my resolve and my passion to be an active participant. This experience has provided me the opportunity to better understand the challenges of managing our growth, improving our infrastructure, and further developing our local businesses as well as the necessary tools should I experience a gap in that knowledge.

I respectfully request your support in being appointed to the Polk City Planning Commission. I would be happy to provide my resume or answer any questions you may have.

Thank you for your consideration.

Bradley M. Denault

Michaela J. Babbs
117 Pine Avenue
Polk City, FL 33868

January 14, 2019

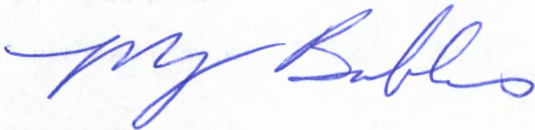
Office of the City Manager
123 Broadway Boulevard, SE
Polk City, FL 33868

Dear Sirs:

I forward this letter in response to your Public Notice of vacancies. I have recently relocated to Polk City from Broward County, Florida, to be closer to family and my grandchildren. I am a registered voter and a full-time resident of Polk City.

My resume is attached for your review.

Thank you for your time and attention,



Michaela J. Babbs

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117 Pine Avenue

Polk County FL 33868

(954) 439-1799

MichaelaJane.Inc@gmail.com

QUALIFICATIONS

Over 20+ years working in office and administrative environments with extensive client/customer interaction, computer use, scheduling, and daily writing and dictation.

EXPERIENCE

1998 – 2018

Law Offices of Robert J. Fenstersheib & Associates P.A. Hallandale, Broward County, Florida

Legal Assistant

Extensive experience in all areas of the legal field, including workers' compensation, drafting demands, correspondence, client interaction, discovery, attorney and mediation scheduling.

1998

Jay S. Weiss, P.A. Fort Lauderdale, Broward County, Florida

File Clerk / Receptionist (Part-time work while I attended school.)

Drafting correspondence

Filing

Receptionist and greeting clients

1976 – 1994

Jonathan Enterprises, Inc. Miami, Miami-Dade County, Florida

Office Manager

All administrative duties

Personnel

Receivables and collections

Switchboard

ABOUT ME

I have recently relocated to Polk County to be near my family and grandchildren. I have an extensive background in administrative work, document writing, and client interaction. I attended Broward Community College, and Hialeah-Miami Lakes Senior Highschool. References are available upon request.

Bob Baker
525 Orange Blvd.
Polk City, FL 33868.

407 506-9606 rm-baker@live.com
www.buildcraft.org

Polk City Manager
Patricia Jackson
123 Broadway Blvd SE
Polk City, FL 33868

February 18, 2019

MS Jackson;

I am interested in the position that is open as an alternative on the Planning and Zoning Board. I spoke to Kathy Delp and she said you were the one to contact. Last year I had expressed my interest in the vacated Commission seat.

To refresh you with my background, I have held positions with Orange County Building Department as a building plans examiner, the City of Longwood as the Code Enforcement Officer and Multi-trade Inspector and Converse, Texas as the Community Development Director. I am a licensed Florida General Contract since 1989, Roofing Contractor and Home Inspector. I have obtained permits throughout the State of Florida for roofing and building construction for residential and commercial projects.

Thank you for your consideration and I look forward to working with the City.

Respectfully

Bob Baker