

POLK CITY

City Commission Workshop (6 pm) City Commission Meeting (7 pm)

December 21, 2020

Polk City Government Center
123 Broadway Blvd., SE

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

PUBLIC COMMENT – ITEMS NOT ON AGENDA (limit comments to 3 minutes)

AGENDA

1. **PUBLIC HEARING - ORDINANCE 2020-11** - AN ORDINANCE OF POLK CITY, FLORIDA, PROVIDING FOR THE AMENDMENT OF THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF POLK CITY, FLORIDA, SPECIFICALLY, CHANGING THE FUTURE LAND USE DESIGNATION OF APPROXIMATELY 3.22 ACRES LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF COMMONWEALTH AVENUE NORTH (SR 33) AND CITRUS GROVE BOULEVARD NORTH FROM COMMERCIAL TO RESIDENTIAL MEDIUM (PARCEL NUMBER 25-26-33-296500-102020); AND TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. **First Reading**
2. **PUBLIC HEARING - ORDINANCE 2020-12** - AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE OFFICIAL POLK CITY ZONING MAP TO CHANGE THE ZONING ON APPROXIMATELY 18.71 ACRES LOCATED AT THE NORTHWEST CORNER OF COMMONWEALTH AVENUE (SR 33) AND CITRUS GROVE BOULEVARD NORTH FROM R-4 MIXED RESIDENTIAL USE AND PLANNED UNIT DEVELOPMENT TO PLANNED UNIT DEVELOPMENT TO ALLOW FOR 168 MULTIFAMILY DWELLING UNITS (PARCEL NUMBERS 25-26-33-296500-102020; 25-26-33-296500-105000; 25-26-29-295302-003000; 25-26-29-295302-010000; and 25-26-29-295302-009010); PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE. **First Reading**
3. Purchase of Vacuum/Jetter on Trailer
4. Discussion of Polk City Community Library – Name Change

CITY MANAGER ITEMS

1. Citrus Hill Water Line Project

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Vice Mayor Kimsey
Commissioner Blethen
Commissioner Carroll
Commissioner Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863) 984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda. Minutes of the City Commission meetings may be obtained from the City Clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

CONSENT AGENDA
December 21, 2020

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – November 16, 2020 – City Commission Meeting
2. Accept minutes – November 16, 2020 – City Commission Workshop

B. REPORTS

1. Building Permits Report – November 2020
2. Code Enforcement Report – November 2020
3. Financial Report – October/November 2020
4. Library Report – November 2020
5. Polk County Fire Rescue – N/A
6. Polk Sheriff's Report – November 2020
7. Public Works Report – November 2020
8. Utilities Report – N/A

C. OTHER

1. Utility Bill Write-offs

**City Commission Meeting
December 21, 2020**

CONSENT AGENDA ITEM: Accept minutes for:

1. Accept minutes – November 16, 2020 – City Commission Workshop
2. Accept minutes – November 16, 2020 – City Commission Regular Meeting

INFORMATION ONLY
 ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENTS:

1. Accept minutes – November 16, 2020 – City Commission Workshop
2. Accept minutes – November 16, 2020 – City Commission Regular Meeting

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION MINUTES

November 16, 2020

Mayor LaCascia called the meeting to order at 7:00 pm.

Keith Prestage, Public Works Director gave the invocation.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Micheal T. Blethen, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Randy Carroll

APPROVE CONSENT AGENDA

Motion by Commissioner Harper to approve the October 19, 2020 (City Commission Workshop), October 19, 2020 (City Commission Regular Meeting); this motion was seconded by Commissioner Blethen. **Unanimously approved by Voice Vote.**

PUBLIC COMMENT - None

ORDER OF BUSINESS

Republic Services Amendment Three to Solid Waste & Recycling Collection Franchise Agreement 2021

Mayor LaCascia briefly discussed the Republic Services Agreement. On July 14, 2020 the City Commission approved a one-time three-year extension with an automatic increase of 1.5% per year.

Commissioner Harper would vote for the 3% increase for one year, but not passing any increase on to the customers.

Commissioner Blethen is in agreement with Commissioner Harper and also does not want to pass on any additional expense to the customers.

City Manager clarified that the previous increases, which were less than 6%, were not passed on to the customer.

After lengthy discussion, **Motion by Commissioner Harper** to approve the Republic Services Agreement giving a 3% increase for one-year beginning January 1, 2021 with no increase to the customers at this time; this motion was seconded by Commissioner Blethen.

The City Attorney will amend the contract clarifying the terms of 3% for a one-year term.

No Discussion.

Roll Call Vote: Commissioner Harper – aye, Mayor LaCascia – aye, Commissioner Blethen – aye, Vice Mayor Kimsey – aye

Motion carried 4/0.

CITY MANAGER ITEMS

Suzette Penton - City Manager Jackson advised the Commission the amount of time Suzette has on the books. The City of Haines City and the Polk County Library Cooperative, along with City staff will assist at the Library as needed. City Commission provided consensus for the City Manager to do whatever she needs to do in assisting Suzette's family during this most difficult time.

Employee Thanksgiving Luncheon – Wednesday, November 18 at the DBCC – 11:30 am

CITY ATTORNEY ITEMS

Southern Water Use Caution Area (SWUCA) Agreement – City Attorney Cloud has requested authorization to sign the SWUCA Agreement discussed in the Workshop.

Motion by Commissioner Harper to approve City Attorney Cloud executing the SWUCA agreement; motion was seconded by Commissioner Blethen.

Motion carried 4/0.

COMMISSIONER ITEMS

Vice Mayor Kimsey – None

Commissioner Blethen – None

Commissioner Carroll – None

Commissioner Harper – None

Mayor LaCascia – None

ANNOUNCEMENTS - None

ADJOURNMENT – 7.20 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION WORKSHOP MINUTES

November 16, 2020

Vice Mayor Kimsey called the meeting to order at 6:00 pm.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Micheal T. Blethen, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Randy Carroll

Agenda Review - City Commission Meeting – November 16, 2020

Mayor LaCascia reiterated the purpose of the Workshop is to discuss items being presented on the Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

ORDER OF BUSINESS

Republic Services Amendment Three to Solid Waste & Recycling Collection Franchise Agreement 2021

Mayor LaCascia briefly discussed the Republic Services Agreement before turning the discussion over to Mary Boyer from Republic Services. On July 14, 2020 the City Commission approved a one-time three-year extension with an automatic increase of 1.5% per year.

Mrs. Boyer provided a thorough breakdown of what's being paid now versus what will be paid with the projected increase that Republic Services is requesting. Per home would be an increase of \$1.29 per home.

Mayor LaCascia reiterated that with the last increase that Republic Services requested, Polk City absorb that expense. If we move forward with another increase, the City cannot continue to incur those expenses; it will have to be passed on to the residents.

City Manager Jackson stated that if we proceed with this increase as proposed by Republic Services, it calculates to approximately 6%. We must look at the overall impact to the residents if this is presented to them.

Commissioner Blethen discussed competitive pay in Polk County as it would relate to the proposed increase being discussed.

City Attorney suggested splitting the difference between the 1.5% and the 3%, which would be a 2.25% increase.

Republic Services is willing to work with Polk City to come up with a satisfactory agreement.

Commissioner Harper would vote for the 3% increase for one year, but not passing any increase on to the customers.

Vice-Mayor Kimsey would like to see 2.25% increase and not pass on to the residents.

Commissioner Blethen stated due to the economic strain, he is in agreement with Commissioner Harper for 3% for one year, but not pass anything on to the customers.

Mayor LaCascia reiterated that we have approximately 600 additional homes coming into Polk City, which is additional revenue. However, we are especially sensitive to the citizens at this time. He is fine with a one-year contract at this time.

Lengthy discussion ensued.

CITY ATTORNEY ITEMS

Southern Water Use Caution Area (SWUCA) - City Attorney Cloud stated the State has published a new rule last Friday. Their proposing to take away approximately 35% of Polk City's water allocation for the water plants. There is no reason for them to do this. Polk City is having zero impact on minimal flows and levels and the district is documenting nothing Polk City must challenge this rule. There is a consortium to attack this rule and the City of Lakeland is leading the charge in this case. There is a cap of \$76,000 for the experts in this endeavor and the City of Lakeland has picked up half of the cost of the experts. Polk City's share will be \$3,800.

A Joint Defense Agreement has been drawn up for Lakeland, Winter Haven, Bartow, Fort Meade, Polk City and Eagle Lake. The City Attorney has the Agreement ready for Polk City's vote and signature at the Regular Meeting.

CITY MANAGER ITEMS - None

COMMISSIONER ITEMS - None

ADJOURNMENT – 6:50 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

**City Commission Meeting
December 21, 2020**

CONSENT AGENDA ITEM: Department Monthly Reports

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

1. Building Permits Report – November 2020
2. Code Enforcement Report – November 2020
3. Financial Report – October/November 2020
4. Library Report – November 2020
5. Polk County Fire Rescue – N/A
6. Polk Sheriff's Report – November 2020
7. Public Works Report – November 2020
8. Utilities Report – N/A

ANALYSIS:

STAFF RECOMMENDATION: Approval of Department Reports via Consent Agenda

Polk City Permits Added
From: 11/01/20 To: 11/30/2020

ELECTRICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2020-16634	9835 N HWY 33 POLK CITY, FL 33868	6,300.00	11/09/2020
		Subtotal:	\$6,300.00

GAS

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2020-16756	775 TEABERRY TRL, POLK CITY, FL 33868	1,500.00	11/11/2020
		Subtotal:	\$1,500.00

POOL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2020-16394	5457 ANIMOSH CT, POLK CITY, FL 33868	44,714.40	11/03/2020
BT-2020-17145	5461 ANIMOSH CT, POLK CITY, FL 33868	51,000.00	11/19/2020
BT-2020-17497	8773 MICMAC CT, POLK CITY, FL 33868	38,000.00	11/30/2020
		Subtotal:	\$133,714.40

RE-ROOF

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2020-17383	438 HONEY BEE LN, POLK CITY, FL 33868	4,000.00	11/24/2020
		Subtotal:	\$4,000.00

RESIDENTIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BR-2020-11311	520 NARROW POND LN, POLK CITY, FL 33868	275,000.00	11/04/2020
BR-2020-11359	210 TRAIL VIEW WAY, POLK CITY, FL 33868	1,747.00	11/05/2020
BR-2020-11650	8866 HINSDALE HEIGHTS DR, POLK CITY, FL 33868	3,500.00	11/11/2020
BR-2020-11662	8739 MICMAC CT, POLK CITY, FL 33868	96,800.00	11/12/2020
BR-2020-11671	8761 MICMAC CT, POLK CITY, FL 33868	127,600.00	11/12/2020
BR-2020-11676	8751 MICMAC CT, POLK CITY, FL 33868	108,900.00	11/12/2020
BR-2020-11737	120 OLYMPUS WAY, KISSIMMEE, FL 34759	1,545.00	11/13/2020
BR-2020-11764	725 2ND ST, POLK CITY, FL 33868	100.00	11/16/2020
BR-2020-11920	601 MEANDERING WAY, POLK CITY, FL 33868	9,972.00	11/19/2020
BR-2020-12152	706 ALTA VISTA CT, DAVENPORT, FL 33896	146,280.00	11/25/2020
BR-2020-12154	8735 MICMAC CT, POLK CITY, FL 33868	115,500.00	11/25/2020
BR-2020-12156	8752 MICMAC CT, POLK CITY, FL 33868	119,900.00	11/25/2020
BR-2020-12158	8770 MICMAC CT, POLK CITY, FL 33868	119,900.00	11/25/2020
BR-2020-12163	8523 RINDGE RD, POLK CITY, FL 33868	119,900.00	11/25/2020
BR-2020-12164	8892 SUNAPEE LOOP, POLK CITY, FL 33868	108,900.00	11/25/2020

BR-2020-12168	8743 MICMAC CT, POLK CITY, FL 33868	96,800.00	11/25/2020
BR-2020-12171	8769 MICMAC CT, POLK CITY, FL 33868	101,200.00	11/25/2020
BR-2020-12174	8747 CONOY AVE, POLK CITY, FL 33868	127,600.00	11/25/2020
BR-2020-12203	730 3RD ST, POLK CITY, FL 33868	1,000.00	11/30/2020

Subtotal: \$1,682,144.00

Grand Total: \$1,827,658.40

64 SFR to Date
Kathy Delp

Code Enforcement Report NOVEMBER 2020

11

DATE	ADDRESS/CASE #	VIOLATION	STATUS
11/2/2020	CITY WIDE	SNIPES SIGNS	REMOVED 5
11/2/2020	CITY HALL	EMAILS AND PHONE CALLS	OFFICE
11/2/2020	CITY WIDE	FIELD	INSPECTIONS
11/2/2020	CE20-0154	INSPECTED/COMPLIED	C/O
11/2/2020	CE-20-0194	INSPECTED/COMPLIED	C/O
11/2/2020	CITY HALL	OFFICE	OCTOBER REPORT DONE
11/2/2020	CITY HALL	OFFICE	LIEN SEARCHS
11/2/2020	CE20-0179	INSPECTED / COMPLIED	C/O
11/2/2020	CITY HALL	OFFICE	LIEN SEARCH
11/2/2020	FIELD	CE20-0175	POSTED PROPERTY
11/2/2020	FIELD	CE20-0162	POSTED PROPERTY
11/2/2020	FIELD	POST OFFICE	MAILED CERTIFIED
11/3/2020	CITY HALL	EMAILS/ TEXT	RESPONDED
11/3/2020	CITY HALL	PHOTOS	FILING PHOTOS INTO CASES
11/3/2020	CITY HALL	PAPERWORK FOR SM	NOTARIZED
11/3/2020	CITY WIDE	FIELD	INSPECTIONS
11/3/2020	FIELD	MET WITH OWNER	OUTSIDE HOUSE
11/3/2020	CITY HALL	LIEN SEARCH	EMAILED
11/3/2020	CITY HALL	OFFICE	RETURNED MORE CALLS
11/3/2020	CITY HALL	LAKELAND EL	ADDRESS ISSUES
11/3/2020	CE20-0177	OG/DEBRIS	LETTER
11/4/2020	CITY HALL	OFFICE	EMAILS AND CALLS
11/4/2020	CITY HALL	OFFICE	FILING PHOTOS INTO CASES
11/4/2020	CE20-0194	IN VIOLATION	LETTER
11/4/2020	CE20-0195	IN VIOLATION	VERBAL
11/4/2020	CE20-0196	VIOLATION	LETTER
11/4/2020	CE20-0197	VIOLATION	LETTER
11/4/2020	CITY HALL	OFFICE	EMAIL REF 520 2ND
11/4/2020	CITY HALL	OFFICE	PAPER FILE
11/4/2020	CE20-0187	INSPECTED/ COMPLIED	C/O
11/4/2020	CE20-0177	INSPECTED/ COMPLIED	C/O
11/4/2020	CE20-0182	INSPECTED/ COMPLIED	C/O

11/4/2020	CE20-0184/0185	INSPECTED / COMPLIED	C/O
11/12/2020	CIYU HALL	OFFICE	EMAILS / PHONE MESSAGES
11/12/2020	CITY HALL	OFFICE	MADE RETURN CALLS
11/12/2020	CITY HALL	LIEN SEARCH	EMAILED AND HARD COPY
11/12/2020	FIELD	SNIPES SIGNS	REMOVED 18
11/12/2020	FIELD	INSPECTED	OPEN CASES
11/12/2020	CE20-0162	INSPECTED/COMPLIED	C/O
11/12/2020	CE20-0196	INSPECTED/COMPLIED	C/O
11/16/2020	FRONT LOBBY	EXPLAINED NOISE ORD	GAVE COPY AFFIDAVIT
11/16/2020	OFFICE	POSTED AGENDA	CITY HALL
11/16/2020	CITY HALL	PERMIT ADDRESS CHECK	2 PROPERTIES
11/16/2020	OFFICE	CITY HALL	PHONE CALLS/EMAILS
11/16/2020	CITY HALL	PRINTED PROPERTIES	FOR COMPLAINT CHECKS
11/16/2020	CITY WIDE	FIELD	INSPECTIONS
11/16/2020	CITY WIDE	SNIPES SIGNS	REMOVED 22
11/17/2020	CE20-0198	IN VIOLATION	LETTER
11/17/2020	CE20-0199	IN VIOLATION	LETTER
11/17/2020	CE20-0200	IN VIOLATION	LETTER
11/17/2020	CITY HALL	OFFICE	PAPER WORK 4 SM CASES
11/17/2020	CE20-0140	INSPECTED/COMPLIED	C/O
11/18/2020	CE20-0181	INSPECTED/COMPLIED	C/O
11/18/2020	CE20-0194	INSPECTED/COMPLIED	C/O
11/18/2020	CITY	BRONSON CENTER	FELLOWSHIP
11/18/2020	CITY HALL	OFFICE	RETURNED CALLS
11/18/2020	CITY HALL	OFFICE	LIEN SEARCH
11/18/2020	CITY HALL	OFFICE	LOADED PHOTOS INTO CASES
11/18/2020	CITY HALL	COMM. CHAMBERS	SET UP FOR SM
11/18/2020	CITY HALL	COMM. CHAMBERS	SPECIAL MAGISTRATE
11/24/2020	CITY WIDE	SNIPES SIGNS	14
11/24/2020	CE20-0175	INSPECTED/COMPLIED	C/O
11/24/2020	CITY WIDE	CONDUCTED INSPECTIONS	18 CASES
11/24/2020	CITY HALL	OFFICE	LIEN SEARCH
11/24/2020	CITY HALL	OFFICE	FINDINGS SENT OUT
11/24/2020	CITY HALL	JEEP OUT FOR REPAIRS	????
11/25/2020	CITY HALL	JEEP STILL OUT	????
11/25/2020	CITY HALL	OFFICE	PLAPER FILING
11/25/2020	CITY HALL	OFFICE	PHOTO FILING

11/25/2020	CITY HALL	OFFICE	CANCLD INSPECTION
11/25/2020	CITY HALL	OFFICE	CHRISTMAS DECO
11/25/2020	CITY HALL	OFFICE	CODE REPORT

3]

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2021 thru Fiscal Month: Oct, for Fund: 01

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	2,101,330.10	
01-101-800	Cash - GF Police Public Safety Impact Fees	197,181.95	
01-101-801	Cash - GF Fire Public Safety Impact Fees	125,319.43	
01-101-802	Cash - GF Recreation Impact Fees	377,146.09	
01-101-803	Cash - GF Gen Gov't Facilities Impact Fees	404,647.84	
01-101-990	Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	575.00	
01-115-100	Accounts Receivable - Utilities	5,588.43-	
01-115-120	Accounts Receivable - Local Bus Licenses	3,540.00	
01-115-200	Accounts Receivable - Year End	105,582.50-	
01-117-100	Allowance for Bad Debt	8,857.17-	
01-153-302	Restricted Cash - New Local Opt Gas Tax	166,234.96	
01-153-303	Restricted Cash - Building and Codes	160,917.77	
01-160-902	Reserve Account	177,764.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		3,658,412.72
01-202-100	Accounts Payable	11,581.90	
01-202-900	Customer Deposits	3,485.00	
01-208-300	Due to County - Impact Fees	76,153.16	
01-208-310	Due to DCA - Bldg Permit Surcharge	231.98	
01-208-320	Due to Dept of Business - License Fees	161.97	
01-217-200	Accrued Sales Tax	16.45-	
01-218-100	Payroll Taxes Payable	0.02-	
01-218-200	FRS Retirement Payable	9,224.24-	
01-218-300	Health Plan Payable	133.62-	
01-218-320	Supplemental Insurance Payable	3,312.13	
01-218-400	Dental Plan Payable	29.25-	
01-218-410	Vision Plan Payable	1,071.90	
	** TOTAL LIABILITY**		86,594.46
01-243-100	Encumbrances Placed	23,477.05	
01-245-100	Reserved for Encumbrances	23,477.05-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	3,652,067.84	
	** TOTAL EQUITY**		3,652,067.84
	** TOTAL REVENUE**		82,320.50
	** TOTAL EXPENSE**		160,455.44
	TOTAL LIABILITY AND EQUITY		3,660,527.36

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

GENERAL FUND REVENUES
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L		2020	2021	ADJ	2021	2021	2021	PERCENTAGE
ACCOUNT	DESCRIPTION	PRIOR YR REVENUE	ANTICIPATED REVENUE	ANTICIPATED	CURRENT REVENUE	YTD REVENUE	(EXCESS)/DEFICIT	REALIZED
01-311-100	Ad Valorem Taxes	947,333.85	1,040,510.00	1,040,510.00	0.00	0.00	1,040,510.00	0.00 %
01-312-300	9th Cent Gas Tax	11,473.46	13,968.00	13,968.00	0.00	0.00	13,968.00	0.00 %
01-312-400	Local Option Gas Tax	71,226.91	86,258.00	86,258.00	7,473.63	7,473.63	78,784.37	8.66 %
01-312-410	New Local Option Gas Tax	49,674.52	52,731.00	52,731.00	4,555.79	4,555.79	48,175.21	8.64 %
01-314-100	Electric - Utility Tax	100,670.41	112,579.00	112,579.00	0.00	0.00	112,579.00	0.00 %
01-314-300	Water - Utility Tax	82,367.17	88,123.00	88,123.00	0.00	0.00	88,123.00	0.00 %
01-314-301	Water - Utility Tax - Readiness to Se	1,615.15	0.00	0.00	0.00	0.00	0.00	0.00 %
01-314-400	Gas - Utility Tax	13,275.41	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-315-100	Communications Services Tax	184,638.06	205,410.00	205,410.00	15,690.02	15,690.02	189,719.98	7.64 %
01-316-100	Local Business Licenses	11,888.43	7,100.00	7,100.00	1,240.00	1,240.00	5,860.00	17.46 %
01-316-102	County Business Tax	477.70	300.00	300.00	0.00	0.00	300.00	0.00 %
01-316-103	FLC Delinquent Bus. Tax Program	1,110.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-322-100	Building Permits	78,940.17	11,290.00	11,290.00	4,626.34	4,626.34	6,663.66	40.98 %
01-322-101	Bldg Permit - Plan Checking	39,755.24	5,100.00	5,100.00	3,047.50	3,047.50	2,052.50	59.75 %
01-322-102	Bldg Permit - Admin Fee	4,980.00	400.00	400.00	540.00	540.00	(140.00)	135.00 %
01-322-103	Bldg Permit - Electrical	14,795.00	2,500.00	2,500.00	1,325.00	1,325.00	1,175.00	53.00 %
01-322-104	Bldg Permit - Plumbing	12,452.50	2,500.00	2,500.00	1,200.00	1,200.00	1,300.00	48.00 %
01-322-105	Bldg Permit - Mechanical	14,275.00	2,500.00	2,500.00	625.00	625.00	1,875.00	25.00 %
01-322-107	Bldg Permit - Cert of Occupancy	2,050.00	600.00	600.00	120.00	120.00	480.00	20.00 %
01-322-108	Bldg Permit - Inspections	86,369.66	100,000.00	100,000.00	7,721.00	7,721.00	92,279.00	7.72 %
01-323-100	Electric	36,868.69	76,492.00	76,492.00	0.00	0.00	76,492.00	0.00 %
01-323-300	Solid Waste	21,835.05	40,686.00	40,686.00	0.00	0.00	40,686.00	0.00 %
01-324-100	Police - Public Safety Impact Fee	53,513.89	1,290.00	1,290.00	2,579.96	2,579.96	(1,289.96)	200.00 %
01-324-110	Fire/Rescue - Public Safety Impact Fe	27,698.53	690.00	690.00	1,035.33	1,035.33	(345.33)	150.05 %
01-324-610	Parks & Recreation Impact Fee	83,476.02	20,803.00	20,803.00	4,505.75	4,505.75	16,297.25	21.66 %
01-324-710	Public Facilities Impact Fee	140,294.79	34,960.00	34,960.00	6,992.04	6,992.04	27,967.96	20.00 %
01-329-200	Other Lic./Fees/Permits	(1,163.47)	0.00	0.00	0.00	0.00	0.00	0.00 %
01-329-220	Site Plan Reviews	15,800.00	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00 %
01-331-510	CDBG	0.00	650,000.00	650,000.00	0.00	0.00	650,000.00	0.00 %
01-334-400	FEMA State Reimb. - Irma 2017	750.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-335-120	MRS - State Sales Tax	59,063.48	59,636.00	59,636.00	4,998.21	4,998.21	54,637.79	8.38 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	17,276.89	17,415.00	17,415.00	1,459.62	1,459.62	15,955.38	8.38 %
01-335-123	MRS - Municipal Fuel Tax	7.00	7.00	7.00	0.64	0.64	6.36	9.14 %
01-335-140	Mobile Home License	6,891.93	5,184.00	5,184.00	219.37	219.37	4,964.63	4.23 %
01-335-150	Alcoholic Beverage License	978.88	1,126.00	1,126.00	0.00	0.00	1,126.00	0.00 %
01-335-180	Half-Cent Sales Tax	125,391.14	140,000.00	140,000.00	11,957.48	11,957.48	128,042.52	8.54 %
01-337-100	Library Coop Funding	43,226.22	31,990.00	31,990.00	0.00	0.00	31,990.00	0.00 %
01-337-850	Polk County - Cares Act COVID-19	8,303.09	0.00	0.00	0.00	0.00	0.00	0.00 %
01-340-400	Solid Waste	321,637.70	318,612.00	318,612.00	(242.87)	(242.87)	318,854.87	0.08 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

GENERAL FUND REVENUES
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L		2020	2021	ADJ	2021	2021	2021	PERCENTAGE
ACCOUNT	DESCRIPTION	PRIOR YR REVENUE	ANTICIPATED REVENUE	ANTICIPATED	CURRENT REVENUE	YTD REVENUE	(EXCESS)/DEFICIT	REALIZED
01-340-700	Stormwater Utility Fees	33,742.42	30,000.00	30,000.00	15.00	15.00	29,985.00	0.05 %
01-340-900	Notary Fees	267.85	0.00	0.00	35.00	35.00	(35.00)	0.00 %
01-344-900	FDOT Maintenance Agreement	13,404.48	16,304.00	16,304.00	0.00	0.00	16,304.00	0.00 %
01-347-100	Library Income	5,254.74	4,500.00	4,500.00	496.69	496.69	4,003.31	11.04 %
01-351-120	Police Education	(19.90)	0.00	0.00	0.00	0.00	0.00	0.00 %
01-351-200	Fines, Penalties, and Forfeitures	8,759.62	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-359-100	Other Fines and/or Forfeitures	436.29	0.00	0.00	70.00	70.00	(70.00)	0.00 %
01-359-300	Late Fees	114.00	100.00	100.00	34.00	34.00	66.00	34.00 %
01-361-100	Interest Income	523.77	400.00	400.00	0.00	0.00	400.00	0.00 %
01-362-100	Activity Center Rentals	700.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-362-200	Donald Bronson Community Center Renta	6,100.00	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
01-365-100	Sales of Surplus Property	219.60	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-101	Private Donations - Christmas	1,925.00	1,775.00	1,775.00	0.00	0.00	1,775.00	0.00 %
01-366-102	Private Donations - Halloween	1,855.00	1,605.00	1,605.00	0.00	0.00	1,605.00	0.00 %
01-366-110	Private Donations - Library	76.75	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-100	Misc. Income	633.19	100.00	100.00	0.00	0.00	100.00	0.00 %
01-369-101	Misc Income - Copies and Faxes	4.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-102	Misc Income - Collection Allowance	(20,971.96)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-369-120	Misc Income - Christmas	300.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-130	Misc Income - Halloween	60.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-400	Insurance Proceeds	2,155.40	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-369-500	Refund of State Gas Tax	894.41	0.00	0.00	0.00	0.00	0.00	0.00 %
01-381-400	Transfer From Enterprise Fund	25,000.00	155,000.00	155,000.00	0.00	0.00	155,000.00	0.00 %
DEPARTMENT TOTALS		2,772,653.13	3,364,144.00	3,364,144.00	82,320.50	82,320.50	3,281,823.50	2.45 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	11,100.00	10,800.00	10,800.00	900.00	900.00	9,900.00	8.33 %
01-511-160	Bonuses and Gift Certificates - Legis	2,707.11	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-511-210	Pica Taxes - Legislative	1,056.26	1,245.00	1,245.00	68.84	68.84	1,176.16	5.53 %
01-511-240	Worker's Compensation - Legislati	13.61	20.00	20.00	12.67	12.67	7.33	63.35 %
01-511-400	Travel and Training - Legislative	100.00	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
01-511-470	Printing and Reproduction - Legislati	135.66	300.00	300.00	0.00	0.00	300.00	0.00 %
01-511-480	Promo Activities & Legal Ads - Legial	1,910.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-511-490	Other Current Charges - Legislative	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-511-510	Office Supplies - Legislative	53.44	500.00	500.00	0.00	0.00	500.00	0.00 %
01-511-520	Operating Supplies - Legislative	114.56	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	3,322.00	4,000.00	4,000.00	3,120.00	3,120.00	880.00	78.00 %
DEPARTMENT TOTAL		20,512.64	29,365.00	29,365.00	4,101.51	4,101.51	25,263.49	13.97 %
EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	155,692.85	174,425.00	174,425.00	13,034.08	13,034.08	161,390.92	7.47 %
01-512-130	Other Salaries and Wages - Executive	4,800.12	4,800.00	4,800.00	369.24	369.24	4,430.76	7.69 %
01-512-160	Bonuses and Gift Certificates - Execu	25,663.26	26,500.00	26,500.00	0.00	0.00	26,500.00	0.00 %
01-512-210	Pica Taxes - Executive	14,289.21	18,101.00	18,101.00	1,003.96	1,003.96	17,097.04	5.55 %
01-512-220	Retirement Contribution - Executive	32,263.61	37,616.00	37,616.00	2,803.63	2,803.63	34,812.37	7.45 %
01-512-230	Life & Health Insurance - Executive	18,819.54	19,078.00	19,078.00	1,589.82	1,589.82	17,488.18	8.33 %
01-512-240	Worker's Compensation - Executive	175.49	296.00	296.00	204.60	204.60	91.40	69.12 %
01-512-310	Professional Services - Executive	44.36	0.00	0.00	0.00	0.00	0.00	0.00 %
01-512-400	Travel and Training - Executive	742.22	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
01-512-410	Communication Services - Executive	990.82	1,400.00	1,400.00	109.52	109.52	1,290.48	7.82 %
01-512-460	Repairs and Maintenance - Executive	50.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-512-470	Printing and Reproduction - Executive	133.50	5,000.00	5,000.00	950.00	950.00	4,050.00	19.00 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-512-490	Other Current Charges - Executive	96.86	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-512-492	Recording & Other Fees - City Clerk	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-512-510	Office Supplies - Executive	243.54	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-512-520	Operating Supplies - Executive	2,085.11	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	806.14	3,000.00	3,000.00	285.00	285.00	2,715.00	9.50 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		256,896.63	308,716.00	308,716.00	20,349.85	20,349.85	288,366.15	6.59 %
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CITY CLERK								
01-513-470	Printing and Reproduction - City Cler	3,389.76	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-510	Office Supplies - City Clerk	348.42	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-520	Operating Supplies - City Clerk	213.96	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-540	Books, Pub., Sub., & Memberships - Ci	260.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		4,212.14	0.00	0.00	0.00	0.00	0.00	0.00 %
=====								
LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	66,730.35	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00 %
01-514-480	Promo Activities & Legal Ads - Legal	5,901.41	12,000.00	12,000.00	150.50	150.50	11,849.50	1.25 %
DEPARTMENT TOTAL		72,631.76	77,000.00	77,000.00	150.50	150.50	76,849.50	0.20 %
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COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	25,000.00	32,000.00	32,000.00	0.00	0.00	32,000.00	0.00 %
DEPARTMENT TOTAL		25,000.00	32,000.00	32,000.00	0.00	0.00	32,000.00	0.00 %
=====								
FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	84,868.66	95,468.00	95,468.00	7,224.79	7,224.79	88,243.21	7.57 %
01-516-140	Overtime - Fin & Acctng	203.11	544.00	544.00	0.00	0.00	544.00	0.00 %
01-516-210	Fica Taxes - Fin & Acctng	6,275.67	7,345.00	7,345.00	469.15	469.15	6,875.85	6.39 %
01-516-220	Retirement Contribution - Fin & Acctn	7,720.49	9,601.00	9,601.00	722.48	722.48	8,878.52	7.53 %
01-516-230	Life & Health Insurance - Fin & Acctn	18,531.78	18,802.00	18,802.00	1,565.84	1,565.84	17,236.16	8.33 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L		2020	2021	2021	2021	2021	2021	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
01-516-240	Workers' Compensation - Fin & Acc	109.94	163.00	163.00	112.62	112.62	50.38	69.09 %
01-516-310	Professional Services - Fin & Acctng	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-516-400	Travel and Training - Fin & Acctng	877.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-516-410	Communication Services - Fin & Acctng	782.31	800.00	800.00	66.26	66.26	733.74	8.28 %
01-516-510	Office Supplies - Fin & Acctng	2,182.43	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00 %
01-516-520	Operating Supplies - Fin & Acctng	1,352.75	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	229.88	450.00	450.00	0.00	0.00	450.00	0.00 %
DEPARTMENT TOTAL		123,134.02	140,473.00	140,473.00	10,161.14	10,161.14	130,311.86	7.23 %
DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	76,806.16	79,394.00	79,394.00	6,577.81	6,577.81	72,816.19	8.29 %
01-517-720	Interest - CB&T Debt Service Pmts	43,004.36	40,417.00	40,417.00	3,406.40	3,406.40	37,010.60	8.43 %
DEPARTMENT TOTAL		119,810.52	119,811.00	119,811.00	9,984.21	9,984.21	109,826.79	8.33 %
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	101,297.00	103,323.00	103,323.00	0.00	0.00	103,323.00	0.00 %
01-521-310	Professional Services - Law Enf	27,896.00	29,000.00	29,000.00	1,392.00	1,392.00	27,608.00	4.80 %
01-521-460	Repairs and Maintenance - Law Enf	3,099.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-521-510	Office Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-521-520	Operating Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
DEPARTMENT TOTAL		132,292.00	133,023.00	133,023.00	1,392.00	1,392.00	131,631.00	1.05 %
BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	85,706.08	97,944.00	97,944.00	7,390.80	7,390.80	90,553.20	7.55 %
01-524-140	Overtime - Bldg & Zoning	266.82	504.00	504.00	0.00	0.00	504.00	0.00 %
01-524-210	Fica Taxes - Bldg & Zoning	6,539.89	7,531.00	7,531.00	551.34	551.34	6,979.66	7.32 %
01-524-220	Retirement Contribution - Bldg & Zoni	7,817.79	6,300.00	6,300.00	739.08	739.08	5,560.92	11.73 %

POLK CITY
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General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
01-524-230	Life & Health Insurance - Bldg & Zoni	18,575.10	18,833.00	18,833.00	1,569.45	1,569.45	17,263.55	8.33 %
01-524-240	Worker's Compensation - Bldg & Zo	977.40	1,705.00	1,705.00	1,176.15	1,176.15	528.85	68.98 %
01-524-310	Professional Services - Bldg & Zoning	120,682.28	100,900.00	100,900.00	0.00	0.00	100,900.00	0.00 %
01-524-311	Engineering Services - Bldg & Zoning	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-400	Travel and Training - Bldg & Zoning	0.00	500.00	500.00	50.00	50.00	450.00	10.00 %
01-524-480	Promo Activities & Legal Ads - Bldg &	432.20	0.00	0.00	0.00	0.00	0.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	495.17	200.00	200.00	0.00	0.00	200.00	0.00 %
01-524-520	Operating Supplies - Bldg & Zoning	458.99	100.00	100.00	0.00	0.00	100.00	0.00 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	179.88	120.00	120.00	0.00	0.00	120.00	0.00 %
DEPARTMENT TOTAL		242,131.60	235,637.00	235,637.00	11,476.82	11,476.82	224,160.18	4.87 %
CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	24,200.94	26,208.00	26,208.00	1,945.39	1,945.39	24,262.61	7.42 %
01-529-210	Fica Taxes - Code Enf	1,835.11	2,005.00	2,005.00	144.74	144.74	1,860.26	7.22 %
01-529-220	Retirement Contribution - Code Enf	2,192.28	2,621.00	2,621.00	194.54	194.54	2,426.46	7.42 %
01-529-230	Life & Health Insurance - Code Enf	9,062.92	9,353.00	9,353.00	767.19	767.19	8,585.81	8.20 %
01-529-240	Worker's Compensation - Code Enf	403.08	684.00	684.00	471.98	471.98	212.02	69.00 %
01-529-310	Professional Services - Code Enf	5,500.00	6,900.00	6,900.00	500.00	500.00	6,400.00	7.25 %
01-529-400	Travel and Training - Code Enf	274.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-529-410	Communication Services - Code Enf	682.78	795.00	795.00	56.26	56.26	738.74	7.08 %
01-529-470	Printing and Reproduction - Code Enf	219.69	250.00	250.00	0.00	0.00	250.00	0.00 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-492	Recording & Other Fees	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-510	Office Supplies - Code Enf	169.81	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-520	Operating Supplies - Code Enf	361.24	100.00	100.00	0.00	0.00	100.00	0.00 %
01-529-540	Books, Pub., Sub., & Memberships - Co	115.00	100.00	100.00	50.00	50.00	50.00	50.00 %
DEPARTMENT TOTAL		45,016.85	50,116.00	50,116.00	4,130.10	4,130.10	45,985.90	8.24 %
REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refus	178,562.00	190,864.00	190,864.00	0.00	0.00	190,864.00	0.00 %
01-534-342	Refuse Disposal - Commercial - Refuse	86,505.46	86,687.00	86,687.00	7,398.23	7,398.23	79,288.77	8.53 %

POLK CITY
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General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		265,067.46	277,551.00	277,551.00	7,398.23	7,398.23	270,152.77	2.67 %
STORMWATER								
01-538-310	PROFESSIONAL SERVICES - STORMWATER	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-538-311	Engineering Services - Stormwater	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-538-400	Travel and Training - Stormwater	438.00	1,000.00	1,000.00	438.00	438.00	562.00	43.80 %
01-538-460	Repairs and Maintenance - Stormwater	16,095.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	500.00	500.00	500.00	0.00	0.00	500.00	0.00 %
DEPARTMENT TOTAL		17,033.00	57,000.00	57,000.00	438.00	438.00	56,562.00	0.77 %
GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't	20,228.36	8,000.00	8,000.00	300.00	300.00	7,700.00	3.75 %
01-539-312	Professional Services - Other - Gen G	1,777.23	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-539-411	City Hall - Communication - Gen Gov&#	13,423.73	15,100.00	15,100.00	1,150.43	1,150.43	13,949.57	7.62 %
01-539-413	Public Works - Communication - Gen Go	2,403.28	2,000.00	2,000.00	209.56	209.56	1,790.44	10.48 %
01-539-414	Community Center-Communication-Gen Go	1,849.55	2,000.00	2,000.00	154.37	154.37	1,845.63	7.72 %
01-539-431	City Hall - Utilities - Gen Gov't	17,338.13	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00 %
01-539-432	Activity Center - Utilities - Gen Gov	2,212.32	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-539-433	Public Works - Utilities - Gen Gov	2,802.04	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-539-434	Community Center-Utilities-Gen Gov	5,549.72	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
01-539-440	Rentals and Leases - Gen Gov't Bl	7,679.18	8,500.00	8,500.00	744.38	744.38	7,755.62	8.76 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	31,955.15	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
01-539-462	Activity Center - Repairs & Maint - G	2,029.91	10,000.00	10,000.00	714.85	714.85	9,285.15	7.15 %
01-539-463	Public Works I - Repairs & Maint - Ge	3,151.94	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
01-539-464	Community Center-Repairs & Maint-Gen	14,108.14	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-539-466	Public Works/Utilities Oper - Repairs	4,309.22	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-539-490	Other Current Charges - Gen Gov't	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-539-521	City Hall - Operating Supplies - Gen	5,008.68	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
01-539-522	Activity Center - Operating Supplies	1,071.74	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-539-523	Public Works - Operating Supplies - G	9.59	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
01-539-524	Community Center-Operating Supplies-G	1,469.91	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00 %
01-539-526	Public Works/Utilities Oper - Operati	134.53	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-539-634	Community Center - Improv. O/T Bldgs	1,638.55	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-643	Public Works - Mach. & Equipment - Ge	9,316.77	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		149,467.67	129,500.00	129,500.00	3,273.59	3,273.59	126,226.41	2.53 %
ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	172,891.58	236,128.00	236,128.00	17,616.71	17,616.71	218,511.29	7.46 %
01-541-140	Overtime - Roads & Streets	1,389.16	4,562.00	4,562.00	0.00	0.00	4,562.00	0.00 %
01-541-210	Fica Taxes - Roads & Streets	13,420.86	18,413.00	18,413.00	1,325.26	1,325.26	17,087.74	7.20 %
01-541-220	Retirement Contribution - Roads & Str	15,867.43	24,069.00	24,069.00	1,761.67	1,761.67	22,307.33	7.32 %
01-541-230	Life & Health Insurance - Roads & Str	40,249.29	51,748.00	51,748.00	4,317.52	4,317.52	47,430.48	8.34 %
01-541-240	Worker's Compensation - Roads & S	12,386.28	22,082.00	22,082.00	16,638.24	16,638.24	5,443.76	75.35 %
01-541-310	Professional Services - Roads & Stree	124.20	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-541-311	Engineering Services - Roads & Street	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-541-400	Travel and Training - Roads & Streets	73.50	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-541-410	Communication Services - Roads & Stre	2,152.67	3,500.00	3,500.00	238.46	238.46	3,261.54	6.81 %
01-541-430	Utilities - Roads & Streets	32,357.33	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
01-541-460	Repairs and Maintenance - Roads & Str	7,171.38	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01-541-461	Repairs & Maintenance-Equipment - Roa	12,064.04	8,000.00	8,000.00	297.65	297.65	7,702.35	3.72 %
01-541-464	Vehicle Fuel - Roads & Streets	5,538.88	8,000.00	8,000.00	339.13	339.13	7,660.87	4.24 %
01-541-465	Vehicle Maintenance - Roads & Streets	7,644.28	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-541-466	Public Works/Utilities Facility - Rep	939.73	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	800.68	1,000.00	1,000.00	13.99	13.99	986.01	1.40 %
01-541-520	Operating Supplies - Roads & Streets	14,268.99	10,000.00	10,000.00	131.38	131.38	9,868.62	1.31 %
01-541-524	Chemicals - Roads & Streets	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	4,250.57	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
01-541-531	Landscape Materials & Supplies - Road	5,342.45	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	312.72	500.00	500.00	0.00	0.00	500.00	0.00 %
01-541-620	Buildings - Roads & Streets	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-541-630	Improvements Other than Building - Ro	146,736.90	650,000.00	650,000.00	0.00	0.00	650,000.00	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	62,009.62	31,000.00	31,000.00	0.00	0.00	7,522.95	0.00 %
DEPARTMENT TOTAL		557,992.54	1,159,002.00	1,159,002.00	42,680.01	42,680.01	1,092,844.94	3.68 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
LIBRARY								
01-571-120	Regular Salary - Wages - Library	71,165.45	96,106.00	96,106.00	5,879.25	5,879.25	90,226.75	6.12 %
01-571-140	Overtime - Library	904.94	1,124.00	1,124.00	0.00	0.00	1,124.00	0.00 %
01-571-210	Pica Taxes - Library	5,382.52	7,438.00	7,438.00	430.63	430.63	7,007.37	5.79 %
01-571-220	Retirement Contribution - Library	6,531.91	9,723.00	9,723.00	587.92	587.92	9,135.08	6.05 %
01-571-230	Life & Health Insurance - Library	18,490.03	18,730.00	18,730.00	1,560.81	1,560.81	17,169.19	8.33 %
01-571-240	Worker's Compensation - Library	105.04	165.00	165.00	113.22	113.22	51.78	68.62 %
01-571-310	Professional Services - Library	3,677.85	2,325.00	2,325.00	0.00	0.00	2,325.00	0.00 %
01-571-312	Professional Services - Other - Libra	95.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-571-400	Travel and Training - Library	0.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-571-410	Communication Services - Library	4,110.59	6,500.00	6,500.00	108.35	108.35	6,391.65	1.67 %
01-571-420	Education Reimbursement - Library	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-571-430	Utilities - Library	3,636.41	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-571-460	Repairs and Maintenance - Library	2,578.63	4,100.00	4,100.00	845.35	845.35	3,254.65	20.62 %
01-571-480	Promo Activities & Legal Ads - Librar	386.42	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-571-490	Other Current Charges - Library	42.79	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-510	Office Supplies - Library	495.06	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-571-520	Operating Supplies - Library	9,447.12	9,000.00	9,000.00	86.29	86.29	8,913.71	0.96 %
01-571-540	Books, Pub., Sub., & Memberships - Li	944.51	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
01-571-620	Buildings - Library	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-571-630	Improvements Other than Building - Li	12,510.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-571-660	Books, Pub. & Library Materials - Libr	16,431.77	18,000.00	18,000.00	850.80	850.80	17,149.20	4.73 %
DEPARTMENT TOTAL		156,936.04	201,611.00	201,611.00	10,462.62	10,462.62	191,148.38	5.19 %
PARKS								
01-572-310	Professional Services - Parks	10,114.07	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-430	Utilities - Parks	10,430.39	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01-572-460	Repairs and Maintenance - Parks	24,926.76	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01-572-493	Equipment Rental - Parks	630.42	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-572-520	Operating Supplies - Parks	2,260.20	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-572-630	Improvements Other than Building - Pa	2,732.23	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		51,094.07	44,000.00	44,000.00	0.00	0.00	44,000.00	0.00 %
SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	560.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-574-440	Rentals and Leases - Spec Events	3,387.40	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-574-470	Printing and Reproduction - Spec Even	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-490	Other Current Charges - Spec Events	145.58	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-520	Operating Supplies - Spec Events	9,010.97	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
DEPARTMENT TOTAL		13,103.95	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00 %
NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	8,984.34	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-590-311	Engineering Services - Non-Dept	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-590-312	Professional Services - Other - Non-D	9,810.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-590-315	Inmate Labor - GF Non - Dept	13,133.53	28,749.00	28,749.00	0.00	0.00	28,749.00	0.00 %
01-590-320	Accounting and Auditing - Non-Dept	14,502.40	17,000.00	17,000.00	343.61	343.61	16,656.39	2.02 %
01-590-450	Liability Insurance - Non-Dept	46,712.00	63,000.00	63,000.00	31,849.50	31,849.50	31,150.50	50.55 %
01-590-464	Vehicle Fuel - Non- Departmental	266.36	500.00	500.00	0.00	0.00	500.00	0.00 %
01-590-465	Vehicle Maintenance - Non-Departmenta	122.50	500.00	500.00	0.00	0.00	500.00	0.00 %
01-590-510	Office Supplies - Non-Departmental	713.26	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-590-520	Operating Supplies - Non-Dept	1,017.88	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-521	Emergencies & Contingencies - Operati	3,832.79	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-590-525	Uniforms - Non Dept	704.57	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-590-528	Postage - Non-Dept	226.45	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-590-540	Books, Pub., Sub., & Memberships -NON	2,725.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-930	Transfer - Police Public Safety Impac	0.00	1,290.00	1,290.00	0.00	0.00	1,290.00	0.00 %
01-590-931	Transfer to Fire Public Safety Impact	0.00	690.00	690.00	0.00	0.00	690.00	0.00 %
01-590-932	Transfer - Parks & Rec Impact Reserve	0.00	20,803.00	20,803.00	0.00	0.00	20,803.00	0.00 %
01-590-933	Transfer -Public Facility Impact Rese	0.00	34,960.00	34,960.00	0.00	0.00	34,960.00	0.00 %
01-590-940	Reserves - Unrestricted Reserves - No	0.00	49,700.00	49,700.00	0.00	0.00	49,700.00	0.00 %

POLK CITY
 OCTOBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
 8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
01-590-950	Transfer to Rstr Streets Paving-Non-D	0.00	52,957.00	52,957.00	0.00	0.00	52,957.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	350.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-590-994	Bank Fees - Non-Dept	7.50	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-996	Bad Debt - Non-Dept	8,722.63	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-590-999	Other - Non-Operating Charges - Non-D	10,487.14	12,190.00	12,190.00	2,263.75	2,263.75	9,926.25	18.57 %
DEPARTMENT TOTAL		122,318.35	352,339.00	352,339.00	34,456.86	34,456.86	317,882.14	9.78 %
General Fund Revenues Total		2,772,653.13	3,364,144.00	3,364,144.00	82,320.50	82,320.50	3,281,823.50	97.55%
General Fund Expenditures Total		-2,374,651.17	-3,364,144.00	-3,364,144.00	-160,455.44	-160,455.44	-3,180,211.51	94.53%
Total Revenue vs. Expenditures		398,001.96	0.00	0.00	-78,134.94	-78,134.94	101,611.99	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2021 thru Fiscal Month: Oct, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	1,997,682.15	
05-101-710	Cash - Enterprise Fund Capital Imprvmnts	52,898.45	
05-101-800	Cash - Sewer Impact Fee Account	1,894,877.04	
05-101-900	Cash - Water Impact Fee Account	472,144.30	
05-101-913	DEP Loan - Sinking Fund	14,517.34	
05-101-915	Tax Exempt Leasing - Sinking Fund	25,441.91	
05-101-916	US Bank - Sink Fund	142,306.26	
05-101-917	US Bank - Renewal & Replacement Series	18,844.38	
05-101-918	DEP Loan WW531400 - Sink Fund	164.21	
05-101-919	DEP Loan WW531402 - Sink Fund	14,314.92	
05-101-920	Cash - Customer Deposits	334,982.00	
05-115-100	Accounts Receivable - Utilities	24,385.30	
05-115-130	Accounts Receivable - Readiness to Serve	75,077.71	
05-117-100	Allowance for Bad Debt	42,672.50-	
05-117-200	Allowance for Uncollectible A/R	68,835.67-	
05-155-300	Prepaid Insurance - Deferred Bond Series 2017	34,491.40	
05-159-100	Deferred Outflows - Related to Pension	104,459.01	
05-159-200	Deferred Outflows - Loss on Refunding	747,878.23	
05-160-902	Reserve Account	225,392.00	
05-160-903	Reserve Acct - Emergencies & Contingency	46,044.00	
05-160-904	Reserve Acct - CIP Purchases	25,778.78	
05-160-906	Reserve Acct - Cardinal Hill	25,000.00	
05-161-900	Fixed Assets - Land	2,730,735.50	
05-164-100	Utility Plant in Service	12,366,533.92	
05-164-900	Improvements Other than Buildings	33,331.74-	
05-164-910	Improvements Other than Buildings - MOSN	33,331.74	
05-165-900	Acc.Dep. - Improvements Other than Build	316,892.74-	
05-166-900	Equipment & Furniture	470,765.19	
05-167-900	Accumulated Depreciation - Equipment	3,850,216.76-	
05-169-900	CIP - Construction Costs	2,080,266.14	
	** TOTAL ASSET**		19,648,363.47
05-202-100	Accounts Payable	7,460.87	
05-202-900	Customer Deposits	334,439.52	
05-203-100	Accumulated Interest Payable	52,246.31	
05-203-600	SRF Loan WW51201P	1,934,354.67	
05-203-610	SRF Loan WW53140/SG531401 Effluent Disposal	33,938.94	
05-203-615	SRF Loan WW531402/SG531403	2,103,111.00	
05-203-710	US Bank 2017 Bond Note	7,935,000.00	
05-203-750	Tax Exempt Leasing Loan	22,847.48	
05-203-910	Unamortized Bond Premiums - US Bank	556,556.27	
05-208-305	Taxes Payable	11,677.48-	
05-210-800	Compensated Absences - Current	12,545.41-	
05-225-100	Deferred Inflows - Related to Pension	14,550.02	
05-234-100	L-T-D - Current Portion	399,250.00	
05-234-901	Less: Current Portion of LTD	399,250.00-	
05-235-900	Net Pension Liability	206,873.16	
	** TOTAL LIABILITY**		13,177,155.35
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	5,147,330.28	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2021 thru Fiscal Month: Oct, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
	** TOTAL EQUITY**		6,507,041.47
	** TOTAL REVENUE**		38,058.33
	** TOTAL EXPENSE**		76,016.32
	TOTAL LIABILITY AND EQUITY		19,646,248.83

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L		2020	2021	ADJ	2021	2021	2021	PERCENTAGE
ACCOUNT	DESCRIPTION	PRIOR YR REVENUE	ANTICIPATED REVENUE	ANTICIPATED	CURRENT REVENUE	YTD REVENUE	(EXCESS)/DEFICIT	REALIZED
05-314-301	RTS - City 10% UTY T	1,956.96	0.00	0.00	0.00	0.00	0.00	0.00 %
05-324-210	Water Impact Fees	148,495.00	34,940.00	34,940.00	8,735.00	8,735.00	26,205.00	25.00 %
05-324-220	Sewer Impact Fees	353,200.00	88,300.00	88,300.00	22,075.00	22,075.00	66,225.00	25.00 %
05-325-111	Connection Fees - Water - Cash Basis	71,340.00	17,400.00	17,400.00	3,480.00	3,480.00	13,920.00	20.00 %
05-325-112	Connection Fees - Water - Accrual Bas	3,840.44	0.00	0.00	0.00	0.00	0.00	0.00 %
05-325-210	Readiness to Serve Charge - Sewer	25,570.56	0.00	0.00	0.00	0.00	0.00	0.00 %
05-325-211	Readiness to Serve Charge - Water	19,568.05	0.00	0.00	0.00	0.00	0.00	0.00 %
05-329-200	Other Lic./Fees/Permits	4,862.64	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00 %
05-340-300	Water Utility Revenue	1,260,083.77	1,423,995.00	1,423,995.00	(148.55)	(148.55)	1,424,143.55	0.01 %
05-340-500	Sewer Utility Revenue	1,174,739.56	1,331,832.00	1,331,832.00	356.38	356.38	1,331,475.62	0.03 %
05-359-100	Other Fines and/or Forfeitures	25,430.00	21,140.00	21,140.00	1,375.00	1,375.00	19,765.00	6.50 %
05-359-200	Non Sufficient Funds	1,140.00	1,206.00	1,206.00	85.00	85.00	1,121.00	7.05 %
05-359-300	Late Fees	18,994.50	30,000.00	30,000.00	2,110.50	2,110.50	27,889.50	7.04 %
05-369-100	Misc. Income	(1,503.76)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-111	Cash Drawer Overage	20.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-112	Cash Drawer Overage - Bank Rec	2,114.64	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-400	Insurance Proceeds	5,681.63	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		3,115,533.99	2,950,113.00	2,950,113.00	38,068.33	38,068.33	2,912,044.67	1.29 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
Water								
05-533-120	Regular Salary - Wages - Water Oper	164,083.54	255,102.00	255,102.00	5,675.55	5,675.55	249,426.45	2.22 %
05-533-140	Overtime - Water Oper	3,992.69	7,539.00	7,539.00	261.06	261.06	7,277.94	3.46 %
05-533-210	Fica Taxes - Water Oper	12,804.84	20,092.00	20,092.00	425.51	425.51	19,666.49	2.12 %
05-533-220	Retirement Contribution - Water Oper	15,048.29	25,583.00	25,583.00	1,318.38	1,318.38	24,264.62	5.15 %
05-533-230	Life & Health Insurance - Water Oper	42,411.53	56,218.00	56,218.00	3,892.14	3,892.14	52,325.86	6.92 %
05-533-240	Worker's Compensation - Water Oper	6,304.58	6,036.00	6,036.00	2,910.39	2,910.39	3,125.61	48.22 %
05-533-310	Professional Services - Water Oper	49,998.51	20,000.00	20,000.00	161.58	161.58	19,838.42	0.81 %
05-533-311	Engineering Services - Water Oper	18,303.29	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
05-533-312	Professional Services - Other - Water	2,810.93	20,000.00	20,000.00	84.00	84.00	19,916.00	0.42 %
05-533-313	Professional Services - Polk Regional	3,781.42	0.00	15,000.00	1,585.20	1,585.20	13,414.80	0.00 %
05-533-400	Travel and Training - Water Oper	1,180.06	500.00	500.00	0.00	0.00	500.00	0.00 %
05-533-410	Communication Services - Water Oper	3,941.57	3,500.00	3,500.00	443.77	443.77	3,056.23	12.56 %
05-533-430	Utilities - Water Oper	1,453.33	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-431	Mt. Olive WTP - Utilities - Water Oper	4,303.94	6,900.00	6,900.00	0.00	0.00	6,900.00	0.00 %
05-533-432	Commonwealth WTP - Utilities - Water	393.06	4,620.00	4,620.00	0.00	0.00	4,620.00	0.00 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	24,860.27	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
05-533-460	Repairs and Maintenance - Water Oper	29,799.35	40,000.00	40,000.00	267.06	267.06	39,732.94	0.67 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	19,381.71	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-533-462	Commonwealth WTP - Repairs and Maint	3,048.35	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	4,156.25	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-533-464	Vehicle Fuel - Water Oper	8,762.33	7,000.00	7,000.00	339.13	339.13	6,660.87	4.84 %
05-533-465	Vehicle Maintenance - Water Oper	6,667.94	8,000.00	8,000.00	128.95	128.95	7,871.05	1.61 %
05-533-466	Public Works/Utilities Facility - Rep	1,191.18	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-470	Printing and Reproduction - Water Oper	567.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-492	Recording & Other Fees - Water Oper	3,300.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-493	Equipment Rental - Water Oper	218.38	4,300.00	4,300.00	0.00	0.00	4,300.00	0.00 %
05-533-510	Office Supplies - Water Oper	454.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-533-520	Operating Supplies - Water Oper	16,907.44	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
05-533-524	Chemicals - Water Oper	5,516.25	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
05-533-526	Meter Supplies - New Installs - Water	78,672.44	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00 %
05-533-527	Meter Supplies - Repairs & Maintenanc	50,827.61	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00 %
05-533-540	Books, Pub., Sub., & Memberships - Wa	759.88	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-533-640	Machinery & Equipment - Water Oper	60,807.56	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-641	Mt. Olive WTP - Machinery & Equipment	124,934.00	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00 %
05-533-650	Construction In Progress - Water Oper	19,147.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-660	Other Capital Assets - Water Operatio	32,177.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-710	Principal - Water Oper	0.00	81,559.00	81,559.00	0.00	0.00	81,559.00	0.00 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
05-533-720	Interest - Water Oper	74,104.73	71,763.00	71,763.00	0.00	0.00	71,763.00	0.00 %
DEPARTMENT TOTAL		897,073.75	987,712.00	1,002,712.00	17,492.72	17,492.72	985,219.28	1.77 %
Sewer								
05-535-120	Regular Salary - Wages - Sewer Oper	98,449.66	109,923.00	109,923.00	4,065.21	4,065.21	105,857.79	3.70 %
05-535-140	Overtime - Sewer Oper	5,255.37	6,469.00	6,469.00	404.78	404.78	6,064.22	6.26 %
05-535-210	Fica Taxes - Sewer Oper	7,942.13	8,904.00	8,904.00	331.18	331.18	8,572.82	3.72 %
05-535-220	Retirement Contribution - Sewer Oper	9,362.50	11,563.00	11,563.00	887.68	887.68	10,675.32	7.68 %
05-535-230	Life & Health Insurance - Sewer Oper	23,213.93	23,383.00	23,383.00	1,961.41	1,961.41	21,421.59	8.39 %
05-535-240	Worker's Compensation - Sewer Oper	0.00	4,140.00	4,140.00	2,875.13	2,875.13	1,264.87	69.45 %
05-535-310	Professional Services - Sewer Oper	59,381.68	20,000.00	20,000.00	976.00	976.00	19,024.00	4.88 %
05-535-311	Engineering Services - Sewer Oper	9,435.75	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-535-312	Professional Services - Other - Sewer	583.32	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-400	Travel and Training - Sewer Oper	251.05	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-410	Communication Services - Sewer Oper	3,396.30	2,500.00	2,500.00	337.38	337.38	2,162.62	13.50 %
05-535-411	Cardinal Hill WWTP - Comm Srvc - Sewer	131.70	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
05-535-412	Mt. Olive WWTP - Comm Srvc - Sewer	2,222.70	2,500.00	2,500.00	199.55	199.55	2,300.45	7.98 %
05-535-430	Utilities - Sewer Oper	6,233.33	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewer	24,065.27	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Oper	8,785.08	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00 %
05-535-440	Rentals and Leases - Sewer Oper	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
05-535-460	Repairs and Maintenance - Sewer Oper	85,264.36	100,000.00	100,000.00	11,950.60	11,950.60	88,049.40	11.95 %
05-535-461	Cardinal Hill - Repairs and Maint - S	9,204.60	40,000.00	40,000.00	339.14	339.14	39,660.86	0.85 %
05-535-464	Vehicle Fuel - Sewer Oper	12,077.55	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-535-465	Vehicle Maintenance - Sewer Oper	8,286.85	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-535-466	Public Works/Utilities Facility - Rep	275.08	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-470	Printing and Reproduction - Sewer Oper	157.80	60.00	60.00	0.00	0.00	60.00	0.00 %
05-535-490	Other Current Charges - Sewer Oper	47.61	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-492	Recording & Other Fees - Sewer Oper	100.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-493	Equipment Rental - Sewer Oper	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	300.98	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-520	Operating Supplies - Sewer Oper	7,830.07	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	14,783.22	0.00	18,000.00	2,046.87	2,046.87	15,953.13	0.00 %
05-535-524	Chemicals - Sewer Oper	19,863.25	17,000.00	17,000.00	292.00	292.00	16,708.00	1.72 %
05-535-540	Books, Pub., Sub., & Memberships - Se	580.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %

POLK CITY
OCTOBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2021 / 10

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-630	Improvements Other than Building - Se	6,805.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
05-535-640	Machinery & Equipment - Sewer Oper	21,276.56	92,682.00	92,682.00	0.00	0.00	92,682.00	0.00 %
05-535-641	Cardinal Hill - Mach & Equip - Sewer	0.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
05-535-650	Construction In Progress - Sewer Oper	170,431.11	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-710	Principal - Sewer Oper	852.80	358,501.00	358,501.00	(852.80)	(852.80)	359,353.80	(0.24) %
05-535-720	Interest - Sewer Oper	294,131.09	287,565.00	287,565.00	(132.20)	(132.20)	287,697.20	(0.05) %
05-535-722	Interest - DEP Effluent Disposal Loan	5,078.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		916,055.70	1,255,690.00	1,273,690.00	25,681.93	25,681.93	1,248,008.07	2.05 %
EF Non-Departmental								
05-590-310	Professional Services - Non-Dept	24,052.24	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
05-590-312	Professional Services - Other - Non-D	8,240.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-590-315	Inmate Labor - EF Non - Dept	13,133.51	28,749.00	28,749.00	0.00	0.00	28,749.00	0.00 %
05-590-320	Accounting and Auditing - Non-Dept	29,444.32	25,000.00	25,000.00	697.64	697.64	24,302.36	2.79 %
05-590-440	Rentals and Leases - Non-Dept	4,306.10	4,500.00	4,500.00	343.78	343.78	4,156.22	7.64 %
05-590-450	Liability Insurance - Non-Dept	46,712.00	63,000.00	63,000.00	31,849.50	31,849.50	31,150.50	50.55 %
05-590-510	Office Supplies - Non-Departmental	484.65	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-520	Operating Supplies - Non-Dept	230.50	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-521	Emergencies & Contingencies - Operati	14,921.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-590-525	Uniforms - Non Dept	1,604.90	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
05-590-528	Postage - Non-Dept	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-540	Books, Pub., Sub., & Memberships -NON	1,152.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-590-720	Interest - Bond 2017 Issue	(43,474.44)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-730	Other Debt Service Costs	62,278.80	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	25,000.00	155,000.00	155,000.00	0.00	0.00	155,000.00	0.00 %
05-590-930	Transfer to Water Impact Fee Reserves	0.00	34,940.00	34,940.00	0.00	0.00	34,940.00	0.00 %
05-590-931	Transfer to Sewer Impact Fee Reserves	0.00	73,300.00	73,300.00	0.00	0.00	73,300.00	0.00 %
05-590-940	Reserves - Unrestricted Reserves NON-	0.00	244,722.00	211,722.00	0.00	0.00	211,722.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	946.40	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-590-994	Bank Fees - Non-Dept	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-996	Bad Debt - Non-Dept	42,197.08	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-999	Other - Non-Operating Charges - Non-D	770.79	6,000.00	6,000.00	(49.25)	(49.25)	6,049.25	(0.82) %
DEPARTMENT TOTAL		231,999.85	706,711.00	673,711.00	32,841.67	32,841.67	640,869.33	4.65 %
Enterprise Fund Revenues Total		3,115,533.99	2,950,113.00	2,950,113.00	38,068.33	38,068.33	2,912,044.67	1.29%
Enterprise Fund Expenditures Total		-2,045,129.30	-2,950,113.00	-2,950,113.00	-371,316.32	-76,016.32	-2,874,096.68	2.58%
Total Revenue vs. Expenditures		1,070,404.69	0.00	0.00	-333,247.99	-37,947.99	37,947.99	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2021 thru Fiscal Month: Nov, for Fund: 01

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	2,160,619.83	
01-101-800	Cash - GF Police Public Safety Impact Fees	216,143.82	
01-101-801	Cash - GF Fire Public Safety Impact Fees	130,675.86	
01-101-802	Cash - GF Recreation Impact Fees	390,668.17	
01-101-803	Cash - GF Gen Gov't Facilities Impact Fees	427,371.97	
01-101-990	Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	575.00	
01-115-100	Accounts Receivable - Utilities	3,258.72-	
01-115-120	Accounts Receivable - Local Bus Licenses	3,540.00	
01-115-200	Accounts Receivable - Year End	106,915.45-	
01-117-100	Allowance for Bad Debt	8,857.17-	
01-153-302	Restricted Cash - New Local Opt Gas Tax	170,898.82	
01-153-303	Restricted Cash - Building and Codes	160,917.77	
01-160-902	Reserve Account	177,764.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		3,783,927.58
01-202-100	Accounts Payable	43,591.19	
01-202-900	Customer Deposits	3,285.00	
01-208-300	Due to County - Impact Fees	190,117.16	
01-208-310	Due to DCA - Bldg Permit Surcharge	723.16	
01-208-320	Due to Dept of Business - License Fees	492.77	
01-208-330	Due to PCSO - Police Education Revenue	28.72	
01-217-200	Accrued Sales Tax	5.95-	
01-218-100	Payroll Taxes Payable	0.02-	
01-218-200	PRS Retirement Payable	9,224.26-	
01-218-300	Health Plan Payable	200.43-	
01-218-320	Supplemental Insurance Payable	3,312.13	
01-218-327	CHL- Child Support	171.23-	
01-218-400	Dental Plan Payable	116.11-	
01-218-410	Vision Plan Payable	987.77	
01-218-700	ICMA-RC	20.00-	
	** TOTAL LIABILITY**		232,799.90
01-243-100	Encumbrances Placed	23,477.05	
01-245-100	Reserved for Encumbrances	23,477.05-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	3,652,067.84	
	** TOTAL EQUITY**		3,652,067.84
	** TOTAL REVENUE**		335,216.40
	** TOTAL EXPENSE**		434,041.92
	TOTAL LIABILITY AND EQUITY		3,786,042.22

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

GENERAL FUND REVENUES
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L		2020	2021	ADJ	2021	2021	2021	PERCENTAGE
ACCOUNT	DESCRIPTION	PRIOR YR REVENUE	ANTICIPATED REVENUE	ANTICIPATED	CURRENT REVENUE	YTD REVENUE	(EXCESS)/DEFICIT	REALIZED
01-311-100	Ad Valorem Taxes	947,333.85	1,040,510.00	1,040,510.00	50,721.98	50,721.98	989,788.02	4.87 %
01-312-300	9th Cent Gas Tax	11,473.46	13,968.00	13,968.00	0.00	0.00	13,968.00	0.00 %
01-312-400	Local Option Gas Tax	71,226.91	86,258.00	86,258.00	7,884.46	15,358.09	70,899.91	17.80 %
01-312-410	New Local Option Gas Tax	49,674.52	52,731.00	52,731.00	4,663.86	9,219.65	43,511.35	17.48 %
01-314-100	Electric - Utility Tax	100,670.41	112,579.00	112,579.00	11,256.61	11,256.61	101,322.39	10.00 %
01-314-300	Water - Utility Tax	82,367.17	88,123.00	88,123.00	5,422.55	5,422.55	82,700.45	6.15 %
01-314-301	Water - Utility Tax - Readiness to Se	1,615.15	0.00	0.00	0.00	0.00	0.00	0.00 %
01-314-400	Gas - Utility Tax	13,275.41	5,000.00	5,000.00	259.31	259.31	4,740.69	5.19 %
01-315-100	Communications Services Tax	184,638.06	205,410.00	205,410.00	16,034.67	31,724.69	173,685.31	15.44 %
01-316-100	Local Business Licenses	11,888.43	7,100.00	7,100.00	300.00	1,540.00	5,560.00	21.69 %
01-316-102	County Business Tax	477.70	300.00	300.00	139.23	139.23	160.77	46.41 %
01-316-103	FLC Delinquent Bus. Tax Program	1,110.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-322-100	Building Permits	78,940.17	11,290.00	11,290.00	9,777.14	14,403.48	(3,113.48)	127.58 %
01-322-101	Bldg Permit - Plan Checking	39,755.24	5,100.00	5,100.00	5,166.50	10,316.81	(5,216.81)	202.29 %
01-322-102	Bldg Permit - Admin Fee	4,980.00	400.00	400.00	480.00	1,020.00	(620.00)	255.00 %
01-322-103	Bldg Permit - Electrical	14,795.00	2,500.00	2,500.00	1,750.00	3,075.00	(575.00)	123.00 %
01-322-104	Bldg Permit - Plumbing	12,452.50	2,500.00	2,500.00	1,875.00	3,075.00	(575.00)	123.00 %
01-322-105	Bldg Permit - Mechanical	14,275.00	2,500.00	2,500.00	1,750.00	2,375.00	125.00	95.00 %
01-322-107	Bldg Permit - Cert of Occupancy	2,050.00	600.00	600.00	120.00	240.00	360.00	40.00 %
01-322-108	Bldg Permit - Inspections	86,369.66	100,000.00	100,000.00	4,305.00	12,026.00	87,974.00	12.03 %
01-323-100	Electric	36,868.69	76,492.00	76,492.00	0.00	0.00	76,492.00	0.00 %
01-323-300	Solid Waste	21,835.05	40,686.00	40,686.00	3,390.69	3,390.69	37,295.31	8.33 %
01-324-100	Police - Public Safety Impact Fee	53,513.89	1,290.00	1,290.00	18,961.87	21,541.83	(20,251.83)	1669.91 %
01-324-110	Fire/Rescue - Public Safety Impact Fe	27,698.53	690.00	690.00	5,356.43	6,391.76	(5,701.76)	926.34 %
01-324-610	Parks & Recreation Impact Fee	83,476.02	20,803.00	20,803.00	13,522.08	18,027.83	2,775.17	86.66 %
01-324-710	Public Facilities Impact Fee	140,294.79	34,960.00	34,960.00	22,724.13	29,716.17	5,243.83	85.00 %
01-329-200	Other Lic./Fees/Permits	(1,163.47)	0.00	0.00	0.00	0.00	0.00	0.00 %
01-329-220	Site Plan Reviews	15,800.00	1,900.00	1,900.00	1,350.00	1,350.00	550.00	71.05 %
01-331-510	CDBG	0.00	650,000.00	650,000.00	0.00	0.00	650,000.00	0.00 %
01-334-400	FEMA State Reimb. - Irma 2017	750.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-335-120	MRS - State Sales Tax	59,063.48	59,636.00	59,636.00	4,998.21	9,996.42	49,639.58	16.76 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	17,276.89	17,415.00	17,415.00	1,459.62	2,919.24	14,495.76	16.76 %
01-335-123	MRS - Municipal Fuel Tax	7.00	7.00	7.00	0.62	1.26	5.74	18.00 %
01-335-140	Mobile Home License	6,891.93	5,184.00	5,184.00	288.25	507.62	4,676.38	9.79 %
01-335-150	Alcoholic Beverage License	978.88	1,126.00	1,126.00	97.89	97.89	1,028.11	8.69 %
01-335-180	Half-Cent Sales Tax	125,391.14	140,000.00	140,000.00	12,956.69	24,914.17	115,085.83	17.80 %
01-337-100	Library Coop Funding	43,226.22	31,990.00	31,990.00	0.00	0.00	31,990.00	0.00 %
01-337-850	Polk County - Cares Act COVID-19	8,303.09	0.00	0.00	0.00	0.00	0.00	0.00 %
01-340-400	Solid Waste	321,637.70	318,612.00	318,612.00	28,338.65	28,095.78	290,516.22	8.82 %

POLK CITY
 NOVEMBER 2020 MONTHLY FINANCIALS

GENERAL FUND REVENUES
 16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L		2020	2021	ADJ	2021	2021	2021	PERCENTAGE
ACCOUNT	DESCRIPTION	PRIOR YR REVENUE	ANTICIPATED REVENUE	ANTICIPATED	CURRENT REVENUE	YTD REVENUE	(EXCESS)/DEFICIT	REALIZED
01-340-700	Stormwater Utility Fees	33,742.42	30,000.00	30,000.00	2,850.16	2,865.16	27,134.84	9.55 %
01-340-900	Notary Fees	267.85	0.00	0.00	10.00	45.00	(45.00)	0.00 %
01-344-900	FDOT Maintenance Agreement	13,404.48	16,304.00	16,304.00	4,468.16	4,468.16	11,835.84	27.41 %
01-347-100	Library Income	5,254.74	4,500.00	4,500.00	399.65	1,684.74	2,815.26	37.44 %
01-351-120	Police Education	(19.90)	0.00	0.00	0.00	0.00	0.00	0.00 %
01-351-200	Fines, Penalties, and Forfeitures	8,759.62	4,000.00	4,000.00	4,443.74	4,443.74	(443.74)	111.09 %
01-359-100	Other Fines and/or Forfeitures	436.29	0.00	0.00	0.00	70.00	(70.00)	0.00 %
01-359-300	Late Fees	114.00	100.00	100.00	6.00	40.00	60.00	40.00 %
01-361-100	Interest Income	523.77	400.00	400.00	0.00	0.00	400.00	0.00 %
01-362-100	Activity Center Rentals	700.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-362-200	Donald Bronson Community Center Renta	6,100.00	5,500.00	5,500.00	300.00	300.00	5,200.00	5.45 %
01-365-100	Sales of Surplus Property	219.60	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-101	Private Donations - Christmas	1,925.00	1,775.00	1,775.00	2,000.00	2,000.00	(225.00)	112.68 %
01-366-102	Private Donations - Halloween	1,855.00	1,605.00	1,605.00	0.00	0.00	1,605.00	0.00 %
01-366-110	Private Donations - Library	76.75	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-100	Misc. Income	633.19	100.00	100.00	13.96	13.96	86.04	13.96 %
01-369-101	Misc Income - Copies and Faxes	4.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-102	Misc Income - Collection Allowance	(20,971.96)	5,000.00	5,000.00	39.32	39.32	4,960.68	0.79 %
01-369-120	Misc Income - Christmas	300.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-130	Misc Income - Halloween	60.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-400	Insurance Proceeds	2,155.40	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-369-500	Refund of State Gas Tax	894.41	0.00	0.00	122.26	122.26	(122.26)	0.00 %
01-381-400	Transfer From Enterprise Fund	25,000.00	155,000.00	155,000.00	0.00	0.00	155,000.00	0.00 %
DEPARTMENT TOTALS		2,772,653.13	3,364,144.00	3,364,144.00	250,004.69	335,216.40	3,028,927.60	8.96 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	11,100.00	10,800.00	10,800.00	900.00	1,800.00	9,000.00	16.67 %
01-511-160	Bonuses and Gift Certificates - Legis	2,707.11	2,500.00	2,500.00	2,707.10	2,707.10	(207.10)	108.28 %
01-511-210	Fica Taxes - Legislative	1,056.26	1,245.00	1,245.00	275.96	344.80	900.20	27.69 %
01-511-240	Worker's Compensation - Legislati	13.61	20.00	20.00	0.00	12.67	7.33	63.35 %
01-511-400	Travel and Training - Legislative	100.00	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
01-511-470	Printing and Reproduction - Legislati	135.66	300.00	300.00	0.00	0.00	300.00	0.00 %
01-511-480	Promo Activities & Legal Ads - Legisl	1,910.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-511-490	Other Current Charges - Legislative	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-511-510	Office Supplies - Legislative	53.44	500.00	500.00	0.00	0.00	500.00	0.00 %
01-511-520	Operating Supplies - Legislative	114.56	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	3,322.00	4,000.00	4,000.00	0.00	3,120.00	880.00	78.00 %
DEPARTMENT TOTAL		20,512.64	29,365.00	29,365.00	3,883.06	7,984.57	21,380.43	27.19 %
EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	155,692.85	174,425.00	174,425.00	13,416.00	26,450.08	147,974.92	15.16 %
01-512-130	Other Salaries and Wages - Executive	4,800.12	4,800.00	4,800.00	369.24	738.48	4,061.52	15.39 %
01-512-160	Bonuses and Gift Certificates - Execu	25,663.26	26,500.00	26,500.00	28,695.18	28,695.18	(2,195.18)	108.28 %
01-512-210	Fica Taxes - Executive	14,289.21	18,101.00	18,101.00	3,232.21	4,236.17	13,864.83	23.40 %
01-512-220	Retirement Contribution - Executive	32,263.61	37,616.00	37,616.00	2,893.28	5,696.91	31,919.09	15.14 %
01-512-230	Life & Health Insurance - Executive	18,819.54	19,078.00	19,078.00	1,589.82	3,179.64	15,898.36	16.67 %
01-512-240	Worker's Compensation - Executive	175.49	296.00	296.00	0.00	204.60	91.40	69.12 %
01-512-310	Professional Services - Executive	44.36	0.00	0.00	0.00	0.00	0.00	0.00 %
01-512-400	Travel and Training - Executive	742.22	9,000.00	9,000.00	150.00	150.00	8,850.00	1.67 %
01-512-410	Communication Services - Executive	881.40	1,400.00	1,400.00	105.52	219.04	1,180.96	15.65 %
01-512-460	Repairs and Maintenance - Executive	50.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-512-470	Printing and Reproduction - Executive	133.50	5,000.00	5,000.00	225.00	1,175.00	3,825.00	23.50 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-512-490	Other Current Charges - Executive	96.86	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-512-492	Recording & Other Fees - City Clerk	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-512-510	Office Supplies - Executive	243.54	2,000.00	2,000.00	57.29	57.29	1,942.71	2.86 %
01-512-520	Operating Supplies - Executive	2,085.11	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	806.14	3,000.00	3,000.00	14.99	299.99	2,700.01	10.00 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		256,787.21	308,716.00	308,716.00	50,752.53	71,102.38	237,613.62	23.03 %
CITY CLERK								
01-513-470	Printing and Reproduction - City Cler	3,389.76	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-510	Office Supplies - City Clerk	348.42	0.00	0.00	39.03	39.03	(39.03)	0.00 %
01-513-520	Operating Supplies - City Clerk	213.96	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-540	Books, Pub., Sub., & Memberships - Ci	260.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		4,212.14	0.00	0.00	39.03	39.03	(39.03)	0.00 %
LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	66,730.35	65,000.00	65,000.00	5,644.90	5,644.90	59,355.10	8.68 %
01-514-480	Promo Activities & Legal Ads - Legal	5,901.41	12,000.00	12,000.00	0.00	150.50	11,849.50	1.25 %
DEPARTMENT TOTAL		72,631.76	77,000.00	77,000.00	5,644.90	5,795.40	71,204.60	7.53 %
COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	25,000.00	32,000.00	32,000.00	6,250.00	6,250.00	25,750.00	19.53 %
DEPARTMENT TOTAL		25,000.00	32,000.00	32,000.00	6,250.00	6,250.00	25,750.00	19.53 %
FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	84,868.66	95,468.00	95,468.00	7,364.80	14,589.59	80,878.41	15.28 %
01-516-140	Overtime - Fin & Acctng	203.11	544.00	544.00	0.00	0.00	544.00	0.00 %
01-516-210	Fica Taxes - Fin & Acctng	6,275.67	7,345.00	7,345.00	479.87	949.02	6,395.98	12.92 %
01-516-220	Retirement Contribution - Fin & Acctn	7,720.49	9,601.00	9,601.00	736.48	1,458.96	8,142.04	15.20 %
01-516-230	Life & Health Insurance - Fin & Acctn	18,531.78	18,802.00	18,802.00	1,565.84	3,131.68	15,670.32	16.66 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
01-516-240	Worker's Compensation - Fin & Acc	109.94	163.00	163.00	0.00	112.62	50.36	69.09 %
01-516-310	Professional Services - Fin & Acctng	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-516-400	Travel and Training - Fin & Acctng	877.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-516-410	Communication Services - Fin & Acctng	716.10	800.00	800.00	66.26	132.52	667.48	16.57 %
01-516-510	Office Supplies - Fin & Acctng	2,182.43	1,300.00	1,300.00	576.96	576.96	723.04	44.38 %
01-516-520	Operating Supplies - Fin & Acctng	1,352.75	2,000.00	2,000.00	102.99	102.99	1,897.01	5.15 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	229.88	450.00	450.00	0.00	0.00	450.00	0.00 %
DEPARTMENT TOTAL		123,067.81	140,473.00	140,473.00	10,893.20	21,054.34	119,418.66	14.99 %
DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	76,806.16	79,394.00	79,394.00	6,483.53	13,061.34	66,332.66	16.45 %
01-517-720	Interest - CB&T Debt Service Pmts	43,004.36	40,417.00	40,417.00	3,500.68	6,907.08	33,509.92	17.09 %
DEPARTMENT TOTAL		119,810.52	119,811.00	119,811.00	9,984.21	19,968.42	99,842.58	16.67 %
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	101,297.00	103,323.00	103,323.00	25,830.75	25,830.75	77,492.25	25.00 %
01-521-310	Professional Services - Law Enf	27,896.00	29,000.00	29,000.00	3,264.00	4,656.00	24,344.00	16.06 %
01-521-460	Repairs and Maintenance - Law Enf	3,099.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-521-510	Office Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-521-520	Operating Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
DEPARTMENT TOTAL		132,292.00	133,023.00	133,023.00	29,094.75	30,486.75	102,536.25	22.92 %
BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zoning	85,706.08	97,944.00	97,944.00	7,534.40	14,925.20	83,018.80	15.24 %
01-524-140	Overtime - Bldg & Zoning	266.82	504.00	504.00	0.00	0.00	504.00	0.00 %
01-524-210	Fica Taxes - Bldg & Zoning	6,539.89	7,531.00	7,531.00	562.32	1,113.66	6,417.34	14.79 %
01-524-220	Retirement Contribution - Bldg & Zoni	7,817.79	6,300.00	6,300.00	753.44	1,492.52	4,807.48	23.69 %

POLK CITY
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General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
01-524-230	Life & Health Insurance - Bldg & Zoni	18,575.10	18,833.00	18,833.00	1,569.45	3,136.90	15,694.10	16.67 %
01-524-240	Worker's Compensation - Bldg & Zo	977.40	1,705.00	1,705.00	0.00	1,176.15	528.85	68.98 %
01-524-310	Professional Services - Bldg & Zoning	120,682.28	100,900.00	100,900.00	19,312.86	19,312.86	81,587.14	19.14 %
01-524-311	Engineering Services - Bldg & Zoning	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-400	Travel and Training - Bldg & Zoning	0.00	500.00	500.00	0.00	50.00	450.00	10.00 %
01-524-480	Promo Activities & Legal Ads - Bldg &	432.20	0.00	0.00	0.00	0.00	0.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	495.17	200.00	200.00	43.85	43.85	156.15	21.93 %
01-524-520	Operating Supplies - Bldg & Zoning	458.99	100.00	100.00	0.00	0.00	100.00	0.00 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	179.88	120.00	120.00	14.99	14.99	105.01	12.49 %
DEPARTMENT TOTAL		242,131.60	235,637.00	235,637.00	29,791.31	41,268.13	194,368.87	17.51 %
CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	24,200.94	26,208.00	26,208.00	1,986.00	3,931.39	22,276.61	15.00 %
01-529-210	Fica Taxes - Code Enf	1,835.11	2,005.00	2,005.00	147.84	292.58	1,712.42	14.59 %
01-529-220	Retirement Contribution - Code Enf	2,192.28	2,621.00	2,621.00	198.60	393.14	2,227.86	15.00 %
01-529-230	Life & Health Insurance - Code Enf	9,062.92	9,353.00	9,353.00	767.19	1,534.38	7,818.62	16.41 %
01-529-240	Worker's Compensation - Code Enf	403.08	684.00	684.00	0.00	471.98	212.02	69.00 %
01-529-310	Professional Services - Code Enf	5,500.00	6,900.00	6,900.00	1,000.00	1,500.00	5,400.00	21.74 %
01-529-400	Travel and Training - Code Enf	274.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-529-410	Communication Services - Code Enf	626.57	795.00	795.00	56.26	112.52	682.48	14.15 %
01-529-470	Printing and Reproduction - Code Enf	219.69	250.00	250.00	0.00	0.00	250.00	0.00 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-492	Recording & Other Fees	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-510	Office Supplies - Code Enf	169.81	200.00	200.00	18.86	18.86	181.14	9.43 %
01-529-520	Operating Supplies - Code Enf	361.24	100.00	100.00	0.00	0.00	100.00	0.00 %
01-529-540	Books, Pub., Sub., & Memberships - Co	115.00	100.00	100.00	35.00	85.00	15.00	85.00 %
DEPARTMENT TOTAL		44,960.64	50,116.00	50,116.00	4,209.75	8,339.85	41,776.15	16.64 %
REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refue	178,562.00	190,864.00	190,864.00	15,184.80	15,184.80	175,679.20	7.96 %
01-534-342	Refuse Disposal - Commercial - Refuse	86,505.46	86,687.00	86,687.00	15,106.74	22,504.97	64,182.03	25.96 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		265,067.46	277,551.00	277,551.00	30,291.54	37,689.77	239,861.23	13.58 %
STORMWATER								
01-538-310	PROFESSIONAL SERVICES - STORMWATER	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-538-311	Engineering Services - Stormwater	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-538-400	Travel and Training - Stormwater	438.00	1,000.00	1,000.00	0.00	438.00	562.00	43.80 %
01-538-460	Repairs and Maintenance - Stormwater	16,095.00	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	500.00	500.00	500.00	0.00	0.00	500.00	0.00 %
DEPARTMENT TOTAL		17,033.00	57,000.00	57,000.00	0.00	438.00	56,562.00	0.77 %
GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't	20,228.36	8,000.00	8,000.00	133.32	433.32	7,566.68	5.42 %
01-539-312	Professional Services - Other - Gen G	1,777.23	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-539-411	City Hall - Communication - Gen Gov&#	13,407.29	15,100.00	15,100.00	2,318.06	3,468.49	11,631.51	22.97 %
01-539-413	Public Works - Communication - Gen Go	2,403.28	2,000.00	2,000.00	419.36	628.92	1,371.08	31.45 %
01-539-414	Community Center-Communication-Gen Go	1,849.55	2,000.00	2,000.00	308.86	463.23	1,536.77	23.16 %
01-539-431	City Hall - Utilities - Gen Gov't	17,338.13	21,000.00	21,000.00	1,305.64	1,305.64	19,694.36	6.22 %
01-539-432	Activity Center - Utilities - Gen Gov	2,212.32	4,000.00	4,000.00	163.77	163.77	3,836.23	4.09 %
01-539-433	Public Works - Utilities - Gen Gov	2,802.04	3,000.00	3,000.00	209.29	209.29	2,790.71	6.98 %
01-539-434	Community Center-Utilities-Gen Gov	5,549.72	5,500.00	5,500.00	385.11	385.11	5,114.89	7.00 %
01-539-440	Rentals and Leases - Gen Gov't B1	7,679.18	8,500.00	8,500.00	678.84	1,423.22	7,076.78	16.74 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	31,955.15	12,000.00	12,000.00	656.99	656.99	11,343.01	5.47 %
01-539-462	Activity Center - Repairs & Maint - G	2,029.91	10,000.00	10,000.00	79.91	794.76	9,205.24	7.95 %
01-539-463	Public Works I - Repairs & Maint - Ge	3,151.94	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
01-539-464	Community Center-Repairs & Maint-Gen	14,108.14	8,000.00	8,000.00	475.80	475.80	7,524.20	5.95 %
01-539-466	Public Works/Utilities Oper - Repairs	4,309.22	5,000.00	5,000.00	34.99	34.99	4,965.01	0.70 %
01-539-490	Other Current Charges - Gen Gov't	0.00	2,000.00	2,000.00	92.50	92.50	1,907.50	4.63 %
01-539-521	City Hall - Operating Supplies - Gen	5,008.68	6,000.00	6,000.00	25.99	25.99	5,974.01	0.43 %
01-539-522	Activity Center - Operating Supplies	1,071.74	1,000.00	1,000.00	52.22	52.22	947.78	5.22 %
01-539-523	Public Works - Operating Supplies - G	9.59	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
01-539-524	Community Center-Operating Supplies-G	1,469.91	1,400.00	1,400.00	52.22	52.22	1,347.78	3.73 %
01-539-526	Public Works/Utilities Oper - Operati	134.53	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-539-631	City Hall - Improv. O/T Bldgs - Gen G	0.00	0.00	0.00	15,285.00	15,285.00	(15,285.00)	0.00 %
01-539-634	Community Center - Improv. O/T Bldgs	1,638.55	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-643	Public Works - Mach. & Equipment - Ge	9,316.77	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		149,451.23	129,500.00	129,500.00	22,677.87	25,951.46	103,548.54	20.04 %
ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	172,891.58	236,128.00	236,128.00	18,166.41	35,783.12	200,344.88	15.15 %
01-541-140	Overtime - Roads & Streets	1,389.16	4,562.00	4,562.00	0.00	0.00	4,562.00	0.00 %
01-541-210	Pica Taxes - Roads & Streets	13,420.86	18,413.00	18,413.00	1,365.65	2,690.91	15,722.09	14.61 %
01-541-220	Retirement Contribution - Roads & Str	15,867.43	24,069.00	24,069.00	1,816.64	3,578.31	20,490.69	14.87 %
01-541-230	Life & Health Insurance - Roads & Str	40,249.29	51,748.00	51,748.00	4,317.52	8,635.04	43,112.96	16.69 %
01-541-240	Worker's Compensation - Roads & S	12,386.28	22,082.00	22,082.00	0.00	16,638.24	5,443.76	75.35 %
01-541-310	Professional Services - Roads & Stree	124.20	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-541-311	Engineering Services - Roads & Street	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-541-400	Travel and Training - Roads & Streets	73.50	1,000.00	1,000.00	106.50	106.50	893.50	10.65 %
01-541-410	Communication Services - Roads & Stre	1,914.32	3,500.00	3,500.00	239.78	478.24	3,021.76	13.66 %
01-541-430	Utilities - Roads & Streets	32,357.33	30,000.00	30,000.00	1,953.38	1,953.38	28,046.62	6.51 %
01-541-460	Repairs and Maintenance - Roads & Str	7,171.38	15,000.00	15,000.00	72.50	72.50	14,927.50	0.48 %
01-541-461	Repairs & Maintenance-Equipment - Roa	12,064.04	8,000.00	8,000.00	1,296.45	1,594.10	6,405.90	19.93 %
01-541-464	Vehicle Fuel - Roads & Streets	5,538.88	8,000.00	8,000.00	567.82	906.95	7,093.05	11.34 %
01-541-465	Vehicle Maintenance - Roads & Streets	7,644.28	10,000.00	10,000.00	516.34	516.34	9,483.66	5.16 %
01-541-466	Public Works/Utilities Facility - Rep	939.73	6,000.00	6,000.00	229.18	229.18	5,770.82	3.82 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	800.68	1,000.00	1,000.00	76.03	90.02	909.98	9.00 %
01-541-520	Operating Supplies - Roads & Streets	14,268.99	10,000.00	10,000.00	1,660.33	1,791.71	8,208.29	17.92 %
01-541-524	Chemicals - Roads & Streets	0.00	1,000.00	1,000.00	214.95	214.95	785.05	21.50 %
01-541-530	Road Materials & Supplies - Roads & S	4,250.57	9,000.00	9,000.00	1,278.22	1,278.22	7,721.78	14.20 %
01-541-531	Landscape Materials & Supplies - Road	5,342.45	5,000.00	5,000.00	1,132.90	1,132.90	3,867.10	22.66 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	312.72	500.00	500.00	14.99	14.99	485.01	3.00 %
01-541-620	Buildings - Roads & Streets	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-541-630	Improvements Other than Building - Ro	146,736.90	650,000.00	650,000.00	0.00	0.00	650,000.00	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	62,009.62	31,000.00	31,000.00	0.00	0.00	7,522.95	0.00 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		557,754.19	1,159,002.00	1,159,002.00	35,025.59	77,705.60	1,057,819.35	6.70 %
LIBRARY								
01-571-120	Regular Salary - Wages - Library	71,165.45	96,106.00	96,106.00	5,993.61	11,872.86	84,233.14	12.35 %
01-571-140	Overtime - Library	904.94	1,124.00	1,124.00	0.00	0.00	1,124.00	0.00 %
01-571-210	Fica Taxes - Library	5,382.52	7,438.00	7,438.00	439.39	870.02	6,567.98	11.70 %
01-571-220	Retirement Contribution - Library	6,531.91	9,723.00	9,723.00	599.36	1,187.28	8,535.72	12.21 %
01-571-230	Life & Health Insurance - Library	18,490.03	18,730.00	18,730.00	1,560.81	3,121.62	15,608.38	16.67 %
01-571-240	Worker's Compensation - Library	105.04	165.00	165.00	0.00	113.22	51.78	68.62 %
01-571-310	Professional Services - Library	3,677.85	2,325.00	2,325.00	49.06	49.06	2,275.94	2.11 %
01-571-312	Professional Services - Other - Libra	95.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-571-400	Travel and Training - Library	0.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-571-410	Communication Services - Library	4,110.59	6,500.00	6,500.00	393.40	501.75	5,998.25	7.72 %
01-571-420	Education Reimbursement - Library	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-571-430	Utilities - Library	3,636.41	5,000.00	5,000.00	241.13	241.13	4,758.87	4.82 %
01-571-460	Repairs and Maintenance - Library	2,578.63	4,100.00	4,100.00	0.00	845.35	3,254.65	20.62 %
01-571-480	Promo Activities & Legal Ads - Librar	386.42	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-571-490	Other Current Charges - Library	42.79	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-510	Office Supplies - Library	495.06	1,500.00	1,500.00	75.32	75.32	1,424.68	5.02 %
01-571-520	Operating Supplies - Library	9,447.12	9,000.00	9,000.00	19.99	106.28	8,893.72	1.18 %
01-571-540	Books, Pub., Sub., & Memberships - Li	944.51	1,200.00	1,200.00	49.00	49.00	1,151.00	4.08 %
01-571-620	Buildings - Library	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-571-630	Improvements Other than Building - Li	12,510.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-571-650	Books, Pub. & Library Materials - Libr	16,431.77	18,000.00	18,000.00	1,535.43	2,386.23	15,613.77	13.26 %
DEPARTMENT TOTAL		156,936.04	201,611.00	201,611.00	10,956.50	21,419.12	180,191.88	10.62 %
PARKS								
01-572-310	Professional Services - Parks	10,114.07	0.00	0.00	0.00	0.00	0.00	0.00 %
01-572-430	Utilities - Parks	10,430.39	15,000.00	15,000.00	537.25	537.25	14,462.75	3.58 %
01-572-460	Repairs and Maintenance - Parks	24,926.76	15,000.00	15,000.00	453.13	453.13	14,546.87	3.02 %
01-572-493	Equipment Rental - Parks	630.42	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-572-520	Operating Supplies - Parks	2,260.20	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
01-572-630	Improvements Other than Building - Pa	2,732.23	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
DEPARTMENT TOTAL		51,094.07	44,000.00	44,000.00	990.38	990.38	43,009.62	2.25 %
SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	560.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-574-440	Rentals and Leases - Spec Events	3,387.40	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-574-470	Printing and Reproduction - Spec Even	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-490	Other Current Charges - Spec Events	145.58	1,000.00	1,000.00	2,000.00	2,000.00	(1,000.00)	200.00 %
01-574-520	Operating Supplies - Spec Events	9,010.97	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
DEPARTMENT TOTAL		13,103.95	17,000.00	17,000.00	2,000.00	2,000.00	15,000.00	11.76 %
NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	8,984.34	20,000.00	20,000.00	855.00	855.00	19,145.00	4.28 %
01-590-311	Engineering Services - Non-Dept	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-590-312	Professional Services - Other - Non-D	9,810.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-590-315	Inmate Labor - GF Non - Dept	13,133.53	28,749.00	28,749.00	0.00	0.00	28,749.00	0.00 %
01-590-320	Accounting and Auditing - Non-Dept	14,502.40	17,000.00	17,000.00	448.80	792.41	16,207.59	4.66 %
01-590-450	Liability Insurance - Non-Dept	46,712.00	63,000.00	63,000.00	12,521.50	44,371.00	18,629.00	70.43 %
01-590-464	Vehicle Fuel - Non- Departmental	266.36	500.00	500.00	25.36	25.36	474.64	5.07 %
01-590-465	Vehicle Maintenance - Non-Departmenta	122.50	500.00	500.00	0.00	0.00	500.00	0.00 %
01-590-510	Office Supplies - Non-Departmental	713.26	2,000.00	2,000.00	59.98	59.98	1,940.02	3.00 %
01-590-520	Operating Supplies - Non-Dept	1,017.88	3,000.00	3,000.00	24.99	24.99	2,975.01	0.83 %
01-590-521	Emergencies & Contingencies - Operati	3,832.79	10,000.00	10,000.00	525.45	525.45	9,474.55	5.25 %
01-590-525	Uniforms - Non Dept	704.57	2,000.00	2,000.00	217.68	217.68	1,782.32	10.88 %
01-590-528	Postage - Non-Dept	226.45	1,000.00	1,000.00	3,000.00	3,000.00	(2,000.00)	300.00 %
01-590-540	Books, Pub., Sub., & Memberships -NON	2,725.00	3,000.00	3,000.00	2,311.34	2,311.34	688.66	77.04 %
01-590-930	Transfer - Police Public Safety Impac	0.00	1,290.00	1,290.00	0.00	0.00	1,290.00	0.00 %
01-590-931	Transfer to Fire Public Safety Impact	0.00	690.00	690.00	0.00	0.00	690.00	0.00 %
01-590-932	Transfer - Parks & Rec Impact Reserve	0.00	20,803.00	20,803.00	0.00	0.00	20,803.00	0.00 %
01-590-933	Transfer -Public Facility Impact Rese	0.00	34,960.00	34,960.00	0.00	0.00	34,960.00	0.00 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L		2020	2021	2021	2021	2021	2021	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
01-590-940	Reserves - Unrestricted Reserves - No	0.00	49,700.00	49,700.00	0.00	0.00	49,700.00	0.00 %
01-590-950	Transfer to Rstr Streets Paving-Non-D	0.00	52,957.00	52,957.00	0.00	0.00	52,957.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	350.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-590-994	Bank Fees - Non-Dept	7.50	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-996	Bad Debt - Non-Dept	8,722.63	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-590-999	Other - Non-Operating Charges - Non-D	10,487.14	12,190.00	12,190.00	1,111.76	3,375.51	8,814.49	27.69 %
DEPARTMENT TOTAL		122,318.35	352,339.00	352,339.00	21,101.86	55,558.72	296,780.28	15.77 %
General Fund Revenues Total		2,772,653.13	3,364,144.00	3,364,144.00	250,004.69	335,216.40	3,028,927.60	90.04%
General Fund Expenditures Total		-2,374,651.17	-3,364,144.00	-3,364,144.00	-273,586.48	-384,101.92	-3,545,625.03	105.39%
Total Revenue vs. Expenditures		398,001.96	0.00	0.00	-23,581.79	-48,885.52	-516,697.43	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2021 thru Fiscal Month: Nov, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	2,040,300.56	
05-101-710	Cash - Enterprise Fund Capital Imprvmnts	52,898.45	
05-101-800	Cash - Sewer Impact Fee Account	1,952,272.04	
05-101-900	Cash - Water Impact Fee Account	496,602.30	
05-101-913	DEP Loan - Sinking Fund	29,034.68	
05-101-915	Tax Exempt Leasing - Sinking Fund	27,398.98	
05-101-916	US Bank - Sink Fund	189,741.68	
05-101-917	US Bank - Renewal & Replacement Series	18,844.38	
05-101-918	DEP Loan WWS31400 - Sink Fund	328.38	
05-101-919	DEP Loan WWS31402 - Sink Fund	16,700.74	
05-101-920	Cash - Customer Deposits	341,882.00	
05-115-100	Accounts Receivable - Utilities	18,310.31	
05-115-130	Accounts Receivable - Readiness to Serve	69,664.51	
05-117-100	Allowance for Bad Debt	42,672.50-	
05-117-200	Allowance for Uncollectible A/R	68,835.67-	
05-155-300	Prepaid Insurance - Deferred Bond Series 2017	34,491.40	
05-159-100	Deferred Outflows - Related to Pension	104,459.01	
05-159-200	Deferred Outflows - Loss on Refunding	747,878.23	
05-160-902	Reserve Account	225,392.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-160-904	Reserve Acct - CIP Purchases	25,778.78	
05-160-906	Reserve Acct - Cardinal Hill	25,000.00	
05-161-900	Fixed Assets - Land	2,730,735.50	
05-164-100	Utility Plant in Service	12,366,533.92	
05-164-900	Improvements Other than Buildings	33,331.74-	
05-164-910	Improvements Other than Buildings - MOSN	33,331.74	
05-165-900	Acc.Dep. - Improvements Other than Build	316,892.74-	
05-166-900	Equipment & Furniture	470,766.19	
05-167-900	Accumulated Depreciation - Equipment	3,850,216.75-	
05-169-900	CIP - Construction Costs	2,080,266.14	
	** TOTAL ASSET**		19,834,706.51
05-202-100	Accounts Payable	32,892.33	
05-202-900	Customer Deposits	338,479.52	
05-203-100	Accumulated Interest Payable	52,246.31	
05-203-600	SRF Loan WWS1201P	1,934,354.67	
05-203-610	SRF Loan WWS3140/SG531401 Effluent Disposal	33,938.94	
05-203-615	SRF Loan WWS31402/SG531403	2,103,111.00	
05-203-710	US Bank 2017 Bond Note	7,935,000.00	
05-203-750	Tax Exempt Leasing Loan	22,847.48	
05-203-910	Unamortized Bond Premiums - US Bank	556,556.27	
05-208-305	Taxes Payable	11,776.59-	
05-210-800	Compensated Absences - Current	12,545.41-	
05-225-100	Deferred Inflows - Related to Pension	14,550.02	
05-234-100	L-T-D - Current Portion	399,250.00	
05-234-901	Less: Current Portion of LTD	399,250.00-	
05-235-900	Net Pension Liability	206,873.16	
	** TOTAL LIABILITY**		13,206,527.70
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	5,147,330.28	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2021 thru Fiscal Month: Nov, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
	** TOTAL EQUITY**		6,507,041.47
	** TOTAL REVENUE**		324,614.24
	** TOTAL EXPENSE**		205,591.54
	TOTAL LIABILITY AND EQUITY		19,832,591.87

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 PRIOR YR REVENUE	2021 ANTICIPATED REVENUE	ADJ ANTICIPATED	2021 CURRENT REVENUE	2021 YTD REVENUE	2021 (EXCESS) / DEFICIT	PERCENTAGE REALIZED
05-314-301	RTS - City 10% UTY T	1,956.96	0.00	0.00	(20.51)	(20.51)	20.51	0.00 %
05-324-210	Water Impact Fees	148,495.00	34,940.00	34,940.00	24,458.00	33,193.00	1,747.00	95.00 %
05-324-220	Sewer Impact Fees	353,200.00	88,300.00	88,300.00	57,395.00	79,470.00	8,830.00	90.00 %
05-325-111	Connection Fees - Water - Cash Basis	71,340.00	17,400.00	17,400.00	12,180.00	15,660.00	1,740.00	90.00 %
05-325-112	Connection Fees - Water - Accrual Bas	3,840.44	0.00	0.00	0.00	0.00	0.00	0.00 %
05-325-210	Readiness to Serve Charge - Sewer	25,570.56	0.00	0.00	0.00	0.00	0.00	0.00 %
05-325-211	Readiness to Serve Charge - Water	19,568.05	0.00	0.00	(205.08)	(205.08)	205.08	0.00 %
05-329-200	Other Lic./Fees/Permits	4,862.64	1,300.00	1,300.00	137.28	137.28	1,162.72	10.56 %
05-340-300	Water Utility Revenue	1,260,083.77	1,423,995.00	1,423,995.00	96,372.94	96,224.39	1,327,770.61	6.76 %
05-340-500	Sewer Utility Revenue	1,174,739.56	1,331,832.00	1,331,832.00	95,389.28	95,745.66	1,236,086.34	7.19 %
05-359-100	Other Fines and/or Forfeitures	25,430.00	21,140.00	21,140.00	770.00	2,145.00	18,995.00	10.15 %
05-359-200	Non Sufficient Funds	1,140.00	1,206.00	1,206.00	120.00	205.00	1,001.00	17.00 %
05-359-300	Late Fees	18,994.50	30,000.00	30,000.00	(21.00)	2,089.50	27,910.50	6.97 %
05-369-100	Misc. Income	(1,503.76)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-111	Cash Drawer Overage	20.00	0.00	0.00	0.00	(30.00)	30.00	0.00 %
05-369-112	Cash Drawer Overage - Bank Rec	2,114.64	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-400	Insurance Proceeds	5,681.63	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTALS		3,115,533.99	2,950,113.00	2,950,113.00	286,575.91	324,614.24	2,625,498.76	11.00 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
05-533-710	Principal - Water Oper	0.00	81,559.00	81,559.00	0.00	0.00	81,559.00	0.00 %
05-533-720	Interest - Water Oper	74,104.73	71,763.00	71,763.00	0.00	0.00	71,763.00	0.00 %
DEPARTMENT TOTAL		897,654.73	987,712.00	1,007,712.00	55,734.64	73,227.36	934,484.64	7.41 %
Sewer								
05-535-120	Regular Salary - Wages - Sewer Oper	98,449.66	109,923.00	109,923.00	8,756.00	12,821.21	97,101.79	11.66 %
05-535-140	Overtime - Sewer Oper	5,255.37	6,469.00	6,469.00	736.08	1,140.86	5,328.14	17.64 %
05-535-210	Fica Taxes - Sewer Oper	7,942.13	8,904.00	8,904.00	715.36	1,046.54	7,857.46	11.75 %
05-535-220	Retirement Contribution - Sewer Oper	9,362.50	11,563.00	11,563.00	949.21	1,836.89	9,726.11	15.89 %
05-535-230	Life & Health Insurance - Sewer Oper	23,213.93	23,383.00	23,383.00	1,961.41	3,922.82	19,460.18	16.78 %
05-535-240	Worker's Compensation - Sewer Oper	0.00	4,140.00	4,140.00	0.00	2,875.13	1,264.87	69.45 %
05-535-310	Professional Services - Sewer Oper	59,381.68	20,000.00	20,000.00	3,425.00	4,401.00	15,599.00	22.01 %
05-535-311	Engineering Services - Sewer Oper	9,435.75	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-535-312	Professional Services - Other - Sewer	583.32	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-400	Travel and Training - Sewer Oper	251.05	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-410	Communication Services - Sewer Oper	3,270.20	2,500.00	2,500.00	548.81	886.19	1,613.81	35.45 %
05-535-411	Cardinal Hill WWTP - Comm Svcs - Sewer	131.70	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
05-535-412	Mt. Olive WWTP - Comm Svcs - Sewer O	2,222.70	2,500.00	2,500.00	399.10	598.65	1,901.35	23.95 %
05-535-430	Utilities - Sewer Oper	6,233.33	7,000.00	7,000.00	227.54	227.54	6,772.46	3.25 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewer	24,065.27	21,000.00	21,000.00	1,817.99	1,817.99	19,182.01	8.66 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	8,785.08	11,000.00	11,000.00	746.16	746.16	10,253.84	6.78 %
05-535-440	Rentals and Leases - Sewer Oper	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
05-535-460	Repairs and Maintenance - Sewer Oper	85,264.36	100,000.00	100,000.00	4,030.86	15,981.46	84,018.54	15.98 %
05-535-461	Cardinal Hill - Repairs and Maint - S	9,204.60	40,000.00	40,000.00	7,800.00	8,139.14	31,860.86	20.35 %
05-535-464	Vehicle Fuel - Sewer Oper	12,077.55	4,000.00	4,000.00	715.44	715.44	3,284.56	17.89 %
05-535-465	Vehicle Maintenance - Sewer Oper	8,286.85	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-535-466	Public Works/Utilities Facility - Rep	275.08	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-470	Printing and Reproduction - Sewer Ope	157.80	60.00	60.00	0.00	0.00	60.00	0.00 %
05-535-490	Other Current Charges - Sewer Oper	47.61	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-492	Recording & Other Fees - Sewer Oper	100.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-493	Equipment Rental - Sewer Oper	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	300.98	1,000.00	1,000.00	29.13	29.13	970.87	2.91 %
05-535-520	Operating Supplies - Sewer Oper	7,830.07	8,000.00	8,000.00	824.32	824.32	7,175.68	10.30 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	14,783.22	0.00	18,000.00	0.00	2,046.87	15,953.13	0.00 %
05-535-524	Chemicals - Sewer Oper	19,863.25	17,000.00	17,000.00	2,811.80	3,103.80	13,896.20	18.26 %

POLK CITY
NOVEMBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-540	Books, Pub., Sub., & Memberships - Se	580.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-630	Improvements Other than Building - Se	6,805.00	15,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-535-640	Machinery & Equipment - Sewer Oper	21,276.56	92,682.00	92,682.00	0.00	0.00	92,682.00	0.00 %
05-535-641	Cardinal Hill - Mach & Equip - Sewer	0.00	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
05-535-650	Construction In Progress - Sewer Oper	170,431.11	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-710	Principal - Sewer Oper	852.80	358,501.00	358,501.00	0.00	(852.80)	359,353.80	(0.24) %
05-535-712	Principal - DEP Effluent Disposal Loa	0.00	0.00	0.00	9,063.82	9,063.82	(9,063.82)	0.00 %
05-535-720	Interest - Sewer Oper	294,131.09	287,565.00	287,565.00	0.00	(132.20)	287,697.20	(0.05) %
05-535-722	Interest - DEP Effluent Disposal Loan	5,078.00	0.00	0.00	19.75	19.75	(19.75)	0.00 %
05-535-730	Other Debt Service Costs - Sewer Oper	0.00	0.00	0.00	5,231.30	5,231.30	(5,231.30)	0.00 %
DEPARTMENT TOTAL		915,929.60	1,255,690.00	1,278,690.00	50,809.08	76,491.01	1,202,198.99	6.09 %

EF Non-Departmental

05-590-310	Professional Services - Non-Dept	24,052.24	25,000.00	25,000.00	4,224.93	4,224.93	20,775.07	16.90 %
05-590-312	Professional Services - Other - Non-D	8,240.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-590-315	Inmate Labor - EF Non - Dept	13,133.51	28,749.00	28,749.00	0.00	0.00	28,749.00	0.00 %
05-590-320	Accounting and Auditing - Non-Dept	29,444.32	25,000.00	25,000.00	911.20	1,608.84	23,391.16	6.44 %
05-590-440	Rentals and Leases - Non-Dept	4,306.10	4,500.00	4,500.00	398.64	742.42	3,757.58	16.50 %
05-590-450	Liability Insurance - Non-Dept	46,712.00	63,000.00	63,000.00	12,521.50	44,371.00	18,629.00	70.43 %
05-590-510	Office Supplies - Non-Departmental	484.65	1,000.00	1,000.00	59.98	59.98	940.02	6.00 %
05-590-520	Operating Supplies - Non-Dept	230.50	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-521	Emergencies & Contingencies - Operati	14,921.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-590-525	Uniforms - Non Dept	1,604.90	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
05-590-528	Postage - Non-Dept	0.00	3,000.00	3,000.00	1,000.00	1,000.00	2,000.00	33.33 %
05-590-540	Books, Pub., Sub., & Memberships -NON	1,152.00	2,000.00	2,000.00	2,311.34	2,311.34	(311.34)	115.57 %
05-590-720	Interest - Bond 2017 Issue	(43,474.44)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-730	Other Debt Service Costs	62,278.80	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	25,000.00	155,000.00	155,000.00	0.00	0.00	155,000.00	0.00 %
05-590-930	Transfer to Water Impact Fee Reserves	0.00	34,940.00	34,940.00	0.00	0.00	34,940.00	0.00 %
05-590-931	Transfer to Sewer Impact Fee Reserves	0.00	73,300.00	73,300.00	0.00	0.00	73,300.00	0.00 %
05-590-940	Reserves - Unrestricted Reserves NON-	0.00	244,722.00	201,722.00	0.00	0.00	201,722.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	946.40	2,000.00	2,000.00	1,324.96	1,324.96	675.04	66.25 %
05-590-994	Bank Fees - Non-Dept	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-996	Bad Debt - Non-Dept	42,197.08	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-999	Other - Non-Operating Charges - Non-D	770.79	6,000.00	6,000.00	278.95	229.70	5,770.30	3.83 %

POLK CITY
 NOVEMBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
 16.66 % Yr Complete For Fiscal Year: 2021 / 11

G/L ACCOUNT	DESCRIPTION	2020 ACTUALS	2021 ADOPTED BUDGET	2021 ADJ BUDGET	2021 MTD EXPENSES	2021 YTD EXPENSES	2021 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		231,999.85	706,711.00	663,711.00	23,031.50	55,873.17	607,837.83	7.91 %
Enterprise Fund Revenues Total		3,115,533.99	2,950,113.00	2,950,113.00	286,575.91	324,614.24	2,625,498.76	11.00%
Enterprise Fund Expenditures Total		-2,045,003.20	-2,950,113.00	-2,950,113.00	-119,575.22	-205,594.54	-2,744,521.46	6.97%
Total Revenue vs. Expenditures		1,070,530.79	0.00	0.00	167,000.69	119,019.70	-119,022.70	

Library Monthly Report

November 2020

Circulation

Adult Books	658
Juvenile Books	754
DVD'S	880
Hot-Spots	24
Digital	132
Total Circulation	2448

New Borrowers

In City	3
In County	1
Digital	2
Total New Borrowers	6

Number of Programs

Adult	0
Juvenile	1
Young Adult	1
Total Programs	2

Program Attendance

Adult	15
Juvenile	30
Young Adult	2
Total Attendance	47

Reference Questions

Phone Calls	226
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Number of Computer Users

70

Total Patrons

576

Prepared by: Pam Peterson Dec 16, 2020

Data below is for PCLC ... It is not in print area

Internet Safety

30

Voter Registration Inquiries

0

**POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT**

STATISTICAL DATA

West **Division**

December 03, 2020

Northwest District

To: Patricia Jackson , City Manager

From: Deputy Christina Poindexter #7376

Subject: Statistical report for November, 2020.

ACTIVITY	
FELONY ARREST	7
AFFIDAVITS FELONY	0
MISDEMEANOR ARREST	6
AFFIDAVITS MISDEMEANOR	2
OUT OF COUNTY/STATE WARRANT ARRESTS	0
PROCAP WARRANT ARREST	0
TOTAL ARRESTS	15
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	0
TRAFFIC CITATIONS	8
INTELLIGENCE REPORTS	0
STOLEN PROPERTY RECOVERED	0
HRS. TRANSPORTING/ AGENCIES/DIVISIONS	0
OFFENSE REPORTS	42
NARCOTICS SEIZED	4 grams (meth)
ASSETS SEIZED	0
PATROL NOTICES	0
FOXTROT REPORTS	3
TOW-AWAY NOTICES	0
COMMUNITY CONTACTS	2300
TRAFFIC STOPS	21
TOTAL DISPATCHED CALLS FOR SERVICE	106



In November 2020, there was one (1) PROCAP captured crimes as compared to two (2) in November 2019. In November 2020 there was one Conveyance (vehicle) burglary that occurred at 326 Abby Dr, where a hand gun was removed from an unsecured vehicle. This case was a sole case and does not pose as a trend for Polk City at this time. We are sitting at -43% in crimes as compared to last year to date. In 2019 Polk City was at 46 crimes at this point in the year, to date this year we are sitting at 26 crimes.

Case No.	Arrested	Time	Day	Location	Description	Officer	Arrested	Arrested	Arrested	Arrested
BURGLARY CONVEYANCE										
PCSO-200042605	2020-11-02 / 2000hrs	2020-11-03 / 0605hrs	Tues	326 ABBEY DR	Unsecured veh; Unk susp entered victs veh, ransacked the inside & removed a black/silver Ruer 1911 firearm ser#67208370, purchased 11/20/16, w/ serial #67208370	Delgado	no	no	no	NFI

Department of Law Enforcement																															
Polk City - 2019 - 2020																															
	January		February		March		April		May		June		July		August		September		October		November		December		YTD Totals		Monthly Change		YTD		
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	
Robbery	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	3	0	0	1	0	0	0	0	0	0	3	2	-100%	0.3	0.2
Burg. Business	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	1	-100%	0.1	0.1
Burg. Residence	2	1	2	0	0	0	0	0	1	0	0	0	0	0	0	0	2	0	0	1	1	0	2	0	0	8	2	-100%	0.7	0.2	
Burg. Structure	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0%	0.1	0.1	
Burg. Conveyance	0	0	1	1	0	0	0	0	1	0	0	0	14	0	0	0	0	1	0	0	1	1	0	0	17	3	100%	1.5	0.3		
Vehicle Theft	0	1	0	0	2	1	0	0	1	0	1	0	0	0	0	1	0	0	2	0	0	0	0	0	0	6	3	0%	0.5	0.3	
Grand Theft	1	0	1	0	1	0	0	0	1	1	1	1	1	0	1	1	0	0	1	1	0	0	0	0	6	4	0%	0.5	0.4		
Peit Theft	0	0	0	0	0	0	0	0	0	2	0	0	1	0	0	0	2	0	0	0	0	0	0	1	0	1	4	0%	0.1	0.4	
Mail Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0%	0.1	0.0	
Retail Theft	0	0	0	0	0	0	0	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0%	0.0	0.3	
Criminal Mischief	0	0	0	1	0	0	0	1	0	0	0	0	0	0	2	0	0	1	0	0	0	0	0	1	0	2	3	0%	0.2	0.3	
Totals	4	2	4	3	3	2	0	2	3	3	2	3	16	1	4	1	5	5	3	3	2	1	4	0	46	26	-43%	4.2	2.4		
% Change	-50%	-25%	-33%	#DIV/0!	0%	50%	-94%	-75%	0%	0%	-50%	N/A	-43%																		
FR's	0	0	3	0	1	0	0	0	4	0	4	1	6	0	2	0	0	0	0	1	0	0	1	0	0						

Public Works Report

November 2020

Public Works

Summary: Public Works maintained all Public facilities to include Library, City Hall, Freedom Park, Bronson Center, Old Public Works Facility, Courts, McManigle Park, Fishing Pier, New Public Work/Utility facilities, and Activity Center.

- Mowed and trimmed all City facilities
- Inspected Freedom Park, Recreation Courts, Fishing Pier, and McManigle Park.
- Monitored and serviced all storm drains throughout Polk City
- Completed Work Orders-(Repairs and Maintenance of Equipment, Electrical, plumbing, Building Maintenance, Vehicle Maintenance, etc.)
- Ongoing effort to build storage shelves in our Old Public Works building to support storage of old Records.
- In collaboration with Feeding Tampa Bay we held Food Drive at Bronson Center to help feed our Neighbors bi-weekly.
- Cleaning and maintaining of all City facilities.

December Objectives:

Continue maintaining the mowing and preventive maintenance of all City facilities, service equipment. Continuing our food drive efforts. Public Works will be addressing Streetscape issues. Public works will be displaying Christmas decorations, also we will be seal coating the Bronson Center and City Hall

City Commission Meeting
December 21, 2020

CONSENT AGENDA – C-1 (Other):

UTILITY BILL WRITE-OFFS

INFORMATION ONLY
 ACTION REQUESTED

ISSUE:

Utility Bill Write-Offs

ATTACHMENT:

List of Utility Bill Write-Offs

ANALYSIS:

The Utility Bill Write-Offs cover a period from 3/8/18 through 12/11/20; there are a total of 69 accounts totaling \$15,073.45.

Collection Process- Once an account is finalized, it is put into a "D" cycle. Collection letters are mailed on a quarterly basis from this "D" cycle, until payment is made or the accounts are written off. Utility Billing also collects debt when new service is rendered on past due debt, and/or write off accounts.

STAFF RECOMMENDATION:

Approve the Utility Write-Offs in the amount of \$15,073.45.

Account Num	PayID	Name	Service Address	CY	Bill Status	Last Bill	Balance Due	Tax ID
Cycle Codes: D								
24908	J7WA	ANDERSON, JOSHU	221 Sunshine Blvd	D	FINAL	08/23/2019	72.2	600441234
489779	AHWZA	BARCUS, RYAN	4653 Country Trails Dr	D	FINAL	11/19/2019	85.18	542193914
391100	8DRWA	BLOOMFIELD, JOA	410 Citrus Grove Blvd N	D	FINAL	04/27/2018	175.69	
489811	AHXVA	BOOTH, THOMAS	1533 State Road 559	D	FINAL	09/18/2018	83.06	378601401
292405	69MDA	BOYER, DANNI	5300 Golden Gate Blvd # 6	D	FINAL	04/03/2018	287.5	011623570
22600	HFSA	BROWN, MATT	216 S Hydrangea Ave	D	FINAL	07/17/2019	41.64	
34200	QE0A	BURTON, WALTER	312 Citrus Grove Blvd N	D	FINAL	09/21/2020	64.46	
25700	JTWA	CLASSIC HAIR DE	223 S Commonwealth Ave	D	FINAL	11/04/2020	130.67	
47500	10NGA	COSSAIRT, JAMES	410 Clearwater Ave	D	FINAL	10/29/2018	441.98	
439502	9F4EA	DE ANGELO, ANTH	8902 Hinsdale Heights Dr	D	FINAL	02/24/2020	127.97	590866918
490425	AIEXA	DEAN, ANITA	5355 Jacob Ave	D	FINAL	10/07/2020	977.02	262874166
490839	AIQFA	DETWILER, KAYLA	123 S Hydrangea Ave	D	FINAL	12/11/2020	21.52	592510163
231400	4YJSA	EDSALL, JEANNE	4991 Shore Line Dr # 42	D	FINAL	08/05/2019	372.04	143342728
489505	AHPDA	ESCOTT, BRENDA	641 Central Ave	D	FINAL	03/06/2018	10.92	627245344
418302	8YRIA	FINLEY, MICHAEL	348 Honey Bee Ln	D	FINAL	03/03/2020	117.41	335784619
490346	AICQA	FIRST CHOICE CONCESSIONS	9100 Golden Gate Blvd # 1	D	FINAL	12/06/2019	385.09	388849338
381703	86IVA	FREEMAN, SHELBY	9257 Ruth Rd # Q5	D	FINAL	02/19/2018	32.23	589619581
489589	AHRPA	GRAFTON, ERIC	8928 Golden Gate Blvd # 5	D	FINAL	03/26/2019	187.5	591908154
191800	43ZSA	HALL, CRYSTAL	236 Clearwater Ave	D	FINAL	07/26/2018	42.86	
314102	6QD2A	HANSON, GARY	8925 Golden Gate Blvd # 8	D	FINAL	03/07/2019	158.03	264293794
209405	4HKTA	HARDY, PAULA	9011 Damascus Ave # 22c	D	FINAL	09/28/2018	588.13	
418001	8YJSA	HASSIEPEN, RICH	5443 Golden Gate Blvd # D	D	FINAL	10/29/2018	536.55	187289780
489762	AHWIA	HENRIQUEZ, ROBERTO	9068 Sarah Dr # H15	D	FINAL	08/01/2018	184.76	
490659	AILFA	HIDDEMEN, BRANDON	8926 Hinsdale Heights Dr	D	FINAL	12/10/2020	751.96	152808724
489772	AHWSA	HOLMAN, BLAKE	9007 Golden Gate Blvd	D	FINAL	10/01/2018	99.77	593333178
489599	AHRZA	HUNT, JENNIFER	9033 Sarah Dr # I13	D	FINAL	10/16/2019	490.36	263918635
409606	8S1YA	HUTCHINSON, ANI	211 Lakeshore Dr	D	FINAL	06/13/2019	153.04	562170908
489643	AHT7A	JERNIGAN, LINDSEY	8945 Hinsdale Heights Dr	D	FINAL	12/01/2020	109.1	594633840
214403	4LFNA	JOHNSON, ALYSEN	9140 Golden Gate Blvd # 5	D	FINAL	09/09/2020	439.09	594828681
365401	7TY1A	JONES, KENNETH	164 Sunshine Blvd	D	FINAL	05/22/2019	132.12	151884389
489987	AI2RA	JONES, TRACI	8926 Hinsdale Heights Dr	D	FINAL	11/08/2018	68.85	429675610
71100	1IV0A	KETTERMAN, RICHARD	583 Marklen Loop	D	FINAL	09/27/2019	39.8	215723666
490506	AIH6A	LANG, ROBERTO	144 Honey Bee Ln	D	FINAL	08/31/2020	54.95	264956976
489501	AHP9A	LYNCH, SHAWN	565 Marklen Loop	D	FINAL	09/24/2020	37.48	112561848
445802	9JZEA	MARSHALL, WILLI	8765 Hinsdale Heights Dr	D	FINAL	03/20/2019	78.14	593321432
354103	7L87A	MARTIN, TRACY	216 Pine Ave	D	FINAL	07/15/2020	103.96	267718063

65900 1EUKA	MCMANIGLE, NIOM	522 Sunrise Blvd	D	FINAL	08/12/2019	308.38	093206514
443902 9IIMA	MIETUS, MAREK	8804 Ashland Ave	D	FINAL	07/31/2019	93.01	384216763
489860 AHZ8A	MILLER, CANDICE	513 2nd St	D	FINAL	01/24/2019	151.86	260838980
490171 AI7VA	MOREY, ALICIA	5456 Golden Gate Blvd # 3	D	FINAL	10/26/2020	631.84	595300804
398200 8J94A	MORGENSTERN, LE	624 Meandering Way	D	FINAL	12/09/2020	142.4	
237100 52Y4A	MORRIS, MARCELL	5209 Revelation Dr # H30	D	FINAL	07/31/2018	53.5	
283000 62D4A	NOYES, DANIEL	4216 Portage Dr	D	FINAL	07/14/2020	61.12	
489663 AHTRA	PADILLA SANCHEZ, DORIS	8944 Jericho Ct	D	FINAL	07/08/2020	84.87	598163379
215100 4LZ0A	PICKLE, BRENDA	9121 Damascus Ave # 20e	D	FINAL	03/08/2018	71.48	
402503 8MKNA	REDDING, JOHNNY	9013 Golden Gate Blvd # 2	D	FINAL	07/31/2019	485.68	591127864
489776 AHWWA	RIVERA, DORALIZ	5300 Golden Gate Blvd # 6	D	FINAL	10/29/2018	197.96	599427212
489581 AHRHA	ROLON, ELBERT	8934 Hinsdale Heights Dr	D	FINAL	01/07/2019	536.12	582797044
145401 346XA	ROSARIO, MARISSA	144 Honey Bee Ln	D	FINAL	11/14/2018	64.71	674033710
210600 4IIOA	ROSE, ROBERT D	5450 Jericho Ave	D	FINAL	09/28/2018	53.5	
489627 AHSRA	SANTANA, RICHARD	8549 Rindge Rd	D	FINAL	11/10/2020	150.09	079785683
489822 AHY6A	SAPP, SAVANNAH	119 Sunshine Blvd	D	FINAL	10/16/2019	168.38	595276634
490197 AI8LA	SASNETT, DELVIN	5355 Jacob Ave	D	FINAL	08/07/2019	224.77	589068453
389202 8CB6A	SHIFFLETT, RONA	346 Bayberry Dr	D	FINAL	06/06/2018	11.61	220982614
489823 AHY7A	SIMONDS, WENDY	5438 Jericho Ave	D	FINAL	08/02/2018	46.79	589329648
490564 AIISA	SIMPSON, KASSITY	647 1st St	D	FINAL	11/30/2020	383.82	594592796
490274 AIAQA	SMITH, FELICIA ANN	5718 Lagustrum Ln # 15	D	FINAL	08/19/2020	16.87	594723210
375700 81W4A	SOWDER, DESIREE	102 Citrus Grove Blvd S	D	FINAL	08/07/2019	535.4	589034092
216900 4ND0A	SOWKA, WILLIAM	5254 Revelation Dr # G3	D	FINAL	07/31/2020	325.47	
230100 4XJOA	SPARKS, JAMES E	9008 Sarah Dr # H2	D	FINAL	07/09/2019	177.79	
489584 AHRKA	STILWELL, LISA	5456 Golden Gate Blvd	D	FINAL	10/08/2018	324.8	591228338
490221 AI99A	SUTTON, WENDI	8926 Hinsdale Heights Dr	D	FINAL	03/04/2020	311.34	593641249
489725 AHVHA	THE HILLTOP DINER	225 N Commonwealth Ave	D	FINAL	07/26/2018	103.34	352726102
490452 AIFOA	TOMKO, DONALD	102 Citrus Grove Blvd S	D	FINAL	01/09/2020	566.39	298620467
489763 AHWJA	TORRES, ENID	5420 Golden Gate Blvd # A	D	FINAL	11/25/2019	37.3	178564083
438702 9EI6A	TORRESS, STEVEN	8946 Hinsdale Heights Dr	D	FINAL	08/18/2020	170.35	596400242
489721 AHVDA	VAUGHAN, MARIAH	5429 Jericho Ave	D	FINAL	12/19/2019	818.42	590457899
177102 35NIA	WARD, B MARTIN	614 Gordon Rd	D	FINAL	04/25/2018	35.33	045408765
489740 AHVWA	WHITTEN, CHYENNE	5324 Jacob Ave # 28c	D	FINAL	10/16/2018	45.73	590695330

Total Balance Due: 15073.45

**City Commission Meeting
December 21, 2020**

PUBLIC HEARING

AGENDA ITEM #1: ORDINANCE 2020-11 – AN ORDINANCE OF POLK CITY, FLORIDA, PROVIDING FOR THE AMENDMENT OF THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF POLK CITY, FLORIDA, SPECIFICALLY, CHANGING THE FUTURE LAND USE DESIGNATION OF APPROXIMATELY 3.22 ACRES LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF COMMONWEALTH AVENUE NORTH (SR 33) AND CITRUS GROVE BOULEVARD NORTH FROM COMMERCIAL TO RESIDENTIAL MEDIUM (PARCEL NUMBER 25-26-33-296500-102020); AND TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. **First Reading**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2020-11 – SPECIFICALLY, CHANGING THE FUTURE LAND USE DESIGNATION OF APPROXIMATELY 3.22 ACRES LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF COMMONWEALTH AVENUE NORTH (SR 33) AND CITRUS GROVE BOULEVARD NORTH FROM COMMERCIAL TO RESIDENTIAL MEDIUM (PARCEL NUMBER 25-26-33-296500-102020)

ATTACHMENT:

Ordinance 2020-11

ANALYSIS:

The applicant, Mohamed Elaswad, is requesting a **Future Land Use Map Amendment** to change the Future Land Use designation from Commercial to Residential Medium on approximately 3.22 acres tract of land. The applicant is proposing residential development on the property.

On Monday, December 7, 2020, the Polk City Planning Commission held a Public Hearing and voted to forward the Future Land Use Map Amendment to the City Commission with a recommendation of approval.

STAFF RECOMMENDATION:

Approve Ordinance 2020-11 on First Reading.

ORDINANCE 2020-11

AN ORDINANCE OF POLK CITY, FLORIDA, PROVIDING FOR THE AMENDMENT OF THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF POLK CITY, FLORIDA, SPECIFICALLY, CHANGING THE FUTURE LAND USE DESIGNATION OF APPROXIMATELY 3.22 ACRES LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF COMMONWEALTH AVENUE NORTH (SR 33) AND CITRUS GROVE BOULEVARD NORTH FROM COMMERCIAL TO RESIDENTIAL MEDIUM (PARCEL NUMBER 25-26-33-296500-102020); AND TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 163, Part II, *Florida Statutes*, establishes the Community Planning Act ("Act"), which empowers and mandates of Polk City, Florida ("City"), to plan for future development and growth and to adopt and amend comprehensive plans, or elements or portions thereof, to guide the future growth and development of the City; and

WHEREAS, pursuant to the Act, the City has adopted a comprehensive plan ("Comprehensive Plan"); and

WHEREAS, the Act authorizes a local government desiring to revise its comprehensive plan to prepare and adopt comprehensive plan amendments; and

WHEREAS, the City has prepared an amendment to the Future Land Use Map of the Comprehensive Plan to designate certain property within the City with a Future Land Use classification of "Residential Medium;" and

WHEREAS, pursuant to Section 163.3187, *Florida Statutes*, the City Commission held a meeting and hearing on this Map Amendment, with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including support documents; and

WHEREAS, in exercise of its authority the City Commission has determined it necessary to adopt the proposed amendment to the Future Land Use Map contained herein and as shown as Exhibit "A" to encourage the most appropriate use of land, water and resources consistent with the public interest; and deal effectively with future problems that may result from the use and development of land within the City; and to ensure that the Comprehensive Plan is in full compliance with State law; and

WHEREAS, the City Commission finds that the proposed amendment to the Future Land Use Map contained herein furthers the purposes of, and is consistent with,

the City's Comprehensive Plan, and is consistent with and compliant with State law, including, but not limited to, Chapter 163, Part II, *Florida Statutes*.

NOW, THEREFORE BE IT ORDAINED that the City Commission of Polk City, Florida, as follows:

Section 1. The Future Land Use Map of the City's Comprehensive Plan is hereby amended to include the map amendment set forth in Exhibit "A," attached hereto and incorporated herein by reference, which applies the "Residential Medium" Future Land Use designation to the property as designated on such Exhibit.

Section 2. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 3. All existing ordinances or parts of existing ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. An official, true, and correct copy of this Ordinance and the City's Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Clerk. The City Clerk shall make copies available to the public for a reasonable publication charge.

Section 5. A copy shall be provided to the Florida Department of Economic Opportunity (hereinafter the "DEO"), as required by Section 163.3187, Florida Statutes.

Section 6. This small scale amendment shall not become effective until thirty-one (31) days after adoption. If challenged within thirty (30) days after adoption, the amendment shall not become effective until the State Land Planning Agency or the Administration Commission, respectively, issues a final order determining the adopted amendment is in compliance.

INTRODUCED AND PASSED on First Reading the ___ day of _____, 2020.

POLK CITY, FLORIDA

Joe LaCascia, Mayor

ATTEST:

Approved as to form and correctness:

Patricia R. Jackson, City Manager/Clerk

Thomas A. Cloud, City Attorney

PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this ___ day of _____, 2021.

POLK CITY, FLORIDA

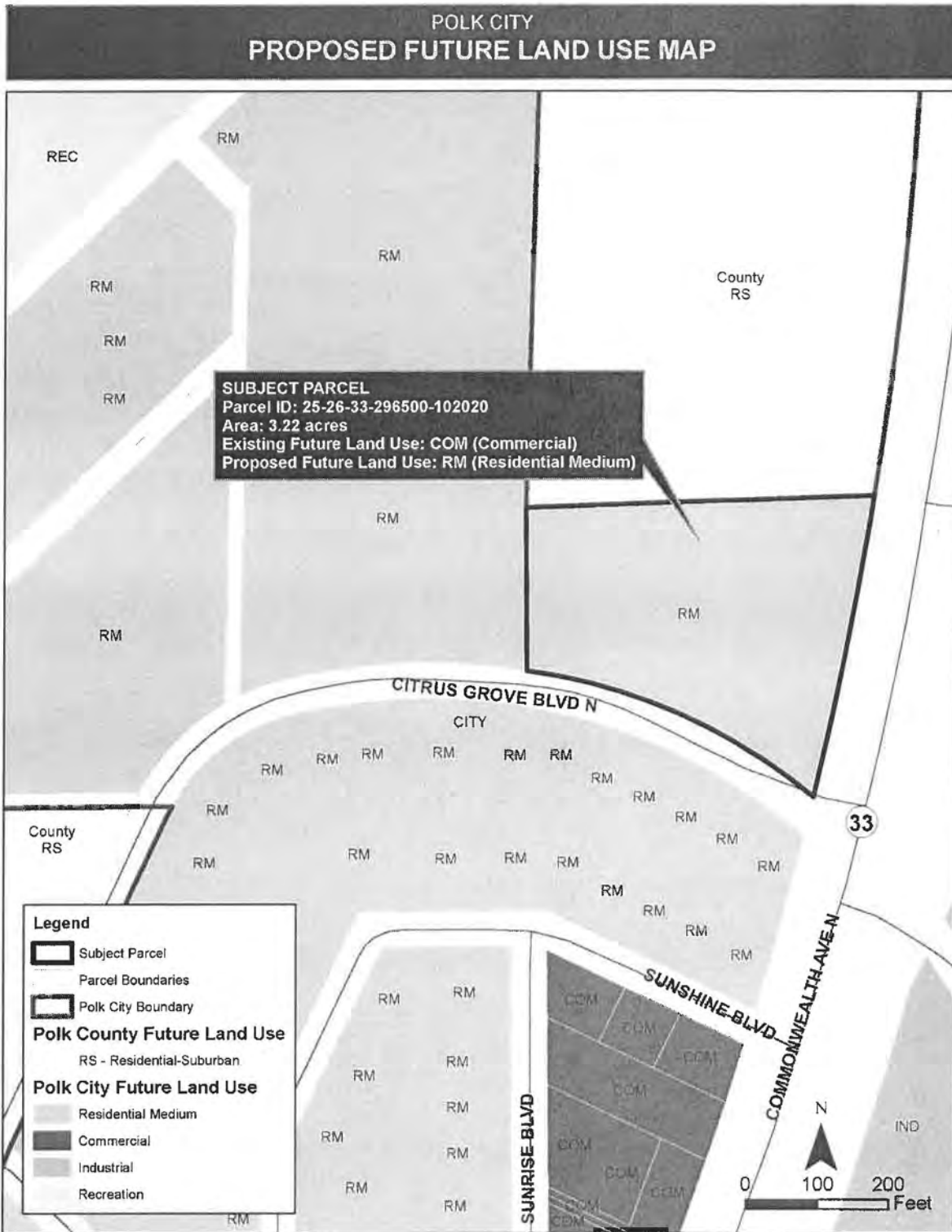
Joe LaCascia, Mayor

ATTEST:

Patricia R. Jackson, City Manager/Clerk

ORDINANCE NO. 2013-1302

EXHIBIT "A"





**CITY OF POLK CITY
FUTURE LAND USE MAP AMENDMENT
OVERVIEW REPORT
DECEMBER 21, 2020**

TO: POLK CITY COMMISSION

FROM: CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

SUBJECT: **Ordinance 2020-11:** Future Land Use Map Amendment on approximately 3.22 acres located at the northwest corner of the intersection of Commonwealth Avenue North and Citrus Grove Boulevard North from Commercial to Residential Medium (Polk County Parcel ID: 25-26-33-296500-102020).

AGENDA & HEARING DATES:

Planning Commission Meeting: December 7, 2020 at 6:00 PM
City Commission Meeting (First Reading): December 21, 2020 at 7:00 PM
City Commission Meeting (Second Reading): January 2021 at 7:00 PM

OWNER: Dr. Mohamed Elaswad/Mike Levine (Representative)

PLANNING COMMISSION ACTION:

On Monday, December 7, 2020, the Polk City Planning Commission voted to forward the Future Land Use Map Amendment to the City Commission with a recommendation of approval.

Attachments

- Overview Report
- Location Map
- Aerial Photo Map
- Existing Future Land Use Map
- Proposed Future Land Use Map

OVERVIEW REPORT

PROJECT DESCRIPTION/REQUEST:

Property Location/Request:

The property is located at the northwest intersection of Commonwealth Avenue North (SR 33) and Citrus Grove Boulevard North.

The applicant, Mohamed Elswad, is requesting a Future Land Use Map Amendment to change the Future Land Use from Commercial to Residential Medium on approximately 3.22 acre tract of land. The applicant is proposing residential development on the tract (+/- 3.22 acres).

FUTURE LAND USE AMENDMENT	
Applicant/Owner	Dr. Mohamed Elswad
Property Size	±3.22 acres
Previous Hearing Dates	None
Parcel IDs	25-26-33-296500-102020 (3.22 acres)
Future Land Use	Existing: Commercial Proposed: Residential Medium

SITE ANALYSIS:

Description of Property:

The property is a 3.22 acre parcel that is currently vacant.

Future Land Use:

The property has Future Land Use designation of Commercial. This request is to change the Future Land Use on the 3.22 acre parcel to Residential Medium so the entire parcel can be developed residentially as part of a Planned Unit Development. A description of each Future Land Use designation, consistent with the City of Polk City Comprehensive Plan, is provided below.

The subject property currently has a **Future Land Use** designation of Commercial. Future Land Use Element Policy 7.6 of the City's Comprehensive Plan defines Commercial as follows:

Policy 7.6:

*The primary function of the **Commercial** classification is to accommodate the shopping needs of residents living in and near Polk City. The Commercial classification permits neighborhood service commercial uses; and accommodates traditional retail commercial needs of the market area both along the highway and in the downtown core of the market area. This category permits schools and other public uses appropriate to commercial areas. Floor area ratio for commercial structures shall not exceed 0.35.*

The **Requested Future Land Use** of Residential Medium is defined by Policy 7.5 of the Future Land Use Element of the City's Comprehensive Plan.

Policy 7.5: *The primary function of the Residential Medium Density classification is to accommodate multi family residential development. Permitted uses include duplexes, apartments, condominiums, manufactured (mobile) home parks or subdivisions, RV parks, and single family homes. Intensity is one single family home per lot; or one duplex per lot; or two buildings of five units each per lot. Maximum density is 10.0 residential dwelling units per acre. This category permits schools and other public uses appropriate to residential neighborhoods.*

Under the Residential Medium Future Land Use designation, there is the potential for 32 dwelling units on the site (3.22 acres x 10 dwelling units per acre).

Surrounding Existing Uses:

The following table indicates the Existing Future Land Use, Zoning, and Existing Use for the property surrounding the site.

<p><u>Northwest:</u> FLU: Residential Medium Density ZONING: Planned Unit Development EXISTING USE: Vacant land</p>	<p><u>North:</u> FLU: Polk County Residential Suburban ZONING: Polk County Residential Suburban EXISTING USE: Vacant land</p>	<p><u>Northeast:</u> FLU: Conservation ZONING: Conservation EXISTING USE: Vacant land</p>
<p><u>West:</u> FLU: Residential Medium Density ZONING: Planned Unit Development EXISTING USE: Vacant land</p>	<p><u>Subject Property</u> FLU: Commercial ZONING: Planned Unit Development EXISTING USE: Vacant land</p>	<p><u>East:</u> FLU: Industrial ZONING: Industrial EXISTING USE: Vacant land</p>
<p><u>Southwest:</u> FLU: Residential Medium Density ZONING: R-4 Mixed Residential Use EXISTING USE: Single Family Residential</p>	<p><u>South:</u> FLU: Residential Medium Density ZONING: R-4 Mixed Residential Use EXISTING USE: Single Family Residential</p>	<p><u>Southeast:</u> FLU: Industrial ZONING: Industrial EXISTING USE: Vacant land, Unimproved lot</p>

PUBLIC FACILITIES AND SERVICES ANALYSIS

Any future development of the subject property will be required to undergo concurrency review during the site plan approval process. The following is an analysis of current conditions and capacity of public facilities that would be impacted by maximum development of the site.

Under the Residential Medium Future Land Use designation, there is the potential for 32 dwelling units on the site (3.22 acres x 10 dwelling units per acre).

Potable water

Additional development resulting from this change can be adequately served by the Polk City potable water delivery system.

Wastewater

Additional development resulting from this change can be adequately served by the Polk City current wastewater system.

Traffic Circulation

The proposed FLUM will not have a substantial impact on traffic on U.S. Highway 33. The developer will be required to obtain concurrency approval prior to additional development of these properties.

Drainage:

Stormwater LOS is based on each new development project meeting the standards as reviewed and permitted by Southwest Florida Water Management District (SWFWMD). The LOS standard is consistent with SWFWMD standard and met on a project by project basis. There are no current deficiencies noted. New development will have to meet SWFWMD standards during the site plan approval process.

Recreation:

The City has adequate recreation and open space.

Solid Waste:

Polk County plans solid waste capacity for all municipalities in Polk County as well as unincorporated Polk County. It has been determined by Polk County that there is sufficient capacity for Polk City to meet LOS standards for approximately 65 years. Solid waste within Polk City is collected by a private company.

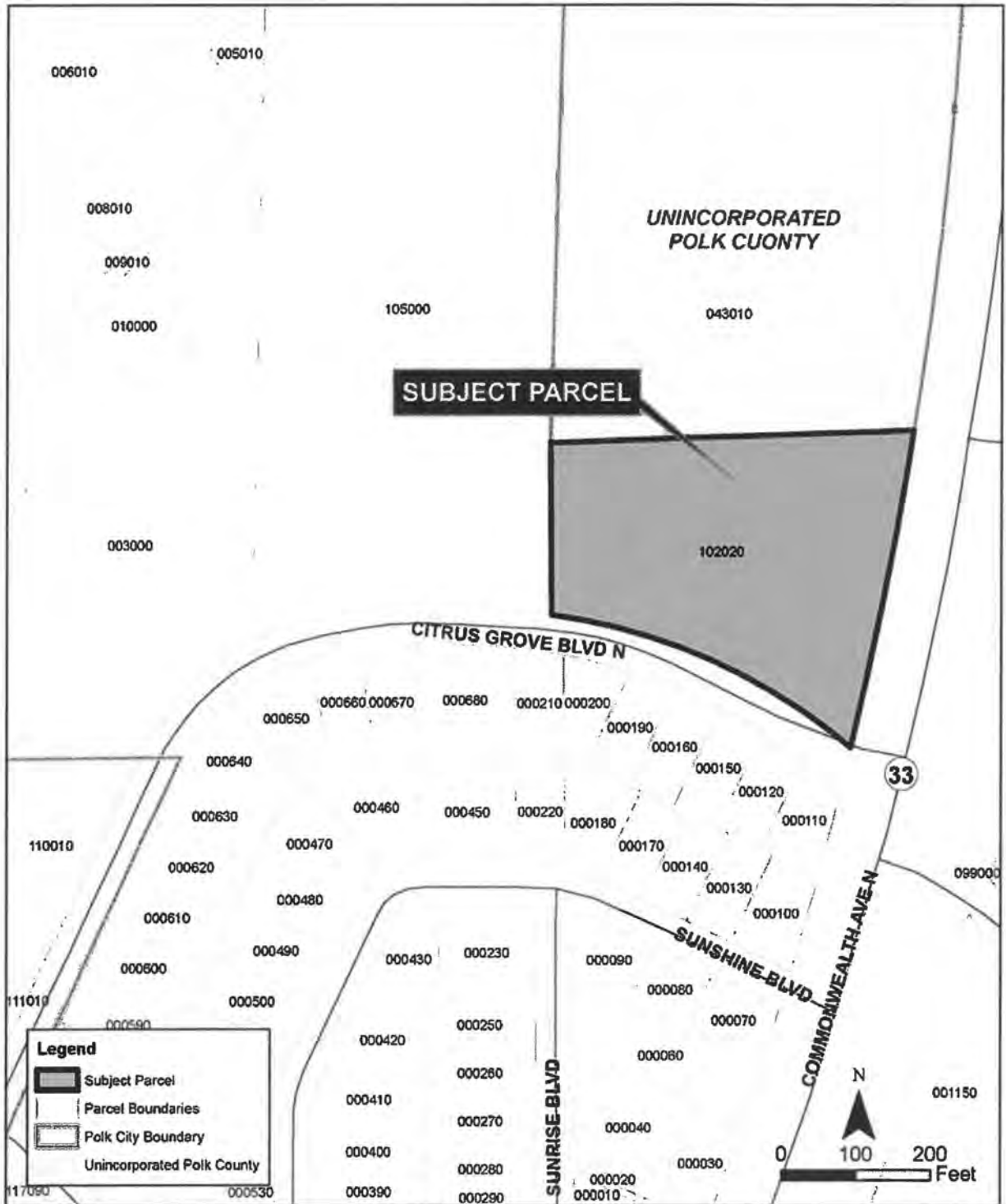
School Concurrency:

There is adequate school capacity.

Emergency Services:

The County provides police protection, EMS, and fire protection. A volunteer fire department also serves the area.

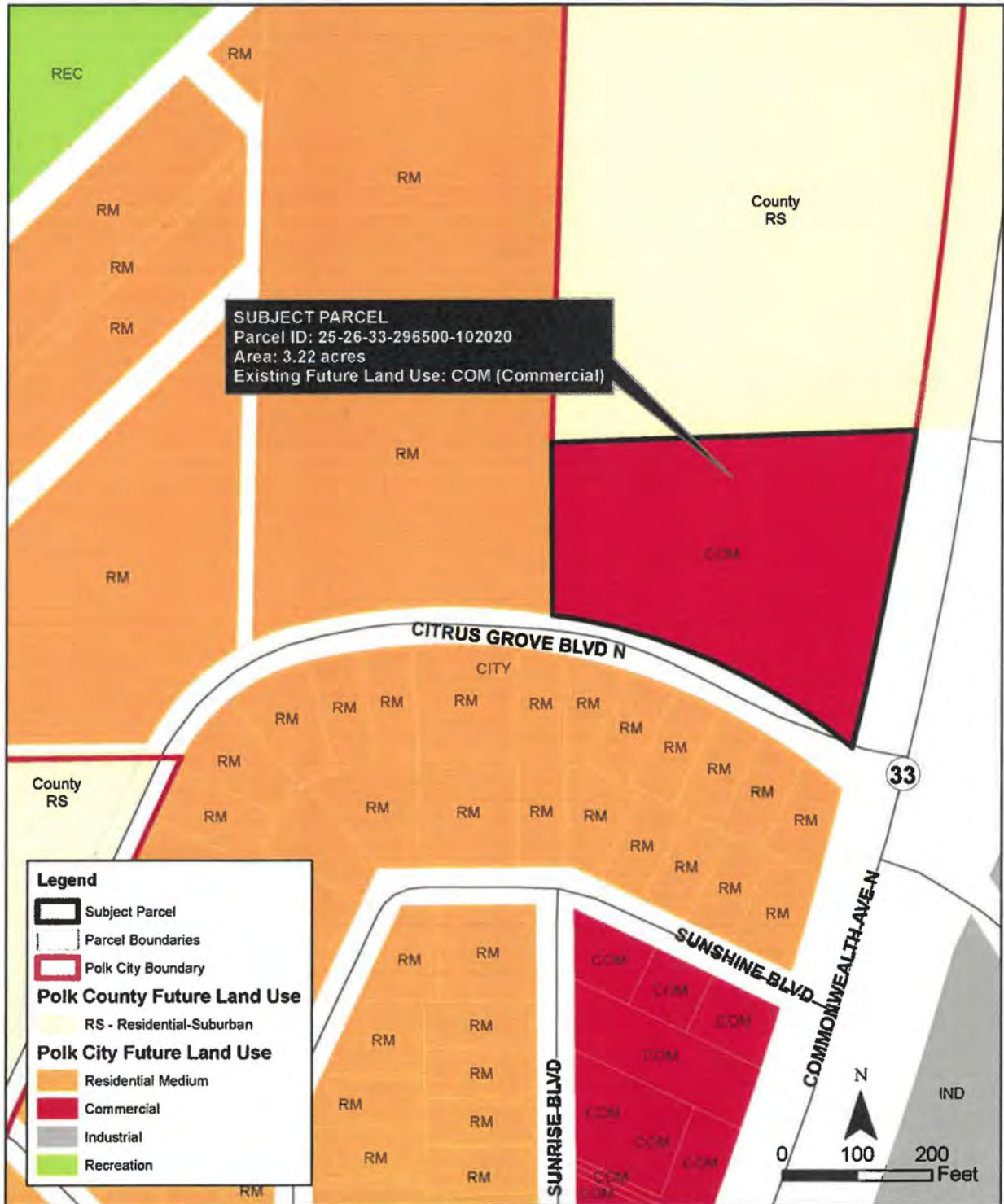
LOCATION MAP



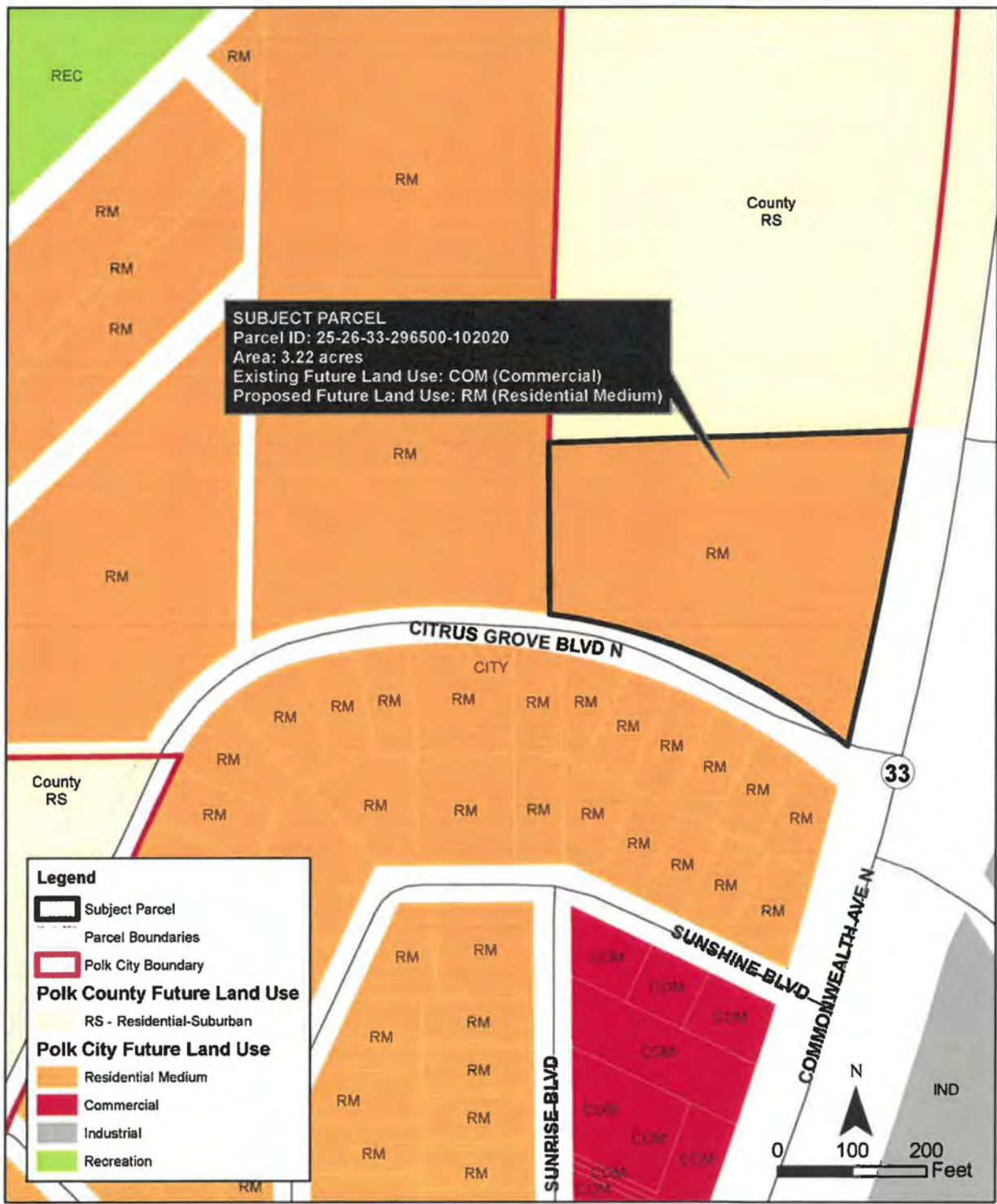
POLK CITY
AERIAL PHOTO MAP



POLK CITY
EXISTING FUTURE LAND USE MAP



POLK CITY
PROPOSED FUTURE LAND USE MAP



**City Commission Meeting
December 21, 2020**

AGENDA ITEM #2:

PUBLIC HEARING

Ordinance 2020-12 - AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE OFFICIAL POLK CITY ZONING MAP TO CHANGE THE ZONING ON APPROXIMATELY 18.71 ACRES LOCATED AT THE NORTHWEST CORNER OF COMMONWEALTH AVENUE (SR 33) AND CITRUS GROVE BOULEVARD NORTH FROM R-4 MIXED RESIDENTIAL USE AND PLANNED UNIT DEVELOPMENT TO PLANNED UNIT DEVELOPMENT TO ALLOW FOR 168 MULTIFAMILY DWELLING UNITS (PARCEL NUMBERS 25-26-33-296500-102020; 25-26-33-296500-105000; 25-26-29-295302-003000; 25-26-29-295302-010000; and 25-26-29-295302-009010); PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE. **First Reading**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2020-12 – APPROXIMATELY 18.71 ACRES LOCATED AT THE NORTHWEST CORNER OF COMMONWEALTH AVENUE (SR 33) AND CITRUS GROVE BOULEVARD NORTH FROM R-4 MIXED RESIDENTIAL USE AND PLANNED UNIT DEVELOPMENT TO PLANNED UNIT DEVELOPMENT TO ALLOW FOR **168 MULTIFAMILY DWELLING UNITS** (PARCEL NUMBERS 25-26-33-296500-102020; 25-26-33-296500-105000; 25-26-29-295302-003000; 25-26-29-295302-010000; and 25-26-29-295302-009010).

ATTACHMENT:

Ordinance 2020-12

ANALYSIS:

The applicant, Mohamed Elaswad, is requesting a **Zoning Map Amendment**, an applicant-initiated rezoning of approximately 18.71 acres located west of North Commonwealth Avenue and north of Citrus Gove Boulevard North from Planned Unit Development and R-4 Mixed Residential Use to Planned Unit Development to allow for **168 multifamily apartments or condominiums**. These uses correspond with the Residential Medium Future Land Use designation.

On Monday, December 7, 2020, the Polk City Planning Commission held a Public Hearing and voted to forward the Rezoning to the City Commission with a recommendation of approval.

STAFF RECOMMENDATION:

Approve Ordinance 2020-12 on First Reading.

ORDINANCE 2020-12

AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE OFFICIAL POLK CITY ZONING MAP TO CHANGE THE ZONING ON APPROXIMATELY 18.71 ACRES LOCATED AT THE NORTHWEST CORNER OF COMMONWEALTH AVENUE (SR 33) AND CITRUS GROVE BOULEVARD NORTH FROM R-4 MIXED RESIDENTIAL USE AND PLANNED UNIT DEVELOPMENT TO PLANNED UNIT DEVELOPMENT TO ALLOW FOR 168 MULTIFAMILY DWELLING UNITS (PARCEL NUMBERS 25-26-33-296500-102020; 25-26-33-296500-105000; 25-26-29-295302-003000; 25-26-29-295302-010000; and 25-26-29-295302-009010); PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:

SECTION 1. FINDINGS AND INTENT. In adopting this Ordinance and amending the City's Official Zoning Map of Polk City, the City Commission of Polk City, Florida hereby makes the following findings:

(1) The applicant, Mohamed El Aswad, is the owner of certain property located within the corporate limits of Polk City, Florida, described by the following parcel numbers: PARCEL NUMBERS 25-26-33-296500-102020; 25-26-33-296500-105000; 25-26-29-295302-003000; 25-26-29-295302-010000; and 25-26-29-295302-009010 (hereafter "Property").

(2) The Property consists of approximately 18.71 acres, and, if approved, would change the Official Zoning Map by changing the zoning classification assigned to this property from R-4 Mixed Residential Use and Planned Unit Development to Planned Unit Development as depicted on the map attached to and incorporated in this Ordinance as Exhibit "A".

(3) Pursuant to applicable provisions of the City's Land Development Code, including but not limited to Section 2.04.02.16(V), the Planning Commission has reviewed and recommended for approval subject to conditions said application.

(4) The City Commission of Polk City, Florida, held meetings and hearings regarding the Property, with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including supporting documents; and

(5) The City previously adopted Ordinance No. 1098, creating Article 2 of the City's Unified Land Development Code (hereafter "ULDC") so as to create a Planned Unit Development district within its ULDC.

(6) Among its many purposes, the City's PUD District ordinance is intended to provide a method for consideration and approval of unique zoning districts for individual Planned Unit Developments, which are not provided for or allowed in other City zoning districts.

(7) The standards and procedures of the PUD district are intended to promote flexibility of design and to permit planned diversification and integration of uses and structures, while at the same time reserving to the City Commission the absolute authority to establish limitations and regulations for the development deemed necessary to protect the public health, safety and welfare.

(8) No development plan shall be approved for a PUD without adequate on-site and offsite public facilities, including but not limited to storm drainage, sanitary sewers, roadway capacity, fire/rescue service, police service, water distribution system and recreation facilities.

(9) In exercise of its authority, the City Commission has determined that in order for the proposed development to be approved, it must be subject to conditions of approval to ensure compliance with the ULDC and the City's Comprehensive Plan.

(10) The PUD Ordinance requires that any proposed PUD must be adopted by ordinance, shall contain a conceptual site plan demonstrating or requiring compliance with the conditions set forth in the PUD Ordinance, and generally depicting the nature, intensity, and location of various uses.

SECTION 2. APPROVAL OF PLANNED UNIT DEVELOPMENT; CONDITIONS OF APPROVAL. The Official Zoning Map of Polk City is hereby amended so as to assign the zoning classification of Planned Unit Development (PUD) District to the Property. The City also hereby approves the conceptual site plan depicted in Exhibit "B" attached to and incorporated in this Ordinance subject to the following conditions of approval:

(1) The proposed project shall meet all applicable regulations of the City of Polk City, Florida.

(2) The proposed developmental area of this site shall be limited to the uses and proposed site design that shall be approved by the Planning Commission and the City Commission.

(3) Any modification to the approved Site Plan shall be approved by the Planning Commission and the City Commission unless the proposed modifications are minor and in accordance with the City's ULDC.

(4) With the exception of clearing for access roads, survey lines, construction trailers, equipment staging areas, fencing, and specific building sites, construction shall commence within 90 days after completion of clearing and grubbing.

(5) The Applicant shall provide discharge control and treatment of the stormwater run-off in accordance with all applicable agency requirements in effect at the time of the permit application. The drainage system shall be maintained in an acceptable condition in accordance with the stormwater management plan.

(6) Development shall conform to the El Aswad PUD Land Use Plan dated October 2020, and to the following conditions of approval. Development based upon this approval shall comply with all other applicable federal, state, and city laws, rules, ordinances and regulations, which are incorporated herein by reference, except to the extent the applicable laws, ordinances, and regulations are expressly waived or modified by these conditions, or by action approved by the City Commission of Polk City.

(7) Prior to approval of any future site plans, construction plans, or issuance of any building permits, the Applicant shall enter into a recordable developer's agreement for the provision of water and wastewater service by Polk City. At a minimum, said agreement shall provide for the connection of the Property to the City's water and wastewater system, extension of the City's existing wastewater pipeline to the Property at the expense of the Applicant, construction and installation of all onsite and proximate offsite improvements necessary for the City to provide water and wastewater service to the Property, and for payment of applicable water and wastewater capital charges to the City for water and wastewater service capacity adequate to service the development within the Property.

(8) A preliminary site plan must be submitted and approved by the Planning Commission and the City Commission within one (1) calendar year after approval of this Ordinance.

(9) Prior to approval of the preliminary site plan, the Applicant shall submit for City review and approval a traffic study and analysis of the transportation impacts of development on the Property.

SECTION 3. SEVERABILITY. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or enforceable, then all remaining provisions and portions of this Ordinance shall remain in full effect.

SECTION 4. COPY ON FILE. This Ordinance shall be codified and made part of the official Code of Ordinances of Polk City.

SECTION 5. REPEAL OF ORDINANCES IN CONFLICT. All other ordinances of Polk City, or portions thereof which conflict with this or any part of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its passage and approval as a non-emergency ordinance at two regular meetings of the City Commission.

INTRODUCED, PASSED on FIRST READING, this _____ day of _____,
2020.

POLK CITY, FLORIDA

Joe LaCascia, Mayor

ATTEST:

APPROVED AS TO FORM AND
CORRECTNESS

Patricia R. Jackson, City Manager/Clerk

Thomas A. Cloud, City Attorney

PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present
and voting by the City Commission of Polk City, Florida meeting in Regular Session this
____ day of _____, 2021.

Joe LaCascia, Mayor

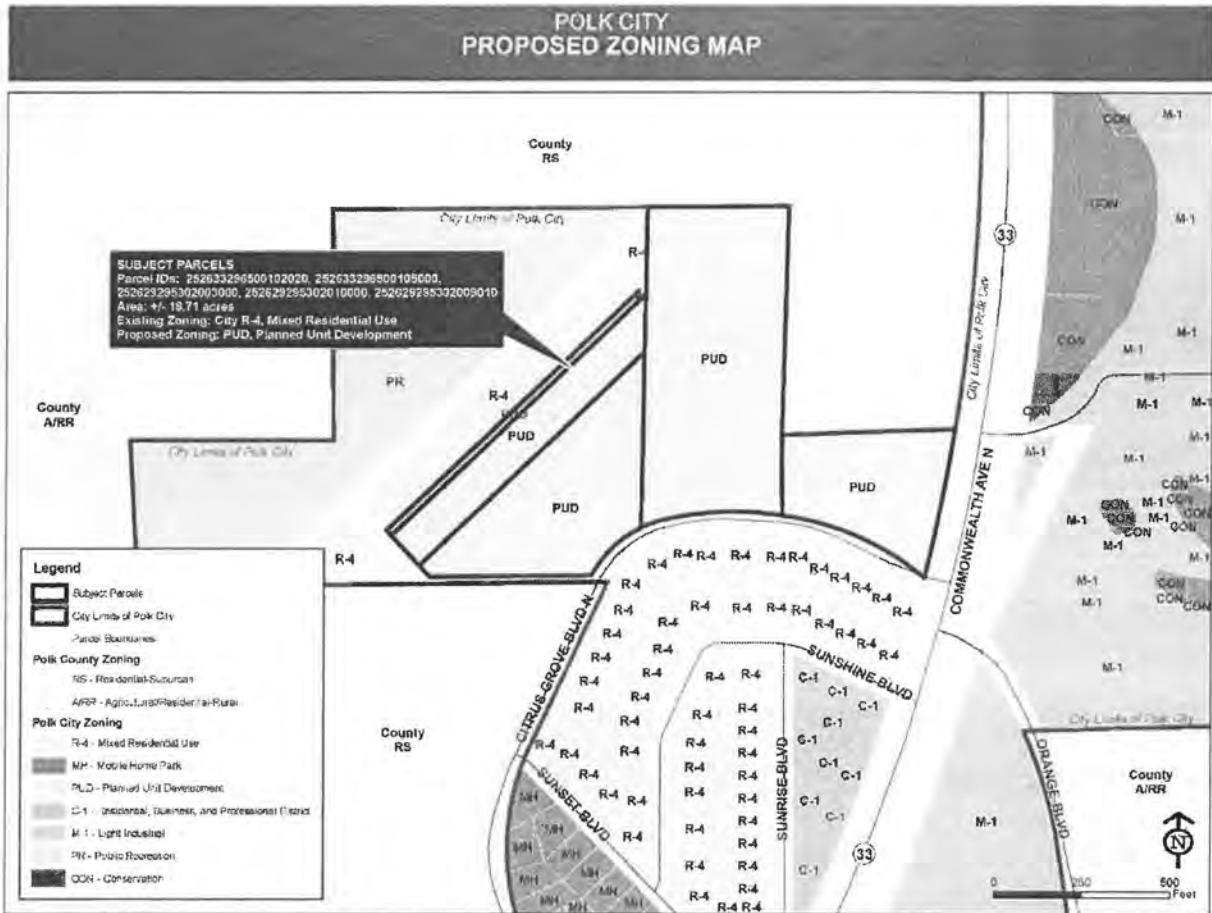
ATTEST:

Patricia R. Jackson, City Manager/Clerk

ORDINANCE 2020-12

EXHIBIT "A"

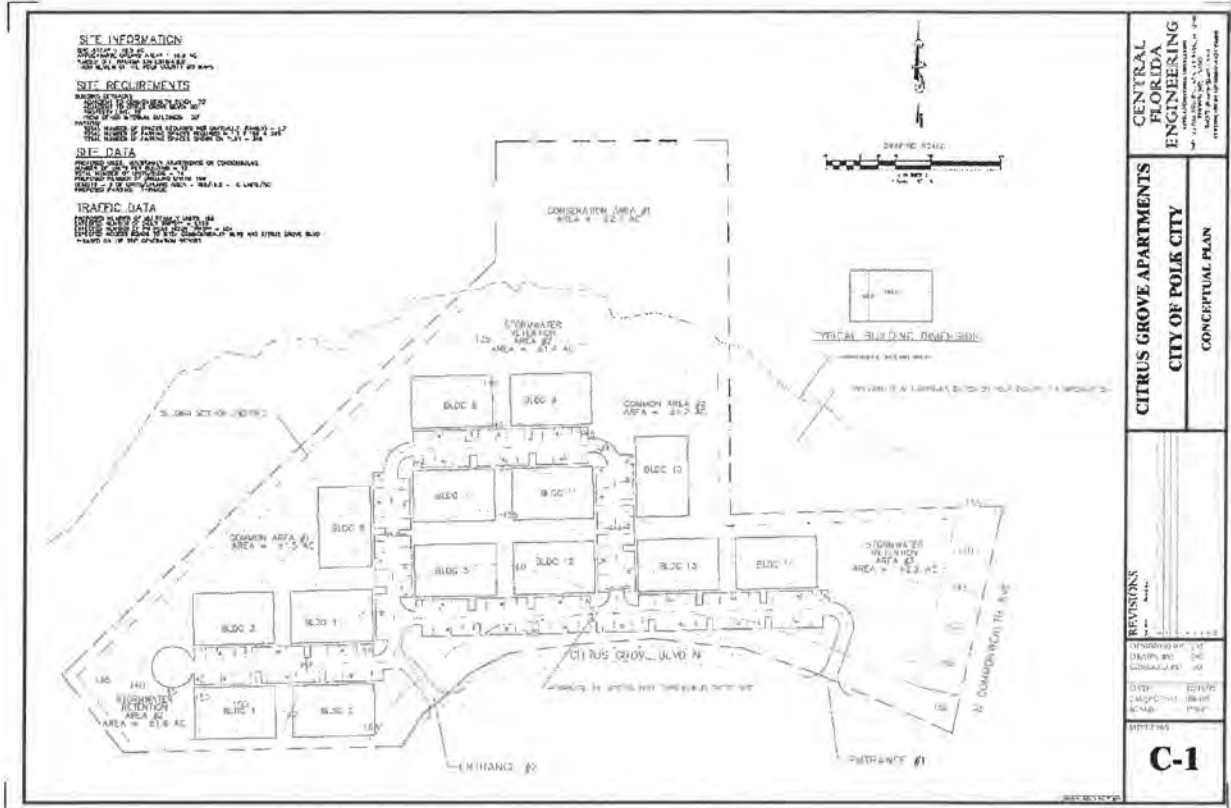
Zoning Map Amendment



ORDINANCE 2020-12

EXHIBIT "B"

Conceptual Site Plan





**CITY OF POLK CITY
ZONING MAP AMENDMENT
OVERVIEW REPORT
DECEMBER 21, 2020**

TO: POLK CITY COMMISSION

FROM: Central Florida Regional Planning Council

SUBJECT: Ordinance 2020-12: Rezoning: An applicant-initiated rezoning of approximately 18.71 acres located west of North Commonwealth Avenue and north of Citrus Gove Boulevard North from Planned Unit Development and R-4 Mixed Residential Use to Planned Unit Development to allow for **168 multifamily apartments or condominiums** (Parcel numbers: 25-26-33-296500-102020; 25-26-33-296500-105000; 25-26-29-295302-003000; 25-26-29-295302-010000; and 25-26-29-295302-009010).

AGENDA DATES:

Planning Commission Meeting: December 7, 2020 at 6:00 PM

City Commission Meeting (First Reading): December 21, 2020 at 7:00 PM

City Commission Meeting (Second Reading): January 2021 at 7:00 PM

OWNER/APPLICANT: Mohamed Elswad / Mike Levine (Representative)

PLANNING COMMISSION ACTION:

On Monday, December 7, 2020, the Polk City Planning Commission voted to forward the rezoning to the City Commission with a recommendation of approval.

ATTACHMENTS:

- Location Map
- Aerial Map
- Existing Zoning Map
- Proposed Zoning Map
- Concept Plan
- Site Photos
- Sect. 2.04.02.16 Planned Unit Development District
- Application

PROJECT DESCRIPTION/REQUEST:

Project Location

The property is located at the northwest corner of the intersection of Commonwealth Avenue North (SR 33) and Citrus Grove Boulevard North and on the north side of Citrus Grove Boulevard North.

Request

The applicant, Mohamed Elswad, is requesting a Zoning Map Amendment An applicant-initiated rezoning of approximately 18.71 acres located west of North Commonwealth Avenue and north of Citrus Gove Boulevard North from Planned Unit Development and R-4 Mixed Residential Use to Planned Unit Development to allow for 168 multifamily apartments or condominiums. These uses correspond with the Residential Medium Future Land Use designation.

ZONING MAP AMENDMENT	
Applicant	Mohamed El Aswad
Property Owner	Mohamed El Aswad
Property Size	18.71 acres
Previous Hearing Dates	2013 – Future Land Use Map Amendment and Rezoning
Parcel ID	25-26-33-296500-102020 (3.22 acres) 25-26-33-296500-105000 (8.01 acres) 25-26-29-295302-003000 (4.53 acres) 25-26-29-295302-010000 (2.5 acres) 25-26-29-295302-009010 (0.45 acres)
Zoning	Existing: R-4 Mixed Residential Use; Planned Unit Development Proposed: Planned Unit Development

SITE ANALYSIS:

Description of Property

The property is currently vacant.

Zoning

The property has three zoning designations on two parcels (refer to the Existing Zoning Map). This request is to change the Zoning on parcels totaling 18.71 acres to Planned Unit Development (PUD) to allow for 168 multi-family dwelling units.

A description of each existing Zoning designation as defined in the City of Polk City’s Land Development Code is provided below.

2.04.02.06 R-4 Mixed Residential Use

- (B) *Purpose:* To establish areas within the City of Polk City that allows for a combination of all residential uses, including single family homes, duplexes, apartments, townhouses and condominiums.

The purpose of the requested Zoning of Planned Unit Development as defined in the Polk City's Land Development Code is provided below. (Section 2.04.02.16 is attached)

2.04.02.16 Planned Unit Development District.

(B) *Purpose*

1. The planned unit development district is intended to provide a method for consideration and approval of unique zoning districts for individual Planned Unit Developments (PUD), which are not provided for or allowed in the zoning districts otherwise established by this chapter.

Surrounding Uses

SR 33 is located directly east of the subject property. Commercial and industrial properties are located east of SR 33. Residential properties are located south of the site. The property to the west is vacant. Vacant property is located to the north in Polk County. The following table indicates the Future Land Use (FLU), Zoning and Existing Use for the properties surrounding the site.

<p><u>Northwest:</u> FLU: Polk County Residential Suburban ZONING: Polk County Residential Suburban EXISTING USE: Vacant</p>	<p><u>North:</u> FLU: Polk County Residential Suburban ZONING: Polk County Residential Suburban EXISTING USE: Vacant</p>	<p><u>Northeast:</u> FLU: Polk County Residential Suburban ZONING: Polk County Residential Suburban EXISTING USE: Vacant</p>
<p><u>West:</u> FLU: Residential Medium ZONING: R-4 Mixed Residential Use EXISTING USE: Vacant.</p>	<p><u>Subject Parcel</u> FLU: Residential Medium ZONING: R-4 Mixed Residential Use; Planned Unit Development EXISTING USE: Vacant</p>	<p><u>East:</u> FLU: Polk County Residential Suburban ZONING: Polk County Residential Suburban EXISTING USE: Vacant</p>
<p><u>Southwest:</u> FLU: Residential Medium ZONING: R-4 Mixed Residential Use EXISTING USE: Residential</p>	<p><u>South:</u> FLU: Residential Medium ZONING: R-4 Mixed Residential Use EXISTING USE: Residential</p>	<p><u>Southeast:</u> FLU: Residential Medium ZONING: R-4 Mixed Residential Use EXISTING USE: Residential</p>

PUBLIC FACILITIES AND SERVICES ANALYSIS:

The subject property will be required to undergo concurrency review during the development approval process. The following is an analysis of current conditions and capacity of public facilities that would be impacted by maximum development of the site.

Potable water

To estimate potential potable water consumption for residential component, it is estimated that for residential uses, approximately 110 gallons per capita per day (gpcpd) can be assumed. Below are the estimates for the subject parcels using this equation:

- *Estimated water consumption for Residential based on maximum development potential of 168 residential dwelling units and 2.75 people per household:*

$$[168 \text{ units} \times 2.75 \text{ people per household} = 462 \text{ people}] \times [110 \text{ (gpcpd)}] = 50,820 \text{ gpcpd}$$

The City’s water use permit (WUP) allows an average pumping of 967,200 gallons per day. Average daily water use in Polk City is 486,543, or one-half of its WUP capacity. No negative impacts are anticipated at this time. When development occurs on the subject parcel, the developer would be required to extend municipal water service to the site, and the City would require additional potable water calculations to be performed to address the possible need for additional permitted capacity.

Wastewater

To estimate potential wastewater treatment for the residential component, it is estimated that for residential uses, approximately 100 gallons per capita per day (gpcpd) can be assumed. Below are the estimates for the subject parcels using this equation:

- *Estimated wastewater treatment for Residential based on maximum development potential of 168 residential dwelling units and 2.75 people per household:*

$$[168 \text{ units} \times 2.75 \text{ people per household} = 462 \text{ people}] \times [100 \text{ (gpcpd)}] = 46,200 \text{ gpcpd}$$

The current treatment capacity of the Mount Olive Treatment Plant is 215,000 gallons per day, and the current volume treated is approximately 93 percent of capacity. No negative impacts are anticipated at this time. When development occurs on the subject parcel, the developer would be required to extend municipal wastewater service to the site, and the City would require additional wastewater calculations to be performed to address the possible need for additional permitted capacity.

Traffic Circulation

A detailed traffic study will be required prior to site plan approval.

Drainage

Stormwater Level of Service is based on each new development project meeting the standards as reviewed and permitted by Southwest Florida Water Management District (SWFWMD). Development of the site will have to meet SWFWMD standards during the site plan approval process.

Recreation

The proposed Planned Unit Development will create minimum impacts on the recreation system.

Solid Waste

Polk County plans solid waste capacity for all municipalities in Polk County as well as unincorporated Polk County. Solid waste capacity would not be adversely impacted by the proposed Residential Medium Future Land Use.

School Concurrency

To be provided by the School Board of Polk County.

Emergency Services

The County provides police protection, EMS, and fire protection.

CONDITIONS OF APPROVAL:

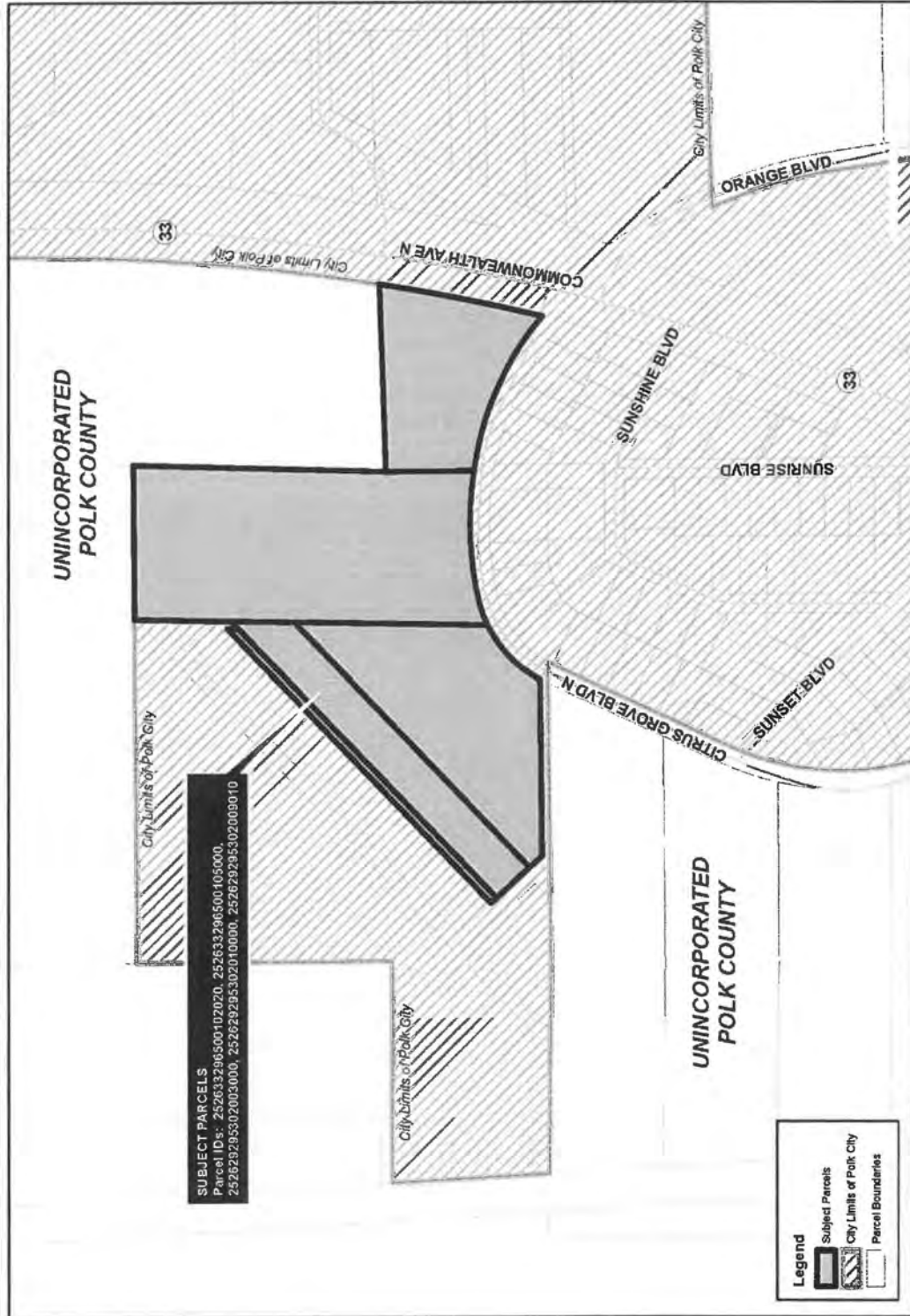
The applicant submitted a conceptual site plan. This conceptual site plan will be binding upon City Commission approval. The following conditions are proposed in addition to the conceptual site plan.

Prior to submittal of a final site plan and construction drawings the following will be required:

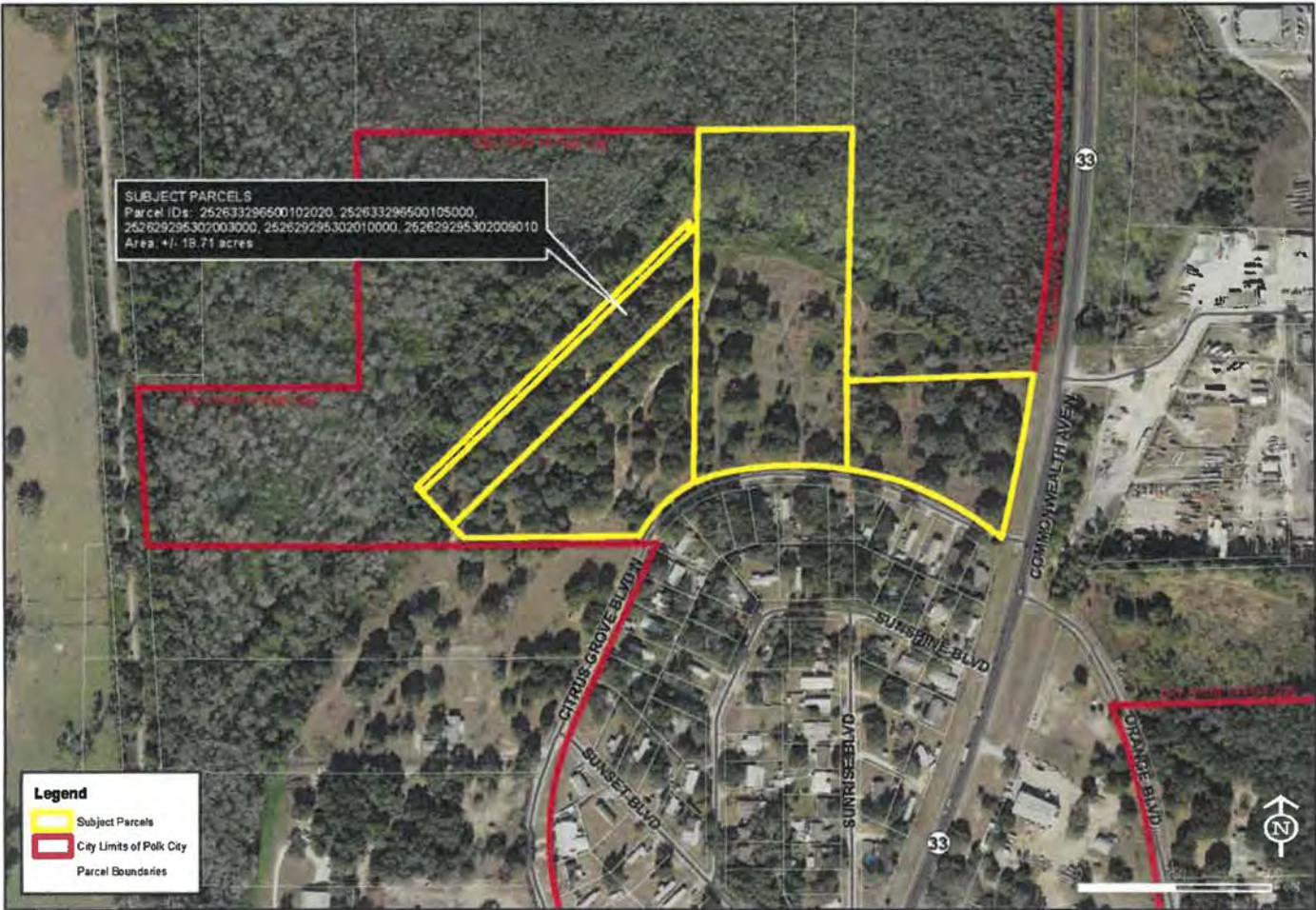
1. The proposed project shall meet all regulations of the City of Polk City, Florida.
2. Proposed developmental area of this site shall be limited to the uses and proposed site design that shall be approved by the Planning Commission and the City Commission.
3. Any modification to the approved Site Plan shall be approved by the Planning Commission and the City Commission unless the proposed modifications are minor and in accordance with the City's ULDC.
4. With the exception of clearing for access roads, survey lines, construction trailers, equipment staging areas, fencing, and specific building sites, construction shall commence within 90 days after completion of clearing and grubbing.
5. The Applicant shall provide discharge control and treatment of the stormwater run-off in accordance with all applicable agency requirements in effect at the time of the permit application. The drainage system shall be maintained in an acceptable condition in accordance with the stormwater management plan.
6. Development shall conform to the Elaswad PUD Land Use Plan dated October 2020, and to the following conditions of approval. Development based upon this approval shall comply with all other applicable federal, state, and city laws, rules, ordinances and regulations, which are incorporated herein by reference, except to the extent the applicable laws, ordinances, and regulations are expressly waived or modified by these conditions, or by action approved by the City Commission of Polk City.

7. Prior to approval of any future site plans, construction plans, or issuance of any building permits, the Applicant shall enter into a recordable developer's agreement for the provision of water and wastewater service by Polk City. At a minimum, said agreement shall provide for the connection of the Property to the City's water and wastewater system, extension of the City's existing wastewater pipeline to the Property at the expense of the Applicant, construction and installation of all onsite and proximate offsite improvements necessary for the City to provide water and wastewater service to the Property, and for payment of applicable water and wastewater capital charges to the City for water and wastewater service capacity adequate to service the development within the Property.
 8. A preliminary site plan must be submitted and approved by the Planning Commission and the City Commission within one (1) calendar year after approval of this Ordinance.
 9. Prior to approval of the preliminary site plan, the Applicant shall submit for City review and approval a traffic study and analysis of the transportation impacts of development on the Property.
-

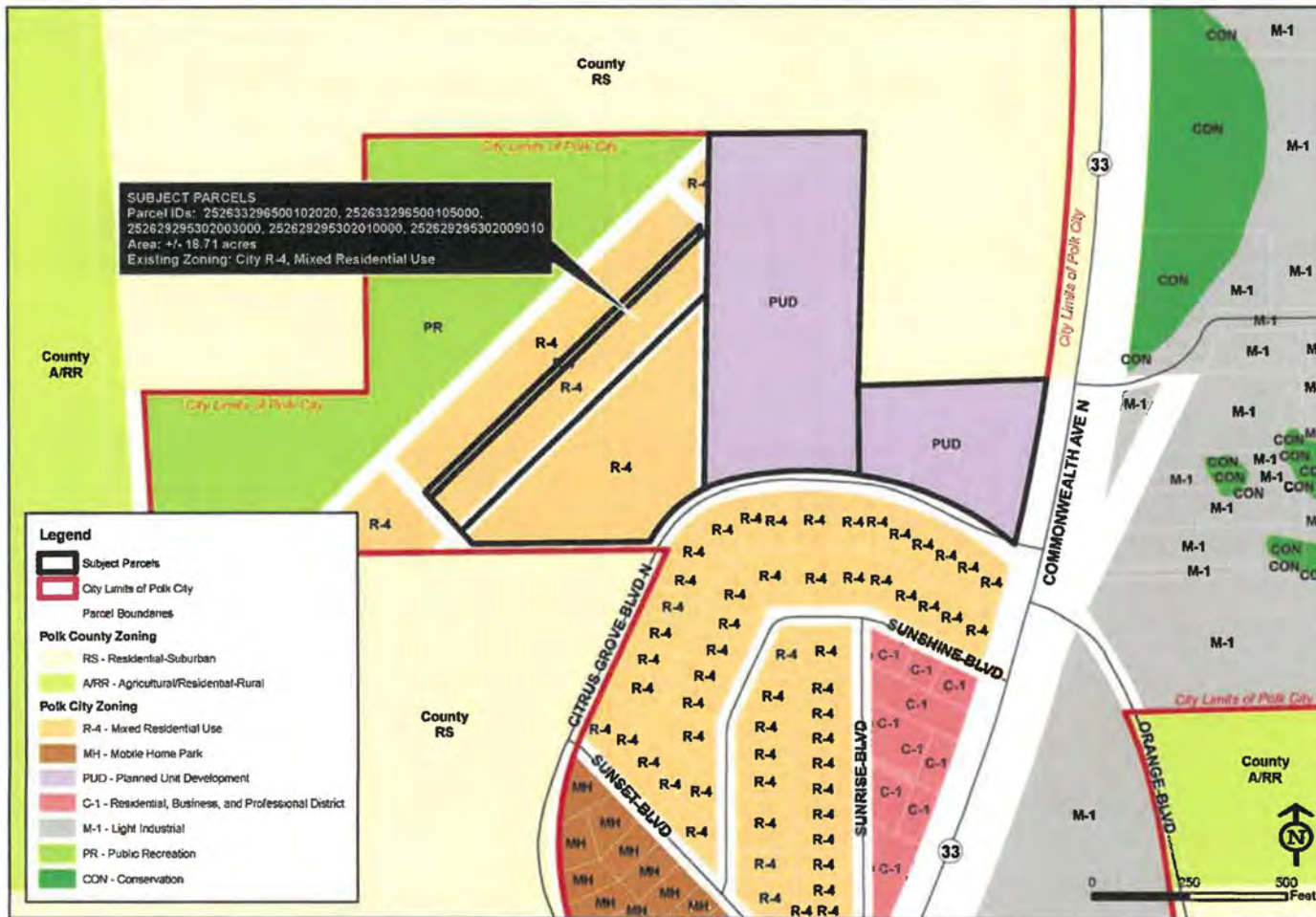
LOCATION MAP



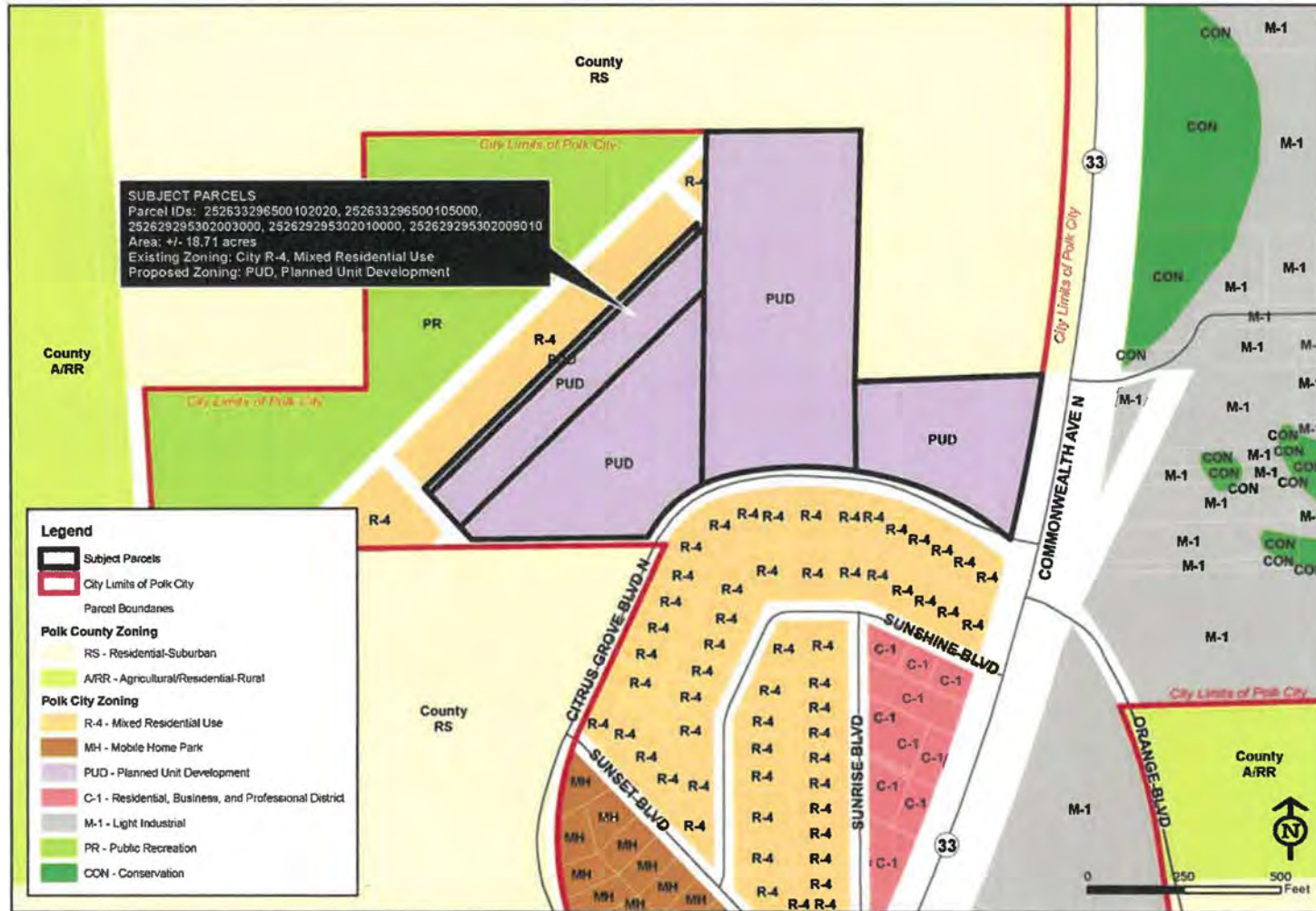
POLK CITY
AERIAL PHOTO MAP



POLK CITY EXISTING ZONING MAP



POLK CITY PROPOSED ZONING MAP



SITE INFORMATION

SITE AREA = 18.8 AC
 APPROXIMATE UPLAND AREA = 18.8 AC
 HEIGHT OF INFORMATION EXTRACTED FROM REVIEW OF THE POLK COUNTY GIS MAPS

SITE REQUIREMENTS

BUILDING SETBACKS:
 ADJACENT TO COMMONWEALTH BLVD = 70'
 ADJACENT TO CITRUS GROVE BLVD = 40'
 PROPOSED BLDG. SETBACKS = 30'
 FROM OTHER BLDG. BUILDINGS = 30'

PARKING:
 TOTAL NUMBER OF SPACES REQUIRED PER AUTOMOBILE/FAMILY = 1.7
 TOTAL NUMBER OF SPACES REQUIRED = 132 @ 188 = 248
 TOTAL NUMBER OF PARKING SPACES SHOWN ON PLAN = 218

SITE DATA

PROPOSED USES: MULTIFAMILY APARTMENTS OR CONDOS/OWNERS
 NUMBER OF UNITS PER BUILDING = 12
 PROPOSED NUMBER OF BUILDING UNITS = 168
 DENSITY = # OF UNITS/UPLAND AREA = 188/18.8 = 10 UNITS/AC
 PROPOSED PHASING: 1-PHASE

TRAFFIC DATA

PROPOSED NUMBER OF MULTIFAMILY UNITS = 168
 PROPOSED NUMBER OF DRIVEWAYS = 13
 PROPOSED NUMBER OF DRIVE WAYS = 104
 PROPOSED ACCESS ROADS TO 5710 COMMONWEALTH BLVD AND CITRUS GROVE BLVD
 *BASED ON ITE TRIP GENERATION REPORT



CENTRAL FLORIDA ENGINEERING
 CIVIL ENGINEERING CONSULTANTS
 3506 ALDAMA AVE #11, WINTER PARK, FL 32789
 (407) 948-1000
 www.centralfloridaing.com
 CERTIFICATE OF ACADEMIC QUALIFICATION #1079

CITRUS GROVE APARTMENTS
CITY OF POLK CITY
CONCEPTUAL PLAN

REVISIONS

NO.	DESCRIPTION

DESIGNED BY: JAF
 DRAWN BY: JAF
 CHECKED BY: JAF

DATE: 10/15/20
 PROJECT NO. 095-001
 SCALE: 1"=60'

SHEET NO.
C-1

SITE INFORMATION

SITE AREA = 13.5 AC
APPROXIMATE UPLAND AREA* = 16.8 AC
*BASED OFF INFORMATION ESTIMATED FROM REVIEW OF THE POLK COUNTY GIS MAPS

SITE REQUIREMENTS

BUILDING SETBACKS:
ADJACENT TO COMMONWEALTH BLVD: 70'
ADJACENT TO CITRUS GROVE BLVD: 50'
PROPERTY LINE: 25'
FROM OTHER INTERNAL BUILDINGS: 30'

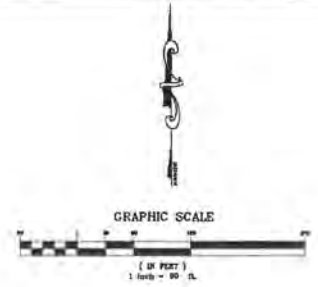
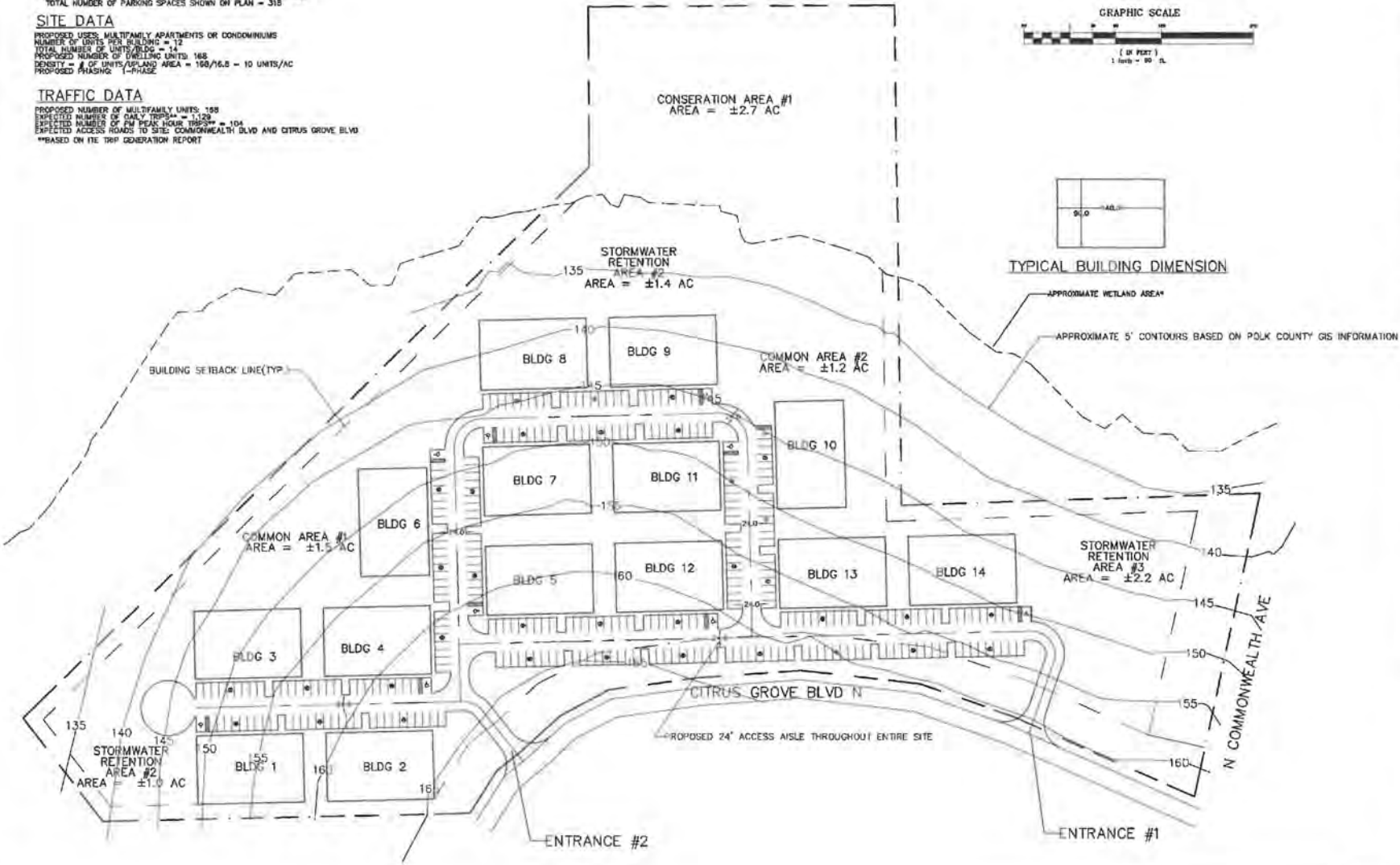
PARKING:
TOTAL NUMBER OF SPACES REQUIRED PER UNIT(MULTI-FAMILY) = 1.7
TOTAL NUMBER OF PARKING SPACES REQUIRED = 17 X 168 = 286
TOTAL NUMBER OF PARKING SPACES SHOWN ON PLAN = 318

SITE DATA

PROPOSED USES: MULTIFAMILY APARTMENTS OR CONDOMINIUMS
NUMBER OF UNITS PER BUILDING = 12
TOTAL NUMBER OF UNITS/BLDG = 14
PROPOSED NUMBER OF DWELLING UNITS: 168
DENSITY = 12.4 UNITS/AC
PROPOSED ACCESS: 1 PHASE

TRAFFIC DATA

PROPOSED NUMBER OF MULTIFAMILY UNITS: 168
EXPECTED NUMBER OF DAILY TRIPS** = 1,128
EXPECTED NUMBER OF PM PEAK HOUR TRIPS** = 104
EXPECTED ACCESS ROADS TO SITE: COMMONWEALTH BLVD AND CITRUS GROVE BLVD
*BASED ON ITE TRIP GENERATION REPORT



CENTRAL FLORIDA ENGINEERING
CONSULTING ENGINEERING CONSULTANT
3546 ALOMA AVE #11 - CENTER PARK, FL 32707
PHONE: (407) 735-0606
EMAIL: fme@cfengine.com
CERTIFICATE OF AUTHORIZATION #1049

CITRUS GROVE APARTMENTS
CITY OF POLK CITY
CONCEPTUAL PLAN

NO.	DATE	DESCRIPTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

DESIGNED BY: JAF
DRAWN BY: JAF
CHECKED BY: JAF

DATE: 10/15/20
PROJECT NO. 096-001
SCALE: 1"=60'

SHEET NO.

C-1

Polk City Rezoning Photos

Looking east across from subject site on SR 33



Looking southwest of subject site from Citrus Grove Boulevard North



Looking west on Citrus Grove Boulevard North



Polk City Rezoning Photos

Looking North in subject site from Citrus Grove Boulevard North



Looking South on SR 33 with subject site to the west



Looking west into subject site from SR 33



Sec.2.04.02.16 Planned Unit Development District.

(A) *FLUM designation.* The primary use of a Planned Use Development must be consistent with the future land use designation of the property.

(B) *Purpose and intent.*

1. The planned unit development district is intended to provide a method for consideration and approval of unique zoning districts for individual Planned Unit Developments (PUD), which are not provided for or allowed in the zoning districts otherwise established by this chapter.

2. The standards and procedures of this district are intended to promote flexibility of design and to permit planned diversification and integration of uses and structures, while at the same time reserving to the city council the absolute authority to establish limitations and regulations for the development deemed necessary to protect the public health, safety and welfare. In so doing, the PUD district is designed to:

- a. Promote more efficient and economic uses of land, including bypassed lands.
- b. Encourage more compatible and harmonious development of contiguous lands.
- c. Promote home ownership opportunities for all residents of the community.
- d. Provide flexibility to meet changing needs, technologies, economics, and consumer preferences.
- e. Be totally controllable based on the needs of the city, in terms of the impact on the proposed site and surrounding neighborhoods.
- f. Encourage uses of land, which reduce transportation needs and which conserve energy and natural resources.
- g. Preserve to the greatest extent possible, and utilize in a harmonious fashion, existing landscaping features and amenities.
- h. Provide for more usable and suitably located recreational facilities, open spaces and scenic areas, either commonly owned or publicly owned, than would otherwise be provided under conventional land-development procedures.
- i. Lower development and building costs by permitting smaller networks of utilities and streets and the use of more economical building types and shared facilities.
- J. Accomplish more desirable living and working environments than would be possible through the strict application of minimum requirements of the city's other zoning and subdivision regulations.

- k. Permit the combining and coordinating of architectural styles, building forms, and building relationships within a planned unit development.
- l. Provide an environment of stable character compatible with surrounding developments.
- m. Permit specific limitations and requirements in excess of those included in other zoning districts, based on the unique characteristics of the individual site, where necessary to the public health, safety, or welfare, or for the protection of preservation of lands, either internal or external to the planned unit development.

(C) *Voluntary use.* The PUD district shall be a voluntary process commenced by an applicant for PUD (zoning designation). The city shall not initiate a PUD rezoning on privately owned property or designate specific lands for planned unit development in its adopted Comprehensive Plan.

(D) *Minimum conditions for approval.* The approval of planned unit development rezoning or development plan may not be approved unless the following minimum conditions are met:

1. The minimum size of the proposed development shall be five (5) acres for a residential development and two (2) acres for a nonresidential development.
2. Minimum setbacks at the perimeter of the development shall be equal to those of the abutting districts. Otherwise, there shall be no minimum lot size, setbacks, percentage of lot coverage, or lot width except as specified in the PUD approval document.

(E) *Permitted uses.* Except where certain uses are specifically disallowed or restricted as part of the PUD approval:

1. In a commercial PUD, the uses allowed in Polk City's C-1 and C-2 zoning districts may be permitted as principal or accessory uses.
2. In an industrial PUD, the uses allowed in Polk City's M-1 and M-21-H zoning districts may be permitted as principal or accessory uses.
3. In a residential PUD, the following uses shall be permitted:
 - a. Dwelling, one-family;
 - b. Dwelling, two-family;
 - c. Dwelling, multifamily;
 - d. Townhouses;

- e. Public and private recreation facilities;
- f. Churches and other houses of worship;
- g. Child and adult day care centers;
- h. Convenience, goods, retail and personal service stores primarily intended and designed to service the residents of the PUD;
- 1. Essential services;
- J. Home occupations subject to the provisions contained herein.

(F) *Internal compatibility.* All land uses within the proposed development shall be compatible with other proposed uses. The planning commission and the city council shall consider the following factors in judging internal compatibility:

- 1. The streetscape.
- 2. The existence or absence of, and the location of, open spaces, plazas, recreational areas and common areas.
- 3. The use of existing and proposed landscaping.
- 4. The treatment of pedestrian ways.
- 5. Focal points and vistas.
- 6. The use of the topography, physical environment and other natural features.
- 7. Traffic and pedestrian circulation pattern.
- 8. The use and variety of building setback lines, separations and buffering.
- 9. The use and variety of building groupings.
- 10. The use and variety of building sizes and architectural styles.
- 11. The use and variety of materials.
- 12. The separation and buffering of parking areas and sections of parking areas.
- 13. The variety and design of dwelling types.
- 14. The particular land uses proposed and the conditions and limitations thereon.
- 15. The form of ownership proposed for various uses.
- 16. Any other factor deemed relevant to the privacy, safety, preservation, protection or welfare of any proposed use within the proposed development.

(G) *External compatibility.* All proposed land uses shall be compatible with existing and planned uses of properties surrounding the proposed development. The planning commission and the city council shall consider the following factors in judging external compatibility:

- I. All of those factors listed in the preceding section, with particular attention to those areas of the development located on or near its perimeter and the conditions and limitations thereon.
- 2. The particular uses proposed near the development perimeter and the conditions and limitations on those uses.
- 3. The type, number and location of surrounding external uses.
- 4. The Comprehensive Plan goals and objectives and zoning regulations for surrounding external uses.
- 5. Any other factor deemed relevant to the privacy, safety, preservation,

Protection or welfare of lands surrounding the proposed development and any existing or planned use of such lands.

(H) *Intensity of development.* The residential density and intensity of use of a development plan shall have no undue adverse impact upon the physical and environmental characteristics of the site and surrounding lands. Within the policy limitations of the Comprehensive Plan, the permitted residential density and intensity of use in a proposed development may be adjusted upward or downward in consideration of the following factors:

1. The location of various proposed uses within the development and the degree of compatibility of such uses with each other and with surrounding uses.
2. The amount and type of protection provided for the safety, habitability and privacy of land uses both internal and external to the development.
3. The existing residential density and intensity of use of surrounding lands.
4. The availability and location of utilities services and public facilities and services.
5. The amount and size of open spaces, plazas, common areas and recreation areas.
6. The use of energy-saving techniques and devices, including sun and wind orientation.
7. The existence and treatment of any environmental hazards to the development of surrounding lands.
8. The access to and suitability of transportation arteries proposed within the development and existing external transportation systems and arteries.
9. Any other factor deemed relevant to the limitation of the intensity of development for the benefit of the public health, welfare and safety.

(I) *Open spaces, plazas and recreation.* Open spaces, plazas and recreation areas provided within a development plan shall be evaluated based on conformance with the goals and objectives of the Comprehensive Plan and the sufficiency of such areas to provide appropriate recreational opportunities, protect sensitive natural areas, conserve areas of unique beauty or historical significance, provide structure to neighborhood design, and encourage compatible and cooperative relationships between adjoining land uses.

(J) *Sidewalks, trails, bikeways.* The design of a development plan should, whenever feasible, incorporate appropriate pedestrian and bicycle access ways to provide for a variety of transportation alternatives.

(K) *Environmental constraints.* The site of the proposed development shall be suitable for use without hazards to persons either on or off the site from the likelihood of increased flooding, erosion or other dangers, annoyances or inconveniences. The condition of the soil groundwater level, drainage and topography shall all be appropriate to the type, pattern and intensity of development intended.

(L) *Internal access and circulation.* Every dwelling unit or other use permitted in a development plan shall have access to a public street either directly or by way of a private road, pedestrian way, common area guaranteeing access. Private roads and other access ways shall be required to be constructed to ensure that they are safe and maintainable.

(M) *External transportation access.* The proposed development shall be located on, and provide access to, a major street as designated in the Comprehensive Plan unless, due to the size of the development and the type of uses proposed, it will not adversely affect the type or amount of traffic adjoining local streets.

(N) *Off-street parking.* Sufficient off-street parking and loading facilities for bicycles and other vehicles as well as cars shall be provided. The requirements of Section 3.03.00 of this chapter shall be used as a general guide in determining the needs for such facilities. Parking areas shall be constructed in accordance with such standards as are approved by the city council to ensure that they are safe and maintainable and that they allow for sufficient privacy for adjoining uses.

(O) *Public facilities.* No development plan shall be approved without adequate on-site and off-site public facilities, including but not limited to storm drainage, sanitary sewers, roadway capacity, fire/rescue service, police service, water distribution system and recreational facilities, which shall serve the proposed development.

(P) *Unified control.* The applicant shall furnish the city with sufficient evidence to the satisfaction of the city attorney that the applicant is in complete and unified possession and control of the entire area of the proposed planned unit development, whether the applicant shall provide to the city all necessary documents and information that may be required by the city attorney to ensure that the development project may be lawfully completed according to the plans submitted. No application shall be considered until the requirements of this section have been fully complied with.

(Q) *Phasing.* The city council may permit or require the phasing or staging of the proposed development. When provisions for phasing are included in the development plan, each phase of development must be planned and related to previous development, surrounding properties, and the available public facilities and services so that a failure to proceed with subsequent phases will not adversely affect public facilities or interests, or surrounding properties.

(R) *Development time limits.* The city council shall establish reasonable periods of time for the completion of the total proposed development, any development phases, any dedicated public facilities which are part of the development; and facilities planned for common areas. These time limits may be extended by the city council for reasonable periods upon the petition of an applicant for an amendment to the development plan and based upon good cause, as determined by the city council. Any extension of time shall not automatically extend the normal expiration date of a building permit, site plan

approval or other development order. If time limits contained in the approved development plan are not complied with and not extended for good cause, the city council may rezone the property or any part of it or amend the approved development plan so as to best protect adjoining properties and the public health, safety and welfare.

(S) *Bonds.* The city council may include in the development plan requirements for bonds (or appropriate alternatives) conditioned upon the satisfactory and timely completion of facilities in the development plan, for the benefit of the city and purchasers from the applicant, when the development time limits and phasing schedule do not preclude the sale of individual units prior to the completion of such facilities. In the event that a requirement for bonds or appropriate alternative is not provided for in the plan, then the requirements for such bonds required in this chapter shall be complied with.

(T) *Applicability of other chapters.* All building code, housing code and other land use regulations of the city are applicable to the PUD district, except for those permitting special exceptions and variances and except to the extent that they conflict with a specific provision of the approved development plan. Analogous land use regulations applying to other areas of the development shall be as determined by the city council as part of the approved development plan or, if not determined therein, during the site plan approval process set forth in this chapter, giving due regard to the purpose of each such regulation and the similarity of each area of the planned unit development to other zoning districts in terms of permitted uses.

(U) *Variances applicable to the planned unit development.* A property within a planned unit development may apply for a variance provided that all of the following criteria are met:

1. The development order does not prohibit individual property owners from applying for variances.
2. The variance request is not contrary to the recorded covenants and deed restrictions.

(V) *Administrative procedures.* A PUD shall be adopted in the same manner as a rezoning ordinance, except that it shall contain a conceptual site plan demonstrating or requiring compliance with conditions set forth herein and generally depicting the nature, intensity and location of various uses. The PUD Ordinance may provide that minor modifications to the conceptual site plan shall be permitted upon approval by the development director.



City of Polk City

• 123 Broadway Blvd, SE • Polk City, Florida 33868 • (863) 984-31375 • Fax (863) 984-2334

Application for Zoning or for Rezoning of Property

Applicant

The following information is required for submission of an application for assignment of a Zoning District in the City or the Rezoning of property in the City limits of Polk City, Florida. Please print or type the required information below. Attach three copies of the current survey of subject property certified to the City of Polk City along with an aerial photograph and location map.

Name of Property Owner: Dr. Mohamed Aswad
Mailing Address: 1100 Hwy 27 Suite E Clermont 34714 Phone: (352) 243-0009
Name of Representative, if applicable: Mike Levine
Mailing Address: 1100 Hwy 27 Suite E Clermont FL 3471 Phone: 407-973-2354
Reason for Request: Rezone entirely to PD to allow for flexibility for future development

Name of Property Owner: _____
Mailing Address: _____ Phone: _____
Name of Representative, if applicable: _____
Mailing Address: _____ Phone: _____
Reason for Request: _____

Property Identification

Property Address or General Location: Northwest Corner of Citrus Grove Blvd and Commonwealth Ave.
Present Use of the Property: Open Space
Existing Structures Located on the Site: N/A
Total Acreage: 18.71 Number of Residents on Site: n/a
Parcel I.D.#: 25-26-33-296500-102020&105000 25-26-29-295302-003000&010000&009010
Section: 25 Township: 26 Range: 20E & 22E
Legal Description of the Property: See Attachment

Subdivision

n (If any): _____

Planning and Zoning Information

Current City Zoning Classification: R-4 and PD (per phone conversation)
Current Future Land Use Classification: _____
Requested City Zoning Classification: PD

Note: Unless specific zoning designations are requested, the City will assign designations, which most closely conform with the actual use of the property or with designations of surrounding properties. An application fee will be assessed only on requests for land use and zoning changes which result in an increase in land use or zoning intensity over that allowed under the County designations.

Date Received: _____

Received By: _____

Fee Paid: _____

File Number: _____

MA

OWNER'S SIGNATURE PAGE

(I) (We), _____ being duly sworn, depose and say that (I) (we) own one or more of the properties involved in this petition and that (I) (we) authorize the City of Polk City to process this petition for Zoning or Re-zoning, in accordance with all adopted City rules and regulations, and in conformance with State law.

Further (I) (we) or any agent or lessee of the subject property authorized by (me) (us) to file this petition, deposes and say that the statements and answers contained in the application and any information attached thereto, present the arguments in behalf of this petition to the best of (my) (our) ability; and that the statements and information referred to above are in all respects true and correct to the best of (my) (our) knowledge and belief.

OWNERS

Aswad
Signature of Owner

Printed Name of Owner

Aswad
Signature of Owner

Mohamed Elswad

Printed Name of Owner

Signature of Owner

Printed Name of Owner

Signature of Owner

Printed Name of Owner

STATE OF FLORIDA
COUNTY OF POLK

OWNER'S NOTARIZATION

The foregoing instrument was acknowledged before me this 16 day of July, 2020 by Mohamed Elswad, who is personally known to me or who has produced a driver's license as identification and who did not take an oath.



ALEXSANDRA GOMEZ
MY COMMISSION # GG 031803
EXPIRES: October 2, 2020
Bonded Thru Budget Notary Services

[Signature]
Notary Public
Notarial Seal and Commission
Expiration Date

MA

OWNER'S SIGNATURE PAGE

(I) (We), _____, being
duly sworn, depose and say that (I) (we) own one or more of the properties involved in this
petition and that (I) (we) authorize the City of Polk City to process this petition for Zoning or Re-
zoning, in accordance with all adopted City rules and regulations, and in conformance with
State law.

Further (I) (we) or any agent or lessee of the subject property authorized by (me) (us) to file this
petition, deposes and say that the statements and answers contained in the application and any
information attached thereto, present the arguments in behalf of this petition to the best of (my)
(our) ability; and that the statements and information referred to above are in all respects true
and correct to the best of (my) (our) knowledge and belief.

OWNERS

Signature of Owner

Printed Name of Owner

Signature of Owner

Printed Name of Owner

Aswad
Signature of Owner

Printed Name of Owner

Signature of Owner

Printed Name of Owner

STATE OF FLORIDA
COUNTY OF POLK

OWNER'S NOTARIZATION

The foregoing instrument was acknowledged before me this 6 day of July,
2020, by Mohamed ElAswad, who is personally known
to me or who has produced a driver's license as identification and who did not take an oath.



ALEXSANDRA GOMEZ
MY COMMISSION # GG 031803
EXPIRES: October 2, 2020
Bonded thru Budget Notary Services

[Signature]

AGENT, LESSEE, OR BUYER'S SIGNATURE PAGE

MA

(I) (We), Michael Levine being
duly sworn, depose and say that (I) (we) serve as Representative for the owner(s)
(agent or lessee)

in making this petition and that the owner(s) (has) (have) authorized (me) (us) to act in this
capacity.

Further, (I) (we) depose and say that the statements and answers herein contained and other
information attached hereto present the arguments in behalf of the petition herein requested to
the best of (my) (our) ability and that the statements and information above referred to are in all
respects true and correct to the best of (my) (our) knowledge and belief.

AGENT, LESSEE, OR BUYER(S)

Signature of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

Signature of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

Michael Levine

Signature of Agent, Lessee, or Buyer(s)
Michael Levine

Printed Name of Agent, Lessee, or Buyer(s)

Signature of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

STATE OF FLORIDA
COUNTY OF POLK

AGENT, LESSEE OR BUYER(S) NOTARIZATION

The foregoing instrument was acknowledged before me this 1 day of July,
2020, by Michael Levine, who is personally known
to me or who has produced a driver's license as identification and who did not take an oath.



ALEXSANDRA GOMEZ
MY COMMISSION # GG 031203
EXPIRES: October 2, 2020
Dorval Tivo Budget Notary Services

Notary Public:
Notarial Seal and Commission
Expiration Date

City of Polk City
page 5

Zoning/Re-Zoning Application

AGENT, LESSEE OR BUYER(S) SIGNATURE PAGE

(I) (We), _____ being
duly sworn, depose and say that (I) (we) serve as _____ for the owner(s)

MA

(agent or lessee)

In making this petition and that the owner(s) (has) (have) authorized (me) (us) to act in this capacity.

Further, (I) (we) depose and say that the statements and answers herein contained and other information attached hereto present the arguments in behalf of the petition herein requested to the best of (my) (our) ability and that the statements and information above referred to are in all respects true and correct to the best of (my) (our) knowledge and belief.

AGENT, LESSEE, OR BUYER(S)

Signature of Agent, Lessee, or Buyer(s)

Signature of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

Signature of Agent, Lessee, or Buyer(s)

Signature of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

STATE OF FLORIDA
COUNTY OF POLK

AGENT, LESSEE OR BUYER(S) NOTARIZATION

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____, who is personally known to me or who has produced a driver's license as identification and who did not take an oath.

Notary Public
Notarial Seal and Commission
Expiration Date

MA

Property Description

Parcel ID: 252633296500102020
Owner1: ELASWAD MOHAMED ALY
Location Address: COMMONWEALTH AVE
City/St/Zip: POLK CITY FL 33868

MAP DISCLAIMER:

All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

PROPERTY DESC DISCLAIMER:

This property description is a condensed version of the original legal description recorded in the public records. It does not include the section, township, range, or the county where the property is located. The property description should not be used when conveying property. The Property Appraiser assumes no responsibility for the consequences of inappropriate uses or interpretations of the property description. No warranties, expressed or implied, are provided for the data herein, its use, or its interpretation.



Property Description:

POLK CITY PB 24 PG 1 & 1A S28 29 32 33 & 34 T26 R25 BLK 102 LYING W OF SR 33

Property Description

Parcel ID: 252633296500105000
Owner1: ELASWAD MOHAMED ALY
Location: 649 CITRUS GROVE
Address: BLVD
City/St/Zip: POLK CITY FL 33868

MAP DISCLAIMER:

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Property Description:

POLK CITY PB 24 PG 1 & 1A S28 29 32 33 & 34 T26 R25 BLK 105

Property Description

Parcel ID: 252629295302003000
Owner1: ELASWAD MOHAMED
Location 611 CITRUS GROVE
Address: BLVD
City/St/Zip: POLK CITY FL 33868

MAP DISCLAIMER:

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Property Description:

POLK CITY TERMINALS PB 26 PG 31 IN S29 T26 R25 BLK C & D & THAT PART OF VACATED ORANGE ST LYING ELY OF SAID BLK D & THAT PART LYING NWLY OF BLKS C & D MORE PART DESC IN OR 7761 PG 1526

Property Description

Parcel ID: 252629295302010000

Owner1: ELASWAD MOHAMED

Location: 0 N CITRUS GROVE

Address: BLVD

City/St/Zip: POLK CITY FL 33868

MAP DISCLAIMER:

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Property Description:

POLK CITY TERMINALS PB 26 PG 31 IN S29 T26 R25 BLK J & THAT PART OF VACATED ORANGE ST LYING ELY OF SAME & THAT PART OF WARE ST PART DESC IN OR 7761 PG 1526

Property Description

Parcel ID: 252629295302009010
Owner1: ELASWAD MOHAMED
Location 0 COMMONWEALTH
Address: AVE
City/St/Zip: POLK CITY FL 33868

MAP DISCLAIMER:

All maps are worksheets used for illustrative purposes only, they are not surveys. The Polk County Property Appraiser assumes no responsibility for errors in the information and does not guarantee the data is free from error or inaccuracy. The information is provided "as is."

PROPERTY DESC DISCLAIMER:

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Property Description:

POLK CITY TERMINALS PB 26 PG 31 IN S29 T26 R25 BLK I SELY 1/2

**City Commission Meeting
December 21, 2020**

AGENDA ITEM #3:

Purchase of Vacuum/Jetter on Trailer

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Purchase of Vacuum Jetter on Trailer

ATTACHMENT:

- Quote from Vermeer Southeast Sales
- Memo from Utilities Director

ANALYSIS:

On several occasions over the last few years, Polk City has had to call ACT or borrow equipment from other cities to fix issues with clogged pipes, overflowing manholes, and cleaning out lift stations. This has become very expensive to the City.

Polk City has received a quote from Vermeer Southeast Sales and Service to purchase a new Vacuum/Jetter and Trailer in the amount of \$98,990.50.

This purchase is in the budget and Polk City will piggyback off the Florida Sheriff's Association Contract.

STAFF RECOMMENDATION:

Approve purchase of Vacuum/Jetter and Trailer in the amount of \$98,990.50

Polk City Utility Department



Memorandum

To: Patricia Jackson

SUBJECT: Vactron/Vermeer MC573SDT

Description: Vacuum/letter and Trailer

COST: \$98,990.50

I am recommending that Polk City purchase the Vactron/Vermeer MC573SDT. This would very beneficial for Polk City. This would help us when we have clogged pipes, clogged manholes, and for cleaning lift stations. In the past we have had to call ACT or borrow equipment from another city when we had issues with clogs or overflowing manholes. This has becomes very expensive. This piece of equipment will also be beneficial when it comes to clogged storm drains in the roads, preventing flooding. This quote includes FI Sheriff's Association Contract FSA20-VEH18.0 Item #105

Thank you
Lori Pearson
Utility Director



Vermeer Southeast Sales & Service, Inc.
 4559 Old Winter Garden Road
 Orlando, Florida 32811

QUOTE

Date: 11/10/20

Sales Rep: Ross Hilaman

Customer Information:

Polk City
 123 Broadway Blvd SE
 Polk City, FL 33868

Delivered to:

Same

Contact Name: Lori Pearson

Phone Number:

Payment method:

Qty	DESCRIPTION and SERIAL #	Unit Price	TOTAL
1	New Vactron/Vermeer MC573SDT (2) 150 gallon water tanks 74 HP Kohler Diesel Engine 1,000 CFM 500 Gallon debris tank 1,500 psi @ 15 gpm high pressure water system Reverse pressure 30' of suction hose x 3" diameter Water knife and clean out wand 300' jetter hose with reel Hydraulically operated full open & locked rear door FL Sheriff's Association Contract FSA20-VEH18.0 Item #105 Title: Vacuum Excavator, Trailer Mounted - 14,000 GVWR Model: LP873SDT		\$
1	Price for base model	\$ 91,884.00	\$ 91,884.00
1	ADD: Upgrade to Model MC573SDT	\$ 1,888.00	\$ 1,888.00
1	ADD: Hydraulic Jack	\$ 1,985.50	\$ 1,985.50
1	ADD: Strong Arm	\$ 1,917.00	\$ 1,917.00
1	ADD: Arrow Board	\$ 1,316.00	\$ 1,316.00
Pricing good through current contract			

THANK YOU FOR YOUR BUSINESS!

SubTotal	\$	98,990.50
Tax		
Total	\$	98,990.50
Less Down Payment		
Balance Due	\$	98,990.50

TERMS:

All warranties, if any, made with respect to this equipment are those warranties made by the Manufacturer. Dealer makes no warranties express or implied, including, but not limited to, warranties of MERCHANTABILITY AND FITNESS OF A PARTICULAR PURPOSE.

Customer
 Signature _____

**City Commission Meeting
December 21, 2020**

AGENDA ITEM #4:

Polk City Community Library – Name Change

INFORMATION ONLY
 ACTION REQUESTED

ISSUE:

Discussion of Polk City Community Library – Name Change

ATTACHMENTS:

None

ANALYSIS:

The City experienced a tragic loss with the passing of Suzette Penton; however, prior to Suzette's passing there were thoughts of renaming the Polk City Community Library.

One of Suzette's passion was the Library and the people it served. It showed with the various programs she did for children and adults, but she rose to the occasion with the Summer Reading Program by making it adventurous and interesting. The Summer Reading Program had record breaking numbers under Suzette's guidance.

Staff, as well as citizens, would like the Library to be renamed in Suzette's honor. Some of the recommendations are:

The Suzette Marie Penton Community Library
The Suzette M. Penton Polk City Community Library