

POLK CITY

June 17, 2019

City Commission Workshop
Polk City Government Center
123 Broadway Blvd., SE

6:00 P.M.

CALL TO ORDER – Mayor Joe LaCascia

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Sheandolen Dunn, Assistant to the City Manager

ESTABLISHMENT OF A QUORUM

AGENDA

1. Agenda Review - City Commission Meeting – June 17, 2019

ADJOURNMENT

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863) 984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the City Commission meetings may be obtained from the City Clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

POLK CITY

June 17, 2019

City Commission Meeting
Polk City Government Center
123 Broadway Blvd., SE

7:00 P.M.

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

PUBLIC COMMENT – ITEMS NOT ON AGENDA (limit comments to 3 minutes)

AGENDA

1. **PUBLIC HEARING–Ordinance 2019-04** - An Ordinance approving a Conditional Use Permit to allow for a Special Events Facility on approximately 2.5 acres at 545 Orange Boulevard (Parcel ID 25-26-33-296500-045020); Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**
2. **PUBLIC HEARING – Ordinance 2019-05** – An Ordinance of Polk City, Florida, amending the official Polk City Zoning Map to change the zoning on approximately 132.14 acres locate on the north side of Mt. Olive Road, East of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family detached homes (Parcel number: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020); transmitting said amendment to the Florida Department of Economic Opportunity for finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for An Effective Date. **First Reading**
3. **PUBLIC HEARING–Ordinance 2019-06** - An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**
4. **PUBLIC HEARING–Ordinance 2019-07** - An Ordinance of Polk City, Florida amending the Polk City Land Development Code, amending Article 2, regulations for specific districts, including adding a new Zoning District as Section 2.04.02.17 MU Mixed Use District; Providing for Applicability; Repealer; Severability; and an Effective Date. **First Reading**

CITY MANAGER ITEMS

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Vice Mayor Kimsey
Commissioner Blethen
Commissioner Carroll
Commissioner Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

CONSENT AGENDA
June 17, 2019

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – May 20, 2019 Regular City Commission Meeting
2. Accept minutes – May 20, 2019 City Commission Workshop

B.

C. REPORTS

1. Code Enforcement Report – April/May 2019
2. Financial Report – April/May 2019
3. Library Report – May 2019
4. Polk Sheriff's Report – May 2019
5. Public Works Report – May 2019
6. Utilities Report – April/May 2019

D. OTHER

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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**City Commission Meeting
June 17, 2019**

CONSENT AGENDA ITEM: Accept minutes for:

1. Accept minutes – May 20, 2019 - City Commission Workshop
2. Accept minutes – May 20, 2019 - Regular City Commission Meeting

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENTS:

1. Accept minutes – May 20, 2019 - City Commission Workshop
2. Accept minutes – May 20, 2019 - Regular City Commission Meeting

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION MINUTES

May 20, 2019

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Randy Carroll, Commissioner Mike Blethen

APPROVE CONSENT AGENDA

Motion by Vice Mayor Kimsey to approve the Consent Agenda; this motion was seconded by Commissioner Harper. **Unanimously approved by voice vote.**

PRESENTATIONS AND RECOGNITIONS

Mayor LaCascia presented the Code Enforcement Week Proclamation for June 3-7, 2019.

PUBLIC COMMENT

Laura Lambert (414 Meandering Way) – Spoke in regards to the recent fire at Mount Olive Shores and expressed concern about information presented in the press release from the Polk County Fire Services. She also inquired about legal access to the Jacobs Water Plant.

Lori Pearson, Utilities Supervisor clarified concerns for Mrs. Lambert.

City Manager Jackson responded Yes, Polk City does have legal access to the Jacobs Water Plant.

ORDER OF BUSINESS

Public Hearing – Ordinance 2018-14

An Ordinance of Polk City, Florida, Providing for the amendment of the Future Land Use Map of the Comprehensive Plan of Polk City, Florida, specifically, changing the Future Land Use Designation of approximately 26.07 acres located at 0 STATE ROAD 33 (PARCEL NUMBER 24-27-01-000000-012020) from Convenience Center-X(CC-X) to Business Park Center-X (BPC-X) and retaining approximately 2.08 acres in Conservation-X in the Green Swamp Area of Critical State Concern; and amending Site Specific Policy 4.4.K. of the Polk City Comprehensive Plan Future Land Use Element; and transmitting said amendment to the Florida Department of Economic Opportunity for finding of compliance; providing for severability; providing for conflict and providing for an effective date; **second and final reading.**

City Attorney Cloud read by title only. Mayor LaCascia opened the Public Hearing. No one spoke. Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Harper to approve Ordinance 2018-14 on Second and Final Reading; this motion was seconded by Vice Mayor Kimsey.

No Discussion by Commission.

Roll Call Vote: Commissioner Harper – aye, Vice Mayor Kimsey – aye, Mayor LaCascia – aye

Motion carried 3/0.

Public Hearing - Ordinance 2018-15

An Ordinance amending the Official Zoning Map of Polk City, Florida, to change the zoning for approximately 26.07 acres located at 0 State Road 33 (Parcel Number 24-27-01-000000-012020) from Convenience Center-X (CC-X) to Business Park Center-1X (BPC-1X) and retaining approximately 2.08 acres in Conservation-X in the Green Swamp Area of Critical State Concern; providing for severability; and providing an effective date; **second and final reading.**

City Attorney Cloud read by title only. No one spoke. Mayor LaCascia opened the Public Hearing.

Motion by Commissioner Harper to approve Ordinance 2018-15 on Second and Final Reading; this motion was seconded by Vice Mayor Kimsey.

No Discussion by Commission.

Roll Call Vote: Mayor LaCascia – aye; Commissioner Harper – aye, Vice Mayor Kimsey – aye

Motion carried 3/0.

Mayor LaCascia stated this ordinance was Initiated by the City Manager. City Manager Jackson stated that Polk City was looking at the property which is currently designated as retail sales, and because of the location it could be better served designated as convenient center and warehouse

Public Hearing - Ordinance 2019-03

AN ORDINANCE OF POLK CITY, FLORIDA; AMENDING THE CODE OF ORDINANCES OF POLK CITY, FLORIDA; AMENDING THE TITLE TO ARTICLE IV, CHAPTER 2 OF THE CODE OF ORDINANCES OF POLK CITY, FLORIDA; CREATING § 2-179, CODE OF ORDINANCES, TO INCREASE CITY COMMISSION FEES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE. Second and Final Reading.

City Attorney Cloud read by title only. Mayor LaCascia opened the Public Hearing.

Bill Burr (750 Meandering Way) requested clarification on the Ordinance.

City Attorney Cloud responded as stated in the Ordinance, the increase would be \$300/month for the Mayor and \$150/month for the Commissioners.

Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Harper to approve Ordinance 2019-03 on Second and Final Reading; this motion was seconded by Vice Mayor Kimsey.

Roll Call Vote: Commissioner Harper – aye, Vice Mayor Kimsey – aye, Mayor LaCascia – aye

Motion carried 3/0.

Community Development Block Grant Program - CDBG Citizen Advisory Task Force

Scott Modesitt, Summit Professional Services stated for the past three years, Polk City participated with Polk County in the Entitlement Program. Polk City is now in a position to apply for the grant through the Small Cities Development Block Grant in a competitive process. The application will be due in August. In an effort to be eligible for this money, the main criteria would be for Polk City to establish a Citizens Advisory Task Force (CATF).

The CATF must be comprised of residents of the applying jurisdiction, and at least 51% of the members must be from Low-to-Moderate Income households. None of the members can be an elected official, and only one member can be an employee of the applicant.

The CATF should have at least five members, and at least 51% members must participate in the meeting.

Two Public Hearings must be held in order to obtain the views of citizens on Community development needs. The Public must be allowed to provide comments during the hearings.

This presentation was for information purposes only. No action taken as Mr. Modesitt will be working with City Manager Jackson to complete the grant application process.

Appraisal of Tennis Court Property Located Next to Jacobs Water Plant

During the February 18, 2019, City Commission Meeting, the City Manager advised the tennis court property located next to the Jacobs Water Plant is for sale, and Polk City may want to entertain the purchase of this property for future growth of the Water Plant. The owner is asking \$35,000 for this property and the City Manager asked for consensus to have an appraisal done and bring back before the Commission.

The appraisal was received on April 15th and based on the report the property was appraised at \$32,000. (Appraisal is on file in the City Manager's Office)

Laura Lambert (414 Meandering Way) inquired about the comparables on the land for this property. Are the comps vacant land? Look on the Property Appraiser's website and did not see any recent sales of vacant land. Will Polk City be paying cash?

Mayor LaCascia stated No, we do not look at the comparables, we go by final appraisal that came in at \$32,000. The reason we are looking at this property is because of its proximity to the Jacobs Water Plant. Polk City will be paying cash for this property from the Water impact fees because this will be for growth.

Motion by Commissioner Harper to authorize City Manager Jackson to enter into negotiations with the property owner on the sale and subsequent purchase of this Tennis Courts next to Jacobs Water Plant; this motion was seconded by Vice Mayor Kimsey.

Motion carried by Voice Vote.

Congressmen Ross Spano

Mayor LaCascia recognized Samantha Surdin, Constituent Relations, from Congressman Ross Spano's Office. He spoke briefly about Congressman Spano's work in the area and provided Ms. Surdin with a few highlights about Polk City, and those will be emailed to her.

CITY MANAGER ITEMS

Open House – May 28, 2019 – 5:00 pm – Regarding the DEO grant Polk City will be applying for.

City Commission Workshop - May 28, 2019 – 6:00 pm – Regarding the DEO Grant.

Special City Commission Meeting - May 28, 2019 - 7:00 pm - to award the bid for the relocation of the Sprayfield.

DBCC Parking area – The engineer is working on the plans

Jacobs Water Plant Tanks – Polk City received a letter from the Engineer at Florida Rural Water Association stating the tanks have outlived their life span and will need to be replaced instead of repaired. Money is budgeted in this fiscal year for this project. Based on the engineer's letter, City Manager Jackson needs authorization from the City Commission to have them handle the bid specifications and go out for bid for two Hydro-Pneumatic tanks at Jacobs Water Plant. The useful life on these tanks is less than 30 years in Florida. There is a concern for the integrity of the tanks at this point. Requesting this item be placed on the June Meeting Agenda. Commission Consensus provided.

Memorial Day – City Hall and the Library will be closed on Monday, May 27, 2019.

Planning Commission – Matt Brown has resigned his seat on the Planning Commission; therefore, Bradley Denault (Alternate #1) will move up to Mr. Brown's seat. Robert Baker will move up to Alternate #1 and one more alternate will need to be selected.

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS

Vice Mayor Kimsey – Thanked everyone for coming.

Commissioner Harper – Thanked everyone for coming.

Mayor LaCascia – Spoke in regards to the May 2, 2019 National Day of Prayer in Polk City. Thanks to Pastor Lawlor for his work in putting this program together. It was a huge success. Provided a thorough update on the Polk Regional Water Cooperative. Polk City has paid its share for Phase One of the project. Discussed the recent trip to North Carolina that he and City Manager Jackson took with a group from Polk County on Designing an Innovation District.

ANNOUNCEMENTS - None

ADJOURNMENT – 7:50 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CONSENT AGENDA
May 20, 2019

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – April 15, 2019 Regular City Commission Meeting
2. Accept minutes –April 15, 2019 City Commission Workshop
- 3.

B. REPORTS

1. Building Report – April 2019
2. Financial Report – April 2019
3. Library Report – April 2019
4. Polk Sheriff's Report – April 2019
5. Public Works – April 2019

C. OTHER

CITY COMMISSION WORKSHOP MINUTES

May 20, 2019

Mayor Joe LaCascia called the Workshop to order at 6:00 p.m.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Mike Blethen and Commissioner Randy Carroll

ORDER OF BUSINESS

Agenda Review - City Commission Meeting – May 20, 2019

Mayor LaCascia stated the purpose of the Workshop is to discuss items being presented on the 7pm Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

Public Hearing – Ordinance 2018-14

An Ordinance of Polk City, Florida, Providing for the amendment of the Future Land Use Map of the Comprehensive Plan of Polk City, Florida, specifically, changing the Future Land Use Designation of approximately 26.07 acres located at 0 STATE ROAD 33 (PARCEL NUMBER 24-27-01-000000-012020) from Convenience Center-X(CC-X) to Business Park Center-X (BPC-X) and retaining approximately 2.08 acres in Conservation-X in the Green Swamp Area of Critical State Concern; and amending Site Specific Policy 4.4.K. of the Polk City Comprehensive Plan Future Land Use Element; and transmitting said amendment to the Florida Department of Economic Opportunity for finding of compliance; providing for severability; providing for conflict and providing for an effective date; second and final reading.

City Attorney stated this first ordinance changes the Land Use Designation from Convenience Center to Business Park on part of the acreage and retains a little more than two acres in Conservation in the Green Swamp Area of Critical State Concern. Modifies the site specific policy and slighty increase in acreage. This will most likely be for Warehouse Distribution.

Ramon Ramos (CFRPC) explained that the Department of Economic Opportunity (DEO) came back with a recommendation to change the site specific policy and add the 26.07 acres to the Business Park Center. Total acreage for entire project is 124.88 acres.

This item received a unanimous vote on the First Reading and the City Commission will be asked to approve on Second and Final Reading at the 7pm Regular Meeting. This is simply a labeling exercise for DEO. This item is a city-initiated project to accommodate some convenience as well as warehouse.

Public Hearing – Ordinance 2018-15

An Ordinance amending the Official Zoning Map of Polk City, Florida, to change the zoning for approximately 26.07 acres located at 0 State Road 33 (Parcel Number 24-27-01-000000-012020) from Convenience Center-X (CC-X) to Business Park Center-1X (BPC-1X) and retaining approximately 2.08 acres in Conservation-X in the Green Swamp Area of Critical State Concern; providing for severability; and providing an effective date; Second and Final Reading.

City Manager Jackson stated there are no changes to this Ordinance. We are just requesting approval to go along with the land use to do the zoning on Second and Final Reading.

Public Hearing - Ordinance 2019-03

An Ordinance of Polk City, Florida; Amending the Code of Ordinances of Polk City, Florida; Amending the title to Article IV, Chapter 2 of the Code of Ordinances of Polk City, Florida; creating § 2-179, Code of Ordinances, to increase City Commission Fees; Providing for Severability; Providing for Conflicts; Providing an Effective Date. Second and Final Reading.

Mayor LaCascia stated this is to increase the fees for the Mayor and City Commission, effective on June 2019.

Community Development Block Grant Program - CDBG Citizen Advisory Task Force - J. Scott Modesitt, Summit Professional Services, Inc.

Scott Modesitt, Summit Professional Services will at the Regular Meeting to make a presentation. No action needed for this item.

Appraisal of Tennis Court Property Located Next to Jacobs Water Plant

Mayor LaCascia stated the Appraisal was received on April 15 for this property and appraised at \$32,000. A vote will be taken at the Regular Meeting.

City Manager Jackson stated the owner is willing to take \$32,000. We would like to secure this property for future use with an above ground storage tank facility and can purchase with impact fees.

ADJOURNMENT – 6:15 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

**City Commission Meeting
June 17, 2019**

CONSENT AGENDA ITEM: **Department Monthly Reports**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

1. Code Enforcement Report – April/May 2019
2. Financial Report – April/May 2019
3. Library Report – May 2019
4. Polk Sheriff's Report – May 2019
5. Public Works Report – May 2019
6. Utilities Report – April/May 2019

ANALYSIS:

STAFF RECOMMENDATION: Approval of Department Reports via Consent Agenda

Code Enforcement Report

APRIL 2019

DATE	ADDRESS	VIOLATION	STATUS
4/2/2019	CITY WIDE	SNIFE SIGN	REMOVED 6 SIGNS
4/2/2019	718 3RD ST	Nuisance property; prohibited conditions, JUNK OPEN STORAGE	LETTER SENT
4/2/2019	117 SUNSHINE BLVD	Nuisance property; prohibited conditions, JUNK OPEN STORAGE	LETTER SENT
4/2/2019	0 2ND STREET	Nuisance property; prohibited conditions.	LETTER SENT
4/2/2019	456 MARKLEN LOOP	Nuisance property; prohibited conditions, D/A Vehicle , Junk Debris Open Storage	INSPECTED C/O
4/3/2019	ALL SCRIPA PROPERTIES	Nuisance property; prohibited conditions, JUNK ,OPEN STORAGE ,D/A VEHICLES	Had Stephanie Scripa IN THE OFFICE TO DISCUSS THE PROGRESS OF VIOLATIONS
4/3/2019	230 SUNSHINE BLVD	Nuisance property; prohibited conditions, JUNK , OPEN STORAGE	OWNER FOR PROPERTY ASKED TO REINSPECT TENANT SAID IT WAS DONE.
4/3/2019	REINSPECTED PROPERTIES WITH C.B.D.		TOOK PHOTOS
4/4/2019	ALL CASES DUE FOR S M	POSTED PROPERTIES	TOOK PHOTOS AND UPDATED CASES
4/9/2019	CITY WIDE	SNIFE SIGNS	DISPOSED OF 21 SIGNS
4/9/2019	OFFICE		PAPER WORK
4/10/2019	LAKE WALES	PACE MEETING	DEPT OF CHILDREN AND FAMILIES
4/10/2019	CITY WIDE	ANSWERED COMPLAINTS AND INSPECTED C.B.D PROPERTIES	STARTED CASES
4/11/2019	OFFICE	SM PREP	PRINT OUTS N FILES

4/16/2019	CITY WIDE	SNIPE SIGNS AND REINSPECTIONS OF SM CASES W PHOTOS	4 SIGNS / PHOTOS TO PROCESS FOR SM
4/17/2019	FIELD AND OFFICE	FILING AND RECHECKING PAPERWORK FOR CASES	FINE/ LIEN SPECIAL MAGISTRATE
4/18/2019	517 SUNRISE BLVD	Nuisance property; prohibited conditions, D/A Vehicle , Junk Debris Open Storage	LETTER
4/23/2019	718 4TH STREET	DISABLED VEHICLES , JUNK AND DEBRIS OPEN STORAGE , AND CUT AND TRIM ALL HIGH GRASS AND WEEDS	LETTER
4/23/2019	559 MARKLEN LOOP	OPEN STORAGE , JUNK AND DEBRIS NUMBERS ON THE BUILDING	LETTER
4/23/2019	245 SUNSHINE BLVD	MET WITH OWNER	
4/24/2019	CITY WIDE	SNIPE SIGNS	DISPOSED OF 7 SIGNS
4/24/2019	188 SUNSHINE BLVD	INSPECTED	C/O
4/25/2019	717 3 RD STREET	BUILDING W/O PERMIT	LETTER
4/25/2019	106 OAK AVE	INSPECTED	C/O
4/25/2019	441 MARKLEN LOOP	INSPECTED	C/O
4/30/2019	616 CITRUS GROVE BLVD	DISABLED VEHICLE JUNK AND DEBRIS OPEN STORAGE. HIGH GRASS AND WEEDS.	LETTER
4/30/2019	430 HONEYBEE LN	BUILDING W/O PERMIT NUMBERS ON HOUSE	LETTER
4/30/2019	119 CITRUS GROVE BLVD	DISABLED VEHICLE(S) JUNK AND DEBRIS ,NUMBERS ON BUILDING ,OVERGROWTH	LETTER
4/30/2019	764 CITRUS GROVE BLVD	DISABLED VEHICLE	LETTER
4/30/2019	526 ASHLEY RD	OPEN STORAGE , JUNK AND DEBRIS NUMBERS ON THE BUILDING	LETTER

Code Enforcement Report MAY 2019

DATE	ADDRESS	VIOLATION	STATUS
5/1/2019	CITY WIDE	SNIPE SIGN	REMOVED 32 SIGNS
5/1/2019	414 ASHLEY	BUILDING W/O PERMIT EXTENDED	WORKING ON ENG PLANS
5/1/2019	204 PINE	REINSPECTED SPOKE WITH REP AND FOUND IN COMPLIANCE	C/O
5/1/2019	617 4TH ST	REINSPECTED SPOKE WITH OWNER FOUND IN COMPLIANCE	C/O
5/1/2019	207 SUNSHINE	INSPECTED CASES AND SPOKE WITH OWNER ON SITE (CASE 2)	C/O
5/7/2019	644 3RD	REINSPECTED , D/A VEHICLES	C/O
5/7/2019	CITY WIDE	SNIPE SIGNS	9 SIGNS REPOVED
5/9/2019	164 SUNSHINE BLVD	RE INSPECTED TO FIND VIOLATIONS CORRECTED	C/O
5/9/2019	274 SUNSET	RE INSPECTED TO FIND VIOLATIONS CORRECTED	C/O
5/9/2019	617 4TH STREET	RE INSPECTED TO FIND CARPORT RIBS REMOVED NO PERMIT APPLIED FOR VIOLATIONS CORRECTED	C/O
5/9/2019	509/513 2ND ST	RE INSPECTED TO FIND VIOLATIONS CORRECTED	C/O
5/14/2019	CITY WIDE	SNIPE SIGNS	REMOVED 11 SIGNS
5/14/2019	550 CITRUS GROVE	FOWL REMOVED AND ALL VIOLATIONS CORECTED	C/O
5/14/2019	420 ROSEWOOD	RE INSPECTED TO FIND VEHICLE REMOVED	C/O
5/15/2019	CHECKED CASES FOR SM CITY WIDE	SM 4PM	HAD ONE CASE
5/20/2019	237 LARKSPUR	RE INSPECTED TO FIND VIOLATIONS CORRECTED	C/O
5/20/2019	636 3RD ST	RE INSPECTED COMPLIED C/O	C/O
5/20/2019	607 3RD ST	VIOLATIONS EXIST	SENT LETTER
5/20/2019	624 3RD ST	EXTENDED CBD	6/5/2019

5/20/2019	611 CITRUS GROVE	EXTENDED CBD	6/25/2019
5/20/2019	116 SUNSHINE	POOL PERMIT IN PLANS REVIEW	RE CHECK WEEKLY
5/15/2019	116 CITRUS GROVE	SM FINDINGS MUST BE CORRECTED BY 6/26/19	FINDING OF FACT MAILED
5/20/2019	601 4TH ST	PERMIT APP EXTENDED CBD	6/4/2019
5/20/2019	217 LARKSPUR	EXTENDED CBD	6/1/2019
5/20/2019	125 CARTER BLVD	SM NOTICE	JULY 17 2019
5/21/2019	240 LARKSPUR	CBD EXTENDED	6/1/2019
5/21/2019	625 4TH ST	MET WITH OWNER AND EXTENDED CBD TO GET BUILDING PERMIT	6/28/2019
5/21/2019	730 2ND ST	RE INSPECTED COMPLIED	C/O
5/21/2019	0 2ND ST	STOP WORK ORDER	POSTED
5/15/2019	121 COMMONWEALTH	VIOLATIONS EXIST	LETTER
5/14/2019	111 COMMONWEALTH AVE	VIOLATIONS EXIST	LEFT CARD AND SPOKE WITH REP.
5/16/2019	111 COMMONWEALTH AVE	RE INSPECTED COMPLIED	C/O
5/16/2019	370 BAYBERRY	B/W/O PERMIT	LETTER
5/16/2019	7582 BERKLEY	VIOLATIONS EXIST	LETTER
5/16/2019	559 ASHLEY	VIOLATIONS EXIST	LETTER
5/16/2019	553 ASHLEY	VIOLATIONS EXIST	LETTER
5/16/2019	127/123 PINE	VIOLATIONS EXIST	LETTER
5/16/2019	447 MARKLEN LOOP	VIOLATIONS EXIST	LETTER
5/20/2019	207 SUNSHINE	VIOLATIONS EXIST	LETTER
5/20/2019	517 SUNRISE	VIOLATIONS EXIST	LETTER
5/21/2019	414 BASCOM CT	VIOLATIONS EXIST	LETTER
5/21/2019	718 3RD ST	VIOLATIONS EXIST	LETTER
5/21/2019	432 MARKLEN LOOP	VIOLATIONS EXIST	LETTER
5/21/2019	130 CITRUS GROVE	VIOLATIONS EXIST	LETTER
5/21/2019	215 SUNSHINE	VIOLATIONS EXIST	LETTER
5/22/2019	120 SUNSET	RE INSPECT COMPLIED	C/O
5/22/2019	1503 BARFIELD	RE INSPECT COMPLIED	C/O
5/16/2019	607 RD ST	IN VIOLATION	LETTER

5/27/2019	152 SUNSHINE	RE INSPECT COMPLIED	C/O
5/27/2019	607 3RD ST	RE INSPECT COMPLIED	C/O
5/28/2019	447 MARKLEN LOOP	RE INSPECT COMPLIED	C/O
5/28/2019	7582 BERKLEY RD	RE INSPECT COMPLIED	C/O
5/29/2019	322 BROADWAY BLVD	IN VIOLATION	LETTER
5/29/2019	734 1ST STREET (A)	IN VIOLATION	LETTER
5/29/2019	734 1ST STREET(B)	IN VIOLATION	LETTER
5/29/2019	8757 HINSDALE HEIGHTS	IN VIOLATION	LETTER
5/29/2019	207 SUNSHINE BLVD	RE INSPECTED	C/O
5/30/2019	316 POPE AVE	RE INSPECTED	C/O
5/30/2019	505 ASHLEY RD	IN VIOLATION	LETTER
5/30/2019	517 SUNSHINE BLVD	RE INSPECTED	C/O
5/30/2019	130 CITRUS GROVE BLVD	RE INSPECTED	C/O

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Apr, for Fund: 01

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	2,121,167.95	
01-101-800	Cash - GF Police Public Safety Impact Fees	133,623.05	
01-101-801	Cash - GF Fire Public Safety Impact Fees	93,479.58	
01-101-802	Cash - GF Recreation Impact Fees	279,802.88	
01-101-803	Cash - GF Gen Gov't Facilities Impact Fees	243,376.93	
01-101-990	Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	575.00	
01-115-100	Accounts Receivable - Utilities	4,856.01	
01-115-110	Accounts Receivable - NSF	50.00-	
01-115-120	Accounts Receivable - Local Bus Licenses	7,100.00	
01-115-130	Accounts Receivable - Readiness to Serve	2,476.98	
01-115-200	Accounts Receivable - Year End	58,865.23-	
01-117-100	Allowance for Bad Debt	8,857.17-	
01-117-200	Allowance for Uncollectible A/R	2,476.98-	
01-153-302	Restricted Cash - New Local Opt Gas Tax	84,472.43	
01-153-303	Restricted Cash - Building and Codes	2,000.00	
01-155-100	Prepaid Expenses	684.64	
01-155-200	Prepaid Insurance	1,115.63-	
01-160-902	Reserve Account	177,764.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		3,143,798.12
01-202-100	Accounts Payable	168,935.98-	
01-202-200	Accounts Payable - Year End	6,416.20-	
01-202-900	Customer Deposits	4,200.00	
01-207-800	Due to Enterprise Fund	12,437.00-	
01-208-300	Due to County - Impact Fees	235,981.68	
01-208-310	Due to DCA - Bldg Permit Surcharge	598.09	
01-208-320	Due to Dept of Business - License Fees	1,446.82	
01-208-330	Due to PCSO - Police Education Revenue	186.63	
01-216-100	Accrued Payroll	8,582.88-	
01-217-200	Accrued Sales Tax	370.99	
01-218-050	Payroll Liabilities	87.80	
01-218-100	Payroll Taxes Payable	5,478.26-	
01-218-200	FRS Retirement Payable	3,012.83-	
01-218-300	Health Plan Payable	3,929.38	
01-218-310	Long Term Disability Payable	527.40	
01-218-320	Supplemental Insurance Payable	709.21	
01-218-327	CHL- Child Support	635.08	
01-218-400	Dental Plan Payable	765.20-	
01-218-410	Vision Plan Payable	569.04	
	** TOTAL LIABILITY**		43,613.77
01-243-100	Encumbrances Placed	1,128.08	
01-245-100	Reserved for Encumbrances	1,128.08-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	2,675,127.71	
	** TOTAL EQUITY**		2,675,127.71
	** TOTAL REVENUE**		1,603,888.94
	** TOTAL EXPENSE**		1,178,832.30
	TOTAL LIABILITY AND EQUITY		3,143,798.12

POLK CITY
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58.33 % Yr Complete For Fiscal Year: 2019 / 4

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-311-100	Ad Valorem Taxes	603,369.50	735,076.00	735,076.00	63,792.45	667,267.74	67,808.26	90.78 %
01-312-300	9th Cent Gas Tax	14,594.37	14,500.00	14,500.00	1,103.99	6,303.46	8,196.54	43.47 %
01-312-400	Local Option Gas Tax	81,004.82	82,534.00	82,534.00	6,428.87	41,437.45	41,096.55	50.21 %
01-312-410	New Local Option Gas Tax	50,528.73	50,775.00	50,775.00	4,257.03	26,164.80	24,610.20	51.53 %
01-314-100	Electric - Utility Tax	102,386.61	86,200.00	86,200.00	8,982.02	52,387.25	33,812.75	60.77 %
01-314-300	Water - Utility Tax	57,257.65	54,630.00	54,630.00	4,999.84	25,640.88	28,989.12	46.94 %
01-314-301	Water - Utility Tax - Readiness to Se	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-314-400	Gas - Utility Tax	5,226.08	4,100.00	4,100.00	1,086.66	4,584.08	(484.08)	111.81 %
01-315-100	Communications Services Tax	208,573.77	206,035.00	206,035.00	17,571.40	112,773.16	93,261.84	54.73 %
01-316-100	Local Business Licenses	19,008.66	7,800.00	7,800.00	30.25	3,026.33	4,773.67	38.80 %
01-322-100	Building Permits	175,413.07	100,000.00	100,000.00	6,076.78	26,665.18	73,334.82	26.67 %
01-322-101	Bldg Permit - Plan Checking	102,905.22	47,747.00	47,747.00	1,218.75	11,663.19	36,083.81	24.43 %
01-322-102	Bldg Permit - Admin Fee	5,078.00	2,000.00	2,000.00	400.00	3,360.00	(1,360.00)	168.00 %
01-322-103	Bldg Permit - Electrical	16,770.00	12,000.00	12,000.00	1,500.00	5,825.00	6,175.00	48.54 %
01-322-104	Bldg Permit - Plumbing	14,788.00	12,000.00	12,000.00	1,125.00	5,375.00	6,625.00	44.79 %
01-322-105	Bldg Permit - Mechanical	14,900.00	12,000.00	12,000.00	1,375.00	5,575.00	6,425.00	46.46 %
01-322-107	Bldg Permit - Cert of Occupancy	3,185.00	390.00	390.00	330.00	2,580.00	(2,190.00)	661.54 %
01-322-108	Bldg Permit - Inspections	139,603.65	150,000.00	150,000.00	11,970.00	86,834.70	63,165.30	57.89 %
01-322-109	Bldg Permit - Demolition	0.00	0.00	0.00	0.00	57.50	(57.50)	0.00 %
01-323-100	Electric	68,314.25	58,732.00	58,732.00	12,096.92	26,529.09	32,202.91	45.17 %
01-323-300	Solid Waste	30,157.38	31,050.00	31,050.00	2,250.00	13,500.00	17,550.00	43.48 %
01-324-100	Police - Public Safety Impact Fee	62,564.03	66,434.00	66,434.00	5,159.92	21,929.66	44,504.34	33.01 %
01-324-110	Fire/Rescue - Public Safety Impact Fe	33,475.67	35,546.00	35,546.00	2,760.88	11,733.74	23,812.26	33.01 %
01-324-610	Parks & Recreation Impact Fee	100,895.52	107,136.00	107,136.00	7,281.12	34,325.28	72,810.72	32.04 %
01-324-710	Public Facilities Impact Fee	169,556.97	180,045.00	180,045.00	13,984.08	59,432.34	120,612.66	33.01 %
01-329-220	Site Plan Reviews	1,600.00	0.00	0.00	3,253.00	4,653.00	(4,653.00)	0.00 %
01-331-510	CDBG	15,860.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-334-201	Justice Assistance Grant (JAG)	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
01-334-910	DEO GRANT	61,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-335-120	MRS - State Sales Tax	57,403.00	57,580.00	57,580.00	4,765.30	33,357.13	24,222.87	57.93 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	17,888.27	17,260.00	17,260.00	1,467.02	10,269.14	6,990.86	59.50 %
01-335-123	MRS - Municipal Fuel Tax	16.21	8.00	8.00	4.99	34.90	(26.90)	436.25 %
01-335-140	Mobile Home License	5,485.35	4,800.00	4,800.00	354.61	4,201.93	598.07	87.54 %
01-335-150	Alcoholic Beverage License	1,125.71	1,125.00	1,125.00	0.00	0.00	1,125.00	0.00 %
01-335-180	Half-Cent Sales Tax	107,782.73	114,645.00	114,645.00	6,341.87	58,838.45	55,806.55	51.32 %
01-337-100	Library Coop Funding	31,990.11	31,990.00	31,990.00	16,938.04	33,876.08	(1,886.08)	105.90 %
01-340-400	Solid Waste	280,018.50	281,000.00	281,000.00	26,097.78	148,293.97	132,706.03	52.77 %
01-340-700	Stormwater Utility Fees	23,879.67	24,922.00	24,922.00	2,709.41	15,225.96	9,696.04	61.09 %
01-340-900	Notary Fees	25.00	0.00	0.00	10.00	105.00	(105.00)	0.00 %

POLK CITY
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G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-344-900	FDOT Maintenance Agreement	16,303.82	16,303.00	16,303.00	4,075.95	8,151.90	8,151.10	50.00 %
01-347-100	Library Income	8,394.78	6,000.00	6,000.00	779.90	4,347.64	1,652.36	72.46 %
01-351-200	Fines, Penalties, and Forfeitures	7,305.73	2,000.00	2,000.00	3,131.33	5,111.77	(3,111.77)	255.59 %
01-359-300	Late Fees	466.75	200.00	200.00	0.00	172.00	28.00	86.00 %
01-361-100	Interest Income	390.85	200.00	200.00	107.64	932.68	(732.68)	466.34 %
01-362-100	Activity Center Rentals	2,300.00	1,500.00	1,500.00	500.00	2,200.00	(700.00)	146.67 %
01-362-200	Donald Bronson Community Center Renta	4,000.00	2,500.00	2,500.00	1,100.00	4,750.00	(2,250.00)	190.00 %
01-365-100	Sales of Surplus Property	3,586.39	500.00	500.00	0.00	111.10	388.90	22.22 %
01-366-100	Private Donations	0.00	0.00	0.00	0.00	490.00	(490.00)	0.00 %
01-366-101	Private Donations - Christmas	1,800.00	1,000.00	1,000.00	0.00	2,000.00	(1,000.00)	200.00 %
01-366-102	Private Donations - Halloween	1,450.00	200.00	200.00	0.00	1,000.00	(800.00)	500.00 %
01-366-104	Private Donations - Music Festival	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-366-110	Private Donations - Library	836.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-369-100	Misc. Income	4,056.02	300.00	300.00	72.48	90.70	209.30	30.23 %
01-369-101	Misc Income - Copies and Faxes	53.50	0.00	0.00	0.00	7.50	(7.50)	0.00 %
01-369-102	Misc Income - Collection Allowance	17,854.83	5,000.00	5,000.00	344.11	5,299.33	(299.33)	105.99 %
01-369-120	Misc Income - Christmas	160.00	100.00	100.00	0.00	160.00	(60.00)	160.00 %
01-369-130	Misc Income - Halloween	140.00	100.00	100.00	0.00	240.00	(140.00)	240.00 %
01-369-400	Insurance Proceeds	4,451.63	0.00	0.00	2,214.91	2,214.91	(2,214.91)	0.00 %
01-369-401	Insurance - Claims	0.00	0.00	0.00	0.00	2,265.16	(2,265.16)	0.00 %
01-369-500	Refund of State Gas Tax	489.56	200.00	200.00	0.00	517.86	(317.86)	258.93 %
01-381-400	Transfer From Enterprise Fund	183,591.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-381-900	Cash Carry Forward	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
01-387-100	Loan Proceeds	1,389,020.56	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		4,330,283.42	2,782,476.00	2,782,476.00	250,049.30	1,603,888.94	1,178,587.06	57.64 %

POLK CITY
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General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	5,415.00	5,415.00	5,415.00	390.83	2,972.77	2,442.23	54.90 %
01-511-160	Bonuses and Gift Certificates - Legis	2,165.66	2,500.00	2,500.00	0.00	2,165.65	334.35	86.63 %
01-511-210	Fica Taxes - Legislative	579.92	1,020.00	1,020.00	29.90	393.07	626.93	38.54 %
01-511-240	Worker's Compensation - Legislative	15.20	16.00	16.00	0.00	11.00	5.00	68.75 %
01-511-400	Travel and Training - Legislative	2,305.49	5,500.00	5,500.00	885.19	2,297.50	3,202.50	41.77 %
01-511-470	Printing and Reproduction - Legislati	0.00	500.00	500.00	0.00	54.69	445.31	10.94 %
01-511-480	Promo Activities & Legal Ads - Legisl	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-511-490	Other Current Charges - Legislative	171.28	2,500.00	2,500.00	100.00	100.00	2,400.00	4.00 %
01-511-510	Office Supplies - Legislative	0.00	400.00	400.00	0.00	108.04	291.96	27.01 %
01-511-520	Operating Supplies - Legislative	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	2,041.00	6,000.00	6,000.00	0.00	3,420.00	2,580.00	57.00 %
DEPARTMENT TOTAL		12,693.55	26,851.00	26,851.00	1,405.92	11,522.72	15,328.28	42.91 %
EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	128,486.14	136,760.00	136,760.00	10,520.08	76,007.53	60,752.47	55.58 %
01-512-130	Other Salaries and Wages - Executive	4,707.81	4,800.00	4,800.00	369.24	2,769.30	2,030.70	57.69 %
01-512-160	Bonuses and Gift Certificates - Execu	15,538.72	22,750.00	22,750.00	0.00	21,056.34	1,693.66	92.56 %
01-512-210	Fica Taxes - Executive	11,092.93	14,600.00	14,600.00	820.11	7,695.39	6,904.61	52.71 %
01-512-220	Retirement Contribution - Executive	22,476.63	25,100.00	25,100.00	1,926.08	14,349.29	10,750.71	57.17 %
01-512-230	Life & Health Insurance - Executive	16,930.03	18,489.00	18,489.00	1,540.74	8,654.00	9,835.00	46.81 %
01-512-240	Worker's Compensation - Executive	233.41	315.00	315.00	0.00	194.00	121.00	61.59 %
01-512-310	Professional Services - Executive	0.00	300.00	300.00	0.00	32.00	268.00	10.67 %
01-512-400	Travel and Training - Executive	1,983.13	3,500.00	3,500.00	1,230.96	1,881.98	1,618.02	53.77 %
01-512-410	Communication Services - Executive	1,278.40	680.00	680.00	61.86	428.89	251.11	63.07 %
01-512-470	Printing and Reproduction - Executive	54.69	200.00	200.00	0.00	0.00	200.00	0.00 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	800.00	800.00	0.00	0.00	800.00	0.00 %
01-512-490	Other Current Charges - Executive	1,494.42	2,500.00	2,500.00	445.97	2,780.48	(280.48)	111.22 %
01-512-510	Office Supplies - Executive	463.67	900.00	900.00	0.00	99.35	800.65	11.04 %
01-512-520	Operating Supplies - Executive	137.36	500.00	500.00	54.69	663.24	(163.24)	132.65 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,204.65	2,000.00	2,000.00	14.99	774.82	1,225.18	38.74 %
01-512-640	Machinery & Equipment - Executive	2,719.97	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		208,801.96	234,194.00	234,194.00	16,984.72	137,386.61	96,807.39	58.66 %

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General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
CITY CLERK								
01-513-230	Life & Health Insurance - City Clerk	0.00	0.00	0.00	(2,208.66)	0.00	0.00	0.00 %
01-513-310	Professional Services - City Clerk	373.00	1,000.00	1,000.00	0.00	120.00	880.00	12.00 %
01-513-400	Travel and Training - City Clerk	1,333.50	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-513-460	Repairs and Maintenance - City Clerk	0.00	0.00	0.00	0.00	160.00	(160.00)	0.00 %
01-513-470	Printing and Reproduction - City Clerk	1,583.90	4,000.00	4,000.00	0.00	2,564.06	1,435.94	64.10 %
01-513-480	Promo Activities & Legal Ads - City Clerk	1,210.16	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-490	Other Current Charges - City Clerk	1,880.80	1,500.00	1,500.00	443.30	7,496.57	(5,996.57)	499.77 %
01-513-492	Recording & Other Fees - City Clerk	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-513-510	Office Supplies - City Clerk	307.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-513-520	Operating Supplies - City Clerk	0.00	800.00	800.00	307.95	307.95	492.05	38.49 %
01-513-540	Books, Pub., Sub., & Memberships - Ci	175.00	500.00	500.00	0.00	253.00	247.00	50.60 %
DEPARTMENT TOTAL		6,863.36	13,000.00	13,000.00	(1,457.41)	10,901.58	2,098.42	83.80 %
LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	42,952.86	60,000.00	60,000.00	2,502.04	23,942.22	36,057.78	39.90 %
01-514-480	Promo Activities & Legal Ads - Legal	8,588.77	7,500.00	7,500.00	2,186.41	7,758.54	(258.54)	103.45 %
DEPARTMENT TOTAL		51,541.63	67,500.00	67,500.00	4,688.45	31,700.76	35,799.24	46.96 %
COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	74,875.00	22,000.00	22,000.00	6,250.00	24,375.00	(2,375.00)	110.80 %
01-515-312	Professional Services-Other- Comp Pla	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	100.00 %
01-515-320	DEO - Grants	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
DEPARTMENT TOTAL		74,875.00	50,000.00	50,000.00	6,250.00	27,375.00	22,625.00	54.75 %

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G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	66,123.78	78,915.00	78,915.00	5,807.88	41,523.96	37,391.04	52.62 %
01-516-140	Overtime - Fin & Acctng	0.00	495.00	495.00	0.00	0.00	495.00	0.00 %
01-516-210	Fica Taxes - Fin & Acctng	4,642.87	6,075.00	6,075.00	414.39	3,055.18	3,019.82	50.29 %
01-516-220	Retirement Contribution - Fin & Acctn	5,173.42	6,559.00	6,559.00	479.74	3,541.06	3,017.94	53.99 %
01-516-230	Life & Health Insurance - Fin & Acctn	8,615.29	18,201.00	18,201.00	1,516.76	9,958.58	8,242.42	54.71 %
01-516-240	Worker's Compensation - Fin & Acctng	122.40	183.00	183.00	0.00	124.00	59.00	67.76 %
01-516-400	Travel and Training - Fin & Acctng	44.19	3,000.00	3,000.00	134.66	134.66	2,865.34	4.49 %
01-516-410	Communication Services - Fin & Acctng	0.00	0.00	0.00	55.79	278.72	(278.72)	0.00 %
01-516-420	Education Reimbursement - Fin & Acctn	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-516-470	Printing and Reproduction - Fin & Acc	237.46	700.00	700.00	0.00	117.00	583.00	16.71 %
01-516-510	Office Supplies - Fin & Acctng	742.71	1,400.00	1,400.00	0.00	107.37	1,292.63	7.67 %
01-516-520	Operating Supplies - Fin & Acctng	180.92	2,500.00	2,500.00	54.69	2,887.55	(387.55)	115.50 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	35.00	250.00	250.00	131.43	438.31	(188.31)	175.32 %
01-516-640	Machinery & Equipment - Fin & Acctng	1,099.99	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		90,518.03	118,278.00	118,278.00	8,595.34	62,166.39	56,111.61	52.56 %
DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	46,613.43	74,088.00	74,088.00	6,130.19	43,155.27	30,932.73	58.25 %
01-517-711	Principal - USDA Pay Off	1,371,789.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-517-720	Interest - CB&T Debt Service Pmts	33,260.25	45,722.00	45,722.00	3,854.02	26,734.13	18,987.87	58.47 %
01-517-721	Interest - USDA Pay Off	17,231.56	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,468,894.24	119,810.00	119,810.00	9,984.21	69,889.40	49,920.60	58.33 %
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	97,363.00	99,310.00	99,310.00	24,891.50	74,546.50	24,763.50	75.06 %
01-521-310	Professional Services - Law Enf	0.00	28,288.00	28,288.00	1,840.00	15,288.00	13,000.00	54.04 %
01-521-460	Repairs and Maintenance - Law Enf	598.95	300.00	300.00	0.00	0.00	300.00	0.00 %
01-521-510	Office Supplies - Law Enf	168.00	100.00	100.00	0.00	0.00	100.00	0.00 %

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G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-521-520	Operating Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-521-649	Machinery & Equip - JAG Grant - Law E	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
DEPARTMENT TOTAL		98,129.95	133,211.00	133,211.00	26,731.50	89,834.50	43,376.50	67.44 %
BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	46,975.41	82,243.00	82,243.00	6,327.01	45,203.75	37,039.25	54.96 %
01-524-140	Overtime - Bldg & Zoning	0.00	433.00	433.00	0.00	314.13	118.87	72.55 %
01-524-210	Fica Taxes - Bldg & Zoning	3,419.14	6,325.00	6,325.00	470.41	3,451.19	2,873.81	54.56 %
01-524-220	Retirement Contribution - Bldg & Zoni	3,679.53	4,312.00	4,312.00	522.62	3,834.46	477.54	88.93 %
01-524-230	Life & Health Insurance - Bldg & Zoni	8,415.06	18,244.00	18,244.00	1,520.37	8,480.15	9,763.85	46.48 %
01-524-240	Worker's Compensation - Bldg & Zoning	1,121.16	1,266.00	1,266.00	0.00	912.00	354.00	72.04 %
01-524-310	Professional Services - Bldg & Zoning	159,662.55	150,000.00	150,000.00	15,606.50	88,031.49	61,968.51	58.69 %
01-524-311	Engineering Services - Bldg & Zoning	440.15	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-400	Travel and Training - Bldg & Zoning	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-524-410	Communication Services - Bldg & Zonin	46.45	0.00	0.00	0.00	0.00	0.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	229.29	400.00	400.00	0.00	125.47	274.53	31.37 %
01-524-520	Operating Supplies - Bldg & Zoning	417.04	350.00	350.00	64.99	1,851.21	(1,501.21)	528.92 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	0.00	0.00	0.00	14.99	89.94	(89.94)	0.00 %
01-524-640	Machinery & Equipment - Bldg & Zoning	2,499.99	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		226,905.77	265,073.00	265,073.00	24,526.89	152,293.79	112,779.21	57.45 %
CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	0.00	22,824.00	22,824.00	1,800.00	10,980.00	11,844.00	48.11 %
01-529-210	Fica Taxes - Code Enf	0.00	1,746.00	1,746.00	133.84	822.60	923.40	47.11 %
01-529-220	Retirement Contribution - Code Enf	0.00	1,885.00	1,885.00	148.68	906.95	978.05	48.11 %
01-529-230	Life & Health Insurance - Code Enf	0.00	243.00	243.00	2,950.89	2,968.92	(2,725.92)	1221.78 %
01-529-240	Worker's Compensation - Code Enf	0.00	523.00	523.00	0.00	372.00	151.00	71.13 %
01-529-310	Professional Services - Code Enf	0.00	2,500.00	2,500.00	500.00	1,500.00	1,000.00	60.00 %
01-529-400	Travel and Training - Code Enf	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-529-410	Communication Services - Code Enf	0.00	0.00	0.00	55.79	278.72	(278.72)	0.00 %
01-529-464	Vehicle Fuel - Code Enf	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %

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G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	PERCENTAGE REALIZED
01-529-470	Printing and Reproduction - Code Enf	0.00	500.00	500.00	0.00	330.69	169.31	66.14 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	300.00	300.00	0.00	0.00	300.00	0.00 %
01-529-492	Recording & Other Fees	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-529-510	Office Supplies - Code Enf	0.00	600.00	600.00	0.00	101.85	498.15	16.98 %
01-529-520	Operating Supplies - Code Enf	0.00	400.00	400.00	0.00	1,433.84	(1,033.84)	358.46 %
DEPARTMENT TOTAL		0.00	32,521.00	32,521.00	5,589.20	19,695.57	12,825.43	60.56 %
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REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refus	141,971.04	157,930.00	157,930.00	13,511.66	52,225.08	105,704.92	33.07 %
01-534-342	Refuse Disposal - Commercial - Refuse	72,039.20	80,440.00	80,440.00	7,202.78	48,242.08	32,197.92	59.97 %
DEPARTMENT TOTAL		214,010.24	238,370.00	238,370.00	20,714.44	100,467.16	137,902.84	42.15 %
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STORMWATER								
01-538-310	PROFESSIONAL SERVICES - STORMWATER	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-538-315	Inmate Labor - Stormwater	5,749.68	0.00	0.00	0.00	0.00	0.00	0.00 %
01-538-400	Travel and Training - Stormwater	1,377.41	2,000.00	2,000.00	0.00	219.00	1,781.00	10.95 %
01-538-460	Repairs and Maintenance - Stormwater	16,627.51	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	500.00	500.00	0.00	100.00	400.00	20.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	500.00	500.00	500.00	0.00	500.00	0.00	100.00 %
DEPARTMENT TOTAL		24,254.60	20,000.00	20,000.00	0.00	819.00	19,181.00	4.10 %
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GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't Bld	23,669.74	22,000.00	22,000.00	300.00	9,191.44	12,808.56	41.78 %
01-539-312	Professional Services - Other - Gen G	330.00	5,000.00	5,000.00	0.00	1,162.52	3,837.48	23.25 %
01-539-315	Inmate Labor - Gen Gov't Bldgs	5,749.68	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-411	City Hall - Communication - Gen Gov't	12,085.93	15,500.00	15,500.00	14.03	7,970.42	7,529.58	51.42 %
01-539-413	Public Works - Communication - Gen Go	1,400.11	2,000.00	2,000.00	0.00	1,017.90	(219.38)	50.90 %

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01-539-414	Community Center-Communication-Gen Go	1,519.15	2,000.00	2,000.00	0.00	971.92	1,028.08	48.60 %
01-539-431	City Hall - Utilities - Gen Gov't Bld	17,869.70	25,000.00	25,000.00	1,000.18	8,757.15	16,242.85	35.03 %
01-539-432	Activity Center - Utilities - Gen Gov	2,307.70	3,000.00	3,000.00	135.33	2,455.80	544.20	81.86 %
01-539-433	Public Works - Utilities - Gen Gov't	2,306.72	3,000.00	3,000.00	146.66	1,120.46	1,879.54	37.35 %
01-539-434	Community Center-Utilities-Gen Gov't	4,272.30	5,000.00	5,000.00	317.54	2,475.23	2,524.77	49.50 %
01-539-440	Rentals and Leases - Gen Gov't Bldgs	5,044.15	5,000.00	5,000.00	686.26	3,928.85	1,071.15	78.58 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	11,553.50	25,000.00	25,000.00	1,048.51	4,780.38	20,219.62	19.12 %
01-539-462	Activity Center - Repairs & Maint - G	17,203.32	1,500.00	1,500.00	0.00	322.92	1,177.08	21.53 %
01-539-463	Public Works I - Repairs & Maint - Ge	1,373.71	500.00	500.00	0.00	68.71	431.29	13.74 %
01-539-464	Community Center-Repairs & Maint-Gen	826.90	3,500.00	3,500.00	0.00	3,030.57	469.43	86.59 %
01-539-466	Public Works/Utilities Oper - Repairs	1,422.45	3,000.00	3,000.00	5,800.00	11,601.39	(9,601.39)	386.71 %
01-539-490	Other Current Charges - Gen Gov't Bld	0.00	0.00	0.00	65.00	65.00	(65.00)	0.00 %
01-539-510	Office Supplies - Gen Gov't Bldgs	495.20	600.00	600.00	0.00	107.37	492.63	17.90 %
01-539-521	City Hall - Operating Supplies - Gen	11,602.98	6,000.00	6,000.00	26.97	2,206.56	3,793.44	36.78 %
01-539-522	Activity Center - Operating Supplies	515.77	1,000.00	1,000.00	0.00	288.84	711.16	28.88 %
01-539-523	Public Works - Operating Supplies - G	67.98	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-524	Community Center-Operating Supplies-G	463.38	1,400.00	1,400.00	0.00	453.52	946.48	32.39 %
01-539-526	Public Works/Utilities Oper' - Operati	1,051.12	1,400.00	1,400.00	0.00	358.80	1,041.20	25.63 %
01-539-631	City Hall - Improv. O/T Bldgs - Gen G	9,986.26	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-640	Public Works - Bldgs/Property - Gen G	326,092.84	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-642	Activity Center - Mach. & Equipment -	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		465,210.59	131,400.00	131,400.00	9,540.48	62,335.75	67,862.77	47.44 %
ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	156,300.67	181,296.00	181,296.00	13,090.13	99,032.70	82,263.30	54.62 %
01-541-140	Overtime - Roads & Streets	487.00	2,824.00	2,824.00	0.00	1,095.44	1,728.56	38.79 %
01-541-210	Fica Taxes - Roads & Streets	11,685.48	14,085.00	14,085.00	989.34	7,799.21	6,285.79	55.37 %
01-541-220	Retirement Contribution - Roads & Str	12,071.97	15,208.00	15,208.00	1,081.23	8,514.79	6,693.21	55.99 %
01-541-230	Life & Health Insurance - Roads & Str	27,717.55	26,037.00	26,037.00	3,419.75	20,184.02	5,852.98	77.52 %
01-541-240	Worker's Compensation - Roads & Stree	10,695.95	17,073.00	17,073.00	0.00	14,034.00	3,039.00	82.20 %
01-541-310	Professional Services - Roads & Stree	1,371.02	0.00	0.00	1,500.00	1,500.00	(1,500.00)	0.00 %
01-541-311	Engineering Services - Roads & Street	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-541-315	Inmate Labor - Roads & Streets	17,249.12	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-400	Travel and Training - Roads & Streets	15.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-541-410	Communication Services - Roads & Stre	2,616.35	3,500.00	3,500.00	158.25	1,888.99	1,611.01	53.97 %

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01-541-430	Utilities - Roads & Streets	25,220.78	30,000.00	30,000.00	1,953.02	13,341.71	16,658.29	44.47 %
01-541-460	Repairs and Maintenance - Roads & Str	9,723.48	10,000.00	10,000.00	1,025.00	2,612.67	7,670.33	26.13 %
01-541-461	Repairs & Maintenance-Equipment - Roa	5,656.79	8,000.00	8,000.00	95.95	2,685.49	5,314.51	33.57 %
01-541-464	Vehicle Fuel - Roads & Streets	8,260.41	7,000.00	7,000.00	0.00	2,856.25	4,143.75	40.80 %
01-541-465	Vehicle Maintenance - Roads & Streets	5,163.24	7,000.00	7,000.00	19.98	1,680.03	5,319.97	24.00 %
01-541-466	Public Works/Utilities Facility - Rep	1,058.32	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-480	Promo Activities & Legal Ads - Roads	0.00	0.00	0.00	0.00	34.99	(34.99)	0.00 %
01-541-490	Other Current Charges - Roads & Stree	0.00	0.00	0.00	0.00	6.60	(6.60)	0.00 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	846.77	1,000.00	1,000.00	0.00	234.15	616.98	23.42 %
01-541-520	Operating Supplies - Roads & Streets	7,232.03	10,000.00	10,000.00	452.28	3,888.44	6,111.56	38.88 %
01-541-524	Chemicals - Roads & Streets	0.00	1,000.00	1,000.00	0.00	70.00	930.00	7.00 %
01-541-525	Uniforms - Roads & Streets	358.65	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	1,034.90	15,000.00	15,000.00	340.90	1,141.10	13,858.90	7.61 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	420.44	500.00	500.00	14.99	89.94	410.06	17.99 %
01-541-620	Buildings - Roads & Streets	500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-630	Improvements Other than Building - Ro	9,600.01	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	20,697.08	30,000.00	30,000.00	0.00	9,061.75	20,938.24	30.21 %
DEPARTMENT TOTAL		335,983.01	539,023.00	539,023.00	24,140.82	191,752.28	347,404.85	35.57 %
LIBRARY								
01-571-120	Regular Salary - Wages - Library	53,011.22	76,245.00	76,245.00	5,929.60	41,714.05	34,530.95	54.71 %
01-571-140	Overtime - Library	240.29	917.00	917.00	0.00	297.12	619.88	32.40 %
01-571-210	Fica Taxes - Library	3,880.55	5,903.00	5,903.00	439.15	3,182.64	2,720.36	53.92 %
01-571-220	Retirement Contribution - Library	4,173.77	6,374.00	6,374.00	489.78	3,553.57	2,820.43	55.75 %
01-571-230	Life & Health Insurance - Library	16,581.91	18,377.00	18,377.00	1,520.98	8,487.93	9,889.07	46.19 %
01-571-240	Worker's Compensation - Library	79.65	177.00	177.00	0.00	0.00	177.00	0.00 %
01-571-310	Professional Services - Library	1,559.50	2,000.00	2,000.00	0.00	4,293.93	(2,293.93)	214.70 %
01-571-312	Professional Services - Other - Libra	1,700.00	2,500.00	2,500.00	0.00	150.00	2,350.00	6.00 %
01-571-400	Travel and Training - Library	175.00	700.00	700.00	13.35	194.75	505.25	27.82 %
01-571-410	Communication Services - Library	2,075.91	6,100.00	6,100.00	0.00	1,999.56	4,100.44	32.78 %
01-571-420	Education Reimbursement - Library	0.00	2,040.00	2,040.00	0.00	0.00	2,040.00	0.00 %
01-571-430	Utilities - Library	6,339.15	7,500.00	7,500.00	209.46	1,534.72	5,965.28	20.46 %
01-571-460	Repairs and Maintenance - Library	5,201.54	2,500.00	2,500.00	727.98	3,172.68	(672.68)	126.91 %
01-571-480	Promo Activities & Legal Ads - Librar	1,268.82	2,500.00	2,500.00	0.00	37.31	2,462.69	1.49 %

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01-571-510	Office Supplies - Library	1,142.42	1,300.00	1,300.00	0.00	120.10	1,119.17	9.24 %
01-571-520	Operating Supplies - Library	7,873.96	7,500.00	7,500.00	113.87	1,364.82	6,135.18	18.20 %
01-571-540	Books, Pub., Sub., & Memberships - Li	808.94	600.00	600.00	0.00	519.30	80.70	86.55 %
01-571-630	Improvements Other than Building - Li	2,775.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-660	Books, Pub. & Library Materials - Li	12,423.07	16,000.00	16,000.00	1,618.51	8,591.21	7,408.79	53.70 %
DEPARTMENT TOTAL		121,310.70	159,233.00	159,233.00	11,062.68	79,213.69	79,958.58	49.75 %
PARKS								
01-572-310	Professional Services - Parks	806.00	0.00	0.00	62.00	559.50	(559.50)	0.00 %
01-572-315	Inmate Labor - Parks	5,749.72	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-400	Travel and Training - Parks	15.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-430	Utilities - Parks	17,676.88	23,000.00	23,000.00	613.70	4,077.29	18,922.71	17.73 %
01-572-460	Repairs and Maintenance - Parks	26,486.80	15,000.00	15,000.00	127.78	5,071.94	9,928.06	33.81 %
01-572-520	Operating Supplies - Parks	1,026.72	1,200.00	1,200.00	0.00	643.83	556.17	53.65 %
01-572-630	Improvements Other than Building - Pa	6,570.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		58,325.12	39,200.00	39,200.00	803.48	10,352.56	28,847.44	26.41 %
SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	888.00	2,000.00	2,000.00	0.00	680.00	1,320.00	34.00 %
01-574-440	Rentals and Leases - Spec Events	125.00	1,000.00	1,000.00	0.00	125.00	875.00	12.50 %
01-574-470	Printing and Reproduction - Spec Even	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-520	Operating Supplies - Spec Events	5,066.80	7,500.00	7,500.00	0.00	8,330.15	(830.15)	111.07 %
DEPARTMENT TOTAL		6,079.80	13,000.00	13,000.00	0.00	9,135.15	3,864.85	70.27 %
NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	3,495.61	25,000.00	25,000.00	599.38	5,927.16	19,072.84	23.71 %

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58.33 % Yr Complete For Fiscal Year: 2019 / 4

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
01-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-590-312	Professional Services - Other - Non-D	2,310.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-590-315	Inmate Labor - GF Non - Dept	0.00	28,749.00	28,749.00	0.00	21,561.38	7,187.62	75.00 %
01-590-320	Accounting and Auditing - Non-Dept	18,790.41	15,000.00	15,000.00	638.13	9,443.64	5,556.36	62.96 %
01-590-450	Liability Insurance - Non-Dept	37,729.00	39,900.00	39,900.00	0.00	65,121.50	(25,221.50)	163.21 %
01-590-464	Vehicle Fuel - Non- Departmental	436.25	400.00	400.00	34.96	209.58	190.42	52.40 %
01-590-465	Vehicle Maintenance - Non-Departmenta	21.24	500.00	500.00	0.00	0.00	500.00	0.00 %
01-590-510	Office Supplies - Non-Departmental	0.00	0.00	0.00	0.00	378.39	(378.39)	0.00 %
01-590-520	Operating Supplies - Non-Dept	248.65	1,000.00	1,000.00	0.00	1,810.43	(810.43)	181.04 %
01-590-521	Emergencies & Contingencies - Operati	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-590-525	Uniforms - Non Dept	0.00	4,000.00	4,000.00	93.60	2,441.58	1,558.42	61.04 %
01-590-528	Postage - Non-Dept	3,277.15	3,000.00	3,000.00	0.00	359.63	2,640.37	11.99 %
01-590-930	Transfer - Police Public Safety Impact	0.00	66,434.00	66,434.00	0.00	0.00	66,434.00	0.00 %
01-590-931	Transfer to Fire Public Safety Impact	0.00	35,546.00	35,546.00	0.00	0.00	35,546.00	0.00 %
01-590-932	Transfer - Parks & Rec Impact Reserve	0.00	107,136.00	107,136.00	0.00	0.00	107,136.00	0.00 %
01-590-933	Transfer -Public Facility Impact Rese	0.00	180,045.00	180,045.00	0.00	0.00	180,045.00	0.00 %
01-590-940	Reserves - Unrestricted Reserves - No	0.00	24,101.00	24,101.00	0.00	0.00	24,101.00	0.00 %
01-590-941	Reserves - Emergencies & Contingencie	363.92	0.00	0.00	(27.50)	(27.50)	27.50	0.00 %
01-590-991	Aids to Private Organizations - Non-D	742.00	2,000.00	2,000.00	0.00	2,340.00	(340.00)	117.00 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-590-994	Bank Fees - Non-Dept	7.50	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-996	Bad Debt - Non-Dept	(3,210.22)	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-999	Other - Non-Operating Charges - Non-D	2,438.42	5,500.00	5,500.00	416.94	2,424.60	3,075.40	44.08 %
DEPARTMENT TOTAL		66,649.93	581,811.00	581,811.00	1,755.51	111,990.39	469,820.61	19.25 %
General Fund Revenues Total		4,530,283.42	2,782,476.00	2,782,476.00	250,049.30	1,603,888.94	1,178,587.06	42.36%
General Fund Expenditures Total		(3,531,047.45)	(2,782,476.00)	(2,782,476.00)	(171,816.28)	(1,178,832.30)	(1,602,514.62)	57.59%
Total Revenue vs. Expenditures		799,235.97	0.00	0.00	78,733.07	425,056.64	(423,927.56)	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Apr, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	374,759.12	
05-101-710	Cash - Enterprise Fund Capital Imprvmnts	52,898.45	
05-101-800	Cash - Sewer Impact Fee Account	1,384,931.88	
05-101-900	Cash - Water Impact Fee Account	330,685.55	
05-101-913	DEP Loan - Sinking Fund	101,621.38	
05-101-915	Tax Exempt Leasing - Sinking Fund	60,669.07	
05-101-916	US Bank - Sink Fund	430,560.15	
05-101-920	Cash - Customer Deposits	309,069.71	
05-101-934	Fifth Third Bank - Reserves	610,967.73	
05-101-935	Fifth Third Bank - Renewal & Replacement	150,000.00	
05-115-100	Accounts Receivable - Utilities	45,541.38	
05-115-105	Accounts Receivable - Invoicing	505.68	
05-115-130	Accounts Receivable - Readiness to Serve	56,496.79	
05-117-100	Allowance for Bad Debt	42,672.50-	
05-117-200	Allowance for Uncollectible A/R	57,398.98-	
05-131-100	Due from General Fund	12,437.00-	
05-155-100	Prepaid Expenses	15.96	
05-159-100	Deferred Outflows - Related to Pension	25,662.51	
05-160-902	Reserve Account	225,392.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-160-904	Reserve Acct - CIP Purchases	25,778.78	
05-161-900	Fixed Assets - Land	2,730,735.50	
05-164-100	Utility Plant in Service	12,077,204.12	
05-164-900	Improvements Other than Buildings	33,331.74-	
05-164-910	Improvements Other than Buildings - MOSN	33,331.74	
05-165-900	Acc.Dep. - Improvements Other than Build	316,892.74-	
05-166-900	Equipment & Furniture	314,396.69	
05-167-900	Accumulated Depreciation - Equipment	3,196,588.95-	
	** TOTAL ASSET**		15,729,946.28
05-202-100	Accounts Payable	2,311.79	
05-202-900	Customer Deposits	305,064.11	
05-203-100	Accumulated Interest Payable	71,583.17	
05-203-600	SRF Loan WW51201P	2,301,486.71	
05-203-710	US Bank 2017 Bond Note	8,555,000.00	
05-203-750	Tax Exempt Leasing Loan	87,735.83	
05-203-900	Unamortized Bond Premiums	124,778.15-	
05-203-910	Unamortized Bond Premiums - US Bank	530,870.86-	
05-208-305	Taxes Payable	13,750.56	
05-216-100	Accrued Payroll	4,159.90-	
05-225-100	Deferred Inflows - Related to Pension	3,598.03	
05-234-100	L-T-D - Current Portion	365,494.72	
05-234-901	Less: Current Portion of LTD	365,494.72-	
05-235-900	Net Pension Liability	53,149.24	
	** TOTAL LIABILITY**		10,733,870.53
05-243-100	Encumbrances Placed	2,145.50	
05-245-100	Reserved for Encumbrances	2,145.50-	
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	3,253,657.45	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		4,613,368.64

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Apr, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
	** TOTAL REVENUE**		1,440,460.78
	** TOTAL EXPENSE**		1,057,753.67
	TOTAL LIABILITY AND EQUITY		15,729,946.28

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: May, for Fund: 01

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	2,066,637.54	
01-101-800	Cash - GF Police Public Safety Impact Fees	137,492.99	
01-101-801	Cash - GF Fire Public Safety Impact Fees	95,550.24	
01-101-802	Cash - GF Recreation Impact Fees	286,043.84	
01-101-803	Cash - GF Gen Gov't Facilities Impact Fees	253,864.99	
01-101-990	Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	575.00	
01-115-100	Accounts Receivable - Utilities	5,014.47	
01-115-110	Accounts Receivable - NSF	50.00-	
01-115-120	Accounts Receivable - Local Bus Licenses	7,100.00	
01-115-130	Accounts Receivable - Readiness to Serve	2,476.98	
01-115-200	Accounts Receivable - Year End	58,865.23-	
01-117-100	Allowance for Bad Debt	8,857.17-	
01-117-200	Allowance for Uncollectible A/R	2,476.98-	
01-153-302	Restricted Cash - New Local Opt Gas Tax	89,373.54	
01-153-303	Restricted Cash - Building and Codes	2,000.00	
01-155-100	Prepaid Expenses	684.64	
01-155-200	Prepaid Insurance	1,115.63-	
01-160-902	Reserve Account	177,764.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		3,116,996.90
01-202-100	Accounts Payable	169,185.98-	
01-202-200	Accounts Payable - Year End	6,416.20-	
01-202-900	Customer Deposits	4,000.00	
01-207-800	Due to Enterprise Fund	12,437.00-	
01-208-300	Due to County - Impact Fees	215,425.68	
01-208-310	Due to DCA - Bldg Permit Surcharge	660.64	
01-208-320	Due to Dept of Business - License Fees	1,661.88	
01-208-330	Due to PCSO - Police Education Revenue	201.38	
01-216-100	Accrued Payroll	8,582.88-	
01-217-200	Accrued Sales Tax	206.49	
01-218-050	Payroll Liabilities	87.80	
01-218-100	Payroll Taxes Payable	5,478.26-	
01-218-200	FRS Retirement Payable	3,012.86-	
01-218-300	Health Plan Payable	3,929.38	
01-218-310	Long Term Disability Payable	597.72	
01-218-320	Supplemental Insurance Payable	696.39	
01-218-327	CHL- Child Support	635.08	
01-218-400	Dental Plan Payable	383.66	
01-218-410	Vision Plan Payable	552.10	
	** TOTAL LIABILITY**		23,925.02
01-243-100	Encumbrances Placed	1,128.08	
01-245-100	Reserved for Encumbrances	1,128.08-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	2,675,127.71	
	** TOTAL EQUITY**		2,675,127.71
	** TOTAL REVENUE**		1,763,071.71
	** TOTAL EXPENSE**		1,345,127.54
	TOTAL LIABILITY AND EQUITY		3,116,996.90

POLK CITY
MAY 2019 MONTHLY FINANCIAL REPORT

GENERAL FUND REVENUES
66.66 % Yr Complete For Fiscal Year: 2019 / 5

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	2019 ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	2019 PERCENTAGE REALIZED
01-311-100	Ad Valorem Taxes	603,369.50	735,076.00	735,076.00	5,454.33	672,722.07	62,353.93	91.52 %
01-312-300	9th Cent Gas Tax	14,594.37	14,500.00	14,500.00	1,160.54	7,464.00	7,036.00	51.48 %
01-312-400	Local Option Gas Tax	81,004.82	82,534.00	82,534.00	7,601.37	49,038.82	33,495.18	59.42 %
01-312-410	New Local Option Gas Tax	50,528.73	50,775.00	50,775.00	4,901.11	31,065.91	19,709.09	61.18 %
01-314-100	Electric - Utility Tax	102,386.61	86,200.00	86,200.00	8,255.94	60,643.19	25,556.81	70.35 %
01-314-300	Water - Utility Tax	57,257.65	54,630.00	54,630.00	10,619.66	36,260.54	18,369.46	66.37 %
01-314-301	Water - Utility Tax - Readiness to Se	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-314-400	Gas - Utility Tax	5,226.08	4,100.00	4,100.00	538.43	5,122.51	(1,022.51)	124.94 %
01-315-100	Communications Services Tax	208,573.77	206,035.00	206,035.00	18,215.03	130,988.19	75,046.81	63.58 %
01-316-100	Local Business Licenses	19,008.66	7,800.00	7,800.00	86.86	3,113.19	4,686.81	39.91 %
01-322-100	Building Permits	175,413.07	100,000.00	100,000.00	5,789.46	32,454.64	67,545.36	32.45 %
01-322-101	Bldg Permit - Plan Checking	102,905.22	47,747.00	47,747.00	3,729.50	15,392.69	32,354.31	32.24 %
01-322-102	Bldg Permit - Admin Fee	5,078.00	2,000.00	2,000.00	620.00	3,980.00	(1,980.00)	199.00 %
01-322-103	Bldg Permit - Electrical	16,770.00	12,000.00	12,000.00	1,545.00	7,370.00	4,630.00	61.42 %
01-322-104	Bldg Permit - Plumbing	14,788.00	12,000.00	12,000.00	1,125.00	6,500.00	5,500.00	54.17 %
01-322-105	Bldg Permit - Mechanical	14,900.00	12,000.00	12,000.00	1,700.00	7,275.00	4,725.00	60.63 %
01-322-107	Bldg Permit - Cert of Occupancy	3,185.00	390.00	390.00	150.00	2,730.00	(2,340.00)	700.00 %
01-322-108	Bldg Permit - Inspections	139,602.65	150,000.00	150,000.00	5,700.00	92,534.70	57,465.30	61.69 %
01-322-109	Bldg Permit - Demolition	0.00	0.00	0.00	0.00	57.50	(57.50)	0.00 %
01-323-100	Electric	68,314.25	58,732.00	58,732.00	0.00	26,529.09	32,202.91	45.17 %
01-323-300	Solid Waste	30,157.38	31,050.00	31,050.00	2,250.00	15,750.00	15,300.00	50.72 %
01-324-100	Police - Public Safety Impact Fee	62,564.03	66,434.00	66,434.00	3,869.94	25,799.60	40,634.40	38.83 %
01-324-110	Fire/Rescue - Public Safety Impact Fe	33,475.67	35,546.00	35,546.00	2,070.66	13,804.40	21,741.60	38.84 %
01-324-610	Parks & Recreation Impact Fee	100,895.52	107,136.00	107,136.00	6,240.96	40,566.24	66,569.76	37.86 %
01-324-710	Public Facilities Impact Fee	169,556.97	180,045.00	180,045.00	10,488.06	69,920.40	110,124.60	38.83 %
01-329-220	Site Plan Reviews	1,600.00	0.00	0.00	2,132.00	6,785.00	(6,785.00)	0.00 %
01-331-510	CDBG	15,860.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-334-201	Justice Assistance Grant (JAG)	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
01-334-910	DEO GRANT	61,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-335-120	MRS - State Sales Tax	57,403.00	57,580.00	57,580.00	4,765.30	38,122.43	19,457.57	66.21 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	17,888.27	17,260.00	17,260.00	1,467.00	11,736.14	5,523.86	68.00 %
01-335-123	MRS - Municipal Fuel Tax	16.21	8.00	8.00	5.01	39.91	(31.91)	496.88 %
01-335-140	Mobile Home License	5,485.35	4,800.00	4,800.00	324.37	4,526.30	273.70	94.30 %
01-335-150	Alcoholic Beverage License	1,125.71	1,125.00	1,125.00	1,027.82	1,027.82	97.18	91.36 %
01-335-180	Half-Cent Sales Tax	107,782.73	114,645.00	114,645.00	10,963.18	69,801.63	44,843.37	60.89 %
01-337-100	Library Coop Funding	31,990.11	31,990.00	31,990.00	0.00	33,876.08	(1,886.08)	105.90 %
01-340-400	Solid Waste	280,018.50	281,000.00	281,000.00	26,241.04	174,535.01	106,464.99	62.11 %
01-340-700	Stormwater Utility Fees	23,879.67	24,922.00	24,922.00	2,689.16	17,915.12	7,006.88	71.88 %
01-340-900	Notary Fees	25.00	0.00	0.00	0.00	105.00	(105.00)	0.00 %

POLK CITY
JUNE 2019 MONTHLY FINANCIAL REPORT

GENERAL FUND REVENUES

66.66 % Yr Complete For Fiscal Year: 2019 / 5

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS)/DEFICIT	2019 PERCENTAGE REALIZED
01-344-900	FDOT Maintenance Agreement	16,303.82	16,303.00	16,303.00	4,075.96	12,227.86	4,075.14	75.00 %
01-347-100	Library Income	8,394.78	6,000.00	6,000.00	688.80	5,036.44	963.56	83.94 %
01-351-200	Fines, Penalties, and Forfeitures	7,305.73	2,000.00	2,000.00	754.96	5,866.73	(3,866.73)	293.34 %
01-359-300	Late Fees	466.75	200.00	200.00	0.00	172.00	28.00	86.00 %
01-361-100	Interest Income	390.85	200.00	200.00	0.00	932.68	(732.68)	466.34 %
01-362-100	Activity Center Rentals	2,300.00	1,500.00	1,500.00	250.00	2,450.00	(950.00)	163.33 %
01-362-200	Donald Bronson Community Center Renta	4,000.00	2,500.00	2,500.00	600.00	5,350.00	(2,850.00)	214.00 %
01-365-100	Sales of Surplus Property	3,586.39	500.00	500.00	0.00	111.10	388.90	22.22 %
01-366-100	Private Donations	0.00	0.00	0.00	0.00	490.00	(490.00)	0.00 %
01-366-101	Private Donations - Christmas	1,800.00	1,000.00	1,000.00	0.00	2,000.00	(1,000.00)	200.00 %
01-366-102	Private Donations - Halloween	1,450.00	200.00	200.00	0.00	1,000.00	(800.00)	500.00 %
01-366-104	Private Donations - Music Festival	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-366-110	Private Donations - Library	836.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-369-100	Misc. Income	5,549.12	300.00	300.00	0.50	91.20	208.80	30.40 %
01-369-101	Misc Income - Copies and Faxes	53.50	0.00	0.00	96.50	104.00	(104.00)	0.00 %
01-369-102	Misc Income - Collection Allowance	17,854.83	5,000.00	5,000.00	989.32	6,288.65	(1,288.65)	125.77 %
01-369-120	Misc Income - Christmas	160.00	100.00	100.00	0.00	160.00	(60.00)	160.00 %
01-369-130	Misc Income - Halloween	140.00	100.00	100.00	0.00	240.00	(140.00)	240.00 %
01-369-400	Insurance Proceeds	4,451.63	0.00	0.00	0.00	2,214.91	(2,214.91)	0.00 %
01-369-401	Insurance - Claims	0.00	0.00	0.00	0.00	2,265.16	(2,265.16)	0.00 %
01-369-500	Refund of State Gas Tax	489.56	200.00	200.00	0.00	517.86	(317.86)	258.93 %
01-381-400	Transfer From Enterprise Fund	183,591.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-381-900	Cash Carry Forward	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
01-387-100	Loan Proceeds	1,389,020.56	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		4,331,776.52	2,782,476.00	2,782,476.00	159,182.77	1,763,071.71	1,019,404.29	63.36 %

POLK CITY
JUNE 2019 MONTHLY FINANCIAL REPORT

General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2019 / 5

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	5,415.00	5,415.00	5,415.00	390.83	3,363.60	2,051.40	62.12 %
01-511-160	Bonuses and Gift Certificates - Legis	2,165.66	2,500.00	2,500.00	0.00	2,165.65	334.35	86.63 %
01-511-210	Fica Taxes - Legislative	579.92	1,020.00	1,020.00	29.87	422.94	597.06	41.46 %
01-511-240	Worker's Compensation - Legislative	15.20	16.00	16.00	0.00	11.00	5.00	68.75 %
01-511-400	Travel and Training - Legislative	2,305.49	5,500.00	5,500.00	1,027.53	3,325.03	2,174.97	60.46 %
01-511-470	Printing and Reproduction - Legislati	0.00	500.00	500.00	0.00	54.69	445.31	10.94 %
01-511-480	Promo Activities & Legal Ads - Legisl	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-511-490	Other Current Charges - Legislative	171.28	2,500.00	2,500.00	0.00	100.00	2,400.00	4.00 %
01-511-510	Office Supplies - Legislative	0.00	400.00	400.00	0.00	108.04	291.96	27.01 %
01-511-520	Operating Supplies - Legislative	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	2,041.00	6,000.00	6,000.00	0.00	3,420.00	2,580.00	57.00 %
DEPARTMENT TOTAL		12,693.55	26,851.00	26,851.00	1,448.23	12,970.95	13,880.05	48.31 %
EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	128,486.14	136,750.00	136,760.00	10,520.09	86,527.62	50,232.38	63.27 %
01-512-130	Other Salaries and Wages - Executive	4,707.81	4,800.00	4,800.00	369.24	3,138.54	1,661.46	65.39 %
01-512-160	Bonuses and Gift Certificates - Execu	15,538.72	22,750.00	22,750.00	0.00	21,056.34	1,693.66	92.56 %
01-512-210	Fica Taxes - Executive	11,092.93	14,600.00	14,600.00	820.11	8,515.50	6,084.50	58.33 %
01-512-220	Retirement Contribution - Executive	22,476.63	25,100.00	25,100.00	1,926.08	16,275.37	8,824.63	64.84 %
01-512-230	Life & Health Insurance - Executive	16,930.03	18,489.00	18,489.00	1,540.74	10,194.74	8,294.26	55.14 %
01-512-240	Worker's Compensation - Executive	233.41	315.00	315.00	0.00	194.00	121.00	61.59 %
01-512-310	Professional Services - Executive	0.00	300.00	300.00	0.00	32.00	268.00	10.67 %
01-512-400	Travel and Training - Executive	1,983.13	3,500.00	3,500.00	819.42	2,701.40	798.60	77.18 %
01-512-410	Communication Services - Executive	1,278.40	680.00	680.00	61.79	490.68	189.32	72.16 %
01-512-470	Printing and Reproduction - Executive	54.69	200.00	200.00	0.00	0.00	200.00	0.00 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	800.00	800.00	0.00	0.00	800.00	0.00 %
01-512-490	Other Current Charges - Executive	1,494.42	2,500.00	2,500.00	0.00	2,780.48	(280.48)	111.22 %
01-512-510	Office Supplies - Executive	463.67	900.00	900.00	0.00	99.35	800.65	11.04 %
01-512-520	Operating Supplies - Executive	137.36	500.00	500.00	0.00	663.24	(163.24)	132.65 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,204.65	2,000.00	2,000.00	14.99	789.81	1,210.19	39.49 %
01-512-640	Machinery & Equipment - Executive	2,719.97	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		208,801.96	234,194.00	234,194.00	16,072.46	153,459.07	80,734.93	65.53 %

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G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
CITY CLERK								
01-513-310	Professional Services - City Clerk	373.00	1,000.00	1,000.00	0.00	120.00	880.00	12.00 %
01-513-400	Travel and Training - City Clerk	1,333.50	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-513-460	Repairs and Maintenance - City Clerk	0.00	0.00	0.00	0.00	160.00	(160.00)	0.00 %
01-513-470	Printing and Reproduction - City Clerk	1,583.90	4,000.00	4,000.00	0.00	2,564.06	1,435.94	64.10 %
01-513-480	Promo Activities & Legal Ads - City Clerk	1,210.16	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-490	Other Current Charges - City Clerk	1,880.80	1,500.00	1,500.00	83.44	7,580.01	(6,080.01)	505.33 %
01-513-492	Recording & Other Fees - City Clerk	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-513-510	Office Supplies - City Clerk	307.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-513-520	Operating Supplies - City Clerk	0.00	800.00	800.00	0.00	307.95	492.05	38.49 %
01-513-540	Books, Pub., Sub., & Memberships - Ci	175.00	500.00	500.00	0.00	253.00	247.00	50.60 %
DEPARTMENT TOTAL		6,863.36	13,000.00	13,000.00	83.44	10,985.02	2,014.98	84.50 %
LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	42,952.86	60,000.00	60,000.00	3,687.02	27,629.24	32,370.76	46.05 %
01-514-480	Promo Activities & Legal Ads - Legal	8,588.77	7,500.00	7,500.00	432.20	8,190.74	(690.74)	109.21 %
DEPARTMENT TOTAL		51,541.63	67,500.00	67,500.00	4,119.22	35,819.98	31,680.02	53.07 %
COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	74,875.00	22,000.00	22,000.00	0.00	24,375.00	(2,375.00)	110.80 %
01-515-312	Professional Services-Other- Comp Pla	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	100.00 %
01-515-320	DEO - Grants	0.00	25,000.00	25,000.00	14,000.00	14,000.00	11,000.00	56.00 %
DEPARTMENT TOTAL		74,875.00	50,000.00	50,000.00	14,000.00	41,375.00	8,625.00	82.75 %

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FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	66,123.78	78,915.00	78,915.00	5,737.84	47,261.80	31,653.20	59.89 %
01-516-140	Overtime - Fin & Acctng	0.00	495.00	495.00	0.00	0.00	495.00	0.00 %
01-516-210	Fica Taxes - Fin & Acctng	4,642.87	6,075.00	6,075.00	409.05	3,464.23	2,610.77	57.02 %
01-516-220	Retirement Contribution - Fin & Acctn	5,173.42	6,559.00	6,559.00	473.95	4,015.01	2,543.99	61.21 %
01-516-230	Life & Health Insurance - Fin & Acctn	8,615.29	18,201.00	18,201.00	1,516.76	11,475.34	6,725.66	63.05 %
01-516-240	Worker's Compensation - Fin & Acctng	122.40	183.00	183.00	0.00	124.00	59.00	67.76 %
01-516-400	Travel and Training - Fin & Acctng	44.19	3,000.00	3,000.00	1,330.16	1,464.82	1,535.18	48.83 %
01-516-410	Communication Services - Fin & Acctng	0.00	0.00	0.00	55.79	334.51	(334.51)	0.00 %
01-516-420	Education Reimbursement - Fin & Acctn	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-516-470	Printing and Reproduction - Fin & Acc	237.46	700.00	700.00	0.00	117.00	583.00	16.71 %
01-516-510	Office Supplies - Fin & Acctng	742.71	1,400.00	1,400.00	45.27	152.64	1,247.36	10.90 %
01-516-520	Operating Supplies - Fin & Acctng	180.92	2,500.00	2,500.00	53.37	2,940.92	(440.92)	117.64 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	35.00	250.00	250.00	0.00	438.31	(188.31)	175.32 %
01-516-640	Machinery & Equipment - Fin & Acctng	1,099.99	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		90,518.03	118,278.00	118,278.00	9,622.19	71,788.58	46,489.42	60.69 %
DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	46,613.43	74,088.00	74,088.00	6,271.89	49,427.16	24,660.84	66.71 %
01-517-711	Principal - USDA Pay Off	1,371,789.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-517-720	Interest - CB&T Debt Service Pmts	33,260.25	45,722.00	45,722.00	3,712.32	30,446.45	15,275.55	66.59 %
01-517-721	Interest - USDA Pay Off	17,231.56	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,468,894.24	119,810.00	119,810.00	9,984.21	79,873.61	39,936.39	66.67 %
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	97,363.00	99,310.00	99,310.00	0.00	74,546.50	24,763.50	75.06 %
01-521-310	Professional Services - Law Enf	0.00	28,288.00	28,288.00	2,176.00	17,464.00	10,824.00	61.74 %
01-521-460	Repairs and Maintenance - Law Enf	598.95	300.00	300.00	0.00	0.00	300.00	0.00 %
01-521-510	Office Supplies - Law Enf	168.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-521-520	Operating Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %

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01-521-649	Machinery & Equip - JAG Grant - Law E	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
DEPARTMENT TOTAL		98,129.95	133,211.00	133,211.00	2,176.00	92,010.50	41,200.50	69.07 %
BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	46,975.41	82,243.00	82,243.00	6,327.02	51,530.77	30,712.23	62.66 %
01-524-140	Overtime - Bldg & Zoning	0.00	433.00	433.00	0.00	314.13	118.87	72.55 %
01-524-210	Fica Taxes - Bldg & Zoning	3,419.14	6,325.00	6,325.00	470.42	3,921.61	2,403.39	62.00 %
01-524-220	Retirement Contribution - Bldg & Zoni	3,679.53	4,312.00	4,312.00	522.61	4,357.07	(45.07)	101.05 %
01-524-230	Life & Health Insurance - Bldg & Zoni	8,415.06	18,244.00	18,244.00	1,520.37	10,000.52	8,243.48	54.82 %
01-524-240	Worker's Compensation - Bldg & Zoning	1,121.16	1,266.00	1,266.00	0.00	912.00	354.00	72.04 %
01-524-310	Professional Services - Bldg & Zoning	159,662.55	150,000.00	150,000.00	10,946.37	98,977.86	51,022.14	65.99 %
01-524-311	Engineering Services - Bldg & Zoning	440.15	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-400	Travel and Training - Bldg & Zoning	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-524-410	Communication Services - Bldg & Zonin	46.45	0.00	0.00	0.00	0.00	0.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	229.29	400.00	400.00	5.26	130.73	269.27	32.68 %
01-524-520	Operating Supplies - Bldg & Zoning	417.04	350.00	350.00	33.61	1,884.82	(1,534.82)	538.52 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	0.00	0.00	0.00	14.99	104.93	(104.93)	0.00 %
01-524-640	Machinery & Equipment - Bldg & Zoning	2,499.99	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		226,905.77	265,073.00	265,073.00	19,840.65	172,134.44	92,938.56	64.94 %
CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	0.00	22,824.00	22,824.00	1,800.00	12,780.00	10,044.00	55.99 %
01-529-210	Fica Taxes - Code Enf	0.00	1,746.00	1,746.00	133.84	956.44	789.56	54.78 %
01-529-220	Retirement Contribution - Code Enf	0.00	1,885.00	1,885.00	148.68	1,055.63	829.37	56.00 %
01-529-230	Life & Health Insurance - Code Enf	0.00	243.00	243.00	742.23	3,711.15	(3,468.15)	1527.22 %
01-529-240	Worker's Compensation - Code Enf	0.00	523.00	523.00	0.00	372.00	151.00	71.13 %
01-529-310	Professional Services - Code Enf	0.00	2,500.00	2,500.00	500.00	2,000.00	500.00	80.00 %
01-529-400	Travel and Training - Code Enf	0.00	500.00	500.00	366.00	366.00	134.00	73.20 %
01-529-410	Communication Services - Code Enf	0.00	0.00	0.00	55.79	334.51	(334.51)	0.00 %
01-529-464	Vehicle Fuel - Code Enf	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %
01-529-470	Printing and Reproduction - Code Enf	0.00	500.00	500.00	0.00	330.69	169.31	66.14 %

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01-529-480	Promo Activities & Legal Ads - Code E	0.00	300.00	300.00	0.00	0.00	300.00	0.00 %
01-529-492	Recording & Other Fees	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-529-510	Office Supplies - Code Enf	0.00	600.00	600.00	0.00	101.85	498.15	16.98 %
01-529-520	Operating Supplies - Code Enf	0.00	400.00	400.00	150.00	1,583.84	(1,183.84)	395.96 %
DEPARTMENT TOTAL		0.00	32,521.00	32,521.00	3,896.54	23,592.11	8,928.89	72.54 %
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REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refus	141,971.04	157,930.00	157,930.00	26,981.14	79,206.22	78,723.78	50.15 %
01-534-342	Refuse Disposal - Commercial - Refuse	72,039.20	80,440.00	80,440.00	7,279.07	55,521.15	24,918.85	69.02 %
DEPARTMENT TOTAL		214,010.24	238,370.00	238,370.00	34,260.21	134,727.37	103,642.63	56.52 %
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STORMWATER								
01-538-310	PROFESSIONAL SERVICES - STORMWATER	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-538-315	Inmate Labor - Stormwater	5,749.68	0.00	0.00	0.00	0.00	0.00	0.00 %
01-538-400	Travel and Training - Stormwater	1,377.41	2,000.00	2,000.00	0.00	219.00	1,781.00	10.95 %
01-538-460	Repairs and Maintenance - Stormwater	16,627.51	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	500.00	500.00	0.00	100.00	400.00	20.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	500.00	500.00	500.00	0.00	500.00	0.00	100.00 %
DEPARTMENT TOTAL		24,254.60	20,000.00	20,000.00	0.00	819.00	19,181.00	4.10 %
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GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't Bld	23,669.74	22,000.00	22,000.00	0.00	9,191.44	12,808.56	41.78 %
01-539-312	Professional Services - Other - Gen G	330.00	5,000.00	5,000.00	0.00	1,162.52	3,837.48	23.25 %
01-539-315	Inmate Labor - Gen Gov't Bldgs	5,749.68	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-411	City Hall - Communication - Gen Gov't	12,085.93	15,500.00	15,500.00	1,121.13	9,091.55	6,408.45	58.66 %
01-539-413	Public Works - Communication - Gen Go	1,400.11	2,000.00	2,000.00	169.79	1,187.69	(389.17)	59.38 %
01-539-414	Community Center-Communication-Gen Go	1,519.15	2,000.00	2,000.00	142.97	1,114.89	885.11	55.74 %

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01-539-431	City Hall - Utilities - Gen Gov't Bld	17,869.70	25,000.00	25,000.00	1,236.68	9,993.83	15,006.17	39.98 %
01-539-432	Activity Center - Utilities - Gen Gov	2,307.70	3,000.00	3,000.00	159.56	2,615.36	384.64	87.18 %
01-539-433	Public Works - Utilities - Gen Gov't	2,306.72	3,000.00	3,000.00	156.63	1,277.09	1,722.91	42.57 %
01-539-434	Community Center-Utilities-Gen Gov't	4,272.30	5,000.00	5,000.00	319.39	2,794.62	2,205.38	55.89 %
01-539-440	Rentals and Leases - Gen Gov't Bldgs	5,044.15	5,000.00	5,000.00	505.19	4,434.04	565.96	88.68 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	11,553.50	25,000.00	25,000.00	727.99	5,508.37	19,491.63	22.03 %
01-539-462	Activity Center - Repairs & Maint - G	17,203.32	1,500.00	1,500.00	0.00	322.92	1,177.08	21.53 %
01-539-463	Public Works I - Repairs & Maint - Ge	1,373.71	500.00	500.00	0.00	68.71	431.29	13.74 %
01-539-464	Community Center-Repairs & Maint-Gen	826.90	3,500.00	3,500.00	0.00	3,030.57	469.43	86.59 %
01-539-466	Public Works/Utilities Oper - Repairs	1,422.45	3,000.00	3,000.00	10.36	11,611.75	(8,611.75)	387.06 %
01-539-490	Other Current Charges - Gen Gov't Bld	0.00	0.00	0.00	0.00	65.00	(65.00)	0.00 %
01-539-510	Office Supplies - Gen Gov't Bldgs	495.20	600.00	600.00	0.00	107.37	492.63	17.90 %
01-539-521	City Hall - Operating Supplies - Gen	11,602.98	6,000.00	6,000.00	515.98	2,722.54	3,277.46	45.38 %
01-539-522	Activity Center - Operating Supplies	515.77	1,000.00	1,000.00	0.00	288.84	711.16	28.88 %
01-539-523	Public Works - Operating Supplies - G	67.98	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-524	Community Center-Operating Supplies-G	463.38	1,400.00	1,400.00	0.00	453.52	946.48	32.39 %
01-539-526	Public Works/Utilities Oper - Operati	1,051.12	1,400.00	1,400.00	0.00	358.80	1,041.20	25.63 %
01-539-631	City Hall - Improv. O/T Bldgs - Gen G	9,986.26	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-640	Public Works - Bldgs/Property - Gen G	326,092.84	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-642	Activity Center - Mach. & Equipment -	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		465,210.59	131,400.00	131,400.00	5,065.67	67,401.42	62,797.10	51.29 %
ROADS AND STREETS		156,300.67	181,296.00	181,296.00	12,605.02	111,637.72	69,658.28	61.58 %
01-541-120	Regular Salary - Wages - Roads & Stre	487.00	2,824.00	2,824.00	0.00	1,095.44	1,728.56	38.79 %
01-541-210	Fica Taxes - Roads & Streets	11,685.48	14,085.00	14,085.00	952.26	8,751.47	5,333.53	62.13 %
01-541-220	Retirement Contribution - Roads & Str	12,071.97	15,208.00	15,208.00	1,041.18	9,555.97	5,652.03	62.84 %
01-541-230	Life & Health Insurance - Roads & Str	27,717.55	26,037.00	26,037.00	3,419.75	23,603.77	2,433.23	90.65 %
01-541-240	Worker's Compensation - Roads & Street	10,695.95	17,073.00	17,073.00	0.00	14,034.00	3,039.00	82.20 %
01-541-310	Professional Services - Roads & Street	1,371.02	0.00	0.00	0.00	1,500.00	(1,500.00)	0.00 %
01-541-311	Engineering Services - Roads & Street	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-541-315	Inmate Labor - Roads & Streets	17,249.12	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-400	Travel and Training - Roads & Streets	15.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-541-410	Communication Services - Roads & Stre	2,616.35	3,500.00	3,500.00	108.07	1,997.06	1,502.94	57.06 %
01-541-430	Utilities - Roads & Streets	25,220.78	30,000.00	30,000.00	1,920.23	15,261.94	14,738.06	50.87 %

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01-541-460	Repairs and Maintenance - Roads & Str	9,723.48	10,000.00	10,000.00	265.34	2,878.01	7,404.99	28.78 %
01-541-461	Repairs & Maintenance-Equipment - Roa	5,656.79	8,000.00	8,000.00	10,190.38	12,875.87	(4,875.87)	160.95 %
01-541-464	Vehicle Fuel - Roads & Streets	8,260.41	7,000.00	7,000.00	1,317.17	4,173.42	2,826.58	59.62 %
01-541-465	Vehicle Maintenance - Roads & Streets	5,163.24	7,000.00	7,000.00	0.00	1,680.03	5,319.97	24.00 %
01-541-466	Public Works/Utilities Facility - Rep	1,058.32	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-480	Promo Activities & Legal Ads - Roads	0.00	0.00	0.00	0.00	34.99	(34.99)	0.00 %
01-541-490	Other Current Charges - Roads & Stree	0.00	0.00	0.00	0.00	6.60	(6.60)	0.00 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	846.77	1,000.00	1,000.00	73.59	307.74	543.39	30.77 %
01-541-520	Operating Supplies - Roads & Streets	7,232.03	10,000.00	10,000.00	157.99	4,046.43	5,953.57	40.46 %
01-541-524	Chemicals - Roads & Streets	0.00	1,000.00	1,000.00	0.00	70.00	930.00	7.00 %
01-541-525	Uniforms - Roads & Streets	358.65	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	1,034.90	15,000.00	15,000.00	245.31	1,386.41	13,613.59	9.24 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	420.44	500.00	500.00	29.98	119.92	380.08	23.98 %
01-541-620	Buildings - Roads & Streets	500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-630	Improvements Other than Building - Ro	9,600.01	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	20,697.08	30,000.00	30,000.00	0.00	9,061.76	20,938.24	30.21 %
DEPARTMENT TOTAL		335,983.01	539,023.00	539,023.00	32,326.27	224,078.55	315,078.58	41.57 %
LIBRARY								
01-571-120	Regular Salary - Wages - Library	53,011.22	76,245.00	76,245.00	5,929.60	47,643.65	28,601.35	62.49 %
01-571-140	Overtime - Library	240.29	917.00	917.00	0.00	297.12	619.88	32.40 %
01-571-210	Fica Taxes - Library	3,880.55	5,903.00	5,903.00	439.14	3,621.78	2,281.22	61.35 %
01-571-220	Retirement Contribution - Library	4,173.77	6,374.00	6,374.00	489.78	4,043.35	2,330.65	63.44 %
01-571-230	Life & Health Insurance - Library	16,581.91	18,377.00	18,377.00	1,520.98	10,008.91	8,368.09	54.46 %
01-571-240	Worker's Compensation - Library	79.65	177.00	177.00	0.00	0.00	177.00	0.00 %
01-571-310	Professional Services - Library	1,559.50	2,000.00	2,000.00	0.00	4,293.93	(2,293.93)	214.70 %
01-571-312	Professional Services - Other - Libra	1,700.00	2,500.00	2,500.00	694.00	844.00	1,656.00	33.76 %
01-571-400	Travel and Training - Library	175.00	700.00	700.00	0.00	194.75	505.25	27.82 %
01-571-410	Communication Services - Library	2,075.91	6,100.00	6,100.00	322.50	2,322.06	3,777.94	38.07 %
01-571-420	Education Reimbursement - Library	0.00	2,040.00	2,040.00	0.00	0.00	2,040.00	0.00 %
01-571-430	Utilities - Library	6,339.15	7,500.00	7,500.00	228.76	1,763.48	5,736.52	23.51 %
01-571-460	Repairs and Maintenance - Library	5,201.54	2,500.00	2,500.00	45.83	3,218.51	(718.51)	128.74 %
01-571-480	Promo Activities & Legal Ads - Librar	1,268.82	2,500.00	2,500.00	17.13	54.44	2,445.56	2.18 %
01-571-510	Office Supplies - Library	1,142.42	1,300.00	1,300.00	47.50	167.60	1,071.67	12.89 %

JUNE 2019 MONTHLY FINANCIAL REPORT

**General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2019 / 5**

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
01-571-520	Operating Supplies - Library	7,873.96	7,500.00	7,500.00	368.78	1,733.60	5,766.40	23.11 %
01-571-540	Books, Pub., Sub., & Memberships - Li	808.94	600.00	600.00	29.97	549.27	50.73	91.55 %
01-571-630	Improvements Other than Building - Li	2,775.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-660	Books, Pub. & Library Materials - Libr	12,423.07	16,000.00	16,000.00	1,307.44	9,898.65	6,101.35	61.87 %
DEPARTMENT TOTAL		121,310.70	159,233.00	159,233.00	11,441.41	90,655.10	68,517.17	56.93 %
PARKS								
01-572-310	Professional Services - Parks	806.00	0.00	0.00	0.00	559.50	(559.50)	0.00 %
01-572-315	Inmate Labor - Parks	5,749.72	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-400	Travel and Training - Parks	15.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-430	Utilities - Parks	17,676.88	23,000.00	23,000.00	589.05	4,666.34	18,333.66	20.29 %
01-572-460	Repairs and Maintenance - Parks	26,486.80	15,000.00	15,000.00	0.96	5,072.90	9,927.10	33.82 %
01-572-520	Operating Supplies - Parks	1,020.72	1,200.00	1,200.00	0.00	643.83	556.17	53.65 %
01-572-630	Improvements Other than Building - Pa	6,570.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		58,325.12	39,200.00	39,200.00	590.01	10,942.57	28,257.43	27.91 %
SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	888.00	2,000.00	2,000.00	0.00	680.00	1,320.00	34.00 %
01-574-440	Rentals and Leases - Spec Events	125.00	1,000.00	1,000.00	0.00	125.00	875.00	12.50 %
01-574-470	Printing and Reproduction - Spec Even	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-520	Operating Supplies - Spec Events	5,066.80	7,500.00	7,500.00	0.00	8,330.15	(830.15)	111.07 %
DEPARTMENT TOTAL		6,079.80	13,000.00	13,000.00	0.00	9,135.15	3,864.85	70.27 %
NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	3,495.61	25,000.00	25,000.00	427.50	6,354.66	18,645.34	25.42 %
01-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %

JUNE 2019 MONTHLY FINANCIAL REPORT

General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2019 / 5

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
01-590-312	Professional Services - Other - Non-D	2,310.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-590-315	Inmate Labor - GF Non - Dept	0.00	28,749.00	28,749.00	0.00	21,561.38	7,187.62	75.00 %
01-590-320	Accounting and Auditing - Non-Dept	18,790.41	15,000.00	15,000.00	350.63	9,794.27	5,205.73	65.30 %
01-590-450	Liability Insurance - Non-Dept	37,729.00	39,900.00	39,900.00	0.00	65,121.50	(25,221.50)	163.21 %
01-590-464	Vehicle Fuel - Non- Departmental	436.25	400.00	400.00	49.69	259.27	140.73	64.82 %
01-590-465	Vehicle Maintenance - Non-Departmental	21.24	500.00	500.00	17.13	17.13	482.87	3.43 %
01-590-510	Office Supplies - Non-Departmental	0.00	0.00	0.00	150.32	528.71	(528.71)	0.00 %
01-590-520	Operating Supplies - Non-Dept	248.65	1,000.00	1,000.00	35.58	1,846.01	(846.01)	184.60 %
01-590-521	Emergencies & Contingencies - Operati	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-590-525	Uniforms - Non Dept	0.00	4,000.00	4,000.00	45.72	2,487.30	1,512.70	62.18 %
01-590-528	Postage - Non-Dept	3,277.15	3,000.00	3,000.00	91.05	450.68	2,549.32	15.02 %
01-590-930	Transfer - Police Public Safety Impac	0.00	66,434.00	66,434.00	0.00	0.00	66,434.00	0.00 %
01-590-931	Transfer to Fire Public Safety Impact	0.00	35,546.00	35,546.00	0.00	0.00	35,546.00	0.00 %
01-590-932	Transfer - Parks & Rec Impact Reserve	0.00	107,136.00	107,136.00	0.00	0.00	107,136.00	0.00 %
01-590-933	Transfer -Public Facility Impact Rese	0.00	180,045.00	180,045.00	0.00	0.00	180,045.00	0.00 %
01-590-940	Reserves - Unrestricted Reserves - No	0.00	24,101.00	24,101.00	0.00	0.00	24,101.00	0.00 %
01-590-941	Reserves - Emergencies & Contingencie	363.92	0.00	0.00	0.00	(27.50)	27.50	0.00 %
01-590-991	Aids to Private Organizations - Non-D	742.00	2,000.00	2,000.00	0.00	2,340.00	(340.00)	117.00 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-590-994	Bank Fees - Non-Dept	7.50	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-996	Bad Debt - Non-Dept	(3,210.22)	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-999	Other - Non-Operating Charges - Non-D	2,438.42	5,500.00	5,500.00	201.11	2,625.71	2,874.29	47.74 %
DEPARTMENT TOTAL								
		66,649.93	581,811.00	581,811.00	1,368.73	113,359.12	468,451.88	19.48 %
=====								
General Fund Revenues Total		4,331,776.52	2,782,476.00	2,782,476.00	159,182.77	1,763,071.71	1,019,404.29	36.64%
General Fund Expenditures Total		-3,531,047.45	-2,782,476.00	-2,782,476.00	-166,294.24	-1,345,127.54	-970,641.79	34.88%
Total Revenue vs. Expenditures		800,729.07	0.00	0.00	-7,111.47	417,944.17	48,762.50	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: May, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	432,672.01	
05-101-710	Cash - Enterprise Fund Capital Imprvmnts	52,898.45	
05-101-800	Cash - Sewer Impact Fee Account	1,411,421.88	
05-101-900	Cash - Water Impact Fee Account	341,167.55	
05-101-913	DEP Loan - Sinking Fund	116,138.72	
05-101-915	Tax Exempt Leasing - Sinking Fund	62,626.14	
05-101-916	US Bank - Sink Fund	477,762.23	
05-101-920	Cash - Customer Deposits	313,119.71	
05-101-934	Fifth Third Bank - Reserves	610,967.73	
05-101-935	Fifth Third Bank - Renewal & Replacement	150,000.00	
05-115-100	Accounts Receivable - Utilities	50,502.43	
05-115-105	Accounts Receivable - Invoicing	505.68	
05-115-130	Accounts Receivable - Readiness to Serve	56,496.79	
05-117-100	Allowance for Bad Debt	42,672.50-	
05-117-200	Allowance for Uncollectible A/R	57,398.98-	
05-131-100	Due from General Fund	12,437.00-	
05-155-100	Prepaid Expenses	15.96	
05-159-100	Deferred Outflows - Related to Pension	25,662.51	
05-160-902	Reserve Account	225,392.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-160-904	Reserve Acct - CIP Purchases	25,778.78	
05-161-900	Fixed Assets - Land	2,730,735.50	
05-164-100	Utility Plant in Service	12,077,204.12	
05-164-900	Improvements Other than Buildings	33,331.74-	
05-164-910	Improvements Other than Buildings - MOSN	33,331.74	
05-165-900	Acc.Dep. - Improvements Other than Build	316,892.74-	
05-166-900	Equipment & Furniture	314,396.69	
05-167-900	Accumulated Depreciation - Equipment	3,196,588.95-	
	** TOTAL ASSET**		15,897,518.71
05-202-100	Accounts Payable	1,338.59	
05-202-900	Customer Deposits	305,678.76	
05-203-100	Accumulated Interest Payable	71,583.17	
05-203-600	SRF Loan WW51201P	2,301,486.71	
05-203-710	US Bank 2017 Bond Note	8,555,000.00	
05-203-750	Tax Exempt Leasing Loan	87,735.83	
05-203-900	Unamortized Bond Premiums	124,778.15-	
05-203-910	Unamortized Bond Premiums - US Bank	530,870.86-	
05-208-305	Taxes Payable	5,874.45	
05-216-100	Accrued Payroll	4,159.90-	
05-225-100	Deferred Inflows - Related to Pension	3,598.03	
05-234-100	L-T-D - Current Portion	365,494.72	
05-234-901	Less: Current Portion of LTD	365,494.72-	
05-235-900	Net Pension Liability	53,149.24	
	** TOTAL LIABILITY**		10,725,635.87
05-243-100	Encumbrances Placed	2,145.50	
05-245-100	Reserved for Encumbrances	2,145.50-	
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	3,253,657.45	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		4,613,368.64

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: May, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
	** TOTAL REVENUE**		1,698,446.86
	** TOTAL EXPENSE**		1,139,932.66
	TOTAL LIABILITY AND EQUITY		15,897,518.71

ENTERPRISE FUND REVENUE
66.66 % Yr Complete For Fiscal Year: 2019 / 5

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2019 ANTICIPATED REVENUE	ADJ	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS) / DEFICIT	PERCENTAGE REALIZED
05-314-301	RTS - City 10% UTY T	0.00	0.00	0.00	0.00	107.66	(107.66)	0.00 %
05-324-210	Water Impact Fees	222,302.01	139,760.00	139,760.00	10,482.00	78,615.00	61,145.00	56.25 %
05-324-220	Sewer Impact Fees	616,545.00	353,200.00	353,200.00	26,490.00	194,260.00	158,940.00	55.00 %
05-325-111	Connection Fees - Water - Cash Basis	94,787.56	69,600.00	69,600.00	5,220.00	38,515.16	31,084.84	55.34 %
05-325-112	Connection Fees - Water - Accrual Bas	435.00	0.00	0.00	0.00	1,740.00	(1,740.00)	0.00 %
05-325-210	Readiness to Serve Charge - Sewer	29,599.10	28,696.00	28,696.00	0.00	4,069.19	24,626.81	14.18 %
05-325-211	Readiness to Serve Charge - Water	21,687.31	26,000.00	26,000.00	0.00	1,213.43	24,786.57	4.67 %
05-329-200	Other Lic./Fees/Permits	1,839.80	2,000.00	2,000.00	1,625.00	1,961.00	39.00	98.05 %
05-340-300	Water Utility Revenue	1,096,000.10	1,135,299.00	1,135,299.00	109,824.32	673,999.60	461,299.40	59.37 %
05-340-500	Sewer Utility Revenue	982,047.76	1,032,993.00	1,032,993.00	100,910.76	645,281.87	387,711.13	62.47 %
05-359-100	Other Fines and/or Forfeitures	20,095.50	20,000.00	20,000.00	1,255.00	16,755.00	3,245.00	83.78 %
05-359-200	Non Sufficient Funds	1,285.00	1,000.00	1,000.00	100.00	870.00	130.00	87.00 %
05-359-300	Late Fees	26,460.00	20,000.00	20,000.00	2,079.00	19,078.50	921.50	95.39 %
05-369-100	Misc. Income	9.67	0.00	0.00	0.00	14,957.00	(14,957.00)	0.00 %
05-369-401	Insurance - Claims	0.00	0.00	0.00	0.00	7,023.45	(7,023.45)	0.00 %
05-369-700	Misc Income - Reimbursement - Invoice	781.42	0.00	0.00	0.00	0.00	0.00	0.00 %
05-381-900	Cash Carry Forward	0.00	205,677.00	205,677.00	0.00	0.00	205,677.00	0.00 %
05-385-100	Bond Proceeds	110,466.51	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		3,224,341.74	3,034,225.00	3,034,225.00	257,986.08	1,698,446.86	1,335,778.14	55.98 %

POLK CITY
MAY 2019 MONTHLY FINANCIAL REPORT

Enterprise Fund Expenditures

66.66 % Yr Complete For Fiscal Year: 2019 / 5

G/L	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MYD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
	Water							
05-533-120	Regular Salary - Wages - Water Oper	99,153.31	187,341.00	187,341.00	13,900.13	107,998.90	79,342.10	57.65 %
05-533-140	Overtime - Water Oper	837.90	4,529.00	4,529.00	73.13	2,092.42	2,436.58	46.20 %
05-533-210	Fica Taxes - Water Oper	7,379.29	14,678.00	14,678.00	1,039.15	8,373.95	6,304.05	57.05 %
05-533-220	Retirement Contribution - Water Oper	37,216.19	15,848.00	15,848.00	1,150.07	9,448.64	6,399.36	59.62 %
05-533-230	Life & Health Insurance - Water Oper	25,356.43	49,859.00	49,859.00	4,169.42	25,754.28	24,104.72	51.65 %
05-533-240	Worker's Compensation - Water Oper	124.26	9,199.00	9,199.00	0.00	7,570.00	1,629.00	82.29 %
05-533-305	Contract Labor - Water Oper	59,148.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-310	Professional Services - Water Oper	61,472.16	20,000.00	20,000.00	7,399.69	23,950.49	(3,950.49)	119.75 %
05-533-311	Engineering Services - Water Oper	14,870.00	30,000.00	30,000.00	0.00	(1,558.00)	31,558.00	(5.19) %
05-533-312	Professional Services - Other - Water	3,441.17	20,000.00	20,000.00	175.80	13,846.25	6,153.75	69.23 %
05-533-313	Professional Services - Polk Regional	233.21	5,000.00	5,000.00	0.00	2,558.20	2,441.80	51.16 %
05-533-315	Inmate Labor - Water Oper	11,499.40	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-400	Travel and Training - Water Oper	280.00	500.00	500.00	130.00	399.07	100.93	79.81 %
05-533-410	Communication Services - Water Oper	2,826.49	3,500.00	3,500.00	283.72	2,972.98	(674.46)	84.94 %
05-533-430	Utilities - Water Oper	146.76	1,500.00	1,500.00	123.08	677.41	822.59	45.16 %
05-533-431	Mt. Olive WTP - Utilities - Water Oper	3,820.97	6,900.00	6,900.00	352.53	1,389.52	5,510.48	20.14 %
05-533-432	Commonwealth WTP - Utilities - Water	1,409.27	4,620.00	4,620.00	45.11	1,211.28	3,408.72	26.22 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	10,271.92	12,000.00	12,000.00	1,082.20	8,888.76	3,111.24	74.07 %
05-533-460	Repairs and Maintenance - Water Oper	21,916.83	40,000.00	40,000.00	680.68	17,076.86	23,206.14	42.69 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	6,320.07	15,000.00	15,000.00	0.00	33,580.99	(18,580.99)	223.87 %
05-533-462	Commonwealth WTP - Repairs and Maint	6,560.56	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	3,983.04	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
05-533-464	Vehicle Fuel - Water Oper	4,414.28	7,000.00	7,000.00	1,918.29	5,647.86	1,352.14	80.68 %
05-533-465	Vehicle Maintenance - Water Oper	12,559.15	8,000.00	8,000.00	57.46	11,130.94	(3,130.94)	139.14 %
05-533-466	Public Works/Utilities Facility - Rep	2,586.07	0.00	0.00	1,428.89	2,387.37	(2,387.37)	0.00 %
05-533-490	Other Current Charges - Water Oper	100.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-492	Recording & Other Fees - Water Oper	5,490.00	4,300.00	4,300.00	0.00	(125.00)	4,425.00	(2.91) %
05-533-493	Equipment Rental - Water Oper	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-533-510	Office Supplies - Water Oper	567.87	1,000.00	1,000.00	45.00	120.17	725.56	12.02 %
05-533-520	Operating Supplies - Water Oper	14,215.85	30,000.00	30,000.00	2,087.88	16,824.34	13,175.66	56.08 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	155.56	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-522	Commonwealth WTP - Operating Supplies	155.55	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-523	V.Matt Williams WTP - Operating Suppl	155.55	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-524	Chemicals - Water Oper	3,275.91	9,000.00	9,000.00	0.00	1,379.00	7,621.00	15.32 %
05-533-525	Uniforms - Water Oper	910.44	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-526	Meter Supplies - New Installs - Water	113,898.27	69,600.00	69,600.00	0.00	48,561.34	21,038.66	69.77 %
05-533-527	Meter Supplies - Repairs & Maintenc	0.00	20,000.00	20,000.00	0.00	946.35	19,053.65	4.73 %

POLK CITY
MAY 2019 MONTHLY FINANCIAL REPORT

Enterprise Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2019 / 5

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
05-533-540	Books, Pub., Sub., & Memberships - Wa	1,038.92	2,000.00	2,000.00	15.00	379.94	1,620.06	19.00 %
05-533-605	Depreciation Expense - Water Oper	115,680.80	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-630	Improvements Other than Building - Wa	0.00	0.00	0.00	0.00	22,275.35	(22,275.35)	0.00 %
05-533-640	Machinery & Equipment - Water Oper	0.00	30,000.00	30,000.00	0.00	32,567.60	(2,567.60)	108.56 %
05-533-641	Mt. Olive WTP - Machinery & Equipment	0.00	130,000.00	130,000.00	0.00	0.00	130,000.00	0.00 %
05-533-650	Construction In Progress - Water Oper	0.00	0.00	0.00	0.00	23,505.00	(23,505.00)	0.00 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	3,906.25	(3,906.25)	0.00 %
05-533-710	Principal - Water Oper	0.00	76,392.00	76,392.00	0.00	21,623.99	54,768.01	28.31 %
05-533-720	Interest - Water Oper	46,872.24	74,490.00	74,490.00	0.00	39,105.99	35,384.01	52.50 %
05-533-920	Transfer to General Fund - Water Oper	79,295.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-999	Other Non-Operating Charges - Water O	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		784,700.19	924,256.00	924,256.00	36,157.23	496,468.49	426,714.76	53.72 %
Sewer								
05-535-120	Regular Salary - Wages - Sewer Oper	84,565.66	115,606.00	115,606.00	8,396.45	66,477.05	49,128.95	57.50 %
05-535-130	Other Salaries and Wages - Sewer Oper	4.37	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-140	Overtime - Sewer Oper	923.00	3,109.00	3,109.00	107.29	1,670.74	1,438.26	53.74 %
05-535-210	Fica Taxes - Sewer Oper	6,009.12	9,082.00	9,082.00	639.54	5,275.79	3,806.21	58.09 %
05-535-220	Retirement Contribution - Sewer Oper	29,885.33	9,806.00	9,806.00	702.39	6,049.60	3,756.40	61.69 %
05-535-230	Life & Health Insurance - Sewer Oper	15,126.98	27,149.00	27,149.00	2,281.12	13,369.60	13,779.40	49.25 %
05-535-240	Worker's Compensation - Sewer Oper	0.00	9,794.00	9,794.00	0.00	3,694.00	6,100.00	37.72 %
05-535-305	Contract Labor - Sewer Oper	59,148.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-310	Professional Services - Sewer Oper	31,422.19	25,000.00	25,000.00	0.00	23,880.00	1,120.00	95.52 %
05-535-311	Engineering Services - Sewer Oper	18,070.00	20,000.00	20,000.00	0.00	(1,558.00)	21,558.00	(7.79) %
05-535-312	Professional Services - Other - Sewer	2,190.00	14,000.00	14,000.00	0.00	287.49	13,712.51	2.05 %
05-535-315	Inmate Labor - Sewer Oper	11,499.40	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-400	Travel and Training - Sewer Oper	1,686.96	2,500.00	2,500.00	0.00	1,534.59	965.41	61.38 %
05-535-410	Communication Services - Sewer Oper	2,659.79	3,500.00	3,500.00	255.53	2,275.74	22.78	65.02 %
05-535-411	Cardinal Hill WWTP - Comm Svcs - Sew	1,396.78	1,500.00	1,500.00	0.00	717.34	782.66	47.82 %
05-535-412	Mt. Olive WWTP - Comm Svcs - Sewer O	2,180.40	2,500.00	2,500.00	198.00	1,584.00	916.00	63.36 %
05-535-430	Utilities - Sewer Oper	15,610.94	7,000.00	7,000.00	491.25	4,414.63	2,585.37	63.07 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	17,756.34	21,000.00	21,000.00	1,527.23	12,062.74	8,937.26	57.44 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	7,649.08	11,000.00	11,000.00	601.37	4,979.82	6,020.18	45.27 %
05-535-460	Repairs and Maintenance - Sewer Oper	96,540.19	90,000.00	90,000.00	132.62	40,776.49	49,506.51	45.31 %
05-535-461	Cardinal Hill - Repairs and Maint - S	52,129.78	90,000.00	90,000.00	4,887.70	4,887.70	85,112.30	5.43 %

POLK CITY
MAY 2019 MONTHLY FINANCIAL REPORT

Enterprise Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2019 / 5

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 YTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
05-590-525	Uniforms - Non Dept	0.00	4,000.00	4,000.00	0.00	1,303.39	2,696.61	32.58 %
05-590-528	Postage - Non-Dept	1,000.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-720	Interest - Bond 2017 Issue	178,341.52	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-730	Other Debt Service Costs	1,116,396.26	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
05-590-930	Transfer to Water Impact Fee Reserves	0.00	139,760.00	139,760.00	0.00	0.00	139,760.00	0.00 %
05-590-931	Transfer to Sewer Impact Fee Reserves	0.00	353,200.00	353,200.00	0.00	0.00	353,200.00	0.00 %
05-590-940	Reserves - Unrestricted Reserves NON-	0.00	72,686.00	72,686.00	0.00	0.00	72,686.00	0.00 %
05-590-941	Reserves - Emergencies & Contingencie	255.70	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-942	Reserves - Capital Outlay Purchases -	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
05-590-993	Transfer to Reserve - Non-Dept	0.00	7,013.00	7,013.00	0.00	0.00	7,013.00	0.00 %
05-590-994	Bank Fees - Non-Dept	0.00	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
05-590-996	Bad Debt - Non-Dept	2,170.57	40,000.00	40,000.00	(187.62)	0.00	40,187.62	(0.47) %
05-590-999	Other - Non-Operating Charges - Non-D	752.82	0.00	0.00	61.32	297.87	(297.87)	0.00 %
DEPARTMENT TOTAL		1,450,604.56	821,638.00	821,638.00	1,576.01	85,482.82	736,155.18	10.40 %
Enterprise Fund Revenues Total		9,224,341.74	3,034,225.00	3,034,225.00	257,986.08	1,698,446.86	1,385,778.14	55.98%
Enterprise Fund Expenditures Total		-3,346,699.42	-3,034,225.00	-3,034,225.00	-62,178.99	-1,137,502.28	-1,894,377.22	37.49%
Total Revenue vs. Expenditures		-124,357.68	0.00	0.00	175,807.09	560,944.58	-558,799.08	

POLK CITY
APRIL 2019 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE

58.33 % Yr Complete For Fiscal Year: 2019 / 4

G/L ACCOUNT	DESCRIPTION	2018 PRIOR YR REVENUE	2018 ANTICIPATED REVENUE	ADJ ANTICIPATED	2019 CURRENT REVENUE	2019 YTD REVENUE	2019 (EXCESS) / (DEFICIT)	2019 PERCENTAGE REALIZED
05-314-301	RTS - City 10% UTILITY	0.00	0.00	0.00	0.00	107.66	(107.66)	0.00 %
05-324-210	Water Impact Fees	222,302.01	139,760.00	139,760.00	13,976.00	68,133.00	71,627.00	48.75 %
05-324-220	Sewer Impact Fees	616,545.00	353,200.00	353,200.00	35,320.00	167,770.00	185,430.00	47.50 %
05-325-111	Connection Fees - Water - Cash Basis	94,787.56	69,600.00	69,600.00	7,130.16	33,295.16	36,304.84	47.84 %
05-325-112	Connection Fees - Water - Accrual Bas	435.00	0.00	0.00	0.00	1,740.00	(1,740.00)	0.00 %
05-325-210	Readiness to Serve Charge - Sewer	29,599.10	28,696.00	28,696.00	0.00	4,069.19	24,626.81	14.18 %
05-325-211	Readiness to Serve Charge - Water	21,687.31	26,000.00	26,000.00	0.00	1,213.43	24,786.57	4.67 %
05-329-200	Other Lic./Fees/Permits	1,839.80	2,000.00	2,000.00	100.00	336.00	1,664.00	16.80 %
05-340-300	Water Utility Revenue	1,000,000.00	1,135,255.00	1,135,255.00	95,859.77	504,175.28	571,123.72	49.69 %
05-340-500	Sewer Utility Revenue	982,047.76	1,032,993.00	1,032,993.00	93,939.36	544,371.11	489,621.89	52.70 %
05-359-100	Other Fines and/or Forfeitures	20,095.50	20,000.00	20,000.00	2,665.00	15,500.00	4,500.00	77.50 %
05-359-200	Non Sufficient Funds	1,285.00	1,000.00	1,000.00	85.00	770.00	230.00	77.00 %
05-359-300	Late Fees	26,460.00	20,000.00	20,000.00	2,289.00	16,999.50	3,000.50	85.00 %
05-369-100	Misc. Income	9.67	0.00	0.00	14,957.00	14,957.00	(14,957.00)	0.00 %
05-369-401	Insurance - Claims	0.00	0.00	0.00	0.00	7,023.45	(7,023.45)	0.00 %
05-369-700	Misc Income - Reimbursement - Invoice	781.42	0.00	0.00	0.00	0.00	0.00	0.00 %
05-381-900	Cash Carry Forward	0.00	205,677.00	205,677.00	0.00	0.00	205,677.00	0.00 %
05-385-100	Bond Proceeds	110,466.51	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		3,224,341.74	3,034,225.00	3,034,225.00	266,321.29	1,440,460.78	1,593,764.22	47.47 %

POLK CITY
APRIL 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
58.33 % Yr Complete For Fiscal Year: 2019 / 4

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
	Water							
05-533-120	Regular Salary - Wages - Water Oper	99,153.31	187,341.00	187,341.00	14,229.48	94,098.77	93,242.23	50.23 %
05-533-140	Overtime - Water Oper	837.90	4,529.00	4,529.00	217.50	2,019.29	2,509.71	44.59 %
05-533-210	Fica Taxes - Water Oper	7,379.29	14,678.00	14,678.00	1,079.23	7,334.80	7,343.20	49.97 %
05-533-220	Retirement Contribution - Water Oper	37,216.19	15,848.00	15,848.00	1,193.33	8,298.57	7,549.43	52.36 %
05-533-230	Life & Health Insurance - Water Oper	25,356.43	49,859.00	49,859.00	4,169.42	21,584.86	28,274.14	43.29 %
05-533-240	Worker's Compensation - Water Oper	124.26	9,199.00	9,199.00	0.00	7,570.00	1,629.00	82.29 %
05-533-250	Contract Labor - Water Oper	59,148.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-310	Professional Services - Water Oper	61,472.56	30,000.00	20,000.00	3,247.00	16,550.80	3,449.20	82.75 %
05-533-311	Engineering Services - Water Oper	14,870.00	30,000.00	30,000.00	(1,558.00)	(1,558.00)	31,558.00	(5.19) %
05-533-312	Professional Services - Other - Water	3,441.17	20,000.00	20,000.00	244.92	13,670.45	6,329.55	68.35 %
05-533-313	Professional Services - Polk Regional	233.21	5,000.00	5,000.00	106.66	2,558.20	2,441.80	51.16 %
05-533-315	Inmate Labor - Water Oper	11,499.40	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-400	Travel and Training - Water Oper	280.00	500.00	500.00	39.07	269.07	230.93	53.81 %
05-533-410	Communication Services - Water Oper	2,826.49	3,500.00	3,500.00	110.99	2,689.26	(390.74)	76.84 %
05-533-430	Utilities - Water Oper	146.76	1,500.00	1,500.00	142.29	554.33	945.67	36.96 %
05-533-431	Mt. Olive WTP - Utilities - Water Oper	3,820.97	6,900.00	6,900.00	378.36	1,036.99	5,863.01	15.03 %
05-533-432	Commonwealth WTP - Utilities - Water	1,409.27	4,620.00	4,620.00	62.50	1,166.17	3,453.83	25.24 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	10,271.92	12,000.00	12,000.00	1,137.54	7,806.56	4,193.44	65.05 %
05-533-460	Repairs and Maintenance - Water Oper	21,916.83	40,000.00	40,000.00	3,287.16	16,396.18	23,886.82	40.99 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	6,320.07	15,000.00	15,000.00	0.00	33,580.99	(18,580.99)	223.87 %
05-533-462	Commonwealth WTP - Repairs and Maint	6,560.56	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	3,983.04	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
05-533-464	Vehicle Fuel - Water Oper	4,414.28	7,000.00	7,000.00	0.00	3,729.57	3,270.43	53.28 %
05-533-465	Vehicle Maintenance - Water Oper	12,559.15	8,000.00	8,000.00	255.08	11,073.48	(3,073.48)	138.42 %
05-533-466	Public Works/Utilities Facility - Rep	2,586.07	0.00	0.00	857.01	958.48	(958.48)	0.00 %
05-533-490	Other Current Charges - Water Oper	100.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-492	Recording & Other Fees - Water Oper	5,490.00	4,300.00	4,300.00	0.00	(125.00)	4,425.00	(2.91) %
05-533-493	Equipment Rental - Water Oper	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-533-510	Office Supplies - Water Oper	567.87	1,000.00	1,000.00	0.00	75.17	770.56	7.52 %
05-533-520	Operating Supplies - Water Oper	14,215.85	30,000.00	30,000.00	610.16	14,736.46	15,263.54	49.12 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	155.56	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-522	Commonwealth WTP - Operating Supplies	155.55	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-523	V.Matt Williams WTP - Operating Suppl	155.55	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-524	Chemicals - Water Oper	3,275.91	9,000.00	9,000.00	332.00	1,379.00	7,621.00	15.32 %
05-533-525	Uniforms - Water Oper	910.44	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-526	Meter Supplies - New Installs - Water	113,898.27	69,600.00	69,600.00	17,755.10	48,561.34	21,038.66	69.77 %
05-533-527	Meter Supplies - Repairs & Maintenc	0.00	20,000.00	20,000.00	946.35	946.35	19,053.65	4.73 %

POLK CITY
APRIL 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
58.33 % Yr Complete For Fiscal Year: 2019 / 4

G/L ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
05-533-540	Books, Pub., Sub., & Memberships - Wa	1,036.92	2,000.00	2,000.00	275.00	364.94	1,635.06	18.25 %
05-533-605	Depreciation Expense - Water Oper	115,680.80	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-630	Improvements Other than Building - Wa	0.00	0.00	0.00	0.00	22,275.35	(22,275.35)	0.00 %
05-533-640	Machinery & Equipment - Water Oper	0.00	30,000.00	30,000.00	0.00	32,567.50	(2,567.50)	108.56 %
05-533-641	Mt. Olive WTP - Machinery & Equipment	0.00	130,000.00	130,000.00	0.00	0.00	130,000.00	0.00 %
05-533-650	Construction In Progress - Water Oper	0.00	0.00	0.00	0.00	23,505.00	(23,505.00)	0.00 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	3,906.25	(3,906.25)	0.00 %
05-533-710	Principal - Water Oper	0.00	76,392.00	76,392.00	0.00	21,623.99	54,768.01	28.31 %
05-533-720	Transfer to General Fund - Water Oper	44,372.34	0.00	0.00	0.00	33,105.99	35,388.31	58.20 %
05-533-920	Transfer to General Fund - Water Oper	79,295.76	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-999	Other Non-Operating Charges - Water O	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		784,700.19	924,256.00	924,256.00	49,118.15	460,311.26	462,871.99	49.80 %
Sewer		84,565.66	115,606.00	115,606.00	8,952.46	58,080.60	57,525.40	50.24 %
05-535-120	Regular Salary - Wages - Sewer Oper	4.37	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-130	Other Salaries and Wages - Sewer Oper	923.00	3,109.00	3,109.00	297.71	1,563.45	1,545.55	50.29 %
05-535-140	Overtime - Sewer Oper	6,009.12	9,082.00	9,082.00	696.62	4,636.25	4,445.75	51.05 %
05-535-210	Fica Taxes - Sewer Oper	23,885.33	9,806.00	9,806.00	764.05	5,347.21	4,458.79	54.53 %
05-535-220	Retirement Contribution - Sewer Oper	15,126.98	27,149.00	27,149.00	2,281.12	11,088.48	16,060.52	40.84 %
05-535-230	Life & Health Insurance - Sewer Oper	0.00	9,794.00	9,794.00	0.00	3,694.00	6,100.00	37.72 %
05-535-240	Worker's Compensation - Sewer Oper	59,148.75	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-305	Contract Labor - Sewer Oper	31,422.19	25,000.00	25,000.00	2,979.00	23,880.00	1,120.00	95.52 %
05-535-310	Professional Services - Sewer Oper	18,070.00	20,000.00	20,000.00	(1,558.00)	(1,558.00)	21,558.00	(7.79) %
05-535-312	Professional Services - Other - Sewer	2,190.00	14,000.00	14,000.00	0.00	287.49	13,712.51	2.05 %
05-535-315	Inmate Labor - Sewer Oper	11,499.40	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-400	Travel and Training - Sewer Oper	1,886.96	2,500.00	2,500.00	40.03	1,534.59	965.41	61.38 %
05-535-410	Communication Services - Sewer Oper	2,659.79	3,500.00	3,500.00	71.34	2,020.21	278.31	57.72 %
05-535-411	Cardinal Hill WWTP - Comm Svcs - Sew	1,396.78	1,500.00	1,500.00	121.70	717.34	782.66	47.82 %
05-535-412	Mt. Olive WWTP - Comm Svcs - Sewer O	2,180.40	2,500.00	2,500.00	0.00	1,386.00	1,114.00	55.44 %
05-535-430	Utilities - Sewer Oper	15,610.94	7,000.00	7,000.00	505.51	3,923.38	3,076.62	56.05 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	17,756.34	21,000.00	21,000.00	1,413.10	10,535.51	10,464.49	50.17 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	7,849.08	11,000.00	11,000.00	641.54	4,378.45	6,621.55	39.80 %
05-535-460	Repairs and Maintenance - Sewer Oper	96,540.19	90,000.00	90,000.00	15,384.58	40,643.87	49,639.13	45.16 %
05-535-461	Cardinal Hill - Repairs and Maint - S	52,129.78	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00 %

POLK CITY
APRIL 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
58.33 % Yr Complete For Fiscal Year: 2019 / 4

G/L	ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MID EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
	05-535-464	Vehicle Fuel - Sewer Oper	3,200.22	4,000.00	4,000.00	0.00	5,957.06	(1,957.06)	148.93 %
	05-535-465	Vehicle Maintenance - Sewer Oper	12,490.89	8,000.00	8,000.00	247.50	5,850.99	2,149.01	73.14 %
	05-535-466	Public Works/Utilities Facility - Rep	2,275.16	0.00	0.00	910.68	1,011.80	(1,011.80)	0.00 %
	05-535-470	Printing and Reproduction - Sewer Oper	54.69	60.00	60.00	0.00	0.00	60.00	0.00 %
	05-535-490	Other Current Charges - Sewer Oper	113.09	0.00	0.00	0.00	0.00	0.00	0.00 %
	05-535-492	Recording & Other Fees - Sewer Oper	100.00	350.00	350.00	0.00	0.00	350.00	0.00 %
	05-535-493	Equipment Rental - Sewer Oper	337.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
	05-535-510	Office Supplies - Sewer Oper	413.11	1,000.00	1,000.00	0.00	50.16	795.43	5.03 %
	05-535-520	Operational Supplies - Sewer Oper	45,216.40	5,000.00	5,000.00	733.17	3,123.28	3,253.84	52.45 %
	05-535-522	Cardinal Hill WWP - Operating Suppl	0.00	0.00	0.00	0.00	27.14	(27.14)	0.00 %
	05-535-524	Cardinal Hill WWP - Sldge Hauling	0.00	16,000.00	16,000.00	2,560.00	15,360.00	640.00	96.00 %
	05-535-524	Chemicals - Sewer Oper	23,374.71	17,000.00	17,000.00	1,188.00	17,794.00	(794.00)	104.67 %
	05-535-525	Uniforms - Sewer Oper	709.04	0.00	0.00	0.00	0.00	0.00	0.00 %
	05-535-530	Road Materials & Supplies - Sewer Oper	0.00	1,000.00	1,000.00	0.00	27.74	972.26	2.77 %
	05-535-540	Books, Pub., Sub., & Memberships - Se	469.57	1,000.00	1,000.00	0.00	89.94	910.06	8.99 %
	05-535-605	Depreciation Expense - Sewer Oper	207,310.77	0.00	0.00	0.00	0.00	0.00	0.00 %
	05-535-640	Machinery & Equipment - Sewer Oper	898.99	50,000.00	50,000.00	0.00	37,437.61	12,502.39	75.00 %
	05-535-611	Cardinal Hill - Mach & Equip - Sewer	0.00	104,000.00	104,000.00	3,400.00	17,455.00	86,545.00	16.78 %
	05-535-650	Construction In Progress - Sewer Oper	0.00	0.00	0.00	5,600.00	20,557.00	(20,557.00)	0.00 %
	05-535-710	Principal - Sewer Oper	0.00	307,586.00	307,586.00	0.00	60,810.58	246,775.42	19.77 %
	05-535-720	Interest - Sewer Oper	313,451.20	303,789.00	303,789.00	0.00	152,260.87	151,528.13	50.12 %
	05-535-920	Transfer to General Fund - Sewer Oper	79,295.75	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL			1,113,394.67	1,288,331.00	1,288,331.00	47,295.11	511,105.22	776,153.03	39.67 %
EF Non-Departmental									
	05-590-310	Professional Services - Non-Dept	19,391.06	24,300.00	24,300.00	3,759.53	17,820.78	6,479.22	73.34 %
	05-590-312	Professional Services - Other - Non-D	8,240.00	18,500.00	18,500.00	0.00	0.00	18,500.00	0.00 %
	05-590-315	Inmate Labor - EF Non - Dept	0.00	28,749.00	28,749.00	0.00	21,561.37	7,187.63	75.00 %
	05-590-320	Accounting and Auditing - Non-Dept	33,055.84	27,306.00	27,306.00	1,295.62	13,391.36	13,914.64	49.04 %
	05-590-440	Rentals and Leases - Non-Dept	4,118.91	4,074.00	4,074.00	406.08	2,401.71	1,672.29	58.95 %
	05-590-450	Liability Insurance - Non-Dept	36,702.00	50,000.00	50,000.00	0.00	26,351.50	23,648.50	52.70 %
	05-590-492	Recording & Other Fees - Non-Dept	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
	05-590-510	Office Supplies - Non-Departmental	0.00	0.00	0.00	0.00	342.61	(342.61)	0.00 %
	05-590-520	Operating Supplies - Non-Dept	179.88	0.00	0.00	0.00	685.16	(685.16)	0.00 %
	05-590-521	Emergencies & Contingencies - Operati	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %

POLK CITY
APRIL 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures
58.33 % Yr Complete For Fiscal Year: 2019 / 4

G/L	ACCOUNT	DESCRIPTION	2018 ACTUALS	2019 ADOPTED BUDGET	2019 ADJ BUDGET	2019 MTD EXPENSES	2019 YTD EXPENSES	2019 AVAIL BUDGET	2019 PERCENTAGE REALIZED
	05-590-525	Uniforms - Non Dept	0.00	4,000.00	4,000.00	0.00	1,303.39	2,696.61	32.58 %
	05-590-528	Postage - Non-Dept	1,000.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
	05-590-720	Interest - Bond 2017 Issue	178,341.52	0.00	0.00	0.00	0.00	0.00	0.00 %
	05-590-730	Other Debt Service Costs	1,116,396.26	5.00	0.00	0.00	0.00	0.00	0.00 %
	05-590-920	Transfer to General Fund - Non-Dept	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
	05-590-930	Transfer to Water Impact Fee Reserves	0.00	139,760.00	139,760.00	0.00	0.00	139,760.00	0.00 %
	05-590-931	Transfer to Sewer Impact Fee Reserves	0.00	353,200.00	353,200.00	0.00	0.00	353,200.00	0.00 %
	05-590-940	Reserves - Unrestricted Reserves NON-	0.00	72,686.00	72,686.00	0.00	0.00	72,686.00	0.00 %
	05-590-941	Reserves - Unrestricted Reserves NON-	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
	05-590-942	Reserves - Capital Outlay Purchases -	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
	05-590-990	Unemployment Claims - Non Dept	0.00	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
	05-590-993	Transfer to Reserve - Non-Dept	0.00	7,013.00	7,013.00	0.00	0.00	7,013.00	0.00 %
	05-590-994	Bank Fees - Non-Dept	0.00	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
	05-590-996	Bad Debt - Non-Dept	2,170.57	40,000.00	40,000.00	0.00	(187.62)	40,187.62	(0.47) %
	05-590-999	Other - Non-Operating Charges - Non-D	752.82	0.00	0.00	86.29	236.55	(236.55)	0.00 %
DEPARTMENT TOTAL			1,450,604.56	821,638.00	821,638.00	5,547.52	83,906.81	737,731.19	10.21 %
Enterprise Fund Revenues Total			3,224,341.74	3,034,225.00	3,034,225.00	266,321.29	1,440,460.78	1,593,764.22	47.47%
Enterprise Fund Expenditures Total			-3,348,699.42	-3,034,225.00	-3,034,225.00	-101,960.78	-1,055,323.29	-1,976,756.21	34.78%
Total Revenue vs. Expenditures			-124,357.68	0.00	0.00	164,360.51	385,137.49	-382,991.99	

Library Reports 10/2018 - 09/2019

	Oct-18	Nov-18	Dec-18	Jan-19	* Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Totals
Circulation													
Adult Books	982	869	788	1004	897	813	919	934					7206
Juvenile Books	995	832	660	680	668	621	826	935					6217
DVD'S	946	726	766	1010	612	800	786	976					6622
Hot-Spots	20	16	25	20	20	20	25	20					166
Digital	0	58	23	44	37	49	41	62					314
Total Circulation	2943	2501	2262	2758	2234	2303	2597	2927					20,525
New Borrowers													
In City	13	12	6	18	16	10	11	11					97
In County	2	7	3	5	3	2	3	5					30
Digital	0	27	4	8	6	5	8	5					63
Total New Borrowers	15	46	13	31	25	17	22	21					190
Number of Programs													
Adult	1	3	2	1	1	2	2	2					14
Juvenile	2	2	4	4	2	3	3	7					27
Young Adult	1	1	1	1	0	1	1	1					7
Total Programs	4	6	7	6	3	6	6	10					48
Program Attendance													
Adult	30	44	114	36	9	16	48	41					338
Juvenile	47	32	139	42	10	38	73	164					545
Young Adult	5	36	34	5	0	3	5	6					94
Total Attendance	82	112	287	83	19	57	126	211					977
Reference Questions													
Phone Calls	232	207	197	208	163	194	197	194					1592
Number of Computer Users													
	288	225	205	292	210	303	244	248					2015
Total Patrons													
	1505	1273	1207	1580	1012	1350	1277	1553					10757

*Library Closed 1 week due to sewer issue.

**POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT**

STATISTICAL DATA

West Division

June 03, 2019

Northwest District

To: Patricia Jackson , City Manager
 From: Deputy Christina Poindexter #7376
 Subject: Statistical report for May, 2019.

ACTIVITY	
FELONY ARREST	1
AFFIDAVITS FELONY	0
MISDEMEANOR ARREST	3
AFFIDAVITS MISDEMEANOR	
OUT OF COUNTY/STATE WARRANT ARRESTS	0
PROCAP WARRANT ARREST	1
TOTAL ARRESTS	5
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	4
TRAFFIC CITATIONS	15
INTELLIGENCE REPORTS	0
STOLEN PROPERTY RECOVERED	A wallet with mis. Documents.
HRS. TRANSPORTING/ AGENCIES/DIVISIONS	0
OFFENSE REPORTS	39
NARCOTICS SEIZED	0
ASSETS SEIZED	0
PATROL NOTICES	0
FOXTROT REPORTS	4
TOW-AWAY NOTICES	0
COMMUNITY CONTACTS	1220
TRAFFIC STOPS	35
TOTAL DISPATCHED CALLS FOR SERVICE	109



In May 2019, there were two (2) PROCAP captured crimes as compared to eight (8) in April 2018. In May 2019 there were two conveyance burglaries. In both incidents, the vehicles were left unlocked, and similar items were removed. One vehicle a handbag was stolen, the second vehicle a wallet was stolen. The wallet was later located, however the handbag has not been located. At this time there are no known suspects. These two case do not pose to be a trend at this time. In total 2019 has a 13% decrease in crime as compared to 2018 thus far.

Case No.	Inc. From	Inc. To	Day	Location	Description	Det.	PRINTS	VIDEO	CASE STATUS
BURGLARY CONVEYANCE									
PCSO-190021816	2019-05-07 / 0930hrs	2019-05-07 / 1112hrs	Wed	7701 BERKLEY RD S VAN FLEET TRAIL HEAD	Unlocked veh; Unk susp entered victs veh & removed a wallet which contained credit cards, \$50, Florida DL, checkbook, and a Nationalization document/Bank cards have not been used. No witnesses located. Victim's wallet was recovered from the trail by an unknown person.	Marshall	No	No	NFL
BURGLARY RESIDENCE									
PCSO-190021223	2019-05-03 / 2100hrs	2019-05-04 / 0800hrs	Sat	207 TRAIL VIEW WAY	open porch, unlocked veh; Unk susp entered covered front porch of resid removed a tan Ozark Trail cooler & then entered victs veh & removed a black hand bag which contained approx \$30 of quarters & misc paperwork . Prints were not dropped into evidence by Deputy.	Marshall	Pending	No	NFL

Department of Law Enforcement																													
Polk City - 2018 - 2019																													
	January		February		March		April		May		June		July		August		September		October		November		December		YTD Totals		Monthly Change	YTD	
	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burg. Business	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	1	0	0	1	0	0	0
Burg. Residence	2	2	1	2	0	0	0	0	6	1	0	0	0	0	0	0	0	0	6	0	1	0	2	0	6	5	100%	1.8	1.0
Burg. Structure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0
Burg. Conveyance	0	0	0	1	1	0	0	0	0	1	3	0	0	0	0	0	1	0	5	0	1	0	0	0	1	2	100%	0.2	0.4
Vehicle Theft	1	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	2	2	0%	0.4	0.4
Grand Theft	0	1	0	1	0	1	0	0	1	0	1	0	0	0	0	0	1	0	1	0	0	0	0	0	1	3	0%	0.2	0.6
Petit Theft	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Mail Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Retail Theft	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0%	0.2	0.0
Criminal Mischief	0	0	0	0	0	0	0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0	1	0	1	0	0%	0.2	0.0
Totals	3	4	1	4	2	3	1	0	8	2	6	0	1	0	1	0	6	0	15	0	3	0	4	0	15	13	200%	3.0	2.6
% Change	33%		300%		50%		N/A		-75%		N/A		N/A		N/A		N/A		N/A		N/A		N/A		-13%				-13%
IR's	0	0	0	3	0	1	3	0	0	4	2	0	0	0	0	0	8	0	1	0	1	0	0	0	0	-2			

Public Works Report

May 2019

Public Works

Summary: Public Works maintained all Public facilities to include Library, City Hall, Freedom Park, Bronson Center, Old Public Works Facility, Courts, McManigle Park, Fishing Pier, New Public Work/Utility facilities, and Activity Center.

- Mowed and trimmed all City facilities
- Inspected Freedom Park, Recreation Courts, Fishing Pier, and McManigle Park,
- Activity Center – Set up and tear down of facility for Rental of Building
- Bronson Center- Set up and tear down of facility for Rental of Building
- Monitored and serviced storm drains throughout Polk City.
- Completed Work Orders-6 (Repairs and Maintenance of Equipment, Electrical, plumbing, Building Maintenance, Vehicle Maintenance, etc.)

March Objectives: Continue maintaining the mowing and preventive maintenance of all City facilities, service equipment.

UTILITY DEPARTMENT

April 2019 MONTHLY REPORT

Summary: Water/Wastewater continued to maintain sampling of the Wastewater Treatment Plant. Continued to pull all samples for the Water Plants. All samples were in compliance. Completed monthly MORs/DMR reports for DEP. Completed monthly SWFWMD report as required. Met all of DEP requirements to keep Polk City in compliance.

- All lift stations continue to have preventive maintenance. We are continuing to get all Verbatims/Auto dialers running properly. Generators are being maintained.

Service Completed

- Monthly meter reading
- No reads for the Utility Billing
- Work Orders 236
- Turn On 51
- Turn off 52
- Misc -(rereads, laptops, vacation turn on, TBO from shut off) -104
- Fire Hydrant flushing and maintenance is being done weekly.
- Valve exercising is being done weekly.
- Continue preventative maintenance/housekeeping is being done.
- WWTF is maintained by wasting, decanting, housekeeping.

MAY OBJECTIVES: Meet all DEP requirements to stay in compliance, continuing to maintain work orders and locates.

UTILITY DEPARTMENT

May 2019 MONTHLY REPORT

Summary: Water/Wastewater continued to maintain sampling of the Wastewater Treatment Plant. Continued to pull all samples for the Water Plants. All samples were in compliance. Completed monthly MORs/DMR reports for DEP. Completed monthly SWFWMD report as required. Met all of DEP requirements to keep Polk City in compliance.

All lift stations continue to have preventive maintenance. We are continuing to get all Verbatims/Auto dialers running properly. Generators are being maintained.

Service Completed

- Monthly meter reading
- No reads for the Utility Billing
- Work Orders 167
- Turn On 24
- Turn off 26
- Misc -(rereads, laptops, vacation turn on, TBO from shut off) -
- Fire Hydrant flushing and maintenance is being done weekly.
- Painting Hydrants
- Valve exercising is being done weekly.
- Continue preventative maintenance/housekeeping is being done.
- WWTF is maintained by wasting, decanting, housekeeping.
- Pressure washed lift stations
- Worked on 33 spray field
- Prepared and got approved 2019 CCR Report
- CCR sent the public

JUNE OBJECTIVES: Meet all DEP requirements to stay in compliance, continuing to maintain work orders and locates. Daily inspections for the new reclaimed water relocation.

**City Commission Meeting
June 17, 2019**

AGENDA ITEM #1: **PUBLIC HEARING--Ordinance 2019-04** - An Ordinance approving a Conditional Use Permit to allow for a Special Events Facility on approximately 2.5 acres at 545 Orange Boulevard (Parcel ID 25-26-33-296500-045020); Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2019-04 is an applicant-initiated (Gary HoShing) Conditional Use Permit to allow for a Special Events Facility on approximately 2.5 acres at 545 Orange Boulevard (Parcel ID 25-26-33-296500-045020).

ATTACHMENTS:

- Ordinance 2019-04
- Staff Overview Report

ANALYSIS:

On Thursday, May 30, 2019, the Polk City Planning Commission held a Public Hearing on this request for a Special Events Facility. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval with conditions as noted on page 3-4 in the Staff Overview Report.

This **DRAFT** Ordinance is under review by the City Attorney.

STAFF RECOMMENDATION:

Approve Ordinance 2019-04 on **First Reading**.

ORDINANCE 2019-04

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT TO ALLOW FOR A SPECIAL EVENTS FACILITY ON APPROXIMATELY 2.5 ACRES AT 545 ORANGE BOULEVARD (PARCEL ID 25-26-33-296500-045020); PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:

WHEREAS, Gary Ho Shing, (hereinafter referred to as the 'Applicant') has requested a conditional use permit to allow a special events facility 545 Orange Boulevard (Parcel ID # 25-26-33-296500-045020); and

WHEREAS, the property is owned by Gary Ho Shing; and

WHEREAS, the property is located in the R-2 (Single Family) Residential District; and

WHEREAS, special events facilities are permitted use if approved as a conditional use in the R-2 zoning district; and

WHEREAS, the Polk City Planning Commission, acting as the designated Local Planning Agency, has reviewed the Conditional Use Permit application, held an advertised public hearing, provided for participation by the public in the process, and rendered its recommendations to the City Commission; and

WHEREAS, the City Commission has reviewed the Conditional Use Permit application, held an advertised public hearing, and provided for comments and public participation in the process in accordance with the requirements of state law and the procedures adopted for public participation in the planning process.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Polk City, Florida, as follows:

Section 1. Conditional Use Permit. The application for a Conditional Use Permit to allow a special events facility at 545 Orange Boulevard (Parcel ID # 25-26-33-296500-045020) is approved with the conditions provided in Exhibit A and the site plan provided as Exhibit B.

Section 2. Timing. Conditional Use Permits should the use change to a use permitted in the zoning district that is not the use approved as the Conditional Use Approval, and remain so for six (6) months or more, a new application will be required to reestablish any Conditional Use Approval use.

Section 3. Effective Date. This Ordinance shall become effective immediately upon its passage.

INTRODUCED, PASSED on FIRST READING, this ____ day of June, 2019.

Joe LaCascia, Mayor

ATTEST:

Approved as to form and correctness

Patricia R. Jackson, City Manager/Clerk

Thomas A. Cloud, City Attorney

PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this ____ day of _____, 2019.

Joe LaCascia, Mayor

ATTEST:

Patricia R. Jackson, City Manager/Clerk

POLK CITY ORDINANCE 2019-04

EXHIBIT "A"

RECOMMENDED CONDITIONS OF APPROVAL:

The following are recommended conditions of approval for the proposed use.

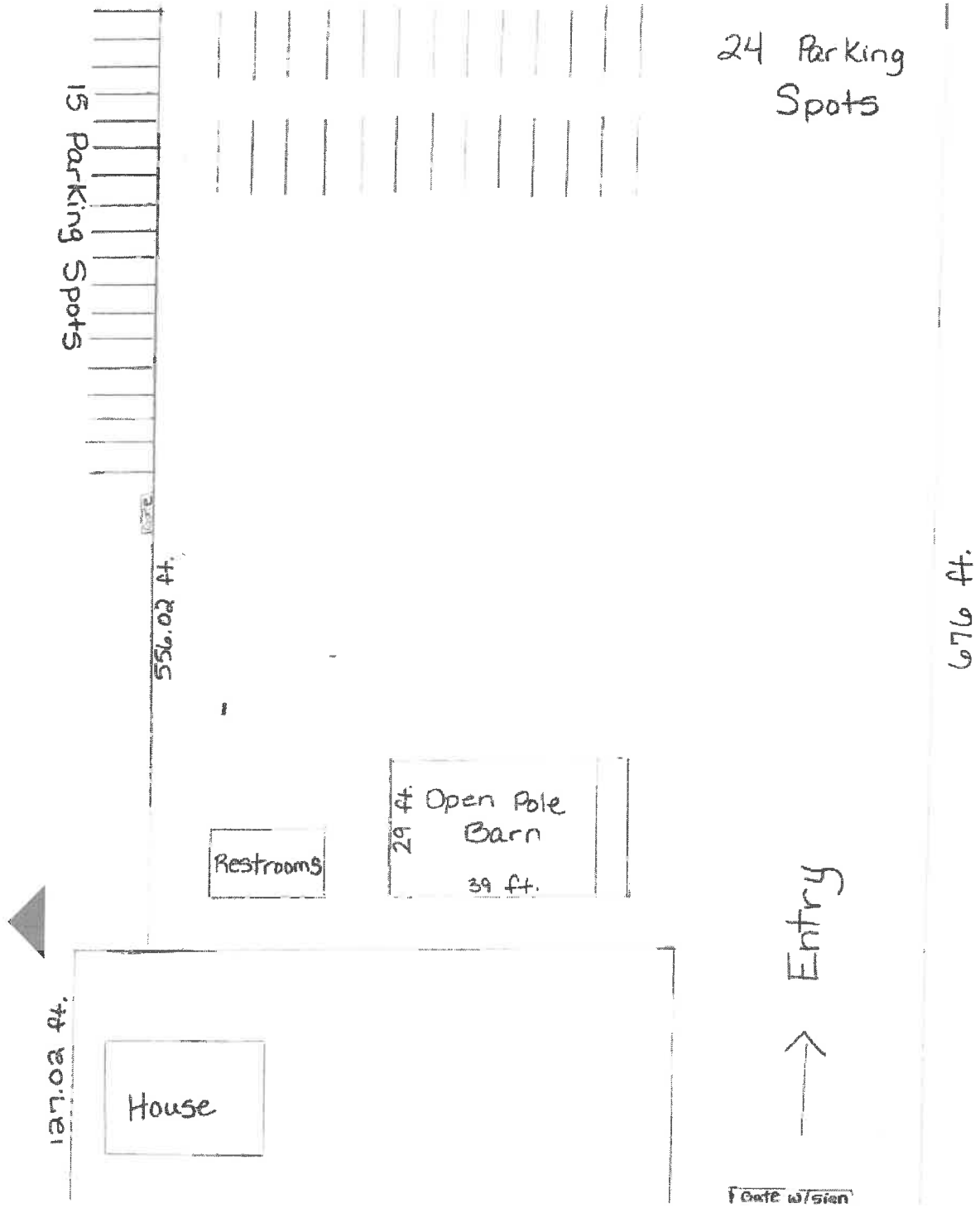
- 1) Prior to final City Staff permitting, the applicant must provide a revised site plan show that all special event activities are set back a minimum of 30 feet from the north and south property lines. A minimum of an opaque fence or opaque landscaping shall be installed.
- 2) Prior to final City Staff permitting, the applicant shall provide a signed and notarized parking agreement with the adjacent property owner to north indicating accommodation of overflow parking on the neighboring property.
- 3) Parking within the public right-of-way shall be prohibited.
- 4) Lighting to illuminate buildings, stages, open areas or advertising shall be designed so as to shine only on the subject property, and shall be directed away from any public street or residential area.
- 5) This special events facility shall be subject to applicable performance standards provided in section 3.06.00 of the Polk City Land Development Code.
- 6) Hours of operation shall be limited to 10:00 a.m. to 10:00 p.m.
- 7) Outdoor music may be played between 10:00 a.m. and 10:00 p.m.
- 8) Events attracting more than 100 people are prohibited without special event approval by the City. There shall be a minimum of two (2) hours between events to limit the potential off-site traffic congestion.
- 9) There shall be no permanent alcohol or retail sales except in accordance with the Land Development Code, including but not limited to obtaining the proper land use designation.
- 10) Prior to final City Staff permitting, the applicant shall prepare an event management plan consistent with major event management techniques for the Polk City staff to review, approve, and keep on file. Should this plan need to be changed or modified for any reason, Polk City staff shall review and approve any changes or modifications in writing prior to any changes or modifications being commenced or enacted.

11) There shall be no more than 12 events per year held on the property.

POLK CITY ORDINANCE 2019-04

**EXHIBIT "B"
SITE PLAN**

DRAFT





**POLK CITY COMMISSION
CONDITIONAL USE PERMIT
STAFF REPORT**

JUNE 17, 2019

TO: POLK CITY COMMISSION

FROM: CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

SUBJECT: ORDINANCE 2019-04- SPECIAL EXCEPTION:
Applicant-initiated (Gary Ho Shing) Conditional Use Permit to allow for a Special Events Facility on approximately 2.5 acres at 545 Orange Boulevard (Parcel ID 25-26-33-296500-045020).

AGENDA & HEARING DATES:

Planning Commission Meeting: May 30, 2019 at 6:00 PM

City Commission Meeting (First Reading): June 17, 2019 at 7:00 PM

City Commission Meeting (Second Reading): July 15, 2019 at 7:00 PM

PAST ACTIONS:

On Thursday, May 30, 2019, the Polk City Planning Commission held a public Hearing to on this request for a Special Events Facility. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval with conditions.

Attachments

- Overview Report and Recommended Conditions of Approval
- Aerial Photo Map
- Future Land Use Map
- Zoning Map
- Site Plan
- Serendipity Space Event Plan
- Application

OVERVIEW REPORT

PROPERTY OVERVIEW:

Property Owner	Gary Ho Shing
Subject Parcels	25-26-33-296500-045020
Acreage	2.09 acres
Existing Future Land Use	Residential Low
Existing Zoning	R-2, Single Family Residential

REQUEST:

The applicant, Gary Hoshing, Conditional Use Permit to allow for a Special Events Facility on approximately 2.5 acres at 545 Orange Boulevard (Parcel ID 25-26-33-296500-045020).

The applicant has submitted the Serendipity Space Event Plan which is attached to this staff report and includes the following information.

- Events to be hosted include weddings, birthday celebrations and activities such as yoga.
- An open pole barn onsite will be used as well as general outdoor space.
- Parking will be provided onsite and on the neighboring property to the north.

SITE ANALYSIS:

Description of Property:

The subject property is a single-family residence on approximately 2.09 acres with a barn.

Special Events Facilities:

Special Events Facilities are subject to the requirements of the City of Polk City's Land Development Code provided below.

3.10.01.2. – Special Events Facilities

Such facilities shall be subject to the following requirements:

(A) No special events facilities shall be located within 30 feet of existing residential development or property designated for residential use on the Future Land Use Map of the Polk City Comprehensive Plan. This distance shall be measured from the boundary of the property on which the proposed special events facilities would be located.

(B) Minimum lot size shall be one acre.

- (C) Lighting to illuminate buildings, stages, open areas or advertising shall be designed so as to shine only on the subject property, and shall be directed away from any public street or residential area.
- (D) Special events facilities shall be subject to applicable performance standards provided in section 3.06.00.
- (E) Additional requirements may be applied based on the proposed use and its location to mitigate off-site impacts.

FINDINGS OF FACT:

- Applicant requests a condition use permit to allow for a Special Events Facility on the subject property.
- The subject property would serve as a multipurpose space for special events such as wedding, birthdays, and other events.
- Parking would be on the subject property and the property owner has the permission of his neighbor to utilize his property as overflow parking if needed.
- Special events facilities are permitted in R-2 zoning with an approved conditional use permit.
- The property is 2.09 acres in size.

RECOMMENDED CONDITIONS OF APPROVAL:

The following are recommended conditions of approval for the proposed use.

- 1) Prior to final City Staff permitting, the applicant must provide a revised site plan show that all special event activities are set back a minimum of 30 feet from the north and south property lines. A minimum of an opaque fence or opaque landscaping shall be installed.
- 2) Prior to final City Staff permitting, the applicant shall provide a signed and notarized parking agreement with the adjacent property owner to north indicating accommodation of overflow parking on the neighboring property.
- 3) Parking within the public right-of-way shall be prohibited.
- 4) Lighting to illuminate buildings, stages, open areas or advertising shall be designed so as to shine only on the subject property, and shall be directed away from any public street or residential area.

- 5) This special events facility shall be subject to applicable performance standards provided in section 3.06.00 of the Polk City Land Development Code.
- 6) Hours of operation shall be limited to 10:00 a.m. to 10:00 p.m.
- 7) Outdoor music may be played between 10:00 a.m. and 10:00 p.m.
- 8) Events attracting more than 100 people are prohibited without special event approval by the City. There shall be a minimum of two (2) hours between events to limit the potential off-site traffic congestion.
- 9) There shall be no permanent alcohol or retail sales except in accordance with the Land Development Code, including but not limited to obtaining the proper land use designation.
- 10) Prior to final City Staff permitting, the applicant shall prepare an event management plan consistent with major event management techniques for the Polk City staff to review, approve, and keep on file. Should this plan need to be changed or modified for any reason, Polk City staff shall review and approve any changes or modifications in writing prior to any changes or modifications being commenced or enacted.
- 11) There shall be no more than 12 events per year held on the property.

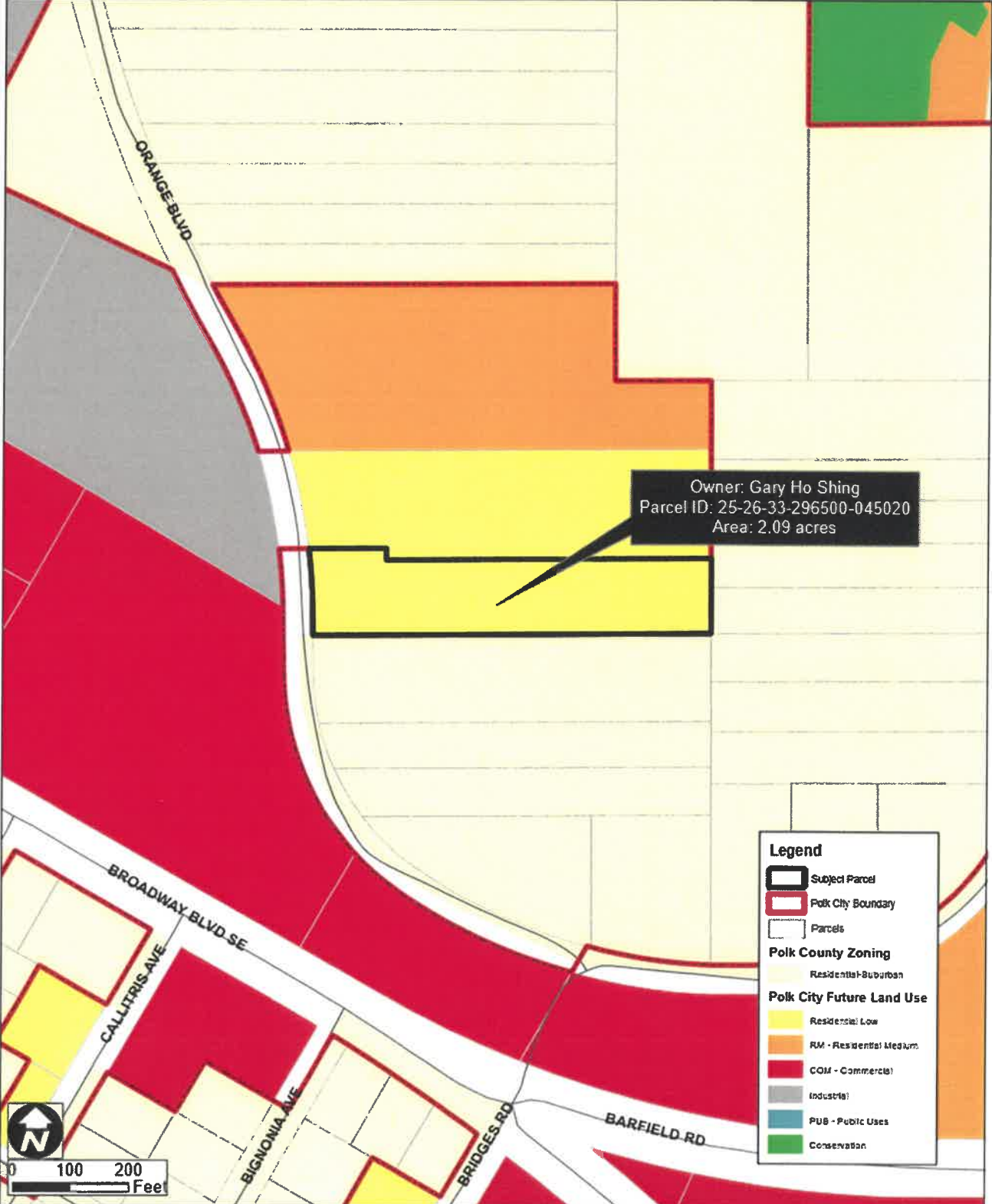
CITY COMMISSION MOTION OPTIONS:

1. I move the City Commission **approve** Ordinance 2019-04 on First Reading.
2. I move the City Commission **approve with changes** Ordinance 2019-04 on First Reading.
3. I move the City Commission **deny** Ordinance 2019-04 on First Reading.

POLK CITY
AERIAL MAP
GARY HO SHING



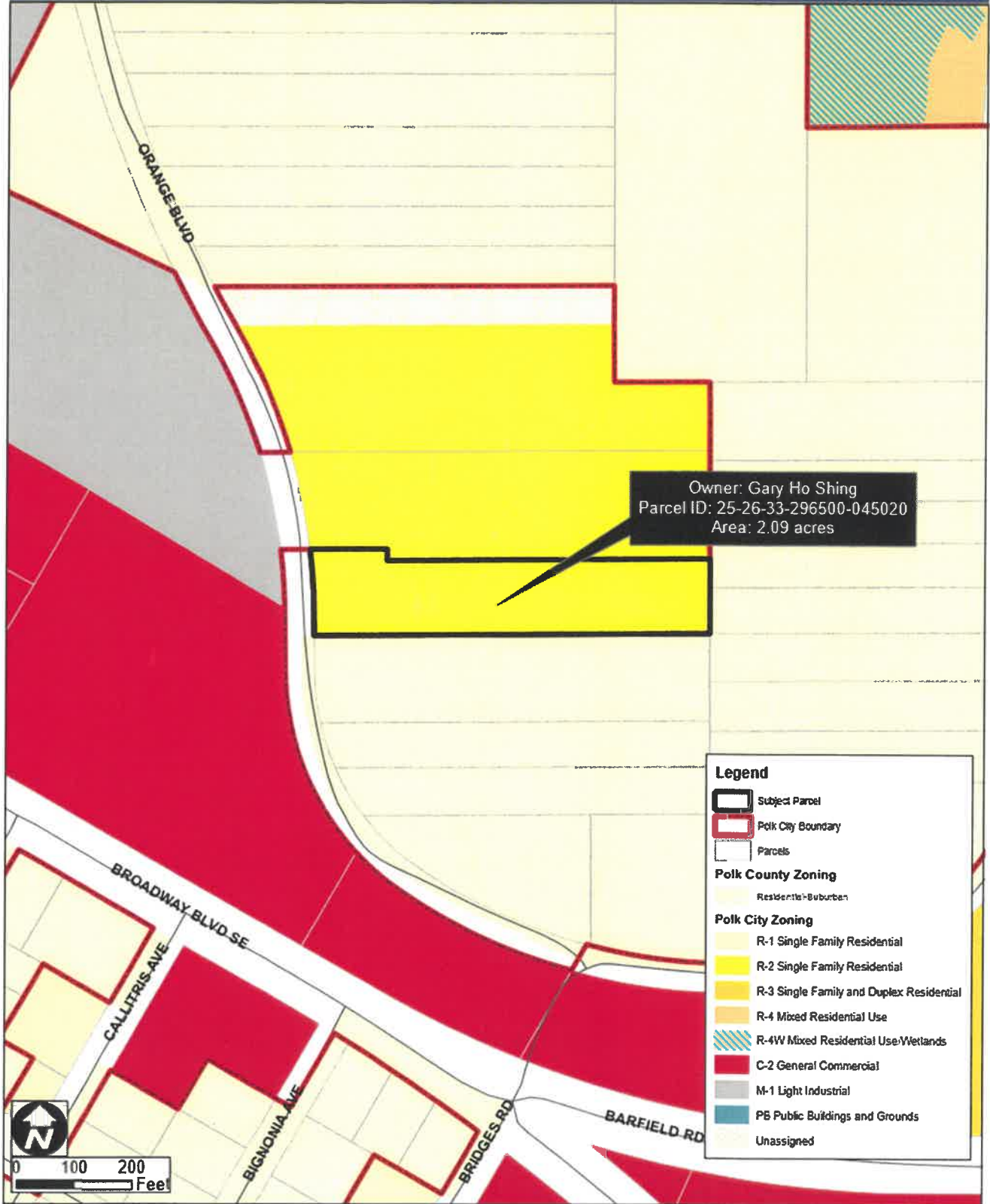
POLK CITY
FUTURE LAND USE MAP
 GARY HO SHING

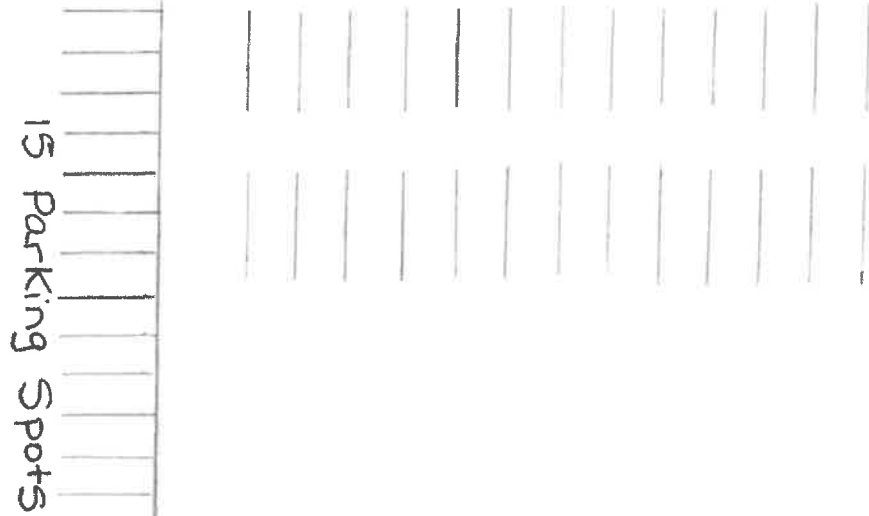


Legend

- Subject Parcel
- Polk City Boundary
- Parcels
- Polk County Zoning**
- Residential-Suburban
- Polk City Future Land Use**
- Residential: Low
- RM - Residential Medium
- COM - Commercial
- Industrial
- PUB - Public Uses
- Conservation

POLK CITY
ZONING MAP
GARY HO SHING



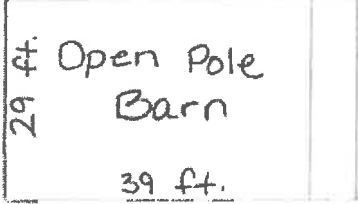


24 Parking Spots

15 Parking Spots

Gate

556.02 ft.



127.02 ft.



Gate w/sign

676 ft.

SERENDIPITY SPACE EVENT PLAN

- 1. Purpose:** To serve as a multi purpose space for special events such as weddings, birthday celebrations and meetups such as yoga etc.....
- 2. Attendance:** Attendance for each event will vary. The Serendipity Space is both an outdoor space as well as an open pole barn with no sides (walls) present. The fire dept will come out to do an assessment of the space to determine an approval number of attendees.
- 3. Location:** 545 Orange Blvd Polk City FL 33868
- 4. Length of events:** Varies. Typically a wedding will be 6 hours to include ceremony, cocktail hour and reception. All events must conclude by 11p.
- 5. General Manager:** I, Gary Ho Shing will be the general manager. I will be in charge of the site, coordinate the events, vendor compliance and emergency management. As The Serendipity Space grows, additional personnel will be added to assist.
- 6. Weather:** In the event of inclement weather, the General Manager will inform attendees to seek shelter. If a natural disaster is imminent, we will postpone or cancel events to avoid unsafe conditions for staff and attendees.
- 7. Parking:** There are two options for parking.....1) Park to the rear of the property further out in the field. A designated parking area will be set. 2) Neighbor Bob Baker has agreed to allow guests to park their cars on his property as well if needed.
- 8. Traffic:** Events will be pulse traffic; guests coming and going in the same direction at approximately the same time. I plan on hiring an off-duty officer to assist with anything including directing drivers where to park.
- 9. Fire prevention:** There will be a smoking designated area set up for guests that smoke. Fire extinguishers will be located on the property at designated locations.
- 10. Lighting:** There will be appropriate lights set for guests to see and make their way down to the space. The entrance will be properly and elegantly lighted. The actual space will be illuminated with string lights as well as flood lights. Basic dance floor lighting and up-lighting to the walls may be used if the client so chooses.
- 11. Sound:** Ceremony and Cocktail hour will consist of one powered 15 in speaker on a stand. Music will be played at a low moderate volume. Reception: Two powered speakers on stands will be used at this time. The direction of sound will be faced away from neighbors and at a moderate level. No bass bins or equipment of the sort will ever be used at the space.



City of Polk City

• 123 Broadway Blvd, SE • Polk City, Florida 33868 • (863) 984-31375 • Fax (863) 984-2334

Application for COMPREHENSIVE PLAN/LAND DEVELOPMENT CODE TEXT AMENDMENT

Applicant

The following information is required for submission of an application for assignment of a Comprehensive Plan/Land Development Code Text Amendment for the City of Polk City, Florida. **Please print or type the required information below. If requesting both a Comprehensive Plan and Land Development Code Text Amendment, complete an application for each request.**

Applicant

Applicant: Gang Ho Shing Polk City FL 33868
Mailing Address: PO Box 870 Phone: 407 375 2733
Name of Representative, if applicable: _____
Mailing Address: _____ Phone: _____
Reason for Request: _____

Description of Proposed Text Amendment

Type of Text Amendment (circle one): Comprehensive Plan or Land Development Code

Section of Text to be amended: _____

Reason text should be amended: _____

Type the current language of the article(s) and/or subsection(s) to be amended (attach on separate paper or submit digitally):

Type the proposed amended version of the article(s) and/or subsection(s) you are requesting (attach on separate paper or submit digitally): The proposed text amendment must list the appropriate text section number(s) and heading(s) with proposed additions or changes in **bold italics** and proposed deletions in **strikethrough**.

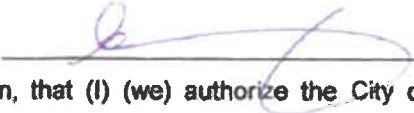
Date Received: _____

Received By: _____

Fee Paid: _____

File Number: _____

APPLICANT'S SIGNATURE PAGE

(I) (We),  being
duly sworn, that (I) (we) authorize the City of Polk City to process this application for text
amendment, in accordance with all adopted City rules and regulations, and in conformance with
State law.

APPLICANTS


Signature of Applicant
Gary H. Shing
Printed Name of Applicant

Signature of Applicant

Printed Name of Applicant



City of Polk City

000 D123 Broadway Blvd, SE • Polk City, Florida 33868 • (863) 984-31375 • Fax (863) 984-2334

Application for Conditional Use Permit

Applicant

The following information is required for submission of an application for a Conditional Use Permit in the City limits of Polk City, Florida. Please print or type the required information below. Attach three (3) copies of this completed application, site plan, and Polk County Property Appraiser's plat map with parcel identification number.

Name of Property Owner: Gary Ho Shing
Mailing Address: PO Box 0870 33868 Phone: 407 375 2733
Name of Representative, if applicable: _____
Mailing Address: _____ Phone: _____
Reason for Request: _____

Property Identification

Property Address or General Location: 545 Orange Blvd P.C. FL 33868
Present Use of the Property: N/A
Existing Structures Located on the Site: pole barn, workshop, storage building
Total Acreage: 2.5 Parcel I.D.#: 252633296500045020*
Legal Description of the Property: Polk City PB 24 PG 1 A BLK 45 →
BG 309.40 FTS 0 FNE cur m n S 30.75 FT W 676 FT to p i n t o n c u r v e
NWLY along curve 150.83 FT E 127.02 FT S 20 FT E 556.02 FT to POB

Planning and Zoning Information

Current City Zoning Classification: _____
Current Future Land Use Classification: _____
Requested Conditional Use Permit: _____

Date Received: _____

Received By: _____

Fee Paid: _____

File Number: _____


Conditional Use Information

Conditional Use Requested: _____

* Applicant must provide a site plan or sketch drawn to scale showing the following information as applicable:


- * a) The dimensions of the property;
- * b) The existing and proposed location of structures on the property including signage;
- c) Paved surfaces including sidewalks, vehicular accessways, and circulation areas, off-street parking and loading areas, and refuse and service areas;
- * d) The number of required and provided off-street parking and loading spaces;
- e) Required yards, other open spaces, and landscape buffer yard areas;
- f) The measurements of existing and proposed adjacent rights-of-way, building setbacks, distances between buildings, widths of accessways and driveways, and sidewalks;
- completed * g) A description of the proposed use of the property including conditions of use, such as hours of operation, numbers of residents, numbers of employees, and other pertinent information;
- h) Existing and proposed density;
- 29x39 i) Amount of existing and proposed commercial or industrial space;
- j) Location of all public and private streets, existing and proposed utilities, driveways, and utility easements, within and adjacent to the site;
- k) Provisions for stormwater management and detention related to the proposed development;
- l) Where applicable, delineation of all watercourses, wetlands and flood prone areas as delineated by the National Wetlands Inventory and the flood insurance rate maps (FIRM) published by the Federal Emergency Management agency (FEMA);
- m) Where applicable, the identification of significant stands of mature trees and understory vegetation that may provide wildlife habitats or other environmentally unique areas.

OWNER'S SIGNATURE PAGE

(I) (We),  being
duly sworn, depose and say that (I) (we) own one or more of the properties involved in this
petition and that (I) (we) authorize the City of Polk City to process this petition for Conditional
Use Permit, in accordance with all adopted City rules and regulations, and in conformance with
State law.

Further (I) (we) or any agent or lessee of the subject property authorized by (me) (us) to file this
petition, deposes and say that the statements and answers contained in the application and any
information attached thereto, present the arguments in behalf of this petition to the best of (my)
(our) ability; and that the statements and information referred to above are in all respects true
and correct to the best of (my) (our) knowledge and belief.

OWNERS


Signature of Owner
Gang He Shing
Printed Name of Owner

Signature of Owner

Printed Name of Owner

Signature of Owner

Printed Name of Owner

Signature of Owner

Printed Name of Owner

STATE OF FLORIDA
COUNTY OF POLK

OWNER'S NOTARIZATION

The foregoing instrument was acknowledged before me this ___ day of
_____, 20___ by _____, who is
personally known to me or who has produced a driver's license as identification and who did not
take an oath.

Notary Public
Notarial Seal and Commission
Expiration Date

**City Commission Meeting
June 17, 2019**

AGENDA ITEM #2:

PUBLIC HEARING – Ordinance 2019-05 – An Ordinance of Polk City, Florida, amending the official Polk City Zoning Map to change the zoning on approximately 132.14 acres located on the north side of Mt. Olive Road, East of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family detached homes (Parcel number: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020); transmitting said amendment to the Florida Department of Economic Opportunity for finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for An Effective Date.
First Reading

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2019-05 is an Applicant-initiated (Holly Cove Inc) rezoning of approximately 132.14 acres located on the north side of Mt. Olive Road, east of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family homes.

ATTACHMENTS:

- Ordinance 2019-05
- Staff Overview Report

ANALYSIS:

On Thursday, May 30, 2019, the Polk City Planning Commission held a Public Hearing on this request for a rezoning to Planned Unit Development. The Planning Commission voted 4 – 1 to forward the proposed amendment to the City Commission with a recommendation of approval with conditions as noted on page 6-7 in the Staff Overview Report.

This **DRAFT** Ordinance is under review by the City Attorney.

STAFF RECOMMENDATION:

Approve Ordinance 2019-05 on **First Reading**.

ORDINANCE 2019-05

AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE OFFICIAL POLK CITY ZONING MAP TO CHANGE THE ZONING ON APPROXIMATELY 132.14 ACRES LOCATED ON THE NORTH SIDE OF MT. OLIVE ROAD, EAST OF SR 33, EAST OF GOLDEN GATE BOULEVARD FROM RESIDENTIAL LOW-4X TO PLANNED UNIT DEVELOPMENT-X IN THE GREEN SWAMP AREA OF CRITICAL STATE CONCERN TO ALLOW FOR 400 SINGLE FAMILY DETACHED HOMES (PARCEL NUMBERS: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; AND 25-27-05-000000-043020); TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR FINDING OF COMPLIANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the applicant, Holly Cove, Inc. is the owner of certain property located within the corporate limits of Polk City, Florida, described by the following parcel numbers: PARCEL NUMBERS 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; AND 25-27-05-000000-043020 (hereafter referred to as the "Property"); and

WHEREAS, the Property consists of approximately 132.14 acres, and, if approved, would change the Official Zoning Map by changing the zoning classification assigned to this property from Residential Low-4X in the Green Swamp Area of Critical State Concern to Planned Unit Development-X in the Green Swamp Area of Critical State Concern as depicted on the map attached to and incorporated in this Ordinance as Exhibit "A"; and

WHEREAS, pursuant to applicable provisions of the City's Land Development Code, including but not limited to Section 2.04.02.16(V), the Planning Commission has reviewed and recommended for approval subject to conditions said application; and

WHEREAS, City Commission of Polk City, Florida, held meetings and hearings regarding the Property, with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including supporting documents; and

WHEREAS, the City previously adopted Ordinance No. 1098, creating Article 2 of the City's Unified Land Development Code (hereafter "ULDC") so as to create a Planned Unit Development district within its ULDC; and

WHEREAS, among its many purposes, the City's PUD District ordinance is intended to provide a method for consideration and approval of unique zoning districts

for individual Planned Unit Developments, which are not provided for or allowed in other City zoning districts; and

WHEREAS, the standards and procedures of the PUD district are intended to promote flexibility of design and to permit planned diversification and integration of uses and structures, while at the same time reserving to the City Commission the absolute authority to establish limitations and regulations for the development deemed necessary to protect the public health, safety and welfare; and

WHEREAS, no development plan shall be approved for a PUD without adequate on-site and offsite public facilities, including but not limited to storm drainage, sanitary sewers, roadway capacity, fire/rescue service, police service, water distribution system and recreation facilities; and

WHEREAS, in exercise of its authority, the City Commission has determined that in order for the proposed development to be approved, it must be subject to conditions of approval to ensure compliance with the ZOC and the City's Comprehensive Plan; and

WHEREAS, the PUD Ordinance requires that any proposed PUD must be adopted by ordinance, shall contain a conceptual site plan demonstrating or requiring compliance with the conditions set forth in the PUD Ordinance, and generally depicting the nature, intensity, and location of various uses.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:

SECTION 1. RECITALS. The above Recitals are true and correct, and are incorporated herein by reference and made a part hereof.

SECTION 2. APPROVAL OF PLANNED UNIT DEVELOPMENT. The Official Zoning Map of Polk City is hereby amended so as to assign the zoning classification of Planned Unit Development (PUD) to the Property. The City also hereby approves the conceptual site plan depicted in Exhibit "C" attached to and incorporated in this Ordinance.

SECTION 3. CONDITIONS OF APPROVAL. Conditions of approval are provided as Exhibit "B" of this Ordinance.

SECTION 4. SEVERABILITY. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or enforceable, then all remaining provisions and portions of this Ordinance shall remain in full effect.

SECTION 5. COPY ON FILE. This Ordinance shall be codified and made part of the official Code of Ordinances of Polk City.

SECTION 6. REPEAL OF ORDINANCES IN CONFLICT. All other ordinances of Polk City, or portions thereof which conflict with this or any part of this Ordinance are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its passage and approval as a non-emergency ordinance at two regular meetings of the City Commission.

INTRODUCED, PASSED on FIRST READING, this ____ day of June, 2019.

Joe LaCascia, Mayor

ATTEST:

Approved as to form and correctness

Patricia R. Jackson, City Manager/Clerk

Thomas Cloud, City Attorney

PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this ____ day of _____, 2019.

Joe LaCascia, Mayor

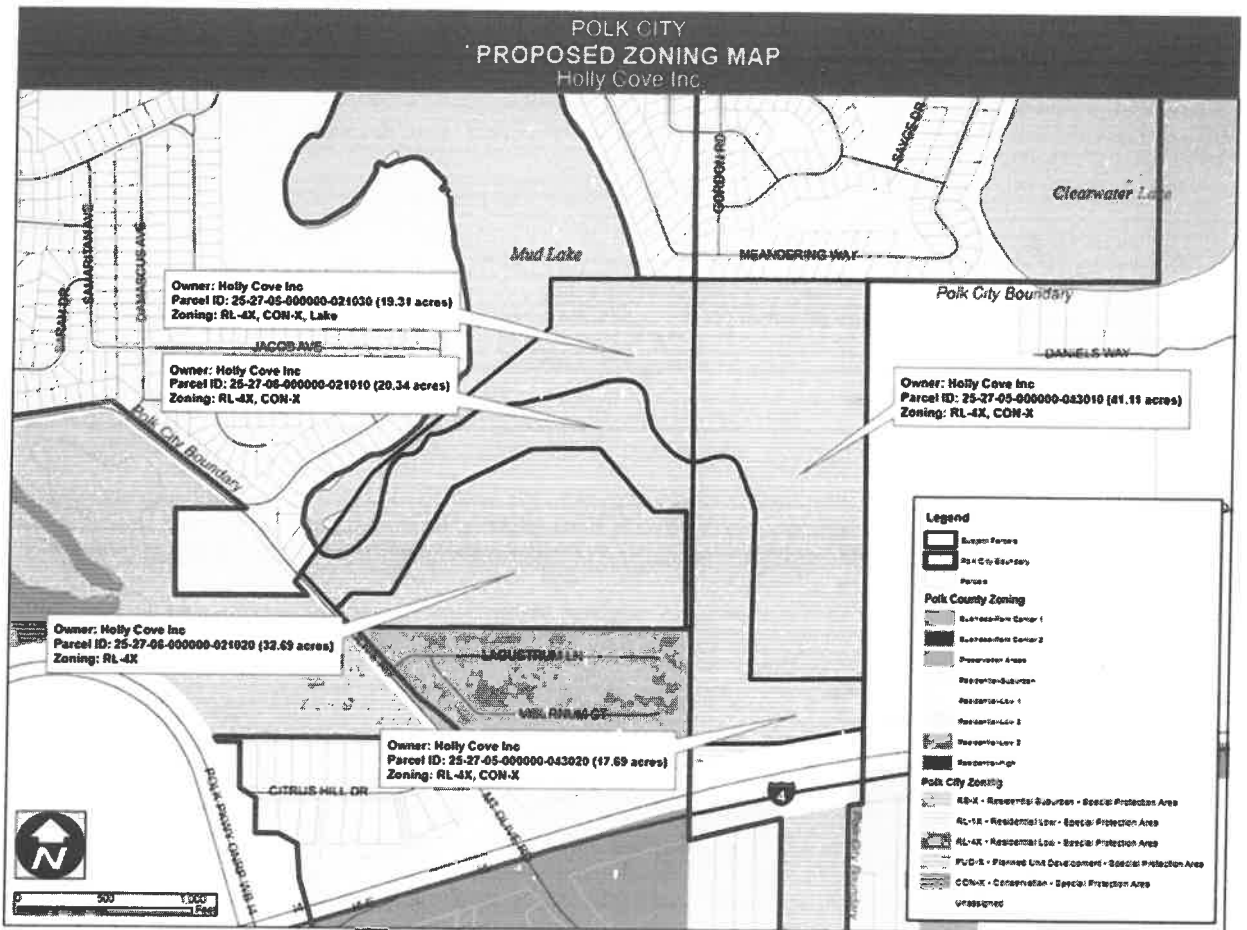
ATTEST:

Patricia R. Jackson, City Manager/Clerk

ORDINANCE 2019-05

EXHIBIT "A"

Zoning Map Amendment



ORDINANCE 2019-05

EXHIBIT "B"

Conditions of Approval

The following are conditions of approval that must be completed.

1. The applicant shall be required to enter into a proportionate share agreement for needed transportation improvements at SR 33 and Mt. Olive Road.
2. Prior to the first certificate of occupancy, the developer shall install right and left turn lanes at the project's driveway along Mt. Olive Road. These improvements shall be reviewed and approved by Polk County and Polk City.
3. Prior to final site plan approval, the applicant shall submit a detailed landscape plan showing all perimeter buffering and landscaping within the development consistent with the requirements of the Polk City Land Development Code.
4. A boulevard entrance shall be constructed at the project entrance.
5. The final site plan shall provide a curvilinear roadway design within the project to encourage traffic calming.
6. Prior to final site plan approval, a revised site plan shall be submitted indicating a minimum of a 100' setback from I-4.
7. A minimum of 30 percent open space shall be reflected on the final site plan.
8. The development shall allow for:
 - a. A minimum of 40' wide lots.
 - b. A minimum lot size of 4, 800 square feet.
 - c. Minimum building setbacks as follows:
 - i. Front yard setback: 20'
 - ii. Side yard setback: 5'
 - iii. Rear yard setback: 10'

iv. Corner Lots:

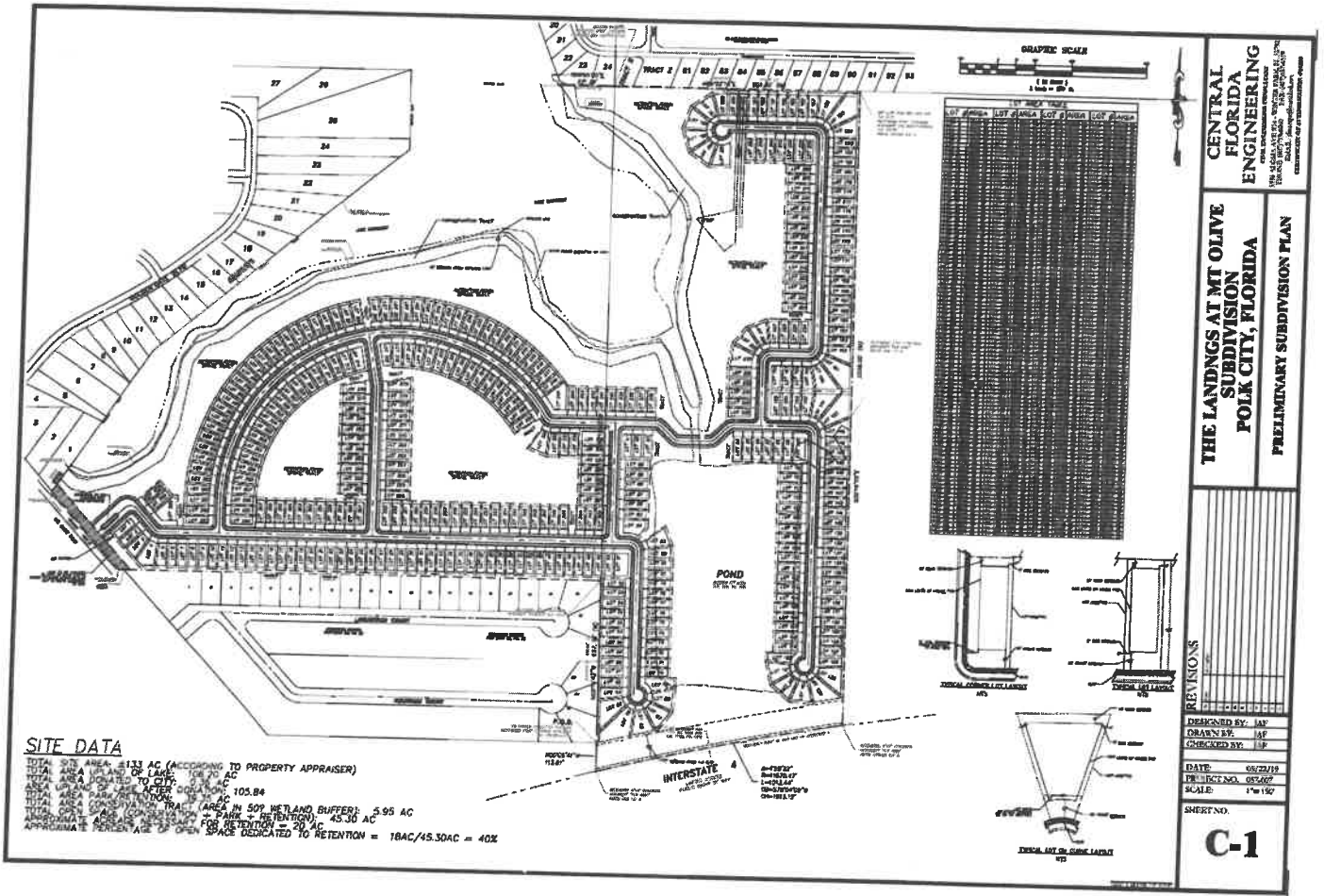
Side yard setbacks: 12' on road frontage side

9. A maximum of 400 single family detached dwelling units shall be permitted.
10. Any major modifications to the applicant's concept plan shall be required to be approved in public hearings by the Planning Commission and City Commission. The determination of a major modification shall be based on but not limited to the following: Any substantial change, including increase in density, change in permitted uses, change in stormwater runoff characteristics, change in traffic patterns and trip generation, or other similar changes shall be considered a major modification; any proposed minor changes in configuration or similar changes shall be considered a minor modification.
11. The applicant shall work with the homeowner's associations of the adjacent neighborhoods to achieve an acceptable buffer along the project's perimeters.

ORDINANCE 2019-05

EXHIBIT "C"

Conceptual Site Plan





**POLK CITY COMMISSION
REZONING TO PLANNED UNIT DEVELOPMENT
STAFF REPORT
JUNE 17, 2019**

TO: POLK CITY COMMISSION

FROM: CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

SUBJECT: ORDINANCE 2019-05 - REZONING:

Applicant-initiated (Holly Cove Inc) rezoning of approximately 132.14 acres located on the north side of Mt. Olive Road, east of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family homes (Parcel numbers: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020).

AGENDA & HEARING DATES:

Planning Commission Meeting: May 30, 2019 at 6:00 PM

City Commission Meeting (First Reading): June 17, 2019 at 7:00 PM

City Commission Meeting (Second Reading): July 15, 2019 at 7:00 PM

PAST ACTIONS:

On Thursday, May 30, 2019, the Polk City Planning Commission held a public Hearing to on this request for a rezoning to Planned Unit Development. The Planning Commission voted 4 – 1 to forward the proposed amendment to the City Commission with a recommendation of approval with conditions.

Attachments

- Overview Report
- Aerial Photo Map
- Future Land Use Map
- Existing Zoning Map
- Proposed Zoning Map
- Wetlands Map
- Floodplain Map
- Site Plan

OVERVIEW REPORT

PROJECT DESCRIPTION/REQUEST:

Property Location/Request:

Five parcels totaling approximately 132.14 acres located on the north side of Mt. Olive Road and I-4, east of SR 33, east of Golden Gate Boulevard.

Applicant-initiated rezoning of approximately 132.14 acres located on the north side of Mt. Olive Road, east of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family homes (Parcel numbers: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020).

REZONING	
Applicant/Owner	Holly Cove Inc.
Property Size	Total of ±132.14 acres
Previous Hearing Dates	None
Parcel IDs	25-27-06-000000-021020 (32.69 acres) 25-27-06-000000-021010 (20.34 acres) 25-27-06-000000-021030 (19.31 acres) 25-27-05-000000-043010 (42.11 acres) 25-27-05-000000-043020 (17.69 acres)
Future Land Use	Conservation X, Residential Low X
Zoning	Existing: Residential Low-4X Proposed: Planned Unit Development-X

SITE ANALYSIS:

Description of Property:

The five parcels totaling approximately 132.14 acres are currently vacant.

Future Land Use:

Currently, the properties have a Future Land Use designation of Conservation X, Residential Low X, and Lake.

Conservation (CONX): The primary function of the Conservation classification is to protect natural resources while allowing passive recreation. Wetlands and 100-year floodplains in the Green Swamp ACSC shall be designated as Conservation. Passive recreation land uses including docks, fishing, and hiking are permissible. No residential, commercial, industrial or other development is allowed except as listed below and in the Polk City Table of Uses in the Unified Land Development Code.

Residential-Low (RLX): The Residential Low provides areas for the low-density residential needs of residents in urban areas. Residential Low areas shall be developed at densities up to, and including, four dwelling units per acre in the Green Swamp ACSC (4 DU/AC). Development

within designated RLX shall be limited to: a) residential development containing single-family dwelling units, duplex units, family care homes, and small-scale multi-family units; b) agricultural support uses; c) community facilities; and, d) elementary, middle, and high schools.

Zoning:

Currently, the property is zoned as Residential Low-4X. The request is to rezone the ± 132.14 acres from Residential Low-4X to Planned Unit Development-X. A description of each Zoning designation as defined in the City of Polk City's Land Development Code is provided below.

Section 3.11.02.07(7.): Residential Low-4 (RL-4): The purpose of the RL-4 district is to provide areas for the low-density residential needs of residents in urban areas who desire areas with smaller lots, a minimum of 6,000 square feet.

3.11.03: Planned Unit Development (PUD) in the Green Swamp ACSC

A. Planned Unit Development. All Planned Unit Development within the Green Swamp ACSC shall meet the following standards:

1. Use of innovative design techniques and additional open space.
2. Conservation of natural resources.
3. Utilization of land economically and efficiently.
4. Efficient use of existing and programmed public services and facilities.
5. Creation of attractive and functional development that is compatible with surrounding uses and utilizes wetlands and flood plain areas as the required open space.

Surrounding Existing Uses:

<p><u>Northwest:</u> FLU: Polk County Residential Low-1 ZONING: Polk County Residential Low-1 EXISTING USE: Mobile Home Subdivision, Mt Olive Baptist Church</p>	<p><u>North:</u> FLU: Polk County Residential Low-1, Polk City Unassigned ZONING: Polk County Residential Low-1, Polk City Unassigned EXISTING USE: Lake, Mobile Home Subdivision, Residential Subdivision</p>	<p><u>Northeast:</u> FLU: Polk City Unassigned ZONING: Polk City Unassigned EXISTING USE: Residential Subdivision</p>
<p><u>West:</u> FLU: Residential Low-X ZONING: PUD-X EXISTING USE: Fountain Park Phase 2 Subdivision</p>	<p><u>Subject Property</u> FLU: Residential Low-X, Conservation X, Lake ZONING: Residential Low -4X EXISTING USE: Vacant land</p>	<p><u>East:</u> FLU: City of Auburndale City, Public Uses, Parks ZONING: City of Auburndale OUA EXISTING USE: City of Auburndale Spray Field</p>
<p><u>Southwest:</u> FLU: Residential Low-X ZONING: PUD-X EXISTING USE: Fountain Park Phase 2 Subdivision</p>	<p><u>South:</u> FLU: Polk County Residential Low-3 ZONING: Polk County Residential Low-3 EXISTING USE: Residential Subdivision, I-4</p>	<p><u>Southeast:</u> FLU: Polk County Residential Low-2 ZONING: Polk County Residential Low-2 EXISTING USE: I-4, Single Family Homes</p>

PUBLIC FACILITIES AND SERVICES ANALYSIS

Any future development of the subject property will be required to undergo concurrency review during the site plan approval process. The following is an analysis of current conditions and capacity of public facilities that would be impacted by maximum development of the site.

Potable water

Additional development resulting from this change can be adequately served by the Polk City potable water delivery system.

Wastewater

Additional development resulting from this change can be adequately served by the Polk City current wastewater system.

Traffic Circulation

The proposed Rezoning will impact on traffic on U.S. Highway 33. The developer will be required to obtain concurrency approval prior to additional development of these properties.

Drainage:

Stormwater LOS is based on each new development project meeting the standards as reviewed and permitted by Southwest Florida Water Management District (SWFWMD). The LOS standard is consistent with SWFWMD standard and met on a project by project basis. There are no current deficiencies noted. New development will have to meet SWFWMD standards during the site plan approval process.

Solid Waste:

Polk County plans solid waste capacity for all municipalities in Polk County as well as unincorporated Polk County. It has been determined by Polk County that there is sufficient capacity for Polk City to meet LOS standards for approximately 65 years. Solid waste within Polk City is collected by a private company.

School Concurrency:

The School Board of Polk County has provided a review letter stating there is capacity to serve the development.

Emergency Services:

The County provides police protection, EMS, and fire protection. A volunteer fire department also serves the area.

COMPREHENSIVE PLAN COMPATIBILITY AND ZONING COMPATIBILITY:

The rezoning is compatible with the Future Land Use designation of Residential Low-X and is consistent with the Goals, Objectives, and Policies of the City's Comprehensive Plan. The proposed zoning classification of Planned Unit Development-X (PUD-X) is compatible with the existing development in the area.

RECOMMENDED CONDITIONS OF APPROVAL:

The following are recommended conditions of approval that will be included in the Ordinance approving the proposed development.

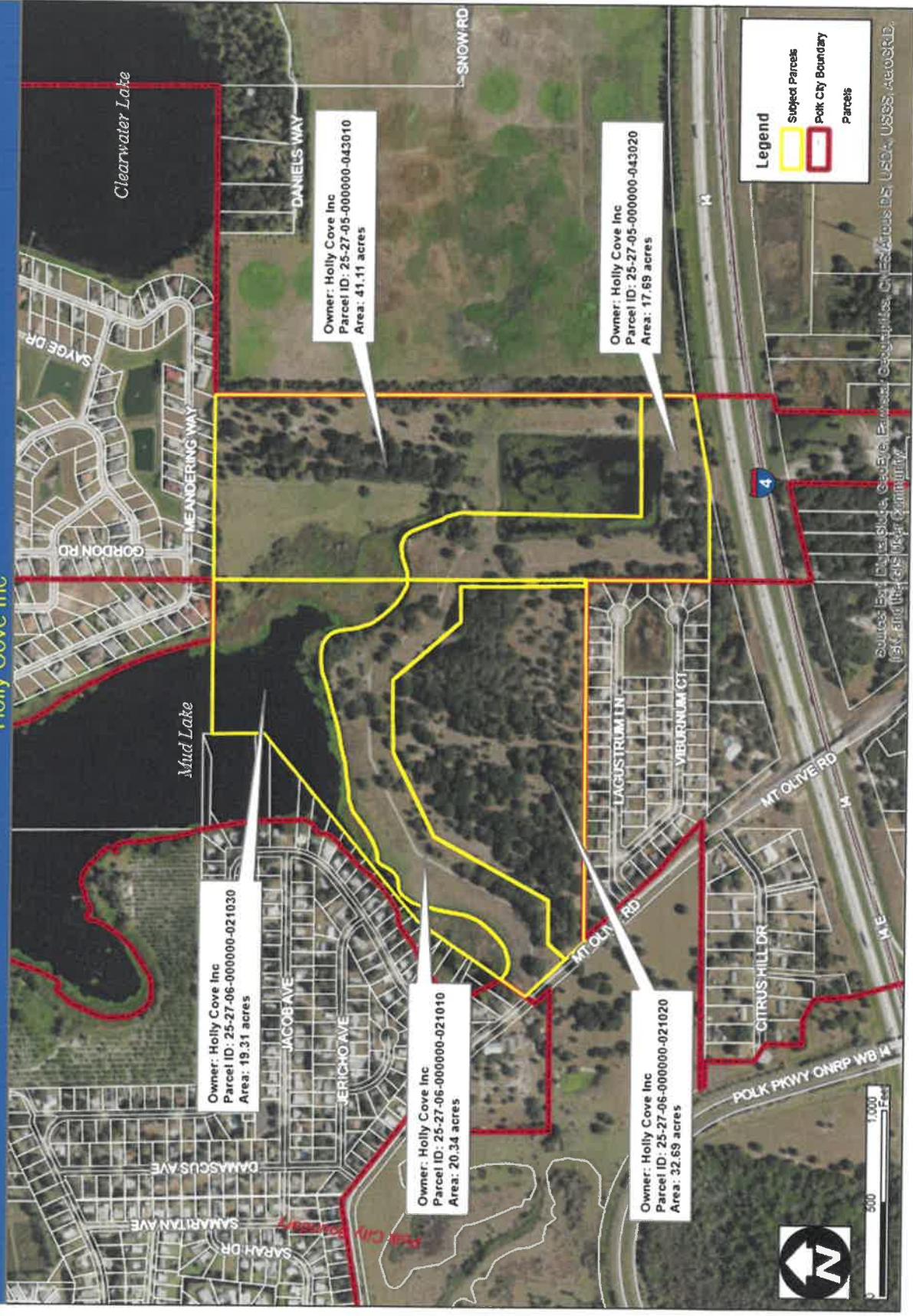
1. The applicant shall be required to enter into a proportionate share agreement for needed transportation improvements at SR 33 and Mt. Olive Road.
2. Prior to the first certificate of occupancy, the developer shall install right and left turn lanes at the project's driveway along Mt. Olive Road. These improvements shall be reviewed and approved by Polk County and Polk City.
3. Prior to final site plan approval, the applicant shall submit a detailed landscape plan showing all perimeter buffering and landscaping within the development consistent with the requirements of the Polk City Land Development Code.
4. A boulevard entrance shall be constructed at the project entrance.
5. The final site plan shall provide a curvilinear roadway design within the project to encourage traffic calming.
6. Prior to final site plan approval, a revised site plan shall be submitted indicating a minimum of a 100' setback from I-4.
7. A minimum of 30 percent open space shall be reflected on the final site plan.
8. The development shall allow for:
 - a. A minimum of 40' wide lots.
 - b. A minimum lot size of 4, 800 square feet.
 - c. Minimum building setbacks as follows:
 - i. Front yard setback: 20'
 - ii. Side yard setback: 5'
 - iii. Rear yard setback: 10'
 - iv. Corner Lots:
Side yard setbacks: 12' on road frontage side

9. A maximum of 400 single family detached dwelling units shall be permitted.
10. Any major modifications to the applicant's concept plan shall be required to be approved in public hearings by the Planning Commission and City Commission. The determination of a major modification shall be based on but not limited to the following: Any substantial change, including increase in density, change in permitted uses, change in stormwater runoff characteristics, change in traffic patterns and trip generation, or other similar changes shall be considered a major modification; any proposed minor changes in configuration or similar changes shall be considered a minor modification.
11. The applicant shall work with the homeowner's associations of the adjacent neighborhoods to achieve an acceptable buffer along the project's perimeters.

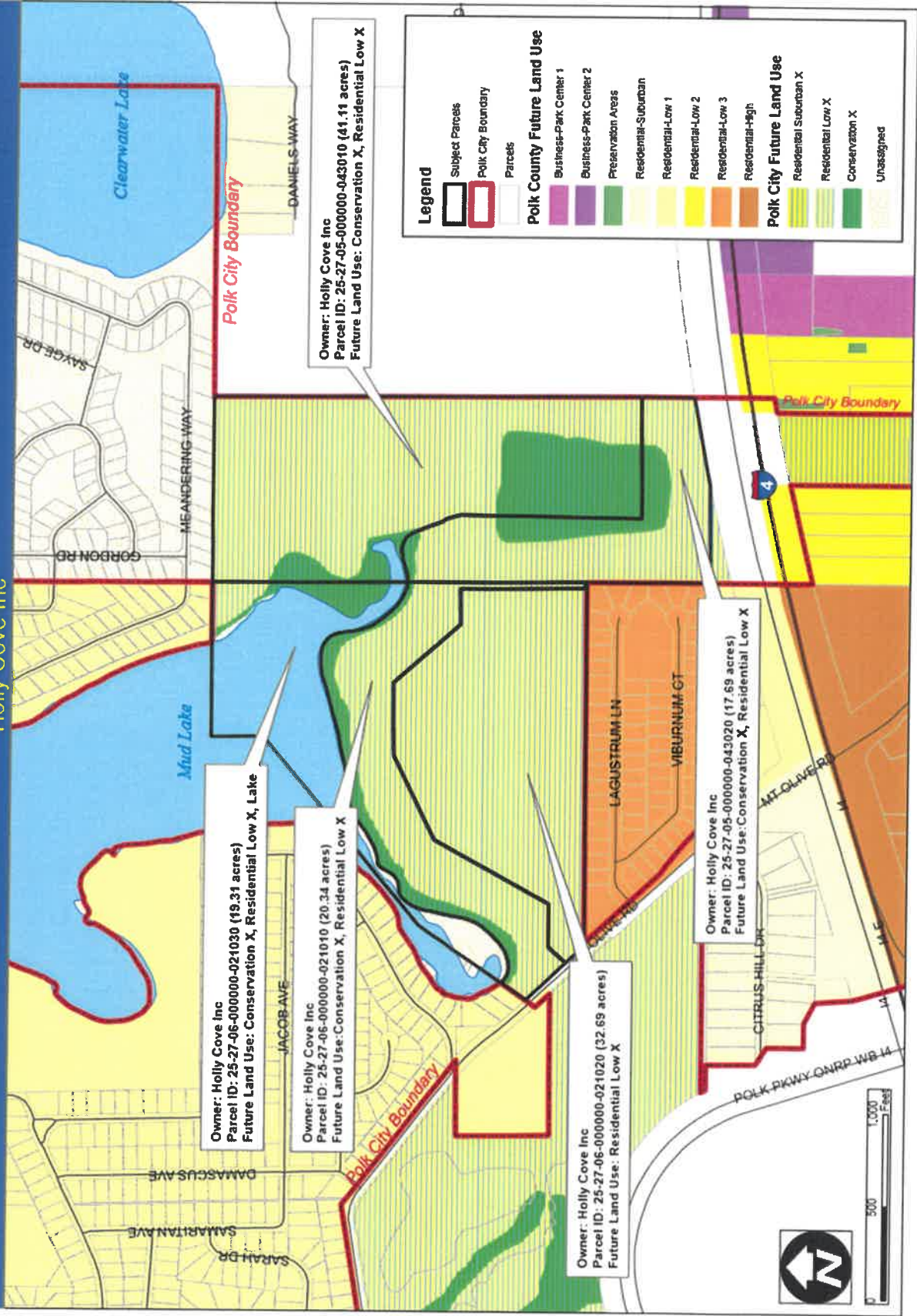
CITY COMMISSION MOTION OPTIONS:

1. I move to **approve** Ordinance 2019-05 on First Reading.
2. I move to **approve** with changes Ordinance 2019-05 on First Reading.
3. I move to **deny** Ordinance 2019-05 on First Reading.

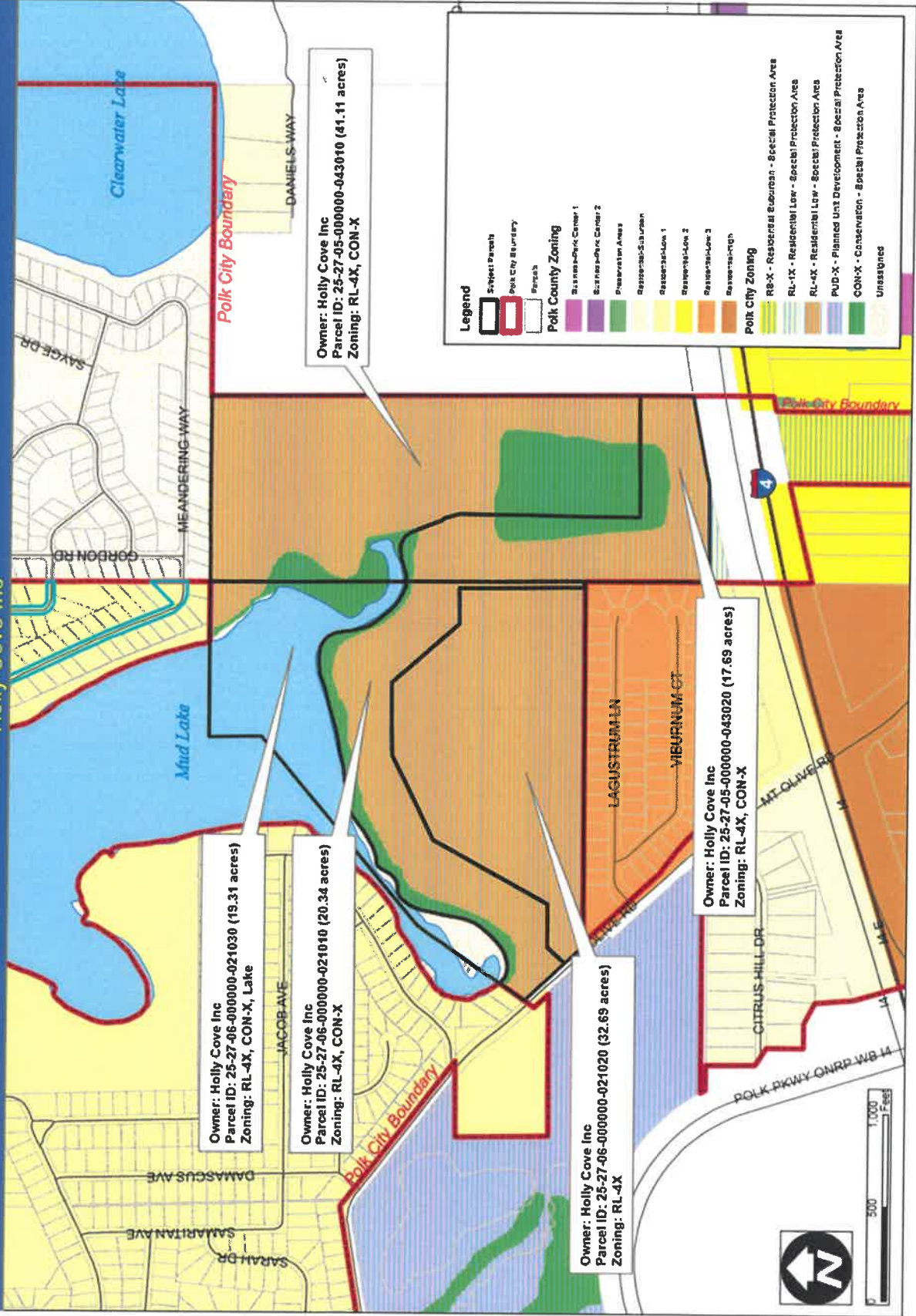
POLK CITY
AERIAL PHOTO MAP
 Holly Cove Inc



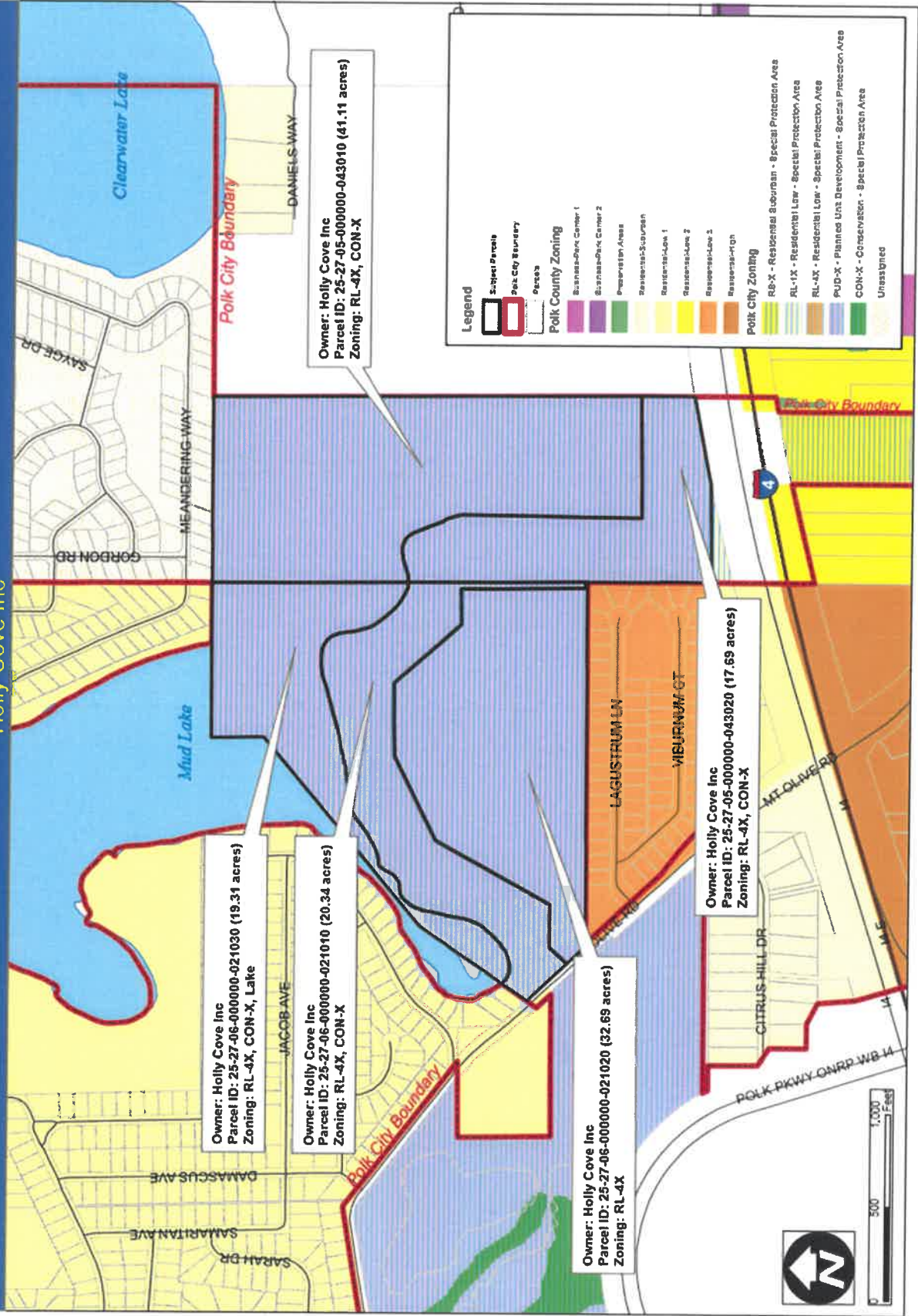
POLK CITY FUTURE LAND USE MAP Holly Cove Inc



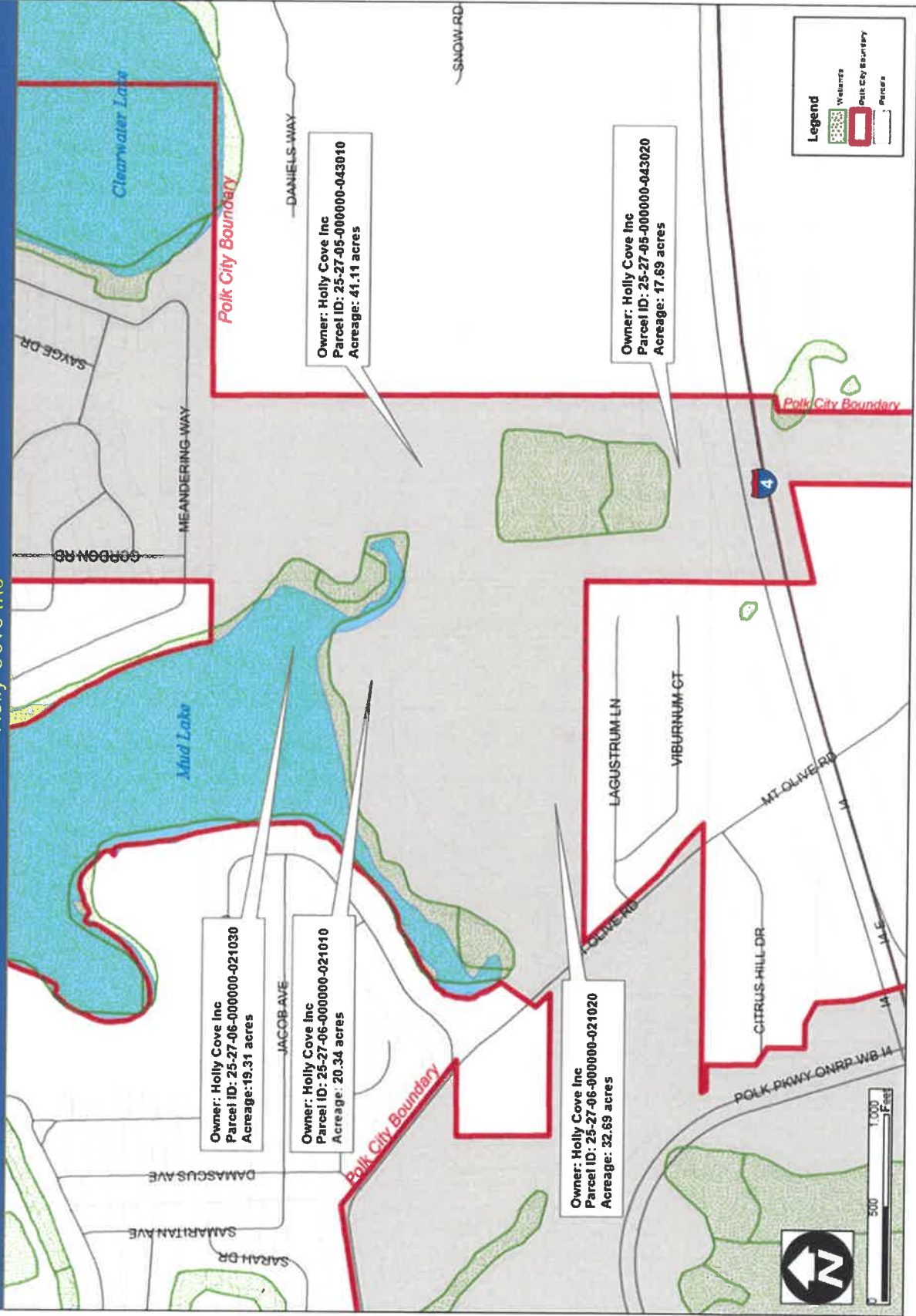
POLK CITY
EXISTING ZONING MAP
 Holly Cove Inc



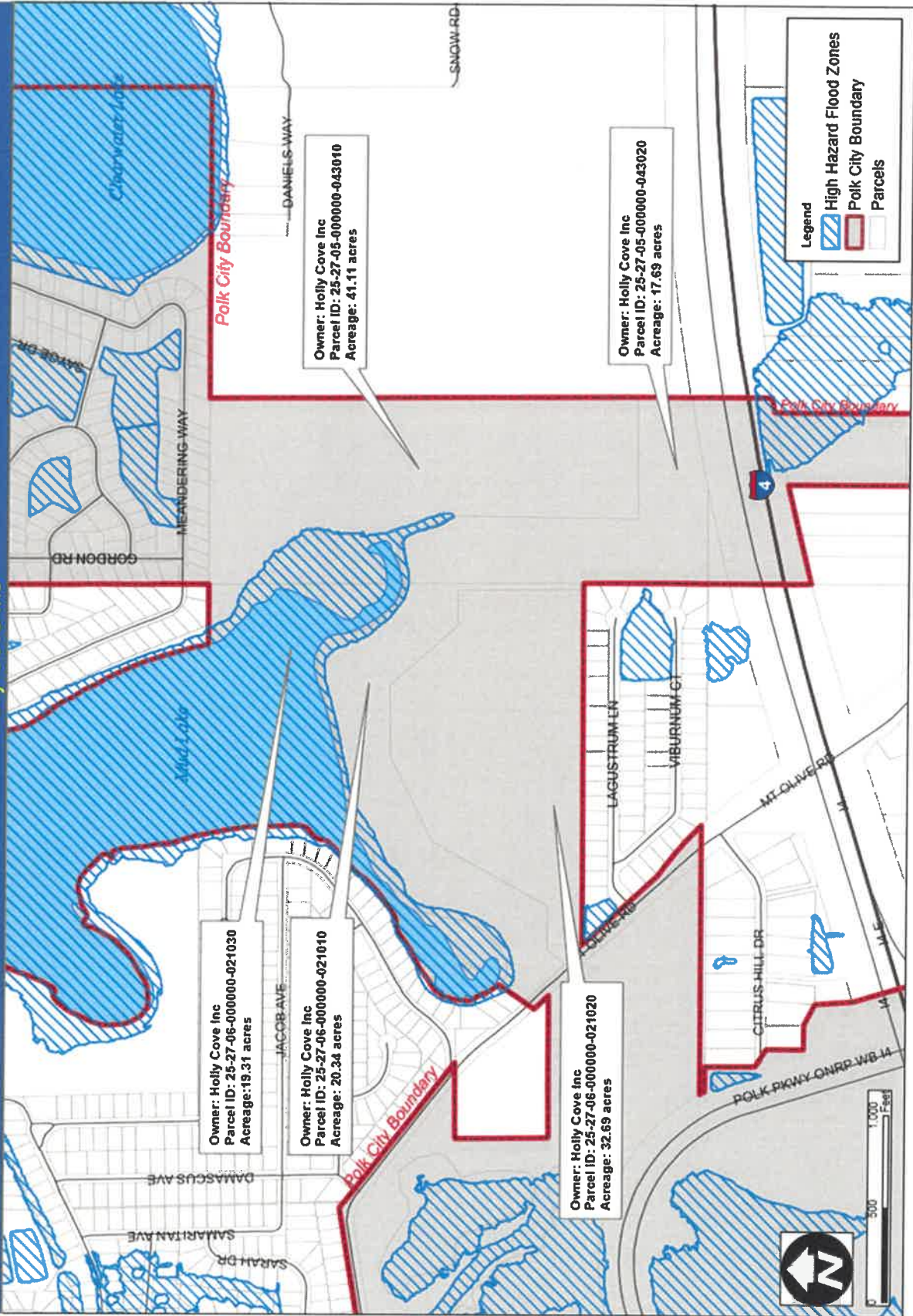
POLK CITY PROPOSED ZONING MAP Holly Cove Inc



POLK CITY
WETLANDS MAP
 Holly Cove Inc



**POLK CITY
FLOODPLAIN MAP
Holly Cove Inc**



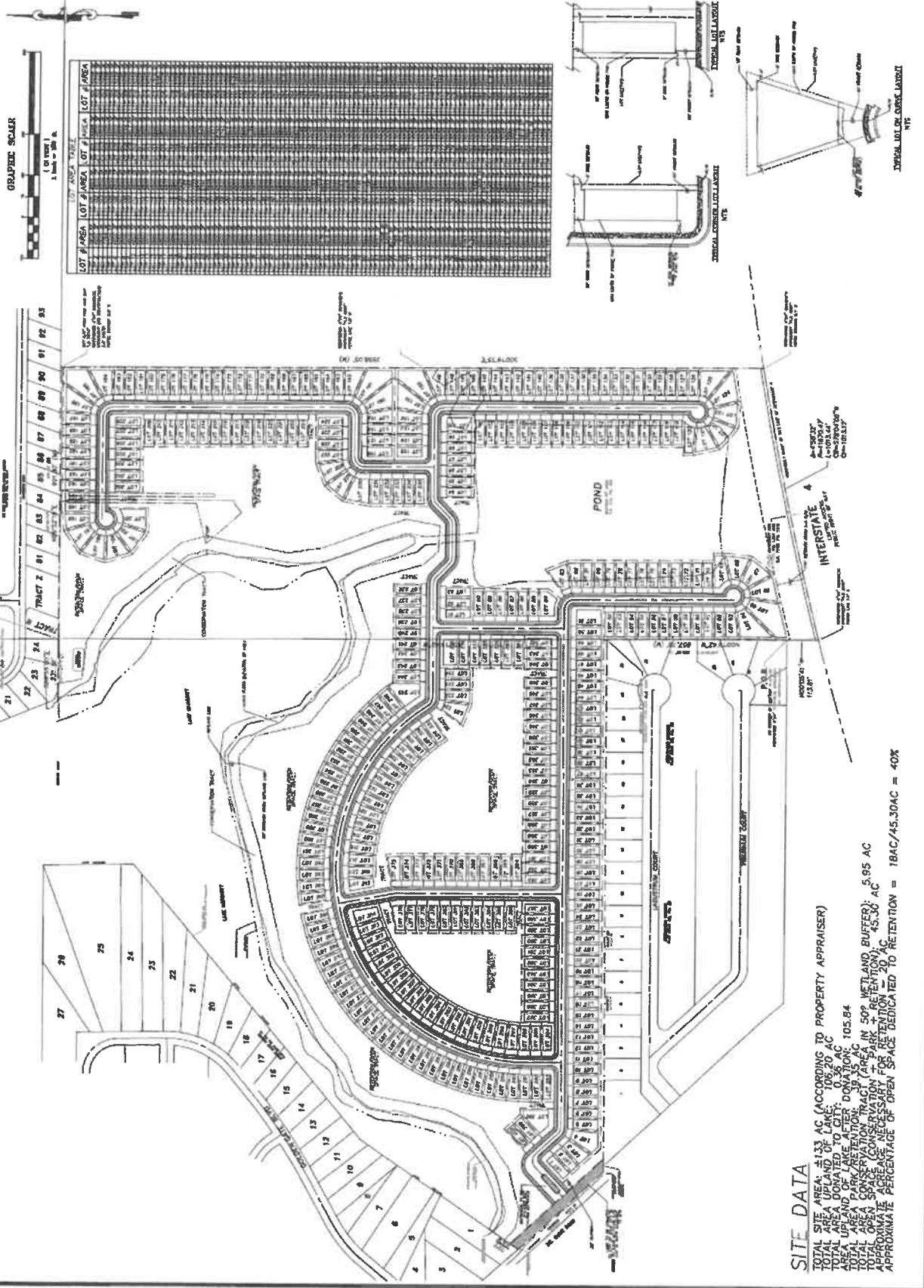
CENTRAL FLORIDA ENGINEERING
 CIVIL ENGINEERING
 1800 W. UNIVERSITY BLVD., SUITE 200
 ORLANDO, FLORIDA 32804
 PHONE: (407) 251-1111
 FAX: (407) 251-1112
 E-MAIL: central@centralfla.com

THE LANDINGS AT MT OLIVE SUBDIVISION
POK CITY, FLORIDA
 PRELIMINARY SUBDIVISION PLAN

NO.	DATE	REVISIONS
1	08/27/09	DESIGNED BY: JAF
2		DRAWN BY: JAF
3		CHECKED BY: JAF

DATE: 08/27/09
 PROJECT NO.: 09-2607
 SCALE: 1" = 150'
 SHEET NO.

C-1



SITE DATA
 TOTAL SITE AREA: 133.33 AC (ACCORDING TO PROPERTY APPRAISER)
 TOTAL AREA DEDICATED TO CITY: 0.05 AC
 AREA UP LAND OF LAKE AFTER DONATION: 105.84 AC
 TOTAL AREA CONSERVATION: 39.35 AC
 TOTAL OPEN SPACE (CONSERVATION + PARK + RETENTION): 68.00 AC
 APPROXIMATE PERCENTAGE OF OPEN SPACE DEDICATED TO RETENTION = 18AC/45.30AC = 40%

**City Commission Meeting
June 17, 2019**

AGENDA ITEM #3:

PUBLIC HEARING—Ordinance 2019-06 - An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2019-06 is a City-initiated text amendment to the Polk City Comprehensive Plan to add the “Mixed Use” Future Land Use designation to the Future Land Use Element.

ATTACHMENTS:

- Ordinance 2019-06
- Staff Overview Report

ANALYSIS:

On Thursday, May 30, 2019, the Polk City Planning Commission held a Public Hearing to amend the Polk City Comprehensive Plan to create a new Future Land Use designation of Mixed Use. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval.

This **DRAFT** Ordinance is under review by the City Attorney.

STAFF RECOMMENDATION:

Approve Ordinance 2019-06 on **First Reading**.

ORDINANCE 2019-06

**AN ORDINANCE OF POLK CITY, FLORIDA,
AMENDING THE POLK CITY COMPREHENSIVE
PLAN, REVISING THE FUTURE LAND USE
ELEMENT TO ADD THE FUTURE LAND USE
DESIGNATION OF MIXED USE; AND
TRANSMITTING SAID AMENDMENT TO THE
FLORIDA DEPARTMENT OF ECONOMIC
OPPORTUNITY FOR FINDING OF COMPLIANCE;
PROVIDING FOR SEVERABILITY; PROVIDING
FOR CONFLICT; AND PROVIDING FOR AN
EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF
POLK CITY, FLORIDA:**

SECTION 1. FINDINGS AND INTENT. In adopting this Ordinance and amending the City's Future Land Use Element, the City Commission of Polk City, Florida hereby makes the following findings:

(1) Chapter 163, Part II, Florida Statutes, establishes the Community Planning Act ("Act"), which empowers and mandates Polk City, Florida (the "City") to plan for future development and growth and to adopt and amend comprehensive plans, or elements or portions thereof, to guide the future growth and development of the City.

(2) Pursuant to the Act, the City has adopted a comprehensive plan ("Comprehensive Plan").

(3) The Act authorizes a local government desiring to revise its comprehensive plan to prepare and adopt comprehensive plan amendments.

(4) The City has prepared a text amendment to the Future Land Use Element of the Comprehensive Plan to amend Policies 4.2 and 4.3, which would create the "Mixed Use" Future Land Use designation.

(5) In exercise of its authority the Commission has determined it necessary to adopt this amendment to the Plan, which is attached hereto as **Exhibit "A"** and by this reference made a part hereof, to insure that the Plan is in full compliance with the laws of the State of Florida.

(6) Pursuant to Section 163.3184, Florida Statutes, the City Commission held a meeting and hearing on Ordinance 2019-06, with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including support documents.

(7) In the exercise of its authority, the City Commission has determined that it is necessary to adopt the proposed text amendment to the Future Land Use Element contained herein to encourage the most appropriate use of land, water, and resources consistent with the public interest; to deal effectively with future problems that may result from the use and development of land within the City; and to ensure that the Comprehensive Plan is in full compliance with State law.

(8) The City Commission finds that the proposed text amendment to the Future Land Use Element contained herein is in the best interests of the health, safety, and welfare of the general public and the City's residents, furthers the purposes of, and is consistent with, the City's Comprehensive Plan, and is consistent with and compliant with State law, including, but not limited to, Chapter 163, Part II, Florida Statutes.

SECTION 2. FUTURE LAND USE MAP AMENDMENT. The Future Land Use Element of the City's Comprehensive Plan is hereby amended to include the text amendment set forth in Exhibit "A," which is attached hereto and incorporated herein by reference, and which amends Policies 4.2 and 4.3 to create the "Mixed Use" Future Land Use designation.

SECTION 3. SEVERABILITY. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

SECTION 4. CONFLICTS. All existing ordinances or parts of existing ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. CODIFICATION. An official, true and correct copy of this Ordinance and the City's Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Clerk. The City Clerk will make copies available to the public for a reasonable publication charge.

SECTION 6. TRANSMITTAL. Within ten (10) days of final passage and adoption of this Ordinance, the City shall forward a copy hereof, and all supporting data and analysis, to the Florida Department of Economic Opportunity and any other agency or local government that provided timely comments to the City, as required by Section 163.3184(3)(c)2, Florida Statutes.

SECTION 7. EFFECTIVE DATE. The effective date of this Plan amendment, if the amendment is not timely challenged, shall be 45 days after the State Land Planning Agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the State Land Planning Agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Council, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

INTRODUCED AND PASSED on First Reading this ____ day of June, 2019.

Joe LaCascia, Mayor

ATTEST:

Approved as to form and correctness:

Patricia R. Jackson, City Manager/Clerk

Thomas A. Cloud, City Attorney

PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this __ day of __, 2019.

Joe LaCascia, Mayor

ATTEST:

Patricia R. Jackson, City Manager/Clerk

DRAFT

POLK CITY
ORDINANCE 2019-06

EXHIBIT "A"

AMENDED
FUTURE LAND USE ELEMENT



TEXT AMENDMENT

**FUTURE LAND USE ELEMENT
OF THE
POLK CITY COMPREHENSIVE PLAN**

JUNE 17, 2019

TO: POLK CITY COMMISSION

FROM: CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

SUBJECT: **Ordinance No. 2019-06:** City-initiated text amendment to the Polk City Comprehensive Plan to add the "Mixed Use" Future Land Use designation to the Future Land Use Element.

AGENDA & HEARING DATES:

May 30, 2019 at 6:00 PM: Planning Commission Hearing

June 17, 2019 at 7:00 PM: City Commission (First Reading, Public Transmittal Hearing)

August 19, 2019: City Commission Meeting (Second Reading, Public Adoption Hearing)

AGENDA & HEARING DATES:

On Thursday, May 30, 2019, the Polk City Planning Commission held a public Hearing to amend the Polk City Comprehensive Plan to create a new Future Land Use designation of Mixed Use. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval.

OVERVIEW REPORT:

The Future Land Use Element of the Polk City Comprehensive Plan currently provides for the following Future land Use designations within the Green Swamp Exemption Area of the City.

Residential Very Low Density

Residential Low Density

Residential Medium Density

Commercial

Industrial

Public Use

Recreation

Conservation

Conservation/ Passive Recreation

Staff has determined that a new Future Land Use designation of “Mixed Use” should be added to the Comprehensive Plan. Mixed Use will allow for developments that are comprised of multiple or mixed uses which require specific or selected land use districts. This type of flexible land use category is not set forth by the City’s existing Future Land Use designations.

The proposed text to be added to Policy 4.2 and as Policy 4.3 of the Future Land Use Element is provided below. All subsequent policies will be renumbered.

PROPOSED AMENDMENTS

The proposed amendments to the Comprehensive Plan are provided below. Text that is underlined is text to be added and text that is shown as ~~strikeout~~ is to be removed.

Policy 4.2: The following land use categories are hereby established for the purpose of managing future development and redevelopment activities. The Future Land use categories are identified by location in the Polk City Exemption Area, Polk City Special Protection Area and Polk County Rural Special Protection Area:

- a. Polk City Exemption Area Future Land Use Categories**
Policy 4.3 of the Future Land Use Element provides density and intensity standards for the following Future Land Use categories.
 - i. Residential Very Low Density
 - ii. Residential Low Density
 - iii. Residential Medium Density
 - iv. Mixed Use
 - v. Commercial
 - vi. Industrial
 - vii. Public Use
 - viii. Recreation
 - ix. Conservation
 - x. Conservation/ Passive Recreation

Policy 4.3: Polk City Exemption Area Future Land Use Categories and Description. The following Future Land Use Categories are located within the Polk City Exemption Area. Policy 4.1.a. provides a description of the Polk City Exemption Area.

- a. The primary function of the Residential Very Low Density classification is to accommodate very low density residential development consisting of single family dwellings. This category permits one single family dwelling unit on each lot, along with structures accessory to residential use. Maximum density is 1 dwelling unit per 5 acres for single family uses; agricultural uses are permissible in this category, with or without a dwelling unit included; single family homes with horses are allowed, one home per lot and a minimum density of 1 dwelling unit per 5 acres. This category allows

for the establishment of 1 manufactured (mobile) home per 5 acres for undeveloped and previously unplatted areas having severe soil suitability for septic tanks and buildings without basements, until central sewer and water services become available. This category permits schools and other public uses appropriate to agricultural areas and single family neighborhoods.

- b. The primary function of the Residential Low Density classification is to accommodate low density residential development consisting of single family dwellings. This category permits one single family dwelling unit on each lot, along with structures accessory to residential use. Maximum density is four dwelling units per acre. This category permits schools and other public uses appropriate to residential neighborhoods.
- c. The primary function of the Residential Medium Density classification is to accommodate multi-family residential development. Permitted uses include duplexes, apartments, condominiums, manufactured (mobile) home parks or subdivisions, RV parks, and single family homes. Intensity is one single family home per lot; or one duplex per lot; or two buildings of five units each per lot. Maximum density is 10.0 residential dwelling units per acre. This category permits schools and other public uses appropriate to residential neighborhoods.

Ordinance 1239-A: The 63.29 +/- acres located in Sections 28 and 33, Township 26 South, Range 25 East; generally located on Smith Road in the eastern quadrant of the City, shall be designated "Residential Medium" on the Future Land Use Map; shall be developed with central potable water and sewer and shall be limited to a residential density not to exceed 861 dwelling units (achieved by a density of 6.68 dwelling units per acre on the 63.29 acres, and a density transfer of 6.68 dwelling units per acre from the 65.58 acres of Conservation directly adjacent to the RM); and shall be subject to other applicable land development regulations within the City. (Ordinance 1239-A, December 9, 2008, adoption)

3d. **Mixed Use:** The primary function of the Mixed Use classification is to apply to developments in which a mix of residential and non-residential uses (commercial, office, light industrial, institutional, and civic uses) are planned. Such development shall be served by central water and wastewater services. A balanced mix of residential and non-residential uses including residences, shops, work places, parks, and other urban uses shall allow for internal capture of daily trips as well as interconnectivity for vehicle and pedestrian access.

de. The primary function of the Commercial classification is to accommodate the shopping needs of residents living in and near Polk City. The Commercial classification permits neighborhood service commercial uses; and accommodates traditional retail commercial needs of the market area both along the highway and in the downtown

core of the market area. This category permits schools and other public uses appropriate to commercial areas. Floor area ratio for commercial structures shall not exceed 0.35.

ef. The primary function of the Industrial classification is to accommodate the industrial needs of the market area, both light industry and heavy industry. This category permits vocational and technical schools and other public uses appropriate to industrial areas. Floor area ratio for industrial structures shall not exceed 0.35.

fg. The primary function of the Public Uses classification is to provide for areas for existing or future government-owned or leased buildings or grounds including schools, libraries, medical facilities, parks and open space areas; and private buildings or grounds such as hospitals, camps, clubs, private schools, museums and similar land uses. Floor area ratio for public and private use structures under this classification shall not exceed 0.35. For schools, one residential unit per school is permitted to accommodate an on-site security guard/ caretaker. For parks, one residential unit per 40 acres is permitted to accommodate an on-site security guard/ park ranger.

gh. The primary function of the Recreation classification is to provide for areas for existing or future public parks, recreation uses and open space areas. Permitted uses include public open space, recreation areas and parks; and private parks and recreation uses, such as golf courses. All recreation uses within Polk City shall be included in this category. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings plus all impervious surface area shall not exceed 5% of the total parcel.

hi. The primary function of the Conservation classification is to protect natural resources, improve lake, river and groundwater quality. The Conservation designation includes land within the 100-year floodplain of any lake or river; wetlands; soils-limited areas; wellhead protection areas; and ancient scrub lands. No development is allowed in conservation areas. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings and all impervious surface shall not exceed 1% of the total land area of the parcel. No other uses are allowed in this classification.

ij. The primary function of the Conservation/Passive Recreation classification is to protect natural resources while allowing passive recreation. Commercial uses such as equipment rental shops and snack huts are permissible to serve the users of the recreation area. Passive recreation land uses, such as boat docks, beaches and hiking trails are permissible. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings and

all impervious surface shall not exceed 1% of the total land area of the parcel.

- jk. Public schools are allowed in all land use classifications except Polk City's Future Land Use classifications of Conservation and Conservation/ Passive Recreation. This provision applies to lands contiguous to existing schools, as well as development of vacant land for new schools. Further, Polk City hereby encourages the co-location of public facilities such as parks, libraries, and community centers, with schools, when planning and reviewing a proposed site for new or expanded facilities, and shall adopt criteria for collocation in the Unified Land Development Code.

CITY COMMISSION MOTION OPTIONS:

1. I move the City Commission **transmit** Ordinance 2019-06 to the Florida Department of Economic Opportunity for review.
2. I move the City Commission **transmit with changes** Ordinance 2019-06 to the Florida Department of Economic Opportunity for review.
3. I move the City Commission **not transmit** Ordinance 2019-06 to the Florida Department of Economic Opportunity for review.

**City Commission Meeting
June 17, 2019**

AGENDA ITEM #4: **PUBLIC HEARING - ORDINANCE 2019-07**—AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE POLK CITY LAND DEVELOPMENT CODE, AMENDING ARTICLE 2, REGULATIONS FOR SPECIFIC DISTRICTS, INCLUDING ADDING A NEW ZONING DISTRICT AS SECTION 2.04.02.17 MU MIXED USE DISTRICT; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE. **First Reading**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2019-07 is a City-initiated text amendment to the Polk City Land Development Code to add the “Mixed Use” Zoning District to Article 2 – Regulations for Specific Districts.

ATTACHMENTS:

- Ordinance 2019-07
- Staff Overview Report

ANALYSIS:

On Thursday, May 30, 2019, the Polk City Planning Commission held a Public Hearing to amend the Polk City Comprehensive Plan to create a new Zoning District titled “Mixed Use”. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval.

This **DRAFT** Ordinance is under review by the City Attorney.

STAFF RECOMMENDATION:

Approve Ordinance 2019-07 on **First Reading**.

ORDINANCE 2019-07

**AN ORDINANCE OF POLK CITY, FLORIDA,
AMENDING THE POLK CITY LAND
DEVELOPMENT CODE, AMENDING ARTICLE 2,
REGULATIONS FOR SPECIFIC DISTRICTS,
INCLUDING ADDING A NEW ZONING DISTRICT AS
SECTION 2.04.02.17 MU MIXED USE DISTRICT;
PROVIDING FOR APPLICABILITY; REPEALER;
SEVERABILITY; AND AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY,
FLORIDA:**

SECTION 1. FINDINGS AND INTENT. In adopting this Ordinance and amending the City's Unified Land Development Code, the City Commission of Polk City, Florida hereby makes the following findings:

- (1) Section 163.3167(c), Florida Statutes, empowers the City to adopt land development regulations to guide the growth and development of the City.
- (2) Pursuant to these Florida Statutes, the City has adopted a unified land development code ("Land Development Code").
- (3) These Florida Statutes authorize a local government desiring to revise its Land Development Code to prepare and adopt amendments.
- (4) The City has prepared a text amendment to Article 2 – Regulations for Specific Districts to Table 3 – Zoning Districts Name and Section 2.04.02.17 adding the new Mixed Use Zoning District.
- (5) The City Commission of Polk City has determined it necessary and desirable to amend the regulations to allow for the new Mixed Use Zoning District.
- (6) Pursuant to Section 166.041(c)2, Florida Statutes, the Planning Commission and the City Commission have held meetings and hearings to amend the **Unified Land Development Code as presented in the attached exhibit**, such exhibit attached as Exhibit "A" and made a part hereof; and, the meetings were advertised and held with due public notice, to obtain public comment; and having considered written and oral comments received during public hearings, find the changes necessary and appropriate to the needs of the City.
- (7) The City Commission finds that the proposed text amendment to the Land Development Code contained herein is in the best interests of the health, safety, and welfare of the general public and the City's residents, further the purposes of, and is consistent with the City's Land Development Code, and is consistent with and compliant with State law, including, but not limited to Chapter 163, Part II, Florida Statutes.

SECTION 2. LAND DEVELOPMENT CODE AMENDMENT. Article 2 – Regulations for Specific Districts is hereby amended to include the text set forth in Exhibit “A”, which is attached hereto and included herein by reference, which amends Table 3 and creates a new Section 2.04.02.17 MU Mixed Use Zoning District.

SECTION 3. SEVERABILITY. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

SECTION 4. CONFLICTS. All existing ordinances or parts of existing ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. CODIFICATION. An official, true and correct copy of this Ordinance and the City’s Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Clerk. The City Clerk will make copies available to the public for a reasonable codification charge.

SECTION 6. EFFECTIVE DATE. This Ordinance shall be effective 10 days after passage upon Second Reading.

INTRODUCED, PASSED on FIRST READING, this ____ day of June, 2019.

Joe LaCascia, Mayor

ATTEST:

Approved as to form and correctness

Patricia R. Jackson, City Manager/Clerk

Thomas A. Cloud, City Attorney

PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present and voting by the City Commission of Polk County, Florida meeting in Regular Session this ____ day of _____, 2019.

Joe LaCascia, Mayor

ATTEST:

Patricia R. Jackson, City Manager/Clerk



TEXT AMENDMENT

**TEXT AMENDMENT
OF THE
POLK CITY LAND DEVELOPMENT CODE**

JUNE 17, 2019

TO: POLK CITY PLANNING COMMISSION

FROM: CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

SUBJECT: **Ordinance 2019-07: City-initiated text amendment to the Polk City Land Development Code** to add the “Mixed Use” Zoning District to Article 2 – Regulations for Specific Districts.

AGENDA & HEARING DATES:

May 30, 2019 at 6:00 PM: Planning Commission Hearing

June 17, 2019 at 7:00 PM: City Commission (First Reading, Public Transmittal Hearing)

August 19, 2019: City Commission Meeting (Second Reading, Public Adoption Hearing)

AGENDA & HEARING DATES:

On Thursday, May 30, 2019, the Polk City Planning Commission held a public Hearing to amend the Polk City Comprehensive Plan to create a new Zoning District titled of Mixed Use. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval.

CITY COMMISSION MOTION OPTIONS:

1. I move the City Commission **approve** Ordinance 2019-07 on First Reading.
2. I move the City Commission **approve with changes** Ordinance 2019-07 on First Reading.

3. I move the City Commission **deny** Ordinance 2019-07 on First Reading.

OVERVIEW REPORT:

Article 2 of the Polk City Land Development Code currently provides for the following Zoning Districts within the Green Swamp Exemption Area of the City.

Table 3 – Zoning Districts Map Designation	Zoning District Name
AG1	Agriculture
AG2	Single Family Residential Plus Horses
R1	Single Family Residential
R2	Single Family Residential
R3	Single Family and Duplex Residential
R4	Mixed Residential Use
R5	Multi Family Residential
MH	Mobile Home Park
C1	Residential, Business and Professional District
C2	General Commercial
M1	Light Industrial
M2	Heavy Industrial
PB	Public Buildings and Grounds
PR	Public Recreation
CON	Conservation
<u>PD</u>	<u>Planned Unit Development</u>
<u>MU</u>	<u>Mixed Use</u>

Staff has determined that a new Zoning District of “Mixed Use” should be added to the Land Development Code. Mixed Use will allow for developments that are comprised of multiple or mixed uses which require specific or selected land use districts. This type of flexible land use category is not set forth by the City’s existing Zoning Districts.

The proposed text to be added to Section 2.04.02 of Article 2 of the Land Development Code. All subsequent regulations will be renumbered.

PROPOSED AMENDMENTS

The proposed amendments to the Comprehensive Plan are provided below. Text that is underlined is text to be added and text that is shown as ~~strikeout~~ is to be removed.

2.04.02 Establishment of Zoning Districts

The following zoning designations are hereby established within the City of Polk City:

2.04.02.17 MU Mixed Use District

(A) FLUM Designation:

Mixed Use

(B) Purpose:

To designate areas within Polk City in which proposed development encompasses a mix of residential and non-residential uses (commercial, office, light industrial, institutional, and civic uses) are planned. Such development shall be served by central water and wastewater services. A balanced mix of residential and non-residential uses including residences, shops, work places, parks, and other urban uses shall allow for internal capture of daily trips as well as interconnectivity for vehicle and pedestrian access.

(C) Permitted Principal Uses & Structures:

Uses permitted in this district are detailed in the Table of Land Uses in Section 2.04.01, Table 4 in the residential and commercial zoning districts. Permitted uses are designated by the letter "P". Uses designated by the letter "D" are also permitted, but require the submission and approval of a Site Development Plan prior to application for a Development Permit. Review of an application for approval of a Site Development Plan is governed by Article 7.

(D) Accessory Uses:

Accessory uses and structures customarily incidental and subordinate to permitted principal uses and structures; provided, however, that no accessory structures shall be located on property other than that on which the principal structure is located. Section 2.05 contains detailed guidance and regulations for permitted accessory uses.

(E) Development Standards: Development standards for uses in this district are detailed in the Table of Development Standards in Section 2.04.01, Table 5. Specifically, standards are established for Maximum Density; Minimum Lot Size; Minimum Lot Width; Minimum Lot Depth; Minimum Floor Area; Floor Area Ratio (as applicable); Setbacks; Maximum Lot Coverage; and Maximum Building Height.

(F) Other Requirements: none.