

POLK CITY

City Commission Meeting (7pm)

August 15, 2022

Polk City Government Center
123 Broadway Blvd., SE

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

OPPORTUNITY FOR PUBLIC COMMENT – ITEMS NOT ON AGENDA (limit comments to 3 minutes)

AGENDA

1. Extension to Emergency Water Service Agreement with City of Lakeland
2. Audit Presentation – Mike Brynjulfson

CITY MANAGER ITEM

1. Polk Safe Streets and Roads for All Action (SS4A) Plan Grant Application – Letter of Support

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Commissioner Nichols
Commissioner Blethen
Commissioner Carroll
Vice Mayor Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

CONSENT AGENDA
August 15, 2022

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion and add it to the Regular Agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. June 23, 2022 – City Commission Workshop
2. July 18, 2022 – City Commission Workshop
3. July 18, 2022 - Regular City Commission Meeting

B. REPORTS

1. Building Permits Report – July 2022
2. Code Enforcement Report – July 2022
3. Financial Report – July 2022
4. Library Report – July 2022
5. Polk Sheriff's Report – July 2022
6. Public Works Report – July 2022
7. Utilities Report – N/A
8. Utility Billing Report – July 2022

C. OTHER

**City Commission Meeting
August 15, 2022**

CONSENT AGENDA ITEM: Accept minutes for:

Accept minutes – June 23, 2022 – City Commission Workshop
Accept minutes – July 18, 2022 - City Commission Workshop
Accept minutes – July 18, 2022 – City Commission Meeting

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENTS:

Accept minutes – June 23, 2022 – City Commission Workshop
Accept minutes – July 18, 2022 - City Commission Workshop
Accept minutes – July 18, 2022 – City Commission Meeting

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION WORKSHOP MINUTES

June 23, 2022

Mayor LaCascia called the Workshop to order at 7:00 pm.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Wayne Harper, Commissioner Micheal T. Blethen, Commissioner Randy Carroll, Commissioner Charles Nichols, and City Manager Patricia Jackson

Absent: City Attorney Thomas Cloud

ORDER OF BUSINESS

City Manager Jackson provided a brief overview on the reason for this workshop and what the packet entails.

Alex Mestre, Central Territory Manager for Empire Pipe and Supply provided a presentation with thorough details on the Allegro Registers. Polk City is currently using 3G meters and would like to upgrade its meter reading system to AMR from our Drive-by system that is in place. AMR is the technology of automatically collecting consumption, diagnostic, and status data from our water meter and transferring that data to a central database for billing, troubleshooting, and analyzing. Everything is happening in Real-Time. This will minimize field operations. No one has to be out in the field to read meters. Customers can access their account on their cell phone or computer.

There is a 10-year warranty on the heads. There is an \$800 cost for a ten-year license.

Polk City would purchase AMR technology to include the Pole Agreement with Lakeland Electric for Repeaters, this would include Customer Engagement Portal (an online platform that allows customer to view data from meters), and Polk City would replace the remaining 3G's to 4G Allegro meters.

The customer billing flexibility will be at the discretion of City staff.

There are 4,200 meters in the ground in Polk City. There are approximately 1,500± 3G's left to move over to 4G. The 3G meter warranty expired after ten years. The current 3G system was installed in 2010. At this point, most of the infrastructure is already done (line item #1 on quote), which would cut some of the cost from the proposal.

Lakeland Electric will charge a fee of \$235 per year per can light on their street lights in our area for the photo cell repeater. However, until everything is installed, we won't know exactly what is not being picked up. Everything is Cloud-based.

Mayor LaCascia inquired about the Return-On-Investment with this Meter Program and why we are entertaining this at this time.

City Manager Jackson responded that she would not be able to answer all of Mayor LaCascia's questions now. We are looking at this project now for planning purposes. This project would serve our citizens a lot better. There may be some grants available, but staff would have to research.

Meter Installation is approximately \$80,000 and will most likely be eliminated because staff has already installed 3,000 meters and only 1,200 to go. This would be a savings.

Vice Mayor Harper inquired about the length of coverage and cost. Mr. Mestre responded there is no cost to the customer and the coverage includes the new homes on Mount Olive Road. There is a one-time fee for set up for the utility data and importing. The customer simply downloads the app to use their customer portal.

City Manager Jackson stated the customer is paying \$425 for a meter set. The cost is passed thru to the customer. This is no profit for the City.

Commissioner Nichols inquired about identifying a location for the tower? Mr. Mestre responded there is one base station.

Vice Mayor Harper asked about meter malfunctions? Mr. Mestre stated every end-point is monitored every five minutes. They are time synchronized with the system.

Commissioner Nichols inquired about the warranty. Mr. Mestre responded the ten-year warrant is full replacement.

Mayor LaCascia asked how Chasity's day would go with this new system. City Manager Jackson responded her day will be no different, just a lot more organized with this new system being able to get readings almost immediately.

Mr. Mestre shared that a customer can go into their customer portal and set several different alerts for themselves.

Other cities/counties using this service include Polk County, Village of Palm Springs, Longwood, Winter Haven, Hendry County and other areas up in the Panhandle.

Commissioner Nichols stated that if Polk City decides to do this Meter Program, there will need to be a cellular camera feed system near the tower(s).

Vice Mayor Harper asked if Polk City has meters for the water it uses?

City Manager Jackson responded yes, and we pay a monthly bill.

Empire representatives completed their presentation and continued addressing

Commissioners questions and concerns regarding repeaters, lightening suppression, battery back-up alerts, and customer portals, licensing, life expectancy.

City Manager Jackson stated this item will need to go before the City Commission at a Regular Meeting for approval to move forward working out exact details.

Empire Representatives will plan to attend the Regular City Commission Meeting when this item is on the Agenda.

CITY MANAGER ITEM - None

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS

Vice Mayor Harper - None

Commissioner Blethen - None

Commissioner Carroll - None

Commissioner Nichols - None

Mayor LaCascia – None

ADJOURNMENT – 8:00 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION WORKSHOP MINUTES
July 18, 2022

Mayor LaCascia called the Workshop to order at 6:30 pm.

ROLL CALL – City Manager Patricia Jackson

Present: Mayor Joe LaCascia, Vice Mayor Wayne Harper, Commissioner Micheal T. Blethen, Commissioner Randy Carroll, Attorney Kristie Bolin (Sub for City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Charles Nichols, City Attorney Thomas Cloud

Agenda Review - City Commission Meeting – July 18, 2022

Mayor LaCascia reiterated the purpose of the Workshop is to discuss items being presented on the Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

ORDER OF BUSINESS

Empire Pipe and Supply Proposal - Meter and Register Installation and Infrastructure

City Manager Jackson discussed that Polk City would like to upgrade its meter reading system to AMR from our Drive-by system that is in place. AMR is the technology of automatically collecting consumption, diagnostic, and status data from our water meter and transferring that data to a central database for billing, troubleshooting, and analyzing.

Polk City would purchase AMR technology to include the Pole Agreement with Lakeland Electric for Repeaters, this would include Customer Engagement Portal (an online platform that allows customer to view data from meter), and Polk City would replace remaining 3G to 4G Allegro meters.

During the June 23, 2022 City Commission Workshop, it was a consensus to place this item on the Regular Meeting Agenda for approval.

Empire Pipe and Supply representatives (Alex Mestre and James Mathis) were present and provided a brief overview of this program; afterwhich, addressing Commissioners questions and concerns regarding lightening suppression, battery back up alerts, and customer portals, licensing, life expectancy.

At the Regular Meeting, the Commission will be asked to approve the City Manager moving forward with Empire Pipe and Supply to acquire final pricing and what is actually necessary and what is not at this time.

CivilSurv Professional Services Proposal – Business Park Phase 2

City Manager Patricia Jackson discussed CivilSurv performing limited construction inspection services throughout the anticipated construction duration of 14 months from the date of the preconstruction meeting to the date of final inspection.

Construction for the Project is anticipated to begin in the third quarter of 2022. CivilSurv will act as Polk City's consulting engineer during the site civil construction of the project.

CivilSurv will attend one preconstruction meeting with the Applicant, Construction Contractor, Engineer of Record, and City Staff. The meeting will serve to establish communication protocol for the duration of the Project, review the construction schedule, and address questions regarding engineering inspection requirements for the Project. A summary of the meeting will be provided to Polk City and the Applicant.

The Scope of Services will be performed on a time and materials basis in accordance with the previously approved fee schedule. **The estimated budget for the Project is \$97,440.**

Mark Fredericks (CivilSurv) reiterated that CivilSurv bills Polk City, then Polk City bills the developer (Scannell) and Polk City gets reimbursed.

At the Regular Meeting, the Commission will be asked for approval of the proposal for Engineering Services with CivilSurv for Business Park Phase 2 in the amount of \$97,440.

CivilSurv Professional Services Proposal – Potable Water System Support Services

City Manager Jackson discussed CivilSurv's proposal which is associated with updates to the City's Potable Water System Model and design of improvements to a potable water intra-system interconnect. This proposal provides an overview of the services to be provided. City Manager Jackson and the Utilities' Staff met with CivilSurv regarding the issues they are experiencing.

Polk City operates three potable water production facilities (WPFs) within the utility service area. These WPFs are all connected to the same potable water distribution network, but essentially operate independently through the use of valves at intra-system interconnects. During recent fire hydrant flushing, significant pressure and flow drops were experienced with the system, including model calibration adjustments to simulate the pressure and flow issues recently experienced in the system. The existing conditions model could then be used to identify and model recommended system improvements. Potential improvements to the system are anticipated to include: modifications to the existing intra-system interconnects; addition of storage and service pumps, and pipe size increases.

Phase 100 – Hydraulic Modeling

- Task 101 – Existing Conditions Model Update
- Task 102 – Conceptual Improvements Model

Phase 200 – System Interconnect Improvements

- Task 201 – Preliminary Engineering
- Task 202 – Topographic Survey
- Task 203 – Subsurface Utility Engineering
- Task 204 – Construction Plans
- Task 205 – Permitting Services
- Task 206 – Bid Phase Services
- Task 207 – Construction Administration Services

CivilSurv will meet with Polk City to discuss each task as it is completed and determine what actions are recommended.

Please see attached proposal for more in-depth information.

The Scope of Services will be performed on a time and materials basis in accordance with the previously approved fee schedule.

The estimated budget for the Project is as follows:

Phase 100 – Hydraulic Modeling - **\$39,750**

Phase 200 – System Interconnect Improvements - **\$63,150**

Total estimated not-to-exceed budget is \$102,900

At the Regular Meeting, the Commission will be asked to approve the proposal for Engineering Services with CivilSurv for Potable Water System Support Services in the amount of \$102,900.

CITY MANAGER ITEM - None

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS

Vice Mayor Harper - None

Commissioner Blethen - None

Commissioner Carroll - None

Commissioner Nichols - None

Mayor LaCascia – None

ADJOURNMENT – 6:35 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION MINUTES

July 18, 2022

Mayor LaCascia called the meeting to order at 7:00 pm.

Vice Mayor Wayne Harper gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia

ROLL CALL –City Manager Patricia Jackson

Present: Mayor Joe LaCascia, Vice Mayor Wayne Harper, Commissioner Micheal T. Blethen, Commissioner Randy Carroll, Attorney Kristie Hatcher-Bolin (Sub for City Attorney Thomas Cloud) and City Manager Patricia Jackson

Absent: Commissioner Charles Nichols, City Attorney Thomas Cloud

APPROVE CONSENT AGENDA

Motion by Vice Mayor Harper to approve the June 20, 2022 (Workshop and Regular Meeting) minutes; this motion was seconded by Commissioner Blethen. **Unanimously approved by Voice Vote.**

PRESENTATIONS/RECOGNITIONS - None

PUBLIC COMMENT - None

ORDER OF BUSINESS

Empire Pipe and Supply Proposal - Meter and Register Installation and Infrastructure

City Manager Jackson discussed that Polk City would like to upgrade its meter reading system to AMR from our Drive-by system that is in place. AMR is the technology of automatically collecting consumption, diagnostic, and status data from our water meter and transferring that data to a central database for billing, troubleshooting, and analyzing.

Polk City would purchase AMR technology to include the Pole Agreement with Lakeland Electric for Repeaters, this would include Customer Engagement Portal (an online platform that allows customer to view data from meter), and Polk City would replace remaining 3G to 4G Allegro meters.

During the June 23, 2022 City Commission Workshop, it was a consensus to place this item on the Regular Meeting Agenda for approval.

Laura Lambert (414 Meandering Way) is there a 24/7 phone number to call for emergencies? How is Empire rated?

Chasity Guinn, Utility Billing Supervisor responded there is an answering service phone number, which is on the water bills.

City Manager Jackson responded to the question regarding how Empire is rated.

Mayor LaCascia clarified the upcoming motion for this item.

Commissioner Carroll inquired about the price of the meter?

Alex Mestre (Empire Pipe and Supply) responded \$164.00.

Vice Mayor Harper inquired about the installation of meters and their locations.

Chasity Guinn, Utility Billing Supervisor stated we are moving out all the old 3G meters and replacing with 4G meters.

Mayor LaCascia reiterated dollar amounts from the June 23rd Workshop. Wants to know where the \$799,000 pricing came from.

Mr. Mestre explained the difference in pricing (\$599,000 vs \$799,000) and some items may not needed by the time the actual work will be done as some meters would have already been replaced.

Mr. Mestre and City Manager Jackson explained that Polk City will have the final cost of this project prior to a contract being drawn up.

City Manager Jackson stated this will not eliminate any jobs, but will allow the workers to do their jobs in a more timely fashion.

City Manager Jackson reiterated that was the purpose of approving for her to move forward to acquire final pricing, what is needed and financing, if needed. This would be an Enterprise Fund project.

Lengthy discussion ensued regarding financing and the return-on-investment of this project.

Motion by Commissioner Blethen to approve the City Manager moving forward with Empire Pipe and Supply to acquire final pricing and what is actually necessary and what is not at this time; this motion was seconded by Vice Mayor Harper.

Motion carried 4/0 by Voice Vote.

CivilSurv Professional Services Proposal – Business Park Phase 2

City Manager Patricia Jackson and Mark Fredericks discussed CivilSurv performing limited construction inspection services throughout the anticipated construction duration of 14 months from the date of the preconstruction meeting to the date of final inspection.

Construction for the Project is anticipated to begin in the third quarter of 2022. CivilSurv will act as Polk City's consulting engineer during the site civil construction of the project.

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The Scope of Services will be performed on a time and materials basis in accordance with the previously approved fee schedule. **The estimated budget for the Project is \$97,440.**

Mark Fredericks (CivilSurv) confirmed that this project will be in this calendar year. It is in the budget!

City Manager stated Polk City will pay the bill, then bill the developer and Polk City gets reimbursed.

Motion by Vice Mayor Harper to approve the proposal for Engineering Services with CivilSurv for Business Park Phase 2 in the amount of \$97,440; this motion was seconded by Commissioner Carroll.

Motion carried 4/0 by Voice Vote.

CivilSurv Professional Services Proposal – Potable Water System Support Services

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Total estimated not-to-exceed budget is \$102,900

Laura Lambert (414 Meandering Way) inquired about whether Phase 1 and Phase 2 are Engineering only.

Mark Fredericks (CivilSurv) responded Professional Services. Phase 100 – Modeling, Office work of data. Phase 200 – what needs to be done, design, inspections, interconnect.

Mrs. Lambert asked if there would be any grant funding for this project.

City Manager Jackson stated we can look into any grants that Polk City would be eligible to apply for.

Mrs. Lambert expressed concerns for time frame, water pressure for fires.

Mr. Fredericks responded the Modeling is 16 weeks, Interconnects will be approximately 20 weeks.

Motion by Vice Mayor Harper to approve the proposal for Engineering Services with CivilSurv for Potable Water System Support Services in the amount of \$102,900; this motion was seconded by Commissioner Blethen.

Motion carried 4/0 by Voice Vote.

CITY MANAGER ITEM

Centennial Celebration – Possible Three-day event, April 25-27, 2025. Committee expressed interest in having the event at the Sprayfield. Would like Polk City to contribute \$100,000. Next meeting is August 25 at 6pm. In need of workerbees. All logistics are being worked out. City Manager will keep the Commission in the loop as information becomes available.

FY 2023 Budget – Should have done by the end of next week – certify millage rate no later than August 1 with a millage rate of 5.5. Mayor LaCascia asked if the updated property values been received? City Manager responded, yes!

Utility Ordinance Chapter 74 – Need to make changes on Meter Set Fees, Tap Fees, and Backflow Prevention.

Request received for Annexation – North of Marathon Station on SR 33. Will keep you posted once application is received.

CITY ATTORNEY - None

COMMISSIONER ITEMS

Commissioner Blethen – Recap on the projects for the Budget.

Commissioner Carroll – the person serving on the Centennial Committee, they also serve on the bi-weekly food drive. The Food Drive (2nd and 4th Saturday) serve over 200 families. This is a great project.

Vice Mayor Harper – None

Mayor LaCascia - None

ANNOUNCEMENTS – None

ADJOURNMENT – 8:05 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

**City Commission Meeting
August 15, 2022**

CONSENT AGENDA ITEM: Department Monthly Reports

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

1. Building Permits Report – July 2022
2. Code Enforcement Report – July 2022
3. Financial Report – July 2022
4. Library Report – July 2022
5. Polk Sheriff's Report – July 2022
6. Public Works Report – July 2022
7. Utilities Report – N/A
8. Utility Billing Report – July 2022

ANALYSIS:

STAFF RECOMMENDATION: Approval of Department Reports via Consent Agenda

Polk City Permits Added
From: 07/01/22 To: 07/31/2022

COMMERCIAL

| <u>Permit Number</u> | <u>Address</u> | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|-----------------------------------|-----------------------|-------------------|
| BC-2022-997 | 8910 N HWY 33 POLK CITY, FL 33868 | 0.00 | 07/13/2022 |
| | | Subtotal: | \$0.00 |

ELECTRICAL

| <u>Permit Number</u> | <u>Address</u> | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|-------------------------------------|-----------------------|--------------------|
| BT-2022-12970 | 8739 CONOY AVE, POLK CITY, FL 33868 | 31,368.00 | 07/14/2022 |
| BT-2022-13748 | 8684 RINDGE RD, POLK CITY, FL 33868 | 58,226.00 | 07/25/2022 |
| | | Subtotal: | \$89,594.00 |

FENCE WALL

| <u>Permit Number</u> | <u>Address</u> | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|-----------------------------------|-----------------------|--------------------|
| BT-2022-14027 | 8910 N HWY 33 POLK CITY, FL 33868 | 49,000.00 | 07/28/2022 |
| | | Subtotal: | \$49,000.00 |

MECHANICAL

| <u>Permit Number</u> | <u>Address</u> | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---|-----------------------|--------------------|
| BT-2022-12767 | 8778 HINSDALE HEIGHTS DR, POLK CITY, FL 33868 | 9,289.00 | 07/12/2022 |
| BT-2022-14030 | 218 CARTER BLVD, POLK CITY, FL 33868 | 7,800.00 | 07/28/2022 |
| | | Subtotal: | \$17,089.00 |

PLUMBING

| <u>Permit Number</u> | <u>Address</u> | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---|-----------------------|-------------------|
| BT-2022-12522 | 545 ORANGE BLVD, POLK CITY, FL 33868 | 2,000.00 | 07/08/2022 |
| BT-2022-13398 | 315 SE BROADWAY BLVD, POLK CITY, FL 33868 | 350.00 | 07/20/2022 |
| BT-2022-13419 | 545 ORANGE BLVD, POLK CITY, FL 33868 | 2,000.00 | 07/20/2022 |
| BT-2022-13822 | 451 SUNRISE BLVD, POLK CITY, FL 33868 | 1,773.00 | 07/26/2022 |
| | | Subtotal: | \$6,123.00 |

POOL

| <u>Permit Number</u> | <u>Address</u> | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---------------------------------------|-----------------------|-------------------|
| BT-2022-14119 | 438 HONEY BEE LN, POLK CITY, FL 33868 | 0.00 | 07/27/2022 |
| | | Subtotal: | \$0.00 |

RE-ROOF

| <u>Permit Number</u> | <u>Address</u> | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|--|-----------------------|--------------------|
| BT-2022-13983 | 501 SW COMMONWEALTH AVE, POLK CITY, FL 33868 | 12,750.00 | 07/28/2022 |
| | | Subtotal: | \$12,750.00 |

RESIDENTIAL

| <u>Permit Number</u> | <u>Address</u> | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---------------------------------------|-----------------------|-------------------|
| BR-2022-7891 | 545 ORANGE BLVD, POLK CITY, FL 33868 | 5,500.00 | 07/07/2022 |
| BR-2022-8096 | 8684 RINDGE RD, POLK CITY, FL 33868 | 11,389.25 | 07/14/2022 |
| BR-2022-8597 | 8768 RINDGE RD, POLK CITY, FL 33868 | 1,500.00 | 07/27/2022 |
| BR-2022-8670 | 451 SUNRISE BLVD, POLK CITY, FL 33868 | 7,050.00 | 07/29/2022 |
| | Subtotal: | \$25,439.25 | |
| | Grand Total: | \$199,995.25 | |

8 SFR, to Date
Happy Help

Code Enforcement Report

JULY 2022

| | |
|-------------------------------------|-----------|
| SNIFE SIGNS REMOVED | 32 |
| LIEN SEARCHES | 18 |
| INSPECTIONS | 41 |
| CLOSED OUT CASES | 31 |
| SPECIAL MAGISTRATE CASES | 6 |
| CLOSED OUT SPECIAL MAGISTRATE CASES | 2 |
| CASE SUBJECTS | |
| REFERRED TO COUNTY | 16 |
| DISABLE VEHICLES | 2 |
| BUILDING WITHOUT PERMIT | 0 |
| OVERGROWTH | 3 |
| HOUSE NUMBERS | 1 |
| FENCE/INSPECTIONS | 4 |
| JUNK AND DEBRIS | 7 |
| RV/TRAILER PARKING | 0 |
| OPEN STRUCTURE | 1 |
| MET WITH CITIZEN | 5 |
| NOISE | 1 |
| PLACE LIEN | 5 |
| CLOSE OUT LIEN | 0 |
| YARD SALE | 1 |
| ANIMAL | 1 |
| POSTINGS | 6 |
| EXTENDED CASES | 7 |
| ACCESSORY USE | 0 |
| POOLS | 1 |
| BUSNESS LICENSE | 1 |

Library Monthly Report

July 2022

CIRCULATION

| | |
|--------------------------|-------------|
| ADULT BOOKS | 964 |
| JUVENILE BOOKS | 898 |
| TOTAL CIRCULATION | 1862 |

NEW BORROWERS

| | |
|----------------------------|-----------|
| IN CITY | 10 |
| IN COUNTY | 9 |
| TOTAL NEW BORROWERS | 19 |

NUMBER OF PROGRAMS

| | |
|-----------------------|-----------|
| FAMILY | 15 |
| ADULT | |
| JUVENILE | |
| YOUNG ADULT | |
| TOTAL PROGRAMS | 15 |

PROGRAM ATTENDANCE

| | |
|-------------------------|------------|
| ADULT | 149 |
| JUVENILE | 350 |
| YOUNG ADULT | 9 |
| TOTAL ATTENDANCE | 508 |

REFERENCE QUESTIONS

| | |
|-------------|-----|
| PHONE CALLS | 155 |
|-------------|-----|

NUMBER OF COMPUTER USERS

93

TOTAL PATRONS

681

Prepared by:

Hannah Ulloha

Library Director

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2022 thru Fiscal Month: Jul, for Fund: 01

| Account Number | Account Title | Ending Bal | Net Amount |
|----------------|--|----------------|--------------|
| 01-101-100 | Cash - Checking | 579,630.79 | |
| 01-101-803 | Cash - GF Gen Gov't Facilities Impact Fees | 51,077.23- | |
| 01-101-990 | Library Van Fleet Cycling Challenge | 859.09 | |
| 01-102-100 | Cash on Hand | 875.00 | |
| 01-115-100 | Accounts Receivable - Utilities | 3,093.96- | |
| 01-115-120 | Accounts Receivable - Local Bus Licenses | 3,540.00 | |
| 01-115-200 | Accounts Receivable - Year End | 88,213.11- | |
| 01-117-100 | Allowance for Bad Debt | 131.83- | |
| 01-133-100 | Due From Other Governmental Units | 48,415.26 | |
| 01-133-101 | Due from Others (Franchise & Public Serv. Tax) | 43,882.38 | |
| 01-151-100 | Investments - FL SAFE GF | 1,104,016.40 | |
| 01-151-902 | Investments - FL SAFE GF Reserves | 78,047.94 | |
| 01-153-302 | Restricted Cash - New Local Opt Gas Tax | 217,367.38 | |
| 01-160-902 | Reserve Account | 100,000.59 | |
| 01-160-903 | Reserve Acct - Emergencies & Contingency | 62,924.00 | |
| | ** TOTAL ASSET** | . | 2,097,042.70 |
| 01-202-100 | Accounts Payable | 18,891,400.01- | |
| 01-202-200 | Accounts Payable - Year End | 11,792.92- | |
| 01-202-900 | Customer Deposits | 5,235.00 | |
| 01-208-300 | Due to County - Impact Fees | 36,277.84 | |
| 01-208-310 | Due to DCA - Bldg Permit Surcharge | 1,665.63 | |
| 01-208-320 | Due to Dept of Business - License Fees | 3,312.69 | |
| 01-208-330 | Due to PCSO - Police Education Revenue | 74.00 | |
| 01-217-200 | Accrued Sales Tax | 453.59 | |
| 01-218-100 | Payroll Taxes Payable | 0.02- | |
| 01-218-200 | FRS Retirement Payable | 18,896,993.83 | |
| 01-218-300 | Health Plan Payable | 1,255.33 | |
| 01-218-320 | Supplemental Insurance Payable | 2,046.45 | |
| 01-218-400 | Dental Plan Payable | 246.96 | |
| 01-218-410 | Vision Plan Payable | 2,116.60 | |
| | ** TOTAL LIABILITY** | | 46,484.97 |
| 01-243-100 | Encumbrances Placed | 30,489.35 | |
| 01-245-100 | Reserved for Encumbrances | 30,489.35- | |
| | ** TOTAL ENCUMBRANCE** | | 0.00 |
| 01-271-100 | Fund Balance Unreserved | 4,427,445.40 | |
| 01-271-150 | Fund Balance - Restatement | 1,089,182.23- | |
| | ** TOTAL EQUITY** | | 3,338,263.17 |
| | ** TOTAL REVENUE** | | 2,372,481.56 |
| | ** TOTAL EXPENSE** | | 3,660,187.00 |
| | TOTAL LIABILITY AND EQUITY | | 2,097,042.70 |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

GENERAL FUND REVENUES
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 PRIOR YR REVENUE | 2022 ANTICIPATED REVENUE | ADJ ANTICIPATED | 2022 CURRENT REVENUE | 2022 YTD REVENUE | (EXCESS)/DEFICIT | 2022 PERCENTAGE REALIZED |
|-------------|---------------------------------------|-----------------------|--------------------------|-----------------|----------------------|------------------|------------------|--------------------------|
| 01-311-100 | Ad Valorem Taxes | 1,054,782.19 | 1,055,018.00 | 1,055,018.00 | 760.49 | 1,061,288.13 | (6,270.13) | 100.59 % |
| 01-312-300 | 9th Cent Gas Tax | 15,697.12 | 13,968.00 | 13,968.00 | 1,432.53 | 11,334.88 | 2,633.12 | 81.15 % |
| 01-312-400 | Local Option Gas Tax | 96,109.16 | 92,977.00 | 92,977.00 | 8,110.60 | 71,494.10 | 21,482.90 | 76.89 % |
| 01-312-410 | New Local Option Gas Tax | 60,740.30 | 58,483.00 | 58,483.00 | 5,323.00 | 46,018.62 | 12,464.38 | 78.69 % |
| 01-314-100 | Electric - Utility Tax | 134,864.00 | 120,630.00 | 120,630.00 | 14,883.67 | 99,090.69 | 21,539.31 | 82.14 % |
| 01-314-300 | Water - Utility Tax | 64,798.46 | 70,443.00 | 70,443.00 | 0.00 | 50,158.92 | 20,284.08 | 71.20 % |
| 01-314-301 | Water - Utility Tax - Readiness to Se | 7,072.81 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-314-400 | Gas - Utility Tax | 10,468.75 | 8,912.00 | 8,912.00 | 1,366.41 | 13,130.50 | (4,218.50) | 147.34 % |
| 01-315-100 | Communications Services Tax | 204,466.88 | 189,274.00 | 189,274.00 | 17,534.29 | 157,436.93 | 31,837.07 | 83.18 % |
| 01-316-100 | Local Business Licenses | 10,126.43 | 7,100.00 | 7,100.00 | 0.00 | 3,190.00 | 3,910.00 | 44.93 % |
| 01-316-102 | County Business Tax | 1,935.91 | 433.00 | 433.00 | 37.82 | 485.86 | (52.86) | 112.21 % |
| 01-322-100 | Building Permits | 38,166.84 | 55,000.00 | 55,000.00 | 679.22 | 24,419.96 | 30,580.04 | 44.40 % |
| 01-322-101 | Bldg Permit - Plan Checking | 23,655.31 | 5,250.00 | 5,250.00 | 398.00 | 11,392.73 | (6,142.73) | 217.00 % |
| 01-322-102 | Bldg Permit - Admin Fee | 4,850.00 | 1,000.00 | 1,000.00 | 260.00 | 2,980.00 | (1,980.00) | 298.00 % |
| 01-322-103 | Bldg Permit - Electrical | 8,400.00 | 6,250.00 | 6,250.00 | 750.00 | 4,275.00 | 1,975.00 | 68.40 % |
| 01-322-104 | Bldg Permit - Plumbing | 7,025.00 | 6,250.00 | 6,250.00 | 250.00 | 2,900.00 | 3,350.00 | 46.40 % |
| 01-322-105 | Bldg Permit - Mechanical | 8,450.00 | 6,250.00 | 6,250.00 | 375.00 | 4,025.00 | 2,225.00 | 64.40 % |
| 01-322-107 | Bldg Permit - Cert of Occupancy | 1,860.00 | 1,500.00 | 1,500.00 | 60.00 | 420.00 | 1,080.00 | 28.00 % |
| 01-322-108 | Bldg Permit - Inspections | 78,177.00 | 100,900.00 | 100,900.00 | 3,580.00 | 29,585.00 | 71,315.00 | 29.32 % |
| 01-322-109 | Bldg Permit - Demolition | 56.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-323-100 | Electric | 84,382.08 | 75,000.00 | 75,000.00 | 19,162.76 | 50,628.70 | 24,371.30 | 67.50 % |
| 01-323-300 | Solid Waste | 43,195.01 | 42,641.00 | 42,641.00 | 0.00 | 29,031.29 | 13,609.71 | 68.08 % |
| 01-329-100 | Contractors Registration | 20.21 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-329-200 | Other Lic./fees/Permits | 0.00 | 0.00 | 0.00 | 0.00 | 30.00 | (30.00) | 0.00 % |
| 01-329-220 | Site Plan Reviews | 2,700.00 | 1,350.00 | 1,350.00 | 0.00 | 10,525.00 | (9,175.00) | 779.63 % |
| 01-331-400 | FEMA Federal Reimb. - Irma 2017 | 2,421.13 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-331-510 | CDBG | 0.00 | 650,000.00 | 650,000.00 | 0.00 | 0.00 | 650,000.00 | 0.00 % |
| 01-334-400 | FEMA State Reimb. - Irma 2017 | 134.51 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-335-120 | MRS - State Sales Tax | 63,209.53 | 67,296.00 | 67,296.00 | 7,198.24 | 57,524.35 | 9,771.65 | 85.48 % |
| 01-335-122 | SRS - 8th Cent. Motor Fuel Tax | 18,071.08 | 19,652.00 | 19,652.00 | 1,811.05 | 15,344.17 | 4,307.83 | 78.08 % |
| 01-335-123 | MRS - Municipal Fuel Tax | 8.12 | 8.00 | 8.00 | 0.90 | 7.20 | 0.80 | 90.00 % |
| 01-335-140 | Mobile Home License | 6,349.09 | 5,184.00 | 5,184.00 | 1,503.50 | 7,139.93 | (1,955.93) | 137.73 % |
| 01-335-150 | Alcoholic Beverage License | 1,223.61 | 1,027.00 | 1,027.00 | 0.00 | 0.00 | 1,027.00 | 0.00 % |
| 01-335-180 | Half-Cent Sales Tax | 175,814.86 | 173,428.00 | 173,428.00 | 18,073.44 | 156,098.19 | 17,329.81 | 90.01 % |
| 01-337-100 | Library Coop Funding | 61,258.21 | 31,990.00 | 31,990.00 | 0.00 | 50,566.95 | (18,576.95) | 158.07 % |
| 01-340-400 | Solid Waste | 348,117.67 | 353,360.00 | 353,360.00 | 36,771.34 | 318,123.76 | 35,236.24 | 90.03 % |
| 01-340-700 | Stormwater Utility Fees | 34,605.53 | 34,585.00 | 34,585.00 | 2,997.66 | 26,667.98 | 7,917.02 | 77.11 % |
| 01-340-900 | Notary Fees | 275.00 | 0.00 | 0.00 | 0.00 | 20.00 | (20.00) | 0.00 % |
| 01-344-900 | FDOT Maintenance Agreement | 17,872.64 | 16,304.00 | 16,304.00 | 0.00 | 13,404.48 | 2,899.52 | 82.22 % |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

GENERAL FUND REVENUES
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 PRIOR YR REVENUE | 2022 ANTICIPATED REVENUE | ADJ ANTICIPATED | 2022 CURRENT REVENUE | 2022 YTD REVENUE | (EXCESS)/DEFICIT | 2022 PERCENTAGE REALIZED |
|-------------------|---------------------------------------|-----------------------|--------------------------|-----------------|----------------------|------------------|------------------|--------------------------|
| 01-347-100 | Library Income | 5,209.58 | 5,500.00 | 5,500.00 | 203.44 | 2,763.08 | 2,736.92 | 50.24 % |
| 01-351-110 | Police Fines | 5,495.66 | 4,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-351-200 | Police Fines, Penalties, and Forfeitu | 17,630.67 | 5,000.00 | 9,000.00 | 19.09 | 5,070.02 | 3,929.98 | 101.40 % |
| 01-351-300 | Code Enforcement Fines | 20,015.94 | 0.00 | 0.00 | 0.00 | 4,008.39 | (4,008.39) | 0.00 % |
| 01-359-100 | Other Fines and/or Forfeitures | 115.90 | 0.00 | 0.00 | 0.00 | 66.00 | (66.00) | 0.00 % |
| 01-359-300 | Late Fees | 65.50 | 100.00 | 100.00 | 10.50 | 37.50 | 62.50 | 37.50 % |
| 01-361-100 | Interest Income | 72.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-361-200 | Interest/Dividends - FL SAFE | 205.17 | 523.00 | 523.00 | 1,514.29 | 4,095.17 | (3,572.17) | 783.02 % |
| 01-362-100 | Activity Center Rentals | 1,350.00 | 550.00 | 550.00 | 300.00 | 2,300.00 | (1,750.00) | 418.18 % |
| 01-362-200 | Donald Bronson Community Center Renta | 4,199.00 | 2,500.00 | 2,500.00 | 2,350.00 | 7,200.00 | (4,700.00) | 288.00 % |
| 01-365-100 | Sales of Surplus Property | 15.00 | 0.00 | 0.00 | 0.00 | 12,066.54 | (12,066.54) | 0.00 % |
| 01-366-100 | Private Donations | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | (100.00) | 0.00 % |
| 01-366-101 | Private Donations - Christmas | 2,000.00 | 1,800.00 | 1,800.00 | 0.00 | 0.00 | 1,800.00 | 0.00 % |
| 01-366-102 | Private Donations - Halloween | 0.00 | 1,605.00 | 1,605.00 | 0.00 | 2,000.00 | (395.00) | 124.61 % |
| 01-366-110 | Private Donations - Library | 47.50 | 0.00 | 0.00 | 0.00 | 53.50 | (53.50) | 0.00 % |
| 01-369-100 | Misc. Income | 674.33 | 300.00 | 300.00 | 1,042.64 | 2,653.65 | (2,353.65) | 884.55 % |
| 01-369-101 | Misc Income - Copies and Faxes | 2.00 | 0.00 | 0.00 | 0.00 | 5.00 | (5.00) | 0.00 % |
| 01-369-102 | Misc Income - Collection Allowance | 4,722.41 | 5,000.00 | 5,000.00 | 0.00 | 296.56 | 4,703.44 | 5.93 % |
| 01-369-130 | Misc Income - Halloween | 0.00 | 0.00 | 0.00 | 0.00 | 40.00 | (40.00) | 0.00 % |
| 01-369-400 | Insurance Proceeds | 1,451.00 | 1,400.00 | 1,400.00 | 0.00 | 0.00 | 1,400.00 | 0.00 % |
| 01-369-500 | Refund of State Gas Tax | 1,749.21 | 700.00 | 700.00 | 0.00 | 987.83 | (287.83) | 141.12 % |
| 01-381-400 | Transfer From Enterprise Fund | 155,000.00 | 130,000.00 | 130,000.00 | 0.00 | 0.00 | 130,000.00 | 0.00 % |
| DEPARTMENT TOTALS | | 2,911,381.43 | 3,430,441.00 | 3,430,441.00 | 149,759.88 | 2,372,481.56 | 1,057,959.44 | 69.16 % |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

General Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|------------------|---------------------------------------|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|--------------------------|
| LEGISLATIVE | | | | | | | | |
| 01-511-120 | Regular Salary - Wages - Legislative | 10,800.00 | 10,800.00 | 10,800.00 | 900.00 | 9,000.00 | 1,800.00 | 83.33 % |
| 01-511-160 | Bonuses and Gift Certificates - Legis | 2,707.10 | 2,725.00 | 2,725.00 | 0.00 | 2,707.10 | 17.90 | 99.34 % |
| 01-511-210 | Fica Taxes - Legislative | 1,033.30 | 1,245.00 | 1,245.00 | 68.87 | 895.64 | 349.36 | 71.94 % |
| 01-511-240 | Worker's Compensation - Legislative | 12.67 | 20.00 | 20.00 | 0.00 | 13.13 | 6.87 | 65.65 % |
| 01-511-400 | Travel and Training - Legislative | 144.79 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| 01-511-405 | TRAINING - LEGISLATIVE | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 % |
| 01-511-408 | Meeting Expense Allowance - Legislati | 0.00 | 500.00 | 500.00 | 0.00 | 360.00 | 140.00 | 72.00 % |
| 01-511-470 | Printing and Reproduction - Legislati | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| 01-511-480 | Promo Activities & Legal Ads - Legisl | 0.00 | 3,500.00 | 3,500.00 | 0.00 | 830.00 | 2,670.00 | 23.71 % |
| 01-511-490 | Other Current Charges - Legislative | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 54.95 | 2,945.05 | 1.83 % |
| 01-511-510 | Office Supplies - Legislative | 0.00 | 500.00 | 500.00 | 0.00 | 52.37 | 447.63 | 10.47 % |
| 01-511-520 | Operating Supplies - Legislative | 2,306.82 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| 01-511-540 | Books, Pub., Sub., & Memberships - Le | 3,484.00 | 4,000.00 | 4,000.00 | 189.98 | 4,030.96 | (30.96) | 100.77 % |
| DEPARTMENT TOTAL | | 20,488.68 | 33,790.00 | 33,790.00 | 1,158.85 | 17,944.15 | 15,845.85 | 53.10 % |
| EXECUTIVE | | | | | | | | |
| 01-512-120 | Regular Salary - Wages - Executive | 175,078.82 | 185,786.00 | 185,786.00 | 14,290.57 | 150,721.93 | 35,064.07 | 81.13 % |
| 01-512-130 | Other Salaries and Wages - Executive | 4,800.12 | 4,800.00 | 4,800.00 | 369.24 | 4,061.64 | 738.36 | 84.62 % |
| 01-512-160 | Bonuses and Gift Certificates - Execu | 28,695.18 | 36,000.00 | 36,000.00 | 0.00 | 30,914.99 | 5,085.01 | 85.87 % |
| 01-512-210 | Fica Taxes - Executive | 15,643.40 | 19,900.00 | 19,900.00 | 1,103.59 | 14,471.02 | 5,428.98 | 72.72 % |
| 01-512-220 | Retirement Contribution - Executive | 38,190.72 | 43,129.00 | 43,129.00 | 3,616.35 | 36,674.06 | 6,454.94 | 85.03 % |
| 01-512-230 | Life & Health Insurance - Executive | 19,237.96 | 20,999.00 | 20,999.00 | 1,749.94 | 17,499.40 | 3,499.60 | 83.33 % |
| 01-512-240 | Worker's Compensation - Executive | 204.60 | 335.00 | 335.00 | 0.00 | 225.92 | 109.08 | 67.44 % |
| 01-512-400 | Travel Expenses - Executive | 5,464.11 | 3,000.00 | 3,000.00 | 1,081.00 | 1,252.63 | 1,707.37 | 43.09 % |
| 01-512-405 | Training - Executive | 0.00 | 2,000.00 | 2,000.00 | 0.00 | 610.00 | 1,390.00 | 30.50 % |
| 01-512-408 | Meeting Expense Allowance - Executive | 0.00 | 500.00 | 500.00 | 0.00 | 477.43 | 22.57 | 95.49 % |
| 01-512-410 | Communication Services - Executive | 1,307.76 | 1,400.00 | 1,400.00 | 126.13 | 954.30 | 445.70 | 68.16 % |
| 01-512-470 | Printing and Reproduction - Executive | 2,223.54 | 5,000.00 | 5,000.00 | 0.00 | 950.00 | 4,050.00 | 19.00 % |
| 01-512-480 | Promo Activities & Legal Ads - Execut | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 102.11 | 1,397.89 | 6.81 % |
| 01-512-490 | Other Current Charges - Executive | 2,610.79 | 4,000.00 | 4,000.00 | 0.00 | 258.04 | 3,741.96 | 6.45 % |
| 01-512-492 | Recording & Other Fees - City Clerk | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 36.00 | 1,464.00 | 2.40 % |
| 01-512-510 | Office Supplies - Executive | 584.45 | 2,000.00 | 2,000.00 | 167.32 | 761.83 | 1,238.17 | 38.09 % |
| 01-512-520 | Operating Supplies - Executive | 924.32 | 2,000.00 | 2,000.00 | 6.05 | 2,507.69 | (507.69) | 125.38 % |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

General Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L | ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|-----|------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|--------------------------------|
| | 01-512-540 | Books, Pub., Sub., & Memberships - Ex | 1,414.69 | 3,200.00 | 3,200.00 | 14.99 | 1,259.63 | 1,940.37 | 39.36 % |
| | 01-512-630 | Improvements Other than Building - Ex | 2,799.98 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| | | DEPARTMENT TOTAL | 299,180.44 | 337,049.00 | 337,049.00 | 22,525.18 | 263,778.62 | 73,270.38 | 78.26 % |
| | | CITY CLERK | | | | | | | |
| | | DEPARTMENT TOTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| | | LEGAL COUNSEL | | | | | | | |
| | 01-514-310 | Professional Services - Legal Counsel | 72,266.43 | 40,000.00 | 40,000.00 | 5,537.31 | 36,181.15 | 3,818.85 | 90.45 % |
| | 01-514-480 | Promo Activities & Legal Ads - Legal | 5,113.75 | 15,000.00 | 15,000.00 | 261.32 | 4,986.08 | 10,013.92 | 33.24 % |
| | | DEPARTMENT TOTAL | 77,380.18 | 55,000.00 | 55,000.00 | 5,798.63 | 41,167.23 | 13,832.77 | 74.85 % |
| | | COMPREHENSIVE PLANNING | | | | | | | |
| | 01-515-310 | Professional Services - Comp Planning | 25,000.00 | 30,000.00 | 30,000.00 | 7,500.00 | 30,000.00 | 0.00 | 100.00 % |
| | | DEPARTMENT TOTAL | 25,000.00 | 30,000.00 | 30,000.00 | 7,500.00 | 30,000.00 | 0.00 | 100.00 % |
| | | FINANCE AND ACCOUNTING | | | | | | | |
| | 01-516-120 | Regular Salary - Wages - Fin & Acctng | 93,315.36 | 98,145.00 | 98,145.00 | 7,193.36 | 66,355.90 | 31,789.10 | 67.61 % |
| | 01-516-140 | Overtime - Fin & Acctng | 0.00 | 562.00 | 562.00 | 0.00 | 21.06 | 540.94 | 3.75 % |
| | 01-516-210 | Fica Taxes - Fin & Acctng | 6,107.88 | 7,551.00 | 7,551.00 | 389.77 | 4,008.63 | 3,542.37 | 53.09 % |
| | 01-516-220 | Retirement Contribution - Fin & Acctn | 9,612.28 | 10,680.00 | 10,680.00 | 856.73 | 7,476.76 | 3,203.24 | 70.01 % |
| | 01-516-230 | Life & Health Insurance - Fin & Acctn | 18,942.15 | 20,724.00 | 20,724.00 | 1,729.43 | 13,003.50 | 7,720.50 | 62.75 % |
| | 01-516-240 | Worker's Compensation - Fin & Acctng | 112.62 | 178.00 | 178.00 | 0.00 | 119.34 | 58.66 | 67.04 % |

POLK CITY
 JULY 2022 MONTHLY FINANCIALS

General Fund Expenditures
 83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|---------------------|---------------------------------------|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|--------------------------|
| 01-516-310 | Professional Services - Fin & Acctng | 2,250.00 | 2,000.00 | 2,000.00 | 1,500.00 | 1,500.00 | 500.00 | 75.00 % |
| 01-516-400 | Travel Expenses - Fin & Acctng | 200.00 | 1,500.00 | 1,500.00 | 168.21 | 242.97 | 1,257.03 | 16.20 % |
| 01-516-405 | Training - Finance | 0.00 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| 01-516-410 | Communication Services - Fin & Acctng | 791.88 | 800.00 | 800.00 | 75.69 | 564.39 | 235.61 | 70.55 % |
| 01-516-470 | Printing and Reproduction - Fin & Acc | 0.00 | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 % |
| 01-516-510 | Office Supplies - Fin & Acctng | 987.04 | 1,400.00 | 1,400.00 | 0.00 | 666.09 | 733.91 | 47.58 % |
| 01-516-520 | Operating Supplies - Fin & Acctng | 966.32 | 2,000.00 | 2,000.00 | 494.83 | 603.91 | 1,396.09 | 30.20 % |
| 01-516-540 | Books, Pub., Sub., & Memberships - Fi | 363.99 | 450.00 | 450.00 | 14.99 | 209.86 | 240.14 | 46.64 % |
| DEPARTMENT TOTAL | | 133,649.52 | 148,740.00 | 148,740.00 | 12,423.01 | 94,772.41 | 53,967.59 | 63.72 % |
| DEBT SERVICE | | | | | | | | |
| 01-517-710 | Principal - CB&T Debt Service Pmts | 79,618.90 | 82,189.00 | 82,189.00 | 6,977.98 | 68,595.22 | 13,593.78 | 83.46 % |
| 01-517-720 | Interest - CB&T Debt Service Pmts | 40,191.62 | 37,623.00 | 37,623.00 | 3,006.23 | 31,246.88 | 6,376.12 | 83.05 % |
| DEPARTMENT TOTAL | | 119,810.52 | 119,812.00 | 119,812.00 | 9,984.21 | 99,842.10 | 19,969.90 | 83.33 % |
| LAW ENFORCEMENT | | | | | | | | |
| 01-521-305 | Contract Labor - Law Enf | 103,323.00 | 105,389.00 | 105,389.00 | 26,347.25 | 79,041.75 | 26,347.25 | 75.00 % |
| 01-521-310 | Professional Services - Law Enf | 28,200.00 | 112,112.00 | 112,112.00 | 4,900.00 | 89,091.80 | 23,020.20 | 79.47 % |
| 01-521-460 | Repairs and Maintenance - Law Enf | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| 01-521-510 | Office Supplies - Law Enf | 0.00 | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 % |
| 01-521-520 | Operating Supplies - Law Enf | 0.00 | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 % |
| DEPARTMENT TOTAL | | 131,523.00 | 218,201.00 | 218,201.00 | 31,247.25 | 168,133.55 | 50,067.45 | 77.05 % |
| BUILDING AND ZONING | | | | | | | | |
| 01-524-120 | Regular Salary - Wages - Bldg & Zonin | 98,378.53 | 100,393.00 | 100,393.00 | 7,963.57 | 74,885.98 | 25,507.02 | 74.59 % |
| 01-524-140 | Overtime - Bldg & Zoning | 0.00 | 517.00 | 517.00 | 0.00 | 21.07 | 495.93 | 4.08 % |
| 01-524-210 | Fica Taxes - Bldg & Zoning | 7,303.40 | 7,720.00 | 7,720.00 | 592.78 | 5,822.32 | 1,897.68 | 75.42 % |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

General Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|------------------|---------------------------------------|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|--------------------------|
| 01-524-220 | Retirement Contribution - Bldg & Zoni | 10,002.05 | 10,918.00 | 10,918.00 | 948.46 | 8,558.60 | 2,359.40 | 78.39 % |
| 01-524-230 | Life & Health Insurance - Bldg & Zoni | 18,993.52 | 20,755.00 | 20,755.00 | 1,729.57 | 17,295.70 | 3,459.30 | 83.33 % |
| 01-524-240 | Worker's Compensation - Bldg & Zonin. | 1,728.45 | 1,641.00 | 1,641.00 | 0.00 | 1,832.60 | (191.60) | 111.68 % |
| 01-524-310 | Professional Services - Bldg & Zoning | 104,707.42 | 100,900.00 | 100,900.00 | 0.00 | 25,950.91 | 74,949.09 | 25.72 % |
| 01-524-311 | Engineering Services - Bldg & Zoning | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| 01-524-400 | Travel Expenses - Bldg & Zoning | 50.00 | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 % |
| 01-524-405 | Training - Building | 0.00 | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 % |
| 01-524-510 | Office Supplies - Bldg & Zoning | 206.77 | 200.00 | 200.00 | 0.00 | 109.10 | 90.90 | 54.55 % |
| 01-524-520 | Operating Supplies - Bldg & Zoning | 0.00 | 100.00 | 100.00 | 0.00 | 99.00 | 1.00 | 99.00 % |
| 01-524-540 | Books, Pub., Sub., & Memberships - Bl | 164.89 | 120.00 | 120.00 | 0.00 | 219.35 | (99.35) | 182.79 % |
| 01-524-630 | Improvements Other than Building - Bl | 0.00 | 13,000.00 | 13,000.00 | 0.00 | 0.00 | 13,000.00 | 0.00 % |
| DEPARTMENT TOTAL | | 241,535.03 | 257,764.00 | 257,764.00 | 11,234.38 | 134,794.63 | 122,969.37 | 52.29 % |
| ===== | | | | | | | | |
| CODE ENFORCEMENT | | | | | | | | |
| 01-529-120 | Regular Salary - Wages - Code Enf | 26,190.39 | 26,863.00 | 26,863.00 | 2,050.36 | 21,409.19 | 5,453.81 | 79.70 % |
| 01-529-210 | Fica Taxes - Code Enf | 1,936.30 | 2,055.00 | 2,055.00 | 152.59 | 1,666.93 | 388.07 | 81.12 % |
| 01-529-220 | Retirement Contribution - Code Enf | 2,659.44 | 2,906.00 | 2,906.00 | 244.20 | 2,446.29 | 459.71 | 84.18 % |
| 01-529-230 | Life & Health Insurance - Code Enf | 9,481.34 | 10,314.00 | 10,314.00 | 855.05 | 8,550.50 | 1,763.50 | 82.90 % |
| 01-529-240 | Worker's Compensation - Code Enf | 471.98 | 655.00 | 655.00 | 0.00 | 506.69 | 148.31 | 77.36 % |
| 01-529-310 | Professional Services - Code Enf | 6,000.00 | 6,900.00 | 11,900.00 | 0.00 | 12,990.00 | (1,090.00) | 188.26 % |
| 01-529-400 | Travel Expenses - Code Enf | 325.00 | 250.00 | 250.00 | 168.00 | 451.38 | (201.38) | 180.55 % |
| 01-529-405 | Training - Codes | 0.00 | 250.00 | 250.00 | 0.00 | 25.00 | 225.00 | 10.00 % |
| 01-529-410 | Communication Services - Code Enf | 671.88 | 795.00 | 795.00 | 62.69 | 472.39 | 322.61 | 59.42 % |
| 01-529-470 | Printing and Reproduction - Code Enf | 0.00 | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 % |
| 01-529-480 | Promo Activities & Legal Ads - Code E | 0.00 | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 % |
| 01-529-492 | Recording & Other Fees | 0.00 | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 % |
| 01-529-510 | Office Supplies - Code Enf | 89.45 | 200.00 | 200.00 | 0.00 | 130.45 | 69.55 | 65.23 % |
| 01-529-520 | Operating Supplies - Code Enf | 0.00 | 100.00 | 100.00 | 0.00 | 28.73 | 71.27 | 28.73 % |
| 01-529-540 | Books, Pub., Sub., & Memberships - Co | 85.00 | 100.00 | 100.00 | 0.00 | 85.00 | 15.00 | 85.00 % |
| 01-529-630 | Improvements Other than Building - Co | 0.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 % |
| DEPARTMENT TOTAL | | 47,910.78 | 58,038.00 | 63,038.00 | 3,532.89 | 48,762.55 | 14,275.45 | 84.02 % |
| ===== | | | | | | | | |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

General Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|-------------------------|--|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|--------------------------|
| REFUSE/SANITATION | | | | | | | | |
| 01-534-341 | Refuse Disposal - Residential - Refus | 191,695.58 | 196,001.00 | 196,001.00 | 20,319.60 | 170,906.62 | 25,094.38 | 87.20 % |
| 01-534-342 | Refuse Disposal - Commercial - Refuse | 96,398.59 | 86,687.00 | 86,687.00 | 9,601.07 | 94,598.95 | (7,911.95) | 109.13 % |
| DEPARTMENT TOTAL | | 288,094.17 | 282,688.00 | 282,688.00 | 29,920.67 | 265,505.57 | 17,182.43 | 93.92 % |
| ===== | | | | | | | | |
| STORMWATER | | | | | | | | |
| 01-538-311 | Engineering Services - Stormwater | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 % |
| 01-538-400 | Travel Expenses - Stormwater | 914.99 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| 01-538-405 | Training - Stormwater | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| 01-538-460 | Repairs and Maintenance - Stormwater | 9,938.99 | 20,000.00 | 20,000.00 | 0.00 | 9,405.87 | 10,594.13 | 47.03 % |
| 01-538-492 | Recording & Other Fees - Stormwater | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| 01-538-540 | Books, Pub., Sub., & Memberships - St | 600.00 | 100.00 | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 % |
| DEPARTMENT TOTAL | | 11,453.98 | 25,600.00 | 25,600.00 | 0.00 | 9,505.87 | 16,094.13 | 37.13 % |
| ===== | | | | | | | | |
| GENERAL GOV'T BUILDINGS | | | | | | | | |
| 01-539-310 | Professional Services - Gen Gov't Bldg | 8,059.84 | 11,000.00 | 11,000.00 | 269.20 | 7,412.58 | 3,587.42 | 67.39 % |
| 01-539-312 | Professional Services - Other - Gen G | 2,015.86 | 0.00 | 0.00 | 300.00 | 2,405.07 | (2,405.07) | 0.00 % |
| 01-539-411 | City Hall - Communication - Gen Gov' | 14,096.43 | 15,500.00 | 15,500.00 | 1,193.35 | 11,436.99 | 4,063.01 | 73.79 % |
| 01-539-413 | Public Works - Communication - Gen Go | 2,578.95 | 3,500.00 | 3,500.00 | 224.59 | 2,443.28 | 1,056.72 | 69.81 % |
| 01-539-414 | Community Center-Communication-Gen Go | 1,858.44 | 2,000.00 | 2,000.00 | 153.75 | 1,542.51 | 457.49 | 77.13 % |
| 01-539-431 | City Hall - Utilities - Gen Gov't Bldg | 19,204.88 | 19,000.00 | 19,000.00 | 1,809.56 | 15,937.14 | 3,062.86 | 83.88 % |
| 01-539-432 | Activity Center - Utilities - Gen Gov | 2,234.90 | 2,500.00 | 2,500.00 | 186.14 | 1,750.96 | 749.04 | 70.04 % |
| 01-539-433 | Public Works - Utilities - Gen Gov't. | 2,695.82 | 2,500.00 | 2,500.00 | 338.12 | 2,168.08 | 331.92 | 86.72 % |
| 01-539-434 | Community Center-Utilities-Gen Gov't. | 5,334.96 | 4,500.00 | 4,500.00 | 632.82 | 4,130.45 | 369.55 | 91.79 % |
| 01-539-440 | Rentals and Leases - Gen Gov't Bldgs | 9,428.83 | 10,000.00 | 10,000.00 | 1,347.74 | 5,667.23 | 4,332.77 | 56.67 % |
| 01-539-461 | City Hall - Repairs & Maint - Gen Gov | 22,231.42 | 24,000.00 | 24,000.00 | 584.09 | 5,716.82 | 18,283.18 | 23.82 % |
| 01-539-462 | Activity Center - Repairs & Maint - G | 11,190.94 | 9,000.00 | 9,000.00 | 0.00 | 900.00 | 8,100.00 | 10.00 % |
| 01-539-463 | Public Works I - Repairs & Maint - Ge | 1,059.69 | 10,000.00 | 10,000.00 | 370.45 | 3,771.36 | 6,228.64 | 37.71 % |
| 01-539-464 | Community Center-Repairs & Maint-Gen | 4,881.35 | 8,000.00 | 8,000.00 | 54.48 | 1,256.17 | 6,743.83 | 15.70 % |
| 01-539-466 | Public Works/Utilities Oper - Repairs | 5,913.56 | 5,000.00 | 5,000.00 | 0.00 | 95.97 | 4,904.03 | 1.92 % |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

General Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/I ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL. BUDGET | 2022 PERCENTAGE REALIZED |
|-------------------|--|--------------|---------------------|-----------------|-------------------|-------------------|--------------------|--------------------------|
| 01-539-490 | Other Current Charges - Gen Gov't Bl. | 92.50 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| 01-539-521 | City Hall - Operating Supplies - Gen | 9,295.64 | 8,000.00 | 8,000.00 | 1,154.35 | 4,164.60 | 3,835.40 | 52.06 % |
| 01-539-522 | Activity Center - Operating Supplies | 725.62 | 3,000.00 | 3,000.00 | 33.13 | 460.57 | 2,539.43 | 15.35 % |
| 01-539-523 | Public Works - Operating Supplies - G | 875.38 | 1,500.00 | 1,500.00 | 659.24 | 2,330.87 | (830.87) | 155.39 % |
| 01-539-524 | Community Center-Operating Supplies-G | 1,438.92 | 2,400.00 | 2,400.00 | 60.14 | 1,332.61 | 1,067.39 | 55.53 % |
| 01-539-526 | Public Works/Utilities Oper - Operati | 29.24 | 1,500.00 | 1,500.00 | 0.00 | 456.43 | 1,043.57 | 30.43 % |
| 01-539-531 | Landscape Materials & Supplies - Buil | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 20.98 | 3,979.02 | 0.52 % |
| 01-539-631 | City Hall - Improv. O/T Bldgs - Gen G | 15,285.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-539-633 | Public Works - Improv. O/T Bldgs - Ge | 0.00 | 0.00 | 0.00 | 0.00 | 2,175.00 | (2,175.00) | 0.00 % |
| 01-539-641 | City Hall - Mach. & Equipment - Gen G | 1,985.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-539-643 | Public Works - Mach. & Equipment - Ge | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 100.00 % |
| DEPARTMENT TOTAL | | 142,513.17 | 153,900.00 | 153,900.00 | 9,371.15 | 82,575.67 | 71,324.33 | 53.66 % |
| ===== | | | | | | | | |
| ROADS AND STREETS | | | | | | | | |
| 01-541-120 | Regular Salary - Wages - Roads & Stre | 224,369.42 | 229,212.00 | 229,212.00 | 19,557.50 | 169,706.53 | 59,505.47 | 74.04 % |
| 01-541-140 | Overtime - Roads & Streets | 911.78 | 2,952.00 | 2,952.00 | 176.63 | 3,346.37 | (394.37) | 113.36 % |
| 01-541-210 | Fica Taxes - Roads & Streets | 17,033.88 | 17,761.00 | 17,761.00 | 1,486.29 | 13,495.21 | 4,265.79 | 75.98 % |
| 01-541-220 | Retirement Contribution - Roads & Str | 23,190.70 | 24,138.00 | 24,138.00 | 2,350.33 | 19,373.78 | 4,764.22 | 80.26 % |
| 01-541-230 | Life & Health Insurance - Roads & Str | 52,527.12 | 59,600.00 | 59,600.00 | 4,949.89 | 36,914.46 | 22,685.54 | 61.94 % |
| 01-541-240 | Worker's Compensation - Roads & Stre. | 20,030.94 | 22,923.00 | 22,923.00 | 0.00 | 20,027.12 | 2,895.88 | 87.37 % |
| 01-541-310 | Professional Services - Roads & Street | 0.00 | 0.00 | 0.00 | 3,500.00 | 6,879.29 | (6,879.29) | 0.00 % |
| 01-541-311 | Engineering Services - Roads & Street | 0.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 % |
| 01-541-400 | Travel Expenses - Roads & Streets | 1,239.00 | 500.00 | 500.00 | 0.00 | 146.50 | 353.50 | 29.30 % |
| 01-541-405 | Training - Streets | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 1,605.45 | (105.45) | 107.03 % |
| 01-541-410 | Communication Services - Roads & Stre | 4,273.91 | 3,500.00 | 3,500.00 | 259.93 | 2,942.07 | 557.93 | 84.06 % |
| 01-541-430 | Utilities - Roads & Streets | 30,067.64 | 35,000.00 | 35,000.00 | 2,418.90 | 20,249.49 | 14,750.51 | 57.86 % |
| 01-541-460 | Repairs and Maintenance - Roads & Str | 2,973.98 | 10,000.00 | 10,000.00 | 99.97 | 9,139.45 | 860.55 | 91.39 % |
| 01-541-461 | Repairs & Maintenance-Equipment - Roa | 10,101.06 | 10,000.00 | 10,000.00 | 1,838.76 | 6,793.47 | 3,206.53 | 67.93 % |
| 01-541-464 | Vehicle Fuel - Roads & Streets | 7,056.31 | 10,000.00 | 10,000.00 | 1,883.18 | 9,151.36 | 848.64 | 91.51 % |
| 01-541-465 | Vehicle Maintenance - Roads & Streets | 8,517.95 | 10,000.00 | 10,000.00 | 582.97 | 4,432.59 | 5,567.41 | 44.33 % |
| 01-541-466 | Public Works/Utilities Facility - Rep | 1,622.73 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-541-470 | Printing and Reproduction - Streets | 0.00 | 0.00 | 0.00 | 0.00 | 131.49 | (131.49) | 0.00 % |
| 01-541-490 | Other Current Charges - Roads & Street | 0.00 | 0.00 | 0.00 | 0.00 | 30.00 | (30.00) | 0.00 % |
| 01-541-492 | Recording & Other Fees - Roads & Stre | 117.55 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-541-493 | Equipment Rental - Roads & Streets | 300.00 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

General Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|------------------|--|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|--------------------------|
| 01-541-510 | Office Supplies - Roads & Streets | 1,085.62 | 1,000.00 | 1,000.00 | 0.00 | 611.97 | 388.03 | 61.20 % |
| 01-541-520 | Operating Supplies - Roads & Streets | 10,205.49 | 12,000.00 | 12,000.00 | 272.38 | 4,289.91 | 7,710.09 | 35.75 % |
| 01-541-524 | Chemicals - Roads & Streets | 756.82 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| 01-541-530 | Road Materials & Supplies - Roads & S | 5,481.47 | 9,000.00 | 9,000.00 | 88.50 | 6,701.94 | 2,298.06 | 74.47 % |
| 01-541-531 | Landscape Materials & Supplies - Road | 3,892.83 | 5,000.00 | 5,000.00 | 278.40 | 2,030.66 | 2,969.34 | 40.61 % |
| 01-541-540 | Books, Pub., Sub., & Memberships - Ro | 384.76 | 500.00 | 500.00 | 194.87 | 721.81 | (221.81) | 144.36 % |
| 01-541-630 | Improvements Other than Building - Ro | 0.00 | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 % |
| 01-541-640 | Machinery & Equipment - Roads & Stree | 31,858.73 | 35,000.00 | 35,000.00 | 0.00 | 8,958.00 | 26,042.00 | 25.59 % |
| 01-541-650 | Construction in Progress - Roads & St | 5,000.00 | 650,000.00 | 650,000.00 | 0.00 | 31,149.53 | 591,101.12 | 4.79 % |
| DEPARTMENT TOTAL | | 462,999.69 | 1,205,086.00 | 1,205,086.00 | 39,938.50 | 378,828.45 | 798,508.20 | 31.44 % |
| LIBRARY | | | | | | | | |
| 01-571-120 | Regular Salary - Wages - Library | 68,748.67 | 93,719.00 | 88,719.00 | 6,039.77 | 61,323.88 | 27,395.12 | 65.43 % |
| 01-571-140 | Overtime - Library | 0.00 | 484.00 | 484.00 | 0.00 | 0.00 | 484.00 | 0.00 % |
| 01-571-210 | Fica Taxes - Library | 5,104.26 | 7,206.00 | 7,206.00 | 453.53 | 4,801.41 | 2,404.59 | 66.63 % |
| 01-571-220 | Retirement Contribution - Library | 7,004.86 | 10,192.00 | 10,192.00 | 719.34 | 6,973.09 | 3,218.91 | 68.42 % |
| 01-571-230 | Life & Health Insurance - Library | 15,814.97 | 30,978.00 | 30,978.00 | 3,386.63 | 17,223.66 | 13,754.34 | 55.60 % |
| 01-571-240 | Worker's Compensation - Library | 113.22 | 170.00 | 170.00 | 0.00 | 113.61 | 56.39 | 66.83 % |
| 01-571-310 | Professional Services - Library | 1,002.38 | 2,500.00 | 2,500.00 | 29.59 | 357.74 | 2,142.26 | 14.31 % |
| 01-571-312 | Professional Services - Other - Libra | 1,557.40 | 3,000.00 | 3,000.00 | 143.55 | 2,453.55 | 546.45 | 81.79 % |
| 01-571-400 | Travel Expenses - Library | 0.00 | 500.00 | 500.00 | 0.00 | 46.54 | 453.46 | 9.31 % |
| 01-571-405 | Training - Library | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 % |
| 01-571-410 | Communication Services - Library | 4,301.50 | 6,500.00 | 6,500.00 | 703.37 | 4,060.07 | 2,439.93 | 62.46 % |
| 01-571-430 | Utilities - Library | 3,927.64 | 5,100.00 | 5,100.00 | 211.55 | 2,339.49 | 2,760.51 | 45.87 % |
| 01-571-460 | Repairs and Maintenance - Library | 8,236.37 | 4,200.00 | 4,200.00 | 0.00 | 422.17 | 3,777.83 | 10.05 % |
| 01-571-480 | Promo Activities & Legal Ads - Librar | 164.42 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 % |
| 01-571-510 | Office Supplies - Library | 183.59 | 1,500.00 | 1,500.00 | 0.00 | 188.80 | 1,311.20 | 12.59 % |
| 01-571-520 | Operating Supplies - Library | 7,352.99 | 10,000.00 | 4,700.00 | 56.12 | 1,669.51 | 3,030.49 | 16.70 % |
| 01-571-540 | Books, Pub., Sub., & Memberships - Li | 758.40 | 2,600.00 | 2,600.00 | 0.00 | 748.77 | 1,851.23 | 28.80 % |
| 01-571-630 | Improvements Other than Building - Li | 0.00 | 0.00 | 5,300.00 | 0.00 | 4,872.99 | 427.01 | 0.00 % |
| 01-571-640 | Machinery & Equipment - Library | 3,868.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-571-660 | Books, Pub. & Library Materials - Libr | 10,561.98 | 18,500.00 | 18,500.00 | 1,129.67 | 9,962.80 | 8,537.20 | 53.85 % |
| DEPARTMENT TOTAL | | 138,700.65 | 201,149.00 | 196,149.00 | 12,873.12 | 117,558.08 | 78,590.92 | 58.44 % |

General Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | PERCENTAGE REALIZED |
|------------------|---------------------------------------|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|---------------------|
| PARKS | | | | | | | | |
| 01-572-310 | Professional Services - Parks | 647.50 | 0.00 | 0.00 | 0.00 | 187.50 | (187.50) | 0.00 % |
| 01-572-430 | Utilities - Parks | 14,077.25 | 15,000.00 | 15,000.00 | 1,046.36 | 14,206.96 | 793.04 | 94.71 % |
| 01-572-460 | Repairs and Maintenance - Parks | 27,310.17 | 30,000.00 | 30,000.00 | 0.00 | 10,522.90 | 19,477.10 | 35.08 % |
| 01-572-493 | Equipment Rental - Parks | 240.21 | 2,000.00 | 2,000.00 | 0.00 | 343.85 | 1,656.15 | 17.19 % |
| 01-572-520 | Operating Supplies - Parks | 3,440.80 | 2,000.00 | 2,000.00 | 24.28 | 866.73 | 1,133.27 | 43.34 % |
| 01-572-640 | Machinery & Equipment - Parks | 0.00 | 5,500.00 | 5,500.00 | 0.00 | 5,866.00 | (366.00) | 106.65 % |
| ----- | | | | | | | | |
| DEPARTMENT TOTAL | | 45,715.93 | 54,500.00 | 54,500.00 | 1,070.64 | 31,993.94 | 22,506.06 | 58.70 % |
| ===== | | | | | | | | |
| SPECIAL EVENTS | | | | | | | | |
| 01-574-310 | Professional Services - Spec Events | 0.00 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| 01-574-440 | Rentals and Leases - Spec Events | 0.00 | 23,000.00 | 23,000.00 | 0.00 | 9,514.99 | 13,485.01 | 41.37 % |
| 01-574-470 | Printing and Reproduction - Spec Even | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| 01-574-480 | Promo Activities & Legal Ads - Spec E | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| 01-574-490 | Other Current Charges - Spec Events | 2,305.79 | 1,000.00 | 1,000.00 | 0.00 | 42.25 | 957.75 | 4.23 % |
| 01-574-520 | Operating Supplies - Spec Events | 427.57 | 1,000.00 | 1,000.00 | 0.00 | 584.60 | 415.40 | 58.46 % |
| ----- | | | | | | | | |
| DEPARTMENT TOTAL | | 2,733.36 | 29,000.00 | 29,000.00 | 0.00 | 10,141.84 | 18,858.16 | 34.97 % |
| ===== | | | | | | | | |
| NON-DEPARTMENTAL | | | | | | | | |
| 01-590-310 | Professional Services - Non-Dept | 13,597.67 | 25,000.00 | 25,000.00 | 657.50 | 8,941.25 | 16,058.75 | 35.77 % |
| 01-590-311 | Engineering Services - Non-Dept | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 % |
| 01-590-312 | Professional Services - Other - Non-D | 0.00 | 8,000.00 | 8,000.00 | 657.50 | 657.50 | 7,342.50 | 8.22 % |
| 01-590-315 | Inmate Labor - GF Non - Dept | 21,561.38 | 28,749.00 | 28,749.00 | 0.00 | 0.00 | 28,749.00 | 0.00 % |
| 01-590-320 | Accounting and Auditing - Non-Dept | 17,103.87 | 17,000.00 | 17,000.00 | 7,447.06 | 15,312.16 | 1,687.84 | 90.07 % |
| 01-590-450 | Liability Insurance - Non-Dept | 58,980.50 | 86,345.00 | 86,345.00 | 0.00 | 73,082.50 | 13,262.50 | 84.64 % |
| 01-590-464 | Vehicle Fuel - Non- Departmental | 243.66 | 500.00 | 500.00 | 50.40 | 350.31 | 149.69 | 70.06 % |
| 01-590-465 | Vehicle Maintenance - Non-Departmenta | 177.98 | 500.00 | 500.00 | 0.00 | 1,041.17 | (541.17) | 208.23 % |
| 01-590-490 | Other Current Charges - Non Dept | 25.00 | 2,000.00 | 2,000.00 | 50.96 | 100.96 | 1,899.04 | 5.05 % |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

General Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/I | ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|------------------|---------------------------------------|-------------|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|--------------------------|
| 01-590-510 | Office Supplies - Non-Departmental | | 1,012.15 | 2,000.00 | 2,000.00 | 12.63 | 768.80 | 1,231.20 | 38.44 % |
| 01-590-520 | Operating Supplies - Non-Dept | | 2,675.67 | 3,000.00 | 3,000.00 | 117.04 | 1,029.34 | 1,970.66 | 34.31 % |
| 01-590-521 | Emergencies & Contingencies - Operati | | 5,809.45 | 6,843.00 | 4,103.00 | 103.57 | 103.57 | 3,999.43 | 1.51 % |
| 01-590-525 | Uniforms - Non Dept | | 3,608.58 | 3,000.00 | 3,000.00 | 305.23 | 3,671.45 | (671.45) | 122.38 % |
| 01-590-528 | Postage - Non-Dept | | 1,255.30 | 1,000.00 | 1,000.00 | 639.15 | 654.69 | 345.31 | 65.47 % |
| 01-590-540 | Books, Pub., Sub., & Memberships -NON | | 3,281.95 | 3,000.00 | 3,000.00 | 149.99 | 977.17 | 2,022.83 | 32.57 % |
| 01-590-550 | Pre-Employment Exam/Drug Test | | 0.00 | 500.00 | 500.00 | 0.00 | 1,108.00 | (608.00) | 221.60 % |
| 01-590-551 | Immunizations - Employees | | 0.00 | 500.00 | 500.00 | 0.00 | 2,093.50 | (1,593.50) | 418.70 % |
| 01-590-552 | DOT Testing | | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 % |
| 01-590-553 | Employee Meeting/Awards | | 0.00 | 0.00 | 0.00 | 0.00 | 18.03 | (18.03) | 0.00 % |
| 01-590-554 | Employee Holiday Dinner | | 0.00 | 0.00 | 0.00 | 0.00 | 1,383.39 | (1,383.39) | 0.00 % |
| 01-590-630 | Improvements Other than Bldg - Non-De | | 0.00 | 0.00 | 2,740.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-590-931 | Transfer to Fire Public Safety Impact | | 870.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-590-933 | Transfer to Public Facility Impact Fe | | (1,187.14) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-590-991 | Aids to Private Organizations - Non-D | | 1,155.95 | 1,000.00 | 1,000.00 | 0.00 | 1,200.00 | (200.00) | 120.00 % |
| 01-590-992 | Unemployment Claims - Non-Dept | | 0.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 % |
| 01-590-994 | Bank Fees - Non-Dept | | 32.27 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 01-590-996 | Bad Debt - Non-Dept | | 1,308.28 | 10,000.00 | 10,000.00 | 0.00 | 138.49 | 9,861.51 | 1.38 % |
| 01-590-999 | Other - Non-Operating Charges - Non-D | | (1,422.13) | 12,190.00 | 12,190.00 | 189.00 | 1,752,250.06 | (1,740,060.06) | 9999.00 % |
| DEPARTMENT TOTAL | | | 130,090.39 | 220,127.00 | 220,127.00 | 10,380.03 | 1,864,882.34 | (1,647,495.34) | 847.18 % |

General Fund Revenues Total 2,894,532.87 3,430,441.00 3,430,441.00 148,759.88 2,372,481.56 1,057,959.44 30.84%

General Fund Expenditures Total -2,097,031.82 -3,430,441.00 -3,430,441.00 -208,558.51 -3,509,654.72 308,897.07 -9.00%

Total Revenue vs. Expenditures 797,501.05 0.00 0.00 -60,198.63 -1,131,173.16 1,366,856.51

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2022 thru Fiscal Month: Jul, for Fund: 05

| Account Number | Account Title | Ending Bal | Net Amount |
|----------------|---|---------------|---------------|
| 05-101-100 | Cash - Checking | 301.45- | |
| 05-101-913 | DEP Loan - Sinking Fund | 58,069.36 | |
| 05-101-916 | US Bank - Sink Fund | 569,175.03 | |
| 05-101-917 | US Bank - Renewal & Replacement Series | 194,176.12 | |
| 05-101-918 | DEP Loan WW531400 - Sink Fund | 656.70 | |
| 05-101-919 | DEP Loan WW531402 - Sink Fund | 23,858.20 | |
| 05-101-920 | Cash - Customer Deposits | 349,086.80 | |
| 05-101-935 | Fifth Third Bank - Renewal & Replacement | 13.87- | |
| 05-101-936 | FDEP 531402 Sinking Fund | 11,931.67 | |
| 05-115-100 | Accounts Receivable - Utilities | 34,623.19 | |
| 05-115-130 | Accounts Receivable - Readiness to Serve | 30,869.77 | |
| 05-117-100 | Allowance for Bad Debt | 1,158.53- | |
| 05-117-200 | Allowance for Uncollectible A/R | 49,413.63- | |
| 05-151-100 | Investments - FL SAFE EF | 602,190.77 | |
| 05-151-902 | Investments - FL SAFE EF Reserves | 125,849.83 | |
| 05-155-300 | Prepaid Insurance - Deferred Bond Series 2017 | 31,706.89 | |
| 05-159-100 | Deferred Outflows - Related to Pension | 115,531.89 | |
| 05-159-200 | Deferred Outflows - Loss on Refunding | 687,501.65 | |
| 05-160-902 | Reserve Account | 100,000.00 | |
| 05-160-903 | Reserve Acct - Emergencies & Contingency | 48,044.00 | |
| 05-160-905 | Reserve Acct - CIP Service Truck | 103,677.23 | |
| 05-161-900 | Fixed Assets - Land | 2,762,913.00 | |
| 05-164-100 | Utility Plant in Service | 16,022,693.74 | |
| 05-165-900 | Acc.Dep. - Improvements Other than Build | 4,621,998.23- | |
| 05-166-900 | Equipment & Furniture | 689,170.16 | |
| 05-167-900 | Accumulated Depreciation - Equipment | 374,942.39- | |
| 05-169-900 | CIP - Construction Costs | 20,211.25 | |
| | ** TOTAL ASSET** | | 17,534,109.15 |
| 05-202-100 | Accounts Payable | 8,407.94- | |
| 05-202-200 | Accounts Payable - Year End | 63,119.87- | |
| 05-202-900 | Customer Deposits | 349,086.80 | |
| 05-203-100 | Accumulated Interest Payable | 50,654.17 | |
| 05-203-600 | SRF Loan WW51201P | 1,805,995.81 | |
| 05-203-610 | SRF Loan WW53140/SG531401 Effluent Disposal | 32,223.62 | |
| 05-203-615 | SRF Loan WW531402/SG531403 | 805,004.96 | |
| 05-203-710 | US Bank 2017 Bond Note | 7,675,000.00 | |
| 05-203-910 | Unamortized Bond Premiums - US Bank | 511,625.21 | |
| 05-208-305 | Taxes Payable | 5,506.37 | |
| 05-223-100 | Deferred Revenue | 682,163.00 | |
| 05-225-100 | Deferred Inflows - Related to Pension | 151,792.70 | |
| 05-234-100 | L-T-D - Current Portion | 425,166.80 | |
| 05-234-901 | Less: Current Portion of LTD | 425,166.80- | |
| 05-235-900 | Net Pension Liability | 120,416.83 | |
| | ** TOTAL LIABILITY** | | 12,117,941.66 |
| 05-243-100 | Encumbrances Placed | 43,183.86 | |
| 05-245-100 | Reserved for Encumbrances | 43,183.86- | |
| | ** TOTAL ENCUMBRANCE** | | 0.00 |
| 05-250-100 | Contributed Capital | 598,715.40 | |
| 05-255-100 | Change in Fund Balance | 36,514.20 | |
| 05-271-100 | Fund Balance Unreserved | 7,686,420.24 | |
| 05-271-150 | Fund Balance - Restatement | 1,732,304.77- | |
| 05-271-200 | Net Asset Adjustment Account | 10,071.23- | |
| 05-272-100 | Retained Earnings | 734,552.82 | |

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2022 thru Fiscal Month: Jul, for Fund: 05

| Account Number | Account Title | Ending Bal | Net Amount |
|----------------|----------------------------|------------|---------------|
| | ** TOTAL EQUITY** | | 7,313,826.66 |
| | ** TOTAL REVENUE** | | 2,084,412.76 |
| | ** TOTAL EXPENSE** | | 3,982,071.93 |
| | TOTAL LIABILITY AND EQUITY | | 17,534,109.15 |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 PRIOR YR REVENUE | 2022 ANTICIPATED REVENUE | ADJ ANTICIPATED | 2022 CURRENT REVENUE | 2022 YTD REVENUE | 2022 (EXCESS)/DEFICIT | 2022 PERCENTAGE REALIZED |
|-------------------|--------------------------------------|-----------------------|--------------------------|-----------------|----------------------|------------------|-----------------------|--------------------------|
| 05-314-301 | RTS - City 10% UTY T | 1,668.11 | 258.00 | 258.00 | 1,181.03 | 1,351.92 | (1,093.92) | 524.00 % |
| 05-325-111 | Connection Fees - Water - Cash Basis | 44,076.02 | 26,100.00 | 26,100.00 | 870.00 | 12,119.40 | 13,980.60 | 46.43 % |
| 05-325-210 | Readiness to Serve Charge - Sewer | 29,621.84 | 18,522.00 | 18,522.00 | 12,321.65 | 15,791.72 | 2,730.28 | 85.26 % |
| 05-325-211 | Readiness to Serve Charge - Water | 16,679.84 | 15,842.00 | 15,842.00 | 11,809.19 | 13,518.19 | 2,323.81 | 85.33 % |
| 05-329-200 | Other Lic./Fees/Permits | 5,640.92 | 2,206.00 | 2,206.00 | 1,246.76 | 10,969.96 | (8,763.96) | 497.28 % |
| 05-331-370 | Small Community Wastewater Grant | 1,316,160.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-334-350 | Sewer/Wastewater Grants - State | 0.00 | 0.00 | 0.00 | 0.00 | 31,559.93 | (31,559.93) | 0.00 % |
| 05-340-300 | Water Utility Revenue | 1,304,818.04 | 1,376,712.00 | 1,376,712.00 | 112,079.45 | 972,781.51 | 403,930.49 | 70.66 % |
| 05-340-500 | Sewer Utility Revenue | 1,256,437.07 | 1,297,800.00 | 1,297,800.00 | 105,372.76 | 968,147.96 | 329,652.04 | 74.60 % |
| 05-359-100 | Other Fines and/or Forfeitures | 12,540.00 | 15,620.00 | 15,620.00 | 2,450.00 | 30,745.00 | (15,125.00) | 195.83 % |
| 05-359-200 | Non Sufficient Funds | 1,200.00 | 1,140.00 | 1,140.00 | 240.00 | 1,325.00 | (185.00) | 116.23 % |
| 05-359-300 | Late Fees | 26,673.00 | 36,795.00 | 36,795.00 | 2,572.50 | 22,134.00 | 14,661.00 | 60.15 % |
| 05-361-200 | Interest/Dividends - FL SAFE | 126.36 | 322.00 | 322.00 | 932.66 | 2,522.24 | (2,200.24) | 783.30 % |
| 05-369-100 | Misc. Income | 39.61 | 0.00 | 0.00 | 0.00 | 104.00 | (104.00) | 0.00 % |
| 05-369-110 | Refund of Overpayments | 0.00 | 0.00 | 0.00 | 0.00 | 1,341.93 | (1,341.93) | 0.00 % |
| 05-369-111 | Cash Drawer Overage | (0.14) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-369-112 | Cash Drawer Overage - Bank Rec | 2,751.95 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-381-900 | Cash Carry Forward | 0.00 | 170,590.00 | 170,590.00 | 0.00 | 0.00 | 170,590.00 | 0.00 % |
| DEPARTMENT TOTALS | | 4,018,432.62 | 2,961,907.00 | 2,961,907.00 | 251,076.00 | 2,084,412.76 | 877,494.24 | 70.37 % |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

Enterprise Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 | | 2022 | | 2022 | | 2022 | | 2022 | |
|----------------|--|------------|----------------|------------|--------------|--------------|--------------|------------------------|--|------|--|
| | | ACTUALS | ADOPTED BUDGET | ADJ BUDGET | MTD EXPENSES | YTD EXPENSES | AVAIL BUDGET | PERCENTAGE REALIZED | | | |
| | Water | | | | | | | | | | |
| 05-533-120 | Regular Salary - Wages - Water Oper | 225,765.44 | 260,567.00 | 260,567.00 | 19,025.21 | 187,622.55 | 72,944.45 | 72.01 % | | | |
| 05-533-140 | Overtime - Water Oper | 4,954.66 | 8,725.00 | 8,725.00 | 1,095.15 | 4,586.87 | 4,138.13 | 52.57 % | | | |
| 05-533-210 | Fica Taxes - Water Oper | 17,004.03 | 20,601.00 | 20,601.00 | 1,505.02 | 14,953.67 | 5,647.33 | 72.59 % | | | |
| 05-533-220 | Retirement Contribution - Water Oper | 34,900.93 | 26,711.00 | 26,711.00 | 2,426.50 | 22,619.84 | 4,091.16 | 84.68 % | | | |
| 05-533-230 | Life & Health Insurance - Water Oper | 48,376.38 | 69,733.00 | 69,733.00 | 5,006.18 | 48,757.63 | 20,975.37 | 69.92 % | | | |
| 05-533-240 | Worker's Compensation - Water Oper | 2,910.39 | 6,002.00 | 6,002.00 | 0.00 | 3,744.11 | 2,257.89 | 62.38 % | | | |
| 05-533-310 | Professional Services - Water Oper | 23,020.90 | 35,000.00 | 35,000.00 | 812.46 | 11,699.81 | 23,300.19 | 33.43 % | | | |
| 05-533-311 | Engineering Services - Water Oper | 7,879.84 | 30,000.00 | 30,000.00 | 0.00 | 1,221.88 | 28,778.12 | 4.07 % | | | |
| 05-533-312 | Professional Services - Other - Water | 2,414.15 | 10,000.00 | 10,000.00 | 502.30 | 8,083.97 | 1,916.03 | 80.84 % | | | |
| 05-533-313 | Professional Services - Polk Regional | 3,871.08 | 23,000.00 | 23,000.00 | 251.93 | 5,548.36 | 17,451.64 | 24.12 % | | | |
| 05-533-400 | Travel Expenses - Water Oper | 2,039.02 | 750.00 | 750.00 | 5.70 | 257.13 | 492.87 | 34.28 % | | | |
| 05-533-405 | Training - Water Oper | 0.00 | 750.00 | 750.00 | 0.00 | 1,160.11 | (410.11) | 154.68 % | | | |
| 05-533-410 | Communication Services - Water Oper | 5,783.66 | 8,000.00 | 8,000.00 | 519.57 | 4,749.09 | 3,250.91 | 59.36 % | | | |
| 05-533-430 | Utilities - PW/Utilities Facility Wat | 1,692.30 | 2,500.00 | 2,500.00 | 138.91 | 1,029.83 | 1,470.17 | 41.19 % | | | |
| 05-533-431 | Mt. Olive WTP - Utilities - Water Ope | 4,484.23 | 3,500.00 | 3,500.00 | 288.64 | 3,636.60 | (136.60) | 103.90 % | | | |
| 05-533-432 | Commonwealth WTP - Utilities - Water | 2,944.21 | 5,000.00 | 5,000.00 | 128.93 | 412.25 | 4,587.75 | 8.25 % | | | |
| 05-533-433 | V. Matt Williams WTP - Utilities - Wat | 8,676.94 | 8,000.00 | 8,000.00 | 1,322.36 | 8,368.49 | (368.49) | 104.61 % | | | |
| 05-533-460 | Repairs and Maintenance - Water Oper | 54,531.31 | 60,000.00 | 60,000.00 | 704.15 | 80,941.16 | (20,941.16) | 134.90 % | | | |
| 05-533-461 | Mt. Olive WTP - Repairs and Maint - W | 1,827.02 | 10,000.00 | 10,000.00 | 669.08 | 1,243.48 | 8,756.52 | 12.43 % | | | |
| 05-533-462 | Commonwealth WTP - Repairs and Maint | 3,710.52 | 8,000.00 | 8,000.00 | 0.00 | 35.48 | 7,964.52 | 0.44 % | | | |
| 05-533-463 | V. Matt Williams WTP - Repairs and Mai | 35,594.42 | 8,000.00 | 8,000.00 | 339.13 | 339.13 | 7,660.87 | 4.24 % | | | |
| 05-533-464 | Vehicle Fuel - Water Oper | 8,813.41 | 10,000.00 | 10,000.00 | 2,158.06 | 14,204.62 | (4,204.62) | 142.05 % | | | |
| 05-533-465 | Vehicle Maintenance - Water Oper | 5,344.76 | 7,000.00 | 7,000.00 | 0.00 | 2,756.90 | 4,243.10 | 39.38 % | | | |
| 05-533-466 | Public Works/Utilities Facility - Rep | 2.99 | 2,500.00 | 2,500.00 | 0.00 | 426.50 | 2,073.50 | 17.06 % | | | |
| 05-533-467 | Repairs & Maintenance-Equipment - Wat | 0.00 | 0.00 | 0.00 | 0.00 | 601.15 | (601.15) | 0.00 % | | | |
| 05-533-470 | Printing and Reproduction - Water Ope | 0.00 | 600.00 | 600.00 | 0.00 | 236.68 | 363.32 | 39.45 % | | | |
| 05-533-490 | Other Current Charges - Water Oper | 99.98 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % | | | |
| 05-533-492 | Recording & Other Fees - Water Oper | 4,440.00 | 4,200.00 | 4,200.00 | 0.00 | 4,300.00 | (100.00) | 102.38 % | | | |
| 05-533-510 | Office Supplies - Water Oper | 852.70 | 700.00 | 700.00 | 34.16 | 584.37 | 115.63 | 83.48 % | | | |
| 05-533-520 | Operating Supplies - Water Oper | 11,189.96 | 11,000.00 | 11,000.00 | 6,365.44 | 21,634.96 | (11,224.08) | 196.68 % | | | |
| 05-533-521 | Mt. Olive WTP - Operating Supplies - W | 0.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 % | | | |
| 05-533-522 | Commonwealth WTP - Operating Supplies | 0.00 | 2,500.00 | 2,500.00 | 0.00 | 159.92 | 2,340.08 | 6.40 % | | | |
| 05-533-523 | V. Matt Williams WTP - Operating Suppl | 0.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 % | | | |
| 05-533-524 | Chemicals - Water Oper | 3,733.50 | 9,000.00 | 9,000.00 | 241.48 | 5,031.86 | 3,968.14 | 55.91 % | | | |
| 05-533-526 | Meter Supplies - New Installs - Water | 0.00 | 76,000.00 | 76,000.00 | 0.00 | 91,740.46 | (15,740.46) | 120.71 % | | | |
| 05-533-527 | Meter Supplies - Repairs & Maintenan | 0.00 | 85,000.00 | 85,000.00 | 2,851.93 | 83,613.24 | 1,386.76 | 98.37 % | | | |
| 05-533-540 | Books, Pub., Sub., & Memberships - Wa | 1,548.54 | 2,000.00 | 2,000.00 | 280.00 | 459.88 | 1,540.12 | 22.99 % | | | |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

Enterprise Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|------------------|---------------------------------------|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|--------------------------|
| 05-533-605 | Depreciation Expense - Water Oper | 140,284.43 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-533-620 | Buildings - Water Oper | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 3,982.00 | 18.00 | 99.55 % |
| 05-533-630 | Improvements Other than Building - Wa | 850.00 | 10,000.00 | 10,000.00 | 0.00 | 4,247.50 | 5,752.50 | 42.48 % |
| 05-533-634 | SCADA System - Water Oper | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 % |
| 05-533-640 | Machinery & Equipment - Water Oper | 529.85 | 63,381.00 | 63,381.00 | 0.00 | 51,773.00 | 11,608.00 | 81.69 % |
| 05-533-650 | Construction In Progress - Water Oper | 136.00 | 0.00 | 0.00 | 0.00 | 1,619.20 | (1,619.20) | 0.00 % |
| 05-533-710 | Principal - Water Oper | 0.00 | 60,473.00 | 60,473.00 | 60,473.00 | 60,473.00 | 0.00 | 100.00 % |
| 05-533-720 | Interest - Water Oper | 71,773.05 | 69,356.00 | 69,356.00 | 34,677.84 | 69,355.68 | 0.32 | 100.00 % |
| 05-533-994 | Bank Fees - Water Oper | 3.19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| DEPARTMENT TOTAL | | 742,042.79 | 1,032,549.00 | 1,032,549.00 | 141,823.13 | 828,212.36 | 203,747.52 | 80.21 % |
| Sewer | | | | | | | | |
| 05-535-120 | Regular Salary - Wages - Sewer Oper | 114,313.66 | 144,639.00 | 144,639.00 | 11,579.16 | 119,821.45 | 24,817.55 | 82.84 % |
| 05-535-140 | Overtime - Sewer Oper | 4,865.74 | 5,712.00 | 5,712.00 | 622.27 | 4,173.34 | 1,538.66 | 73.06 % |
| 05-535-210 | Fica Taxes - Sewer Oper | 8,874.64 | 11,502.00 | 11,502.00 | 914.11 | 9,636.18 | 1,865.82 | 83.78 % |
| 05-535-220 | Retirement Contribution - Sewer Oper | 17,285.54 | 13,083.00 | 13,083.00 | 1,423.03 | 14,550.47 | (1,467.47) | 111.22 % |
| 05-535-230 | Life & Health Insurance - Sewer Oper | 24,158.05 | 35,905.00 | 35,905.00 | 3,015.40 | 26,726.68 | 9,178.32 | 74.44 % |
| 05-535-240 | Worker's Compensation - Sewer Oper | 2,875.13 | 4,393.00 | 4,393.00 | 0.00 | 3,645.48 | 747.52 | 82.98 % |
| 05-535-310 | Professional Services - Sewer Oper | 30,438.06 | 20,000.00 | 20,000.00 | 0.00 | 6,502.37 | 13,497.63 | 32.51 % |
| 05-535-311 | Engineering Services - Sewer Oper | 20,978.80 | 25,000.00 | 25,000.00 | 0.00 | 5,421.62 | 19,578.38 | 21.69 % |
| 05-535-312 | Professional Services - Other - Sewer | 758.32 | 20,000.00 | 20,000.00 | 27,375.85 | 67,043.88 | (47,043.88) | 335.22 % |
| 05-535-400 | Travel Expenses - Sewer Oper | 571.58 | 1,000.00 | 1,000.00 | 0.00 | 71.03 | 928.97 | 7.10 % |
| 05-535-405 | Training - Sewer Oper | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 1,543.51 | (43.51) | 102.90 % |
| 05-535-410 | Communication Services - Sewer Oper | 4,086.59 | 4,000.00 | 4,000.00 | 371.12 | 3,877.87 | 122.13 | 96.95 % |
| 05-535-411 | Cardinal Hill WWTP - Comm Svcs - Sew | 125.10 | 1,550.00 | 1,550.00 | 0.00 | 124.92 | 1,425.08 | 8.06 % |
| 05-535-412 | Mt. Olive WWTP - Comm Svcs - Sewer O | 2,396.60 | 2,800.00 | 2,800.00 | 199.50 | 1,997.10 | 802.90 | 71.33 % |
| 05-535-430 | Utilities - PW/Utilities Facility Sew | 5,586.75 | 5,165.00 | 5,165.00 | 523.41 | 4,320.34 | 844.66 | 83.65 % |
| 05-535-431 | Cardinal Hill WWTP - Utilities - Sewe | 25,790.23 | 2,100.00 | 2,100.00 | 2,022.86 | 21,851.64 | (19,751.64) | 1040.55 % |
| 05-535-432 | Mt. Olive WWTP - Utilities - Sewer Op | 8,417.66 | 11,000.00 | 11,000.00 | 652.30 | 5,992.49 | 5,007.51 | 54.48 % |
| 05-535-440 | Rentals and Leases - Sewer Oper | 0.00 | 0.00 | 0.00 | 0.00 | 3,076.50 | (3,076.50) | 0.00 % |
| 05-535-460 | Repairs and Maintenance - Sewer Oper | 47,812.00 | 120,000.00 | 120,000.00 | 11,673.72 | 95,573.00 | 24,427.00 | 79.64 % |
| 05-535-461 | Cardinal Hill - Repairs and Maint - S | 10,724.30 | 171,913.00 | 171,913.00 | 21.33 | 25,200.77 | 146,712.23 | 14.66 % |
| 05-535-464 | Vehicle Fuel - Sewer Oper | 10,731.40 | 10,000.00 | 10,000.00 | 932.88 | 7,416.54 | 2,583.46 | 74.17 % |
| 05-535-465 | Vehicle Maintenance - Sewer Oper | 11,258.43 | 8,000.00 | 8,000.00 | 0.00 | 7,262.05 | 737.95 | 90.78 % |
| 05-535-466 | Public Works/Utilities Facility - Rep | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 426.50 | 573.50 | 42.65 % |

Enterprise Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|---------------------|---------------------------------------|--------------|---------------------|-----------------|-------------------|-------------------|-------------------|--------------------------|
| 05-535-467 | Repairs & Maintenance-Equipment - Sew | 0.00 | 0.00 | 0.00 | 0.00 | 511.34 | (511.34) | 0.00 % |
| 05-535-470 | Printing and Reproduction - Sewer Ope | 0.00 | 100.00 | 100.00 | 0.00 | 43.83 | 56.17 | 43.83 % |
| 05-535-490 | Other Current Charges - Sewer Oper | 108.91 | 3,000.00 | 3,000.00 | 0.00 | 94.27 | 2,905.73 | 3.14 % |
| 05-535-492 | Recording & Other Fees - Sewer Oper | 3,260.66 | 5,000.00 | 5,000.00 | 0.00 | 138.43 | 4,861.57 | 2.77 % |
| 05-535-493 | Equipment Rental - Sewer Oper | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 % |
| 05-535-510 | Office Supplies - Sewer Oper | 852.39 | 700.00 | 700.00 | 34.15 | 577.58 | 122.42 | 82.51 % |
| 05-535-520 | Operating Supplies - Sewer Oper | 6,258.10 | 8,000.00 | 8,000.00 | 1,088.19 | 17,254.79 | (9,254.79) | 215.68 % |
| 05-535-521 | Cardinal Hill WWTP - Operating Suppli | 0.00 | 0.00 | 0.00 | 0.00 | 219.25 | (219.25) | 0.00 % |
| 05-535-522 | Cardinal Hill WWTP - Sludge Hauling | 25,510.31 | 41,000.00 | 41,000.00 | 0.00 | 21,884.43 | 19,115.57 | 53.38 % |
| 05-535-524 | Chemicals - Sewer Oper | 29,319.80 | 33,000.00 | 33,000.00 | 3,522.36 | 25,314.23 | 7,685.77 | 76.71 % |
| 05-535-540 | Books, Pub., Sub., & Memberships - Se | 164.94 | 1,000.00 | 1,000.00 | 280.00 | 459.88 | 540.12 | 45.99 % |
| 05-535-605 | Depreciation Expense - Sewer Oper | 303,045.17 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-535-620 | Buildings - Sewer Oper | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 3,982.00 | 18.00 | 99.55 % |
| 05-535-630 | Improvements Other than Building - Se | 0.00 | 10,000.00 | 10,000.00 | 0.00 | 1,087.50 | 8,912.50 | 10.88 % |
| 05-535-640 | Machinery & Equipment - Sewer Oper | 529.84 | 191,489.00 | 191,489.00 | 39,854.74 | 189,889.74 | (38,255.48) | 99.16 % |
| 05-535-641 | Cardinal Hill - Mach & Equip - Sewer | 0.00 | 0.00 | 0.00 | 3,836.00 | 3,836.00 | (3,836.00) | 0.00 % |
| 05-535-710 | Principal - Sewer Oper | (852.80) | 337,726.00 | 337,726.00 | 204,527.00 | 270,731.36 | 66,994.64 | 80.16 % |
| 05-535-712 | Principal - DEP Effluent Disposal Loa | 0.00 | 26,995.00 | 26,995.00 | 0.00 | 26,967.46 | 27.54 | 99.90 % |
| 05-535-720 | Interest - Sewer Oper | 284,385.24 | 277,548.00 | 277,548.00 | 117,284.66 | 256,454.00 | 21,094.00 | 92.40 % |
| 05-535-722 | Interest - DEP Effluent Disposal Loan | 19.75 | 1,635.00 | 1,635.00 | 0.00 | 824.38 | 810.62 | 50.42 % |
| 05-535-730 | Other Debt Service Costs - Sewer Oper | 45,812.57 | 0.00 | 0.00 | 0.00 | 837.90 | (837.90) | 0.00 % |
| 05-535-900 | SEWER OPERATIONS - OTHER USES | (1,150.70) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| DEPARTMENT TOTAL | | 1,049,312.76 | 1,566,455.00 | 1,566,455.00 | 431,754.04 | 1,257,364.10 | 269,236.16 | 80.27 % |
| EF Non-Departmental | | 33,102.27 | 25,000.00 | 25,000.00 | 1,653.61 | 23,318.18 | 1,681.82 | 93.27 % |
| 05-590-310 | Professional Services - Non-Dept | 3,550.00 | 10,000.00 | 10,000.00 | 2,500.00 | 2,500.00 | 7,500.00 | 25.00 % |
| 05-590-312 | Professional Services - Other - Non-D | 21,561.37 | 28,749.00 | 28,749.00 | 0.00 | 0.00 | 28,749.00 | 0.00 % |
| 05-590-320 | Inmate Labor - EF Non - Dept | 28,536.88 | 25,000.00 | 25,000.00 | 15,119.78 | 28,672.18 | (3,672.18) | 114.69 % |
| 05-590-315 | Accounting and Auditing - Non-Dept | 4,298.99 | 4,500.00 | 4,500.00 | 779.46 | 2,540.76 | 1,959.24 | 56.46 % |
| 05-590-440 | Rentals and Leases - Non-Dept | 58,980.50 | 86,345.00 | 86,345.00 | 0.00 | 73,082.50 | 13,262.50 | 84.64 % |
| 05-590-450 | Liability Insurance - Non-Dept | 25.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-590-490 | Other Current Charges - Non Dept | 862.20 | 1,000.00 | 1,000.00 | 12.63 | 768.70 | 231.30 | 76.87 % |
| 05-590-510 | Office Supplies - Non-Departmental | 946.60 | 3,000.00 | 3,000.00 | 46.44 | 46.44 | 2,953.56 | 1.55 % |
| 05-590-520 | Operating Supplies - Non-Dept | 4,741.67 | 11,300.00 | 11,300.00 | 128.55 | 128.55 | 8,431.45 | 1.14 % |
| 05-590-521 | Emergencies & Contingencies - Operati | | | | | | | |

Enterprise Fund Expenditures
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/I | ACCOUNT | DESCRIPTION | 2021 ACTUALS | 2022 ADOPTED BUDGET | 2022 ADJ BUDGET | 2022 MTD EXPENSES | 2022 YTD EXPENSES | 2022 AVAIL BUDGET | 2022 PERCENTAGE REALIZED |
|------------------|---------------------------------------|-------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|--------------------------------|
| 05-590-525 | Uniforms - Non Dept | | 3,373.76 | 4,500.00 | 4,500.00 | 331.69 | 4,036.64 | 463.36 | 89.70 % |
| 05-590-528 | Postage - Non-Dept | | 2,038.35 | 3,000.00 | 3,000.00 | 0.00 | 5.78 | 2,994.22 | 0.19 % |
| 05-590-540 | Books, Pub., Sub., & Memberships -NON | | 2,311.34 | 2,000.00 | 2,000.00 | 50.00 | 350.00 | 1,650.00 | 17.50 % |
| 05-590-550 | Pre-Employment Exam/Drug Test | | 0.00 | 0.00 | 0.00 | 0.00 | 114.00 | (114.00) | 0.00 % |
| 05-590-551 | Immunizations - Employees | | 0.00 | 0.00 | 0.00 | 0.00 | 472.50 | (472.50) | 0.00 % |
| 05-590-554 | Employee Holiday Dinner | | 0.00 | 0.00 | 0.00 | 0.00 | 420.00 | (420.00) | 0.00 % |
| 05-590-630 | Improvements Other than Bldg - Non-De | | 0.00 | 0.00 | 2,740.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-590-720 | Interest - Bond 2017 Issue | | (42,146.55) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-590-730 | Other Debt Service Costs | | 60,526.58 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 05-590-920 | Transfer to General Fund - Non-Dept | | 155,000.00 | 130,000.00 | 130,000.00 | 0.00 | 0.00 | 130,000.00 | 0.00 % |
| 05-590-940 | Reserves - Unrestricted Reserves NON- | | 0.00 | 19,510.00 | 19,510.00 | 0.00 | 0.00 | 19,510.00 | 0.00 % |
| 05-590-992 | Unemployment Claims - Non-Dept | | 1,694.60 | 2,000.00 | 2,000.00 | 0.00 | 4,400.00 | (2,400.00) | 220.00 % |
| 05-590-994 | Bank Fees - Non-Dept | | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 1.96 | 998.04 | 0.20 % |
| 05-590-996 | Bad Debt - Non-Dept | | 12,261.50 | 0.00 | 0.00 | (116.50) | 4,562.40 | (4,562.40) | 0.00 % |
| 05-590-999 | Other - Non-Operating Charges - Non-D | | (8,967.66) | 6,000.00 | 6,000.00 | 0.00 | 1,751,074.88 | (1,745,074.88) | 9999.00 % |
| DEPARTMENT TOTAL | | | 342,697.40 | 362,904.00 | 362,904.00 | 20,505.66 | 1,896,495.47 | (1,536,331.47) | 522.59 % |

| | | | | | | | | | |
|---|--|--|---------------|---------------|---------------|-------------|---------------|---------------|---------|
| Enterprise Fund Revenues Total | | | 4,564,527.70 | 2,961,908.00 | 2,961,908.00 | 251,076.00 | 2,084,412.76 | 877,495.24 | 70.37% |
| Enterprise Fund Expenditures Total | | | -2,054,892.04 | -2,961,908.00 | -2,961,908.00 | -594,082.83 | -3,836,651.24 | -1,062,758.67 | 129.53% |
| Total Revenue vs. Expenditures | | | 2,609,735.66 | 0.00 | 0.00 | -343,006.83 | -1,752,238.48 | -185,263.43 | |

POLK CITY
 Simple Balance Sheet

For Fiscal Year: 2022 thru Fiscal Month: Jul, for Fund: 08

| Account Number | Account Title | Ending Bal | Net Amount |
|----------------|---|--------------|--------------|
| 08-101-100 | GF Police Public Safety Impact Fees | 8,635.39 | |
| 08-101-101 | GF Fire Public Safety Impact Fees | 3,428.82 | |
| 08-101-102 | GF Recreation Impact Fees | 14,957.50 | |
| 08-101-103 | GF Gen Gov't Facilities Impact Fees | 25,281.99 | |
| 08-151-100 | Investments - FL SAFE GF Police Public Safety | 214,084.88 | |
| 08-151-101 | Investments - FL SAFE GF Fire Public Saf... | 135,309.26 | |
| 08-151-102 | Investments - FL SAFE GF Recreation | 404,622.02 | |
| 08-151-103 | Investments - FL SAFE GF Facilities | 449,388.90 | |
| | ** TOTAL ASSET** | | 1,255,708.76 |
| 08-271-100 | Fund Balance Unreserved | 120,796.37 | |
| 08-271-150 | Fund Balance - Restatement | 1,089,182.23 | |
| | ** TOTAL EQUITY** | | 1,209,978.60 |
| | ** TOTAL REVENUE** | | 45,730.16 |
| | ** TOTAL EXPENSE** | | 0.00 |
| | TOTAL LIABILITY AND EQUITY | | 1,255,708.76 |

POLK CITY
JULY 2022 MONTHLY FINANCIALS

GFIF Special Revenues
Budget Revenues
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 PRIOR YR REVENUE | 2022 ANTICIPATED REVENUE | ADJ ANTICIPATED | 2022 CURRENT REVENUE | 2022 YTD REVENUE | 2022 (EXCESS)/DEFICIT | PERCENTAGE REALIZED |
|---------------------------------------|--|-----------------------|--------------------------|-----------------|----------------------|------------------|-----------------------|---------------------|
| REVENUES | | | | | | | | |
| 08-324-100 | Police - Public Safety Impact Fee | 20,639.68 | 38,699.00 | 38,699.00 | 644.99 | 7,094.89 | 31,604.11 | 18.33 % |
| 08-324-110 | Fire/Rescue - Public Safety Impact Fee | 11,568.41 | 20,706.00 | 20,706.00 | 345.11 | 3,796.21 | 16,909.79 | 18.33 % |
| 08-324-610 | Parks & Recreation Impact Fee | 33,630.23 | 62,409.00 | 62,409.00 | 1,040.16 | 11,441.76 | 50,967.24 | 18.33 % |
| 08-324-710 | Public Facilities Impact Fee | 54,749.15 | 104,882.00 | 104,882.00 | 1,748.01 | 19,228.11 | 85,653.89 | 18.33 % |
| 08-361-200 | Interest/Dividends - FL SAFE | 208.87 | 534.00 | 534.00 | 1,541.63 | 4,169.19 | (3,635.19) | 780.75 % |
| 08-381-403 | Transfer From GF Public Facility Impa | 0.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| DEPARTMENT TOTALS | | 120,796.37 | 227,230.00 | 227,230.00 | 5,319.90 | 45,730.16 | 181,499.84 | 20.13 % |
| EXPENDITURES | | | | | | | | |
| 08-521-930 | Reserves - Police Public Safety Impact | 0.00 | 38,789.00 | 38,789.00 | 0.00 | 0.00 | 38,789.00 | 0.00 % |
| 08-522-930 | Reserves - Fire Public Safety Impact | 0.00 | 20,754.00 | 20,754.00 | 0.00 | 0.00 | 20,754.00 | 0.00 % |
| 08-539-930 | Reserves - Public Facility Impact Fee | 0.00 | 105,130.00 | 105,130.00 | 0.00 | 0.00 | 105,130.00 | 0.00 % |
| 08-572-930 | Reserves - Parks & Rec Impact Fees | 0.00 | 62,557.00 | 62,557.00 | 0.00 | 0.00 | 62,557.00 | 0.00 % |
| DEPARTMENT TOTALS | | 0.00 | 227,230.00 | 227,230.00 | 0.00 | 0.00 | 227,230.00 | 0.00 % |
| GF Impact Fee Fund Revenues Total | | | | | | | | |
| GF Impact Fee Fund Expenditures Total | | 120,796.37 | 227,230.00 | 227,230.00 | 5,319.90 | 45,730.16 | 181,499.84 | 20.13 % |
| Total Revenue vs. Expenditures | | 120,796.37 | 0.00 | 0.00 | 5,319.90 | 45,730.16 | 408,729.84 | 0.00 % |

POLK CITY
 Simple Balance Sheet

For Fiscal Year: 2022 thru Fiscal Month: Jul, for Fund: 09

| Account Number | Account Title | Ending Bal | Net Amount |
|----------------|-----------------------------|--------------|--------------|
| 09-101-800 | EF Sewer Impact Fee Account | 344,150.04 | |
| 09-101-900 | EF Water Impact Fee Account | 169,778.64 | |
| 09-151-800 | Investements - Sewer Impact | 1,638,351.33 | |
| 09-151-900 | Investements - Water Impact | 266,395.15 | |
| 09-169-900 | CIP - Construction Costs | 28,872.10 | |
| | ** TOTAL ASSET** | | 2,447,547.26 |
| | ** TOTAL LIABILITY** | | 0.00 |
| | ** TOTAL ENCUMBRANCE** | | 0.00 |
| 09-271-100 | Unreserved Fund Balance | 218,941.49 | |
| 09-271-150 | Fund Balance - Restatement | 2,245,690.34 | |
| | ** TOTAL EQUITY** | | 2,464,631.83 |
| | ** TOTAL REVENUE** | | 78,700.88 |
| | ** TOTAL EXPENSE** | | 95,785.45 |
| | TOTAL LIABILITY AND EQUITY | | 2,447,547.26 |

EFIF Special Revenues
83.33 % Yr Complete For Fiscal Year: 2022 / 7

| G/L ACCOUNT | DESCRIPTION | 2021 PRIOR YR REVENUE | 2022 ANTICIPATED REVENUE | ADJ ANTICIPATED | 2022 CURRENT REVENUE | 2022 YTD REVENUE | (EXCESS)/DEFICIT | 2022 PERCENTAGE REALIZED |
|---------------------------------------|---------------------------------------|-----------------------|--------------------------|-----------------|----------------------|------------------|------------------|--------------------------|
| REVENUES | | | | | | | | |
| TOTAL AR | | | | | | | | |
| 09-324-210 | Water Impact Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 09-324-220 | Sewer Impact Fees | 71,627.00 | 104,820.00 | 104,820.00 | 1,747.00 | 27,952.00 | 76,868.00 | 26.67 % |
| 09-361-200 | Interest/Dividends - FL SAFE | 154,525.00 | 264,900.00 | 264,900.00 | 0.00 | 44,150.00 | 220,750.00 | 16.67 % |
| | | 330.60 | 842.00 | 842.00 | 2,440.10 | 6,598.88 | (5,756.88) | 783.71 % |
| DEPARTMENT TOTALS | | | | | | | | |
| | | 226,482.60 | 370,562.00 | 370,562.00 | 4,187.10 | 78,700.88 | 291,861.12 | 21.24 % |
| EXPENDITURES | | | | | | | | |
| 09-533-310 | Professional Services - Legal Fees | 1,239.11 | 31,000.00 | 31,000.00 | 0.00 | 6,664.61 | 24,335.39 | 21.50 % |
| 09-533-312 | Professional Services - Other Profess | 0.00 | 9,600.00 | 9,600.00 | 0.00 | 0.00 | 9,600.00 | 0.00 % |
| 09-533-313 | Professional Services - Polk Regional | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 % |
| 09-533-492 | Recording & Other Fees - Water Impact | 140.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 09-533-529 | Water Impact Fee - Refund Customer | 1,747.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 09-533-650 | Construction In Progress - Water IP S | 0.00 | 60,220.00 | 60,220.00 | 0.00 | 89,120.84 | (28,900.84) | 147.99 % |
| 09-533-930 | Reserves - Water Impact Fees | 0.00 | 238.00 | 238.00 | 0.00 | 0.00 | 238.00 | 0.00 % |
| 09-535-529 | Sewer Impact Fee - Refund Customer | 4,415.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| 09-535-930 | Reserves - Sewer Impact Fees | 0.00 | 265,504.00 | 265,504.00 | 0.00 | 0.00 | 265,504.00 | 0.00 % |
| DEPARTMENT TOTALS | | | | | | | | |
| | | 7,541.11 | 370,562.00 | 370,562.00 | 0.00 | 95,785.45 | 274,776.55 | 25.85 % |
| EF Impact Fee Fund Revenues Total | | | | | | | | |
| | | 226,782.60 | 370,562.00 | 370,562.00 | 4,187.10 | 78,700.88 | 291,861.12 | 21.24 % |
| EF Impact Fee Fund Expenditures Total | | | | | | | | |
| | | -3,126.11 | -370,562.00 | -370,562.00 | 0.00 | -95,785.45 | -274,776.55 | 25.85 % |
| Total Revenue vs. Expenditures | | | | | | | | |
| | | 223,656.49 | 0.00 | 0.00 | 4,187.10 | -17,084.57 | 17,084.57 | |

Public Works Report

04-10 July 2022

Summary: Below is a summary of Public Works actions for the week:

1. Public Works General Notes

- a. Continued researching and developing Polk City Stormwater Assessment Program that was due to FLDEP MS4 Coordinator in Year 2 of the MS4 Permit submission. Spoke to Anna Lomasney and she provided template. I will work over the next several weeks to complete.
- b. Coordinated for the purchase of a replacement diesel fuel tank and used oil storage tank. Received 3 estimates and selected Lynch Oil out of Kissimmee, FL who could provide the right size tanks needed for Polk City.
- c. Completed Carter Rd, Honeybee Ln, Marklen Loop & Bascom Ct assessment for tree trimming. Met with 3 vendors who provided estimates and City Manager approved lowest bid. Company has previously performed work for the City.
- d. Personally performed grass cutting of Bascom Ct Retention ponds and removed fallen tree and heavy underbrush and other branches.
- e. Submitted Salary Justification Sheet for 2 additional employees (Maintenance Worker I) to be hired in FY23 due to inmate work crews unable to return to cut grass for City.

2. Admin, Logistics & Operations – Was out all week.

3. Public Works

- a. Completed 39 work orders in ADG consisting of:
 - a) Building Maintenance: 3
 - b) Custodial Services: 6
 - c) Equipment Maintenance: 2
 - d) Event Set-Up: 5
 - e) Landscaping, Mowing: 20
 - f) Trash Parks & Facilities: 2

August Objectives

1. Continue proactive/preventive maintenance of all city facilities and equipment.
2. Continue cleanup of all Public Works area, identify, and prepare excess and unserviceable for surplus/disposal for AUG 2022.
3. Participate in FDOT Polk City Vision Plan IAW City Manager guidance.
4. Complete the Polk City Stormwater Assessment Program that was due in Year 2 of the MS4 Permit process and turn into the FLDEP MS4 Coordinator, Anna Lomasney.

Submitted by: Keith J. McVeigh, Public Works Director.

Public Works Report

11-17 July 2022

Summary: Below is a summary of Public Works actions for the week:

1. Public Works General Notes

- a. Public Works Director personally met with Kevin Odom to perform site survey for Stormwater repair estimates located at Lakespur Ln & Edgewater Drive, Oak & 2nd Street, and Pope Ave & 4th Street.
- b. Public Works Director conducted site survey of intersecting Stormwater ditches located at Pine Ave and Oak Ave.
- c. Public Works Director was approached by resident at 410 Pine requesting the re-install of stop signs that were removed at the intersection of Pine Ave & 2nd Street.

2. Admin, Logistics & Operations

- a. Processed 18 AP's and 1 PO.
- b. Completed the WEX Monthly Fuel Report.
- c. Completed and processed the Lakeland Electric Schedule Report.
- d. Created a Quick Reference spread sheet for all city generators.
- e. Assisted Dustin with cleaning and setting up the Bronson Center for the Library Summer Event.
- f. Contacted Tree Service of Central Florida to schedule a date and time for their services regarding the overgrown tree branches located on Carter Rd., Honeybee Lane, and Marklen Loop.
- g. Created a new spread sheet for Home Depot Monthly Statement.
- h. Completed the Home Depot Monthly Statement report.
- i. Assisted Dustin with cleaning and setting up the Activity Center for the Senior Events.
- j. Contacted Grove Equipment regarding an invoice with sales tax, the taxes were removed on new invoice.
- k. Ordered cleaning supplies for the janitor and shop.
- l. Sorted and organized city keys.
- m. Modified the Key Control Inventory spread sheet, documenting additional keys.
- n. Contacted Republic Services to schedule a pick and relocation for the dumpsters located at the Public Works/Utilities Department.
- o. Created a new Equipment Service Record spread sheets for fleet maintenance records.
- p. Ordered a portable First Aid Kit for the Bronson Center (As requested by the Finance Administrator for the Hurricane Preparedness Supplies)
- q. Contacted County Locksmith Inc. regarding the components needed for the repairs on the Activity Center door.
- r. Assigned keys to Public Works maintenance worker Aaron Sexton.

3. Public Works

- a. Completed 40 work orders in ADG consisting of:
 - a) Building Maintenance: 14
 - b) Equipment Maintenance: 9
 - c) Landscaping, Mowing: 13
 - d) Parks 7 Recreation: 1
 - e) Stormwater: 3

August Objectives

- 1. Continue proactive/preventive maintenance of all city facilities and equipment.
- 2. Continue cleanup of all Public Works area, identify, and prepare excess and unserviceable for surplus/disposal for AUG 2022.
- 3. Participate in FDOT Polk City Vision Plan IAW City Manager guidance.
- 4. Complete the Polk City Stormwater Assessment Program that was due in Year 2 of the MS4 Permit process and turn into the FLDEP MS4 Coordinator, Anna Lomasney.

Submitted by: Keith J. McVeigh, Public Works Director.

Public Works Report

18-24 July 2022

Summary: Below is a summary of Public Works actions for the week:

1. Public Works General Notes

- a. Dustin Williams performed duties as Public Works Director while Mr. McVeigh on vacation.
- b. Tree Service of Central Florida completed Carter Rd, Honeybee Ln, Marklen Loop & Bascom Court Tree trimming.

2. Admin, Logistics & Operations

- a. Processed 8 AP's
- b. Researched dividers for Bronson Center stage and cabinet locks for Bronson Center kitchen cabinets. (Supplies for Hurricanes, requested by Finance Admin.)
- c. Worked on the WEX Monthly Report
- d. Created a new spread sheet for the Lowe's Monthly Statements.
- e. Completed the Lowe's Monthly Statement Report 6/17/2022-7/17/2022.
- f. Created a new spread sheet for First Choice Pest Control.
- g. Remodified the Vehicle Service Record, Lawn Equipment Service Record, and the Heavy Equipment Service Record spread sheets for Public Works maintenance workers.
- h. Created a new Fleet Equipment Quick Reference sheet.
- i. Contacted NAPA regarding an error finance charge to the City's account, the charge of \$58.32 was removed from the account. Email confirmation was sent on 7/21/2022.
- j. Completed the Activity Center set up for the B. Gray event on 7/23/2022.
- k. Assisted with the cleaning and set up of the Bronson Center for the N. Nazario event on 7/23/2022.
- l. Gathered all the supplies needed for the Library's End of Summer Program Party, assisted with the set up and take down of the event.
- m. Contacted County Locksmith Inc. regarding the parts ordered for the Activity Center door repair. Updated time of arrival is 8/22/2022.
- n. Scheduled and showed two viewings for the Activity Center building.
- o. Started the Ace Hardware Monthly Statement Report.
- p. Retrieved truck # 151896 from George's Automotive & Tire Center.

3. Public Works

- a. Completed 46 work orders in ADG consisting of:
 - a) Custodial Services @ Activity Center: 1
 - b) Custodial Services @ Cardinal Hill WWTP Offices: 1
 - c) Custodial Services @ Freedom Park: 1
 - d) Custodial Services @ Old Public Works Bldg: 1
 - e) Custodial Services @ Public Works Dept: 1

- f) Custodial Services @ Utilities Dept: 1
- g) Custodial Services @ Bronson Center: 1
- h) Custodial Services @ City Hall: 1
- i) Custodial Services @ Library: 1
- j) Equipment maintenance: 8
- k) Event set up: 7
- l) Landscaping, mowing: 16
- m) Streets and signs: 3
- n) Trash parks and facilities: 1
- o) Trash roads and streets: 1

August Objectives

1. Continue proactive/preventive maintenance of all city facilities and equipment.
2. Continue cleanup of all Public Works area, identify, and prepare excess and unserviceable for surplus/disposal for AUG 2022.
3. Participate in FDOT Polk City Vision Plan IAW City Manager guidance.
4. Complete the Polk City Stormwater Assessment Program that was due in Year 2 of the MS4 Permit process and turn into the FLDEP MS4 Coordinator, Anna Lomasney.

Submitted by: Keith J. McVeigh, Public Works Director.

Public Works Report

25-31 July 2022

Summary: Below is a summary of Public Works actions for the week:

1. Public Works General Notes

- a. Conducted assessment on Public Works computers and developed course of action for replacement of three computers and sent to City Manager on 1 AUG 22.
- b. Public Works Director personally conducted MS4 Stormwater Inspections as part of the Proactive Illicit Inspection Program. No deficiencies noted. 2 remain and will be conducted week of 1-7 AUG 22.

2. Admin, Logistics & Operations

- a. Processed 8 AP's and 1 PO
- b. Contacted Unifirst Customer Service regarding invoice # 3370033706 charged for hand towels but did not receive them, also regarding a credit of \$100.17 from invoice # 3370020448 due to being mischarged for loss garment.
- c. Emailed approved PO to Southern Wholesale, for the repairs on the dump trailer.
- d. Collected and documented generator engine information sent the information to Mid Florida Diesel. Created excel spread sheet for generator engine information requested by Mid Florida Diesel.
- e. Ordered 2 stop signs for Pine Ave. and 3rd Street.
- f. Scheduled an appointment for customer Naomi Torres to view the Activity Center, also showed Ms. Torres the Activity Center.
- g. Assisted with setting up and cleaning the Bronson Center for Red Cross event.
- h. Worked on the WEX Monthly Statement for July.
- i. Met with Wanda Gaines at the Bronson Center for her to view the building.
- j. Contacted Short & Simple regarding that the tax exemption isn't showing up on the account yet.
- k. Ordered cleaning supplies for the custodian.
- l. Researched organizational supplies/ideas for the Public Works Shop.

3. Public Works

- a. Completed 44 work orders in ADG consisting of:
 - a) Building maintenance: 2
 - b) Custodial services @ activity center: 1
 - c) Custodial services @ old public works bldg: 2
 - d) Custodial services @ public works dept: 1
 - e) Custodial services @ utilities dept: 1
 - f) Custodial services @ bronson center: 1
 - g) Custodial services @ city hall: 1

- h) Custodial services @ library: 2
- i) Equipment maintenance: 9
- j) Event set up: 1
- k) Landscaping, mowing: 11
- l) Streets and signs: 4
- m) Stormwater: 4
- n) Tech support: 2
- o) Trash parks and facilities: 2

August Objectives

1. Continue proactive/preventive maintenance of all city facilities and equipment.
2. Continue cleanup of all Public Works area, identify, and prepare excess and unserviceable for surplus/disposal for AUG 2022.
3. Participate in FDOT Polk City Vision Plan IAW City Manager guidance.
4. Complete the Polk City Stormwater Assessment Program that was due in Year 2 of the MS4 Permit process and turn into the FLDEP MS4 Coordinator, Anna Lomasney.

Submitted by: Keith J. McVeigh, Public Works Director.

**City Commission Meeting
August 15, 2022**

AGENDA ITEM #1: **Extension to Emergency Water Service Agreement with City of Lakeland**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Extension to Emergency Water Service Agreement with the City of Lakeland

ATTACHMENTS:

Extension to Emergency Water Service Agreement with the City of Lakeland

ANALYSIS:

Polk City and Lakeland previously established an Emergency Water Service Agreement, which expired July 10, 2021.

In Section 4. TERM, this agreement shall continue in effect from the complete execution hereof and thereafter for then (10) years with options for extensions of four (4) five (5) years consecutive terms each on mutual written consent of the parties. In the absence of a written signed extension on the effective termination date, this Agreement shall expire on its own accord.

The extension of the Original Agreement by ten (10) years until August 1, 2031, plus any extensions thereafter.

STAFF RECOMMENDATION:

Approve the Extension to Emergency Water Service Agreement with Lakeland to August 1, 2031, plus any extensions as prescribed in Section 4 – TERM.

EMERGENCY **WATER SERVICE AGREEMENT**

THIS AGREEMENT is made and entered in this 1st day of August, 2022, by and between the CITY OF LAKELAND, FLORIDA, a municipal corporation, hereinafter referred to as “Lakeland” and the POLK CITY, FLORIDA, a municipal corporation, hereinafter referred to as “Polk City”.

WHEREAS, Lakeland owns and operates a potable water system located in Polk County, Florida, hereinafter referred to as the “Lakeland Water System”; and,

WHEREAS, Polk City owns and operates a potable water system located in Polk County, Florida, hereinafter referred to as the “Polk City Water System”; and,

WHEREAS, Polk City has established an emergency interconnect to Lakeland and cooperates in the sale and/or purchase of emergency water service, subject to the terms and conditions of this Agreement; and,

WHEREAS, Lakeland has established an emergency interconnection to Polk City and cooperates in the sale and/or purchase of emergency water service, subject to the terms and conditions of this Agreement.

ACCORDINGLY, in consideration of the above stated recitals, mutual covenants, agreements, and promises contained herein, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged by the parties hereto, the parties hereby covenant and agree as follows:

1.0 RECITALS

The foregoing recitals are true and correct, and form a material part of this Agreement.

2.0 DEFINITIONS

The parties agree that in construing the Agreement, the following words, phrases, and terms shall have the following meanings unless the context indicates otherwise:

2.1 “Agreement” means this Emergency Water Service Agreement as it may from time to time be modified.

2.2 “Distribution Facilities” means those Polk City facilities used to receive or in the future to deliver potable water from the Lakeland Transmission Facilities; or those Lakeland facilities used to deliver or in the future receive potable water from the Polk City Transmission Facilities .

2.3 "Emergency" means a random and infrequent occurrence, which results from an equipment or main failure and the consequential decrease in water available for distribution by either party to its customers. It shall not include insufficient water available where such a situation results from insufficient plant capacity, inadequate storage facilities, continuing operational deficiencies or some other occurrence of a similar kind. An emergency is an unpredictable development with significant impacts that is outside the direct control of the parties.

2.4 "GPD" means gallons per day.

2.5 "Lakeland Water System" means those facilities from which Polk City can received Emergency Water Service on an emergency wholesale basis and which are operated, maintained, and replaced by Lakeland.

2.6 "Polk City Water System" means those facilities from which Lakeland is receiving Emergency Water Service on an emergency wholesale basis and which are operated, maintained, and replaced by Polk City.

2.7 "Providing Entity" means the entity which is providing Emergency Water Service through this Agreement.

2.8 "Receiving Entity" means the entity which is receiving Emergency Water Service through this Agreement.

2.9 "Requesting Entity" The Receiving Entity requesting Emergency Water Service from the Providing Entity through this Agreement.

2.10 "Transmission Facilities" means those lines, pipes, water mains, meters, and appurtenant equipment used to transmit potable water from the Lakeland System or from the Polk City System to the point of connection with the Distribution Facilities of Polk City or in the future Lakeland for emergency purposes.

2.11 "Water Service" means potable water which is pumped from the ground, treated, transmitted, and distributed in accordance with applicable current governmental requirements and regulations.

3.0 PURPOSE

An interconnection has been established between Lakeland's water system and Polk City's water system at a general location as shown in Exhibit A. Subject to the terms and conditions hereinafter set forth, the Providing Entity shall sell and deliver Water Service for emergency use to the Receiving Entity and; the Receiving Entity shall purchase and receive Water Service from the Providing Entity in the event of an emergency. It is mutually acknowledged by both parties that the intent of this Agreement is to meet an emergency need of the parties. The Providing Entity

agrees to furnish Emergency Water Service to the Receiving Entity provided that such emergency is of such nature and duration as to justify a demand by the Receiving Entity to have water furnished by the Providing Entity. The Providing Entity shall have no obligation to make emergency water available, shall have no liability for denial of emergency water service, shall have the express right to determine whether such an emergency actually exists, shall have the right to determine its ability to provide any, part or all of the Receiving Entity's emergency needs and shall have the right to discontinue such emergency service at any time for any reason without any liability to the Receiving Entity.

4.0 TERM

This Agreement shall continue in effect from the complete execution hereof and thereafter for ten (10) years with options for extensions of four (4) five (5) years consecutive terms each on mutual written consent of the parties. In the absence of a written signed extension on the effective termination date, this Agreement shall expire on its own accord.

5.0 PROVISION OF WATER SERVICE

Lakeland shall provide Emergency Water Service to Polk City, its successors, and assigns and Polk City shall provide Emergency Water Service to Lakeland, its successors, and assigns in the following manner and subject to the following terms and conditions:

5.1 Connection to Transmission Facilities: Operation, maintenance, and replacement of all pipes, fittings, valves, and appurtenances, including the Transmission Facilities, up to the point of connection into the distribution system and the water plant of providing capacity shall be the responsibility of the Providing Entity except for those Transmission Facilities located within the Receiving Entity's Water System, which shall be operated and maintained by the Receiving Entity. Operation, maintenance, and replacement of the Distribution Facilities and the water flow meter from the point of connection shall be the responsibility of the Receiving Entity.

5.2 Connection Fees: As long as Water Service is provided in accordance with Article 3 of this Agreement (non-firm basis), connection or capacity impact fees will not be charged to either party for the interconnection specified in this Agreement. Neither party shall use this water capacity to meet permanent water demands, peak demands or to otherwise rectify continuing water supply deficiencies.

5.3 Metering

5.3.1 Lakeland shall own, operate and maintain the meter used for measuring all water flowing from the Transmission Facilities of Lakeland to the Distribution Facilities of Polk City. Metering equipment shall remain the property of Lakeland.

5.3.2 Polk City shall own, operate and maintain the meter used for measuring all water flowing from the Transmission Facilities of Polk City to the Distribution Facilities of Lakeland. Metering equipment shall remain the property of Polk City.

5.3.3 The metering equipment serving Polk City shall be of Lakeland's choice, and the metering equipment serving Lakeland shall be of Polk City's choice. All metering equipment shall be installed at a readily accessible location and shall record flow with an error not to exceed plus or minus two percent (2%) of full-scale reading, suitable for billing purposes.

5.3.4 Polk City and Lakeland agree to own, operate and maintain their own respective metering equipment without charging the other party a maintenance fee of any type, fixed or otherwise.

5.4 Water Service: Both parties mutually agree that after connection of the Distribution Facilities of the Receiving Entity to the Transmission Facilities of Providing Entity as provided herein, the Providing Entity will then provide Emergency Water Service, subject to Article 3 herein, at the available Providing Entity system pressure and at the rate provided by Article 6 herein. Total water flow by the Providing Entity shall be calculated by the Providing Entity and submitted to the Receiving Entity.

6.0 PAYMENT; WATER USER CHARGES

The Providing Entity agrees to provide potable water for Emergency use by the Receiving Entity in accordance with the terms and conditions hereof at the highest current commercial flat rate (unit price) charged by either party shall be the prevailing rate that the Providing Entity shall charge the Receiving Entity. As long as Water Service is provided in accordance with Article 3 of this Agreement, neither party shall charge the other a fixed charge and only volume charges shall apply.

7.0 TEMPORARY SERVICE

The parties hereby recognize and state that service to either party under this Agreement is considered to be temporary on an emergency basis. This service is not intended to provide for improved system reliability, assist in fire expected/designed fire protection, meet peaking needs of either party, or to provide capacity on an interim basis to accommodate the capital improvement programs of either party. It should not be construed that either party to this Agreement is permanently allocating capacity under the terms and conditions of this Agreement.

8.0 DEMAND LIMITATIONS

In an emergency situation, which shall be defined as limited to ninety-six (96) hours, the Providing Entity shall have the right to regulate and control the volumes of water furnished to the Receiving Entity and such emergency service controls may cause reduced level of service to the Receiving Entity's customers. Such emergency situations shall occur only when the public health, safety, or

welfare are endangered. Otherwise, the Providing Entity may restrict flows to the Receiving Entity such that the Providing Entity has the aforesaid option due to the nature of the emergency service being provided. The Receiving Entity recognizes and accepts that the service provided by the Providing Entity is interruptible and shall not be relied upon as anything other than emergency water.

9.0 REGULATORY COMPLIANCE AND DISCLOSURE

Both parties shall at all times endeavor to provide its best effort to comply with all local, state, and federal regulations regarding Emergency Water Service. This Agreement does not contemplate that the Providing Entity will be considered more than an emergency source for potable water service or supplemental potable water resource during an extreme fire protection occurrence to the Receiving Entity. If, for some reason, the Providing Entity is not in compliance with local, state, and/or federal regulations concerning potable Water Service, then the Providing Entity shall have the right to discontinue service to the Receiving Entity for the duration of the time period of noncompliance with such aforesaid regulations.

10.0 RETAIL SERVICE AREAS

Both Lakeland and Polk City mutually agree that the planned service areas of each entity are as delineated on and as described in Exhibits "B" and "C", respectively, both of which are attached hereto and made a part hereof. Neither party shall provide or offer to provide service within the service area of the other party without the consent of that party.

11.0 DISCLAIMER OF THIRD-PARTY BENEFICIARIES

This Agreement is solely for the benefit of the formal parties herein, and no right or cause of action shall accrue upon or by reason hereof to or for the benefit of any third party not a formal party hereto.

12.0 DISCLAIMER OF SECURITY

Notwithstanding any other provisions of this Agreement, Lakeland and Polk City expressly acknowledge that they have no pledge of or lien upon any real property, personal property, or any existing or future revenue source of the other as security for any amounts of money payable by the other under this Agreement.

13.0 DEFAULT NOTICE; PROPER FORM

In the event of a default by the Receiving Entity under the provisions herein, the Providing Entity shall have the option of discontinuing and disconnect Emergency Connection Service no sooner than thirty (30) days from the time of delivery of notice to the Receiving Entity. Any notice required or allowed to be delivered hereunder shall be in writing and deemed to be delivered when: (a)

hand delivered to the official hereinafter designated; or (b) upon receipt of such notice when mailed by certified U.S. mail, postage prepaid, return receipt requested, addressed to the party at the address set forth below or at such other address as the party shall have specified by written notice to the other party delivered in accordance herewith:

For Polk City:

Polk City
Attention City Manager
123 Broadway Blvd. S.E.
Polk City, Florida 33868
(863) 984-1375

For Lakeland:

City of Lakeland, Department of Water Utilities
Attention Director of Water Utilities
501 E. Lemon Street, Mail Code W-ADMN/ENG
Lakeland, Florida 33801
(863) 834-8316

14.0 SEVERABILITY

If any part of this Agreement is found to be invalid or unenforceable by a court of competent jurisdictions, such invalidity or unenforceability shall not affect the other parts of this Agreement of the rights and obligations of the parties contained herein are not materially prejudiced and of the intentions of the parties can continue to be effected. To that end, this Agreement is declared severable.

15.0 TERMINATION

This Agreement can be terminated upon 60-days written notice by either party to the other.

16.0 HOLD HARMLESS/INDEMNIFICATION

Each party shall be liable for its own actions and negligence, to the extent permitted by the monetary provisions of Section 768.28 Florida Statutes. Polk City, additionally, agrees to indemnify, release, and hold forever harmless, Lakeland, its agents, employees, and elected officers against any claims, liability, expense, loss, cost, damages or causes of action of every kind or character, arising out of Polk City's operation of the Polk City Public Utilities System. The provisions of this paragraph shall survive termination or expiration of this Agreement.

17.0 APPLICABLE LAW

This Agreement and the provisions contained herein shall be construed, controlled, and interpreted according to the laws of the State of Florida and venue shall be the Circuit Court of the 10th Judicial Circuit Polk County, Florida.

18.0 ENTIRE AGREEMENT

This instrument constitutes the entire agreement between the parties and supersedes all previous discussions, understandings, and agreements between the parties relating to the subject matter of this Agreement. Amendments to and waivers of the provisions herein shall be made by the parties in writing by formal amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the duly authorized representatives as of the date first written above.

CITY OF LAKELAND, FLORIDA

POLK CITY, FLORIDA

By: _____
H. WILLIAM MUTZ
Mayor

By: _____
JOE LACASCIA
Mayor

Attest: _____
KELLY S. KOOS
City Clerk

Attest: _____
PATRICIA JACKSON
City Manager/Clerk

APPROVED AS TO FORM
AND CORRECTNESS:

APPROVED AS TO FORM
AND CORRECTNESS:

PALMER C. DAVIS
City Attorney

THOMAS A. CLOUD, Esq.
Gray-Robinson, P.A.
City Attorney

EXHIBIT A



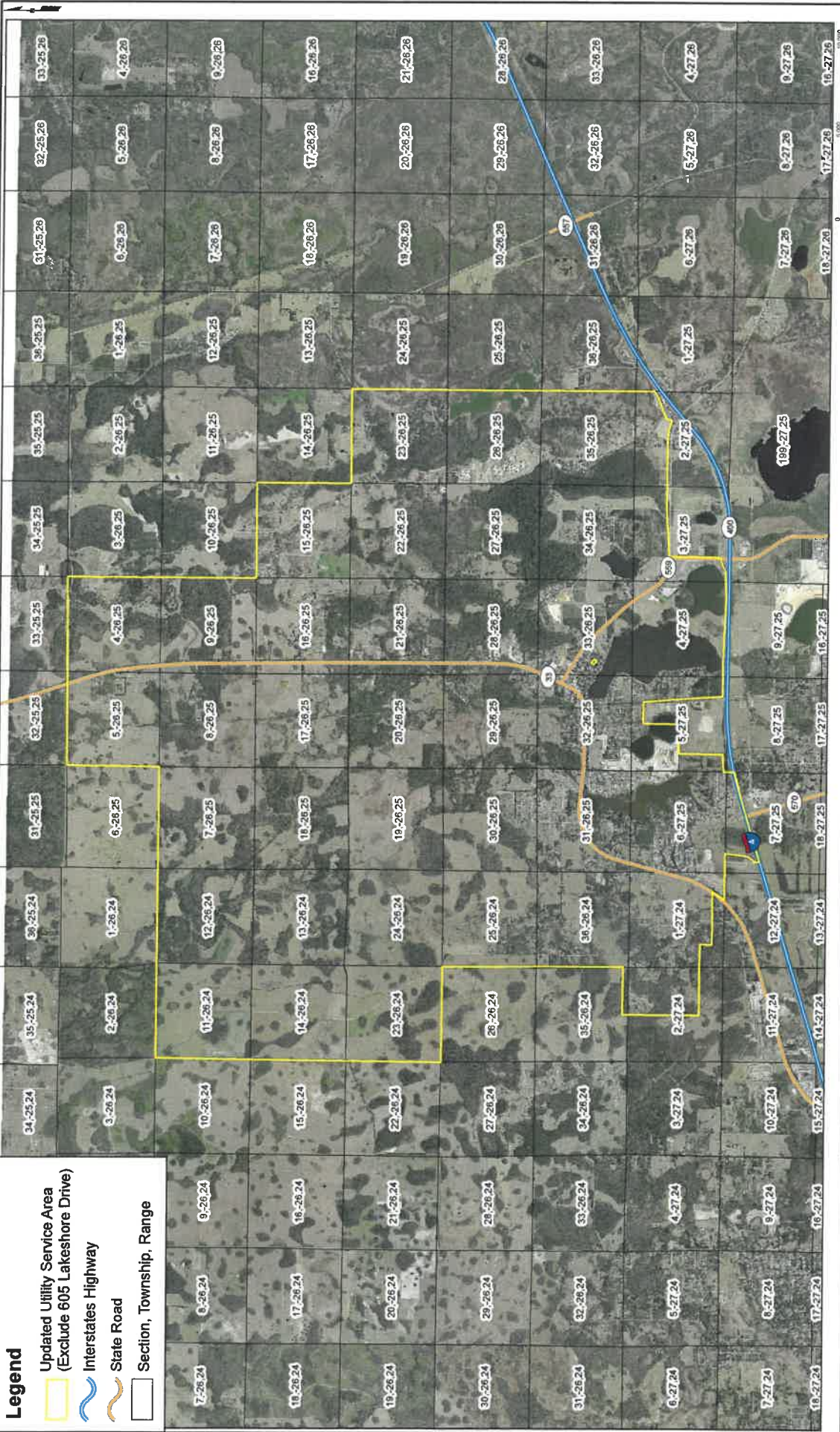
**City of Lakeland
& Polk City
Water Interconnect**







Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand),



The use of this data is being provided on an 'as is' basis for your convenience and may be subject to change without notice. While every reasonable effort has been made to assure the accuracy of the maps and data contained herein, the City of Lakeland makes no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness, reliability or completeness of any of the data provided. The user of these applications should not rely on the data provided herein for any reason. The City of Lakeland explicitly disclaims any representations and warranties, express or implied, including without limitation, the implied warranties of merchantability and fitness for a particular purpose. In no event shall the City of Lakeland assume liability for any errors, omissions or inaccuracies in the information provided, regardless of how caused. The City of Lakeland shall not be liable for any decisions made or actions taken or not taken by the user of the applications in reliance upon any information or data furnished hereunder.



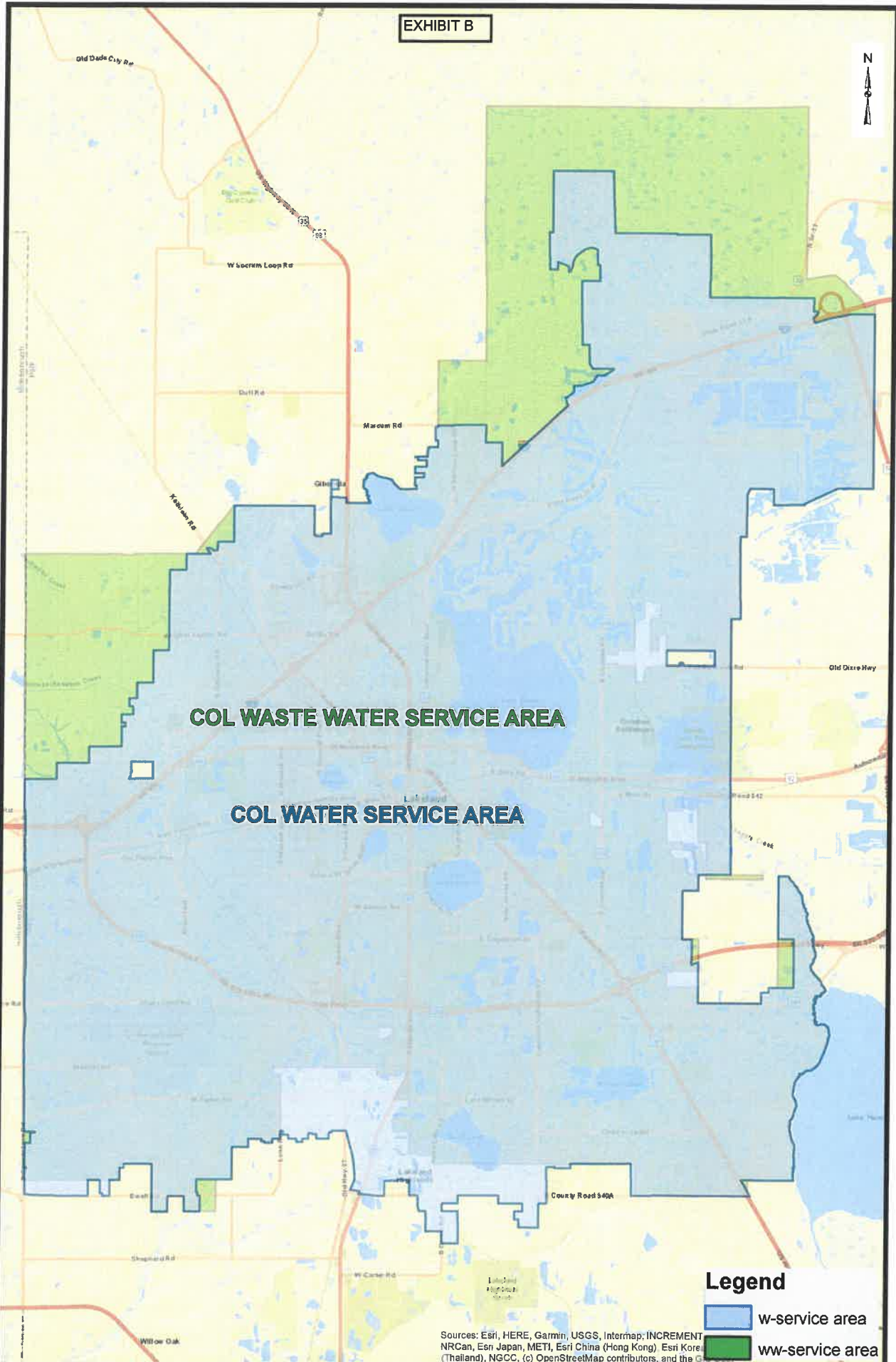
Legend

-  Updated Utility Service Area (Exclude 605 Lakeshore Drive)
-  Interstates Highway
-  State Road
-  Section, Township, Range

gai consultants
 transforming ideas into reality
 300 E. Pine Street - Suite 500
 Orlando, Florida 32802
 Phone 407.263.8586 Fax 407.243.4070

UPDATED UTILITY SERVICE AREA MAP FOR WATER, WASTEWATER, REUSE, STORMWATER UTILITY, AND ALTERNATIVE WATER SUPPLY

P:\01\120104\101289-00-Polk County\GIS\Utility Service Area.mxd



COL WASTE WATER SERVICE AREA

COL WATER SERVICE AREA

Legend

 w-service area

 ww-service area

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea (Thailand), NGCC, (c) OpenStreetMap contributors, and the G



**City Commission Meeting
August 15, 2022**

AGENDA ITEM #2: **PRESENTATION OF FINANCIAL STATEMENT FOR YEAR
ENDING SEPTEMBER 30, 2021**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Presentation of Financial Statement for Year Ending September 30, 2021

ATTACHMENTS: Financial Statement for Year Ending September 30, 2021.

ANALYSIS: Mike Brynjulfson will present the Financial Statement for the year ending September 30, 2021.

STAFF RECOMMENDATION: It is Staff's recommendation to approve Financial Statement for the year ending September 30, 2021.

Polk City



Financial Statements & Auditor's Reports For the year ended September 30, 2021

Prepared by:



Summary of Audit Results

Report on the Financial Statements (page 1-3)

- Unmodified (“Clean”) Audit Opinion.
- No Material Errors.
- The financial statements are a fair representation of what happened.
- Change in Accounting Principles – GASBS 84 – *Fiduciary Activities*
- Correction of Error – Fountain Park Ph II infrastructure

Report on State Grant Compliance and Internal Control over Compliance (pages 60 - 63)

- The City was in compliance with the State requirements as they relate to the grant/loan project assistance for the sewer system expansion (grant forgiveness).
- No deficiencies in the City’s internal control *over compliance* to report.

Report on Internal Control & Compliance (pages 64-65)

- One internal control deficiency reported (material weakness).
- No noncompliance reported.

Compliance Report with Section 218.415, Florida Statutes (page 66)

- No instances of noncompliance with Section 218.415, Florida Statutes – Local Government Investment Policies.

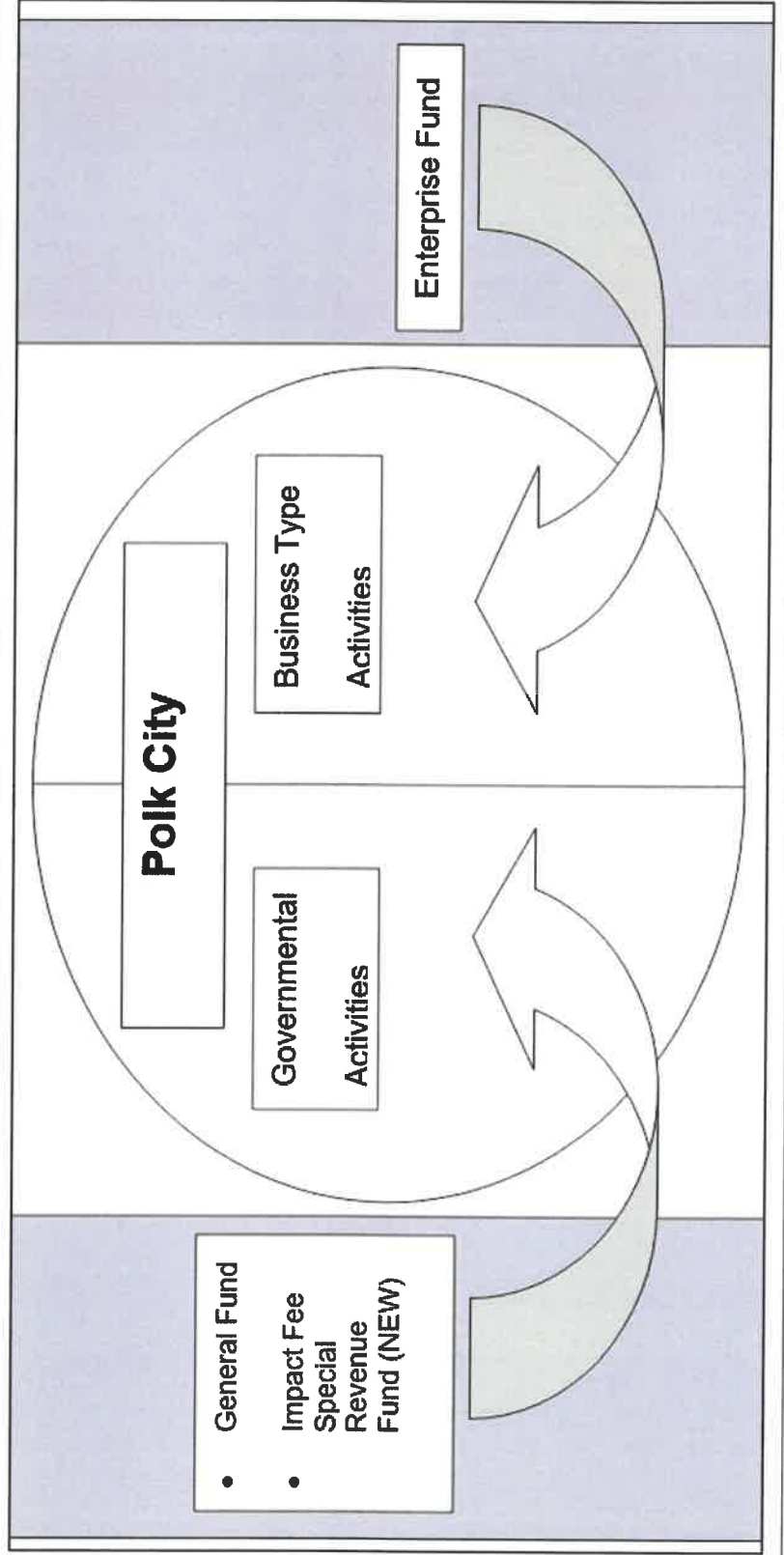
Management Letter (pages 67-68)

- No new findings or recommendations
- Prior year finding corrected (impact fee accounting).

Letter to the Members of the City Commission (separate letter)

- No disagreements with management.
- No difficulties encountered while performing our audit.
- Audit adjustments.

Fund Level Financial Statements



**POLK CITY, FLORIDA
BALANCE SHEET - GOVERNMENTAL FUNDS
AS OF SEPTEMBER 30, 2021**

| | General Fund | Special Revenue Fund - Impact Fee | Total |
|---|---------------------|---|---------------------|
| ASSETS | | | |
| Cash and cash equivalents | \$ 3,130,162 | 1,209,979 | \$ 4,340,141 |
| Receivables, net: | | | |
| Customer accounts, net | 30,511 | - | 30,511 |
| Intergovernmental | 48,415 | - | 48,415 |
| Franchise and public service taxes | 43,882 | - | 43,882 |
| Restricted assets: | | | |
| Cash and cash equivalents | 171,349 | - | 171,349 |
| TOTAL ASSETS | \$ 3,424,319 | 1,209,979 | \$ 4,634,298 |
| LIABILITIES AND FUND BALANCE | | | |
| Accounts payable | 57,292 | - | 57,292 |
| Accrued payroll | 24,295 | - | 24,295 |
| Due to other governments | 1,331 | - | 1,331 |
| Customer deposits | 3,385 | - | 3,385 |
| TOTAL LIABILITIES | 88,303 | - | 88,303 |
| FUND BALANCE: | | | |
| Restricted for: | | | |
| Highways / streets | 171,349 | - | 171,349 |
| General government facilities | - | 452,483 | 452,483 |
| Law enforcement | - | 215,279 | 215,279 |
| Fire / rescue | - | 135,876 | 135,876 |
| Parks and recreation | - | 406,341 | 406,341 |
| Assigned to: | | | |
| Emergency reserve | 162,925 | - | 162,925 |
| Unassigned: | 3,003,742 | - | 3,003,742 |
| TOTAL FUND BALANCE | 3,338,016 | 1,209,979 | 4,547,995 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ 3,424,319 | \$ 1,209,979 | \$ 4,634,298 |

Unassigned and Assigned Fund Balance as a % of Total Expenditures

GOVERNMENTAL UNASSIGNED+ASSIGNED FUND BALANCE TO TOTAL EXPENDITURES

Warning Trend:

Decreasing Unassigned + Assigned Fund Balance as a Percent of Total Expenditures

Formulation:

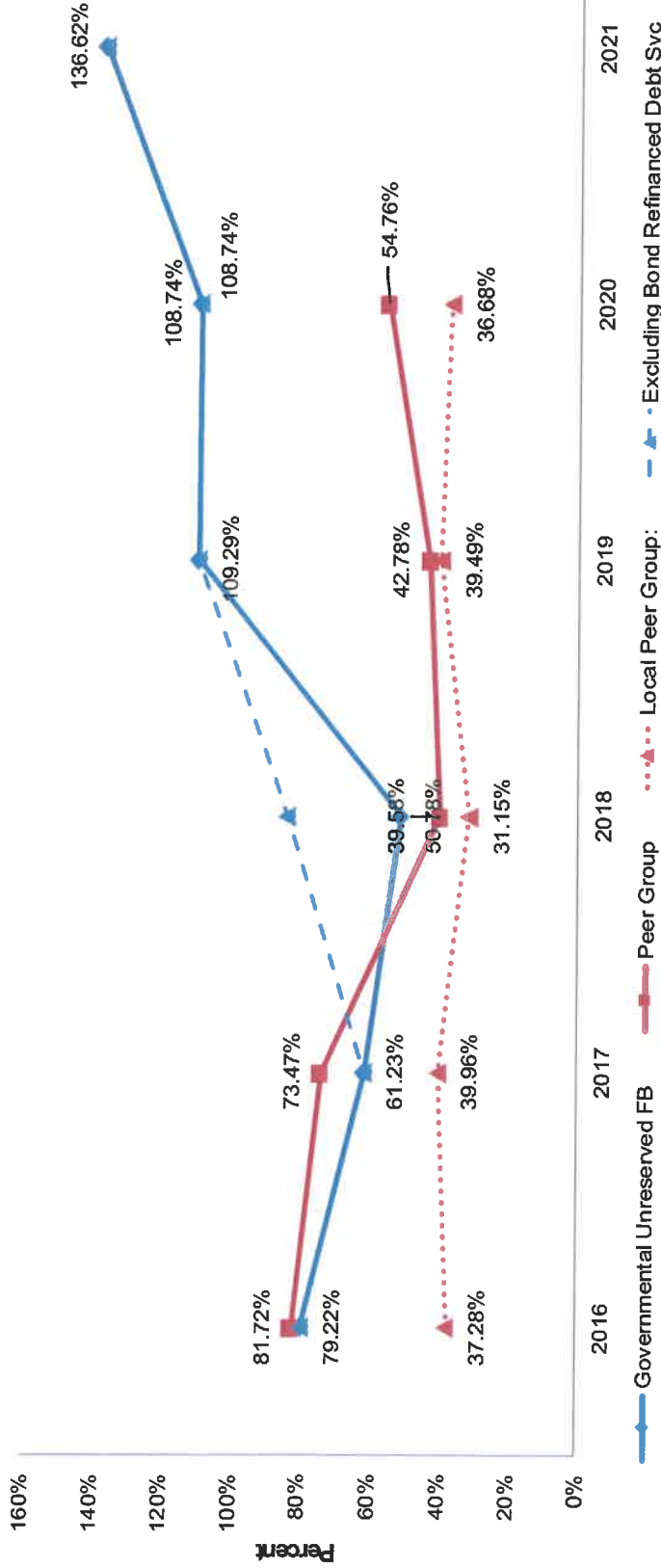
Governmental Unassigned+Assigned Fund Balance

Total Expenditures

Description:

Unreserved equity reflect changes in reserves expendable for future periods. Increasing unreserved equity can indicate that the entity is saving prior period surpluses for future expenditures. In addition, if decreases are occurring which cannot be explained, spending or the use of unreserved surpluses may indicate declining productivity - spending more to deliver the same level of service.

Unassigned+Assigned Fund Balance to Total Expenditures



Peer Group:

Unassigned+Assigned FB to Expenditures

54.76%
36.68%

Current Year Actual:

Unassigned+Assigned FB to Expenditures

136.62%

Local Peer Group:

POLK CITY, FLORIDA
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
AS OF SEPTEMBER 30, 2021

| | Enterprise Fund |
|---|---------------------|
| ASSETS | |
| Current assets: | |
| Cash and cash equivalents | 3,343,826 |
| Customer accounts receivable, net | 236,774 |
| Prepaid expenses | 31,707 |
| Total current assets | <u>3,612,307</u> |
| Noncurrent assets: | |
| Restricted assets: | |
| Cash and cash equivalents | 3,074,906 |
| Capital assets, net: | |
| Non-depreciable | 2,811,996 |
| Depreciable, net | 11,714,923 |
| Total noncurrent assets | <u>17,601,825</u> |
| TOTAL ASSETS | <u>21,214,132</u> |
| DEFERRED OUTFLOWS OF RESOURCES | |
| Pensions | 115,532 |
| Deferred charge on bond refunding | 687,501 |
| TOTAL DEFERRED OUTFLOWS OF RESOURCES | <u>803,033</u> |
| LIABILITIES | |
| Current liabilities: | |
| Accounts payable | 40,726 |
| Accrued payroll | 12,433 |
| Bonds and notes payable, current portion | 425,167 |
| Accrued interest payable | 50,654 |
| Unearned revenue | 682,163 |
| Total current liabilities | <u>1,211,143</u> |
| Noncurrent liabilities: | |
| Customer deposits | 338,231 |
| Compensated absences | 12,531 |
| Net pension liability | 121,568 |
| Bonds and notes payable, noncurrent portion | 10,404,682 |
| Total noncurrent liabilities | <u>10,877,012</u> |
| TOTAL LIABILITIES | <u>12,088,155</u> |
| DEFERRED INFLOWS OF RESOURCES | |
| Pensions | 151,793 |
| TOTAL DEFERRED INFLOWS OF RESOURCES | <u>151,793</u> |
| NET POSITION | |
| Net investment in capital assets | 4,416,278 |
| Restricted for: | |
| Water system improvements | 503,084 |
| Waste water system improvements | 1,932,675 |
| Debt service | 250,261 |
| Unrestricted | 2,674,919 |
| TOTAL NET POSITION | <u>\$ 9,777,217</u> |

Unrestricted Net Position as % of Revenue

NET POSITION

Warning Trend:

Decreasing Unrestricted Net Position as a Percent of Operating Revenues

Formulation:

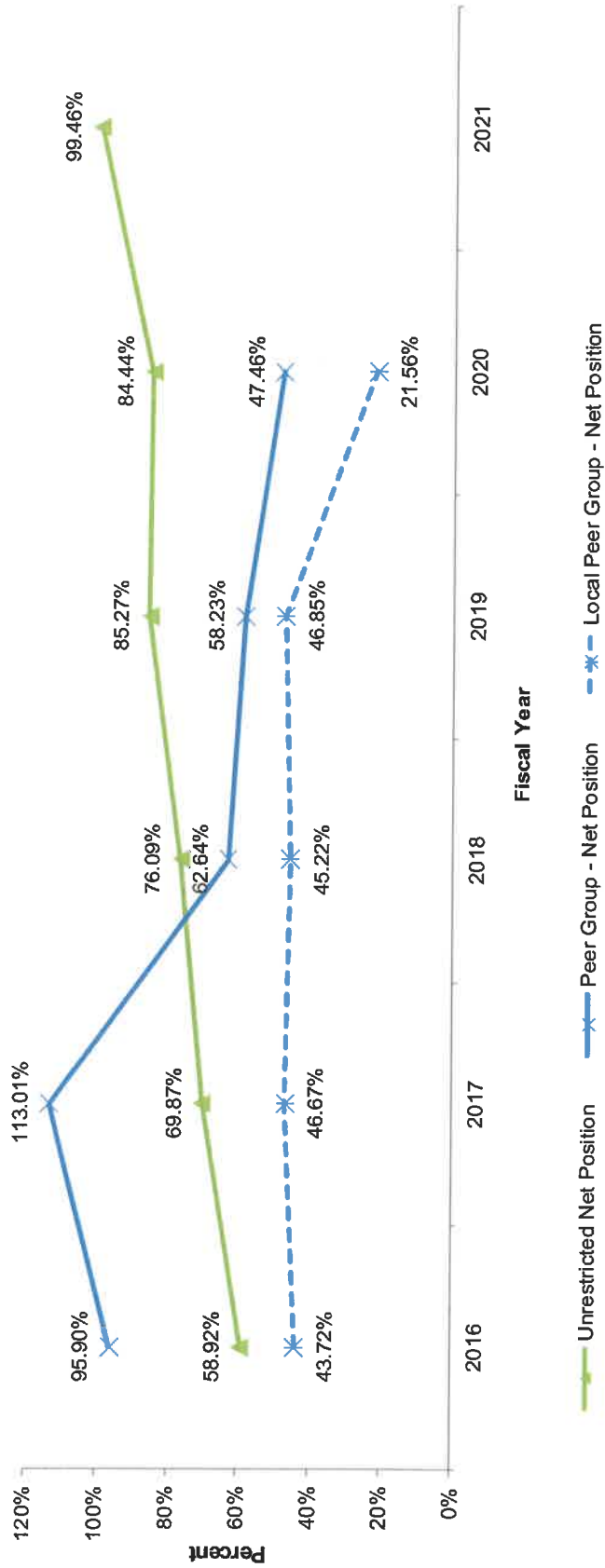
Unrestricted Net Position

Operating Revenue

Description:

Most communities maintain some type of reserves in order to meet unforeseen contingencies. There exist no set rules for determining at what levels these reserves should be maintained. Much depends on such factors as the kind of natural disasters or hardships the City is subject to, the flexibility of the City's revenue base, national economic conditions, and the City's overall financial health.

Net Position as a Percent of Operating Revenues



Peer Group:

Unrestricted Net Position

47.46%

Unrestricted Net Position

99.46%

Local Peer Group:

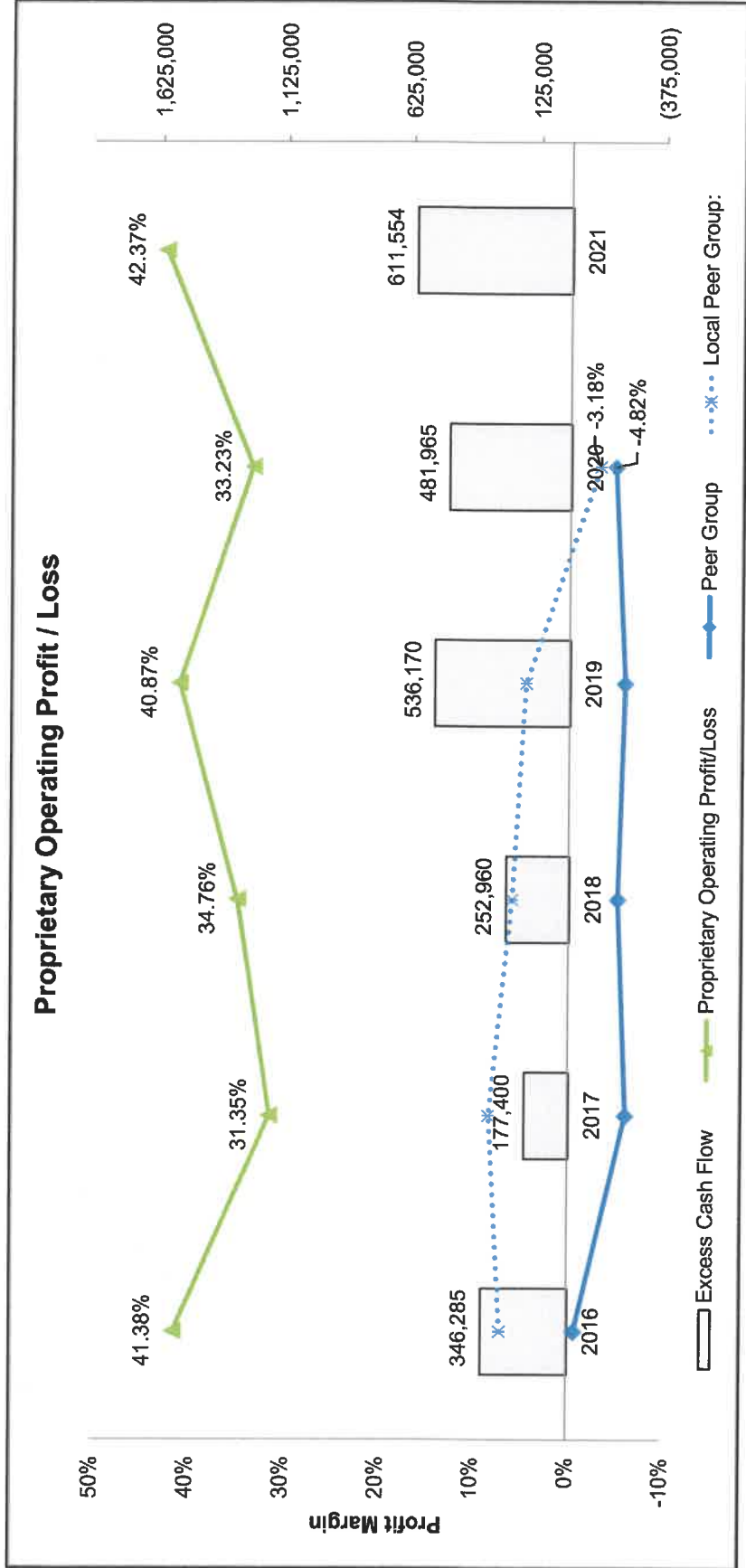
Unrestricted Net Position

21.56%

Polk City, FL
Enterprise Fund – Revenues and Expenses
Years ended September 30, 2020 and 2021

| | 2020 | 2021 | Change |
|--------------------------------|--------------|--------------|-----------|
| Operating Revenue | \$ 2,581,208 | \$ 2,689,448 | 108,240 |
| Operating Expenses | 1,723,428 | 1,549,804 | (173,624) |
| Operating Income | \$ 857,780 | \$ 1,139,644 | 281,864 |
| Operating Profit Margin | 33.23% | 42.37% | |

2021 data from page 19 of Polk City's Audited Financial Statements for the year ended September 30, 2021.



Polk County Peer Group consists of the Cities of Dundee, Frostproof and Davenport

Unrestricted Cash

UNRESTRICTED CASH & INVESTMENTS

Warning Trend:

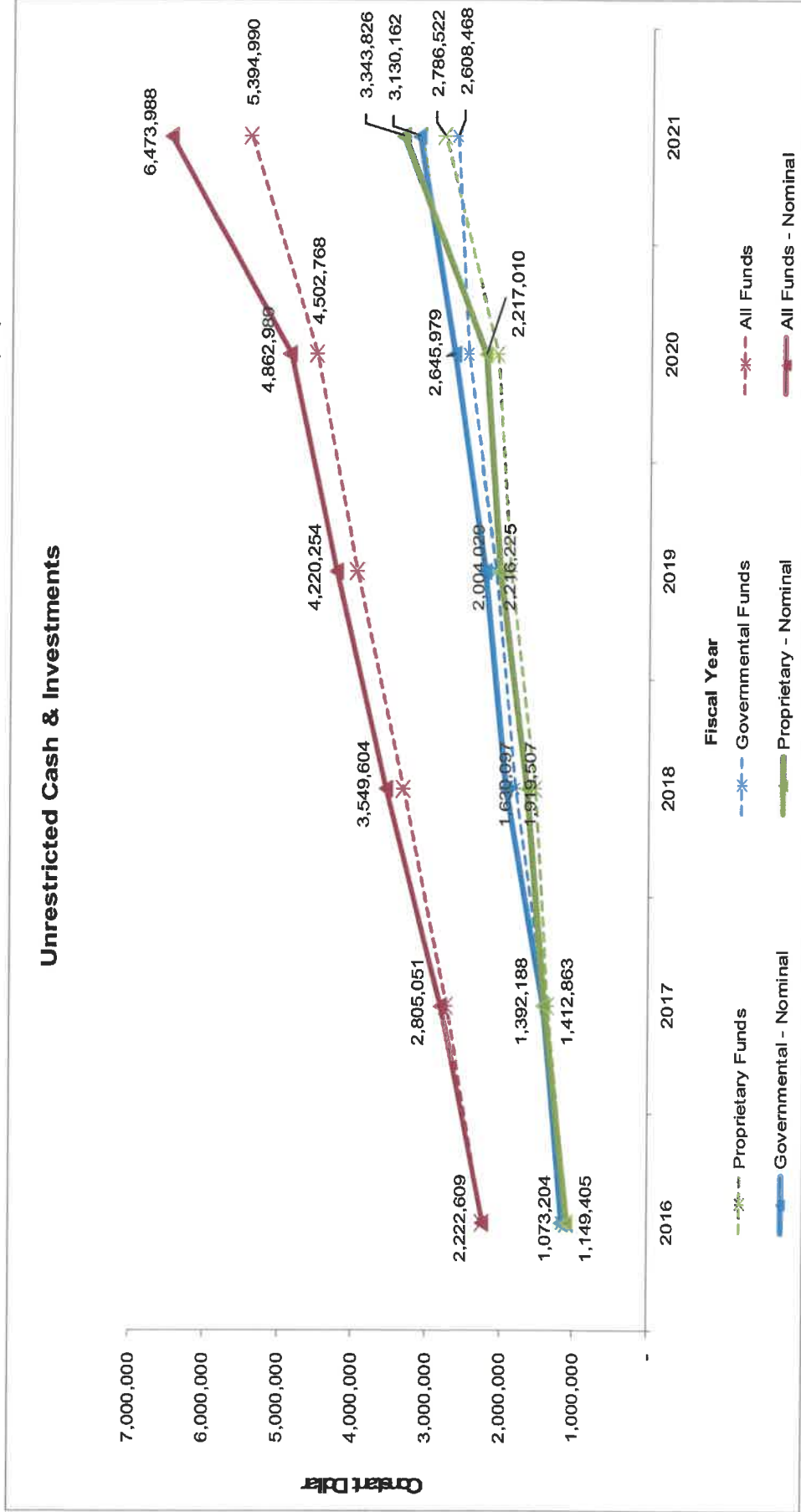
Decreasing Unrestricted Cash & Investments

Formulation:

Unrestricted Cash & Investments (constant dollar)

Description:

Unrestricted cash & investments is the amount of highly liquid funds that can be used for any purpose of the City. A decreasing trend in these highly liquid funds can indicate the inability of the City to meet operating needs and a deteriorating financial condition. A positive factor of increasing unrestricted cash & investments indicates the ability of the City to meet current needs and reserve funds for future purposes.

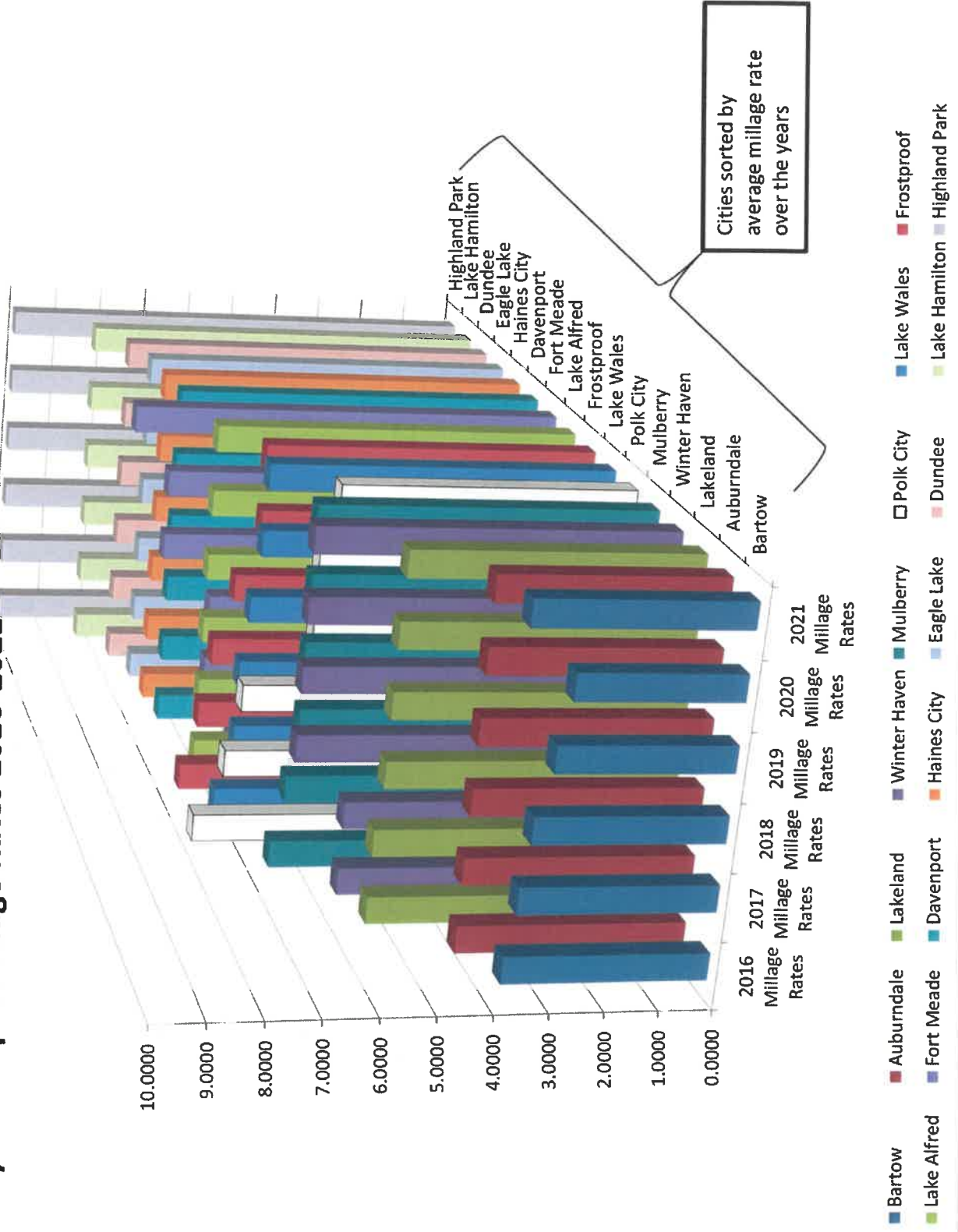


Peer Group

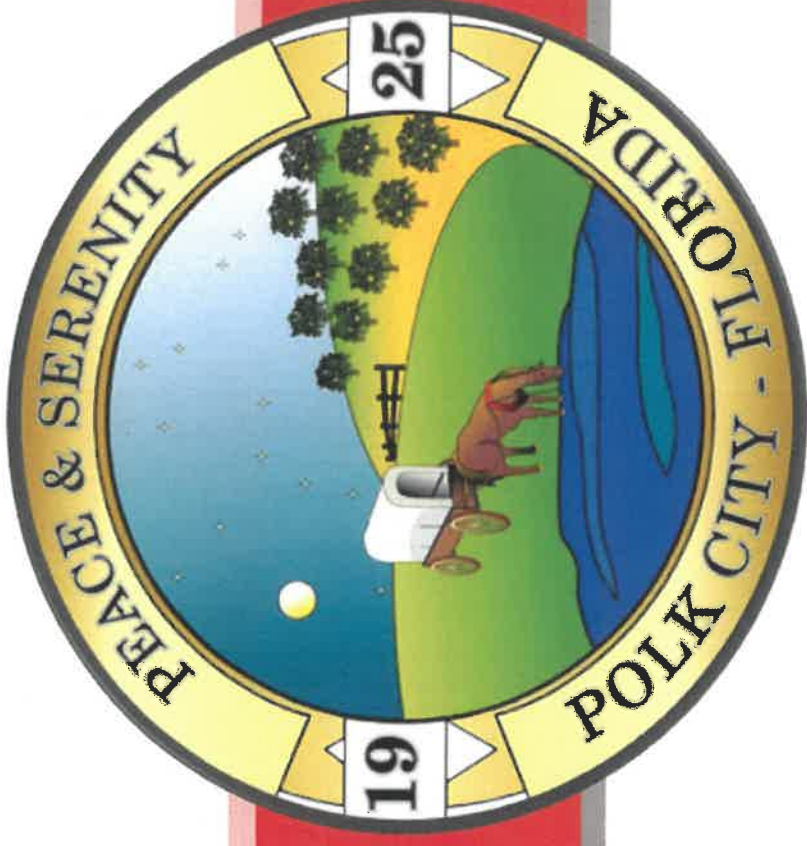
| | | | |
|-----------------------------|----|--|-----------|
| Unrestricted - Governmental | NA | Current Year Actual: Unrestricted - Governmental | 2,608,468 |
| Unrestricted - Proprietary | NA | Unrestricted - Proprietary | 2,786,522 |

Polk County Millage Rates 2016-2021

Polk County Municipal Millage Rates 2016-2021



Polk City, Florida



Questions or Comments?

**City Commission Meeting
August 15, 2022**

CITY MANAGER ITEM #1: Polk County Safe Streets and Roads For All Action Plan Grant Application

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Polk County will be applying for a Safe Streets and Roads For All (SS4A) Grant and has requested a letter of support from Polk City

ATTACHMENT:

Polk Safe Streets and Roads For All (SS4A) Action Plan Grant Fact Sheet

ANALYSIS:

The Polk TPO is leading the SS4A grant effort and Polk County is the lead applicant and the Lakeland Area Mass Transit District and cities are joint applicants, increasing the strength of the countywide application. All Polk jurisdictions will benefit.

STAFF RECOMMENDATION:

Provide consensus for Polk City to send a letter of support to be included in Polk County's Safe Streets For All Grant (SS4A) application packet.

S | S POLK SAFE STREETS AND ROADS FOR ALL 4 | A ACTION PLAN GRANT FACT SHEET

What Makes Polk County Unique?

Polk County is a community of 17 municipalities strategically located between the Orlando and Tampa Bay areas of Central Florida. As such, it is a critical transportation and economic hub and home to 753,000 people. Between 2010 and 2020, Polk County had the fastest population growth in Florida and the seventh highest in the nation. Encompassing 2,011 square miles and bigger than some states, Polk County has room for continued growth.

With historical roots in agriculture and mining and as a growing logistical hub, Polk County is a diverse community. Nearly half (46%) of Polk County's census tracts are disadvantaged as per the Federal Justice 40 Initiative. In comparison, just over one-third (35%) of Florida's census tracts are disadvantaged. When last assessed, in 2018, Polk County had an overall roadway fatality rate per capita substantially worse than that of Florida as a whole and worse than all but five states. In 2021, the Lakeland-Winter Haven area was listed as the 9th most dangerous metro area in the U.S. to be a pedestrian¹. The five-year annual average of lives lost and people suffering severe injuries on Polk County roadways ending in 2020 was 126 and 462, respectively. These fatalities and incapacitating injuries cost the economy an average of \$1.75 billion each year².

Why Polk Is Prepared

The Polk Transportation Planning Organization (TPO) Board has adopted a target of zero fatalities and serious injuries (Zero). The Polk TPO became a leader in roadway safety planning with the debut of its Complete Streets policy in 2012. This Complete Streets policy has been followed up by many milestone safety efforts; including action plans for eight of the most unsafe corridors, safety action plans for pedestrians and cyclists, evaluations of sidewalk gaps near public schools, and a host of safety and educational campaigns. In total, the TPO has won 12 regional awards for safety efforts. Many of the safety efforts are done in partnership with Polk Vision, an innovative multi-agency/private consortium. In the next nine months, the TPO will host the Gulf Coast Safe Streets Summit and complete an initial Vision Zero Plan.

The communities within Polk County are following suit by having important conversations and making decisions regarding the safety of their citizens. Lakeland, the largest community, is a Vision Zero Goal city and bronze-level Bicycle-Friendly and Walk-Friendly Community. Lakeland has long had a half-mill ad valorem transit tax and transportation impact fees; the latter of which are being used to improve the city's sidewalks and transit facilities. It regularly leverages capital improvements to achieve safety. It developed the iCASP system³ to reduce severe crashes due to red light running. It had some of the first green bicycle lanes and bike boxes in Florida. The City has formal bicycle parking requirements and multi-modal level-of-service standards to focus on moving people, not just cars.

Why Apply for a Safe Streets for All (SS4A) Grant?

The new Safe Streets and Roads for All (SS4A) program provides \$5 billion in grants over the next 5 years. These grants are part of the Federal Bipartisan Infrastructure Bill approved by Congress in 2021. Grants will be awarded through a competitive process governed by considerations set by the law and administered by the U.S. Office of the Secretary of Transportation (OST).

The Polk TPO and a few of its members have adopted a target of Zero and SS4A is designed to financially support communities in meeting a target of Zero. The FFY 2022-2023 Polk community application is for a SS4A Action Plan Grant. Having a pre-qualifying and highly rated Action Plan is a crucial prerequisite to future applications for SS4A Implementation funding. The FY 2022-2023 Action Plan funds will result in a federally qualifying, highly rated, holistic, and well-defined plan to reach Zero countywide.

The countywide strategy and action plan, envisioned for our robust Action [Vision Zero] Plan, will include:

- **leadership commitments** with a time target for Zero & the setting of interim goals;
- **planning structure** to develop, implement, and monitor the Plan;
- **mapped risk areas** including crash hot spots, high risk road features and specific user safety needs;
- **safety analyses** for risk areas that incorporate engagement, collaboration, & equity considerations;
- **policy & procedure assessments** addressing systemic changes to improve safety countywide;
- **action plans** for implementation of projects and strategies with prioritized timelines;
- **documented reviews** of safety, efficacy, equity, cost, climate, & economic effects, with further outreach as necessary, for each project recommended for SS4A Implementation funds;
- **progress reporting and transparency** methods, protocols, and timelines; and,
- **highly competitive projects** of a cost equivalent to ten (10) road corridors, ten (10) intersections, & six (6) low-cost, high-impact strategies that can improve safety over a wider geographical area.

Who is Applying & Who Benefits?

Although all state subdivisions are eligible to apply for the grant, the SS4A application guidance specifically encourages applications by multi-jurisdictional teams. The Polk TPO is leading the grant effort, Polk County is the lead applicant, and the Lakeland Area Mass Transit District and cities are joint applicants; increasing the strength of the countywide application. **All Polk jurisdictions will benefit.** Projects benefiting broad areas of the county as well as rural and disadvantaged communities are encouraged.

How Much of an Investment Is This?

The work performed with the Action Plan funding will cost a total of \$1 million, of which \$700,000 is requested in the grant, \$200,000 is locally funded, and \$100,000 is to be in-kind contributions.

What is the Schedule?

The grant application for FFY 2022-2023, with accompanying resolutions and letters of support, is due September 15, 2022. Award announcements are expected to be made by the end of the calendar year 2022 or early 2023. Although the performance period for the Action Plan is not to exceed two years, we will substantially complete the work no later than September of 2024 (about 18 months after receipt of the funding) to permit us to apply for the 2024-2025 SS4A Implementation funding.