

POLK CITY

City Commission Workshop (6 pm) City Commission Meeting (7 pm)

November 16, 2020

Polk City Government Center
123 Broadway Blvd., SE

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

PUBLIC COMMENT – ITEMS NOT ON AGENDA (limit comments to 3 minutes)

AGENDA

1. Republic Services Amendment Three to Solid Waste & Recycling Collection Franchise Agreement 2021

CITY MANAGER ITEMS

CITY ATTORNEY ITEMS

Update – CFWI Rule-making Proceedings

COMMISSIONER ITEMS

Vice Mayor Kimsey
Commissioner Blethen
Commissioner Carroll
Commissioner Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863) 984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda. Minutes of the City Commission meetings may be obtained from the City Clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

CONSENT AGENDA
November 16, 2020

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – October 19, 2020 – City Commission Workshop
2. Accept minutes – October 19, 2020 – City Commission Regular Meeting

B. REPORTS

1. Building Permits Report – October 2020
2. Code Enforcement Report – October 2020
3. Financial Report – September 2020
4. Library Report – October 2020
5. Polk County Fire Rescue – N/A
6. Polk Sheriff's Report – October 2020
7. Public Works Report – October 2020
8. Utilities Report – N/A

C. OTHER

**City Commission Meeting
November 16, 2020**

CONSENT AGENDA ITEM: Accept minutes for:

1. Accept minutes – October 19, 2020 – City Commission Workshop
2. Accept minutes – October 19, 2020 – City Commission Regular Meeting

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENTS:

1. Accept minutes – October 19, 2020 – City Commission Workshop
2. Accept minutes – October 19, 2020 – City Commission Regular Meeting

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION WORKSHOP MINUTES

October 19, 2020

Vice Mayor Kimsey called the meeting to order at 6:00 pm.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Randy Carroll, and City Manager Patricia Jackson

Absent: Mayor Joe LaCascia, Commissioner Micheal T. Blethen

Agenda Review - City Commission Meeting – October 19, 2020

Mayor LaCascia reiterated the purpose of the Workshop is to discuss items being presented on the Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

ORDER OF BUSINESS

PUBLIC HEARING - Ordinance 2020-10

City Attorney Cloud provided a thorough explanation regarding the Ordinance of the City Commission of Polk City, Florida; amending Section 2-132 as of the Code of Ordinances of the City of Polk City (The “Code”); increasing spending limits for City Manager approved purchases and contracts; providing for severability; providing for conflicts; providing an effective date. Second and Final Reading.

No questions or comments.

Purchase of 2021 F-250 Truck

City Manager Jackson and Public Works Director Keith Prestage discussed the 2003 city owned F150 has shown signs of extreme wear and has generated high repair cost. This vehicle was purchased used in 2005; therefore, it is 17 years old and has 152,000 miles.

The Public Works Department is requesting permission to purchase a F-250 regular cab with an 8-foot bed, which would allow safer pulling of the loaded trailers. The cost difference between a 2021 F-150 regular cab (\$21,042.40) and a 2021 F-250 regular cab (\$23,477.05) is \$2,434.65.

Staff will recommend Polk City piggy-back off a Polk County contract with Weikert Ford to purchase a 2021 Ford F-250 regular cab in the amount of \$23,542.80. This is a budgeted item and will be piggybacking off of the Polk County Contract with Weikert Ford.

CITY ATTORNEY ITEMS

City Attorney Cloud discussed the PRWC mediation and the Phase 2 implementation Agreement. Stated Polk City is not under obligation to sign the agreement and Polk City does not need it. Polk City has a Water Use Permit thru 2034.

A Joint Defense Agreement has been drawn up for six cities and the City Attorney will have a draft of the Agreement ready for Polk City to review by the next meeting.

CITY MANAGER ITEMS

City Hall Signage – City Manager Jackson discussed Polk City has received quotes that range from \$14,000 - \$23,000. There is additional money in the budget and we should be able to order something by the end of the week.

Investing City Funds - In response to Vice Mayor Kimsey's question regarding investing City funds, Polk City would have to hire a Financial Advisor to advise on exactly how City funds can be invested. Will work to have something at the November meeting.

Canopy for park equipment – Working to get quotes.

COMMISSIONER ITEMS - None

ADJOURNMENT – 6:50 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION MINUTES

October 19, 2020

Vice Mayor Don Kimsey called the meeting to order at 7:00 pm.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Micheal T. Blethen, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Mayor Joe LaCascia

APPROVE CONSENT AGENDA

Motion by Commissioner Harper to approve the September 21, 2020 (City Commission Workshop), September 21, 2020 (City Commission Regular Meeting), September 24, 2020 – 6:30 pm (Special City Commission Meeting) and the September 24, 2020 – 7pm (Budget Hearing 2nd Reading) minutes; this motion was seconded by Commissioner Carroll. **Unanimously approved by Voice Vote.**

PUBLIC COMMENT

Michael Worley (no address provided) presented a proposal for a football field needed by the Polk City Youth Football League and for other youth activities. After lengthy discussion, Mr. Worley was referred to City Manager Jackson and City Attorney Cloud to discuss pertinent details as to how Polk City can partner with the League to make this project happen.

ORDER OF BUSINESS

PUBLIC HEARING - Ordinance 2020-10

City Manager Jackson discussed this Ordinance of the City Commission of Polk City, Florida; amending Section 2-132 as of the Code of Ordinances of the City of Polk City (The "Code"); increasing spending limits for City Manager approved purchases and contracts; providing for severability; providing for conflicts; providing an effective date. Second and Final Reading.

City Attorney Cloud read this Ordinance by title only. Vice Mayor Kimsey open the Public Hearing; hearing no one speak for or against this Ordinance, Vice Mayor Kimsey closed the Public Hearing.

Motion by Commissioner Harper to approve Ordinance 2020-10 on Second Reading and Final Reading; this motion was seconded by **Vice Mayor Kimsey**.

No Discussion.

Roll Call Vote: Commissioner Harper – aye, Commissioner Carroll – aye, Commissioner Blethen – aye, Vice Mayor Kimsey – aye

Motion carried 4/0.

Purchase of 2021 F-250 Truck

City Manager Jackson and Public Works Director Keith Prestage discussed the 2003 city owned F150 has shown signs of extreme wear and has generated high repair cost. This vehicle was purchased used in 2005; therefore, it is 17 years old and has 152,000 miles.

The Public Works Department is requesting permission to purchase a F-250 regular cab with an 8-foot bed, which would allow safer pulling of the loaded trailers. The cost difference between a 2021 F-150 regular cab (\$21,042.40) and a 2021 F-250 regular cab (\$23,477.05) is \$2,434.65.

Staff recommended Polk City piggy-back off a Polk County contract with Weikert Ford to purchase a 2021 Ford F-250 regular cab in the amount of \$23,542.80. This is a budgeted item and will be piggybacking off of the Polk County Contract with Weikert Ford.

Motion by Commissioner Carroll to approve the Purchase of a 2021 F-250 Truck in the amount of \$23,477.05 from Weikert Ford; this motion was seconded by Commissioner Harper.

Motion carried unanimously by Voice Vote.

CITY MANAGER ITEMS

Planning Commission Virtual Training – Members Baker and Hanks have attended and completed the training class.

Electronic Sign at City Hall – The sign will be done by the first of 2021 or shortly thereafter.

FDOT - Discussing a Roundabout at SR 33 and Mount Olive Road by year 2025.

CITY ATTORNEY ITEMS

Briefly discussed the maps he distributed at the Workshop regarding the PRWC Mediation and he is drafting a Joint Defense Agreement for Polk City.

COMMISSIONER ITEMS

Vice Mayor Kimsey – None

Commissioner Blethen – None

Commissioner Carroll – None

Commissioner Harper – None

Mayor LaCascia – None

ANNOUNCEMENTS - None

ADJOURNMENT – 7.25 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

**City Commission Meeting
November 16, 2020**

CONSENT AGENDA ITEM: Department Monthly Reports

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

1. Building Permits Report – October 2020
2. Code Enforcement Report – October 2020
3. Financial Report – September 2020
4. Library Report – October 2020
5. Polk County Fire Rescue – N/A
6. Polk Sheriff's Report – October 2020
7. Public Works Report – October 2020
8. Utilities Report – N/A

ANALYSIS:

STAFF RECOMMENDATION: Approval of Department Reports via Consent Agenda

Polk City Permits Added
From: 10/02/20 To: 10/31/2020

GAS

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2020-15900	381 NOLANE LN, POLK CITY, FL 33868	1,500.00	10/26/2020
		Subtotal:	\$1,500.00

MECHANICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2020-15108	393 NOLANE LN, POLK CITY, FL 33868	5,800.00	10/13/2020
BT-2020-15224	361 CRAPE MYRTLE LN, POLK CITY, FL 33868	7,800.00	10/14/2020
		Subtotal:	\$13,600.00

POOL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2020-15181	8845 FOX DR, POLK CITY, FL 33868	30,250.00	10/13/2020
		Subtotal:	\$30,250.00

RE-ROOF

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2020-15298	457 HONEY BEE LN, POLK CITY, FL 33868	7,500.00	10/15/2020
BT-2020-15358	239 SUNSHINE BLVD, POLK CITY, FL 33868	8,000.00	10/16/2020
BT-2020-15456	529 ASHLEY RD, POLK CITY, FL 33868	8,500.00	10/19/2020
		Subtotal:	\$24,000.00

RESIDENTIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BR-2020-10065	8641 RINDGE RD, POLK CITY, FL 33868	10,600.00	10/07/2020
BR-2020-10353	621 SAYGE DR, POLK CITY, FL 33868	240,000.00	10/13/2020
BR-2020-10606	420 ASHLEY RD, POLK CITY, FL 33868	1,500.00	10/19/2020
BR-2020-10782	8622 RINDGE RD, POLK CITY, FL 33868	3,000.00	10/19/2020
BR-2020-10789	8722 RINDGE RD, POLK CITY, FL 33868	135,300.00	10/22/2020
BR-2020-10791	8748 MICMAC CT, POLK CITY, FL 33868	135,300.00	10/22/2020
BR-2020-10800	8756 MICMAC CT, POLK CITY, FL 33868	135,300.00	10/22/2020
BR-2020-10807	8762 MICMAC CT, POLK CITY, FL 33868	108,900.00	10/22/2020
BR-2020-10811	8720 MICMAC CT, POLK CITY, FL 33868	96,800.00	10/22/2020
BR-2020-10817	8744 MICMAC CT, POLK CITY, FL 33868	108,900.00	10/22/2020
BR-2020-10823	8734 CONOY AVE, POLK CITY, FL 33868	96,800.00	10/22/2020
BR-2020-10895	627 2ND ST, POLK CITY, FL 33868	1,100.00	10/23/2020
BR-2020-11099	8716 MICMAC CT, POLK CITY, FL 33868	108,900.00	10/29/2020

BR-2020-9933

8702 RINDGE RD, POLK CITY, FL 33868

1,922.00

10/04/2020

Subtotal: \$1,184,322.00

Grand Total: \$1,253,672.00

51 SFR to Date
Kathy Delp

Code Enforcement Report

OCTOBER 2020

DATE	ADDRESS/CASE #	VIOLATION	STATUS
10/1/2020	CITY WIDE	SNIPES SIGNS	REMOVED 1
10/1/2020	CITY HALL	EMAILS AND PHONE CALLS	OFFICE
10/1/2020	CITY WIDE	FIELD	INSPECTIONS
10/1/2020	CE20-0166	INSPECTED/COMPLIED	C/O
10/1/2020	CE20-0167	INSPECTED/COMPLIED	C/O
10/1/2020	CITY HALL	OFFICE	SEPT REPORT
10/1/2020	CE20-0119	NEW OWNER	C/O CASE
10/6/2020	CE20-0163	INSPECTED/COMPLIED	C/O
10/6/2020	CITY HALL	CALLS/EMAIL	RETURNED
10/6/2020	OFFICE	LIEN SEARCH	DONE
10/6/2020	OFFICE	SNAIL MAIL	CHECK/LIEN PAY
10/6/2020	CE20-0168	INSPECTED/COMPLIED	C/O
10/6/2020	CITY WIDE	SNIPES SIGNS	REMOVED 2
10/6/2020	CITY HALL	PHOTOS	FILING PHOTOS INTO CASES
10/7/2020	CE20-0170	INSPECTED/COMPLIED	C/O
10/7/2020	CE20-0169	INSPECTED/COMPLIED	C/O
10/7/2020	CE20-0174	INSPECTED/COMPLIED	C/O
10/7/2020	CITY HALL	LIEN SEARCH	RETURNED/EMAIL
10/7/2020	CE20-0176	RVPK/J&D/OG	LETTER
10/7/2020	OFFICE	PHONE CALLES / EMAILS	SENT AND RETURNED
10/8/2020	CE20-0177	OG/DEBRIS	LETTER
10/8/2020	CITY HALL	OFFICE	EMAILS AND CALLS
10/8/2020	CITY HALL	OFFICE	FILING PHOTOS INTO CASES
10/8/2020	CE20-0165	INSPECTED/COMPLIED	C/O
10/8/2020	CE20-0142	INSPECTED/COMPLIED	C/O
10/8/2020	CE20-0153	INSPECTED/COMPLIED	C/O
10/8/2020	CITY HALL	OFFICE	LOGGED DAILY EVENTS
10/8/2020	CITY HALL	OFFICE	LETTER
10/8/2020	CITY HALL	OFFICE	PAPER FIL
10/13/2020	CITY HALL	PHONE CALLS/EMAILS	SENT AND RETURNED
10/13/2020	CITY WIDE	SNIPES SIGNS	REMOVED 18
10/13/2020	CE20-0139	INSPECTED/COMPLIED	C/O

10/13/2020	COMPLAINT	INSPECTED	VERBAL /USE OF GENERATOR
10/13/2020	CE20-0179	YARD SALES	LETTER
10/13/2020	CITY HALL	OFFICE	PHOTO FILING
10/15/2020	CE20-0178	INSPECTED/COMPLIED	C/O
10/15/2020	CITY HALL	LIEN SEARCH	VERBAL OVER PHONE
10/15/2020	CE20-0148	INSPECTED/COMPLIED	C/O
10/15/2020	CE20-0082	INSPECTED/COMPLIED	C/O
10/15/2020	VEHICLE	GAS/CARD	FILL UP
10/15/2020	FRONT LOBBY	EXPLAINED NOISE ORD	GAVE COPY AFFIDAVIT
10/15/2020	OFFICE	HAD AFFIDAVIT OUT FRONT	2ND PERSON SIGNED
10/15/2020	CITY HALL	PERMIT ADDRESS CHECK	3 PROPERTIES
10/20/2020	CITY HALL	OFFICE	PHONE CALLS/EMAILS
10/20/2020	CITY HALL	OFFICE	PUT OFFICE BACK
10/20/2020	CITY WIDE	FIELD	INSPECTIONS
10/20/2020	CE20-0181	BUILD W/O PERMIT	LETTER
10/20/2020	CE20-0171	INSPECTED/COMPLIED	C/O
10/20/2020	CE20-0172	INSPECTED/COMPLIED	C/O
10/20/2020	CE20-0140	INSPECTED/COMPLIED	C/O
10/21/2020	CITY HALL	OFFICE	EMAIL/VOICE MAIL/CALL BACKS
10/21/2020	CE20-0178	OFFICE	MADE CALL & LEFT MESS.
10/21/2020	CE20-0182	J&D / DA/A VEHICLES +	LETTER
10/21/2020	CITY WIDE	SNIPE SIGNS	REMOVED 19
10/21/2020	CE20-0180	TRAILER/J&D	2 LETTERS
10/21/2020	CE20-0183	J&D	LETTER
10/22/2020	CITY HALL	OFFICE	CALLS AND EMAILS
10/22/2020	CITY HALL	OFFICE	LOADED PHOTOS INTO CASES
10/22/2020	CITY WIDE	SNIPE SIGNS	REMOVED 5
10/22/2020	CITY HALL	OFFICE	POSTED LETTERS
10/22/2020	CITY WIDE	INSPECTIONS	FIELD
10/22/2020	CE20-0187	DA/V, NUMBERS	LETTER
10/22/2020	CE20-0178	INSPECTED/COMPLIED	C/O
10/22/2020	CITY HALL	OFFICE	LIEN SEARCH
10/22/2020	CE20-0188	BWO/P , NO #S	LETTER
10/22/2020	CE20-0184	OG, NO #2 ,TREE DOWN	LETTER
10/22/2020	CE20-0185	OG, NO #2 ,TREE DOWN	LETTER
10/22/2020	CE20-0157	INSPECTED/COMPLIED	C/O
10/22/2020	CE20-0189	DA/V, AUTO WORK	LETTER

10/22/2020	CE20-0173	INSPECTED/COMPLIED	C/O
10/22/2020	CE20-0158	INSPECTED/COMPLIED	C/O
10/22/2020	CE20-0146	INSPECTED/COMPLIED	C/O
10/27/2020	CITY HALL	OFFICE	PHONE & EMAILS AM
10/27/2020	CITY HALL	OFFICE	WORKED IN CASES PENDING
10/27/2020	CITY WIDE	SNIPES SIGNS	FOUND 6 COMM HALLOWEEN
10/27/2020	CITY WIDE	INSPECTIONS	GAVE POLK BOOKS NEW RES
10/27/2020	CE20-0161	EXTENDED	15 DAYS
10/27/2020	CE20-0190	INSPECTED & PHOTOS	DOOR HANGER
10/27/2020	CE20-0175	PHOTOS	ADDED
10/27/2020	CE20-0183	PHOTOS	ADDED
10/27/2020	CE20-0190	VIOLATION	DOOR HANGER
10/27/2020	CE20-0190	PHOTOS	ADDED
10/27/2020	CE20-0180	VIOLATION SE	ADDED PHOTOS
10/27/2020	CE20-0154	PHOTOS	ADDED
10/27/2020	CE20-0191	INSPECTED 4 METER	DOOR HANGER / PHOTOS
10/27/2020	CE20-0179	RE INSPECTED	TENTS STILL UP / PHOTOS
10/28/2020	CE20-0166	RE INSPECTED	C/O
10/28/2020	CE20-0190	IN VIOLATION	RESEARCHED/LETTER
10/28/2020	CE20-0189	PHOTOS	ADDED
10/28/2020	CITY WIDE	SNIPES SIGNS	REMOVED 5 LEFT 4 COMM
10/28/2020	CITY HALL	OFFICE	PHONE CALLS
10/28/2020	CITY HALL	OFFICE	ANSWERED CALL/ EMAILS
10/28/2020	CITY HALL	OFFICE	FILED CASES
10/29/2020	CE20-0192	RE INSPECTED / COMPLIED	C/O

Preliminary September 2020 Monthly Financials - Pending EOY Entries and Audit Entries

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POLK CITY
Simple Balance Sheet

Page 1 of 1
USER: JOANNAK

For Fiscal Year: 2020 thru Fiscal Month: Sep, for Fund: 01

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	2,237,453.96	
01-101-800	Cash - GF Police Public Safety Impact Fees	194,601.99	
01-101-801	Cash - GF Fire Public Safety Impact Fees	124,284.10	
01-101-802	Cash - GF Recreation Impact Fees	372,640.34	
01-101-803	Cash - GF Gen Gov't Facilities Impact Fees	397,655.80	
01-101-990	Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	575.00	
01-115-100	Accounts Receivable - Utilities	26,157.16	
01-115-105	Accounts Receivable - Invoicing	9,792.15	
01-115-120	Accounts Receivable - Local Bus Licenses	7,540.20	
01-115-200	Accounts Receivable - Year End	77,070.75-	
01-117-100	Allowance for Bad Debt	8,857.17-	
01-133-100	Due From Other Governmental Units	45,928.19	
01-133-101	Due from Others (Franchise & Public Serv. Tax)	30,851.89	
01-153-302	Restricted Cash - New Local Opt Gas Tax	161,679.17	
01-153-303	Restricted Cash - Building and Codes	160,917.77	
01-160-902	Reserve Account	177,764.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		3,925,697.48
01-202-100	Accounts Payable	13,590.30	
01-202-200	Accounts Payable - Year End	35,025.76	
01-202-900	Customer Deposits	3,485.00	
01-208-200	Due to BCAIB - Builder's Surcharge	6.00	
01-208-300	Due to County - Impact Fees	110,935.32	
01-208-310	Due to DCA - Bldg Permit Surcharge	1,487.10	
01-208-320	Due to Dept of Business - License Fees	2,223.92	
01-208-330	Due to PCSO - Police Education Revenue	203.18	
01-217-200	Accrued Sales Tax	16.45-	
01-218-100	Payroll Taxes Payable	0.02-	
01-218-200	FRS Retirement Payable	9,120.15-	
01-218-300	Health Plan Payable	801.82	
01-218-320	Supplemental Insurance Payable	1,879.23	
01-218-400	Dental Plan Payable	35.11-	
01-218-410	Vision Plan Payable	838.44	
	** TOTAL LIABILITY**		161,304.34
01-243-100	Encumbrances Placed	13,262.15	
01-245-100	Reserved for Encumbrances	13,262.15-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	3,251,684.95	
	** TOTAL EQUITY**		3,251,684.95
	** TOTAL REVENUE**		2,865,025.78
	** TOTAL EXPENSE**		2,352,317.59
	TOTAL LIABILITY AND EQUITY		3,925,697.48

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

GENERAL FUND REVENUES
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L		2019	2020	ADJ	2020	2020	2020	PERCENTAGE
ACCOUNT	DESCRIPTION	PRIOR YR REVENUE	ANTICIPATED REVENUE	ANTICIPATED	CURRENT REVENUE	YTD REVENUE	(EXCESS)/DEFICIT	REALIZED
01-311-100	Ad Valorem Taxes	782,473.21	927,853.00	927,853.00	7,670.52	949,533.56	(21,680.56)	102.34 %
01-312-300	9th Cent Gas Tax	15,347.53	14,594.00	14,594.00	1,279.94	12,795.41	1,798.59	87.68 %
01-312-400	Local Option Gas Tax	85,233.57	84,702.00	84,702.00	7,353.43	71,226.91	13,475.09	84.09 %
01-312-410	New Local Option Gas Tax	53,778.65	52,721.00	52,721.00	4,473.29	49,674.52	3,046.48	94.22 %
01-314-100	Electric - Utility Tax	118,047.79	102,387.00	102,387.00	12,603.10	113,803.41	(11,416.41)	111.15 %
01-314-300	Water - Utility Tax	65,509.85	57,258.00	57,258.00	11,810.66	88,283.59	(31,025.59)	154.19 %
01-314-301	Water - Utility Tax - Readiness to Se	0.00	2,171.00	2,171.00	1,615.15	1,615.15	555.85	74.40 %
01-314-400	Gas - Utility Tax	7,883.91	5,800.00	5,800.00	655.57	13,908.40	(8,108.40)	239.80 %
01-315-100	Communications Services Tax	214,000.60	215,244.00	215,244.00	17,327.28	184,638.06	30,605.94	85.78 %
01-316-100	Local Business Licenses	5,344.00	17,500.00	17,500.00	6,917.43	15,888.63	1,611.37	90.79 %
01-316-102	County Business Tax	1,260.08	0.00	0.00	708.35	1,126.99	(1,126.99)	0.00 %
01-316-103	FLC Delinquent Bus. Tax Program	0.00	0.00	0.00	0.00	1,110.00	(1,110.00)	0.00 %
01-322-100	Building Permits	39,808.62	54,075.00	54,075.00	3,235.19	78,940.17	(24,865.17)	145.98 %
01-322-101	Bldg Permit - Plan Checking	19,077.94	26,780.00	26,780.00	1,789.25	39,755.24	(12,975.24)	148.45 %
01-322-102	Bldg Permit - Admin Fee	5,120.00	2,060.00	2,060.00	500.00	4,980.00	(2,920.00)	241.75 %
01-322-103	Bldg Permit - Electrical	8,895.00	12,875.00	12,875.00	625.00	14,795.00	(1,920.00)	114.91 %
01-322-104	Bldg Permit - Plumbing	7,900.00	12,875.00	12,875.00	500.00	12,452.50	422.50	96.72 %
01-322-105	Bldg Permit - Mechanical	8,725.00	12,875.00	12,875.00	500.00	14,275.00	(1,400.00)	110.87 %
01-322-107	Bldg Permit - Cert of Occupancy	3,450.00	3,090.00	3,090.00	30.00	2,050.00	1,040.00	66.34 %
01-322-108	Bldg Permit - Inspections	147,287.80	100,000.00	100,000.00	1,785.00	98,147.81	1,852.19	98.15 %
01-322-109	Bldg Permit - Demolition	57.50	0.00	0.00	0.00	0.00	0.00	0.00 %
01-323-100	Electric	74,157.26	76,492.00	76,492.00	0.00	55,321.61	21,170.39	72.32 %
01-323-300	Solid Waste	33,627.76	65,640.00	65,640.00	2,250.00	33,603.71	32,036.29	51.19 %
01-324-100	Police - Public Safety Impact Fee	27,089.58	59,984.00	59,984.00	2,747.65	53,513.89	6,470.11	89.21 %
01-324-110	Fire/Rescue - Public Safety Impact Fe	14,494.62	32,095.00	32,095.00	1,470.17	27,698.53	4,396.47	86.30 %
01-324-610	Parks & Recreation Impact Fee	42,646.56	96,734.00	96,734.00	4,423.86	83,476.02	13,257.98	86.29 %
01-324-710	Public Facilities Impact Fee	73,416.42	162,564.00	162,564.00	7,446.03	140,294.79	22,269.21	86.30 %
01-329-220	Site Plan Reviews	10,835.00	1,600.00	1,600.00	0.00	15,800.00	(14,200.00)	987.50 %
01-331-400	FEMA Federal Reimb. - Irma 2017	60,999.44	0.00	0.00	0.00	0.00	0.00	0.00 %
01-334-201	Justice Assistance Grant (JAG)	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
01-334-400	FEMA State Reimb. - Irma 2017	1,250.00	0.00	0.00	0.00	750.00	(750.00)	0.00 %
01-334-910	DEO GRANT	30,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-335-120	MRS - State Sales Tax	58,081.06	58,720.00	58,720.00	4,998.21	59,063.48	(343.48)	100.58 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	17,725.70	17,888.00	17,888.00	1,459.61	17,276.89	611.11	96.58 %
01-335-123	MRS - Municipal Fuel Tax	51.70	50.00	50.00	0.65	7.00	43.00	14.00 %
01-335-140	Mobile Home License	5,455.30	5,486.00	5,486.00	125.50	6,891.93	(1,405.93)	125.63 %
01-335-150	Alcoholic Beverage License	1,125.71	1,126.00	1,126.00	0.00	978.88	147.12	86.93 %
01-335-180	Half-Cent Sales Tax	121,829.13	143,520.00	143,520.00	11,455.86	125,391.14	18,128.86	87.37 %
01-337-100	Library Coop Funding	33,876.08	31,990.00	31,990.00	0.00	43,226.22	(11,236.22)	135.12 %

POLK CITY
 PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

GENERAL FUND REVENUES
 100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L		2019	2020	ADJ	2020	2020	2020	PERCENTAGE
ACCOUNT	DESCRIPTION	PRIOR YR REVENUE	ANTICIPATED REVENUE	ANTICIPATED	CURRENT REVENUE	YTD REVENUE	(EXCESS)/DEFICIT	REALIZED
01-337-850	Polk County - Cares Act COVID-19	0.00	0.00	0.00	8,303.09	8,303.09	(8,303.09)	0.00 %
01-340-400	Solid Waste	303,419.35	326,479.00	326,479.00	55,137.29	321,637.70	4,841.30	98.52 %
01-340-700	Stormwater Utility Fees	31,540.17	24,019.00	24,019.00	5,647.82	33,742.42	(9,723.42)	140.48 %
01-340-900	Notary Fees	175.00	0.00	0.00	72.85	267.85	(267.85)	0.00 %
01-344-900	FDOT Maintenance Agreement	16,303.82	16,304.00	16,304.00	0.00	13,404.48	2,899.52	82.22 %
01-347-100	Library Income	7,209.99	6,000.00	6,000.00	336.75	5,254.74	745.26	87.58 %
01-351-200	Fines, Penalties, and Forfeitures	11,166.63	6,500.00	6,500.00	30.78	8,759.62	(2,259.62)	134.76 %
01-359-100	Other Fines and/or Forfeitures	902.50	0.00	0.00	0.00	436.29	(436.29)	0.00 %
01-359-300	Late Fees	204.08	200.00	200.00	0.00	114.00	86.00	57.00 %
01-361-100	Interest Income	1,009.22	900.00	900.00	0.00	523.77	376.23	58.20 %
01-362-100	Activity Center Rentals	3,150.00	2,700.00	2,700.00	0.00	700.00	2,000.00	25.93 %
01-362-200	Donald Bronson Community Center Renta	8,450.00	5,000.00	5,000.00	300.00	6,100.00	(1,100.00)	122.00 %
01-365-100	Sales of Surplus Property	136.10	0.00	0.00	0.00	219.60	(219.60)	0.00 %
01-366-100	Private Donations	490.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-366-101	Private Donations - Christmas	2,000.00	2,000.00	2,000.00	150.00	1,925.00	75.00	96.25 %
01-366-102	Private Donations - Halloween	1,000.00	1,000.00	1,000.00	250.00	1,855.00	(855.00)	185.50 %
01-366-110	Private Donations - Library	7,511.26	1,000.00	1,000.00	0.00	76.75	923.25	7.68 %
01-369-100	Misc. Income	942.76	100.00	100.00	0.00	342.52	(242.52)	342.52 %
01-369-101	Misc Income - Copies and Faxes	105.00	100.00	100.00	1.00	4.00	96.00	4.00 %
01-369-102	Misc Income - Collection Allowance	6,488.06	5,000.00	5,000.00	(174.88)	7,705.70	(2,705.70)	154.11 %
01-369-120	Misc Income - Christmas	180.00	160.00	160.00	0.00	300.00	(140.00)	187.50 %
01-369-130	Misc Income - Halloween	320.00	240.00	240.00	0.00	60.00	180.00	25.00 %
01-369-400	Insurance Proceeds	2,214.91	2,000.00	2,000.00	0.00	2,155.40	(155.40)	107.77 %
01-369-401	Insurance - Claims	2,265.16	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-500	Refund of State Gas Tax	1,391.22	500.00	500.00	0.00	894.41	(394.41)	178.88 %
01-381-400	Transfer From Enterprise Fund	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
01-381-900	Cash Carry Forward	0.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
DEPARTMENT TOTALS		2,629,437.60	2,944,564.00	2,944,564.00	212,811.40	2,872,076.78	72,487.22	97.54 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	7,863.60	10,800.00	10,800.00	900.00	11,100.00	(300.00)	102.78 %
01-511-160	Bonuses and Gift Certificates - Legis	2,165.65	2,500.00	2,500.00	0.00	2,707.11	(207.11)	108.28 %
01-511-210	Fica Taxes - Legislative	767.21	1,033.00	1,033.00	68.86	1,056.26	(23.26)	102.25 %
01-511-240	Worker's Compensation - Legislative	11.00	25.00	25.00	0.00	13.61	11.39	54.44 %
01-511-400	Travel and Training - Legislative	5,034.30	5,500.00	5,500.00	0.00	100.00	5,400.00	1.82 %
01-511-470	Printing and Reproduction - Legislati	54.69	500.00	500.00	0.00	135.66	364.34	27.13 %
01-511-480	Promo Activities & Legal Ads - Legisl	0.00	3,000.00	3,000.00	0.00	1,910.00	1,090.00	63.67 %
01-511-490	Other Current Charges - Legislative	150.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-511-510	Office Supplies - Legislative	142.22	400.00	400.00	0.00	53.44	346.56	13.36 %
01-511-520	Operating Supplies - Legislative	857.40	1,000.00	1,000.00	0.00	114.56	885.44	11.46 %
01-511-540	Books, Pub., Sub., & Memberships - Le	3,670.00	4,000.00	4,000.00	119.00	3,322.00	678.00	83.05 %
DEPARTMENT TOTAL		20,716.07	31,258.00	31,258.00	1,087.86	20,512.64	10,745.36	65.62 %
EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	137,526.06	139,276.00	139,276.00	12,461.18	155,692.85	(16,416.85)	111.79 %
01-512-130	Other Salaries and Wages - Executive	4,800.12	4,800.00	4,800.00	369.24	4,800.12	(0.12)	100.00 %
01-512-140	Overtime - Executive	71.80	0.00	0.00	0.00	0.00	0.00	0.00 %
01-512-160	Bonuses and Gift Certificates - Execu	21,056.34	22,750.00	22,750.00	0.00	25,663.26	(2,913.26)	112.81 %
01-512-210	Fica Taxes - Executive	12,249.92	11,022.00	11,022.00	966.82	14,289.21	(3,267.21)	129.64 %
01-512-220	Retirement Contribution - Executive	25,392.26	26,529.00	26,529.00	2,669.16	32,263.61	(5,734.61)	121.62 %
01-512-230	Life & Health Insurance - Executive	16,400.00	18,868.00	18,868.00	1,589.82	18,819.54	48.46	99.74 %
01-512-240	Worker's Compensation - Executive	194.00	320.00	320.00	0.00	175.49	144.51	54.84 %
01-512-310	Professional Services - Executive	32.00	300.00	300.00	44.36	44.36	255.64	14.79 %
01-512-400	Travel and Training - Executive	4,132.50	5,500.00	5,500.00	0.00	742.22	4,757.78	13.49 %
01-512-410	Communication Services - Executive	738.89	700.00	700.00	109.42	990.82	(290.82)	141.55 %
01-512-460	Repairs and Maintenance - Executive	0.00	0.00	0.00	0.00	50.00	(50.00)	0.00 %
01-512-470	Printing and Reproduction - Executive	0.00	200.00	200.00	0.00	133.50	66.50	66.75 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	800.00	800.00	0.00	0.00	800.00	0.00 %
01-512-490	Other Current Charges - Executive	2,780.48	3,500.00	3,500.00	19.12	96.86	3,403.14	2.77 %
01-512-510	Office Supplies - Executive	362.73	1,000.00	1,000.00	23.98	243.54	756.46	24.35 %
01-512-520	Operating Supplies - Executive	1,534.19	1,000.00	1,000.00	51.97	2,085.11	(1,085.11)	208.51 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	889.33	2,000.00	2,000.00	29.98	806.14	1,193.86	40.31 %

POLK CITY
 PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
 100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		228,160.62	238,565.00	238,565.00	18,335.05	256,896.63	(18,331.63)	107.68 %
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CITY CLERK								
01-513-310	Professional Services - City Clerk	120.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-513-400	Travel and Training - City Clerk	2,467.10	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-513-460	Repairs and Maintenance - City Clerk	160.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-513-470	Printing and Reproduction - City Cler	3,585.75	3,500.00	3,500.00	0.00	3,389.76	110.24	96.85 %
01-513-490	Other Current Charges - City Clerk	7,580.01	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
01-513-492	Recording & Other Fees - City Clerk	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-513-510	Office Supplies - City Clerk	267.30	800.00	800.00	0.00	348.42	451.58	43.55 %
01-513-520	Operating Supplies - City Clerk	942.69	900.00	900.00	0.00	213.96	686.04	23.77 %
01-513-540	Books, Pub., Sub., & Memberships - Ci	701.00	500.00	500.00	75.00	260.00	240.00	52.00 %
DEPARTMENT TOTAL		15,823.85	15,700.00	15,700.00	75.00	4,212.14	11,487.86	26.83 %
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LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	42,992.10	60,000.00	60,000.00	7,061.01	58,147.97	1,852.03	96.91 %
01-514-480	Promo Activities & Legal Ads - Legal	13,487.56	10,000.00	10,000.00	1,010.96	5,592.24	4,407.76	55.92 %
DEPARTMENT TOTAL		56,479.66	70,000.00	70,000.00	8,071.97	63,740.21	6,259.79	91.06 %
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COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	25,000.00	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
01-515-312	Professional Services-Other- Comp Pla	3,000.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-515-320	DEO - Grants	30,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
DEPARTMENT TOTAL		58,000.00	53,000.00	53,000.00	0.00	25,000.00	28,000.00	47.17 %
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POLK CITY
 PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
 100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	74,903.00	87,256.00	87,256.00	6,993.98	84,868.66	2,387.34	97.26 %
01-516-140	Overtime - Fin & Acctng	246.23	519.00	519.00	0.00	203.11	315.89	39.13 %
01-516-210	Fica Taxes - Fin & Acctng	5,329.03	6,715.00	6,715.00	449.79	6,275.67	439.33	93.46 %
01-516-220	Retirement Contribution - Fin & Acctn	6,216.66	7,435.00	7,435.00	699.40	7,720.49	(285.49)	103.84 %
01-516-230	Life & Health Insurance - Fin & Acctn	15,369.46	18,580.00	18,580.00	1,565.84	18,531.78	48.22	99.74 %
01-516-240	Worker's Compensation - Fin & Acctng	124.00	202.00	202.00	0.00	109.94	92.06	54.43 %
01-516-310	Professional Services - Fin & Acctng	1,500.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-516-400	Travel and Training - Fin & Acctng	2,003.39	3,000.00	3,000.00	0.00	877.00	2,123.00	29.23 %
01-516-410	Communication Services - Fin & Acctng	586.72	600.00	600.00	66.21	782.31	(182.31)	130.39 %
01-516-470	Printing and Reproduction - Fin & Acc	410.40	700.00	700.00	0.00	0.00	700.00	0.00 %
01-516-510	Office Supplies - Fin & Acctng	731.34	1,200.00	1,200.00	79.50	2,182.43	(982.43)	181.87 %
01-516-520	Operating Supplies - Fin & Acctng	2,947.21	3,000.00	3,000.00	0.00	1,352.75	1,647.25	45.09 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	463.74	450.00	450.00	0.00	229.88	220.12	51.08 %
DEPARTMENT TOTAL		110,831.18	131,657.00	131,657.00	9,854.72	123,134.02	8,522.98	93.53 %
DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	74,323.84	76,922.00	76,922.00	6,444.19	76,806.16	115.84	99.85 %
01-517-720	Interest - CB&T Debt Service Pmts	45,486.61	42,865.00	42,865.00	3,540.02	43,004.36	(139.36)	100.33 %
DEPARTMENT TOTAL		119,810.45	119,787.00	119,787.00	9,984.21	119,810.52	(23.52)	100.02 %
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	99,374.00	101,500.00	101,500.00	0.00	101,297.00	203.00	99.80 %
01-521-310	Professional Services - Law Enf	27,920.00	28,000.00	28,000.00	1,872.00	27,896.00	104.00	99.63 %
01-521-460	Repairs and Maintenance - Law Enf	0.00	500.00	500.00	0.00	3,099.00	(2,599.00)	619.80 %
01-521-510	Office Supplies - Law Enf	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-521-520	Operating Supplies - Law Enf	0.00	150.00	150.00	0.00	0.00	150.00	0.00 %
01-521-649	Machinery & Equip - JAG Grant - Law E	0.00	5,113.00	5,113.00	0.00	0.00	5,113.00	0.00 %
DEPARTMENT TOTAL		127,294.00	135,363.00	135,363.00	1,872.00	132,292.00	3,071.00	97.73 %

POLK CITY
 PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
 100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	82,135.82	87,048.00	87,048.00	7,175.40	85,706.08	1,341.92	98.46 %
01-524-140	Overtime - Bldg & Zoning	384.86	464.00	464.00	0.00	266.82	197.18	57.50 %
01-524-210	Fica Taxes - Bldg & Zoning	6,060.85	6,695.00	6,695.00	534.86	6,539.89	155.11	97.68 %
01-524-220	Retirement Contribution - Bldg & Zoni	6,780.09	7,412.00	7,412.00	717.54	7,817.79	(405.79)	105.47 %
01-524-230	Life & Health Insurance - Bldg & Zoni	16,124.30	18,623.00	18,623.00	1,569.45	18,575.10	47.90	99.74 %
01-524-240	Worker's Compensation - Bldg & Zo	912.00	1,331.00	1,331.00	0.00	977.40	353.60	73.43 %
01-524-310	Professional Services - Bldg & Zoning	164,363.33	100,000.00	100,000.00	0.00	124,518.03	(24,518.03)	124.52 %
01-524-311	Engineering Services - Bldg & Zoning	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-400	Travel and Training - Bldg & Zoning	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-524-480	Promo Activities & Legal Ads - Bldg &	0.00	0.00	0.00	0.00	432.20	(432.20)	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	299.84	200.00	200.00	7.72	495.17	(295.17)	247.59 %
01-524-520	Operating Supplies - Bldg & Zoning	1,888.16	100.00	100.00	0.00	458.99	(358.99)	458.99 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	226.68	0.00	0.00	29.98	179.88	(179.88)	0.00 %
01-524-630	Improvements Other than Building - Bl	0.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
DEPARTMENT TOTAL		279,175.93	231,373.00	231,373.00	10,034.95	245,967.35	(14,594.35)	106.31 %
CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	21,424.50	23,978.00	23,978.00	1,891.00	24,200.94	(222.94)	100.93 %
01-529-210	Fica Taxes - Code Enf	1,563.19	1,834.00	1,834.00	140.56	1,835.11	(1.11)	100.06 %
01-529-220	Retirement Contribution - Code Enf	1,742.87	2,031.00	2,031.00	189.10	2,192.28	(161.28)	107.94 %
01-529-230	Life & Health Insurance - Code Enf	6,689.85	9,267.00	9,267.00	767.19	9,062.92	204.08	97.80 %
01-529-240	Worker's Compensation - Code Enf	372.00	549.00	549.00	0.00	403.08	145.92	73.42 %
01-529-310	Professional Services - Code Enf	4,000.00	6,000.00	6,000.00	0.00	5,500.00	500.00	91.67 %
01-529-400	Travel and Training - Code Enf	1,030.86	500.00	500.00	0.00	274.00	226.00	54.80 %
01-529-410	Communication Services - Code Enf	558.72	0.00	0.00	56.21	682.78	(682.78)	0.00 %
01-529-470	Printing and Reproduction - Code Enf	330.69	0.00	0.00	0.00	219.69	(219.69)	0.00 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-492	Recording & Other Fees	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-510	Office Supplies - Code Enf	167.44	200.00	200.00	9.87	169.81	30.19	84.91 %
01-529-520	Operating Supplies - Code Enf	1,611.39	100.00	100.00	0.00	361.24	(261.24)	361.24 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
01-529-540	Books, Pub., Sub., & Memberships - Co	0.00	1,584.00	1,584.00	0.00	115.00	1,469.00	7.26 %
01-529-630	Improvements Other than Building - Co	0.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
DEPARTMENT TOTAL		39,491.51	52,443.00	52,443.00	3,053.93	45,016.85	7,426.15	85.84 %
REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refus	154,673.12	176,840.00	176,840.00	15,086.38	177,423.14	(583.14)	100.33 %
01-534-342	Refuse Disposal - Commercial - Refuse	85,664.63	85,722.00	85,722.00	0.00	78,568.97	7,153.03	91.66 %
DEPARTMENT TOTAL		240,337.75	262,562.00	262,562.00	15,086.38	255,992.11	6,569.89	97.50 %
STORMWATER								
01-538-310	PROFESSIONAL SERVICES - STORMWATER	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-538-311	Engineering Services - Stormwater	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-538-400	Travel and Training - Stormwater	812.28	1,000.00	1,000.00	0.00	438.00	562.00	43.80 %
01-538-460	Repairs and Maintenance - Stormwater	0.00	14,000.00	14,000.00	0.00	16,095.00	(2,095.00)	114.96 %
01-538-492	Recording & Other Fees - Stormwater	100.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	1,000.00	500.00	500.00	0.00	500.00	0.00	100.00 %
DEPARTMENT TOTAL		1,912.28	21,000.00	21,000.00	0.00	17,033.00	3,967.00	81.11 %
GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't	18,033.01	22,000.00	22,000.00	479.95	19,578.36	2,421.64	88.99 %
01-539-312	Professional Services - Other - Gen G	1,807.00	6,000.00	6,000.00	0.00	1,777.23	4,222.77	29.62 %
01-539-411	City Hall - Communication - Gen Gov&#	13,566.49	15,500.00	15,500.00	16.44	13,423.73	2,076.27	86.60 %
01-539-413	Public Works - Communication - Gen Go	1,866.91	2,200.00	2,200.00	0.00	2,403.28	(203.28)	109.24 %
01-539-414	Community Center-Communication-Gen Go	1,686.78	2,000.00	2,000.00	0.00	1,849.55	150.45	92.48 %
01-539-431	City Hall - Utilities - Gen Gov't	15,832.67	23,000.00	23,000.00	1,846.73	16,413.28	6,586.72	71.36 %
01-539-432	Activity Center - Utilities - Gen Gov	4,658.25	4,000.00	4,000.00	145.13	2,079.00	1,921.00	51.98 %
01-539-433	Public Works - Utilities - Gen Gov	2,466.57	3,000.00	3,000.00	397.22	2,692.37	307.63	89.75 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
01-539-434	Community Center-Utilities-Gen Gov	5,235.40	5,500.00	5,500.00	473.52	5,296.30	203.70	96.30 %
01-539-440	Rentals and Leases - Gen Gov't Bld	8,632.30	8,000.00	8,000.00	678.84	7,679.18	320.82	95.99 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	18,396.95	15,000.00	15,000.00	18.19	31,664.83	(16,664.83)	211.10 %
01-539-462	Activity Center - Repairs & Maint - G	1,113.40	7,500.00	7,500.00	94.84	1,693.92	5,806.08	22.59 %
01-539-463	Public Works I - Repairs & Maint - Ge	707.53	500.00	500.00	0.00	3,151.94	(2,651.94)	630.39 %
01-539-464	Community Center-Repairs & Maint-Gen	5,051.25	12,000.00	12,000.00	94.85	14,011.43	(2,011.43)	116.76 %
01-539-466	Public Works/Utilities Oper - Repairs	12,110.51	5,000.00	5,000.00	457.48	4,309.22	690.78	86.18 %
01-539-490	Other Current Charges - Gen Gov't	65.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-539-510	Office Supplies - Gen Gov't Bldgs	107.37	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-521	City Hall - Operating Supplies - Gen	3,849.92	6,000.00	6,000.00	666.74	5,008.68	991.32	83.48 %
01-539-522	Activity Center - Operating Supplies	891.61	1,000.00	1,000.00	74.99	1,071.74	(71.74)	107.17 %
01-539-523	Public Works - Operating Supplies - G	62.92	0.00	0.00	0.00	9.59	(9.59)	0.00 %
01-539-524	Community Center-Operating Supplies-G	1,706.77	1,500.00	1,500.00	500.78	1,469.91	30.09	97.99 %
01-539-526	Public Works/Utilities Oper - Operati	953.11	1,000.00	1,000.00	0.00	134.53	865.47	13.45 %
01-539-634	Community Center - Improv. O/T Bldgs	0.00	30,000.00	30,000.00	0.00	1,638.55	28,361.45	5.46 %
01-539-640	Public Works - Bldgs/Property - Gen G	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-539-643	Public Works - Mach. & Equipment - Ge	0.00	0.00	0.00	9,316.77	9,316.77	(9,316.77)	0.00 %
DEPARTMENT TOTAL		118,801.72	178,700.00	178,700.00	15,262.47	146,673.39	32,026.61	82.08 %
ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	171,151.68	190,565.00	190,565.00	17,298.78	172,891.58	17,673.42	90.73 %
01-541-140	Overtime - Roads & Streets	1,445.27	3,406.00	3,406.00	0.00	1,389.16	2,016.84	40.79 %
01-541-210	Fica Taxes - Roads & Streets	12,963.41	14,839.00	14,839.00	1,302.82	13,420.86	1,418.14	90.44 %
01-541-220	Retirement Contribution - Roads & Str	14,263.02	16,429.00	16,429.00	1,729.88	15,867.43	561.57	96.58 %
01-541-230	Life & Health Insurance - Roads & Str	35,147.35	45,019.00	45,019.00	1,976.28	40,249.29	4,769.71	89.41 %
01-541-240	Worker's Compensation - Roads & S	14,034.00	17,059.00	17,059.00	0.00	12,386.28	4,672.72	72.61 %
01-541-310	Professional Services - Roads & Stree	3,205.21	0.00	0.00	0.00	124.20	(124.20)	0.00 %
01-541-311	Engineering Services - Roads & Street	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-541-400	Travel and Training - Roads & Streets	284.44	1,000.00	1,000.00	3.50	73.50	926.50	7.35 %
01-541-410	Communication Services - Roads & Stre	2,331.32	3,500.00	3,500.00	238.35	2,152.67	1,347.33	61.50 %
01-541-430	Utilities - Roads & Streets	22,941.24	30,000.00	30,000.00	2,196.99	30,573.21	(573.21)	101.91 %
01-541-460	Repairs and Maintenance - Roads & Str	4,253.89	10,000.00	10,000.00	0.00	7,171.38	2,828.62	71.71 %
01-541-461	Repairs & Maintenance-Equipment - Roa	19,785.76	8,000.00	8,000.00	1,628.13	12,018.44	(4,018.44)	150.23 %
01-541-464	Vehicle Fuel - Roads & Streets	8,118.35	7,500.00	7,500.00	1,014.15	5,538.88	1,961.12	73.85 %
01-541-465	Vehicle Maintenance - Roads & Streets	4,092.20	8,000.00	8,000.00	29.95	7,644.28	355.72	95.55 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
01-541-466	Public Works/Utilities Facility - Rep	0.00	6,000.00	6,000.00	109.42	818.77	5,181.23	13.65 %
01-541-480	Promo Activities & Legal Ads - Roads	34.99	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-490	Other Current Charges - Roads & Stree	6.60	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	695.03	1,000.00	1,000.00	353.19	800.68	199.32	80.07 %
01-541-520	Operating Supplies - Roads & Streets	12,810.30	10,000.00	10,000.00	1,331.01	13,309.39	(3,309.39)	133.09 %
01-541-524	Chemicals - Roads & Streets	141.98	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	3,376.09	15,000.00	15,000.00	0.00	4,250.57	10,749.43	28.34 %
01-541-531	Landscape Materials & Supplies - Road	0.00	0.00	0.00	560.20	4,807.00	(4,807.00)	0.00 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	208.20	500.00	500.00	29.98	312.72	187.28	62.54 %
01-541-630	Improvements Other than Building - Ro	0.00	100,000.00	100,000.00	0.00	146,736.90	(46,736.90)	146.74 %
01-541-640	Machinery & Equipment - Roads & Stree	9,061.76	50,000.00	50,000.00	9,678.31	62,009.62	(25,271.77)	124.02 %
DEPARTMENT TOTAL		340,352.09	545,817.00	545,817.00	39,480.94	554,546.81	(21,991.96)	101.60 %

LIBRARY

01-571-120	Regular Salary - Wages - Library	74,947.60	83,606.00	83,606.00	5,707.68	71,165.45	12,440.55	85.12 %
01-571-140	Overtime - Library	451.71	986.00	986.00	7.75	904.94	81.06	91.78 %
01-571-210	Fica Taxes - Library	5,542.34	6,471.00	6,471.00	418.10	5,382.52	1,088.48	83.18 %
01-571-220	Retirement Contribution - Library	6,229.31	7,165.00	7,165.00	571.54	6,531.91	633.09	91.16 %
01-571-230	Life & Health Insurance - Library	16,125.88	18,756.00	18,756.00	1,560.81	18,490.03	265.97	98.58 %
01-571-240	Worker's Compensation - Library	0.00	195.00	195.00	0.00	105.04	89.96	53.87 %
01-571-310	Professional Services - Library	4,938.44	2,000.00	2,000.00	0.00	3,677.85	(1,677.85)	183.89 %
01-571-312	Professional Services - Other - Libra	1,752.50	2,500.00	2,500.00	0.00	95.00	2,405.00	3.80 %
01-571-400	Travel and Training - Library	194.75	700.00	700.00	0.00	0.00	700.00	0.00 %
01-571-410	Communication Services - Library	3,741.50	6,200.00	6,200.00	147.00	4,110.59	2,089.41	66.30 %
01-571-420	Education Reimbursement - Library	0.00	2,040.00	2,040.00	0.00	0.00	2,040.00	0.00 %
01-571-430	Utilities - Library	3,015.20	4,500.00	4,500.00	270.61	3,448.66	1,051.34	76.64 %
01-571-460	Repairs and Maintenance - Library	3,617.00	4,100.00	4,100.00	0.00	2,578.63	1,521.37	62.89 %
01-571-480	Promo Activities & Legal Ads - Librar	583.48	2,500.00	2,500.00	0.00	386.42	2,113.58	15.46 %
01-571-490	Other Current Charges - Library	0.00	0.00	0.00	0.00	42.79	(42.79)	0.00 %
01-571-510	Office Supplies - Library	449.83	1,300.00	1,300.00	49.58	495.06	804.94	38.08 %
01-571-520	Operating Supplies - Library	3,604.76	9,000.00	9,000.00	4,052.18	9,447.12	(447.12)	104.97 %
01-571-540	Books, Pub., Sub., & Memberships - Li	706.07	600.00	600.00	359.88	944.51	(344.51)	157.42 %
01-571-630	Improvements Other than Building - Li	0.00	0.00	0.00	0.00	12,510.00	(12,510.00)	0.00 %
01-571-660	Books, Pub. & Library Materials - Libr	16,033.54	17,000.00	17,000.00	2,166.10	16,237.19	762.81	95.51 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
DEPARTMENT TOTAL		141,933.91	169,619.00	169,619.00	15,311.23	156,553.71	13,065.29	92.30 %
PARKS								
01-572-310	Professional Services - Parks	1,056.50	0.00	0.00	0.00	10,114.07	(10,114.07)	0.00 %
01-572-430	Utilities - Parks	7,026.15	23,000.00	23,000.00	2,567.04	10,366.67	12,633.33	45.07 %
01-572-460	Repairs and Maintenance - Parks	12,232.19	15,000.00	15,000.00	4,564.90	24,752.56	(9,752.56)	165.02 %
01-572-493	Equipment Rental - Parks	0.00	1,000.00	1,000.00	0.00	630.42	369.58	63.04 %
01-572-520	Operating Supplies - Parks	1,829.33	1,200.00	1,200.00	0.00	2,260.20	(1,060.20)	188.35 %
01-572-630	Improvements Other than Building - Pa	0.00	10,000.00	10,000.00	2,732.23	2,732.23	7,267.77	27.32 %
DEPARTMENT TOTAL		22,144.17	50,200.00	50,200.00	9,864.17	50,856.15	(656.15)	101.31 %
SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	680.00	2,000.00	2,000.00	0.00	560.00	1,440.00	28.00 %
01-574-440	Rentals and Leases - Spec Events	125.00	1,000.00	1,000.00	0.00	3,387.40	(2,387.40)	338.74 %
01-574-470	Printing and Reproduction - Spec Even	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-490	Other Current Charges - Spec Events	0.00	0.00	0.00	0.00	145.58	(145.58)	0.00 %
01-574-520	Operating Supplies - Spec Events	8,652.46	11,000.00	11,000.00	0.00	9,010.97	1,989.03	81.92 %
DEPARTMENT TOTAL		9,457.46	16,500.00	16,500.00	0.00	13,103.95	3,396.05	79.42 %
NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	9,785.28	25,000.00	25,000.00	886.87	8,984.34	16,015.66	35.94 %
01-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-590-312	Professional Services - Other - Non-D	2,310.00	8,000.00	8,000.00	0.00	9,810.00	(1,810.00)	122.63 %
01-590-315	Inmate Labor - GF Non - Dept	28,748.50	28,749.00	28,749.00	0.00	13,133.53	15,615.47	45.68 %
01-590-320	Accounting and Auditing - Non-Dept	19,271.44	17,000.00	17,000.00	420.75	14,502.40	2,497.60	85.31 %
01-590-450	Liability Insurance - Non-Dept	45,736.50	70,000.00	70,000.00	0.00	46,712.00	23,288.00	66.73 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

General Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
01-590-464	Vehicle Fuel - Non- Departmental	443.55	500.00	500.00	49.25	266.36	233.64	53.27 %
01-590-465	Vehicle Maintenance - Non-Departmenta	823.41	500.00	500.00	0.00	122.50	377.50	24.50 %
01-590-510	Office Supplies - Non-Departmental	937.63	2,000.00	2,000.00	198.37	713.26	1,286.74	35.66 %
01-590-520	Operating Supplies - Non-Dept	2,625.27	3,000.00	3,000.00	0.00	1,017.88	1,982.12	33.93 %
01-590-521	Emergencies & Contingencies - Operati	1,676.27	20,000.00	20,000.00	106.72	3,832.79	16,167.21	19.16 %
01-590-525	Uniforms - Non Dept	2,899.14	4,500.00	4,500.00	84.72	704.57	3,795.43	15.66 %
01-590-528	Postage - Non-Dept	766.10	1,000.00	1,000.00	0.00	226.45	773.55	22.65 %
01-590-540	Books, Pub., Sub., & Memberships -NON	0.00	0.00	0.00	0.00	2,725.00	(2,725.00)	0.00 %
01-590-930	Transfer - Police Public Safety Impac	0.00	59,984.00	59,984.00	0.00	0.00	59,984.00	0.00 %
01-590-931	Transfer to Fire Public Safety Impact	0.00	32,095.00	32,095.00	0.00	0.00	32,095.00	0.00 %
01-590-932	Transfer - Parks & Rec Impact Reserve	0.00	96,734.00	96,734.00	0.00	0.00	96,734.00	0.00 %
01-590-933	Transfer -Public Facility Impact Rese	0.00	162,564.00	162,564.00	0.00	0.00	162,564.00	0.00 %
01-590-940	Reserves - Unrestricted Reserves - No	0.00	63,392.00	63,392.00	0.00	0.00	63,392.00	0.00 %
01-590-941	Reserves - Emergencies & Contingencie	5,191.76	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	2,340.00	5,000.00	5,000.00	0.00	350.00	4,650.00	7.00 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-590-994	Bank Fees - Non-Dept	0.00	0.00	0.00	0.00	7.50	(7.50)	0.00 %
01-590-996	Bad Debt - Non-Dept	(2,476.98)	3,000.00	3,000.00	0.00	8,722.63	(5,722.63)	290.75 %
01-590-999	Other - Non-Operating Charges - Non-D	(877.25)	5,500.00	5,500.00	400.17	9,144.90	(3,704.90)	166.27 %
DEPARTMENT TOTAL		120,200.62	621,018.00	621,018.00	2,146.85	120,976.11	499,981.89	19.48 %
General Fund Revenues Total		2,629,437.60	2,944,564.00	2,944,564.00	212,811.40	2,872,076.78	72,487.22	2.46%
General Fund Expenditures Total		-2,050,923.28	-2,944,564.00	-2,944,564.00	-159,521.73	-2,352,317.59	-578,922.26	19.66%
Total Revenue vs. Expenditures		578,514.32	0.00	0.00	53,289.67	519,759.19	-506,435.04	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2020 thru Fiscal Month: Sep, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	1,988,433.68	
05-101-710	Cash - Enterprise Fund Capital Imprvmnts	52,898.45	
05-101-800	Cash - Sewer Impact Fee Account	1,872,802.04	
05-101-900	Cash - Water Impact Fee Account	463,409.30	
05-101-915	Tax Exempt Leasing - Sinking Fund	23,484.84	
05-101-916	US Bank - Sink Fund	94,870.84	
05-101-917	US Bank - Renewal & Replacement Series	18,844.38	
05-101-918	DEP Loan WW531400 - Sink Fund	0.04	
05-101-919	DEP Loan WW531402 - Sink Fund	11,929.10	
05-101-920	Cash - Customer Deposits	330,182.00	
05-115-100	Accounts Receivable - Utilities	243,465.10	
05-115-130	Accounts Receivable - Readiness to Serve	86,209.42	
05-117-100	Allowance for Bad Debt	42,672.50-	
05-117-200	Allowance for Uncollectible A/R	68,835.67-	
05-155-300	Prepaid Insurance - Deferred Bond Series 2017	34,491.40	
05-159-100	Deferred Outflows - Related to Pension	104,459.01	
05-159-200	Deferred Outflows - Loss on Refunding	747,878.23	
05-160-902	Reserve Account	225,392.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-160-904	Reserve Acct - CIP Purchases	25,778.78	
05-160-906	Reserve Acct - Cardinal Hill	25,000.00	
05-161-900	Fixed Assets - Land	2,730,735.50	
05-164-100	Utility Plant in Service	12,366,533.92	
05-164-900	Improvements Other than Buildings	33,331.74-	
05-164-910	Improvements Other than Buildings - MOSN	33,331.74	
05-165-900	Acc.Dep. - Improvements Other than Build	316,892.74-	
05-166-900	Equipment & Furniture	470,766.19	
05-167-900	Accumulated Depreciation - Equipment	3,850,216.76-	
05-169-900	CIP - Construction Costs	2,080,266.14	
	** TOTAL ASSET**		19,767,256.69
05-202-100	Accounts Payable	183,262.70-	
05-202-300	Construction Payables	206,855.85	
05-202-305	Retainage Payable	93,375.00	
05-202-900	Customer Deposits	333,189.52	
05-203-100	Accumulated Interest Payable	52,246.31	
05-203-600	SRF Loan WW51201P	1,934,354.67	
05-203-610	SRF Loan WW53140/SG531401 Effluent Disposal	33,938.94	
05-203-615	SRF Loan WW531402/SG531403	2,103,111.00	
05-203-710	US Bank 2017 Bond Note	7,935,000.00	
05-203-750	Tax Exempt Leasing Loan	22,847.48	
05-203-910	Unamortized Bond Premiums - US Bank	556,556.27	
05-208-305	Taxes Payable	13,678.68-	
05-225-100	Deferred Inflows - Related to Pension	14,550.02	
05-234-100	L-T-D - Current Portion	399,250.00	
05-234-901	Less: Current Portion of LTD	399,250.00-	
05-235-900	Net Pension Liability	206,873.16	
	** TOTAL LIABILITY**		13,295,956.84
05-243-100	Encumbrances Placed	164,440.33	
05-245-100	Reserved for Encumbrances	164,440.33-	
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	4,066,494.82	

POLK CITY
 Simple Balance Sheet

For Fiscal Year: 2020 thru Fiscal Month: Sep, for Fund: 05

Account Number	Account Title	Ending Bal	Net Amount
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		5,426,206.01
	** TOTAL REVENUE**		3,115,533.99
	** TOTAL EXPENSE**		2,070,440.15
	TOTAL LIABILITY AND EQUITY		19,767,256.69

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 PRIOR YR REVENUE	2020 ANTICIPATED REVENUE	ADJ ANTICIPATED	2020 CURRENT REVENUE	2020 YTD REVENUE	2020 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
05-314-301	RTS - City 10% UTY T	2,112.49	0.00	0.00	1,798.03	1,956.96	(1,956.96)	0.00 %
05-324-210	Water Impact Fees	85,603.00	162,471.00	162,471.00	8,735.00	148,495.00	13,976.00	91.40 %
05-324-220	Sewer Impact Fees	211,920.00	410,595.00	410,595.00	13,245.00	353,200.00	57,395.00	86.02 %
05-325-111	Connection Fees - Water - Cash Basis	42,430.16	81,840.00	81,840.00	3,045.00	71,340.00	10,500.00	87.17 %
05-325-112	Connection Fees - Water - Accrual Bas	3,045.00	500.00	500.00	0.00	3,840.44	(3,340.44)	768.09 %
05-325-210	Readiness to Serve Charge - Sewer	30,892.30	29,148.00	29,148.00	22,829.26	25,570.56	3,577.44	87.73 %
05-325-211	Readiness to Serve Charge - Water	21,260.00	21,704.00	21,704.00	17,978.68	19,568.05	2,135.95	90.16 %
05-329-200	Other Lic./Fees/Permits	2,661.00	2,000.00	2,000.00	551.16	4,862.64	(2,862.64)	243.13 %
05-331-350	Sewer/Wastewater Grants	0.00	0.00	0.00	(469,302.00)	0.00	0.00	0.00 %
05-331-370	Small Community Wastewater Grant	128,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-340-300	Water Utility Revenue	1,165,225.74	1,214,879.00	1,214,879.00	202,404.38	1,260,083.77	(45,204.77)	103.72 %
05-340-500	Sewer Utility Revenue	1,091,753.54	1,149,532.00	1,149,532.00	192,341.25	1,174,739.56	(25,207.56)	102.19 %
05-359-100	Other Fines and/or Forfeitures	30,795.00	23,800.00	23,800.00	1,045.00	25,430.00	(1,630.00)	106.85 %
05-359-200	Non Sufficient Funds	1,560.00	1,300.00	1,300.00	115.00	1,140.00	160.00	87.69 %
05-359-300	Late Fees	30,996.00	29,000.00	29,000.00	2,121.00	18,994.50	10,005.50	65.50 %
05-369-100	Misc. Income	(505.68)	0.00	0.00	(1,503.76)	(1,503.76)	1,503.76	0.00 %
05-369-111	Cash Drawer Overage	0.00	0.00	0.00	0.00	20.00	(20.00)	0.00 %
05-369-112	Cash Drawer Overage - Bank Rec	0.00	0.00	0.00	0.00	2,114.64	(2,114.64)	0.00 %
05-369-400	Insurance Proceeds	0.00	0.00	0.00	0.00	5,681.63	(5,681.63)	0.00 %
05-369-401	Insurance - Claims	7,023.45	0.00	0.00	0.00	0.00	0.00	0.00 %
05-381-900	Cash Carry Forward	0.00	130,000.00	130,000.00	0.00	0.00	130,000.00	0.00 %
DEPARTMENT TOTALS		2,854,772.00	3,256,769.00	3,256,769.00	(4,597.00)	3,115,533.99	141,235.01	95.66 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L ACCOUNT	DESCRIPTION	2019 ACTUALS	2020 ADOPTED BUDGET	2020 ADJ BUDGET	2020 MTD EXPENSES	2020 YTD EXPENSES	2020 AVAIL BUDGET	PERCENTAGE REALIZED
Water								
05-533-120	Regular Salary - Wages - Water Oper	176,307.51	205,272.00	205,272.00	12,555.40	156,836.46	48,435.54	76.40 %
05-533-140	Overtime - Water Oper	2,916.21	5,262.00	5,262.00	76.50	3,992.69	1,269.31	75.88 %
05-533-210	Fica Taxes - Water Oper	13,253.83	16,106.00	16,106.00	939.90	12,250.44	3,855.56	76.06 %
05-533-220	Retirement Contribution - Water Oper	36,384.70	17,832.00	17,832.00	1,263.20	15,048.29	2,783.71	84.39 %
05-533-230	Life & Health Insurance - Water Oper	42,373.15	54,105.00	54,105.00	6,180.37	42,411.53	11,693.47	78.39 %
05-533-240	Worker's Compensation - Water Oper	7,570.00	9,746.00	9,746.00	0.00	6,304.58	3,441.42	64.69 %
05-533-310	Professional Services - Water Oper	28,291.81	20,000.00	20,000.00	2,082.90	23,497.51	(3,497.51)	117.49 %
05-533-311	Engineering Services - Water Oper	(1,558.00)	30,000.00	30,000.00	1,596.00	14,267.14	15,732.86	47.56 %
05-533-312	Professional Services - Other - Water	3,952.02	20,000.00	20,000.00	0.00	2,810.93	17,189.07	14.05 %
05-533-313	Professional Services - Polk Regional	2,871.00	5,000.00	5,000.00	0.00	3,781.42	1,218.58	75.63 %
05-533-400	Travel and Training - Water Oper	872.95	500.00	500.00	932.00	1,180.06	(680.06)	236.01 %
05-533-410	Communication Services - Water Oper	4,160.22	3,500.00	3,500.00	281.74	3,906.41	(406.41)	111.61 %
05-533-420	Education Reimbursement - Water Oper	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-533-430	Utilities - Water Oper	1,266.22	0.00	0.00	133.49	1,386.54	(1,386.54)	0.00 %
05-533-431	Mt. Olive WTP - Utilities - Water Oper	3,191.68	6,900.00	6,900.00	135.28	14,738.24	(7,838.24)	213.60 %
05-533-432	Commonwealth WTP - Utilities - Water	1,501.25	4,620.00	4,620.00	19.89	342.84	4,277.16	7.42 %
05-533-433	V.Matt Williams WTP - Utilities - Water	12,853.99	12,000.00	12,000.00	1,244.40	23,552.55	(11,552.55)	196.27 %
05-533-460	Repairs and Maintenance - Water Oper	39,221.53	40,000.00	40,000.00	19,200.50	29,634.17	10,108.66	74.09 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	34,080.99	10,000.00	10,000.00	2,475.71	19,381.71	(9,381.71)	193.82 %
05-533-462	Commonwealth WTP - Repairs and Maint	0.00	8,000.00	8,000.00	367.52	3,048.35	4,951.65	38.10 %
05-533-463	V.Matt Williams WTP - Repairs and Maint	0.00	8,000.00	8,000.00	0.00	4,156.25	3,843.75	51.95 %
05-533-464	Vehicle Fuel - Water Oper	10,665.49	7,000.00	7,000.00	1,538.50	8,762.33	(1,762.33)	125.18 %
05-533-465	Vehicle Maintenance - Water Oper	13,133.97	8,000.00	8,000.00	45.98	6,454.04	1,545.96	80.68 %
05-533-466	Public Works/Utilities Facility - Rep	4,265.01	6,000.00	6,000.00	107.12	943.26	5,056.74	15.72 %
05-533-470	Printing and Reproduction - Water Oper	0.00	0.00	0.00	0.00	567.50	(567.50)	0.00 %
05-533-492	Recording & Other Fees - Water Oper	5,300.00	4,300.00	4,300.00	0.00	3,300.00	1,000.00	76.74 %
05-533-493	Equipment Rental - Water Oper	0.00	0.00	0.00	0.00	218.38	(218.38)	0.00 %
05-533-510	Office Supplies - Water Oper	252.66	1,000.00	1,000.00	0.00	454.00	546.00	45.40 %
05-533-520	Operating Supplies - Water Oper	24,075.89	15,000.00	15,000.00	615.92	16,353.75	(1,353.75)	109.03 %
05-533-524	Chemicals - Water Oper	3,233.99	9,000.00	9,000.00	0.00	5,516.25	3,483.75	61.29 %
05-533-526	Meter Supplies - New Installs - Water	56,117.68	90,000.00	90,000.00	0.00	78,672.44	11,327.56	87.41 %
05-533-527	Meter Supplies - Repairs & Maintenance	11,814.64	20,000.00	20,000.00	8,520.00	50,827.61	(29,564.51)	254.14 %
05-533-530	Road Materials & Supplies - Water Oper	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-533-540	Books, Pub., Sub., & Memberships - Water	1,403.78	0.00	0.00	0.00	759.88	(759.88)	0.00 %
05-533-605	Depreciation Expense - Water Oper	123,312.95	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-640	Machinery & Equipment - Water Oper	0.00	120,000.00	120,000.00	4,658.38	23,724.95	57,286.36	19.77 %
05-533-641	Mt. Olive WTP - Machinery & Equipment	0.00	150,000.00	150,000.00	0.00	124,934.00	(79,868.00)	83.29 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L		2019	2020	2020	2020	2020	2020	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
05-533-642	Commonwealth WTP - Machinery & Equipm	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-533-643	V.Matt Williams WTP - Machinery & Equ	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
05-533-650	Construction In Progress - Water Oper	0.00	0.00	0.00	0.00	19,147.50	(34,040.00)	0.00 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	32,177.50	(32,177.50)	0.00 %
05-533-710	Principal - Water Oper	0.00	79,277.00	79,277.00	(79,277.30)	0.00	79,277.00	0.00 %
05-533-720	Interest - Water Oper	76,351.08	72,847.00	72,847.00	0.00	74,104.73	(1,257.73)	101.73 %
DEPARTMENT TOTAL		739,438.20	1,104,267.00	1,104,267.00	(14,306.60)	829,446.23	117,011.51	75.11 %
Sewer								
05-535-120	Regular Salary - Wages - Sewer Oper	109,003.76	130,319.00	130,319.00	8,200.01	94,042.85	36,276.15	72.16 %
05-535-140	Overtime - Sewer Oper	3,492.28	3,475.00	3,475.00	1,046.25	5,255.37	(1,780.37)	151.23 %
05-535-210	Fica Taxes - Sewer Oper	8,464.96	10,235.00	10,235.00	696.55	7,605.01	2,629.99	74.30 %
05-535-220	Retirement Contribution - Sewer Oper	20,007.96	11,332.00	11,332.00	924.63	9,362.50	1,969.50	82.62 %
05-535-230	Life & Health Insurance - Sewer Oper	22,997.52	30,744.00	30,744.00	1,961.41	23,213.93	7,530.07	75.51 %
05-535-240	Worker's Compensation - Sewer Oper	3,694.00	10,388.00	10,388.00	0.00	0.00	10,388.00	0.00 %
05-535-310	Professional Services - Sewer Oper	35,123.80	25,000.00	25,000.00	3,375.50	59,381.68	(34,381.68)	237.53 %
05-535-311	Engineering Services - Sewer Oper	(1,558.00)	20,000.00	20,000.00	0.00	9,435.75	10,564.25	47.18 %
05-535-312	Professional Services - Other - Sewer	4,566.06	14,000.00	14,000.00	0.00	583.32	13,416.68	4.17 %
05-535-400	Travel and Training - Sewer Oper	1,941.52	2,000.00	2,000.00	0.00	251.05	1,748.95	12.55 %
05-535-410	Communication Services - Sewer Oper	3,299.99	3,500.00	3,500.00	126.10	3,396.30	103.70	97.04 %
05-535-411	Cardinal Hill WWTP - Comm Srvcs - Sew	975.47	1,500.00	1,500.00	0.00	131.70	1,368.30	8.78 %
05-535-412	Mt. Olive WWTP - Comm Srvcs - Sewer O	2,376.00	2,500.00	2,500.00	0.00	2,222.70	277.30	88.91 %
05-535-430	Utilities - Sewer Oper	6,216.09	7,000.00	7,000.00	385.75	5,930.59	1,069.41	84.72 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	18,679.65	21,000.00	21,000.00	1,594.53	22,195.54	(1,195.54)	105.69 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	7,476.06	11,000.00	11,000.00	602.72	8,223.57	2,776.43	74.76 %
05-535-460	Repairs and Maintenance - Sewer Oper	53,550.80	100,000.00	100,000.00	16,253.05	84,006.37	15,993.63	84.01 %
05-535-461	Cardinal Hill - Repairs and Maint - S	4,887.70	40,000.00	40,000.00	0.00	9,204.60	30,795.40	23.01 %
05-535-464	Vehicle Fuel - Sewer Oper	12,007.80	4,000.00	4,000.00	1,156.15	12,077.55	(8,077.55)	301.94 %
05-535-465	Vehicle Maintenance - Sewer Oper	13,287.66	8,000.00	8,000.00	320.84	8,286.85	(286.85)	103.59 %
05-535-466	Public Works/Utilities Facility - Rep	4,420.68	6,000.00	6,000.00	27.15	27.15	5,972.85	0.45 %
05-535-470	Printing and Reproduction - Sewer Ope	0.00	60.00	60.00	75.30	157.80	(97.80)	263.00 %
05-535-490	Other Current Charges - Sewer Oper	168.22	0.00	0.00	47.61	47.61	(47.61)	0.00 %
05-535-492	Recording & Other Fees - Sewer Oper	125.00	1,000.00	1,000.00	0.00	100.00	900.00	10.00 %
05-535-493	Equipment Rental - Sewer Oper	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	262.98	1,000.00	1,000.00	0.00	300.98	699.02	30.10 %

POLK CITY
PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L		2019	2020	2020	2020	2020	2020	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
05-535-520	Operating Supplies - Sewer Oper	11,207.82	8,000.00	8,000.00	554.06	7,830.07	169.93	97.88 %
05-535-521	Cardinal Hill WWTP - Operating Suppli	27.34	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	15,360.00	0.00	0.00	0.00	14,783.22	(14,783.22)	0.00 %
05-535-524	Chemicals - Sewer Oper	30,789.99	17,000.00	17,000.00	1,286.00	19,279.25	(2,279.25)	113.41 %
05-535-530	Road Materials & Supplies - Sewer Ope	27.74	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-540	Books, Pub., Sub., & Memberships - Se	418.27	1,000.00	1,000.00	0.00	580.00	420.00	58.00 %
05-535-605	Depreciation Expense - Sewer Oper	207,323.29	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-630	Improvements Other than Building - Se	0.00	50,000.00	50,000.00	0.00	6,805.00	43,195.00	13.61 %
05-535-640	Machinery & Equipment - Sewer Oper	930.00	80,000.00	80,000.00	4,658.39	21,276.56	52,092.37	26.60 %
05-535-641	Cardinal Hill - Mach & Equip - Sewer	950.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
05-535-650	Construction In Progress - Sewer Oper	0.00	410,595.00	410,595.00	0.00	273,883.71	136,711.29	66.70 %
05-535-710	Principal - Sewer Oper	0.00	319,972.00	319,972.00	(255,231.72)	852.80	319,119.20	0.27 %
05-535-720	Interest - Sewer Oper	302,312.44	295,533.00	295,533.00	22,798.71	294,131.09	1,401.91	99.53 %
05-535-722	Interest - DEP Effluent Disposal Loan	4,626.30	0.00	0.00	5,078.00	5,078.00	(5,078.00)	0.00 %
DEPARTMENT TOTAL		909,441.15	1,688,153.00	1,688,153.00	(184,063.01)	1,009,940.47	671,581.46	59.83 %
=====								
EF Non-Departmental								
05-590-310	Professional Services - Non-Dept	27,327.92	25,000.00	25,000.00	1,690.76	24,052.24	947.76	96.21 %
05-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-590-312	Professional Services - Other - Non-D	8,240.00	8,000.00	8,000.00	0.00	8,240.00	(240.00)	103.00 %
05-590-315	Inmate Labor - EF Non - Dept	28,748.50	28,749.00	28,749.00	0.00	13,133.51	15,615.49	45.68 %
05-590-320	Accounting and Auditing - Non-Dept	30,497.31	17,000.00	17,000.00	854.25	29,444.32	(12,444.32)	173.20 %
05-590-440	Rentals and Leases - Non-Dept	4,609.06	0.00	0.00	398.64	4,306.10	(4,306.10)	0.00 %
05-590-450	Liability Insurance - Non-Dept	45,736.50	70,000.00	70,000.00	0.00	46,712.00	23,288.00	66.73 %
05-590-510	Office Supplies - Non-Departmental	840.65	1,000.00	1,000.00	29.99	484.65	515.35	48.47 %
05-590-520	Operating Supplies - Non-Dept	843.76	3,000.00	3,000.00	0.00	230.50	2,769.50	7.68 %
05-590-521	Emergencies & Contingencies - Operati	7,197.82	20,000.00	20,000.00	0.00	14,921.00	5,079.00	74.61 %
05-590-525	Uniforms - Non Dept	1,493.52	4,500.00	4,500.00	248.63	1,604.90	2,895.10	35.66 %
05-590-528	Postage - Non-Dept	64.32	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-540	Books, Pub., Sub., & Memberships -NON	0.00	0.00	0.00	0.00	1,152.00	(1,152.00)	0.00 %
05-590-720	Interest - Bond 2017 Issue	(44,749.17)	0.00	0.00	(43,474.44)	(43,474.44)	43,474.44	0.00 %
05-590-730	Other Debt Service Costs	64,104.94	0.00	0.00	62,278.80	62,278.80	(62,278.80)	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
05-590-930	Transfer to Water Impact Fee Reserves	0.00	162,471.00	162,471.00	0.00	0.00	162,471.00	0.00 %
05-590-941	Reserves - Emergencies & Contingencie	0.00	83,077.00	83,077.00	0.00	0.00	83,077.00	0.00 %

POLK CITY
 PRELIMINARY SEPTEMBER 2020 MONTHLY FINANCIALS

Enterprise Fund Expenditures
 100.00 % Yr Complete For Fiscal Year: 2020 / 9

G/L		2019	2020	2020	2020	2020	2020	PERCENTAGE
ACCOUNT	DESCRIPTION	ACTUALS	ADOPTED BUDGET	ADJ BUDGET	MTD EXPENSES	YTD EXPENSES	AVAIL BUDGET	REALIZED
05-590-992	Unemployment Claims - Non-Dept	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-590-994	Bank Fees - Non-Dept	0.00	1,550.00	1,550.00	0.00	0.00	1,550.00	0.00 %
05-590-996	Bad Debt - Non-Dept	11,249.07	0.00	0.00	0.00	42,197.08	(42,197.08)	0.00 %
05-590-999	Other - Non-Operating Charges - Non-D	4,729.74	0.00	0.00	135.73	770.79	(770.79)	0.00 %
DEPARTMENT TOTAL		215,933.94	464,347.00	464,347.00	47,162.36	231,053.45	233,293.55	49.76 %
=====								
Enterprise Fund Revenues Total		2,854,772.00	3,256,769.00	3,256,769.00	-4,597.00	3,115,533.99	141,235.01	95.66%
Enterprise Fund Expenditures Total		-1,864,813.29	-3,256,769.00	-3,256,769.00	-245,531.97	-2,070,440.15	-1,021,886.52	63.57%
Total Revenue vs. Expenditures		989,958.71	0.00	0.00	-250,128.97	1,045,093.84	-880,651.51	

Library Monthly Report

October 2020

Circulation

Adult Books	2413
Juvenile Books	995
DVD'S	915
Hot-Spots	24
Digital	445
Total Circulation	4792

New Borrowers

In City	6
In County	4
Digital	5
Total New Borrowers	15

Number of Programs

Adult	1
Juvenile	1
Young Adult	1
Total Programs	3

Program Attendance

Adult	21
Juvenile	44
Young Adult	9
Total Attendance	74

Reference Questions

Phone Calls	180
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Number of Computer Users

74

Total Patrons

892

Prepared by: Suzette Penton Nov 05, 2020

**POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT**

STATISTICAL DATA

West Division

Date: November 09, 2020 Northwest District

To: Patricia Jackson, City Manager

From: Deputy Christina Poindexter #7376

Subject: Statistical report for October, 2020

ACTIVITY	
FELONY ARREST	1
AFFIDAVITS FELONY	0
MISDEMEANOR ARREST	2
AFFIDAVITS MISDEMEANOR	1
OUT OF COUNTY/STATE WARRANT ARRESTS	0
PROCAP WARRANT ARREST	2
TOTAL ARRESTS	6
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	0
TRAFFIC CITATIONS	15
INTELLIGENCE REPORTS	0
STOLEN PROPERTY RECOVERED	
HRS. TRANSPORTING/ AGENCIES/DIVISIONS	0
OFFENSE REPORTS	33
NARCOTICS SEIZED	0
ASSETS SEIZED	0
PATROL NOTICES	0
FOXTROT REPORTS	7
TOW-AWAY NOTICES	0
COMMUNITY CONTACTS	
TRAFFIC STOPS	33
TOTAL DISPATCHED CALLS FOR SERVICE	98

In October 2020, there were three (3) PROCAP captured crimes as compared to three (3) in October 2019. In October 2020 there was one Business burglary that occurred at the Domino's Pizza, appears the suspect was in possession of a key to the building and a code to the safe. There was a burglary of a residence however no entry was made inside the residence, but a theft of a bicycle from the curtilage surrounding the residence in question. It is still questionable if this particular incident may be civil in nature due to an ongoing issue with tenants of the residence. A Robbery occurred at the Circle K, the suspects in question also hit a Circle K in Hernando County as well 4 hours prior. One of these cases is related to other cases and does pose as a trend for Polk County and its surrounding cities at this time. We are now sitting at -43% in crimes as compared to last year to date. In 2019 Polk City was at 44 crimes at this point in the year, to date this year we are sitting at 25 crimes.

Case No.	Inc From	Inc To	DOW	Location	Narrative	Det	PMN's	VIDEO	CMS STATUS
BURGLARY BUSINESS									
PCSO-200041388	2020-10-25 / 0001hrs	2020-10-25 / 1100hrs	Sun	104 COMMONWEALTH AVE N DOMINOS	Back door left unlocked; Unk susp removed \$1200 from the cash register / Back door had to have been left open by an unk employee	Wright	yes	yes	Ongoing
BURGLARY RESIDENCE									
PCSO-200038941	2020-10-07 / 1900hrs	2020-10-08 / 1506hrs	Thur	119 CITRUS GROVE BLVD S	fenced yard; Unk susp entered victs yard & removed a Trek bike that was by his resid	Delgado	No	No	NFL
ROBBERY									
PCSO-200041777	2020-10-28 / 0311hrs	2020-10-28 / 0400hrs	Wed	205 COMMONWEALTH AVE N CIRCLE K	2 BM susps entered the busin, gave clerk a note demanding money, unk amount of money was given to susps due to fear of being injured, clerks did not see a weapon - susps fled in a 2 dr silver veh	BCI			

Department of Law Enforcement																													
Polk City - 2019 - 2020																													
	January		February		March		April		May		June		July		August		September		October		November		December		YTD Totals		Monthly Change	YTD	
	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020		2019	2020
Robbery	0	0	0	0	0	1	0	0	0	0	0	0	0	0	3	0	0	1	0	0	0	0	0	3	2	100%	0.3	0.2	
Burg. Business	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	1	100%	0.1	0.1	
Burg. Residence	2	1	2	0	0	0	0	0	1	0	0	0	0	0	2	0	0	1	1	0	2	0	7	2	100%	0.7	0.2		
Burg. Structure	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	1	0%	0.1	0.1		
Burg. Conveyance	0	0	1	1	0	0	0	0	1	0	0	14	0	0	0	0	1	0	0	1	0	0	16	2	-100%	1.6	0.2		
Vehicle Theft	0	1	0	0	2	1	0	0	1	0	1	0	0	0	1	0	0	2	0	0	0	0	6	3	0%	0.6	0.3		
Grand Theft	1	0	1	0	1	0	0	0	1	1	1	1	0	0	1	1	0	0	1	1	0	0	6	4	-100%	0.6	0.4		
Petit Theft	0	0	0	0	0	0	0	0	2	0	0	1	0	0	0	0	2	0	0	0	0	1	0	1	4	-200%	0.1	0.4	
Mail Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0%	0.1	0.0		
Retail Theft	0	0	0	0	0	0	0	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	3	0%	0.0	0.3	
Criminal Mischief	0	0	0	1	0	0	0	1	0	0	0	0	0	0	2	0	0	1	0	0	0	1	0	2	3	-100%	0.2	0.3	
Totals	4	2	4	3	3	2	0	2	3	3	2	3	16	1	4	1	5	5	3	3	2	0	4	0	44	26	-40%	4.4	2.6
% Change	-50%	-25%	-33%	N/A	0%	50%	-94%	-76%	0%	0%	N/A	N/A	-43%																-43%
FIR's	0	0	3	0	1	0	0	0	4	0	4	1	6	0	2	0	0	0	1	0	0	0	0	0					

Public Works Report

October 2020

Public Works

Summary: Public Works maintained all Public facilities to include Library, City Hall, Freedom Park, Bronson Center, Old Public Works Facility, Courts, McManigle Park, Fishing Pier, New Public Work/Utility facilities, and Activity Center.

- Mowed and trimmed all City facilities
- Inspected Freedom Park, Recreation Courts, Fishing Pier, and McManigle Park,
- Monitored and serviced all storm drains throughout Polk City.
- Completed Work Orders-(Repairs and Maintenance of Equipment, Electrical, plumbing, Building Maintenance, Vehicle Maintenance, etc.)
- Ongoing effort to build storage shelves in our Old Public Works building to support storage of old Records.
- In collaboration with Feeding Tampa Bay we held Food Drive at Bronson Center to help feed our Neighbors bi-weekly.
- Cleaning and maintaining of all City facilities.

November Objectives:

Continue maintaining the mowing and preventive maintenance of all City facilities, service equipment. Continuing our food drive efforts. Public Works will be addressing Streetscape issues.

**City Commission Meeting
November 16, 2020**

AGENDA ITEM #1:

**Republic Services – Amendment Three to Solid Waste &
Recycling Collection Franchise Agreement 2021**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Republic Services – Amendment Three to Solid Waste & Recycling Collection Franchise Agreement 2021

ATTACHMENTS:

Letter from Trey Richardson, General Manager
Amendment Three to the Solid Waste and Recycling Collection Franchise Agreement

ANALYSIS:

On July 14, 2020 the City Commission approved a one -time three-year extension with an automatic increase of 1.5% per year.

Mary Boyer, Republic Services will be at the meeting to address the City Commission regarding the Contract; Republic Services has submitted a letter re-addressing the request for an automatic 3% increase.

STAFF RECOMMENDATION:

Motion to approve the Republic Services Amendment Three to Solid Waste and Recycling Collection Franchise Agreement 2021 (based on the discussion with Republic Services and the Commission).



3820 Maine Ave. Lakeland FL, 33801
republicservices.com

November 6, 2020

Patricia Jackson
City Manager
City of Polk City
123 Broadway Blvd SE
Polk City, FL 33868

Subject: Solid Waste and Recycling Collection Franchise Agreement

Dear Mrs. Jackson:

Republic Services is your existing partner in providing recycling and solid waste services to Polk City. The present franchise agreement will expire January 1, 2021. We propose to extend the agreement for one (1) additional term of three (3) years with an amendment to the contract to the annual rate adjustment section to an automatic fixed 3% increase on the anniversary of the contract and the proceeding years thereafter beginning on January 1, 2021.

In 2019, Mary Boyer and myself attended the April 15th, Commission meeting where we petitioned the Commission for our annual rate adjustment. The Commissioners voiced that they would like the annual rate adjustment to be an automatic increase moving forward and to not require a vote from Council. An annual fixed 3% increase on both residential and commercial lines of business would benefit the City for budgetary purposes and enable the City to plan accordingly in the proceeding years. And now more than ever due to the COVID-19 pandemic there has been a surge of residential volumes due to more people being at home and the 3% annual rate adjustment would help Republic Services keep up with the costs associated with the "new normal". Following this letter, I have attached a few PowerPoint slides with additional information on the impacts from the pandemic.

Republic Services has the experience of working with you and your staff and understands the expectations in servicing Polk City. We recognize the responsibility of collecting, transporting and properly disposing of the solid waste generated by the residents and commercial customers each week. The recyclables are collected and

transported to our Materials Recovery Facility in Lakeland ensuring sustainability of recycling.

Extending the contract with Republic Services will allow no interruption in service to your residents and commercial customers. On behalf of our managers, operations team and drivers we recognize it is our privilege to service Polk City. Thank you and the City Commissioners for their consideration of our renewal.

Sincerely,

Trey Richardson
General Manager

**AMENDMENT THREE TO
SOLID WASTE AND RECYCLING COLLECTION
FRANCHISE AGREEMENT**

THIS THIRD AMENDMENT is made and entered into this ____ day of November, 2020, by and between the **POLK CITY, FLORIDA**, a Florida municipal corporation (hereafter "City"), and **REPUBLIC SERVICES OF FLORIDA, LIMITED PARTNERSHIP**, by its general partner, Republic Services of Florida GP, Inc., with its main address of 3820 Maine Avenue, Lakeland, Polk County, Florida 33801-9757 (hereafter "Contractor").

RECITALS

1. The parties entered into that Solid Waste and Recycling Collection Franchise Agreement on December 19, 2014 (the "Original Contract").

2. The parties also entered into that Amendment One to Solid Waste and Recycling Collection Franchise Agreement on June 15, 2015 ("Amendment One"), to clarify and declare the Original Contract to be subject to Section 119.0701(2), Fla. Stat.

3. The parties extended the Original Contract by agreement entitled Amendment Two to Solid Waste and Recycling Collection Franchise Agreement dated in March 2017 (the "Second Amendment").

4. The parties now desire to specifically confirm the automatic one time three year extension provided for the creation of and access to documents in accordance with state law.

5. The Original Contract requires that any amendment will be in writing and approved and executed by both of the parties.

ACCORDINGLY, in consideration of the Recitals and other good and valuable consideration the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

SECTION 1. RECITALS. The above Recitals are true and correct, and form a material part of this Agreement.

SECTION 2. AMENDMENT TO SECTION 5, ORIGINAL CONTRACT. Section 5 of the Original Contract, as amended by the Second Amendment, shall be amended as follows:

"SECTION 5. DURATION OF CONTRACT — COMMENCEMENT OF WORK. Originally, the term of the Agreement was set to run for a period of three (3) years, with work commencing January 1, 2015 (the "Effective Date") and terminating January 1,

2018 (hereafter the "Initial Term"). The Agreement included a single three (3) year renewal option. The Initial Term was extended by the Second Amendment until January 1, 2021. This Agreement is hereby extended for an additional term of three (3) years, until January 1, 2024, at which time, this Agreement will terminate."

SECTION 3. EFFECT OF THIS AMENDMENT. Except as expressly set forth in Section 2 hereof, the provisions of the Original Contract shall remain unchanged and are ratified and confirmed.

IN WITNESS WHEREOF, the City and the Contractor have executed this Agreement, by and through their authorized representatives.

POLK CITY, FLORIDA

By: _____
Joe LaCascia, Mayor

ATTEST:

Approved as to form and correctness:

Patricia Jackson, City Manager/Clerk

Thomas A. Cloud, Esquire, City Attorney

Signed, sealed and delivered in the presence of:

CONTRACTOR

REPUBLIC SERVICES OF FLORIDA, Limited Partnership, by its General Partner, REPUBLIC SERVICES OF FLORIDA GP, INC.

Print Name: _____

By: _____

Printed Name: _____

Print Name: _____

Title: _____

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 2020, by _____, _____ of REPUBLIC SERVICES OF FLORIDA, LIMITED PARTNERSHIP, BY ITS GENERAL PARTNER, REPUBLIC SERVICES OF FLORIDA GP, INC., a _____ corporation authorized to do business in the State of Florida. He is [] personally known to me or [] has produced _____ as identification and [] (did)/ [] (did not) take an oath.

Signature of Person Taking Acknowledgment

Name of Acknowledger Typed, Printed or Stamped

Title or Rank