

POLK CITY

City Commission Meeting (7pm)

September 19, 2023

Polk City Government Center
123 Broadway Blvd., SE

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

1. Kathryn McKinney Retirement Presentation

OPPORTUNITY FOR PUBLIC COMMENT – ITEMS NOT ON AGENDA (limit comments to 3 minutes)

AGENDA

1. **PUBLIC HEARING – ORDINANCE 2023-03** – An Ordinance of Polk City, Florida; implementing the State’s Statutory mandate to prepare business impact estimates prior to the adoption of proposed Ordinances pursuant to Section 166.041(4), Florida Statutes; providing findings; adopting Business Impact Estimate Procedures, Requirements & Exemptions; providing for severability, conflicts and an effective date. **Second and Final Reading**
2. **PUBLIC HEARING - ORDINANCE 2023-04** – An Ordinance of Polk City of Polk County, Florida, adopting the (Tentative/Final) Levying of Ad Valorem Taxes for Polk City for Fiscal Year 2023-2024 and providing an effective date. **Second and Final Reading**
3. **PUBLIC HEARING - ORDINANCE 2023-05** – An Ordinance of Polk City, Florida, adopting (Tentative/Final) Budget for Fiscal Year 2023-2024, providing for the expenditure of funds in accordance with this budget; providing for an effective date. **Second and Final Reading**
4. **PUBLIC HEARING – ORDINANCE 2023-06** – An Ordinance of Polk City, Florida; amending an approved Planned Unit Development-X to modify the phasing schedule contained in Exhibit “C”; providing for conflicts, codification, severability, and an effective date. **First Reading**

CITY MANAGER ITEMS

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Commissioner Nichols
Commissioner Blethen
Commissioner Knouff
Vice Mayor Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33060, Telephone (863) 984-1375. Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda. Minutes of the City Commission meetings may be obtained from the City Clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

CONSENT AGENDA
September 19, 2023

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion and add it to the Regular Agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. August 15, 2023 – Regular City Commission Meeting
2. September 12, 2023 – Budget Hearing – 1st Reading

B. REPORTS

1. Building Permits Report – August 2023
2. Code Enforcement Report – August 2023
3. Financial Report – August 2023
4. Library Report – August 2023
5. Polk Sheriff's Report – August 2023
6. Public Works/Utilities Report – August 2023
7. Utility Billing Report – August 2023

C. OTHER

**City Commission Meeting
September 19, 2023**

CONSENT AGENDA ITEM: Accept minutes for:

1. August 15, 2023 – Regular City Commission Meeting
2. September 12, 2023 – Budget Hearing – 1st Reading

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENTS:

1. August 15, 2023 – Regular City Commission Meeting
2. September 12, 2023 – Budget Hearing – 1st Reading

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION MINUTES

BUDGET HEARING

September 12, 2023

Mayor LaCascia called the meeting to order at 7:00 p.m.

ROLL CALL – Assistant City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Wayne Harper, Commissioner Micheal T. Blethen, Commissioner Charles Nichols, Commissioner Brian Knouff and City Manager Jackson

Absent: City Attorney Thomas Cloud

ORDER OF BUSINESS

PUBLIC HEARING

ORDINANCE 2023-04 - AN ORDINANCE OF POLK CITY OF POLK COUNTY, FLORIDA, ADOPTING THE (TENTATIVE/FINAL) LEVYING OF AD VALOREM TAXES FOR POLK CITY FOR FISCAL YEAR 2023-2024 AND PROVIDING AN EFFECTIVE DATE. **First Reading.**

City Manager Jackson stated based on discussions with the Commission during the Budget Workshops on August 19 and September 7, 2023; she has prepared an Ordinance reflecting a 5.5 Millage Rate.

City Manager Jackson read Ordinance 2023-04 by title only.

City Manager Jackson advised that Polk City's certified value is \$252,619,657. The FY 2023-2024 operating Millage Rate for Polk City is 5.5000 mills. The Rollback Rate computed for Polk City for FY 2023-2024 is 5.0339 mills; therefore, the percentage by which the above specified final Millage Rate to be levied by Polk City is 9.26 percent of the Rollback Rate.

Mayor LaCascia opened the Public Hearing. No one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Nichols to approve Ordinance 2023-04 on First Reading reflecting a 5.5000 millage rate; this motion was seconded by Vice Mayor Harper.

No discussion from the Commission or Public.

Roll Call Vote: Commissioner Harper–aye, Commissioner Blethen–aye, Commissioner Knouff–aye, Mayor LaCascia – aye, Commissioner Nichols-aye

Motion carried unanimously.

ORDINANCE 2023-05 - AN ORDINANCE OF POLK CITY OF POLK COUNTY, FLORIDA, ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024, PROVIDING FOR THE EXPENDITURE OF FUNDS IN ACCORDANCE WITH THIS BUDGET; PROVIDING FOR AN EFFECTIVE DATE. First Reading

City Manager Jackson read Ordinance 2023-05 by title only.

City Manager Jackson advised the total budget for FY 2023-2024 is \$8,175,991. Various revenues accruing to Polk City and set aside for the purpose of paying expenses and maintaining the Government of Polk City for FY 2023-2024.

City Manager Jackson stated the Second and Final Reading of the FY 2023-2024 Budget will be on Tuesday, September 19, 2023 at 7:00 pm.

Mayor LaCascia opened the Public Hearing. No one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Nichols to approve Ordinance 2023-05 on First Reading; this motion was seconded by Commissioner Knouff.

Roll Call Vote: Commissioner Nichols—aye, Vice Mayor Harper—aye, Commissioner Blethen-nay, Mayor LaCascia – aye, Commissioner Knouff - aye

Motion carried 4/1.

The meeting adjourned at 7:02 p.m.

Patricia R Jackson, City Manager

Joe LaCascia, Mayor

CITY COMMISSION MINUTES

August 15, 2023

Vice Mayor Harper called the meeting to order at 7:00 pm.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

Commissioner Micheal T. Blethen addressed the Commission regarding his 3 consecutive absences from City Commission Meetings, mainly due to his shoulder surgery. Mr. Blethen requested to be placed back on the Commission. After brief discussion, Commissioner Nichols made a motion to reinstate Mr. Blethen to the Commission; this motion was seconded by Commissioner Knouff. **Motion carried by Voice Vote 3/0.**

Commissioner Blethen took his seat back on the dais.

ROLL CALL – Assistant City Manager Sheandolen Dunn

Present: Vice Mayor Wayne Harper, Commissioner Charles Nichols, Commissioner Brian Knouff, Commissioner Micheal T. Blethen, City Manager Patricia Jackson, and Attorney Heather Ramos (sub for City Attorney Thomas Cloud)

Absent: Mayor Joe LaCascia

APPROVE CONSENT AGENDA

Motion by Commissioner Nichols to approve the July 18, 2023 (Regular City Commission Meeting), as well as the Reports and Other items on the Consent Agenda; this motion was seconded by Commissioner Belthen.

Motion carried by Voice Vote 4/0.

PRESENTATIONS/PROCLAMATIONS - None

PUBLIC COMMENT

Gene Gorski (7470 Berkley Road) – addressed the Commission regarding his resignation from the Planning Commission. Expressed his love and admiration for Polk City; but has a serious concern for the division he sees in Polk City. Not sure how that can be issue can be resolved, but in the meantime, would like to see more attendance at the City's meetings.

ORDER OF BUSINESS

Public Hearing - Ordinance 2023-02

Marisa Barmby (CFRPC) discussed an Ordinance of Polk City, Florida; amending the Polk City Land Development Code by adding Section 2.03.05, "Outdoor Display of Merchandise"; repealing all ordinances in conflict; providing for severability, conflicts, codification, and an effective date. **Second and Final Reading**

On July 10, 2023, the Planning Commission voted to recommend approval of the proposed text amendments to the City Commission.

On July 18, 2023, the City Commission approved Ordinance 2023-02 on First Reading.

The proposed amendments are provided to permit outdoor display of merchandise while protecting the health and safety of the community. Several of the requirements are proposed to ensure outdoor displays will not block access, will not cause issues with traffic, and will be brought in during times of inclement weather. The requirements provide details as to how the display area may be located on the site. This is in deference to other sections of the Code that provide specific outdoor display requirements, including uses that do not permit outdoor displays.

Attorney Ramos read the Ordinance by title only. Vice Mayor Harper opened the Public Hearing; no one spoke for or against this Ordinance; Vice Mayor Harper closed the Public Hearing.

Motion by Commissioner Nichols to approve Ordinance 2023-02 Outdoor Display of Merchandise on Second and Final Reading; this motion as seconded by Commissioner Knouff.

Roll Call Vote: Vice Mayor Harper – aye, Commissioner Blethen– aye, Commissioner Nichols – aye, Commissioner Knouff – aye

Motion carried 4/0.

Professional Services Proposal – Cardinal Hill WWTF Improvements (CivilSurv)

Craig Fuller, President, CivilSurv discussed that DEP did a Compliance Evaluation Inspection and Sanitary Sewer Overflow Prevention Inspection at the Cardinal Hill WWTF on May 22, 2023. Polk City received a letter dated June 14, 2023 regarding Compliance Assistance Offer for the Cardinal Hill WWTF.

The City’s Cardinal Hill WWTF is currently in need of improvements. Specifically, the Bar Screens have deteriorated and need to be replaced. Further, Disc Filters were included in the permit for construction, but were not built. The addition of Disc Filters, along with a few other improvements such as Variable Frequency Drive (VFD) driven equalization pumps and a future static screen, will improve the overall performance of the WWTF and should be planned for to seek future funding. The City has requested CivilSurv to assist in providing professional engineering services for the project.

CivilSurv has a continuing contract and was asked to submit a proposal to address the two outstanding items of the Bar Screen Replacement(s) and a Disc Filter Addition. (Full proposal will be attached to these minutes)

All items, with the exception of two, have come into compliance:

- 1) **Operation and Maintenance – Bar Screen**
- 2) **Operation and Maintenance – Disc Filters (to be added to the plant)**

After lengthy discussion, **motion by Commissioner Blethen** to approve CivilSurv Professional Services Proposal for the Bar Screen replacements in the amount of \$45,505; this motion was seconded by Commissioner Knouff.

Motion carried by Voice Vote 4/0.

CivilSurv – Overview of Water System

Craig Fuller, President, CivilSurv, presented a lengthy overview of the results for the Potable Water System Model and improvements that need to be addressed. The City Commission approved Professional Services with CivilSurv, which is associated with updates to the City's Potable Water System Model and design of improvements for a Potable Water Intra-System Interconnect (the full Water System Support Analysis Results will be included with these minutes).

After lengthy discussion regarding the City's Potable Water Intra-System Interconnect, Mr. Fuller will prepare a Citywide Master Plan proposal to be presented at a later City Commission meeting for final approval.

Motion by Commissioner Knouff to accept this presentation and for CivilSurv to proceed with a proposal for a Citywide Master Plan; this motion was seconded by Commissioner Nichols.

Motion carried by Voice Vote 4/0.

CITY ATTORNEY ITEMS - None

CITY MANAGER ITEMS

Budget Workshop – Will be on Saturday, August 19, 2023 from 9am – 12 Noon.

Polk City Vision Plan – FDOT – Next Community Workshop is scheduled for August 24, 2023 – 5:30 pm – 7:30 pm

Berkley Road Traffic Study – Polk City will do a traffic Study during the winter months.

One work-day every other month, Offices not open to the Public – This will allow city staff to get caught up on projects, filing, etc. The City Commission provided consensus.

COMMISSIONER ITEMS

Commissioner Nichols – Centennial Celebration – made a motion for the celebration to be a one-day event on a Saturday from 9 am – 7pm. As per City Manager Jackson, the Carnival (rides, games, etc) contract will need to be done one year in advance. This motion was seconded by Commissioner Blethen. **Motion carried 4/0.**

Commissioner Blethen – None

Vice Mayor Harper – Thanked everyone for their support.

Commissioner Knouff – Enjoyed attending the FLC Conference. Learned quite a bit! However, he has a concern for the cost of the rides for one day. City Manager Jackson stated that the Commission has already authorized \$100,000 for this celebration.

Ridge League of Cities – scheduled for September 14 in Haines City at the Lake Eva Center.

ANNOUNCEMENTS – None

ADJOURNMENT – 7:43 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

**City Commission Meeting
September 19, 2023**

CONSENT AGENDA ITEM: Department Monthly Reports

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

1. Building Permits Report – August 2023
2. Code Enforcement Report – August 2023
3. Financial Report – August 2023
4. Library Report – August 2023
5. Polk Sheriff's Report – August 2023
6. Public Works/Utilities Report – August 2023
7. Utility Billing Report – August 2023

ANALYSIS:

STAFF RECOMMENDATION: Approval of Department Reports via Consent Agenda

Polk City Permits Added

From: 08/01/23 To: 08/31/2023

COMMERCIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BC-2023-1092	321 SE BROADWAY BLVD, POLK CITY, FL 33868	9,500.00	08/10/2023
BC-2023-1168	119 BRONSON TRL, POLK CITY, FL 33868	480,000.00	08/29/2023
BC-2023-1169	119 BRONSON TRL, POLK CITY, FL 33868	715,000.00	08/29/2023
		Subtotal:	\$1,204,500.00

ELECTRICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2023-16104	321 SE BROADWAY BLVD, POLK CITY, FL 33868	5,700.00	08/03/2023
BT-2023-16767	104 SUNSHINE BLVD, POLK CITY, FL 33868	3,210.00	08/14/2023
BT-2023-17701	213 S BOUGAINVILLEA AVE, POLK CITY, FL 33868	1,500.00	08/25/2023
		Subtotal:	\$10,410.00

MECHANICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2023-16682	630 2ND ST, POLK CITY, FL 33868	5,000.00	08/11/2023
		Subtotal:	\$5,000.00

PRE-PERMIT

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BP-2023-293	744 1ST ST, POLK CITY, FL 33868	0.00	08/02/2023
BP-2023-310	722 3RD ST, POLK CITY, FL 33868	0.00	08/21/2023
		Subtotal:	\$0.00

RE-ROOF

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2023-16470	432 ASHLEY RD, POLK CITY, FL 33868	11,425.00	08/09/2023
BT-2023-16595	110 BAYBERRY DR, POLK CITY, FL 33868	32,000.00	08/10/2023
BT-2023-16835	420 BASCOM CT, POLK CITY, FL 33868	12,000.00	08/15/2023
BT-2023-16994	207 SUNSHINE BLVD, POLK CITY, FL 33868	8,000.00	08/16/2023
BT-2023-17881	319 HONEY BEE LN, POLK CITY, FL 33868	13,500.00	08/29/2023
BT-2023-17918	329 LAKESHORE CT, POLK CITY, FL 33868	23,548.00	08/29/2023
		Subtotal:	\$100,473.00

RESIDENTIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BR-2023-7686	727 TEABERRY TRL, POLK CITY, FL 33868	450,000.00	08/04/2023
BR-2023-8024	230 S CITRUS GROVE BLVD, POLK CITY, FL 33868	150.00	08/15/2023
BR-2023-8103	230 S CITRUS GROVE BLVD, POLK CITY, FL 33868	1,500.00	08/16/2023

BR-2023-8199
BR-2023-8284
BR-2023-8478

451 ASHLEY RD, POLK CITY, FL 33868
722 3RD ST, POLK CITY, FL 33868
8809 FOX DR, POLK CITY, FL 33868

12,762.00 08/21/2023
250.00 08/23/2023
6,121.00 08/28/2023

Subtotal: \$470,783.00

Grand Total: \$1,791,166.00

13 SFR to Date
Kathy Delp

Code Enforcement Report

AUGUST 2023

SNIFE SIGNS REMOVED	22
LIEN SEARCHES	17
INSPECTIONS	39
CLOSED OUT CASES	24
SPECIAL MAGISTRATE CASES	0
REF TO COUNTY CALLS / EMAILS	5
CLOSED OUT SPECIAL MAGISTRATE CASES	2
CASE SUBJECTS	
DISABLE VEHICLES	2
BUILDING WITHOUT PERMIT	5
OVERGROWTH	10
HOUSE NUMBERS	1
FENCE	3
JUNK AND DEBRIS	9
RV/TRAILER PARKING	1
OPEN STRUCTURE/SUB STANDARD	1
NOISE	0
CLOSE OUT LIEN	1
YARD SALE	0
ANIMAL	1
POSTINGS	0
EXTENDED CASES	11
ACCESSORY USE	2
POOLS	2
BUSINESS LICENSE	1
STOP WORK ORDER	0
UTILITES	4
MET WITH CITIZENS	9

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Aug
Fund: 01 OPERATING FUND

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	2,813,766.59	
01-101-990	Library Van Fleet Cycling Challenge	859.09	
01-102-100	Cash on Hand	875.00	
01-115-100	Accounts Receivable - Utilities	41,540.16	
01-115-120	Accounts Receivable - Local Bus Licenses	3,540.00	
01-115-200	Accounts Receivable - Year End	106,714.29-	
01-117-100	Allowance for Bad Debt	131.83-	
01-133-100	Due From Other Governmental Units	45,258.79	
01-133-101	Due from Others (Franchise & Public Serv. Tax)	57,955.50	
01-151-100	Investments - FL SAFE GF	1,155,680.35	
01-151-902	Investments - FL SAFE GF Reserves	81,700.31	
01-153-302	Restricted Cash - New Local Opt Gas Tax	293,602.34	
01-160-902	Reserve Account	100,000.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		4,550,856.60
01-202-100	Accounts Payable	13,369.59	
01-202-900	Customer Deposits	5,660.00	
01-208-300	Due to County - Impact Fees	21,362.96	
01-208-310	Due to DCA - Bldg Permit Surcharge	157.14	
01-208-320	Due to Dept of Business - License Fees	29.10	
01-208-330	Due to PCSO - Police Education Revenue	261.64	
01-217-200	Accrued Sales Tax	179.62	
01-218-100	Payroll Taxes Payable	9,508.31	
01-218-200	FRS Retirement Payable	457.23-	
01-218-300	Health Plan Payable	1,256.32-	
01-218-320	Supplemental Insurance Payable	4,460.90	
01-218-400	Dental Plan Payable	776.56	
01-218-410	Vision Plan Payable	756.76	
01-218-700	ICMA-RC	100.00	
	** TOTAL LIABILITY**		54,909.03
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	3,956,424.85	
	** TOTAL EQUITY**		3,956,424.85
	** TOTAL REVENUE**		2,997,441.17
	** TOTAL EXPENSE**		2,457,918.45
	TOTAL LIABILITY AND EQUITY		4,550,856.60

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

GENERAL FUND REVENUES
91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2022 ANTICIPATED REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
01-311-100	AD VALOREM TAXES	1,089,839.34	1,195,430.00	1,195,430.00	1,195,430.00	783.78	1,200,089.90	(4,659.90)	100.39 %
01-312-300	9th Cent Gas Tax	17,283.70	16,713.00	16,713.00	16,713.00	1,549.27	14,032.52	2,680.48	83.96 %
01-312-400	Local Option Gas Tax	96,902.95	100,883.00	100,883.00	100,883.00	9,188.49	77,849.02	23,033.98	77.17 %
01-312-410	New Local Option Gas Tax	61,160.78	63,927.00	63,927.00	63,927.00	5,521.89	55,779.00	8,148.00	87.25 %
01-314-100	Electric - Utility Tax	141,319.36	123,172.00	123,172.00	123,172.00	16,007.78	116,702.53	6,469.47	94.75 %
01-314-300	Water - Utility Tax	82,384.42	74,824.00	74,824.00	74,824.00	6,809.98	46,082.12	28,741.88	61.59 %
01-314-301	Water - Utility Tax - Readiness to Se	6,459.62	6,471.00	6,471.00	6,471.00	0.00	12,132.76	(5,661.76)	187.49 %
01-314-400	Gas - Utility Tax	19,771.29	11,000.00	11,000.00	11,000.00	1,826.88	19,842.55	(8,842.55)	180.39 %
01-315-100	Communications Services Tax	194,756.70	209,948.00	209,948.00	209,948.00	20,175.32	199,890.87	10,057.13	95.21 %
01-316-100	Local Business Licenses	10,910.43	7,100.00	7,100.00	7,100.00	4,638.33	7,674.33	(574.33)	108.09 %
01-316-102	County Business Tax	2,105.45	246.00	246.00	246.00	0.00	820.02	(574.02)	333.34 %
01-316-103	FIC Delinquent Bus. Tax Program	0.00	0.00	0.00	0.00	0.00	360.00	(360.00)	0.00 %
01-322-100	Building Permits	33,224.30	100,000.00	100,000.00	100,000.00	3,049.66	30,505.57	69,494.43	30.51 %
01-322-101	Bldg Permit - Plan Checking	15,985.73	5,775.00	5,775.00	5,775.00	50,273.25	62,497.08	(56,722.08)	1082.20 %
01-322-102	Bldg Permit - Admin Fee	3,760.00	1,500.00	1,500.00	1,500.00	340.00	3,620.00	(2,120.00)	241.33 %
01-322-103	Bldg Permit - Electrical	5,275.00	6,875.00	6,875.00	6,875.00	250.00	4,225.00	2,650.00	61.45 %
01-322-104	Bldg Permit - Plumbing	3,775.00	6,875.00	6,875.00	6,875.00	125.00	3,400.00	3,475.00	49.45 %
01-322-105	Bldg Permit - Mechanical	4,650.00	6,875.00	6,875.00	6,875.00	250.00	4,025.00	2,850.00	58.55 %
01-322-107	Bldg Permit - Cert of Occupancy	540.00	500.00	500.00	500.00	210.00	630.00	(130.00)	126.00 %
01-322-108	Bldg Permit - Inspections	44,715.00	200,900.00	200,900.00	200,900.00	6,580.00	24,830.00	176,070.00	12.36 %
01-323-100	Electric	99,575.38	58,000.00	58,000.00	58,000.00	23,701.00	88,405.51	(30,405.51)	152.42 %
01-323-300	Solid Waste	52,241.33	50,561.00	50,561.00	50,561.00	0.00	42,848.18	7,712.82	84.75 %
01-329-200	Other Lic./Fees/Permits	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-329-220	Site Plan Reviews	13,950.00	0.00	0.00	0.00	1,550.00	7,364.70	(7,364.70)	0.00 %
01-329-300	Permit - Alcohol Use	0.00	0.00	0.00	0.00	0.00	100.00	(100.00)	0.00 %
01-331-401	FEMA Federal Reimb. - Ian 2022	0.00	0.00	0.00	0.00	0.00	5,790.75	(5,790.75)	0.00 %
01-331-500	CDBG - Community Development Block Gr	0.00	625,000.00	625,000.00	625,000.00	0.00	0.00	625,000.00	0.00 %
01-334-401	FEMA State Reimb. - Ian 2022	0.00	0.00	0.00	0.00	0.00	965.13	(965.13)	0.00 %
01-335-120	MRS - State Sales Tax	88,539.92	86,379.00	86,379.00	86,379.00	24,503.99	106,041.04	(19,662.04)	122.76 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	22,749.96	21,733.00	21,733.00	21,733.00	5,306.21	25,233.39	(3,500.39)	116.11 %
01-335-123	MRS - Municipal Fuel Tax	13.08	12.00	12.00	12.00	0.00	8.15	3.85	67.92 %
01-335-140	Mobile Home License	7,476.81	5,636.00	5,636.00	5,636.00	175.75	6,799.30	(1,163.30)	120.64 %
01-335-150	Alcoholic Beverage License	1,125.71	1,027.00	1,027.00	1,027.00	0.00	1,125.71	(98.71)	109.61 %
01-335-180	Half-Cent Sales Tax	209,871.36	204,181.00	204,181.00	204,181.00	19,391.58	182,166.56	22,014.44	89.22 %
01-337-100	Library Coop Funding	50,566.95	50,567.00	50,567.00	50,567.00	0.00	47,147.33	3,419.67	93.24 %
01-340-400	Solid Waste	427,879.37	437,790.00	437,790.00	437,790.00	41,117.87	445,942.31	(8,152.31)	101.86 %
01-340-700	Stormwater Utility Fees	35,645.96	35,738.00	35,738.00	35,738.00	3,073.16	33,224.76	2,513.24	92.97 %
01-340-900	Notary Fees	20.00	0.00	0.00	0.00	0.00	15.00	(15.00)	0.00 %
01-344-900	FDOT Maintenance Agreement	17,872.64	16,304.00	16,304.00	16,304.00	0.00	13,486.34	2,817.66	82.72 %

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

GENERAL FUND REVENUES

91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
01-347-100	Library Income	5,602.61	3,500.00	3,500.00	313.00	9,897.21	(6,397.21)	282.78 %
01-351-200	Police Fines, Penalties, and Forfeitu	12,062.78	8,000.00	8,000.00	671.69	8,078.37	(78.37)	100.98 %
01-351-300	Code Enforcement Fines	8,817.31	0.00	0.00	8,343.64	8,417.05	(8,417.05)	0.00 %
01-359-100	Other Fines and/or Forfeitures	66.00	0.00	0.00	0.00	31.00	(31.00)	0.00 %
01-359-300	Late Fees	48.00	0.00	0.00	21.00	373.10	(373.10)	0.00 %
01-361-100	Interest Income	0.00	0.00	0.00	0.00	2,082.59	(2,082.59)	0.00 %
01-361-200	Interest/Dividends - FL SAFE	8,482.47	2,000.00	2,000.00	5,714.10	50,929.02	(48,929.02)	2546.45 %
01-362-100	Activity Center Rentals	3,300.00	2,000.00	2,000.00	750.00	5,450.00	(3,450.00)	272.50 %
01-362-200	Donald Bronson Community Center Renta	9,200.00	4,800.00	4,800.00	300.00	7,450.00	(2,650.00)	155.21 %
01-365-100	Sales of Surplus Property	12,216.54	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-100	Private Donations	100.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-101	Private Donations - Christmas	1,125.00	1,000.00	1,000.00	250.00	2,125.00	(1,125.00)	212.50 %
01-366-102	Private Donations - Halloween	3,125.00	1,000.00	1,000.00	250.00	1,875.00	(875.00)	187.50 %
01-366-110	Private Donations - Library	53.50	0.00	0.00	0.00	181.00	(181.00)	0.00 %
01-369-100	Misc. Income	4,909.08	500.00	500.00	59.58	962.54	(462.54)	192.51 %
01-369-101	Misc Income - Copies and Faxes	5.00	0.00	0.00	0.00	3.57	(3.57)	0.00 %
01-369-102	Misc Income - Collection Allowance	4,252.67	2,000.00	2,000.00	128.59	3,145.71	(1,145.71)	157.29 %
01-369-120	Misc Income - Christmas	0.00	0.00	0.00	0.00	100.00	(100.00)	0.00 %
01-369-130	Misc Income - Halloween	40.00	0.00	0.00	0.00	100.00	(100.00)	0.00 %
01-369-160	Misc Income - Deputy Rental Coverage	0.00	0.00	0.00	0.00	2,205.00	(2,205.00)	0.00 %
01-369-400	Insurance Proceeds	0.00	0.00	0.00	0.00	1,295.00	(1,295.00)	0.00 %
01-369-500	Refund of State Gas Tax	1,312.87	1,000.00	1,000.00	132.46	1,087.58	(87.58)	108.76 %
01-381-400	Transfer From Enterprise Fund	100,000.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
01-381-900	Cash Carry Forward	0.00	134,000.00	134,000.00	0.00	0.00	134,000.00	0.00 %
DEPARTMENT TOTALS		3,037,096.37	3,991,742.00	3,991,742.00	263,333.25	2,997,441.17	994,300.83	75.09 %

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures

91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	10,800.00	10,800.00	10,800.00	900.00	9,600.00	1,200.00	88.89 %
01-511-160	Bonuses and Gift Certificates - Legis	2,707.10	2,725.00	2,725.00	0.00	8,121.25	(5,396.25)	298.03 %
01-511-210	Fica Taxes - Legislative	1,033.34	1,245.00	1,245.00	68.83	1,355.63	(110.63)	108.89 %
01-511-240	Worker's Compensation - Legislati	13.13	20.00	20.00	0.00	10.94	9.06	54.70 %
01-511-400	Travel and Training - Legislative	0.00	4,000.00	4,000.00	367.88	952.27	3,047.73	23.81 %
01-511-405	TRAINING - LEGISLATIVE	0.00	2,500.00	2,500.00	575.00	575.00	1,925.00	23.00 %
01-511-408	Meeting Expense Allowance - Legislati	480.00	500.00	500.00	0.00	812.45	(312.45)	162.49 %
01-511-470	Printing and Reproduction - Legislati	0.00	400.00	400.00	0.00	87.25	312.75	21.81 %
01-511-480	Promo Activities & Legal Ads - Legisl	830.00	1,000.00	1,000.00	0.00	910.00	90.00	91.00 %
01-511-490	Other Current Charges - Legislative	54.95	3,000.00	3,000.00	0.00	232.10	2,767.90	7.74 %
01-511-510	Office Supplies - Legislative	52.37	500.00	500.00	0.00	20.24	479.76	4.05 %
01-511-520	Operating Supplies - Legislative	0.00	1,000.00	1,000.00	0.00	750.00	250.00	75.00 %
01-511-525	Uniforms - Legislative	0.00	0.00	0.00	0.00	309.68	(309.68)	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	4,030.96	3,800.00	3,800.00	0.00	3,564.00	236.00	93.79 %
DEPARTMENT TOTAL		20,001.85	31,490.00	31,490.00	1,911.71	27,300.81	4,189.19	86.70 %
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EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	193,660.55	219,110.00	219,110.00	16,854.60	188,923.34	30,186.66	86.22 %
01-512-130	Other Salaries and Wages - Executive	4,800.12	4,800.00	4,800.00	369.24	4,430.88	369.12	92.31 %
01-512-140	Overtime - Executive	0.00	0.00	0.00	0.00	4,719.92	(4,719.92)	0.00 %
01-512-160	Premium Pay and Non Merit Pay - Execu	30,914.99	32,000.00	32,000.00	0.00	56,930.08	(24,930.08)	177.91 %
01-512-210	Fica Taxes - Executive	16,796.26	22,198.00	22,198.00	1,298.51	20,258.97	1,939.03	91.26 %
01-512-220	Retirement Contribution - Executive	44,089.98	52,981.00	52,981.00	4,490.92	50,779.68	2,201.32	95.85 %
01-512-230	Life & Health Insurance - Executive	21,364.56	25,137.00	25,137.00	4,339.26	25,764.92	(627.92)	102.50 %
01-512-240	Worker's Compensation - Executive	225.92	372.00	372.00	0.00	266.44	105.56	71.62 %
01-512-400	Travel Expenses - Executive	1,400.24	5,000.00	5,000.00	223.88	2,677.08	2,322.92	53.54 %
01-512-405	Training - Executive	610.00	4,000.00	4,000.00	575.00	2,026.44	1,973.56	50.66 %
01-512-408	Meeting Expense Allowance - Executive	542.68	1,000.00	1,000.00	48.19	446.30	553.70	44.63 %
01-512-410	Communication Services - Executive	1,300.68	1,400.00	1,400.00	115.00	1,150.08	249.92	82.15 %
01-512-470	Printing and Reproduction - Executive	2,013.24	4,000.00	4,000.00	0.00	1,175.00	2,825.00	29.38 %
01-512-480	Promo Activities & Legal Ads - Execut	102.11	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-512-490	Other Current Charges - Executive	485.64	4,000.00	4,000.00	0.00	72.17	3,927.83	1.80 %
01-512-492	Recording & Other Fees - City Clerk	36.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %

CITY OF POLK CITY
 AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures
 91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-512-510	Office Supplies - Executive	898.53	2,600.00	2,600.00	157.80	788.72	1,811.28	30.34 %
01-512-520	Operating Supplies - Executive	2,547.01	2,000.00	2,000.00	0.00	233.46	1,766.54	11.67 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,493.59	3,500.00	3,500.00	94.99	1,449.62	2,050.38	41.42 %
01-512-640	Machinery & Equipment - Executive	0.00	0.00	0.00	0.00	1,650.00	(1,650.00)	0.00 %
DEPARTMENT TOTAL		323,282.10	387,598.00	387,598.00	28,567.39	363,743.10	23,854.90	93.65 %
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CITY CLERK		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
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DEPARTMENT TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
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LEGAL COUNSEL		61,969.95	50,000.00	50,000.00	3,784.03	43,215.30	6,784.70	86.43 %
01-514-310	Professional Services - Legal Counsel	4,986.08	10,000.00	10,000.00	712.44	7,187.98	2,812.02	71.88 %
01-514-480	Promo Activities & Legal Ads - Legal	66,956.03	60,000.00	60,000.00	4,496.47	50,403.28	9,596.72	84.01 %
DEPARTMENT TOTAL		33,750.00	30,000.00	30,000.00	0.00	30,000.00	0.00	100.00 %
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DEPARTMENT TOTAL		33,750.00	30,000.00	30,000.00	0.00	30,000.00	0.00	100.00 %
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COMPREHENSIVE PLANNING		87,446.89	107,099.00	107,099.00	8,400.00	91,599.25	15,499.75	85.53 %
01-516-120	Regular Salary - Wages - Fin & Acctng	21.06	584.00	584.00	0.00	2,194.88	(1,610.88)	375.84 %
01-516-140	Overtime - Fin & Acctng	4,811.97	8,193.00	8,193.00	455.74	5,391.09	2,801.91	65.80 %
01-516-210	Fica Taxes - Fin & Acctng	9,275.18	12,756.00	12,756.00	1,139.88	12,162.84	593.16	95.35 %
01-516-220	Retirement Contribution - Fin & Acctng							
DEPARTMENT TOTAL		87,446.89	107,099.00	107,099.00	8,400.00	91,599.25	15,499.75	85.53 %
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FINANCE AND ACCOUNTING		87,446.89	107,099.00	107,099.00	8,400.00	91,599.25	15,499.75	85.53 %
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CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures
91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-516-230	Life & Health Insurance - Fin & Acctng	16,827.64	25,137.00	25,137.00	4,293.89	25,240.99	(103.99)	100.41 %
01-516-240	Worker's Compensation - Fin & Acc	119.34	182.00	182.00	0.00	129.55	52.45	71.18 %
01-516-310	Professional Services - Fin & Acctng	1,500.00	4,000.00	4,000.00	0.00	3,780.00	220.00	94.50 %
01-516-400	Travel Expenses - Fin & Acctng	626.12	3,000.00	3,000.00	28.04	570.05	2,429.95	19.00 %
01-516-405	Training - Finance	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-516-410	Communication Services - Fin & Acctng	761.58	850.00	850.00	65.50	655.03	194.97	77.06 %
01-516-470	Printing and Reproduction - Fin & Acc	157.73	750.00	750.00	0.00	0.00	750.00	0.00 %
01-516-510	Office Supplies - Fin & Acctng	956.09	1,400.00	1,400.00	0.00	211.79	1,188.21	15.13 %
01-516-520	Operating Supplies - Fin & Acctng	874.76	2,000.00	2,000.00	0.00	2,264.61	(264.61)	113.23 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	259.86	700.00	700.00	75.00	855.71	(155.71)	122.24 %
01-516-630	Improvements Other than Building - Fi	0.00	0.00	0.00	0.00	3,490.00	(3,490.00)	0.00 %
DEPARTMENT TOTAL		123,638.22	168,151.00	168,151.00	14,458.05	148,545.79	19,605.21	88.34 %
DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	82,411.83	85,085.00	85,085.00	7,147.17	78,132.07	6,952.93	91.83 %
01-517-720	Interest - CB&T Debt Service Pmts	37,398.69	34,730.00	34,730.00	2,837.04	31,694.24	3,035.76	91.26 %
DEPARTMENT TOTAL		119,810.52	119,815.00	119,815.00	9,984.21	109,826.31	9,988.69	91.66 %
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	105,389.00	107,497.00	107,497.00	0.00	107,497.00	0.00	100.00 %
01-521-310	Professional Services - Law Enf	76,024.55	112,112.00	112,112.00	10,584.00	78,364.50	33,747.50	69.90 %
01-521-460	Repairs and Maintenance - Law Enf	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-521-520	Operating Supplies - Law Enf	0.00	0.00	0.00	0.00	797.70	(797.70)	0.00 %
DEPARTMENT TOTAL		181,413.55	219,859.00	219,859.00	10,584.00	186,659.20	33,199.80	84.90 %
BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	97,102.44	108,694.00	108,694.00	8,316.80	93,684.28	15,009.72	86.19 %

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures
91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-524-140	Overtime - Bldg & Zoning	21.07	584.00	584.00	0.00	2,178.07	(1,594.07)	372.96 %
01-524-210	Fica Taxes - Bldg & Zoning	7,012.34	8,315.00	8,315.00	621.78	7,638.70	676.30	91.87 %
01-524-220	Retirement Contribution - Bldg & Zoni	10,459.42	12,945.00	12,945.00	1,128.58	12,438.57	506.43	96.09 %
01-524-230	Life & Health Insurance - Bldg & Zoni	21,120.12	25,138.00	25,138.00	4,307.74	25,407.05	(269.05)	101.07 %
01-524-240	Worker#39;s Compensation - Bldg & Zo	1,280.30	1,834.00	1,834.00	0.00	1,390.17	443.83	75.80 %
01-524-310	Professional Services - Bldg & Zoning	42,135.31	200,900.00	200,900.00	4,398.50	34,175.08	166,724.92	17.01 %
01-524-405	Engineering Services - Bldg & Zoning	0.00	100.00	100.00	0.00	1,475.00	(1,375.00)	1475.00 %
01-524-405	Training - Building	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	119.09	200.00	200.00	0.00	164.24	35.76	82.12 %
01-524-520	Operating Supplies - Bldg & Zoning	169.03	100.00	100.00	0.00	1,247.62	(1,147.62)	1247.62 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	249.33	120.00	120.00	19.99	559.89	(439.89)	466.58 %
01-524-630	Improvements Other than Building - Bl	0.00	13,000.00	13,000.00	0.00	1,745.00	11,255.00	13.42 %
DEPARTMENT TOTAL		179,668.45	372,180.00	372,180.00	18,793.39	182,103.67	190,076.33	48.93 %
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CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	27,255.00	27,938.00	27,938.00	2,116.00	24,933.33	3,004.67	89.25 %
01-529-140	Overtime - Code Enf	0.00	0.00	0.00	0.00	305.26	(305.26)	0.00 %
01-529-210	Fica Taxes - Code Enf	1,970.78	2,137.00	2,137.00	158.62	2,027.46	109.54	94.87 %
01-529-220	Retirement Contribution - Code Enf	2,931.05	3,327.00	3,327.00	287.14	3,287.77	39.23	98.82 %
01-529-230	Life & Health Insurance - Code Enf	10,441.23	12,452.00	12,452.00	2,138.49	12,530.71	(78.71)	100.63 %
01-529-240	Worker#39;s Compensation - Code Enf	506.69	730.00	730.00	0.00	545.78	184.22	74.76 %
01-529-310	Professional Services - Code Enf	14,240.00	8,000.00	8,000.00	1,000.00	16,400.00	(8,400.00)	205.00 %
01-529-400	Travel Expenses - Code Enf	283.38	0.00	0.00	0.00	325.31	(325.31)	0.00 %
01-529-405	Training - Codes	25.00	250.00	250.00	0.00	1,061.00	(811.00)	424.40 %
01-529-410	Communication Services - Code Enf	662.08	795.00	795.00	55.50	622.53	172.47	78.31 %
01-529-470	Printing and Reproduction - Code Enf	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-510	Office Supplies - Code Enf	151.93	200.00	200.00	157.75	225.85	(25.85)	112.93 %
01-529-520	Operating Supplies - Code Enf	125.17	100.00	100.00	0.00	89.93	10.07	89.93 %
01-529-540	Books, Pub., Sub., & Memberships - Co	120.00	100.00	100.00	75.00	150.00	(50.00)	150.00 %
01-529-630	Improvements Other than Building - Co	0.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
DEPARTMENT TOTAL		58,712.31	62,479.00	62,479.00	5,988.50	62,504.93	(25.93)	100.04 %

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures
91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
REFUSE/SANITATION								
01-534-341	Refuse Disposal - Residential - Refus	231,865.42	242,561.00	242,561.00	14,031.36	203,824.60	38,736.40	84.03 %
01-534-342	Refuse Disposal - Commercial - Refuse	113,967.73	124,491.00	124,491.00	10,811.04	126,628.19	(2,137.19)	101.72 %
	DEPARTMENT TOTAL	345,833.15	367,052.00	367,052.00	24,842.40	330,452.79	36,599.21	90.03 %
STORMWATER								
01-538-311	Engineering Services - Stormwater	0.00	4,000.00	4,000.00	2,185.00	10,032.50	(6,032.50)	250.81 %
01-538-400	Travel Expenses - Stormwater	0.00	100.00	100.00	42.46	42.46	57.54	42.46 %
01-538-405	Training - Stormwater	169.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-538-460	Repairs and Maintenance - Stormwater	18,635.87	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	600.00	100.00	100.00	0.00	100.00	0.00	100.00 %
	DEPARTMENT TOTAL	19,404.87	15,450.00	15,450.00	2,227.46	10,174.96	5,275.04	65.86 %
GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't	9,853.67	10,000.00	10,000.00	3,120.00	21,975.58	(11,975.58)	219.76 %
01-539-312	Professional Services - Other - Gen G	2,931.02	0.00	0.00	0.00	555.00	(555.00)	0.00 %
01-539-411	City Hall - Communication - Gen Gov&#	14,147.72	15,500.00	15,500.00	2,133.39	13,632.63	1,867.37	87.95 %
01-539-413	Public Works - Communication - Gen Go	2,895.92	6,500.00	6,500.00	450.80	2,256.42	4,243.58	34.71 %
01-539-414	Community Center-Communication-Gen Go	1,835.59	2,000.00	2,000.00	276.56	1,382.80	617.20	69.14 %
01-539-431	City Hall - Utilities - Gen Gov't	22,027.47	25,000.00	25,000.00	3,240.62	17,808.94	7,191.06	71.24 %
01-539-432	Activity Center - Utilities - Gen Gov	2,515.95	5,000.00	5,000.00	331.45	1,946.99	3,053.01	38.94 %
01-539-433	Public Works - Utilities - Gen Gov	3,180.13	5,000.00	5,000.00	461.79	2,574.85	2,425.15	51.50 %
01-539-434	Community Center-Utilities-Gen Gov	6,533.26	10,000.00	10,000.00	792.98	5,827.55	4,172.45	58.28 %
01-539-440	Rentals and Leases - Gen Gov't Bldgs	6,929.40	6,000.00	6,000.00	1,106.47	9,103.69	(3,103.69)	151.73 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	7,412.98	12,000.00	12,000.00	0.00	4,650.29	7,349.71	38.75 %
01-539-462	Activity Center - Repairs & Maint - G	1,546.91	4,500.00	4,500.00	(153.00)	184.79	4,315.21	4.11 %
01-539-463	Public Works I - Repairs & Maint - Ge	4,011.79	0.00	0.00	2.99	518.35	(518.35)	0.00 %
01-539-464	Community Center-Repairs & Maint-Gen	2,997.67	4,500.00	4,500.00	19.57	2,337.11	2,162.89	51.94 %

CITY OF POLK CITY
 AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures
 91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-539-466	Public Works/Utilities Oper - Repairs	95.97	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-490	Other Current Charges - Gen Gov't	102.00	1,000.00	1,000.00	0.00	93.98	906.02	9.40 %
01-539-521	City Hall - Operating Supplies - Gen	5,008.78	5,000.00	5,000.00	1,175.24	4,703.16	296.84	94.06 %
01-539-522	Activity Center - Operating Supplies	638.17	1,000.00	1,000.00	226.84	1,114.40	(114.40)	111.44 %
01-539-523	Multi-Purpose Build - Operating Suppl	3,309.65	0.00	0.00	223.92	800.02	(800.02)	0.00 %
01-539-524	Community Center-Operating Supplies-G	1,678.27	2,000.00	2,000.00	233.85	2,088.37	(88.37)	104.42 %
01-539-526	Public Works/Utilities Oper - Operati	515.53	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-531	Landscape Materials & Supplies - Buil	20.98	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-633	Public Works - Improv. O/T Bldgs - Ge	2,175.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-643	Public Works - Mach. & Equipment - Ge	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		107,363.83	115,000.00	115,000.00	13,643.47	93,554.92	21,445.08	81.35 %
ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	223,317.96	276,095.00	276,095.00	12,160.28	155,696.50	120,398.50	56.39 %
01-541-130	Other Salaries and Wages - Roads & St	0.00	0.00	0.00	30.00	75.00	(75.00)	0.00 %
01-541-140	Overtime - Roads & Streets	4,220.12	9,610.00	9,610.00	18.61	7,788.09	1,821.91	81.04 %
01-541-210	Fica Taxes - Roads & Streets	16,495.06	21,856.00	21,856.00	888.07	13,292.14	9,563.86	60.82 %
01-541-220	Retirement Contribution - Roads & Str	24,118.89	34,027.00	34,027.00	1,652.69	21,678.40	12,348.60	63.71 %
01-541-230	Life & Health Insurance - Roads & Str	48,419.81	63,177.00	63,177.00	6,478.31	48,980.96	14,196.04	77.53 %
01-541-240	Worker's Compensation - Roads & S	16,634.42	25,495.00	25,495.00	0.00	20,122.76	5,372.24	78.93 %
01-541-310	Professional Services - Roads & Street	15,679.29	65,000.00	65,000.00	1,500.00	17,759.78	47,240.22	27.32 %
01-541-311	Engineering Services - Roads & Street	0.00	101,500.00	101,500.00	0.00	33,385.77	68,114.23	32.89 %
01-541-400	Travel Expenses - Roads & Streets	146.50	250.00	250.00	0.00	60.00	190.00	24.00 %
01-541-405	Training - Streets	1,605.45	500.00	500.00	0.00	438.00	62.00	87.60 %
01-541-410	Communication Services - Roads & Stre	3,723.48	3,500.00	3,500.00	248.25	3,346.28	153.72	95.61 %
01-541-430	Utilities - Roads & Streets	28,079.48	40,000.00	40,000.00	2,586.68	24,188.87	15,811.13	60.47 %
01-541-460	Repairs and Maintenance - Roads & Str	9,747.23	20,000.00	20,000.00	0.00	4,754.83	15,245.17	23.77 %
01-541-461	Repairs & Maintenance-Equipment - Roa	11,319.97	6,000.00	6,000.00	2,258.34	12,779.24	(6,779.24)	212.99 %
01-541-464	Vehicle Fuel - Roads & Streets	12,809.91	20,000.00	20,000.00	690.09	6,298.32	13,701.68	31.49 %
01-541-465	Vehicle Maintenance - Roads & Streets	6,647.01	7,500.00	7,500.00	60.78	8,595.38	(1,095.38)	114.61 %
01-541-466	Public Works/Utilities Facility - Rep	0.00	0.00	0.00	0.00	1,977.95	5,522.05	26.37 %
01-541-470	Printing and Reproduction - Streets	131.49	0.00	0.00	0.00	43.63	(43.63)	0.00 %
01-541-490	Other Current Charges - Roads & Stree	30.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-493	Equipment Rental - Roads & Streets	0.00	1,500.00	1,500.00	0.00	1,013.56	486.44	67.57 %
01-541-510	Office Supplies - Roads & Streets	751.81	750.00	750.00	0.00	217.56	532.44	29.01 %

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures
91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-541-520	Operating Supplies - Roads & Streets	4,753.31	10,000.00	10,000.00	347.09	7,504.26	2,495.74	75.04 %
01-541-524	Chemicals - Roads & Streets	426.30	500.00	500.00	0.00	0.00	500.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	6,802.05	61,000.00	61,000.00	0.00	5,004.15	55,995.85	8.20 %
01-541-531	Landscape Materials & Supplies - Road	2,861.37	2,500.00	2,500.00	0.00	685.84	1,814.16	27.43 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	751.79	500.00	500.00	0.00	87.98	412.02	17.60 %
01-541-630	Improvements Other than Building - Ro	0.00	0.00	0.00	0.00	39,802.00	(39,802.00)	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	8,972.99	37,000.00	37,000.00	0.00	61,476.37	(24,476.37)	166.15 %
01-541-650	Construction in Progress - Roads & St	51,198.74	625,000.00	625,000.00	0.00	0.00	625,000.00	0.00 %
01-541-660	Books, Pub.& Library Materials - Road	0.00	0.00	0.00	0.00	3,060.00	(3,060.00)	0.00 %
DEPARTMENT TOTAL		499,644.43	1,440,760.00	1,440,760.00	28,919.19	500,113.62	940,646.38	34.71 %
LIBRARY								
01-571-120	Regular Salary - Wages - Library	76,177.44	81,722.00	81,722.00	6,640.00	73,447.86	8,274.14	89.88 %
01-571-140	Overtime - Library	0.00	504.00	504.00	0.00	16.22	487.78	3.22 %
01-571-210	Fica Taxes - Library	5,690.26	6,290.00	6,290.00	501.44	5,774.16	515.84	91.80 %
01-571-220	Retirement Contribution - Library	8,380.32	9,793.00	9,793.00	901.04	9,331.91	461.09	95.29 %
01-571-230	Life & Health Insurance - Library	20,994.12	25,111.00	25,111.00	4,297.34	25,416.43	(305.43)	101.22 %
01-571-240	Worker's Compensation - Library	113.61	140.00	140.00	0.00	254.03	(114.03)	181.45 %
01-571-310	Professional Services - Library	535.24	2,700.00	2,700.00	330.00	2,174.49	525.51	80.54 %
01-571-312	Professional Services - Other - Libra	2,453.55	3,000.00	3,000.00	277.54	1,877.54	1,122.46	62.58 %
01-571-400	Travel Expenses - Library	46.54	500.00	500.00	0.00	0.00	500.00	0.00 %
01-571-405	Training - Library	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-571-410	Communication Services - Library	4,856.77	5,000.00	5,000.00	492.92	3,310.16	1,689.84	66.20 %
01-571-430	Utilities - Library	3,352.46	5,500.00	5,500.00	381.56	2,735.39	2,764.61	49.73 %
01-571-460	Repairs and Maintenance - Library	10,669.03	5,400.00	5,400.00	0.00	468.54	4,931.46	8.68 %
01-571-480	Promo Activities & Legal Ads - Librar	260.48	2,500.00	2,500.00	129.16	566.80	1,933.20	22.67 %
01-571-510	Office Supplies - Library	372.27	1,500.00	1,500.00	25.33	600.49	899.51	40.03 %
01-571-520	Operating Supplies - Library	2,068.74	7,500.00	7,500.00	197.30	1,914.66	5,585.34	25.53 %
01-571-531	Landscape Materials & Supplies - Libr	0.00	0.00	0.00	0.00	28.36	(28.36)	0.00 %
01-571-540	Books, Pub., Sub., & Memberships - Li	928.65	2,600.00	2,600.00	0.00	1,267.08	1,332.92	48.73 %
01-571-630	Improvements Other than Building - Li	4,872.99	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-660	Books, Pub.& Library Materials - Libr	12,049.93	18,500.00	18,500.00	1,181.95	10,938.79	7,561.21	59.13 %
DEPARTMENT TOTAL		153,822.40	179,260.00	179,260.00	15,355.58	140,122.91	39,137.09	78.17 %

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures

91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
PARKS								
01-572-310	Professional Services - Parks	710.00	0.00	0.00	1,380.00	10,918.20	(10,918.20)	0.00 %
01-572-430	Utilities - Parks	17,317.57	22,000.00	22,000.00	2,211.92	11,891.55	10,108.45	54.05 %
01-572-460	Repairs and Maintenance - Parks	10,562.89	45,000.00	45,000.00	140.76	6,734.69	38,265.31	14.97 %
01-572-493	Equipment Rental - Parks	343.85	500.00	500.00	0.00	401.38	98.62	80.28 %
01-572-520	Operating Supplies - Parks	1,042.39	1,000.00	1,000.00	125.09	963.90	36.10	96.39 %
01-572-640	Machinery & Equipment - Parks	5,866.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %

DEPARTMENT TOTAL		35,842.70	70,500.00	70,500.00	3,857.77	30,909.72	39,590.28	43.84 %

SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	0.00	10,000.00	10,000.00	0.00	2,119.00	7,881.00	21.19 %
01-574-440	Rentals and Leases - Spec Events	9,514.99	27,500.00	27,500.00	0.00	32,885.80	(5,385.80)	119.58 %
01-574-470	Printing and Reproduction - Spec Even	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-574-490	Other Current Charges - Spec Events	42.25	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-520	Operating Supplies - Spec Events	594.60	3,000.00	3,000.00	0.00	4,392.47	(1,392.47)	146.42 %

DEPARTMENT TOTAL		10,141.84	42,700.00	42,700.00	0.00	39,397.27	3,302.73	92.27 %
=====								
NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	14,161.25	35,000.00	35,000.00	5,292.50	17,501.25	17,498.75	50.00 %
01-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-590-312	Professional Services - Other - Non-D	657.50	20,000.00	20,000.00	0.00	777.50	19,222.50	3.89 %
01-590-315	Inmate Labor - GF Non - Dept	0.00	28,849.00	28,849.00	0.00	0.00	28,849.00	0.00 %
01-590-320	Accounting and Auditing - Non-Dept	16,364.04	18,000.00	18,000.00	0.00	17,368.64	631.36	96.49 %
01-590-450	Liability Insurance - Non-Dept	73,082.50	86,345.00	86,345.00	0.00	80,758.50	5,586.50	93.53 %
01-590-464	Vehicle Fuel - Non-Departmental	496.07	800.00	800.00	68.76	574.79	225.21	71.85 %
01-590-465	Vehicle Maintenance - Non-Departmenta	1,041.17	1,000.00	1,000.00	0.00	1,097.10	(97.10)	109.71 %
01-590-490	Other Current Charges - Non Dept	100.96	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %

CITY OF POLK CITY
 AUGUST 2023 MONTHLY FINANCIALS

General Fund Expenditures
 91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
01-590-510	Office Supplies - Non-Departmental	768.80	2,000.00	2,000.00	175.34	825.11	1,174.89	41.26 %
01-590-520	Operating Supplies - Non-Dept	2,954.34	3,000.00	3,000.00	60.55	1,218.78	1,781.22	40.63 %
01-590-521	Emergencies & Contingencies - Operati	8,209.81	62,028.00	62,028.00	1,135.00	11,403.67	50,624.33	18.38 %
01-590-525	Uniforms - Non Dept	4,382.82	6,000.00	6,000.00	227.68	3,931.95	2,068.05	65.53 %
01-590-528	Postage - Non-Dept	1,345.30	1,000.00	1,000.00	0.00	1,475.13	(475.13)	147.51 %
01-590-540	Books, Pub., Sub., & Memberships -NON	1,077.16	3,000.00	3,000.00	0.00	8,659.02	(5,659.02)	288.63 %
01-590-550	Pre-Employment Exam/Drug Test	1,108.00	1,000.00	1,000.00	0.00	69.50	930.50	6.95 %
01-590-551	Immunizations - Employees	2,093.50	1,000.00	1,000.00	0.00	408.00	592.00	40.80 %
01-590-552	DOT Testing	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-590-553	Employee Meeting/Awards	100.71	1,000.00	1,000.00	230.15	560.79	439.21	56.08 %
01-590-554	Employee Holiday Dinner	1,383.39	2,000.00	2,000.00	0.00	1,076.61	923.39	53.83 %
01-590-630	Improvements Other than Bldg - Non-De	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-950	Transfer to Rstr Streets Paving-Non-D	0.00	927.00	927.00	0.00	0.00	927.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	1,300.00	3,500.00	3,500.00	0.00	1,000.00	2,500.00	28.57 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	1,287.65	1,212.35	51.51 %
01-590-995	Refund of Overpayments	0.00	0.00	0.00	0.00	390.00	(390.00)	0.00 %
01-590-996	Bad Debt - Non-Dept	138.49	5,000.00	5,000.00	983.92	1,219.13	3,780.87	24.38 %
01-590-999	Other - Non-Operating Charges - Non-D	15,535.54	12,000.00	12,000.00	11.42	502.05	11,497.95	4.18 %
DEPARTMENT TOTAL		147,801.35	309,449.00	309,449.00	8,185.32	152,105.17	157,343.83	49.15 %

General Fund Revenues Total		3,037,096.37	3,991,742.00	3,991,742.00	263,333.25	2,997,441.17	994,300.83	24.91%
General Fund Expenditures Total		2,419,184.10	3,991,742.00	3,991,742.00	191,814.91	2,466,559.01	1,525,143.59	38.21%
Total Revenue vs. Expenditures		617,912.27	0.00	0.00	71,518.34	530,842.16	-530,843.16	

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Aug
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	2,953,310.25	
05-101-913	DEP Loan - Sinking Fund	72,586.70	
05-101-916	US Bank - Sink Fund	468,964.62	
05-101-917	US Bank - Renewal & Replacement Series	200,994.11	
05-101-918	DEP Loan WW531400 - Sink Fund	820.87	
05-101-919	DEP Loan WW531402 - Sink Fund	2,385.72-	
05-101-920	Cash - Customer Deposits	354,875.60	
05-101-936	FDEP 531402 Sinking Fund	11,931.67	
05-115-100	Accounts Receivable - Utilities	238,654.86	
05-115-130	Accounts Receivable - Readiness to Serve	31,281.95	
05-117-100	Allowance for Bad Debt	327.41-	
05-117-200	Allowance for Uncollectible A/R	20,389.46-	
05-151-100	Investments - FL SAFE EF	627,583.51	
05-151-902	Investments - FL SAFE EF Reserves	131,739.15	
05-155-300	Prepaid Insurance - Deferred Bond Series 2017	29,013.62	
05-159-100	Deferred Outflows - Related to Pension	148,077.99	
05-159-200	Deferred Outflows - Loss on Refunding	629,103.39	
05-160-902	Reserve Account	100,000.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-161-900	Fixed Assets - Land	2,762,913.00	
05-164-100	Utility Plant in Service	16,238,022.73	
05-165-900	Acc.Dep. - Improvements Other than Build	5,029,759.88-	
05-166-900	Equipment & Furniture	930,832.90	
05-167-900	Accumulated Depreciation - Equipment	447,067.54-	
05-169-900	CIP - Construction Costs	49,649.61	
	** TOTAL ASSET**		20,528,470.52
05-202-100	Accounts Payable	56,897.41	
05-202-900	Customer Deposits	354,875.00	
05-203-100	Accumulated Interest Payable	49,329.17	
05-203-600	SRF Loan WW51201P	1,674,524.85	
05-203-610	SRF Loan WW53140/SG531401 Effluent Disposal	30,495.24	
05-203-615	SRF Loan WW531402/SG531403	778,037.50	
05-203-710	US Bank 2017 Bond Note	7,410,000.00	
05-203-910	Unamortized Bond Premiums - US Bank	468,166.37	
05-208-305	Taxes Payable	3,443.80	
05-223-100	Deferred Revenue	1,364,325.00	
05-225-100	Deferred Inflows - Related to Pension	13,560.19	
05-234-100	L-T-D - Current Portion	438,421.72	
05-234-901	Less: Current Portion of LTD	438,421.72-	
05-235-800	OPEB Liability	14,390.51	
05-235-900	Net Pension Liability	344,376.14	
	** TOTAL LIABILITY**		12,562,421.18
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	6,243,057.61	
05-271-150	Fund Balance - Restatement	12,428.57-	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		7,590,340.23
	** TOTAL REVENUE**		2,558,984.11

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Aug
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
	** TOTAL EXPENSE**		2,183,275.00
	TOTAL LIABILITY AND EQUITY		20,528,470.52

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2022 ANTICIPATED REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
05-314-301	RIS - City 10% UTY T	1,386.10	1,351.00	1,351.00	1,351.00	1,210.09	1,404.93	(53.93)	103.99 %
05-325-111	Connection Fees - Water - Cash Basis	15,724.20	17,500.00	17,500.00	17,500.00	1,740.00	18,954.60	(1,454.60)	108.31 %
05-325-210	Readiness to Serve Charge - Sewer	30,997.83	15,792.00	15,792.00	15,792.00	10,444.72	14,726.81	1,065.19	93.25 %
05-325-211	Readiness to Serve Charge - Water	28,372.07	13,518.00	13,518.00	13,518.00	12,099.72	14,047.98	(529.98)	103.92 %
05-329-200	Other Lic./Fees/Permits	11,844.52	10,000.00	10,000.00	10,000.00	34.32	1,503.69	8,496.31	15.04 %
05-334-350	Sewer/Wastewater Grants - State	31,559.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-340-300	Water Utility Revenue	1,299,150.72	1,323,317.00	1,323,317.00	1,323,317.00	107,601.20	1,209,259.57	114,057.43	91.38 %
05-340-500	Sewer Utility Revenue	1,278,777.53	1,276,102.00	1,276,102.00	1,276,102.00	101,328.21	1,195,836.59	80,265.41	93.71 %
05-359-100	Other Fines and/or Forfeitures	35,710.00	37,140.00	37,140.00	37,140.00	1,465.00	29,765.00	7,375.00	80.14 %
05-359-200	Non Sufficient Funds	1,410.00	1,595.00	1,595.00	1,595.00	255.00	2,340.00	(745.00)	146.71 %
05-359-300	Late Fees	27,132.00	26,082.00	26,082.00	26,082.00	1,785.00	23,940.00	2,142.00	91.79 %
05-361-200	Interest/Dividends - FL SAFE	5,224.40	2,119.00	2,119.00	2,119.00	3,519.35	31,367.47	(29,248.47)	1480.30 %
05-369-100	Misc. Income	2,135.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-110	Refund of Overpayments	1,341.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-112	Cash Drawer Overage - Bank Rec	(4,315.83)	0.00	0.00	0.00	0.00	15,237.45	(15,237.45)	0.00 %
05-369-401	Insurance - Claims	0.00	0.00	0.00	0.00	0.00	529.58	(529.58)	0.00 %
05-369-700	Misc Income - Reimbursement - Invoice	0.00	0.00	0.00	0.00	0.00	70.44	(70.44)	0.00 %
05-381-900	Cash Carry Forward	0.00	672,744.00	672,744.00	672,744.00	0.00	0.00	672,744.00	0.00 %
DEPARTMENT TOTALS		2,766,451.36	3,397,260.00	3,397,260.00	3,397,260.00	241,482.61	2,558,984.11	838,275.89	75.32 %

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures

91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
	Water							
05-518-120	Regular Salary - Wages - Water Admin	0.00	127,188.00	127,188.00	5,660.64	58,228.02	68,959.98	45.78 %
05-518-140	Overtime - Water Admin	0.00	1,054.00	1,054.00	0.00	878.22	175.78	83.32 %
05-518-210	Fica Taxes - Water Admin	0.00	9,811.00	9,811.00	426.52	4,456.42	5,354.58	45.42 %
05-518-220	Retirement Contribution - Water Admin	0.00	8,833.00	8,833.00	768.16	7,227.53	1,605.47	81.82 %
05-518-230	Life & Health Insurance - Water Admin	0.00	37,593.00	37,593.00	6,443.11	32,689.10	4,903.90	86.96 %
05-518-240	Worker's Compensation - Water Adm	0.00	218.00	218.00	0.00	0.00	218.00	0.00 %
05-518-312	Professional Services - Other - Water	0.00	24,400.00	24,400.00	106.96	21,485.67	2,914.33	88.06 %
05-518-400	Travel and Training - Water Admin	0.00	750.00	750.00	0.00	0.00	750.00	0.00 %
05-518-405	Training - Water Administration	0.00	750.00	750.00	0.00	286.00	464.00	38.13 %
05-518-410	Communication Services - Water Admin	0.00	3,300.00	3,300.00	0.00	0.00	3,300.00	0.00 %
05-518-470	Printing and Reproduction - Water Adm	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %
05-518-490	Other Current Charges - Water Admin	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-518-510	Office Supplies - Water Admin	0.00	600.00	600.00	17.19	482.34	117.66	80.39 %
05-518-520	Operating Supplies - Water Admin	0.00	1,500.00	1,500.00	0.00	2,325.13	(825.13)	155.01 %
05-518-540	Books, Pub., Sub., & Memberships - Wa	0.00	200.00	200.00	0.00	239.88	(39.88)	119.94 %
05-518-630	Improvements Other than Building - Wa	0.00	0.00	0.00	0.00	6,980.00	(6,980.00)	0.00 %
DEPARTMENT TOTAL		0.00	217,097.00	217,097.00	13,422.58	135,278.31	81,818.69	62.31 %
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05-533-120	Regular Salary - Wages - Water Oper	241,883.09	139,535.00	139,535.00	14,498.76	143,877.35	(4,342.35)	103.11 %
05-533-130	Other Salaries and Wages - Water Oper	0.00	0.00	0.00	15.00	37.50	(37.50)	0.00 %
05-533-140	Overtime - Water Oper	5,362.40	4,286.00	4,286.00	791.51	8,176.12	(3,890.12)	190.76 %
05-533-210	Fica Taxes - Water Oper	18,124.45	11,163.00	11,163.00	1,148.98	12,356.71	(1,193.71)	110.69 %
05-533-220	Retirement Contribution - Water Oper	62,571.39	9,712.00	9,712.00	2,074.91	20,739.47	(11,027.47)	213.54 %
05-533-230	Life & Health Insurance - Water Ope	60,433.45	37,700.00	37,700.00	5,914.57	31,164.79	6,535.21	82.67 %
05-533-240	Worker's Compensation - Water Oper	3,744.11	5,224.00	5,224.00	0.00	4,941.33	282.67	94.59 %
05-533-310	Professional Services - Water Oper	13,387.31	15,000.00	15,000.00	685.00	6,484.49	8,515.51	43.23 %
05-533-311	Engineering Services - Water Oper	26,729.38	110,000.00	110,000.00	1,450.00	51,273.75	58,726.25	46.61 %
05-533-312	Professional Services - Other - Water	14,308.71	37,500.00	37,500.00	412.50	8,010.46	29,489.54	21.36 %
05-533-313	Professional Services - Polk Regional	5,773.36	7,500.00	7,500.00	0.00	1,196.03	6,303.97	15.95 %
05-533-314	Professional Services - Samples	0.00	5,000.00	5,000.00	144.00	2,065.00	2,935.00	41.30 %
05-533-400	Travel Expenses - Water Oper	459.13	1,250.00	1,250.00	3.38	724.82	525.18	57.99 %
05-533-405	Training - Water Oper	1,310.11	1,750.00	1,750.00	354.00	1,306.50	443.50	74.66 %
05-533-410	Communication Services - Water Oper	6,216.92	8,000.00	8,000.00	496.05	5,202.11	2,797.89	65.03 %

CITY OF POLK CITY
 AUGUST 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures

91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
05-533-430	Utilities - PW/Utilities Facility Wat	1,477.48	4,500.00	4,500.00	220.33	1,285.49	3,214.51	28.57 %
05-533-431	Mt. Olive WTP - Utilities - Water Ope	5,601.99	7,500.00	7,500.00	516.68	5,859.47	1,640.53	78.13 %
05-533-432	Commonwealth WTP - Utilities - Water	533.75	1,500.00	1,500.00	101.31	1,068.71	431.29	71.25 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	11,228.71	14,500.00	14,500.00	945.93	9,888.10	4,611.90	68.19 %
05-533-460	Repairs and Maintenance - Water Oper	84,570.56	110,000.00	110,000.00	517.73	2,325.14	107,673.86	2.11 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	1,423.86	8,000.00	8,000.00	0.00	1,952.37	6,047.63	24.40 %
05-533-462	Commonwealth WTP - Repairs and Maint	108.92	3,000.00	3,000.00	0.00	1,507.46	1,492.54	50.25 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	412.57	8,000.00	8,000.00	0.00	291.89	7,708.11	3.65 %
05-533-464	Vehicle Fuel - Water Oper	19,937.46	15,000.00	15,000.00	1,062.39	11,214.95	3,785.05	74.77 %
05-533-465	Vehicle Maintenance - Water Oper	3,046.26	7,000.00	7,000.00	18.74	4,353.15	2,646.85	62.19 %
05-533-466	Public Works/Utilities Facility - Rep	426.50	2,500.00	2,500.00	0.00	5,567.15	(3,067.15)	222.69 %
05-533-467	Repairs & Maintenance-Equipment - Wat	601.15	5,000.00	5,000.00	266.59	3,206.73	1,793.27	64.13 %
05-533-470	Printing and Reproduction - Water Oper	323.93	400.00	400.00	0.00	21.82	378.18	5.46 %
05-533-492	Recording & Other Fees - Water Oper	4,300.00	4,440.00	4,440.00	0.00	4,300.00	140.00	96.85 %
05-533-510	Office Supplies - Water Oper	665.94	500.00	500.00	0.00	145.73	354.27	29.15 %
05-533-520	Operating Supplies - Water Oper	25,377.13	17,500.00	17,500.00	2,577.98	20,784.02	(3,284.02)	118.77 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	9.97	1,000.00	1,000.00	0.00	1,140.12	(140.12)	114.01 %
05-533-522	Commonwealth WTP - Operating Supplies	169.89	1,000.00	1,000.00	0.00	423.58	576.42	42.36 %
05-533-523	V.Matt Williams WTP - Operating Suppl	9.96	1,000.00	1,000.00	0.00	423.58	576.42	42.36 %
05-533-524	Chemicals - Water Oper	5,916.94	9,000.00	9,000.00	3,326.10	11,607.78	(2,607.78)	128.98 %
05-533-526	Meter Supplies - New Installs - Water	0.00	100,000.00	100,000.00	37,714.00	130,965.58	(30,965.58)	130.97 %
05-533-527	Meter Supplies - Repairs & Maintenan	0.00	84,000.00	84,000.00	0.00	122,698.00	(38,698.00)	146.07 %
05-533-540	Books, Pub., Sub., & Memberships - Wa	459.88	750.00	750.00	0.00	458.73	291.27	61.16 %
05-533-605	Depreciation Expense - Water Oper	154,796.33	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-630	Improvements Other than Building - Wa	0.00	0.00	0.00	0.00	1,125.00	(1,125.00)	0.00 %
05-533-640	Machinery & Equipment - Water Oper	359.99	0.00	0.00	0.00	11,766.55	(11,766.55)	0.00 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	3,060.00	(3,060.00)	0.00 %
05-533-710	Principal - Water Oper	0.00	62,755.00	62,755.00	0.00	62,755.00	0.00	100.00 %
05-533-720	Interest - Water Oper	69,355.68	67,541.00	67,541.00	0.00	67,541.50	(0.50)	100.00 %
DEPARTMENT TOTAL		851,418.66	930,006.00	930,006.00	75,256.44	785,295.03	144,710.97	84.44 %

Sewer

05-535-120	Regular Salary - Wages - Sewer Oper	142,581.55	145,743.00	145,743.00	9,255.25	89,438.54	56,304.46	61.37 %
05-535-130	Other Salaries and Wages - Sewer Oper	0.00	0.00	0.00	15.00	37.50	(37.50)	0.00 %
05-535-140	Overtime - Sewer Oper	5,017.54	4,644.00	4,644.00	709.38	6,177.60	(1,533.60)	133.02 %

CITY OF POLK COUNTY
AUGUST 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures
91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
05-535-210	Fica Taxes - Sewer Oper	11,054.88	11,665.00	11,665.00	7,514.68	4,150.32	64.42 %
05-535-220	Retirement Contribution - Sewer Oper	34,424.24	14,238.00	14,238.00	1,352.20	1,861.02	86.93 %
05-535-230	Life & Health Insurance - Sewer Oper	33,155.96	37,733.00	37,733.00	4,831.73	14,409.72	61.81 %
05-535-240	Worker's Compensation - Sewer Oper	3,645.48	5,459.00	5,459.00	0.00	5,459.00	0.00 %
05-535-310	Professional Services - Sewer Oper	7,964.87	15,000.00	15,000.00	1,660.00	12,677.50	15.48 %
05-535-311	Engineering Services - Sewer Oper	5,421.62	7,000.00	7,000.00	500.00	6,500.00	7.14 %
05-535-312	Professional Services - Other - Sewer	79,886.71	25,000.00	25,000.00	2,365.00	(9,808.56)	139.23 %
05-535-314	Professional Services - Samples	0.00	5,000.00	5,000.00	8,184.00	(3,184.00)	163.68 %
05-535-400	Travel Expenses - Sewer Oper	273.03	1,500.00	1,500.00	688.17	811.83	45.88 %
05-535-405	Training - Sewer Oper	1,693.51	2,000.00	2,000.00	354.00	1,463.50	26.83 %
05-535-410	Communication Services - Sewer Oper	4,938.00	10,000.00	10,000.00	4,454.53	5,545.47	44.55 %
05-535-411	Cardinal Hill WWTP - Comm Svcs - Sew	296.07	7,000.00	7,000.00	127.86	4,237.59	39.46 %
05-535-412	Mt. Olive WWTP - Comm Svcs - Sewer O	2,196.60	3,200.00	3,200.00	171.15	1,488.50	53.48 %
05-535-430	Utilities - PW/Utilities Facility Sew	16,200.39	6,000.00	6,000.00	594.42	997.65	83.37 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	30,781.88	30,000.00	30,000.00	3,889.59	(9,008.19)	130.03 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	8,038.58	10,000.00	10,000.00	828.74	2,055.75	79.44 %
05-535-440	Rentals and Leases - Sewer Oper	3,076.50	0.00	0.00	0.00	0.00	0.00 %
05-535-460	Repairs and Maintenance - Sewer Oper	138,350.72	100,000.00	100,000.00	835.40	14,961.87	85.04 %
05-535-461	Cardinal Hill - Repairs and Maint - S	90,737.27	60,000.00	60,000.00	515.88	41,757.97	30.40 %
05-535-464	Vehicle Fuel - Sewer Oper	10,785.97	15,000.00	15,000.00	938.82	9,003.29	39.98 %
05-535-465	Vehicle Maintenance - Sewer Oper	8,057.12	7,000.00	7,000.00	33.74	2,847.51	59.32 %
05-535-466	Public Works/Utilities Facility - Rep	426.50	1,000.00	1,000.00	0.00	841.79	15.82 %
05-535-467	Repairs & Maintenance-Equipment - Sew	511.34	0.00	0.00	590.06	(2,480.10)	0.00 %
05-535-470	Printing and Reproduction - Sewer Ope	43.83	100.00	100.00	0.00	78.19	21.81 %
05-535-490	Other Current Charges - Sewer Oper	94.27	2,000.00	2,000.00	0.00	2,000.00	0.00 %
05-535-492	Recording & Other Fees - Sewer Oper	138.43	0.00	0.00	0.00	0.00	0.00 %
05-535-493	Equipment Rental - Sewer Oper	1,070.00	4,000.00	4,000.00	0.00	4,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	659.09	500.00	500.00	494.74	5.26	98.95 %
05-535-520	Operating Supplies - Sewer Oper	20,657.44	10,000.00	10,000.00	43.90	(5,065.63)	150.66 %
05-535-521	Cardinal Hill WWTP - Operating Suppli	713.08	0.00	0.00	0.00	(175.75)	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	29,114.43	30,000.00	30,000.00	2,410.00	(567.20)	101.89 %
05-535-524	Chemicals - Sewer Oper	30,561.53	25,000.00	25,000.00	1,307.00	(2,952.90)	111.81 %
05-535-540	Books, Pub., Sub., & Memberships - Se	459.88	500.00	500.00	0.00	(330.99)	166.20 %
05-535-605	Depreciation Expense - Sewer Oper	325,115.01	0.00	0.00	0.00	0.00	0.00 %
05-535-630	Improvements Other than Building - Se	0.00	672,744.00	672,744.00	0.00	(38,723.00)	5.76 %
05-535-640	Machinery & Equipment - Sewer Oper	0.00	0.00	0.00	0.00	(15,844.54)	0.00 %
05-535-641	Cardinal Hill - Mach & Equip - Sewer	3,836.00	0.00	0.00	0.00	0.00	0.00 %
05-535-650	Construction In Progress - Sewer Oper	0.00	0.00	672,744.00	12,658.75	627,059.90	0.00 %
05-535-660	Other Capital Assets - Sewer Operatio	0.00	0.00	0.00	0.00	(3,060.00)	0.00 %

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures

91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MYD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
05-535-710	Principal - Sewer Oper	0.00	348,645.00	348,645.00	0.00	280,040.14	68,604.86	80.32 %
05-535-712	Principal - DEP Effluent Disposal Loa	0.00	27,049.00	27,049.00	0.00	27,021.68	27.32	99.90 %
05-535-720	Interest - Sewer Oper	276,223.06	268,212.00	268,212.00	0.00	249,727.40	19,484.60	92.74 %
05-535-722	Interest - DEP Effluent Disposal Loan	824.38	1,635.00	1,635.00	0.00	1,608.06	26.94	98.35 %
05-535-730	Other Debt Service Costs - Sewer Oper	837.90	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,329,864.66	1,914,567.00	1,914,567.00	46,861.95	1,098,677.15	815,889.85	57.39 %
EF Non-Departmental								
05-590-310	Professional Services - Non-Dept	33,147.76	12,000.00	12,000.00	5,292.50	16,563.26	(4,563.26)	138.03 %
05-590-312	Professional Services - Other - Non-D	2,500.00	2,500.00	2,500.00	0.00	2,500.00	0.00	100.00 %
05-590-315	Inmate Labor - EF Non - Dept	0.00	28,749.00	28,749.00	0.00	0.00	28,749.00	0.00 %
05-590-320	Accounting and Auditing - Non-Dept	30,808.10	32,000.00	32,000.00	0.00	33,853.78	(1,853.78)	105.79 %
05-590-440	Rentals and Leases - Non-Dept	2,974.85	4,500.00	4,500.00	301.29	4,541.67	(41.67)	100.93 %
05-590-450	Liability Insurance - Non-Dept	73,082.50	86,345.00	86,345.00	0.00	80,758.50	5,586.50	93.53 %
05-590-510	Office Supplies - Non-Departmental	768.70	750.00	750.00	175.33	863.60	(113.60)	115.15 %
05-590-520	Operating Supplies - Non-Dept	354.35	2,000.00	2,000.00	44.71	925.95	1,074.05	46.30 %
05-590-521	Emergencies & Contingencies - Operati	5,316.09	41,925.00	41,925.00	1,000.00	9,797.03	32,127.97	23.37 %
05-590-525	Uniforms - Non Dept	4,961.40	5,000.00	5,000.00	305.74	4,149.00	851.00	82.98 %
05-590-528	Postage - Non-Dept	43.87	2,000.00	2,000.00	0.00	2,113.92	(113.92)	105.70 %
05-590-540	Books, Pub., Sub., & Memberships -NON	350.00	400.00	400.00	0.00	342.67	57.33	85.67 %
05-590-550	Pre-Employment Exam/Drug Test	114.00	228.00	228.00	0.00	183.50	44.50	80.48 %
05-590-551	Immunizations - Employees	742.50	742.00	742.00	188.00	1,509.00	(767.00)	203.37 %
05-590-553	Employee Meeting/Awards	0.00	750.00	750.00	0.00	218.33	531.67	29.11 %
05-590-554	Employee Holiday Dinner	420.00	700.00	700.00	0.00	922.14	(222.14)	131.73 %
05-590-630	Improvements Other than Bldg - Non-De	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-720	Interest - Bond 2017 Issue	(40,765.57)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-730	Other Debt Service Costs	58,398.26	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	100,000.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	7,324.36	4,000.00	4,000.00	0.00	190.55	3,809.45	4.76 %
05-590-994	Bank Fees - Non-Dept	749.51	0.00	0.00	0.00	43.79	(43.79)	0.00 %
05-590-995	Refund of Overpayments - Non-Dept	0.00	0.00	0.00	0.00	870.00	(870.00)	0.00 %
05-590-996	Bad Debt - Non-Dept	4,562.40	5,000.00	5,000.00	3,266.38	3,692.36	1,307.64	73.85 %
05-590-999	Other - Non-Operating Charges - Non-D	7,780.10	6,000.00	6,000.00	11.43	(14.54)	6,014.54	(0.24) %
DEPARTMENT TOTAL		295,133.18	335,589.00	335,589.00	10,585.38	164,024.51	171,564.49	48.88 %
GF Impact Fee Fund Revenues Total		65,309.74	41,480.00	41,480.00	9,348.90	97,592.19	-46,112.19	211.17 %
GF Impact Fee Fund Expenditures Total		0.00	-41,480.00	-41,480.00	0.00	-3,778.27	37,701.73	9.11 %
Total Revenue vs. Expenditures		65,309.74	0.00	0.00	9,348.90	83,813.92	-8,410.46	

CITY OF POLK CITY
 AUGUST 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures

91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
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CITY OF POLK CITY
 Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Aug
 Fund: 08 SPECIAL REVENUE FUND - GF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
08-101-100	GF Police Public Safety Impact Fees	15,522.07	
08-101-101	GF Fire Public Safety Impact Fees	8,605.47	
08-101-102	GF Recreation Impact Fees	31,600.06	
08-101-103	GF Gen Gov't Facilities Impact Fees	53,250.15	
08-151-100	Investments - FL SAFE GF Police Public Safety	224,103.29	
08-151-101	Investments - FL SAFE GF Fire Public Saf...	141,641.20	
08-151-102	Investments - FL SAFE GF Recreation	423,556.84	
08-151-103	Investments - FL SAFE GF Facilities	470,418.71	
	** TOTAL ASSET**		1,368,697.79
	** TOTAL LIABILITY**		0.00
	** TOTAL ENCUMBRANCE**		0.00
08-271-100	Fund Balance Unreserved	1,275,288.34	
	** TOTAL EQUITY**		1,275,288.34
	** TOTAL REVENUE**		97,187.72
	** TOTAL EXPENSE**		3,778.27
	TOTAL LIABILITY AND EQUITY		1,368,697.79

CITY OF POLK CITY
 AUGUST 2023 MONTHLY FINANCIALS

GFIF Special Revenues
 Budget Revenues

91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/I ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
REVENUES								
08-324-100	Police - Public Safety Impact Fee	9,674.85	7,095.00	7,095.00	644.99	8,084.99	(989.99)	113.95 %
08-324-110	Fire/Rescue - Public Safety Impact Fee	5,176.65	3,796.00	3,796.00	345.11	3,796.21	(0.21)	100.01 %
08-324-610	Parks & Recreation Impact Fee	15,602.40	9,361.00	9,361.00	1,040.16	12,481.92	(3,120.92)	133.34 %
08-324-710	Public Facilities Impact Fee	26,220.15	19,228.00	19,228.00	1,748.01	20,976.12	(1,748.12)	109.09 %
08-361-200	Interest/Dividends - FL SAFE	8,635.69	2,000.00	2,000.00	5,817.26	51,848.48	(49,848.48)	2592.42 %
DEPARTMENT TOTALS		65,309.74	41,480.00	41,480.00	9,595.53	97,187.72	(55,707.72)	234.30 %
EXPENDITURES								
08-521-930	Reserves - Police Public Safety Impac	0.00	7,095.00	7,095.00	0.00	644.99	6,450.01	9.09 %
08-521-931	Reserves - Police Public Safety Int/D	0.00	252.00	252.00	0.00	0.00	252.00	0.00 %
08-522-930	Reserves - Fire Public Safety Impact	0.00	3,796.00	3,796.00	0.00	345.11	3,450.89	9.09 %
08-522-931	Reserves - Fire Public Safety Int/Div	0.00	126.00	126.00	0.00	0.00	126.00	0.00 %
08-539-930	Reserves - Public Facility Impact Fee	0.00	9,361.00	9,361.00	0.00	1,748.01	7,612.99	18.67 %
08-539-931	Reserves - Public Facility Int/Divide	0.00	438.00	438.00	0.00	0.00	438.00	0.00 %
08-572-930	Reserves - Parks & Rec Impact Fees	0.00	19,228.00	19,228.00	0.00	1,040.16	18,187.84	5.41 %
08-572-931	Reserves - Parks & Rec Int/Dividends	0.00	1,184.00	1,184.00	0.00	0.00	1,184.00	0.00 %
DEPARTMENT TOTALS		0.00	41,480.00	41,480.00	0.00	3,778.27	37,701.73	9.11 %

GF Impact Fee Fund Revenues Total	65,309.74	41,480.00	41,480.00	5,595.53	57,187.72	-55,707.72	234.30%
GF Impact Fee Fund Expenditures Total	0.00	-41,480.00	-41,480.00	0.00	3,778.27	37,701.73	-9.11%
Total Revenue vs. Expenditures	65,309.74	0.00	0.00	9,595.53	100,965.99	-18,005.99	

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: Aug
Fund: 09 SPECIAL REVENUE FUND - EF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
09-101-800	EF Sewer Impact Fee Account	436,865.04	
09-101-900	EF Water Impact Fee Account	207,292.14	
09-151-800	Investements - Sewer Impact	1,715,020.21	
09-151-900	Investements - Water Impact	278,861.43	
09-169-900	CIP - Construction Costs	28,872.10	
	** TOTAL ASSET**		2,666,910.92
	** TOTAL LIABILITY**		0.00
	** TOTAL ENCUMBRANCE**		0.00
09-271-100	Unreserved Fund Balance	2,479,264.83	
	** TOTAL EQUITY**		2,479,264.83
	** TOTAL REVENUE**		200,795.59
	** TOTAL EXPENSE**		13,149.50
	TOTAL LIABILITY AND EQUITY		2,666,910.92

CITY OF POLK CITY
AUGUST 2023 MONTHLY FINANCIALS

EFIF Special Revenues
91.66 % Yr Complete For Fiscal Year: 2023 / 8

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
REVENUES								
TOTAL AR								
09-324-210	Water Impact Fees	34,940.00	34,940.00	0.00	5,241.00	43,675.00	(8,735.00)	125.00 %
09-324-220	Sewer Impact Fees	61,810.00	88,300.00	0.00	4,415.00	75,055.00	13,245.00	85.00 %
09-361-200	Interest/Dividends - FL SAFE	13,668.45	2,000.00	0.00	9,207.54	82,065.59	(80,065.59)	4103.28 %
DEPARTMENT TOTALS		110,418.45	125,240.00	0.00	18,863.54	200,795.59	(75,555.59)	160.33 %
EXPENDITURES								
09-533-310	Professional Services - Legal Fees	6,664.61	0.00	0.00	0.00	1,237.50	(1,237.50)	0.00 %
09-533-312	Professional Services - Other Profess	0.00	0.00	0.00	1,150.00	2,875.00	(2,875.00)	0.00 %
09-533-529	Water Impact Fee - Refund Customer	0.00	0.00	0.00	0.00	1,747.00	(1,747.00)	0.00 %
09-533-930	Reserves - Water Impact Fees	0.00	34,940.00	0.00	0.00	34,940.00	0.00	0.00 %
09-533-931	Reserves - Water Int/Dividends	0.00	500.00	0.00	0.00	500.00	0.00	0.00 %
09-535-312	Professional Services - Other Profess	0.00	0.00	0.00	1,150.00	2,875.00	(2,875.00)	0.00 %
09-535-529	Sewer Impact Fee - Refund Customer	0.00	0.00	0.00	0.00	4,415.00	(4,415.00)	0.00 %
09-535-930	Reserves - Sewer Impact Fees	0.00	88,300.00	0.00	0.00	88,300.00	0.00	0.00 %
09-535-931	Reserves - Sewer Int/Dividends	0.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00 %
DEPARTMENT TOTALS		6,664.61	125,240.00	0.00	2,300.00	13,149.50	112,090.50	10.50 %

EF Impact Fee Fund Revenues Total		110,418.45	125,240.00	0.00	18,863.54	200,795.59	-75,555.59	160.33%
EF Impact Fee Fund Expenditures Total		-95,785.45	-125,240.00	-125,240.00	-2,300.00	-13,149.50	-112,090.50	10.50%
Total Revenue vs. Expenditures		14,633.00	0.00	0.00	16,563.54	187,646.09	-187,646.09	

Library Monthly Report

AUGUST 2023

CIRCULATION

ADULT BOOKS	837
JUVENILE BOOKS	965
TOTAL CIRCULATION	1802

NEW BORROWERS

IN CITY	6
IN COUNTY	6
TOTAL NEW BORROWERS	12

NUMBER OF PROGRAMS

FAMILY	
ADULT	1
JUVENILE	
YOUNG ADULT	
TOTAL PROGRAMS	

PROGRAM ATTENDANCE

ADULT	6
JUVENILE	
YOUNG ADULT	
TOTAL ATTENDANCE	

REFERENCE QUESTIONS

PHONE CALLS	131
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NUMBER OF COMPUTER USERS

115

TOTAL PATRONS

825

Prepared by:

Hannah Ulloha

Library Director

**POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT**

STATISTICAL DATA

West Division

Date: September 6, 2023 Northwest District

To: Patricia Jackson, City Manager

From: Deputy Christina Poindexter #7376

Subject: Statistical report for August, 2023

ACTIVITY	
FELONY ARREST	1
AFFIDAVITS FELONY	2
MISDEMEANOR ARREST	1
AFFIDAVITS MISDEMEANOR	0
OUT OF COUNTY/STATE WARRANT ARRESTS	1
PROCAP WARRANT ARREST	0
TOTAL ARRESTS	5
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	0
TRAFFIC CITATIONS	8
INTELLIGENCE REPORTS	0
STOLEN PROPERTY RECOVERED	0
HRS. TRANSPORTING/ AGENCIES/DIVISIONS	0
OFFENSE REPORTS	15
NARCOTICS SEIZED	0
ASSETS SEIZED	0
PATROL NOTICES	0
FOXTROT REPORTS	10
TOW-AWAY NOTICES	0
COMMUNITY CONTACTS	340
TRAFFIC STOPS	21
TOTAL DISPATCHED CALLS FOR SERVICE	85

In August 2023, there was one (1) PROCAP captured crimes as compared to two (2) in August 2022. A utility trailer was stolen from 217 Greenleaf Ln., Polk City. The trailer was not locked in the front driveway. An unknown suspect entered the unsecured property and removed an unsecured homemade 10x6 utility trailer bearing Florida tag# MTIN72. In all for 2023 we are sitting at -8 crimes as compared to 19 procap crimes reported by this time in 2022. Currently for the year we are -42 % in procap related crimes.

Sector	Case#	Inc From	Inc To	DOW	Location	Narrative	Det	PRINTS	VIDEO	CASE STATUS
GRAND THEFT										
13	PCSO-230034068	2023-08-19 / 1500hrs	2023-08-20 / 0737hrs	Sun	217 GREENLEAF LN	Unk susp removed a homemade 10x6 utility trailer bearing Florida tag#MTIN72				

Department of Law Enforcement																															
Polk City - 2022 - 2023																															
	January		February		March		April		May		June		July		August		September		October		November		December		YTD Totals		Monthly Change	YTD			
	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023			
Robbery	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0%	0.0	0.3	
Burg. Business	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0.0	
Burg. Residence	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	1	0%	0.0	0.1
Burg. Structure	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0.1	0.0	
Burg. Conveyance	0	0	0	1	3	0	0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	1	0	0	0	6	1	0%	0.8	0.1	
Vehicle Theft	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2	0	1	0	2	0	0	0	2	1	-100%	0.3	0.1		
Grand Theft	0	0	1	0	1	0	1	0	0	0	1	0	0	1	1	0	0	0	0	0	0	0	0	0	0	5	1	100%	0.6	0.1	
Pelt Theft	0	1	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	1	2	0%	0.1	0.3		
Mail Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	
Retail Theft	0	0	0	0	1	0	1	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0%	0.3	0.3	
Criminal Mischief	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0%	0.3	0.1	
Totals	2	2	4	1	5	0	2	2	1	1	1	3	2	1	2	1	2	0	1	0	4	0	2	0	19	11	0%	2.4	1.4		
% Change	0%	0%	-75%	N/A	0%	0%	200%	-50%	-50%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-42%	-8	-42%				

Public Works & Utilities Report

AUGUST 2023

Public Works Department- Work Orders: Total 157

BUILDING MAINTENANCE: 22

VEHICLE/EQUIPMENT MAINTENANCE: 35

EVENT SET UP- INSPECTION: 8

LANDSCAPING, MOWING: 33

ORGANIZATION MAINTENANCE-ADMIN: 3

PARKS AND RECREATION: 4

Streets repair main.: 1

STREETS AND SIGNS: 11

STORMWATER: 12

TECH SUPPORT: 1

TRASH PARKS AND FACILITIES: 4

TRASH ROADS AND STREETS: 1

CUSTODIAL SERVICES PUBLIC WORKS/UTILITIES: 2

PREPARE FACILITIES FOR HURRICANE IDALIA

Utilities Department- Work Orders: Total 318

TURN ON: 25

TEMPORARY SHUT OFF: 15

INSTALL - IRRIGATION: 2

INSTALL - WATER: 4

TURN OFF: 27

METER MAINTENANCE: 76

TURN OFF FOR NON-PAYMENT OF NSF: 1

LAPTOP TEST - FREE: 8

TURN BACK ON FROM SHUT OFF LIST: 15

CUSTOMER CONCERN: 7

LOCATES: 9

LIFT STATION MAINTENANCE: 18

MISC WORK ORDERS: 1

HURRICANE NATURAL DISASTER: 7

WATER LINE REPAIR: 1

WATER VALVE MAINTENANCE/REPAIR: 1

WWTP REPAIR AND MAINTENANCE: 24

WTP REPAIR AND MAINTENANCE: 49

METERS READ: 3,333

READS: 110

CONTINUE HYDRANT FLUSHING & MAINTENANCE

WATER LEAK: 4 (315 BAYBERRY, 212 HAMOLIA AVE, BROOK LN, ISLAND VIEW CIR S,)

PREPARE **lift stations**, WWTP, & WTP, HELP OUT PUBLIC WORKS PREPARE FACILITIES FOR HURRICANE IDALIA

Utility Billing Report

August 2023

New Accounts Established: 31
Final/Terminated Service: 27
Bills Processed: 2,708
Email/ Bill Customers: 1,854
Work Orders Processed: 171
Lock off for Nonpayment: 17
Nonpayment fees (\$50): 37
Billed Consumption: 11,651,000
Billed/Revenue: 267,162.59
Residential Billing: 2,618
Irrigation Billing: 585
Commercial Billing: 98
Building Rentals Activity/Bronson Center/Freedom Park: 15

On Going Projects

-Process Deposit Refunds

-Working with the Utilities Department in Diamond Maps to verify that all meter information is correct.

-Process monthly Adjustment Reconciliations, Zero Charge Reports and Cycle D (Debt Consolidation).

-Meter Replacement Program

Staff Objectives

Reroute meters into walking order, merge old locations, train in New Global Work Order System. Upgrade Citizenlink on Website. Update procedures.

Respectfully Submitted by:

Chasity Guinn

Utility Billing Supervisor

**City Commission Meeting
September 19, 2023**

AGENDA ITEM #1: Ordinance 2023-03 - Business Impact Estimate Procedures, Requirements and Exemptions

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2023-03 – Business Impact Estimate Procedures, Requirements and Exemptions

ATTACHMENT:

Ordinance 2023-03

ANALYSIS:

During the July 18, 2023 City Commission Meeting, City Attorney Cloud discussed Legislation that was passed this year regarding Local Ordinance Act and Business Impact Statement Requirements, which will go into effect On October 1, 2023. City Attorney Cloud recommended that CFRPC write the Business Impact Statement as they are already in an established relationship with Polk City. After lengthy discussion, the City Commission provided authorization to proceed with the Ordinance.

Ordinance 2023-03 was presented and approved on First Reading during a Special City Commission Meeting on September 7, 2023.

STAFF RECOMMENDATION:

Adoption of Ordinance 2023-03 on Second and Final Reading

ORDINANCE 2023-03

AN ORDINANCE OF POLK CITY, FLORIDA; IMPLEMENTING THE STATE'S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4), FLORIDA STATUTES; PROVIDING FINDINGS; ADOPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS, & EXEMPTIONS; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA, AS FOLLOWS:

SECTION 1. FINDINGS. In adopting this Ordinance, the City Commission of Polk City, Florida (the "City") hereby makes and expresses the following findings, purposes, and intent:

(1) The City has been conferred broad legislative powers to enact ordinances to perform governmental functions and exercise power to promote the health, welfare, safety, and quality of life of a local government's residents by both the Florida Constitution and the Florida Legislature.

(2) The procedures for adopting municipal ordinances are set forth in Section 166.041, Florida Statutes.

(3) The Florida Constitution grants cities broad authority to take actions furthering citizens' health, welfare, safety, and quality of life called "home rule," and this authority includes legislative powers to enact local laws.

(4) Florida cities have those governmental, corporate, and proprietary powers that enable them to conduct municipal government, perform their functions and provide municipal services, and exercise any power for municipal purposes, except as otherwise provided by law.

(5) These home rule powers have been liberally construed when reviewed by courts.

(6) This broad home rule authority is limited by two guideposts: preemption, where a higher level of government such as the State has already legislated on a topic, and standards of reasonableness.

(7) A municipal ordinance can be declared invalid on the grounds that it is inconsistent with the Florida Constitution or Florida Statutes, and inconsistency may be found where a city ordinance is either preempted by or in conflict with the Florida Constitution or Florida Statutes.

(8) A municipal ordinance can also be declared invalid on the grounds that it is arbitrary or unreasonable, meaning that it has no legitimate governmental interest, and city ordinances are presumed valid by courts reviewing them, and the burden falls on the challenger to establish the ordinance's arbitrary or unreasonable nature.

(9) Beginning October 1, 2023, municipal ordinances adopted in Florida may be subject to local challenge based upon failure to produce a "business impact estimate."

(10) If a court invalidates an ordinance, this ruling may result in imposition of attorneys' fees against a city if an ordinance is later determined to be arbitrary or unreasonable.

(11) The Florida Legislature also adopted a statutory mandate that cities produce a "business impact estimate" prior to passing an ordinance, subject to certain exemptions and exceptions.

(12) The statute (Chapter 2023-309, Laws of Florida, codified as Section 166.041(4), Florida Statutes) mandates that the estimate must be published on the city's website and include certain information, such as the proposed ordinance's purpose, estimated economic impact on businesses, and compliance costs.

(13) This unfunded state mandate also imposes certain conditions on lawsuits brought by any party to challenge the legal validity of local ordinances as preempted by state law, arbitrary, or unreasonable.

(14) The state has created a number of exemptions for certain specified ordinances, including

- Ordinances required to comply with federal or state laws or regulations
- Ordinances relating to the issuance or refinancing of debt
- Ordinances relating to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget
- Ordinances required to implement a contract or agreement, including grants or financial assistance
- Emergency ordinances
- Ordinances relating to procurement
- Ordinances enacted to Implement: Part II, Ch. 163, including land development regulations, zoning, development orders, development agreements, and development permits; Sections 190.005 and 190.046 (CDDs); the Florida Building Code; the Florida Fire Prevention Code.

(15) The City Commission has provided all necessary public notice and held the requisite public hearings and accepted testimony and other competent, substantial evidence from the public for purposes of making these findings and determining to adopt this ordinance.

SECTION 2. CREATION OF SECTION 1-21, CODE OF ORDINANCES; IMPLEMENTATION OF STATUTORY MANDATE TO PERFORM BUSINESS IMPACT ESTIMATES. Section 1-21 of the Code of Ordinances of Polk City, Florida (hereafter “the Code”) is hereby created to read as follows:

“Sec. 1-21. Implementation of Statutory Mandate to Perform Business Impact Estimates. The City Commission hereby adopts an ordinance to implement the Florida statutory mandate contained in § 166.041(4), Florida Statutes, to perform business impact estimates prior to the adoption of certain ordinances as specified in the statute. The City Commission shall perform a business impact statement in accordance with the requirements of the statute for all ordinances not exempted by §§ 166.041(4)(c) or 166.0411, Florida Statutes, and may in its sole discretion determine to perform a business impact statement for any ordinance that is exempt under the statute. Nothing contained herein is intended to create additional mandates for performing the business impact estimates of exempt ordinances or to waive any exemption. The City hereby authorizes and adopts a pass through charge applicable to any person, firm, entity, or business which requests or sponsors the adoption of an ordinance solely to assess, cover, and collect the fees, deposits, costs, and expenses relating to pertaining to the preparation of the business impact estimate. The City may in its sole discretion waive this pass through charge.”

SECTION 3. SEVERABILITY. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full effect.

SECTION 4. CONFLICTS. Should any provision contained in this Ordinance conflict with any prior provision of the Code or any City ordinance, then the provisions of this ordinance shall control.

SECTION 5. EFFECTIVE DATE. This Ordinance shall take effect on October 1, 2023.

(Remainder of this page intentionally left blank.)

INTRODUCED, PASSED AND DULY ADOPTED ON FIRST READING by the _____ of _____, Florida, meeting in Regular Session this ____ day of ____ 2023.

POLK CITY, FLORIDA

(SEAL)

By: _____
Joe LaCascia, Mayor

Attest:

Patricia R. Jackson, City Manager/Clerk

INTRODUCED, PASSED AND ENACTED ON SECOND READING, by the City Commission of the _____, Florida, meeting in Regular Session, this ____ day of _____, 2023.

POLK CITY, FLORIDA

(SEAL)

By: _____
Joe LaCascia, Mayor

Attest:

Patricia R. Jackson, City Manager/Clerk

APPROVED AS TO FORM:

Thomas A. Cloud, City Attorney

**City Commission Meeting
September 19, 2023**

AGENDA ITEM #2: Ordinance 2023-04 – Adoption of Ad Valorem taxes

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2023-04 – Adopting the (tentative/Final) levying of Ad Valorem taxes for Polk City for Fiscal Year 2023-2024.

ATTACHMENT:

Ordinance 2023-04

ANALYSIS:

During the September 12, 2023 Budget Hearing, Ordinance 2023-04 was approved on First Reading.

STAFF RECOMMENDATION:

Adoption of Ordinance 2023-04 on Second and Final Reading.

ORDINANCE 2023-04

AN ORDINANCE OF POLK CITY OF POLK COUNTY, FLORIDA, ADOPTING THE (TENTATIVE/FINAL) LEVYING OF AD VALOREM TAXES FOR POLK CITY FOR FISCAL YEAR 2023-2024 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of Polk City, Florida, held public hearings as required by Florida State Statute 200.065, and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Polk City has been certified by the County Property Appraiser to Polk City as \$252,619,657; and,

WHEREAS, the City Commission is now ready to set the millage rate.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA, THAT:

SECTION 1. LEVY OF MILLAGE. The Fiscal Year 2023-2024 operating millage rate for Polk City is 5.5000 mills. The rolled back millage rate computed by Polk City for the Fiscal Year 2023-2024 is 5.0339 mills. The percentage by which the above specified final millage rate to be levied by Polk City is 9.26% of the rolled-back rate.

SECTION 2. EFFECTIVE DATE. This Ordinance shall take effect immediately upon its adoption.

INTRODUCED AND PASSED on First Reading the 12th day of September, 2023

Polk City

Joe LaCascia, Mayor

Attest:

Patricia Jackson, City Manager

PASSED AND DULY ADOPTED, on Second Reading with a quorum present and voting, by the City Commission of City of Polk City, Florida, this __ day of September, 2023

Polk City, Florida

Joe LaCascia, Mayor

Attest with Seal:

Patricia Jackson, City Clerk/Manager

Approved as to Correctness and Form:

Thomas A. Cloud, City Attorney

**City Commission Meeting
September 19, 2023**

AGENDA ITEM #3: Ordinance 2023-05 – Adoption of FY 2023-2024 Budget

INFORMATION ONLY
 ACTION REQUESTED

ISSUE:

Ordinance 2023-05 – Adopting the (tentative/Final) Budget for FY 2023-2024

ATTACHMENT:

Ordinance 2023-05

ANALYSIS:

During the September 12, 2023 Budget Hearing, Ordinance 2023-05 was approved on First Reading.

STAFF RECOMMENDATION:

Adoption of Ordinance 2023-05 on Second and Final Reading.

ORDINANCE 2023-05

AN ORDINANCE OF POLK CITY, FLORIDA, ADOPTING THE (TENTATIVE/FINAL) BUDGET FOR FISCAL YEAR 2023-2024, PROVIDING FOR THE EXPENDITURE OF FUNDS IN ACCORDANCE WITH THIS BUDGET; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of Polk City, Florida, held public hearings as required by Florida Statute 200.065; and

WHEREAS, the City Commission of Polk City, Florida set forth the appropriations and revenue estimate for the budget for Fiscal Year 2023-2024 in the amount of \$8,175,991 as shown on the attached Exhibit A and incorporated herein.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA, THAT:

SECTION 1. ADOPTION OF BUDGET FOR FY 2023-2024. The sum of \$8,175,991 is hereby appropriated out of all the various revenues accruing to Polk City and set aside for the purpose of paying the expenses of and maintaining the government of Polk City for the Fiscal Year 2023-2024. The Final Budget of Polk City, Florida, for Fiscal Year commencing October 1, 2023, on file in the Office of the City Clerk, a Budget Summary of which is attached hereto, is hereby adopted by reference as the official budget of Polk City, Florida for Fiscal Year 2023-2024.

SECTION 2. EFFECTIVE DATE. This ordinance shall take effect immediately upon its passage.

INTRODUCED AND PASSED on First Reading the 12th day of September, 2023.

Polk City, Florida

Joe LaCascia, Mayor

Attest:

Patricia Jackson, City Clerk/Manager

PASSED AND DULY ADOPTED, on Second Reading with a quorum present and voting, by the City Commission of City of Polk City, Florida, this ___ day of September, 2023.

Polk City, Florida

Joe LaCascia, Mayor

Attest with Seal:

Patricia Jackson, City Clerk/Manager

Approved as to Correctness and Form:

Thomas A. Cloud, City Attorney

**City Commission Meeting
September 19, 2023**

AGENDA ITEM #4: **Ordinance 2023-06 – Amend an approved Planned Unit Development-X**

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Ordinance 2023-06 – Amend an approved Planned Unit Development-X

ATTACHMENT:

Ordinance 2023-06

ANALYSIS:

This amendment to the PUD-X allows for the modification of Exhibit “C” of Ordinance 2021-06 (page 6 of this packet).

STAFF RECOMMENDATION:

Adoption of Ordinance 2023-06 on First Reading.

ORDINANCE 2023-06

AN ORDINANCE OF POLK CITY, FLORIDA; AMENDING AN APPROVED PLANNED UNIT DEVELOPMENT-X TO MODIFY THE PHASING SCHEDULE CONTAINED IN EXHIBIT "C"; PROVIDING FOR CONFLICTS, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:

SECTION 1. FINDINGS AND INTENT. In adopting this Ordinance and amending the City's Official Zoning Map of Polk City, the City Commission of Polk City, Florida hereby makes the following findings:

(1) The applicant, Holly Cove, Inc. is the owner of certain property located within the corporate limits of Polk City, Florida, described by the following parcel numbers: PARCEL NUMBERS 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; AND 25-27-05-000000-043020 (hereafter "Property").

(2) The Property consists of approximately 132.14 acres, and is zoned Planned Unit Development-X in the Green Swamp Area of Critical State Concern by virtue of the adoption of Ordinance 2019-05 ("Original PUD Ordinance), as depicted on the map attached to and incorporated in this Ordinance as Exhibit "A".

(3) The conditions of Ordinance 2019-05, as modified and supplemented by Ordinance 2021-06, remain in effect as indicated in this Ordinance.

(4) This amendment to the Planned Unit Development-X allows for the modification of Exhibit "C" of Ordinance 2021-06.

(5) Pursuant to applicable provisions of the City's Land Development Code, including but not limited to Section 2.04.02.16(V), the Planning Commission has reviewed and recommended for approval subject to conditions said application.

(6) The City Commission of Polk City, Florida, held meetings and hearings regarding the Property, with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including supporting documents.

(7) The City previously adopted Ordinance No. 1098, creating Article 2 of the City's Unified Land Development Code (hereafter "ULDC") so as to create a Planned Unit Development district within its ULDC.

(8) Among its many purposes, the City's PUD District Ordinance is intended to

provide a method for consideration and approval of unique zoning districts for individual Planned Unit Developments, which are not provided for or allowed in other City zoning districts.

(9) The standards and procedures of the PUD district are intended to promote flexibility of design and to permit planned diversification and integration of uses and structures, while at the same time reserving to the City Commission the absolute authority to establish limitations and regulations for the development deemed necessary to protect the public health, safety and welfare.

(10) No development plan shall be approved for a PUD without adequate on-site and offsite public facilities, including but not limited to storm drainage, sanitary sewers, roadway capacity, fire/rescue service, police service, water distribution system and recreation facilities.

(11) In exercise of its authority, the City Commission has determined that in order for the proposed development to be approved, it must be subject to conditions of approval to ensure compliance with the ULDC and the City's Comprehensive Plan.

(12) The PUD Ordinance requires that any proposed PUD must be adopted by Ordinance, shall contain a Conceptual Site Plan demonstrating or requiring compliance with the conditions set forth in the PUD Ordinance, and generally depicting the nature, intensity, and location of various uses.

SECTION 2. APPROVAL OF AMENDMENTS TO PLANNED UNIT DEVELOPMENT - X; CONDITIONS OF APPROVAL. The Official Zoning Map of Polk City is assigned the zoning classification of Planned Unit Development (PUD) -X District to the Property. The City Commission hereby ratifies and confirms all prior thirteen (13) conditions of approval contained in Section 2 of Ordinance No. 2019-5, as well as the conditions imposed by Section 2 of Ordinance No. 2021-06. In addition, the City Commission hereby approves amendments to the approved Planned Unit Development as depicted in Exhibits "B" and "C" attached to and incorporated in this Ordinance subject to the following additional conditions of approval: Exhibit "C" is modified from that exhibit contained in Ordinance No. 2021-06. The developer shall abide by the modified development phasing schedule and plan provided in Exhibit "C" of this Ordinance. Except as expressly amended by this Ordinance, the developer shall abide by all conditions contained in the Original PUD Ordinance 2019-05 and Ordinance 2021-06.

SECTION 3. SEVERABILITY. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or enforceable, then all remaining provisions and portions of this Ordinance shall remain in full effect.

SECTION 4. CODIFICATION. This Ordinance shall be codified and made part of the official Code of Ordinances of Polk City.

SECTION 5. CONFLICTS; RATIFICATION. Except as expressly amended by this Ordinance, Ordinance No. 2019-05 is hereby ratified and confirmed.

SECTION 6. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its passage and approval as a Non-Emergency Ordinance at two regular meetings of the City Commission.

INTRODUCED, PASSED on FIRST READING, this _____ day of _____, 2023.

POLK CITY, FLORIDA

Joe LaCascia, Mayor

ATTEST:

APPROVED AS TO FORM AND CORRECTNESS

Patricia R. Jackson, City Manager/Clerk

Thomas A. Cloud, City Attorney

PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this ___ day of _____, 2023.

Joe LaCascia, Mayor

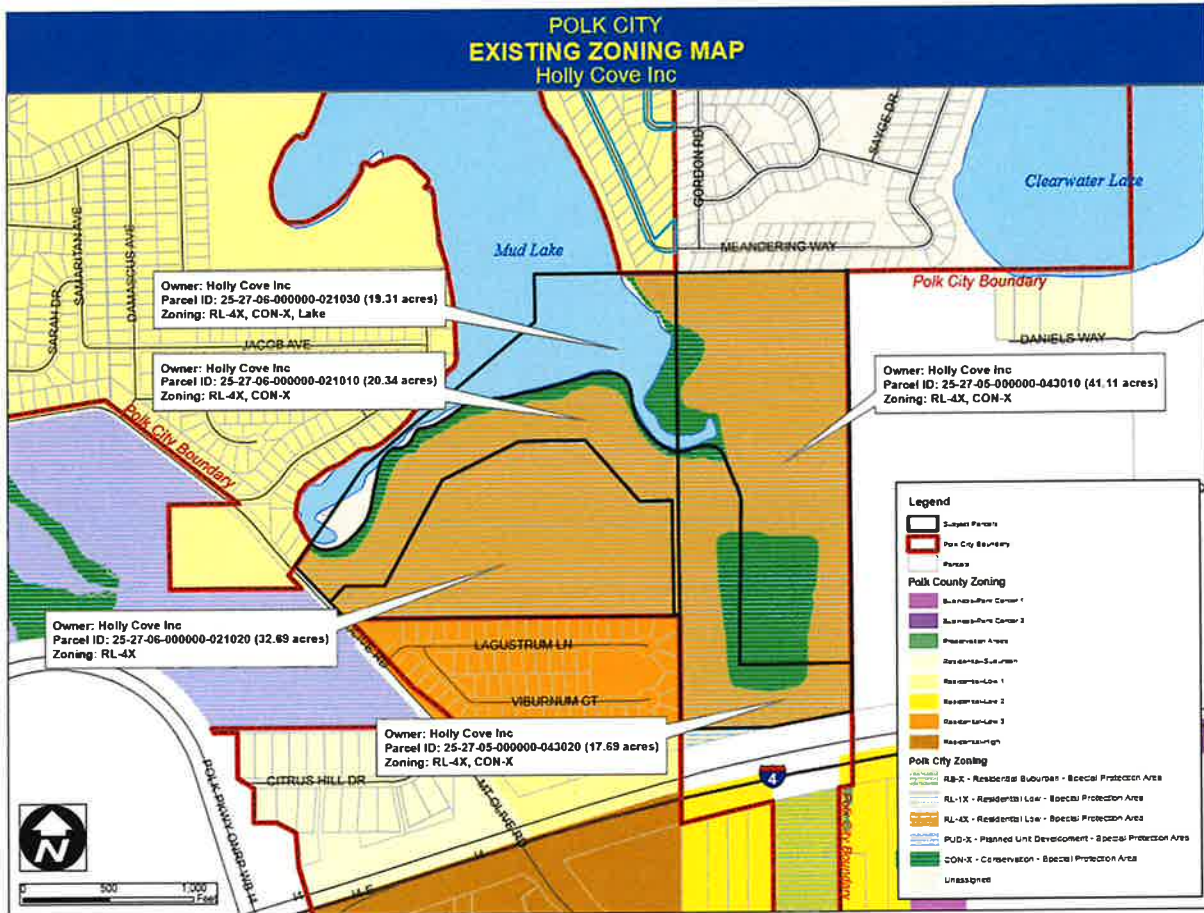
ATTEST:

Patricia R. Jackson, City Manager/Clerk

ORDINANCE 2021-06

EXHIBIT "A"

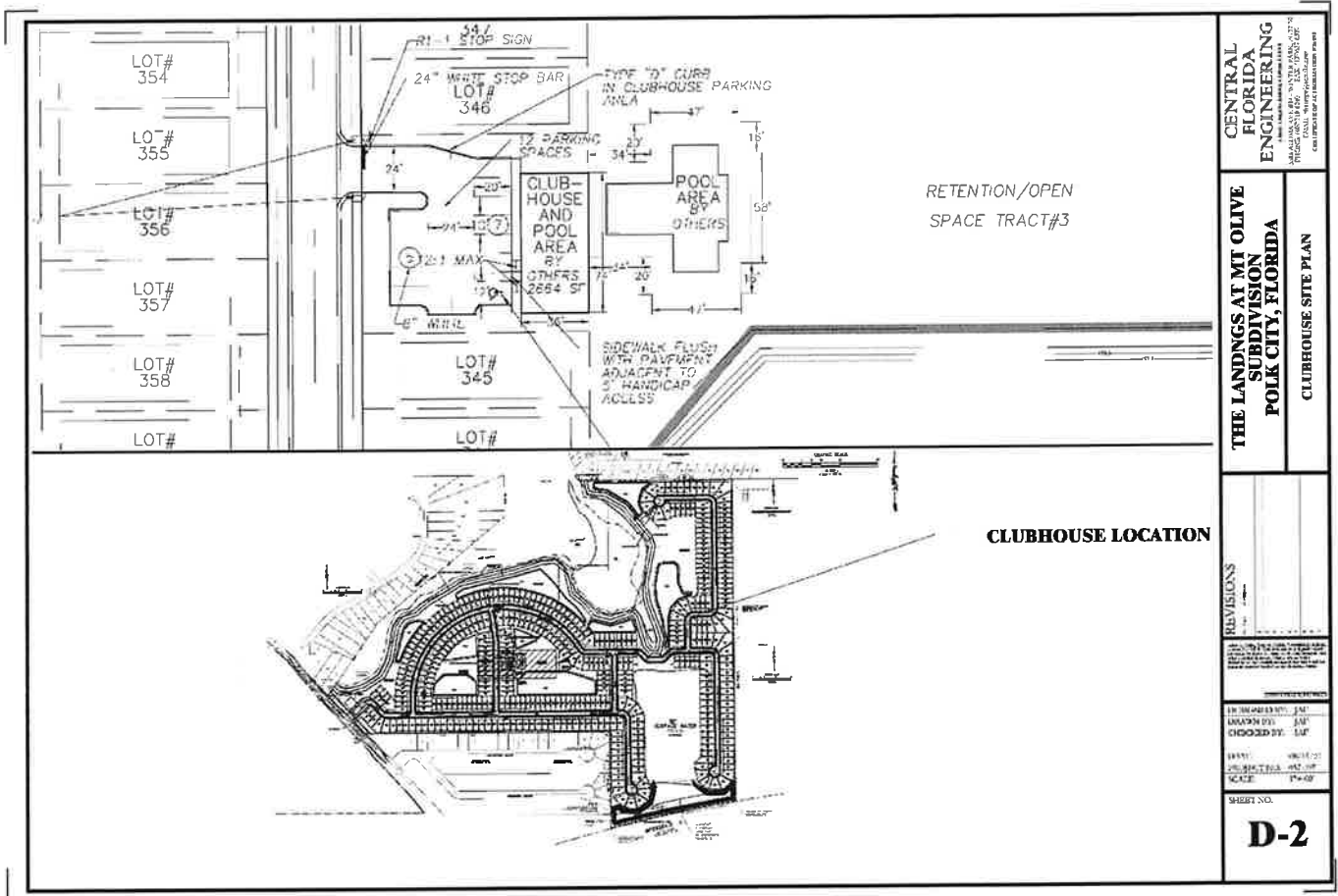
Zoning Map Amendment



ORDINANCE 2021-06

EXHIBIT "B"

2,664 Square Foot Clubhouse and Pool



CENTRAL
FLORIDA
ENGINEERING

THE LANDINGS AT MI OLIVE
SUBDIVISION
POLK CITY, FLORIDA

CLUBHOUSE SITE PLAN

REVISIONS

NO.	DATE	DESCRIPTION

DESIGNED BY: JAM
 DRAWN BY: JAM
 CHECKED BY: JAP

DATE: 06/14/21
 SCALE: 1"=40'

SHEET NO.
D-2

ORDINANCE 2021-06

EXHIBIT "C"

Phasing Schedule & Phasing Plan

Phase	Acres	Lot Numbers	Lot Width	Other Improvements	Open Space	Begin Construction	End Construction
Phase 1 (135 lots)	33.81	1-135	A total of 110 lots that are 40' wide	Clubhouse/ Amenity Area	12.45 acres (36.8%)	Nov. 2023– Jan 2024	Jan 2025 – March 2025
			A total of 25 lots that are 50' wide	Retention Ponds 1, 2, 4, 5, 6, 7			
				Lift Station Tract #1			
				Left Turn Lane on Mt. Olive Rd			
				Right Turn Lane on Mt. Olive Rd			
				Mass Grade entire site-all 3 phases & expand water feature			
Phase 2 (111 Lots)	26.22	136-246	A total of 65 lots that are 40' wide			November 2024 – January 2025	July 2025 – September 2025
			A total of 46 lots that are 50' wide				
Phase 3 (132 Lots)	40.06	247-378	A total of 76 lots that are 40' wide			May – July 2025	February 2026-April 2026
			A total of 56 lots that	Lift Station Tract #2			

Phase	Acres	Lot Numbers	Lot Width	Other Improvements	Open Space	Begin Construction	End Construction
			are 50' wide				

