

POLK CITY

City Commission Meeting (7pm)

November 15, 2022

Polk City Government Center
123 Broadway Blvd., SE

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

OPPORTUNITY FOR PUBLIC COMMENT – ITEMS NOT ON AGENDA (limit comments to 3 minutes)

AGENDA

NONE

CITY MANAGER ITEMS

1. Christmas Parade 2022
2. PCSO Special Detail Deputies

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Commissioner Nichols
Commissioner Blethen
Commissioner Carroll
Vice Mayor Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

CONSENT AGENDA
November 15, 2022

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion and add it to the Regular Agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. October 18, 2022 – City Commission Regular City Commission Meeting
2. October 18, 2022 – City Commission Workshop

B. REPORTS

1. Building Permits Report – October 2022
2. Code Enforcement Report – October 2022
3. Financial Report – October 2022
4. Library Report – October 2022
5. Polk Sheriff's Report – October 2022
6. Public Works Report – October 2022
7. Utilities Report – October 2022
8. Utility Billing Report – October 2022

C. OTHER

1. Utility Write-Offs

**City Commission Meeting
November 15, 2022**

CONSENT AGENDA ITEM: Accept minutes for:

Accept minutes – October 18, 2022 - City Commission Workshop
Accept minutes – October 18, 2022 – City Commission Regular Meeting

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENTS:

Accept minutes – October 18, 2022 - City Commission Workshop
Accept minutes – October 18, 2022 – City Commission Regular Meeting

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION WORKSHOP MINUTES

October 18, 2022

Mayor LaCascia called the Workshop to order at 6:00 pm.

ROLL CALL – Assistant City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Wayne Harper, Commissioner Randy Carroll, Commissioner Micheal T. Blethen, Commissioner Charles Nichols, City Attorney Thomas Cloud and City Manager Patricia Jackson

Agenda Review - City Commission Meeting – October 18, 2022

Mayor LaCascia reiterated the purpose of the Workshop is to discuss items being presented on the Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

ORDER OF BUSINESS

ORDINANCE 2022-06

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-06 - An Ordinance of Polk City, Florida; amending the Future Land Use map of the Comprehensive Plan of Polk City, Florida; changing the Future Land Use Designation of approximately 0.27 acres located at 957 Lakeshore Drive, from “Commercial” to “Residential Medium”; transmitting said small scale Future Land Use Map amendment to the Florida Department of Economic Opportunity for notification purposes only; providing for severability; conflicts, and an effective date. **Second and Final Reading**

Mayor LaCascia reiterated that this is simply correcting a mapping error.

ORDINANCE 2022-07

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-07 – An Ordinance amending the official zoning map of Polk City, Florida; changing the zoning for approximately 0.27 acres located at 957 Lakeshore Drive from General Commercial (C-2) to single family and Duplex (R-3); providing for severability; providing an effective date. **Second and Final Reading**

ORDINANCE 2022-08

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-08 – An Ordinance of Polk City, Florida; creating subsection 2.02.14, Polk City Land Development Code, prohibiting Medical Marijuana Treatment Center Dispensing Facilities within City boundaries; providing Legislative findings; providing moratorium contingency, conflicts, severability, and an effective date. **Second and Final Reading**

Mayor LaCascia reiterated that the Planning Commission unanimously recommended forwarding this item to the City Commission to Prohibit Medical Marijuana facilities in Polk

City. During the September 18th Regular City Commission Meeting there was a 4/1 vote to Prohibit Medical Marijuana facilities in Polk City.

ORDINANCE 2022-09

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-09 – An ordinance of Polk City, Florida, vacating three platted easements described below; providing findings and conditions; providing for a certified copy to be filed with the Polk County Clerk of Court and duly recorded in the public records of Polk County; providing for severability; providing for conflict; and providing for an effective date.

Second and Final Reading

Marissa Barmby clarified this Easement Vacation is one piece of property and the owner wants to split into two pieces.

ORDINANCE 2022-10

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-10 – An Ordinance of Polk City, Florida, approving a subdivision plat titled Sandy Pointe Sweet Gum Lane, a replat of a portion of Sandy Pointe Subdivision; providing findings, plat approval, recording, conflicts, severability & an effective date.

Second and Final Reading

This is a companion to Ordinance 2022-09.

ORDINANCE 2022-11

City Manager Jackson discussed Ordinance 2022-11 – Annexation - An Ordinance of the City Commission of Polk City, Florida; voluntarily annexing property into the Corporate limits of Polk City, Florida, pursuant to section 171.044, Florida Statutes; amending the city boundary to include said property; providing findings; providing for notice by publication of the proposed annexation; filing a certified copy of the ordinance as provided by law; providing for conflicts, severability, and an effective date.

First Reading

Mayor LaCascia clarified this is the property next to the Marathon Gas Station across from Best Buy Warehouse. This is a voluntary annexation.

ORDINANCE 2022-12

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-12 – Future Land Use Amendment – An Ordinance of Polk City, Florida, amending the Future Land Use Map of the City's Comprehensive Plan by changing the Future Land Use Designation of approximately 1.37 acres from Polk County Convenience Center-X (CC-X) to City Convenience Center-X (CCX) in the Green Swamp Area of Critical State Concern; transmitting said amendment to the Florida Department of Economic Opportunity for finding of Compliance; providing for findings, severability, conflicts and an effective date.

First Reading

Mrs. Barmby clarified the applicant wants to bring this property inside the city limits, but the use opportunities for the site will remain the same.

This applicant is not the owner of the Marathon Gas Station.

At this time, there is no indication of what the applicant is wanting to put on the site. That information would come once the site plan review is done.

Kathy Delp stated because this property is in the Green Swamp, there is an added level of review by the State and much more stringent review when it comes to Stormwater. Therefore, this project will be reviewed many more times before final decisions are made.

ORDINANCE 2022-13

Marissa Barmby (CFRPC) – Zoning – provided a thorough overview and discussion of Ordinance 2022-13 – Zoning – An Ordinance amending the official zoning map of Polk City, Florida, to change the zoning for approximately 1.37 acres located at 0 State Road 33 (Parcel Number 24-27-01-000000-012020) from Polk County Convenience Center-X (CCX) to City Convenience Center-X (CCX) in the Green Swamp Area of Critical State Concern; providing for severability, and providing an effective date. **First Reading**

Mrs. Barmby stated this item must be approved by DEO prior to Second and Final Reading and is a part of Ordinance 2022-12.

CITY MANAGER ITEM

Fall Festival in Winter Haven at MLK Park – November 5, 2022 – 2pm-4pm

City Commission Workshop – Saturday, October 29, 2022 – 9am.

Safe Haven Halloween – Thursday, October 27, 2022 – 4:30 pm – 7:30 pm.

Ordinance 2022-12 – will be transmitted to DEO.

CITY ATTORNEY - None

COMMISSIONER ITEMS

Commissioner Nichols – Would like his verbatim reflected in the minutes for Ordinance 2022-08.

Commissioner Carroll – None

Commissioner Blethen – Speed bumps – Road work done a while back. City Manager Jackson responded

Vice Mayor Harper – Since Representative Josie Tomkow cannot be the Grand Marshal this year, he is recommending Pastor Walter Lawlor. City Commission provided consensus.

Mayor LaCascia – Thanked Deputy Poindexter for her work in Polk City. Discussed the visit from the Mayor of Polk City, Iowa. There are many similarities between Polk City, Iowa and Polk City, Florida.

ADJOURNMENT – 6:29 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION MINUTES

October 18, 2022

Mayor LaCascia called the meeting to order at 7:00 pm.

Pastor Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia

ROLL CALL – Assistant City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Wayne Harper, Commissioner Randy Carroll, Commissioner Micheal T. Blethen, Commissioner Charles Nichols, City Attorney Thomas Cloud and City Manager Patricia Jackson

APPROVE CONSENT AGENDA

Motion by Commissioner Blethen to approve the September 19, (Regular Meeting and Workshop), and the September 22, 2022 (Budget Hearing – 2nd/Final Reading) minutes; this motion was seconded by Commissioner Nichols. **Unanimously approved by Voice Vote to include corrections as noted by Commissioner Nichols.**

Commissioner Nichols asked that his comments be added to the September minutes on Ordinance 2022-08 regarding the Medical Marijuana.

Unanimously approved by Voice Vote to include corrections as noted by Commissioner Nichols.

PRESENTATIONS/RECOGNITIONS - None

PUBLIC COMMENT

Chris Walters (745 4th Street) – Speed bumps needed in all neighborhoods, larger tabletops at the parks, keeping power lines clear of tree limbs and other destructions.

Laura Lambert (414 Meandering Way) – Annexation

City Attorney Cloud briefly discussed the Resolutions in place regarding Meeting decorum.

Whitney Speiler (16811 Commonwealth Avenue) – discussed water reconnect and disconnection fees not being paid by the Mt. Olive Shores North community.

Keith McVeigh (9388 Hog Farm Road) – Employment concerns

ORDER OF BUSINESS

ORDINANCE 2022-06

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Comprehensive Plan of Polk City, Florida; changing the Future Land Use Designation of approximately 0.27 acres located at 957 Lakeshore Drive, from “Commercial” to “Residential Medium”; transmitting said small scale Future Land Use Map amendment to the Florida Department of Economic Opportunity for notification purposes only; providing for severability; conflicts, and an effective date. This is simply correcting a mapping error. **Second and Final Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing; no one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Blethen to approve Ordinance 2022-06 on Second and Final Reading; this motion was seconded by Commissioner Nichols.

No Discussion by Commission or the Public.

Roll Call Vote: Commissioner Nichols-aye, Mayor LaCascia-aye, Commissioner Carroll-aye, Commissioner Blethen-aye, Vice Mayor Harper-aye

Motion carried unanimously.

ORDINANCE 2022-07

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-07 – An Ordinance amending the official zoning map of Polk City, Florida; changing the zoning for approximately 0.27 acres located at 957 Lakeshore Drive from General Commercial (C-2) to single family and Duplex (R-3); providing for severability; providing an effective date. **Second and Final Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing; no one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Nichols to approve Ordinance 2022-07 on Second and Final Reading; this motion was seconded by Commissioner Blethen.

No Discussion by Commission or the Public.

Roll Call Vote: Commissioner Nichols -aye, Mayor LaCascia-aye, Commissioner Carroll- aye, Commissioner Blethen – aye, Vice Mayor Harper - aye

Motion carried unanimously.

ORDINANCE 2022-08

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-08 – An Ordinance of Polk City, Florida; creating subsection 2.02.14, Polk City Land Development Code, prohibiting Medical Marijuana Treatment Center Dispensing Facilities within City boundaries; providing Legislative findings; providing moratorium contingency, conflicts, severability, and an effective date. **Second and Final Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing; no one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

Motion by Vice Mayor Harper to approve Ordinance 2022-08 with Option #2 to ban Medical Marijuana Treatment Center Dispensing Facilities on Second and Final Reading; this motion was seconded by Commissioner Blethen.

No Discussion by Commission or the Public.

Roll Call Vote: Commissioner Carroll– aye, Commissioner Nichols -nay, Mayor LaCascia–aye, Vice Mayor Harper – aye, Commissioner Blethen – aye

Motion carried 4/1.

ORDINANCE 2022-09

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-09 – An ordinance of Polk City, Florida, vacating three platted easements described below; providing findings and conditions; providing for a certified copy to be filed with the Polk County Clerk of Court and duly recorded in the public records of Polk County; providing for severability; providing for conflict; and providing for an effective date. **Second and Final Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing; no one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Blethen to approve Ordinance 2022-09 on Second and Final Reading; this motion was seconded by Commissioner Carroll.

No Discussion by Commission or the Public.

Roll Call Vote: Commissioner Nichols-aye, Mayor LaCascia–aye, Commissioner Carroll–aye, Commissioner Blethen–aye, Vice Mayor Harper–aye

Motion carried unanimously.

ORDINANCE 2022-10

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-10 – An Ordinance of Polk City, Florida, approving a subdivision plat titled Sandy Pointe Sweet Gum Lane, a replat of a portion of Sandy Pointe Subdivision; providing findings, plat approval, recording, conflicts, severability & an effective date. **Second and Final Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing; no one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Nichols to approve Ordinance 2022-10 on **Second and Final Reading**; this motion was seconded by Commissioner Blethen.

No Discussion by Commission or the Public.

Roll Call Vote: Commissioner Nichols–aye, Mayor LaCascia–aye, Commissioner Carroll–aye, Commissioner Blethen–aye, Vice Mayor Harper–aye

Motion carried unanimously.

ORDINANCE 2022-11

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-11 – Annexation - An Ordinance of the City Commission of Polk City, Florida; voluntarily annexing property into the Corporate limits of Polk City, Florida, pursuant to section 171.044, Florida Statutes; amending the city boundary to include said property; providing findings; providing for notice by publication of the proposed annexation; filing a certified copy of the ordinance as provided by law; providing for conflicts, severability, and an effective date. **First Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing.

Laura Lambert (414 Meandering Way) spoke about building setbacks for Polk City vs. Polk County.

City Attorney Cloud stated Green Swamp standards are a lot more intense for review.

Chad Broker (representative for the owner) stated the setback for Polk County is actually 15ft, whereas Polk City's is 20ft. So, the applicant (property owner) would get five (5) more feet annexing into Polk City.

Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Nichols to approve Ordinance 2022-11 on **First Reading**; this motion was seconded by Vice Mayor Harper.

Roll Call Vote: Commissioner Blethen–aye, Commissioner Nichols–aye, Mayor LaCascia–aye, Vice Mayor Harper–aye, Commissioner Carroll–aye

No further discussion by Commission or the Public.

Motion carried unanimously.

ORDINANCE 2022-12

Marissa Barmby (CFRPC) provided a thorough overview and discussion of Ordinance 2022-12 – Future Land Use Amendment – An Ordinance of Polk City, Florida, amending

the Future Land Use Map of the City's Comprehensive Plan by changing the Future Land Use Designation of approximately 1.37 acres from Polk County Convenience Center-X (CC-X) to City Convenience Center-X (CCX) in the Green Swamp Area of Critical State Concern; transmitting said amendment to the Florida Department of Economic Opportunity for finding of Compliance; providing for findings, severability, conflicts and an effective date. **First Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing.

Mayor LaCascia commented briefly on the possible uses for this property.

Motion by Commissioner Nichols to approve Ordinance 2022-12 on **First Reading**; this motion was seconded by Vice Mayor Harper.

No further discussion by Commission or the Public.

Mayor LaCascia closed the Public Hearing

Roll Call Vote: Commissioner Carroll– aye, Mayor LaCascia – aye, Commissioner Blethen – aye, Vice Mayor Harper – aye, Commissioner Nichols - aye

Motion carried unanimously.

ORDINANCE 2022-13

Marissa Barmby (CFRPC) – Zoning – provided a thorough overview and discussion of Ordinance 2022-13 – Zoning – An Ordinance amending the official zoning map of Polk City, Florida, to change the zoning for approximately 1.37 acres located at 0 State Road 33 (Parcel Number 24-27-01-000000-012020) from Polk County Convenience Center-X (CCX) to City Convenience Center-X (CCX) in the Green Swamp Area of Critical State Concern; providing for severability, and providing an effective date. **First Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing. No one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Nichols to approve Ordinance 2022-13 on **First Reading**; this motion was seconded by Vice Mayor Harper.

No Discussion by Commission or the Public.

Roll Call Vote: Commissioner Carroll– aye, Mayor LaCascia – aye, Commissioner Blethen – aye, Vice Mayor Harper – aye, Commissioner Nichols - aye

Motion carried unanimously.

CITY MANAGER ITEM

Winter Haven Fall Festival at MLK Park – November 5, 2022 – 2pm -4pm

City Commission Workshop – Saturday, October 29, 2022 – 9am

Safe Haven Halloween 2022 – Thursday, October 27, 2022 – 4:30 pm – 7:30 pm

Ordinance 2022-12 – will be transmitted to DEO

CITY ATTORNEY - None

COMMISSIONER ITEMS

Commissioner Nichols - None

Commissioner Carroll – None

Commissioner Blethen – Speed bumps – Road work done a while back. City Manager Jackson responded

Vice Mayor Harper – Since Representative Josie Tomkow is unavailable to serve as the Grand Marshal this year, he is recommending Pastor Walter Lawlor. City Commission provided consensus.

Mayor LaCascia – Thanked Deputy Poindexter for her work in Polk City. Discussed the visit from the Mayor of Polk City, Iowa. There are many similarities in the two Polk City's

ANNOUNCEMENTS – None

ADJOURNMENT – 7:55 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

**City Commission Meeting
November 15, 2022**

CONSENT AGENDA ITEM: **Department Monthly Reports**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

1. Building Permits Report – October 2022
2. Code Enforcement Report – October 2022
3. Financial Report – October 2022
4. Library Report – October 2022
5. Polk Sheriff's Report – October 2022
6. Public Works Report – October 2022
7. Utilities Report – October 2022
8. Utility Billing Report – October 2022

ANALYSIS:

STAFF RECOMMENDATION: Approval of Department Reports via Consent Agenda

Polk City Permits Added
From: 10/01/22 To: 10/31/2022

COMMERCIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BC-2022-1449	1060 N COMMONWEALTH AVE, POLK CITY, FL 33868	80,000.00	10/13/2022
BC-2022-1537	632 SW COMMONWEALTH AVE, POLK CITY, FL 33868	4,000.00	10/28/2022
Subtotal:		\$84,000.00	

ELECTRICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2022-18394	125 CARTER BLVD, POLK CITY, FL 33868	2,000.00	10/06/2022
Subtotal:		\$2,000.00	

MECHANICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2022-18491	213 S BOUGAINVILLEA AVE, POLK CITY, FL 33868	12,800.00	10/10/2022
Subtotal:		\$12,800.00	

PERMITSEARCHREQUEST

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
22TMP-065316	411 ASHLEY RD, POLK CITY, FL 33868	0.00	10/27/2022
Subtotal:		\$0.00	

POOL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2022-19495	322 BAYBERRY DR, POLK CITY, FL 33868	35,000.00	10/20/2022
BT-2022-20225	5420 ANIMOSH CT, POLK CITY, FL 33868	45,000.00	10/28/2022
Subtotal:		\$80,000.00	

RE-ROOF

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2022-18235	216 PINE AVE, POLK CITY, FL 33868	5,950.00	10/04/2022
BT-2022-18246	414 NOLANE LN, POLK CITY, FL 33868	3,300.00	10/04/2022
BT-2022-18326	320 CENTRAL AVE, POLK CITY, FL 33868	4,750.00	10/05/2022
BT-2022-18477	764 N CITRUS GROVE BLVD, POLK CITY, FL 33868	1,900.00	10/09/2022
BT-2022-18859	405 Nolane Polk City, FL 33868	75,350.00	10/13/2022
BT-2022-19829	197 SUNSHINE BLVD, POLK CITY, FL 33868	5,500.00	10/25/2022
BT-2022-20216	209 S HYDRANGAEA AVE, POLK CITY, FL 33868	7,980.00	10/28/2022
Subtotal:		\$104,730.00	

RESIDENTIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BR-2022-10747	424 1ST ST, POLK CITY, FL 33868	0.00	10/02/2022

BR-2022-10792	504 1ST ST, POLK CITY, FL 33868	4,000.00	10/04/2022
BR-2022-10928	136 CLEARWATER CT, POLK CITY, FL 33868	3,845.00	10/10/2022
BR-2022-10961	779 TEABERRY TRL, POLK CITY, FL 33868	500,000.00	10/11/2022
BR-2022-11146	444 NOLANE LN, POLK CITY, FL 33868	6,500.00	10/17/2022
BR-2022-11192	153 LAYNEWADE RD, POLK CITY, FL 33868	11,500.00	10/19/2022
BR-2022-11207	387 CRAPE MYRTLE LN, POLK CITY, FL 33868	8,978.00	10/19/2022
BR-2022-11268	310 BAYBERRY DR, POLK CITY, FL 33868	45,400.00	10/21/2022
BR-2022-11313	411 ASHLEY RD, POLK CITY, FL 33868	2,000.00	10/22/2022
BR-2022-11390	729 2ND ST, POLK CITY, FL 33868	3,250.00	10/25/2022
BR-2022-11541	411 ASHLEY RD, POLK CITY, FL 33868	2,000.00	10/27/2022
BR-2022-11570	411 ASHLEY RD, POLK CITY, FL 33868	2,000.00	10/28/2022

Subtotal: \$589,473.00

Grand Total: \$873,003.00

*14 SFR to Date
Kathy Delp*

Code Enforcement Report OCTOBER 2022

SNIPE SIGNS REMOVED	21	
LIEN SEARCHES	15	
INSPECTIONS	43	
CLOSED OUT CASES	22	
SPECIAL MAGISTRATE CASES	5	
CLOSED OUT SPECIAL MAGISTRATE CASES	1	
CASE SUBJECTS		
REFERRED TO COUNTY	11	
DISABLE VEHICLES	5	
BUILDING WITHOUT PERMIT	9	
OVERGROWTH	5	
HOUSE NUMBERS	7	
FENCE/INSPECTIONS	3	
JUNK AND DEBRIS	7	
RV/TRAILER PARKING	5	
OPEN STRUCTURE	0	
MET WITH CITIZEN	13	
NOISE	0	
PLACE LIEN	1	
CLOSE OUT LIEN	0	
YARD SALE	1	
ANIMAL	4	
POSTINGS	5	
EXTENDED CASES	6	
ACCESSORY USE	1	
DEMOLITION	0	
BUSINESS LICENSE	1	
MINIMUM STANDARD HOUSING	0	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Oct
Fund: 01 OPERATING FUND

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	374,507.51	
01-101-990	Library Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	875.00	
01-115-100	Accounts Receivable - Utilities	1,670.29-	
01-115-120	Accounts Receivable - Local Bus Licenses	3,540.00	
01-115-200	Accounts Receivable - Year End	190,577.88-	
01-117-100	Allowance for Bad Debt	131.83-	
01-133-100	Due From Other Governmental Units	48,415.26	
01-133-101	Due from Others (Franchise & Public Serv. Tax)	43,882.38	
01-151-100	Investments - FL SAFE GF	1,108,707.82	
01-151-902	Investments - FL SAFE GF Reserves	78,379.60	
01-153-302	Restricted Cash - New Local Opt Gas Tax	232,509.54	
01-160-902	Reserve Account	100,000.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		1,862,220.79
01-202-100	Accounts Payable	23,318.19-	
01-202-200	Accounts Payable - Year End	11,792.92-	
01-202-900	Customer Deposits	4,785.00	
01-208-300	Due to County - Impact Fees	38,191.52	
01-208-310	Due to DCA - Bldg Permit Surcharge	459.48	
01-208-320	Due to Dept of Business - License Fees	285.93	
01-208-330	Due to PCSO - Police Education Revenue	102.00	
01-217-200	Accrued Sales Tax	540.91	
01-218-100	Payroll Taxes Payable	0.02-	
01-218-200	FRS Retirement Payable	38,030.15-	
01-218-300	Health Plan Payable	748.25	
01-218-320	Supplemental Insurance Payable	4,547.96	
01-218-400	Dental Plan Payable	49.75-	
01-218-410	Vision Plan Payable	2,158.79	
	** TOTAL LIABILITY**		21,371.19-
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	2,093,151.03	
	** TOTAL EQUITY**		2,093,151.03
	** TOTAL REVENUE**		26,623.21
	** TOTAL EXPENSE**		236,182.26
	TOTAL LIABILITY AND EQUITY		1,862,220.79

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

GENERAL FUND REVENUES
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUES	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
01-359-300	Late Fees	48.00	0.00	0.00	124.60	124.60	(124.60)	0.00 %
01-361-200	Interest/Dividends - FL SAFE	8,482.47	2,000.00	2,000.00	2,943.79	2,943.79	(943.79)	147.19 %
01-362-100	Activity Center Rentals	3,300.00	2,000.00	2,000.00	600.00	600.00	1,400.00	30.00 %
01-362-200	Donald Bronson Community Center Renta	9,200.00	4,800.00	4,800.00	900.00	900.00	3,900.00	18.75 %
01-365-100	Sales of Surplus Property	12,216.54	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-100	Private Donations	100.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-101	Private Donations - Christmas	1,125.00	1,000.00	1,000.00	650.00	650.00	350.00	65.00 %
01-366-102	Private Donations - Halloween	3,125.00	1,000.00	1,000.00	500.00	500.00	500.00	50.00 %
01-366-110	Private Donations - Library	53.50	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-100	Misc. Income	3,782.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-369-101	Misc Income - Copies and Faxes	5.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-102	Misc Income - Collection Allowance	4,252.67	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-369-130	Misc Income - Halloween	40.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-500	Refund of State Gas Tax	1,312.87	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-381-400	Transfer From Enterprise Fund	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
01-381-900	Cash Carry Forward	0.00	134,000.00	134,000.00	0.00	0.00	134,000.00	0.00 %
DEPARTMENT TOTALS		2,826,204.04	3,991,742.00	3,991,742.00	26,623.21	26,623.21	3,965,118.79	0.67 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	10,800.00	10,800.00	10,800.00	900.00	900.00	9,900.00	8.33 %
01-511-160	Bonuses and Gift Certificates - Legis	2,707.10	2,725.00	2,725.00	0.00	0.00	2,725.00	0.00 %
01-511-210	Fica Taxes - Legislative	1,033.34	1,245.00	1,245.00	68.83	68.83	1,176.17	5.53 %
01-511-240	Worker#39;s Compensation - Legislati	13.13	20.00	20.00	10.94	10.94	9.06	54.70 %
01-511-400	Travel and Training - Legislative	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-511-405	TRAINING - LEGISLATIVE	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-511-408	Meeting Expense Allowance - Legislati	480.00	500.00	500.00	150.00	150.00	350.00	30.00 %
01-511-470	Printing and Reproduction - Legislati	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %
01-511-480	Promo Activities & Legal Ads - Legisl	830.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-490	Other Current Charges - Legislative	54.95	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-511-510	Office Supplies - Legislative	52.37	500.00	500.00	20.24	20.24	479.76	4.05 %
01-511-520	Operating Supplies - Legislative	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	4,030.96	3,800.00	3,800.00	2,823.00	2,823.00	977.00	74.29 %
DEPARTMENT TOTAL		20,001.85	31,490.00	31,490.00	3,973.01	3,973.01	27,516.99	12.62 %
=====								
EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	180,841.51	219,110.00	219,110.00	16,341.80	16,341.80	202,768.20	7.46 %
01-512-130	Other Salaries and Wages - Executive	4,800.12	4,800.00	4,800.00	369.24	369.24	4,430.76	7.69 %
01-512-140	Overtime - Executive	0.00	0.00	0.00	4,719.92	4,719.92	(4,719.92)	0.00 %
01-512-160	Premium Pay and Non Merit Pay - Execu	30,914.99	32,000.00	32,000.00	1,488.89	1,488.89	30,511.11	4.65 %
01-512-210	Fica Taxes - Executive	16,796.26	22,198.00	22,198.00	1,734.24	1,734.24	20,463.76	7.81 %
01-512-220	Retirement Contribution - Executive	44,089.98	52,981.00	52,981.00	5,118.82	5,118.82	47,862.18	9.66 %
01-512-230	Life & Health Insurance - Executive	21,364.56	25,137.00	25,137.00	2,140.08	2,140.08	22,996.92	8.51 %
01-512-240	Worker#39;s Compensation - Executive	225.92	372.00	372.00	266.44	266.44	105.56	71.62 %
01-512-400	Travel Expenses - Executive	1,400.24	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-512-405	Training - Executive	610.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-512-408	Meeting Expense Allowance - Executive	542.68	1,000.00	1,000.00	90.00	90.00	910.00	9.00 %
01-512-410	Communication Services - Executive	1,300.68	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00 %
01-512-470	Printing and Reproduction - Executive	2,013.24	4,000.00	4,000.00	1,175.00	1,175.00	2,825.00	29.38 %
01-512-480	Promo Activities & Legal Ads - Execut	102.11	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-512-490	Other Current Charges - Executive	485.64	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-512-492	Recording & Other Fees - City Clerk	36.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-512-510	Office Supplies - Executive	898.53	2,600.00	2,600.00	149.93	149.93	2,450.07	5.77 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-512-520	Operating Supplies - Executive	2,547.01	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,493.59	3,500.00	3,500.00	185.00	185.00	3,315.00	5.29 %
DEPARTMENT TOTAL		310,463.06	387,598.00	387,598.00	33,779.36	33,779.36	353,818.64	8.72 %
=====								
CITY CLERK								
DEPARTMENT TOTAL								
=====								
LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	61,969.95	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01-514-480	Promo Activities & Legal Ads - Legal	4,986.08	10,000.00	10,000.00	2,545.96	2,545.96	7,454.04	25.46 %
DEPARTMENT TOTAL		66,956.03	60,000.00	60,000.00	2,545.96	2,545.96	57,454.04	4.24 %
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COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	33,750.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
DEPARTMENT TOTAL		33,750.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
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FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	81,456.01	107,099.00	107,099.00	7,893.60	7,893.60	99,205.40	7.37 %
01-516-140	Overtime - Fin & Acctng	21.06	584.00	584.00	2,194.88	2,194.88	(1,610.88)	375.84 %
01-516-210	Fica Taxes - Fin & Acctng	4,811.97	8,193.00	8,193.00	584.88	584.88	7,608.12	7.14 %
01-516-220	Retirement Contribution - Fin & Acctn	9,275.18	12,756.00	12,756.00	1,201.53	1,201.53	11,554.47	9.42 %
01-516-230	Life & Health Insurance - Fin & Acctn	16,827.64	25,137.00	25,137.00	2,094.71	2,094.71	23,042.29	8.33 %
01-516-240	Worker's Compensation - Fin & Acc	119.34	182.00	182.00	129.55	129.55	52.45	71.18 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-516-310	Professional Services - Fin & Acctng	1,500.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-516-400	Travel Expenses - Fin & Acctng	626.12	3,000.00	3,000.00	168.22	168.22	2,831.78	5.61 %
01-516-405	Training - Finance	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-516-410	Communication Services - Fin & Acctng	761.58	850.00	850.00	0.00	0.00	850.00	0.00 %
01-516-470	Printing and Reproduction - Fin & Acc	157.73	750.00	750.00	0.00	0.00	750.00	0.00 %
01-516-510	Office Supplies - Fin & Acctng	956.09	1,400.00	1,400.00	12.31	12.31	1,387.69	0.88 %
01-516-520	Operating Supplies - Fin & Acctng	874.76	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	259.86	700.00	700.00	0.00	0.00	700.00	0.00 %
DEPARTMENT TOTAL		117,647.34	168,151.00	168,151.00	14,279.68	14,279.68	153,871.32	8.49 %
DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	82,411.83	85,085.00	85,085.00	7,036.91	7,036.91	78,048.09	8.27 %
01-517-720	Interest - CB&T Debt Service Pmts	37,398.69	34,730.00	34,730.00	2,947.30	2,947.30	31,782.70	8.49 %
DEPARTMENT TOTAL		119,810.52	119,815.00	119,815.00	9,984.21	9,984.21	109,830.79	8.33 %
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	79,041.75	107,497.00	107,497.00	0.00	0.00	107,497.00	0.00 %
01-521-310	Professional Services - Law Enf	102,371.80	112,112.00	112,112.00	6,124.00	6,124.00	105,988.00	5.46 %
01-521-460	Repairs and Maintenance - Law Enf	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
DEPARTMENT TOTAL		181,413.55	219,859.00	219,859.00	6,124.00	6,124.00	213,735.00	2.79 %
BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	90,845.78	108,694.00	108,694.00	8,456.14	8,456.14	100,237.86	7.78 %
01-524-140	Overtime - Bldg & Zoning	21.07	584.00	584.00	1,958.92	1,958.92	(1,374.92)	335.43 %
01-524-210	Fica Taxes - Bldg & Zoning	7,012.34	8,315.00	8,315.00	782.32	782.32	7,532.68	9.41 %
01-524-220	Retirement Contribution - Bldg & Zoni	10,459.42	12,945.00	12,945.00	1,240.44	1,240.44	11,704.56	9.58 %
01-524-230	Life & Health Insurance - Bldg & Zoni	21,120.12	25,138.00	25,138.00	2,108.56	2,108.56	23,029.44	8.39 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-524-240	Worker's Compensation - Bldg & Zo	1,832.60	1,834.00	1,834.00	1,390.17	1,390.17	443.83	75.80 %
01-524-310	Professional Services - Bldg & Zoning	34,231.81	200,900.00	200,900.00	0.00	0.00	200,900.00	0.00 %
01-524-311	Engineering Services - Bldg & Zoning	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-524-405	Training - Building	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	119.09	200.00	200.00	10.10	10.10	189.90	5.05 %
01-524-520	Operating Supplies - Bldg & Zoning	169.03	100.00	100.00	0.00	0.00	100.00	0.00 %
01-524-540	Books, Pub., Sub., & Memberships - B1	249.33	120.00	120.00	0.00	0.00	120.00	0.00 %
01-524-630	Improvements Other than Building - B1	0.00	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00 %
DEPARTMENT TOTAL		166,060.59	372,180.00	372,180.00	15,946.65	15,946.65	356,233.35	4.28 %
CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	25,479.39	27,938.00	27,938.00	2,528.35	2,528.35	25,409.65	9.05 %
01-529-140	Overtime - Code Enf	0.00	0.00	0.00	305.26	305.26	(305.26)	0.00 %
01-529-210	Fica Taxes - Code Enf	1,970.78	2,137.00	2,137.00	213.51	213.51	1,923.49	9.99 %
01-529-220	Retirement Contribution - Code Enf	2,931.05	3,327.00	3,327.00	337.49	337.49	2,989.51	10.14 %
01-529-230	Life & Health Insurance - Code Enf	10,441.23	12,452.00	12,452.00	1,038.90	1,038.90	11,413.10	9.34 %
01-529-240	Worker's Compensation - Code Enf	506.69	730.00	730.00	545.78	545.78	184.22	74.76 %
01-529-310	Professional Services - Code Enf	14,240.00	8,000.00	8,000.00	500.00	500.00	7,500.00	6.25 %
01-529-400	Travel Expenses - Code Enf	283.38	0.00	0.00	0.00	0.00	0.00	0.00 %
01-529-405	Training - Codes	25.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-529-410	Communication Services - Code Enf	662.08	795.00	795.00	0.00	0.00	795.00	0.00 %
01-529-470	Printing and Reproduction - Code Enf	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-510	Office Supplies - Code Enf	151.93	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-520	Operating Supplies - Code Enf	125.17	100.00	100.00	0.00	0.00	100.00	0.00 %
01-529-540	Books, Pub., Sub., & Memberships - Co	120.00	100.00	100.00	75.00	75.00	25.00	75.00 %
01-529-630	Improvements Other than Building - Co	0.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
DEPARTMENT TOTAL		56,936.70	62,479.00	62,479.00	5,544.29	5,544.29	56,934.71	8.87 %
REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refus	231,865.42	242,561.00	242,561.00	0.00	0.00	242,561.00	0.00 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures

8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-534-342	Refuse Disposal - Commercial - Refuse	113,967.73	124,491.00	124,491.00	9,841.07	9,841.07	114,649.93	7.91 %
DEPARTMENT TOTAL		345,833.15	367,052.00	367,052.00	9,841.07	9,841.07	357,210.93	2.68 %
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STORMWATER								
01-538-311	Engineering Services - Stormwater	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-538-400	Travel Expenses - Stormwater	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-538-405	Training - Stormwater	169.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-538-460	Repairs and Maintenance - Stormwater	18,635.87	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	600.00	100.00	100.00	0.00	0.00	100.00	0.00 %
DEPARTMENT TOTAL		19,404.87	15,450.00	15,450.00	0.00	0.00	15,450.00	0.00 %
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GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't	9,853.67	10,000.00	10,000.00	1,165.37	1,165.37	8,834.63	11.65 %
01-539-312	Professional Services - Other - Gen G	2,931.02	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-411	City Hall - Communication - Gen Gov&#	14,147.72	15,500.00	15,500.00	1,165.59	1,165.59	14,334.41	7.52 %
01-539-413	Public Works - Communication - Gen Go	2,895.92	6,500.00	6,500.00	226.32	226.32	6,273.68	3.48 %
01-539-414	Community Center-Communication-Gen Go	1,835.59	2,000.00	2,000.00	138.28	138.28	1,861.72	6.91 %
01-539-431	City Hall - Utilities - Gen Gov't	22,027.47	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-539-432	Activity Center - Utilities - Gen Gov	2,515.95	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-539-433	Public Works - Utilities - Gen Gov	3,180.13	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-539-434	Community Center-Utilities-Gen Gov	6,533.26	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-539-440	Rentals and Leases - Gen Gov't; Bl	6,929.40	6,000.00	6,000.00	268.27	268.27	5,731.73	4.47 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	7,412.98	12,000.00	12,000.00	9.22	9.22	11,990.78	0.08 %
01-539-462	Activity Center - Repairs & Maint - G	1,546.91	4,500.00	4,500.00	9.22	9.22	4,490.78	0.20 %
01-539-463	Public Works I - Repairs & Maint - Ge	4,011.79	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-464	Community Center-Repairs & Maint-Gen	2,997.67	4,500.00	4,500.00	9.22	9.22	4,490.78	0.20 %
01-539-466	Public Works/Utilities Oper - Repairs	95.97	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-490	Other Current Charges - Gen Gov't	102.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-539-521	City Hall - Operating Supplies - Gen	5,008.78	5,000.00	5,000.00	112.51	112.51	4,887.49	2.25 %
01-539-522	Activity Center - Operating Supplies	638.17	1,000.00	1,000.00	61.25	61.25	938.75	6.13 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures

8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/I ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-539-523	Public Works - Operating Supplies - G	3,309.65	0.00	0.00	7.01	7.01	(7.01)	0.00 %
01-539-524	Community Center-Operating Supplies-G	1,678.27	2,000.00	2,000.00	72.85	72.85	1,927.15	3.64 %
01-539-526	Public Works/Utilities Oper - Operati	515.53	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-531	Landscape Materials & Supplies - Buil	20.98	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-633	Public Works - Improv. O/T Bldgs - Ge	2,175.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-643	Public Works - Mach. & Equipment - Ge	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		107,363.83	115,000.00	115,000.00	3,245.11	3,245.11	111,754.89	2.82 %
ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	208,674.18	276,095.00	276,095.00	19,062.79	19,062.79	257,032.21	6.90 %
01-541-140	Overtime - Roads & Streets	4,220.12	9,610.00	9,610.00	4,999.28	4,999.28	4,610.72	52.02 %
01-541-210	Fica Taxes - Roads & Streets	16,495.06	21,856.00	21,856.00	1,813.27	1,813.27	20,042.73	8.30 %
01-541-220	Retirement Contribution - Roads & Str	24,118.89	34,027.00	34,027.00	2,865.76	2,865.76	31,161.24	8.42 %
01-541-230	Life & Health Insurance - Roads & Str	48,409.21	63,177.00	63,177.00	4,249.78	4,249.78	58,927.22	6.73 %
01-541-240	Worker's Compensation - Roads & S	20,027.12	25,495.00	25,495.00	20,122.76	20,122.76	5,372.24	78.93 %
01-541-310	Professional Services - Roads & Street	15,679.29	65,000.00	65,000.00	250.00	250.00	64,750.00	0.38 %
01-541-311	Engineering Services - Roads & Street	0.00	101,500.00	101,500.00	0.00	0.00	101,500.00	0.00 %
01-541-400	Travel Expenses - Roads & Streets	146.50	250.00	250.00	0.00	0.00	250.00	0.00 %
01-541-405	Training - Streets	1,605.45	500.00	500.00	0.00	0.00	500.00	0.00 %
01-541-410	Communication Services - Roads & Stre	3,723.48	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-541-430	Utilities - Roads & Streets	28,079.48	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
01-541-460	Repairs and Maintenance - Roads & Str	9,747.23	20,000.00	20,000.00	10.81	10.81	19,989.19	0.05 %
01-541-461	Repairs & Maintenance-Equipment - Roa	11,319.97	6,000.00	6,000.00	150.45	150.45	5,849.55	2.51 %
01-541-464	Vehicle Fuel - Roads & Streets	12,809.91	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-541-465	Vehicle Maintenance - Roads & Streets	6,647.01	7,500.00	7,500.00	1,969.37	1,969.37	5,530.63	26.26 %
01-541-466	Public Works/Utilities Facility - Rep	0.00	7,500.00	7,500.00	15.30	15.30	7,484.70	0.20 %
01-541-470	Printing and Reproduction - Streets	131.49	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-490	Other Current Charges - Roads & Stree	30.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-493	Equipment Rental - Roads & Streets	751.81	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	4,753.31	750.00	750.00	0.00	0.00	750.00	0.00 %
01-541-520	Operating Supplies - Roads & Streets	426.30	500.00	500.00	62.70	62.70	9,937.30	0.63 %
01-541-524	Chemicals - Roads & Streets	6,802.05	61,000.00	61,000.00	0.00	0.00	500.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	2,861.37	2,500.00	2,500.00	0.00	0.00	61,000.00	0.00 %
01-541-531	Landscape Materials & Supplies - Road	751.79	500.00	500.00	0.00	0.00	2,500.00	0.00 %
01-541-540	Books, Pub., Sub., & Memberships - Ro						500.00	0.00 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-541-640	Machinery & Equipment - Roads & Stree	8,972.99	37,000.00	37,000.00	0.00	0.00	37,000.00	0.00 %
01-541-650	Construction in Progress - Roads & St	51,198.74	625,000.00	625,000.00	0.00	0.00	625,000.00	0.00 %
DEPARTMENT TOTAL		489,382.75	1,440,760.00	1,440,760.00	55,572.27	55,572.27	1,385,187.73	3.86 %
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LIBRARY								
01-571-120	Regular Salary - Wages - Library	73,139.32	81,722.00	81,722.00	6,165.11	6,165.11	75,556.89	7.54 %
01-571-140	Overtime - Library	0.00	504.00	504.00	16.22	16.22	487.78	3.22 %
01-571-210	Fica Taxes - Library	5,690.26	6,290.00	6,290.00	466.35	466.35	5,823.65	7.41 %
01-571-220	Retirement Contribution - Library	6,380.32	9,793.00	9,793.00	736.20	736.20	9,056.80	7.52 %
01-571-230	Life & Health Insurance - Library	20,994.12	25,111.00	25,111.00	2,098.16	2,098.16	23,012.84	8.36 %
01-571-240	Worker#39;s Compensation - Library	113.61	140.00	140.00	254.03	254.03	(114.03)	181.45 %
01-571-310	Professional Services - Library	535.24	2,700.00	2,700.00	45.00	45.00	2,655.00	1.67 %
01-571-312	Professional Services - Other - Libra	2,453.55	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-571-400	Travel Expenses - Library	46.54	500.00	500.00	0.00	0.00	500.00	0.00 %
01-571-405	Training - Library	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-571-410	Communication Services - Library	4,856.77	5,000.00	5,000.00	158.26	158.26	4,841.74	3.17 %
01-571-430	Utilities - Library	3,352.46	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
01-571-460	Repairs and Maintenance - Library	10,669.03	5,400.00	5,400.00	9.22	9.22	5,390.78	0.17 %
01-571-480	Promo Activities & Legal Ads - Librar	260.48	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-571-510	Office Supplies - Library	372.27	1,500.00	1,500.00	10.91	10.91	1,489.09	0.73 %
01-571-520	Operating Supplies - Library	2,068.74	7,500.00	7,500.00	61.25	61.25	7,438.75	0.82 %
01-571-540	Books, Pub., Sub., & Memberships - Li	928.65	2,600.00	2,600.00	0.00	0.00	2,600.00	0.00 %
01-571-630	Improvements Other than Building - Li	4,872.99	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-660	Books, Pub.& Library Materials - Libr	12,049.93	18,500.00	18,500.00	1,145.41	1,145.41	17,354.59	6.19 %
DEPARTMENT TOTAL		150,784.28	179,260.00	179,260.00	11,166.12	11,166.12	168,093.88	6.23 %
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PARKS								
01-572-310	Professional Services - Parks	710.00	0.00	0.00	230.00	230.00	(230.00)	0.00 %
01-572-430	Utilities - Parks	17,317.57	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
01-572-460	Repairs and Maintenance - Parks	10,562.89	45,000.00	45,000.00	250.98	250.98	44,749.02	0.56 %
01-572-493	Equipment Rental - Parks	343.85	500.00	500.00	0.00	0.00	500.00	0.00 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures

8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-572-520	Operating Supplies - Parks	1,042.39	1,000.00	1,000.00	63.07	63.07	936.93	6.31 %
01-572-640	Machinery & Equipment - Parks	5,866.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
DEPARTMENT TOTAL		35,842.70	70,500.00	70,500.00	544.05	544.05	69,955.95	0.77 %
=====								
SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-574-440	Rentals and Leases - Spec Events	9,514.99	27,500.00	27,500.00	11,125.00	11,125.00	16,375.00	40.45 %
01-574-470	Printing and Reproduction - Spec Even	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-574-490	Other Current Charges - Spec Events	42.25	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-520	Operating Supplies - Spec Events	584.60	3,000.00	3,000.00	57.50	57.50	2,942.50	1.92 %
DEPARTMENT TOTAL		10,141.84	42,700.00	42,700.00	11,182.50	11,182.50	31,517.50	26.19 %
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NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	14,161.25	35,000.00	35,000.00	218.75	218.75	34,781.25	0.63 %
01-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-590-312	Professional Services - Other - Non-D	657.50	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-590-315	Inmate Labor - GF Non - Dept	0.00	28,849.00	28,849.00	0.00	0.00	28,849.00	0.00 %
01-590-320	Accounting and Auditing - Non-Dept	16,364.04	18,000.00	18,000.00	673.20	673.20	17,326.80	3.74 %
01-590-450	Liability Insurance - Non-Dept	73,082.50	86,345.00	86,345.00	44,280.50	44,280.50	42,064.50	51.28 %
01-590-464	Vehicle Fuel - Non-Departmental	496.07	800.00	800.00	0.00	0.00	800.00	0.00 %
01-590-465	Vehicle Maintenance - Non-Departmenta	1,041.17	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-590-490	Other Current Charges - Non Dept	100.96	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-590-510	Office Supplies - Non-Departmental	768.80	2,000.00	2,000.00	37.71	37.71	1,962.29	1.89 %
01-590-520	Operating Supplies - Non-Dept	2,954.34	3,000.00	3,000.00	95.98	95.98	2,904.02	3.20 %
01-590-521	Emergencies & Contingencies - Operati	8,209.81	62,028.00	62,028.00	6,358.48	6,358.48	55,669.52	10.25 %
01-590-525	Uniforms - Non Dept	4,382.82	6,000.00	6,000.00	239.36	239.36	5,760.64	3.99 %
01-590-528	Postage - Non-Dept	1,345.30	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-590-540	Books, Pub., Sub., & Memberships -NON	1,077.16	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-550	Pre-Employment Exam/Drug Test	1,108.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-590-551	Immunizations - Employees	2,093.50	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

General Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-590-552	DOT Testing	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-590-553	Employee Meeting/Awards	100.71	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-590-554	Employee Holiday Dinner	1,383.39	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-590-630	Improvements Other than Bldg - Non-De	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-950	Transfer to Rstr Streets Paving-Non-D	0.00	927.00	927.00	0.00	0.00	927.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	1,300.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-590-995	Refund of Overpayments	0.00	0.00	0.00	390.00	390.00	(390.00)	0.00 %
01-590-996	Bad Debt - Non-Dept	138.49	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-590-999	Other - Non-Operating Charges - Non-D	1,752,742.67	12,000.00	12,000.00	160.00	160.00	11,840.00	1.33 %
DEPARTMENT TOTAL		1,885,008.48	309,449.00	309,449.00	52,453.98	52,453.98	256,995.02	16.95 %

General Fund Revenues Total	2,826,204.04	3,991,742.00	3,991,742.00	26,623.21	26,623.21	3,965,118.79	99.33%
General Fund Expenditures Total	4,115,801.54	3,991,742.00	3,991,742.00	183,888.28	183,888.28	3,807,854.72	95.35%
Total Revenue vs. Expenditures	-1,289,597.50	0.00	0.00	-157,265.07	-157,265.07	157,264.07	

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Oct
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	651,213.00	
05-101-913	DEP Loan - Sinking Fund	101,621.38	
05-101-916	US Bank - Sink Fund	711,481.29	
05-101-917	US Bank - Renewal & Replacement Series	194,176.12	
05-101-918	DEP Loan WW531400 - Sink Fund	1,149.21	
05-101-919	DEP Loan WW531402 - Sink Fund	31,015.66	
05-101-920	Cash - Customer Deposits	351,351.20	
05-101-935	Fifth Third Bank - Renewal & Replacement	13.87-	
05-101-936	FDEP 531402 Sinking Fund	11,931.67	
05-115-100	Accounts Receivable - Utilities	27,895.57	
05-115-130	Accounts Receivable - Readiness to Serve	19,036.08	
05-117-100	Allowance for Bad Debt	1,158.53-	
05-117-200	Allowance for Uncollectible A/R	49,413.63-	
05-151-100	Investments - FL SAFE EF	604,749.72	
05-151-902	Investments - FL SAFE EF Reserves	126,384.61	
05-155-300	Prepaid Insurance - Deferred Bond Series 2017	31,706.89	
05-159-100	Deferred Outflows - Related to Pension	115,531.89	
05-159-200	Deferred Outflows - Loss on Refunding	687,501.65	
05-160-902	Reserve Account	100,000.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-161-900	Fixed Assets - Land	2,762,913.00	
05-164-100	Utility Plant in Service	16,022,693.74	
05-165-900	Acc.Dep. - Improvements Other than Build	4,621,998.23-	
05-166-900	Equipment & Furniture	689,170.16	
05-167-900	Accumulated Depreciation - Equipment	374,942.39-	
05-169-900	CIP - Construction Costs	20,211.25	
	** TOTAL ASSET**		18,262,251.44
05-202-100	Accounts Payable	16,086.22-	
05-202-200	Accounts Payable - Year End	63,119.87-	
05-202-900	Customer Deposits	351,351.20	
05-203-100	Accumulated Interest Payable	50,654.17	
05-203-600	SRF Loan WWS1201P	1,805,995.81	
05-203-610	SRF Loan WW53140/SG531401 Effluent Disposal	32,223.62	
05-203-615	SRF Loan WW531402/SG531403	805,004.96	
05-203-710	US Bank 2017 Bond Note	7,675,000.00	
05-203-910	Unamortized Bond Premiums - US Bank	511,625.21	
05-208-305	Taxes Payable	18,023.19	
05-223-100	Deferred Revenue	682,163.00	
05-225-100	Deferred Inflows - Related to Pension	151,792.70	
05-234-100	L-T-D - Current Portion	425,166.80	
05-234-901	Less: Current Portion of LTD	425,166.80-	
05-235-900	Net Pension Liability	120,416.83	
	** TOTAL LIABILITY**		12,125,044.60
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	5,039,859.82	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		6,399,571.01
	** TOTAL REVENUE**		8,983.50

POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Oct
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
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** TOTAL EXPENSE**

271,347.67

TOTAL LIABILITY AND EQUITY

18,262,251.44

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	2023 (EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
05-314-301	RFS - City 10% UTY T	1,386.10	1,351.00	1,351.00	18.80	18.80	1,332.20	1.39 %
05-325-111	Connection Fees - Water - Cash Basis	15,724.20	17,500.00	17,500.00	2,610.00	2,610.00	14,890.00	14.91 %
05-325-210	Readiness to Serve Charge - Sewer	16,485.74	15,792.00	15,792.00	1,313.96	1,313.96	14,478.04	8.32 %
05-325-211	Readiness to Serve Charge - Water	13,859.99	13,518.00	13,518.00	187.99	187.99	13,330.01	1.39 %
05-329-200	Other Lic./Fees/Permits	11,844.52	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-334-350	Sewer/Wastewater Grants - State	31,559.93	0.00	0.00	0.00	0.00	0.00	0.00 %
05-340-300	Water Utility Revenue	1,298,735.16	1,323,317.00	1,323,317.00	(118.43)	(118.43)	1,323,435.43	0.01 %
05-340-500	Sewer Utility Revenue	1,278,361.97	1,276,102.00	1,276,102.00	(1,591.41)	(1,591.41)	1,277,693.41	0.12 %
05-359-100	Other Fines and/or Forfeitures	35,710.00	37,140.00	37,140.00	2,085.00	2,085.00	35,055.00	5.61 %
05-359-200	Non Sufficient Funds	1,410.00	1,595.00	1,595.00	155.00	155.00	1,440.00	9.72 %
05-359-300	Late Fees	27,132.00	26,082.00	26,082.00	2,509.50	2,509.50	23,572.50	9.62 %
05-361-200	Interest/Dividends - FL SAFE	5,224.40	2,119.00	2,119.00	1,813.09	1,813.09	305.91	85.56 %
05-369-100	Misc. Income	2,135.96	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-110	Refund of Overpayments	1,341.93	0.00	0.00	0.00	0.00	0.00	0.00 %
05-381-900	Cash Carry Forward	0.00	672,744.00	672,744.00	0.00	0.00	672,744.00	0.00 %
DEPARTMENT TOTALS		2,740,911.90	3,397,260.00	3,397,260.00	8,983.50	8,983.50	3,388,276.50	0.26 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

Enterprise Fund Expenditures

8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
Water								
05-518-120	Regular Salary - Wages - Water Admin	0.00	127,188.00	127,188.00	2,986.02	2,986.02	124,201.98	2.35 %
05-518-140	Overtime - Water Admin	0.00	1,054.00	1,054.00	878.22	878.22	175.78	83.32 %
05-518-210	Fica Taxes - Water Admin	0.00	9,811.00	9,811.00	292.35	292.35	9,518.65	2.98 %
05-518-220	Retirement Contribution - Water Admin	0.00	8,833.00	8,833.00	460.23	460.23	8,372.77	5.21 %
05-518-230	Life & Health Insurance - Water Admin	0.00	37,593.00	37,593.00	1,073.45	1,073.45	36,519.55	2.86 %
05-518-240	Worker's Compensation - Water Admin	0.00	218.00	218.00	0.00	0.00	218.00	0.00 %
05-518-312	Professional Services - Other - Water	0.00	24,400.00	24,400.00	0.00	0.00	24,400.00	0.00 %
05-518-400	Travel and Training - Water Admin	0.00	750.00	750.00	0.00	0.00	750.00	0.00 %
05-518-405	Training - Water Administration	0.00	750.00	750.00	0.00	0.00	750.00	0.00 %
05-518-410	Communication Services - Water Admin	0.00	3,300.00	3,300.00	0.00	0.00	3,300.00	0.00 %
05-518-470	Printing and Reproduction - Water Admin	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %
05-518-490	Other Current Charges - Water Admin	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-518-510	Office Supplies - Water Admin	0.00	600.00	600.00	0.00	0.00	600.00	0.00 %
05-518-520	Operating Supplies - Water Admin	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
05-518-540	Books, Pub., Sub., & Memberships - Wa	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
DEPARTMENT TOTAL		0.00	217,097.00	217,097.00	5,690.27	5,690.27	211,406.73	2.62 %

05-533-120	Regular Salary - Wages - Water Oper	224,187.16	139,535.00	139,535.00	11,954.40	11,954.40	127,580.60	8.57 %
05-533-140	Overtime - Water Oper	5,362.40	4,286.00	4,286.00	3,561.32	3,561.32	724.68	83.09 %
05-533-210	Fica Taxes - Water Oper	17,747.33	11,163.00	11,163.00	1,167.52	1,167.52	9,995.48	10.46 %
05-533-220	Retirement Contribution - Water Oper	27,067.07	9,712.00	9,712.00	1,847.94	1,847.94	7,864.06	19.03 %
05-533-230	Life & Health Insurance - Water Oper	59,161.05	37,700.00	37,700.00	2,106.44	2,106.44	35,593.56	5.59 %
05-533-240	Worker's Compensation - Water Oper	3,744.11	5,224.00	5,224.00	4,941.33	4,941.33	282.67	94.59 %
05-533-310	Professional Services - Water Oper	13,387.31	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
05-533-311	Engineering Services - Water Oper	26,729.38	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00 %
05-533-312	Professional Services - Other - Water	14,189.61	37,500.00	37,500.00	457.18	457.18	37,042.82	1.22 %
05-533-313	Professional Services - Polk Regional	5,773.36	7,500.00	7,500.00	314.70	314.70	7,185.30	4.20 %
05-533-314	Professional Services - Samples	0.00	5,000.00	5,000.00	398.00	398.00	4,602.00	7.96 %
05-533-400	Travel Expenses - Water Oper	459.13	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00 %
05-533-405	Training - Water Oper	1,310.11	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00 %
05-533-410	Communication Services - Water Oper	6,216.92	8,000.00	8,000.00	249.33	249.33	7,750.67	3.12 %
05-533-430	Utilities - PW/Utilities Facility Wat	1,477.48	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
05-533-431	Mt. Olive WTP - Utilities - Water Oper	5,601.99	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

Enterprise Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
05-533-432	Commonwealth WTP - Utilities - Water	533.75	1,500.00	1,500.00	0.00	1,500.00	0.00 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	11,228.71	14,500.00	14,500.00	0.00	14,500.00	0.00 %
05-533-460	Repairs and Maintenance - Water Oper	84,570.56	110,000.00	110,000.00	45.62	109,954.38	0.04 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	1,423.86	8,000.00	8,000.00	0.00	8,000.00	0.00 %
05-533-462	Commonwealth WTP - Repairs and Maint	108.92	3,000.00	3,000.00	0.00	3,000.00	0.00 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	412.57	8,000.00	8,000.00	22.98	7,977.02	0.29 %
05-533-464	Vehicle Fuel - Water Oper	19,937.46	15,000.00	15,000.00	0.00	15,000.00	0.00 %
05-533-465	Vehicle Maintenance - Water Oper	3,046.26	7,000.00	7,000.00	20.00	6,980.00	0.29 %
05-533-466	Public Works/Utilities Facility - Rep	426.50	2,500.00	2,500.00	0.00	2,500.00	0.00 %
05-533-467	Repairs & Maintenance-Equipment - Wat	601.15	5,000.00	5,000.00	0.00	5,000.00	0.00 %
05-533-470	Printing and Reproduction - Water Ope	323.93	400.00	400.00	0.00	400.00	0.00 %
05-533-492	Recording & Other Fees - Water Oper	4,300.00	4,440.00	4,440.00	0.00	4,440.00	0.00 %
05-533-510	Office Supplies - Water Oper	665.94	500.00	500.00	30.99	469.01	6.20 %
05-533-520	Operating Supplies - Water Oper	25,377.13	17,500.00	17,500.00	51.17	17,448.83	0.29 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	9.97	1,000.00	1,000.00	0.00	1,000.00	0.00 %
05-533-522	Commonwealth WTP - Operating Supplies	169.89	1,000.00	1,000.00	0.00	1,000.00	0.00 %
05-533-523	V.Matt Williams WTP - Operating Suppl	9.96	1,000.00	1,000.00	0.00	1,000.00	0.00 %
05-533-524	Chemicals - Water Oper	5,916.94	9,000.00	9,000.00	788.13	8,211.87	8.76 %
05-533-526	Meter Supplies - New Installs - Water	91,740.46	100,000.00	100,000.00	122,379.00	(22,379.00)	122.38 %
05-533-527	Meter Supplies - Repairs & Maintenan	88,459.08	84,000.00	84,000.00	123.00	83,877.00	0.15 %
05-533-540	Books, Pub., Sub., & Memberships - Wa	459.88	750.00	750.00	0.00	750.00	0.00 %
05-533-620	Buildings - Water Oper	3,982.00	0.00	0.00	0.00	0.00	0.00 %
05-533-630	Improvements Other than Building - Wa	4,247.50	0.00	0.00	0.00	0.00	0.00 %
05-533-640	Machinery & Equipment - Water Oper	52,132.99	0.00	0.00	0.00	0.00	0.00 %
05-533-650	Construction In Progress - Water Oper	1,619.20	0.00	0.00	0.00	0.00	0.00 %
05-533-710	Principal - Water Oper	0.00	62,755.00	62,755.00	0.00	62,755.00	0.00 %
05-533-720	Interest - Water Oper	69,355.68	67,541.00	67,541.00	0.00	67,541.00	0.00 %
DEPARTMENT TOTAL		883,474.70	930,006.00	930,006.00	150,459.05	779,546.95	16.18 %
=====							
Sewer							
05-535-120	Regular Salary - Wages - Sewer Oper	136,388.15	145,743.00	145,743.00	8,342.38	137,400.62	5.72 %
05-535-140	Overtime - Sewer Oper	5,017.54	4,644.00	4,644.00	2,530.31	2,113.69	54.49 %
05-535-210	Fica Taxes - Sewer Oper	10,952.40	11,665.00	11,665.00	825.78	10,839.22	7.08 %
05-535-220	Retirement Contribution - Sewer Oper	16,624.10	14,238.00	14,238.00	1,294.93	12,943.07	9.09 %
05-535-230	Life & Health Insurance - Sewer Oper	32,466.42	37,733.00	37,733.00	1,084.25	36,648.75	2.87 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

Enterprise Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
05-535-240	Worker#39;s Compensation - Sewer Oper	3,645.48	5,459.00	5,459.00	0.00	0.00	5,459.00	0.00 %
05-535-310	Professional Services - Sewer Oper	7,964.87	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
05-535-311	Engineering Services - Sewer Oper	5,421.62	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
05-535-312	Professional Services - Other - Sewer	79,886.71	25,000.00	25,000.00	1,345.00	1,345.00	23,655.00	5.38 %
05-535-314	Professional Services - Samples	0.00	5,000.00	5,000.00	1,511.00	1,511.00	3,489.00	30.22 %
05-535-400	Travel Expenses - Sewer Oper	273.03	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
05-535-405	Training - Sewer Oper	1,693.51	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-535-410	Communication Services - Sewer Oper	4,938.00	10,000.00	10,000.00	213.92	213.92	9,786.08	2.14 %
05-535-411	Cardinal Hill WWTP - Comm Svcs - Sew	296.07	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
05-535-412	Mt. Olive WWTP - Comm Svcs - Sewer O	2,196.60	3,200.00	3,200.00	171.15	171.15	3,028.85	5.35 %
05-535-430	Utilities - PW/Utilities Facility Sew	16,200.39	6,000.00	6,000.00	177.96	177.96	5,822.04	2.97 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	30,781.88	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	8,038.58	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
05-535-440	Rentals and Leases - Sewer Oper	3,076.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-460	Repairs and Maintenance - Sewer Oper	138,350.72	100,000.00	100,000.00	49,175.66	49,175.66	50,824.34	49.18 %
05-535-461	Cardinal Hill - Repairs and Maint - S	27,617.40	60,000.00	60,000.00	165.51	165.51	59,834.49	0.28 %
05-535-464	Vehicle Fuel - Sewer Oper	10,785.97	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
05-535-465	Vehicle Maintenance - Sewer Oper	8,057.12	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
05-535-466	Public Works/Utilities Facility - Rep	426.50	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-535-467	Repairs & Maintenance-Equipment - Sew	511.34	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-470	Printing and Reproduction - Sewer Ope	43.83	100.00	100.00	0.00	0.00	100.00	0.00 %
05-535-490	Other Current Charges - Sewer Oper	94.27	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-535-492	Recording & Other Fees - Sewer Oper	138.43	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-493	Equipment Rental - Sewer Oper	1,070.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	659.09	500.00	500.00	30.98	30.98	469.02	6.20 %
05-535-520	Operating Supplies - Sewer Oper	20,657.44	10,000.00	10,000.00	38.16	38.16	9,961.84	0.38 %
05-535-521	Cardinal Hill WWTP - Operating Suppli	713.08	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	29,114.43	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
05-535-524	Chemicals - Sewer Oper	30,561.53	25,000.00	25,000.00	2,125.36	2,125.36	22,874.64	8.50 %
05-535-540	Books, Pub., Sub., & Memberships - Se	459.88	500.00	500.00	0.00	0.00	500.00	0.00 %
05-535-620	Buildings - Sewer Oper	3,982.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-630	Improvements Other than Building - Se	1,087.50	672,744.00	672,744.00	0.00	0.00	672,744.00	0.00 %
05-535-640	Machinery & Equipment - Sewer Oper	189,889.74	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-641	Cardinal Hill - Mach & Equip - Sewer	3,836.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-650	Construction In Progress - Sewer Oper	49,649.61	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-710	Principal - Sewer Oper	0.00	348,645.00	348,645.00	0.00	0.00	348,645.00	0.00 %
05-535-712	Principal - DEP Effluent Disposal Loa	0.00	27,049.00	27,049.00	0.00	0.00	27,049.00	0.00 %
05-535-720	Interest - Sewer Oper	276,223.06	268,212.00	268,212.00	0.00	0.00	268,212.00	0.00 %
05-535-722	Interest - DEP Effluent Disposal Loan	824.38	1,635.00	1,635.00	0.00	0.00	1,635.00	0.00 %

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

Enterprise Fund Expenditures
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-730	Other Debt Service Costs - Sewer Oper	837.90	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,161,453.07	1,914,567.00	1,914,567.00	69,032.35	69,032.35	1,845,534.65	3.61 %
EF Non-Departmental								
05-590-310	Professional Services - Non-Dept	33,147.76	12,000.00	12,000.00	218.75	218.75	11,781.25	1.82 %
05-590-312	Professional Services - Other - Non-D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
05-590-315	Inmate Labor - EF Non - Dept	0.00	28,749.00	28,749.00	0.00	0.00	28,749.00	0.00 %
05-590-320	Accounting and Auditing - Non-Dept	30,808.10	32,000.00	32,000.00	1,366.80	1,366.80	30,633.20	4.27 %
05-590-440	Rentals and Leases - Non-Dept	2,974.85	4,500.00	4,500.00	88.74	88.74	4,411.26	1.97 %
05-590-450	Liability Insurance - Non-Dept	73,082.50	86,345.00	86,345.00	44,280.50	44,280.50	42,064.50	51.28 %
05-590-510	Office Supplies - Non-Departmental	768.70	750.00	750.00	37.67	37.67	712.33	5.02 %
05-590-520	Operating Supplies - Non-Dept	46.44	2,000.00	2,000.00	95.98	95.98	1,904.02	4.80 %
05-590-521	Emergencies & Contingencies - Operati	5,316.09	41,925.00	41,925.00	(1,000.00)	(1,000.00)	42,925.00	(2.39) %
05-590-525	Uniforms - Non Dept	4,961.40	5,000.00	5,000.00	207.56	207.56	4,792.44	4.15 %
05-590-528	Postage - Non-Dept	43.87	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-590-540	Books, Pub., Sub., & Memberships -NON	350.00	400.00	400.00	0.00	0.00	400.00	0.00 %
05-590-550	Pre-Employment Exam/Drug Test	114.00	228.00	228.00	0.00	0.00	228.00	0.00 %
05-590-551	Immunizations - Employees	742.50	742.00	742.00	0.00	0.00	742.00	0.00 %
05-590-553	Employee Meeting/Awards	0.00	750.00	750.00	0.00	0.00	750.00	0.00 %
05-590-554	Employee Holiday Dinner	420.00	700.00	700.00	0.00	0.00	700.00	0.00 %
05-590-630	Improvements Other than Bidg - Non-De	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-720	Interest - Bond 2017 Issue	(40,765.57)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-730	Other Debt Service Costs	58,398.26	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	7,324.36	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-590-994	Bank Fees - Non-Dept	156.43	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-995	Refund of Overpayments - Non-Dept	0.00	0.00	0.00	870.00	870.00	(870.00)	0.00 %
05-590-996	Bad Debt - Non-Dept	4,562.40	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
05-590-999	Other - Non-Operating Charges - Non-D	1,751,205.80	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
DEPARTMENT TOTAL		1,937,657.89	335,589.00	335,589.00	46,166.00	46,166.00	289,423.00	13.76 %
Enterprise Fund Revenues Total								
Enterprise Fund Revenues Total		2,740,911.50	3,397,260.00	3,397,260.00	8,983.50	8,983.50	3,388,276.50	0.26 %
Enterprise Fund Expenditures Total								
Enterprise Fund Expenditures Total		-3,982,585.66	-3,397,260.00	-3,397,260.00	-271,346.67	-271,347.67	3,125,911.33	7.59 %
Total Revenue vs. Expenditures		-1,241,673.76	0.00	0.00	-262,363.17	-262,364.17	6,514,187.83	

POLK CITY
 Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Oct
 Fund: 08 SPECIAL REVENUE FUND - GF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
08-101-100	GF Police Public Safety Impact Fees	12,505.33	
08-101-101	GF Fire Public Safety Impact Fees	5,499.48	
08-101-102	GF Recreation Impact Fees	21,198.46	
08-101-103	GF Gen Gov't Facilities Impact Fees	35,770.05	
08-151-100	Investments - FL SAFE GF Police Public Safety	214,994.61	
08-151-101	Investments - FL SAFE GF Fire Public Saf...	135,884.24	
08-151-102	Investments - FL SAFE GF Recreation	406,341.42	
08-151-103	Investments - FL SAFE GF Facilities	451,298.56	
	** TOTAL ASSET**		1,283,492.15
08-202-100	Accounts Payable	3,778.27	
	** TOTAL LIABILITY**		3,778.27
	** TOTAL ENCUMBRANCE**		0.00
08-271-100	Fund Balance Unreserved	1,272,938.66	
	** TOTAL EQUITY**		1,272,938.66
	** TOTAL REVENUE**		10,553.49
	** TOTAL EXPENSE**		3,778.27
	TOTAL LIABILITY AND EQUITY		1,283,492.15

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

GFIF Special Revenues
 Budget Revenues
 8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	2023 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
REVENUES								
08-324-100	Police - Public Safety Impact Fee	9,674.85	7,095.00	7,095.00	1,289.98	1,289.98	5,805.02	18.18 %
08-324-110	Fire/Rescue - Public Safety Impact Fee	5,176.65	3,796.00	3,796.00	690.22	690.22	3,105.78	18.18 %
08-324-610	Parks & Recreation Impact Fee	15,602.40	9,361.00	9,361.00	2,080.32	2,080.32	7,280.68	22.22 %
08-324-710	Public Facilities Impact Fee	26,220.15	19,228.00	19,228.00	3,496.02	3,496.02	15,731.98	18.18 %
08-361-200	Interest/Dividends - FL SAFE	8,635.69	2,000.00	2,000.00	2,996.95	2,996.95	(996.95)	149.85 %
DEPARTMENT TOTALS		65,309.74	41,480.00	41,480.00	10,553.49	10,553.49	30,926.51	25.44 %
EXPENDITURES								
08-521-930	Reserves - Police Public Safety Impac	0.00	7,095.00	7,095.00	644.99	644.99	6,450.01	9.09 %
08-521-931	Reserves - Police Public Safety Int/D	0.00	252.00	252.00	0.00	0.00	252.00	0.00 %
08-522-930	Reserves - Fire Public Safety Impact	0.00	3,796.00	3,796.00	345.11	345.11	3,450.89	9.09 %
08-522-931	Reserves - Fire Public Safety Int/Div	0.00	126.00	126.00	0.00	0.00	126.00	0.00 %
08-539-930	Reserves - Public Facility Impact Fee	0.00	9,361.00	9,361.00	1,748.01	1,748.01	7,612.99	18.67 %
08-539-931	Reserves - Public Facility Int/Divide	0.00	438.00	438.00	0.00	0.00	438.00	0.00 %
08-572-930	Reserves - Parks & Rec Impact Fees	0.00	19,228.00	19,228.00	1,040.16	1,040.16	18,187.84	5.41 %
08-572-931	Reserves - Parks & Rec Int/Dividends	0.00	1,184.00	1,184.00	0.00	0.00	1,184.00	0.00 %
DEPARTMENT TOTALS		0.00	41,480.00	41,480.00	3,778.27	3,778.27	37,701.73	9.11 %
GF Impact Fee Fund Revenues Total		65,309.74	41,480.00	41,480.00	10,553.49	10,553.49	30,926.51	25.44 %
GF Impact Fee Fund Expenditures Total		0.00	41,480.00	41,480.00	-3,778.27	-3,778.27	37,701.73	5.11 %
Total Revenue vs. Expenditures		65,309.74	0.00	0.00	6,775.22	6,775.22	68,628.24	

POLK CITY
 Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Oct
 Fund: 09 SPECIAL REVENUE FUND - EF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
09-101-800	EF Sewer Impact Fee Account	370,640.04	
09-101-900	EF Water Impact Fee Account	180,260.64	
09-151-800	Investements - Sewer Impact	1,645,313.36	
09-151-900	Investements - Water Impact	267,527.17	
09-169-900	CIP - Construction Costs	28,872.10	
	** TOTAL ASSET**		2,492,613.31
09-202-100	Accounts Payable	6,162.00	
	** TOTAL LIABILITY**		6,162.00
	** TOTAL ENCUMBRANCE**		0.00
09-271-100	Unreserved Fund Balance	2,475,545.77	
	** TOTAL EQUITY**		2,475,545.77
	** TOTAL REVENUE**		17,067.54
	** TOTAL EXPENSE**		6,162.00
	TOTAL LIABILITY AND EQUITY		2,492,613.31

POLK CITY
OCTOBER 2022 MONTHLY FINANCIALS

EFIF Special Revenues
8.33 % Yr Complete For Fiscal Year: 2023 / 10

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
REVENUES								
TOTAL AR								
09-324-210	Water Impact Fees	34,940.00	34,940.00	0.00	3,494.00	3,494.00	31,446.00	10.00 %
09-324-220	Sewer Impact Fees	61,810.00	88,300.00	88,300.00	8,830.00	8,830.00	79,470.00	10.00 %
09-361-200	Interest/Dividends - FL SAFE	13,668.45	2,000.00	2,000.00	4,743.54	4,743.54	(2,743.54)	237.18 %
DEPARTMENT TOTALS		110,418.45	125,240.00	125,240.00	17,067.54	17,067.54	108,172.46	13.63 %
EXPENDITURES								
09-533-310	Professional Services - Legal Fees	6,664.61	0.00	0.00	0.00	0.00	0.00	0.00 %
09-533-529	Water Impact Fee - Refund Customer	0.00	0.00	0.00	1,747.00	1,747.00	(1,747.00)	0.00 %
09-533-650	Construction In Progress - Water IF S	89,120.84	0.00	0.00	0.00	0.00	0.00	0.00 %
09-533-930	Reserves - Water Impact Fees	0.00	34,940.00	34,940.00	0.00	0.00	34,940.00	0.00 %
09-533-931	Reserves - Water Int/Dividends	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
09-535-529	Sewer Impact Fee - Refund Customer	0.00	0.00	0.00	4,415.00	4,415.00	(4,415.00)	0.00 %
09-535-930	Reserves - Sewer Impact Fees	0.00	88,300.00	88,300.00	0.00	0.00	88,300.00	0.00 %
09-535-931	Reserves - Sewer Int/Dividends	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
DEPARTMENT TOTALS		95,785.45	125,240.00	125,240.00	6,162.00	6,162.00	119,078.00	4.92 %

EF Impact Fee Fund Revenues Total	110,418.45	125,240.00	125,240.00	17,067.54	17,067.54	108,172.46	13.63 %
EF Impact Fee Fund Expenditures Total	95,785.45	125,240.00	125,240.00	6,162.00	6,162.00	119,078.00	4.92 %
Total Revenue vs. Expenditures	14,633.00	0.00	0.00	10,905.54	10,905.54	-10,905.54	

Library Monthly Report

OCTOBER 2022

CIRCULATION

ADULT BOOKS	823
JUVENILE BOOKS	752
TOTAL CIRCULATION	1575

NEW BORROWERS

IN CITY	8
IN COUNTY	4
TOTAL NEW BORROWERS	12

NUMBER OF PROGRAMS

FAMILY	
ADULT	
JUVENILE	2
YOUNG ADULT	
TOTAL PROGRAMS	2

PROGRAM ATTENDANCE

ADULT	4
JUVENILE	3
YOUNG ADULT	
TOTAL ATTENDANCE	

REFERENCE QUESTIONS

PHONE CALLS	108
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NUMBER OF COMPUTER USERS

99

TOTAL PATRONS

595

Prepared by:

Hannah Ulloha

Library Director

**POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT**

STATISTICAL DATA

West Division

Date: November 7, 2022 Northwest District

To: Patricia Jackson, City Manager

From: Deputy Christina Poindexter #7376

Subject: Statistical Report for October 2022

ACTIVITY	
FELONY ARREST	3
AFFIDAVITS FELONY	0
MISDEMEANOR ARREST	5
AFFIDAVITS MISDEMEANOR	0
OUT OF COUNTY/STATE WARRANT ARRESTS	1
PROCAP WARRANT ARREST	1
TOTAL ARRESTS	10
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	0
TRAFFIC CITATIONS	24
INTELLIGENCE REPORTS	0
STOLEN PROPERTY RECOVERED	0
HRS. TRANSPORTING/ AGENCIES/DIVISIONS	0
OFFENSE REPORTS	29
NARCOTICS SEIZED	0
ASSETS SEIZED	0
PATROL NOTICES	0
FOXTROT REPORTS	7
TOW-AWAY NOTICES	1
COMMUNITY CONTACTS	440
TRAFFIC STOPS	33
TOTAL DISPATCHED CALLS FOR SERVICE	110

Public Works & Utilities Report

October 2022

- **Work Orders for Dept (Public Works): 169**

BUILDING MAINTENANCE: 36
Custodial Services Activity Center: 2 Custodial Services
Freedom Park: 1 Custodial Services
Old Public Works Bldg.: 2
Custodial Services Public Works Dept: 1
Custodial Services City Hall: 1
Custodial Services Library: 1
VEHICLE/EQUIPMENT MAINTENANCE: 18
EVENT SET UP- INSPECTION: 26
LANDSCAPING, MOWING: 14
PARKS AND RECREATION: 14
PROCUREMENTS: 4
REQUISITION PROCESSING: 10
HURRICANE NATURAL DISASTER: 24
STREETS AND SIGNS: 6
STREET REP AND MAINTENANCE: 3
TECH SUPPORT: 1
TRASH PARKS AND FACILITIES: 2
TRASH ROADS AND STREETS: 2
WEX Report- October
Home Depot Monthly Report
Lowe's Monthly Report

- **Work Orders for Dept (UTILITIES): 446**

TURN ON: 28
TEMPORARY SHUT OFF: 20
INSTALL - IRRIGATION: 3
INSTALL - WATER: 1
TURN OFF: 34
METER MAINTENANCE: 203
LAPTOP TEST - FREE: 5
TURN BACK ON FROM SHUT OFF LIST: 16
CALL OUT AFTER HOURS: 1
CUSTOMER CONCERN: 9
LOCATES: 9
LIFT STATION MAINTENANCE: 42
LIFTSTATION REPAIR: 5
SEWER VALVE MAINTENANCE/REPAIR: 3
WATER LINE REPAIR: 1
WTP REPAIR AND MAINTENANCE: 42
WWTP REPAIR AND MAINTENANCE: 1
MISREADS: 351

TOTAL METERS READ: 3,308
5131 JACOB AVE. WATER LEAK
267 SUNSET BLVD. WATER LEAK
5162 ISLANDVIEW CIR. WATER LEAK
9106 GOLDEN GATE BLVD. WATER LEAK
432 ROSEWOOD LN. WATER LEAK
ASSISTED WITH SAFE HAVEN HALLOWEEN EVENT SET-UP AND TEAR DOWN.

Submitted By:

Rick Jiles
Interim Public Works and Utilities Director

Utility Billing Report

October 2022

New Accounts Established: 33
Final/Terminated Service: 34
Bills Processed: 2681
Email/ Bill Customers: 1727
Work Orders Processed: 311
Lock off for Nonpayment: 23
Nonpayment fees (\$50): 29
Billed Consumption: 11,820,000
Billed/Revenue: \$270,936.82
Residential Billing: 2588
Irrigation Billing: 569
Commercial Billing: 98
Building Rentals Activity/Bronson Center/Freedom Park: 18

On Going Projects

-Process Deposit Refunds

-Working with the Utilities Department in Diamond Maps to verify that all meter information is correct.

-Process monthly Adjustment Reconciliations, Zero Charge Reports and Cycle D (Debt Consolidation).

-Meter Replacement Program

Staff Objectives

Reroute meters into walking order, merge old locations, train in New Global Work Order System.

Respectfully Submitted by:

Chasity Guinn

Utility Billing Supervisor

**City Commission Meeting
November 15, 2022**

CONSENT AGENDA – C-1 (Other):

UTILITY BILL WRITE-OFFS

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Utility Bill Write-Offs

ATTACHMENT:

List of Utility Bill Write-Offs

ANALYSIS:

The Utility Bill Write-Offs cover a period from January 2022 through November 2022; there are a total of 15 accounts totaling \$3,729.51.

Collection Process - Once an account is finalized, it is put into a "D" cycle. Collection letters are mailed on a quarterly basis from this "D" cycle, until payment is made, or the accounts are written off. Utility Billing also collects debt when new service is rendered on past due debt, and/or write off accounts.

STAFF RECOMMENDATION:

Approve the Utility Write-Offs in the amount of \$3,729.51.

UTILITY WRITE-OFFS

Account No	PayID	Name	Service Address	CY	Bill Status	Last Bill	Balance Due
436302	9CNIA	BAKER, CHARNELE	8707 Hinsdale Heights Dr	D	FINAL	4/5/2022	208.60
265000	5OH4A	CABAN, MARIA A	5758 Lagustrum Ln # 20	D	FINAL	8/11/2022	34.34
489808	AHXSA	CLYNE, JAMIEANN	542 Citrus Grove Blvd N	D	FINAL	6/23/2022	100.88
491080	AIX4A	CORCHADO, YOLONDA & ALEX	9014 Damascus Ave # 26b	D	FINAL	8/22/2022	2096.73
491263	AJ27A	FARMER, MERCEDES	8756 Micmac Ct	D	FINAL	7/1/2022	83.73
489524	AHPWA	JENKINS, DUSTIN	329 Honey Bee Ln	D	FINAL	8/23/2022	163.87
9000	6Y0A	LINK, LORRAINE	120 Clearwater Ct	D	FINAL	8/19/2022	185.17
491339	AJ4BA	MARTINEZ, NOEMI	111 Palmetto Ln W	D	FINAL	7/5/2022	42.21
207700	4G9GA	MILLER, JOYCE E	5525 Jacob Ave # 3c	D	FINAL	8/15/2022	378.59
442502	9HFQA	RADLOFF, CHARLE	8762 Hinsdale Heights Dr	D	FINAL	6/3/2022	45.66
270600	5SSOA	RIDENER, JAMES	5023 Northshore Dr # 58	D	FINAL	3/17/2022	109.05
103500	27V0A	SPIVEY, ELLEN	368 Clearwater Lake Dr	D	FINAL	3/17/2022	73.15
491045	AIW5A	THOMPSON, MATTHEW	8926 Jericho Ct # 30b	D	FINAL	8/22/2022	94.18
491487	AJ8FA	WALDO, CHAD	456 Ashley Rd	D	FINAL	4/26/2022	59.83
458401	9TPDA	WATKINS, DAVID	646 Gordon Rd	D	FINAL	8/1/2014	53.52

Utility Billing \$3,729.51

Account No PayID
Cycle Codes: D