

POLK CITY

City Commission Meeting (7pm)

June 20, 2023

Polk City Government Center
123 Broadway Blvd., SE

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

OPPORTUNITY FOR PUBLIC COMMENT – ITEMS NOT ON AGENDA (limit comments to 3 minutes)

AGENDA

1. Purchase of Rotary Mower
2. Presentation of Financial Statement for FY Ending September 30, 2022

CITY MANAGER ITEMS

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Commissioner Nichols
Commissioner Blethen
Commissioner Knouff
Vice Mayor Harper
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

CONSENT AGENDA
June 20, 2023

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion and add it to the Regular Agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. May 16, 2023 – Regular City Commission Meeting

B. REPORTS

1. Building Permits Report – May 2023
2. Code Enforcement Report – April/May 2023
3. Financial Report – May 2023
4. Library Report – May 2023
5. Polk Sheriff's Report – May 2023
6. Public Works/Utilities Report – May 2023
7. Utility Billing Report – May 2023

C. OTHER

**City Commission Meeting
June 20, 2023**

CONSENT AGENDA ITEM: Accept minutes for:

May 16, 2023 – City Commission Meeting

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENTS:

May 16, 2023 – City Commission Meeting

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION MINUTES

May 16, 2023

Mayor LaCascia called the meeting to order at 7:00 pm.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Wayne Harper, Commissioner Charles Nichols, City Manager Patricia Jackson, and City Attorney Thomas Cloud

Absent: Commissioner Micheal T. Blethen

APPROVE CONSENT AGENDA

Motion by Commissioner Nichols to approve the April 18, 2023 (Regular City Commission Meeting), as well as the Reports and Other items on the Consent Agenda; this motion was seconded by Vice Mayor Harper.

Approved by Voice Vote 3/0.

PUBLIC COMMENT

Donna Martin (513 1st Street) spoke regarding LDC Changes for outside display of merchandise outside of a retail establishment.

City Attorney Cloud explained that this item needs to go before the Planning Commission first.

Commissioner Nichols is in favor of this item being presented to the Planning Commission.

Vice Mayor Harper is in favor, but other businesses have been in violation of the current ordinance.

Kathy Delp, Development Services Director responded that the Dollar General Market was the only business in violation of the Code. Gas station only has propane tanks and ice machines outside.

City Attorney Cloud will prepare an amendment working with CFRPC.

The City Commission provided Consensus for this item to go before the Planning Commission.

Mrs. Delp reiterated that until an Ordinance is passed, outside items are still prohibited.

ORDER OF BUSINESS

City Commission Vacancy – District #2

Brian Knouff (449 Honeybee Lane) submitted a letter of interest for the City Commission Vacancy District #2 Seat. Mr. Knouff shared his background with the Commission and addressed any questions they had.

Motion by Vice Mayor Harper to approve Brian Knouff to fill the District #2 vacancy; this motion was seconded by Commissioner Nichols.

Motion carried by Voice Vote 3/0.

City Manager Jackson administered Mr. Knouff's Oath of Office.

Centennial Celebration Update – David Byrd

David Byrd, Chairperson for the Centennial Celebration Committee presented the City Commission with a status report for the upcoming 2025 celebration.

Commissioner Nichols stated he is not in support of City staff working all weekend and the regular work week. That would place a major toll on staff and volunteers. More in favor of a two-day event.

City Manager Jackson stated if this is an event NOT on City property, Polk City would have to purchase a different type of insurance. Vendors would be required to have certificates of insurance.

City Manager Jackson stated for this type of event, there will need to be at least 40 volunteers.

Commissioner Knouff requested clarification on exactly what each employee would be doing throughout this event.

City Manager Jackson provided a thorough explanation on the employees' role during the event. She also reiterated setting aside \$25,000 each year in the budget now, through 2025.

After hearing the update and lengthy discussion, the request for \$100,000 was **approved by Voice Vote**. All funds will be disbursed through Financial Services with appropriate documentation. Commissioner Charles Nichols was also appointed as the Liaison from the City Commission to the Centennial Celebration Committee.

Re-Appointment of Planning Commission Members

City Manager Jackson stated Polk City’s Planning Commission has two members whose terms ended December 31, 2022, which are William Fienga and David Prins. Staff would like to recommend the abovementioned members be re-appointed for the term beginning January 1, 2023 and ending December 31, 2024.

Motion by Commissioner Nichols to approve the re-appointment of William Fienga and David Prins for the term beginning January 1, 2023 and ending December 31, 2024; this motion was seconded by Vice Mayor Harper.

Motion carried 4/0 by Voice Vote.

Approval of Easement with Mt. Olive Shoes “South”

City Manager Jackson stated the Mt. Olive Shores Lot Owners Association of Polk County, Inc.’s President has submitted a letter requesting an easement in order to access their weir and effect repairs to it from City property.

This was discussed at the April meeting, and the Commission instructed the City Manager to proceed with the City Attorney regarding the Easement Agreement, along with the description of the Easement. The extended portion is approximately 3,382 square feet.

Motion by Commissioner Nichols to approve the Mt. Olive Shores South Easement Agreement; this motion was seconded by Vice Mayor Harper.

Motion carried 4/0 by Voice Vote.

Approval of Purchase of Water Meter Registers

City Manager Jackson discussed the need to purchase 200 Water Meter Registers to replace registers that are no longer working. The total costs of these registers will be \$37,714.00, which is above the City Manager’s spending limit.

Staff requested approval of the purchase of 200 Water Meter Registers from Empire Pipe and Supply in the amount of \$37,714.00.

Motion by Commissioner Nichols to approve the purchase of 200 water meter registers from Empire Pipe and Supply in the amount of \$37,714.00; this motion was seconded by Vice Mayor Harper.

Motion carried by Voice Vote 4/0.

CITY ATTORNEY ITEMS

- 1) MOSS Easements - Missing two exhibits. Will correct and move forward.
- 2) Utility Rate Case - was recently handed down by the 4th District Court of Appeals, regarding the Town of Indian River Shores versus City of Vero Beach. This was a Utility Rate Case, where Indian River Shores was receiving services from Vero Beach. Arguing that their contract allowed them to get a reduced rate that would have led to subsidy by the provider to the outside city limit customer. The Appellate Court ruled NO. Inside city limit customers cannot subsidize out of city customers. This affects every city in the State of Florida.

CITY MANAGER ITEMS

Reminder - FDOT Vision Planning for Polk City – May 23, 2023 – 5pm – 7pm. A flyer with pertinent details has been placed on the website, in the newsletter, as well as a separate email to everyone signed up through Utility Billing.

Special Events – 200 letters have gone out regarding Safe Haven Halloween and Christmas. Will be doing a contract again with Orlando Fun Crew.

FCCMA – City Manager Jackson will be at the FCCMA Meeting May 31 – June 4 in Orlando.

Polk County/Fire Station – City Manager Jackson will be meeting with Polk County next week to continue discussions about the new Fire Station and the Sprayfield. Will provide an update after the meeting.

COMMISSIONER ITEMS

Commissioner Nichols – None

Vice Mayor Harper – Welcomed Polk City’s newest Commissioner, Brian Knouff

Commissioner Knouff – None

Mayor LaCascia – Welcomed Commissioner Brian Knouff

ANNOUNCEMENTS – None

ADJOURNMENT – 8:15 pm

Patricia Jackson, City Manager

Joe LaCascia, Mayor

**City Commission Meeting
June 20, 2023**

CONSENT AGENDA ITEM: Department Monthly Reports

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

1. Building Permits Report – May 2023
2. Code Enforcement Report – April/May 2023
3. Financial Report – May 2023
4. Library Report – May 2023
5. Polk Sheriff's Report – May 2023
6. Public Works/Utilities Report – May 2023
7. Utility Billing Report – May 2023

ANALYSIS:

STAFF RECOMMENDATION: Approval of Department Reports via Consent Agenda

Polk City Permits Added
From: 05/01/23 To: 05/31/2023

COMMERCIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BC-2023-669	1060 N COMMONWEALTH AVE, POLK CITY, FL 33868	25,000.00	05/05/2023
Subtotal:		\$25,000.00	

ELECTRICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2023-11009	1060 N COMMONWEALTH AVE, POLK CITY, FL 33868	12,854.00	05/26/2023
Subtotal:		\$12,854.00	

MECHANICAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2023-9398	520 ASHLEY RD, POLK CITY, FL 33868	8,049.00	05/05/2023
Subtotal:		\$8,049.00	

PERMITSEARCHREQUEST

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BPS-2023-4509	1060 N COMMONWEALTH AVE, POLK CITY, FL 33868	0.00	05/23/2023
Subtotal:		\$0.00	

RE-ROOF

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BT-2023-11211	325 HONEY BEE LN, POLK CITY, FL 33868	17,725.11	05/31/2023
BT-2023-9092	209 S BOUGAINVILLEA AVE, POLK CITY, FL 33868	8,700.00	05/01/2023
BT-2023-9271	203 GREENLEAF LN, POLK CITY, FL 33868	20,000.00	05/03/2023
Subtotal:		\$46,425.11	

RESIDENTIAL

<u>Permit Number</u>	<u>Address</u>	<u>Declared Value</u>	<u>Date Added</u>
BR-2023-4395	193 LAYNEWADE RD, POLK CITY, FL 33868	150,000.00	05/03/2023
BR-2023-4607	193 LAYNEWADE RD, POLK CITY, FL 33868	150,000.00	05/08/2023
BR-2023-4989	764 N CITRUS GROVE BLVD, POLK CITY, FL 33868	2,500.00	05/17/2023
BR-2023-5232	715 TEABERRY TRL, POLK CITY, FL 33868	200,000.00	05/24/2023
BR-2023-5244	234 LAYNEWADE RD, POLK CITY, FL 33868	200,000.00	05/24/2023
BR-2023-5265	153 LAYNEWADE RD, POLK CITY, FL 33868	30,000.00	05/25/2023
BR-2023-5335	403 2ND ST, POLK CITY, FL 33868	10,000.00	05/30/2023
Subtotal:		\$742,500.00 \$592,500.00	

*10 SFR to Date
Kathy Delp*

Grand Total: \$834,828.11
\$684,525.11

Code Enforcement Report

APRIL 2023

SNIPES SIGNS REMOVED	33	
LIEN SEARCHES	21	
INSPECTIONS	58	
CLOSED OUT CASES	19	
SPECIAL MAGISTRATE CASES	9	
CLOSED OUT SPECIAL MAGISTRATE CASES	6	
CASE SUBJECTS		
DISABLE VEHICLES	7	
PERMITS	5	
OVERGROWTH	15	
HOUSE NUMBERS	2	
FENCE/ INSPECTIONS	11	
JUNK AND DEBRIS	13	
RV/TRAILER PARKING	5	
OPEN STRUCTURE	0	
NOISE	0	
LIENS PLACED	2	
ASSESSORY USE	4	
YARD SALE	2	
POOL	0	
ANIMALS	1	

Code Enforcement Report

MAY 2023

SNIPE SIGNS REMOVED	16	
LIEN SEARCHES	21	
INSPECTIONS	87	
CLOSED OUT CASES	22	
SPECIAL MAGISTRATE CASES	6	
CLOSED OUT SPECIAL MAGISTRATE CASES	4	
CASE SUBJECTS		
DISABLE VEHICLES	4	
BUILDING WITHOUT PERMIT	4	
OVERGROWTH	18	
HOUSE NUMBERS	2	
FENCE INSPECTIONS /FENCE ISSUES	9	
JUNK AND DEBRIS	10	
RV/TRAILER PARKING	1	
OPEN STRUCTURE	0	
NOISE	0	
CLOSE OUT LIEN	0	
YARD SALE	0	
ANIMAL	1	
POOL	1	
EXTENDED CASES	6	
COUNTY CASES / CALLS	11	
ASSESSORY USE	1	
LIENS PLACE / WRITTEN	4	
BUSINESS LICENSE / VENDOR	1	

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: May
Fund: 01 OPERATING FUND

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	2,939,845.47	
01-101-920	Cash - Customer Deposits	375.00	
01-101-990	Library Van Fleet Cycling Challenge	48,107.92-	
01-102-100	Cash on Hand	875.00	
01-115-100	Accounts Receivable - Utilities	41,178.71	
01-115-120	Accounts Receivable - Local Bus Licenses	3,540.00	
01-115-200	Accounts Receivable - Year End	106,714.29-	
01-117-100	Allowance for Bad Debt	131.83-	
01-133-100	Due From Other Governmental Units	45,258.79	
01-133-101	Due from Others (Franchise & Public Serv. Tax)	57,955.50	
01-151-100	Investments - FL SAFE GF	1,140,348.94	
01-151-902	Investments - FL SAFE GF Reserves	80,616.46	
01-153-302	Restricted Cash - New Local Opt Gas Tax	276,791.12	
01-160-902	Reserve Account	100,000.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		4,594,755.54
01-202-100	Accounts Payable	14,715.93	
01-202-900	Customer Deposits	6,210.00	
01-208-300	Due to County - Impact Fees	26,530.00	
01-208-305	Due to County - Public Srv Tax	0.15	
01-208-310	Due to DCA - Bldg Permit Surcharge	263.22	
01-208-320	Due to Dept of Business - License Fees	100.84	
01-208-330	Due to PCSO - Police Education Revenue	172.88	
01-217-200	Accrued Sales Tax	92.12	
01-218-100	Payroll Taxes Payable	9,508.31	
01-218-200	FRS Retirement Payable	457.35-	
01-218-300	Health Plan Payable	568.61	
01-218-320	Supplemental Insurance Payable	2,457.92	
01-218-400	Dental Plan Payable	59.89-	
01-218-410	Vision Plan Payable	595.57	
01-218-700	ICMA-RC	100.00	
	** TOTAL LIABILITY**		60,798.31
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	3,956,424.85	
	** TOTAL EQUITY**		3,956,424.85
	** TOTAL REVENUE**		2,346,199.11
	** TOTAL EXPENSE**		1,768,666.73
	TOTAL LIABILITY AND EQUITY		4,594,755.54

GENERAL FUND REVENUES
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
01-311-100	AD VALOREM TAXES	1,089,839.34	1,195,430.00	1,195,430.00	3,189.61	1,189,637.59	5,792.41	99.52 %
01-312-300	9th Cent Gas Tax	17,283.70	16,713.00	16,713.00	(12,400.68)	9,255.32	7,457.68	55.38 %
01-312-400	Local Option Gas Tax	96,902.95	100,883.00	100,883.00	9,534.28	51,638.04	49,244.96	51.19 %
01-312-410	New Local Option Gas Tax	61,160.78	63,927.00	63,927.00	6,053.98	38,967.78	24,959.22	60.96 %
01-314-100	Electric - Utility Tax	141,319.36	123,172.00	123,172.00	11,983.77	73,567.11	49,604.89	59.73 %
01-314-300	Water - Utility Tax	82,384.42	74,824.00	74,824.00	7,491.59	26,691.12	48,132.88	35.67 %
01-314-301	Water - Utility Tax - Readiness to Se	6,459.62	6,471.00	6,471.00	0.00	12,132.76	(5,661.76)	187.49 %
01-314-400	Gas - Utility Tax	19,771.29	11,000.00	11,000.00	2,006.34	14,004.16	(3,004.16)	127.31 %
01-315-100	Communications Services Tax	194,756.70	209,948.00	209,948.00	19,012.21	125,874.06	84,073.94	59.95 %
01-316-100	Local Business Licenses	10,910.43	7,100.00	7,100.00	90.00	2,886.00	4,214.00	40.65 %
01-316-102	County Business Tax	2,105.45	246.00	246.00	67.47	703.29	(457.29)	285.89 %
01-316-103	FIC Delinquent Bus. Tax Program	0.00	0.00	0.00	0.00	360.00	(360.00)	0.00 %
01-322-100	Building Permits	33,224.30	100,000.00	100,000.00	8,144.46	22,428.78	77,571.22	22.43 %
01-322-101	Bldg Permit - Plan Checking	15,985.73	5,775.00	5,775.00	1,777.08	10,590.83	(4,815.83)	183.39 %
01-322-102	Bldg Permit - Admin Fee	3,760.00	1,500.00	1,500.00	320.00	2,660.00	(1,160.00)	177.33 %
01-322-103	Bldg Permit - Electrical	5,275.00	6,875.00	6,875.00	825.00	3,100.00	3,775.00	45.09 %
01-322-104	Bldg Permit - Plumbing	3,775.00	6,875.00	6,875.00	950.00	2,275.00	4,600.00	33.09 %
01-322-105	Bldg Permit - Mechanical	4,650.00	6,875.00	6,875.00	950.00	3,275.00	3,600.00	47.64 %
01-322-107	Bldg Permit - Cert of Occupancy	540.00	500.00	500.00	0.00	300.00	200.00	60.00 %
01-322-108	Bldg Permit - Inspections	44,715.00	200,900.00	200,900.00	385.00	13,345.00	187,555.00	6.64 %
01-323-100	Electric	99,575.38	58,000.00	58,000.00	0.00	42,806.76	15,193.24	73.80 %
01-323-300	Solid Waste	52,241.33	50,561.00	50,561.00	13,830.20	28,349.83	22,211.17	56.07 %
01-329-200	Other Lic./Fees/Permits	30.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-329-220	Site Plan Reviews	13,950.00	0.00	0.00	1,715.00	3,914.70	(3,914.70)	0.00 %
01-329-300	Permit - Alcohol Use	0.00	0.00	0.00	50.00	100.00	(100.00)	0.00 %
01-331-500	CDBG - Community Development Block Gr	0.00	625,000.00	625,000.00	0.00	0.00	625,000.00	0.00 %
01-335-120	MRS - State Sales Tax	88,539.92	86,379.00	86,379.00	7,198.24	57,585.93	28,793.07	66.67 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	22,749.96	21,733.00	21,733.00	1,811.05	14,488.39	7,244.61	66.67 %
01-335-123	MRS - Municipal Fuel Tax	13.08	12.00	12.00	0.90	7.24	4.76	60.33 %
01-335-140	Mobile Home License	7,476.81	5,636.00	5,636.00	408.37	23,808.06	(18,172.06)	422.43 %
01-335-150	Alcoholic Beverage License	1,125.71	1,027.00	1,027.00	1,125.71	1,125.71	(98.71)	109.61 %
01-335-180	Half-Cent Sales Tax	209,871.36	204,181.00	204,181.00	0.00	122,726.15	81,454.85	60.11 %
01-337-100	Library Coop Funding	50,566.95	50,567.00	50,567.00	0.00	23,573.67	26,993.33	46.62 %
01-340-400	Solid Waste	427,879.37	437,790.00	437,790.00	41,424.72	322,538.14	115,251.86	73.67 %
01-340-700	Stormwater Utility Fees	35,645.96	35,738.00	35,738.00	3,026.16	24,103.78	11,634.22	67.45 %
01-340-900	Notary Fees	20.00	0.00	0.00	0.00	5.00	(5.00)	0.00 %
01-344-900	FDOT Maintenance Agreement	17,872.64	16,304.00	16,304.00	0.00	8,977.25	7,326.75	55.06 %
01-347-100	Library Income	5,602.61	3,500.00	3,500.00	270.80	8,973.12	(5,473.12)	256.37 %
01-351-200	Police Fines, Penalties, and Forfeitu	12,062.78	8,000.00	8,000.00	2,253.01	5,620.45	2,379.55	70.26 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

GENERAL FUND REVENUES
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS) / DEFICIT	2023 PERCENTAGE REALIZED
01-351-300	Code Enforcement Fines	8,817.31	0.00	0.00	0.00	26.91	(26.91)	0.00 %
01-359-100	Other Fines and/or Forfeitures	66.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-359-300	Late Fees	48.00	0.00	0.00	31.50	299.60	(299.60)	0.00 %
01-361-100	Interest Income	0.00	0.00	0.00	2,007.16	2,007.16	(2,007.16)	0.00 %
01-361-200	Interest/Dividends - FL SAFE	8,482.47	2,000.00	2,000.00	5,298.79	34,513.76	(32,513.76)	1725.69 %
01-362-100	Activity Center Rentals	3,300.00	2,000.00	2,000.00	450.00	3,650.00	(1,650.00)	182.50 %
01-362-200	Donald Bronson Community Center Renta	9,200.00	4,800.00	4,800.00	550.00	4,800.00	0.00	100.00 %
01-365-100	Sales of Surplus Property	12,216.54	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-100	Private Donations	100.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-101	Private Donations - Christmas	1,125.00	1,000.00	1,000.00	125.00	875.00	125.00	87.50 %
01-366-102	Private Donations - Halloween	3,125.00	1,000.00	1,000.00	125.00	625.00	375.00	62.50 %
01-366-110	Private Donations - Library	53.50	0.00	0.00	0.00	131.00	(131.00)	0.00 %
01-369-100	Misc. Income	4,909.08	500.00	500.00	0.00	862.01	(362.01)	172.40 %
01-369-101	Misc Income - Copies and Faxes	5.00	0.00	0.00	0.00	3.57	(3.57)	0.00 %
01-369-102	Misc Income - Collection Allowance	4,252.67	2,000.00	2,000.00	49.46	1,757.18	242.82	87.86 %
01-369-130	Misc Income - Halloween	40.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-160	Misc Income - Deputy Rental Coverage	0.00	0.00	0.00	588.00	2,205.00	(2,205.00)	0.00 %
01-369-400	Insurance Proceeds	0.00	0.00	0.00	0.00	1,295.00	(1,295.00)	0.00 %
01-369-500	Refund of State Gas Tax	1,312.87	1,000.00	1,000.00	117.49	751.90	248.10	75.19 %
01-381-400	Transfer From Enterprise Fund	100,000.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
01-381-900	Cash Carry Forward	0.00	134,000.00	134,000.00	0.00	0.00	134,000.00	0.00 %
DEPARTMENT TOTALS		3,037,096.37	3,991,742.00	3,991,742.00	165,137.57	2,346,199.11	1,645,542.89	58.78 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
LEGISLATIVE								
01-511-120	Regular Salary - Wages - Legislative	10,800.00	10,800.00	10,800.00	750.00	6,750.00	4,050.00	62.50 %
01-511-160	Bonuses and Gift Certificates - Legis	2,707.10	2,725.00	2,725.00	0.00	8,121.25	(5,396.25)	298.03 %
01-511-210	Fica Taxes - Legislative	1,033.34	1,245.00	1,245.00	57.39	1,137.62	107.38	91.38 %
01-511-240	Worker's Compensation - Legislati	13.13	20.00	20.00	0.00	10.94	9.06	54.70 %
01-511-400	Travel and Training - Legislative	0.00	4,000.00	4,000.00	150.00	210.00	3,790.00	5.25 %
01-511-405	TRAINING - LEGISLATIVE	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-511-408	Meeting Expense Allowance - Legislati	480.00	500.00	500.00	0.00	812.45	(312.45)	162.49 %
01-511-470	Printing and Reproduction - Legislati	0.00	400.00	400.00	87.25	87.25	312.75	21.81 %
01-511-480	Promo Activities & Legal Ads - Legisl	830.00	1,000.00	1,000.00	0.00	910.00	90.00	91.00 %
01-511-490	Other Current Charges - Legislative	54.95	3,000.00	3,000.00	232.10	232.10	2,767.90	7.74 %
01-511-510	Office Supplies - Legislative	52.37	500.00	500.00	0.00	20.24	479.76	4.05 %
01-511-520	Operating Supplies - Legislative	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-525	Uniforms - Legislative	0.00	0.00	0.00	171.24	171.24	(171.24)	0.00 %
01-511-540	Books, Pub., Sub., & Memberships - Le	4,030.96	3,800.00	3,800.00	0.00	3,564.00	236.00	93.79 %
DEPARTMENT TOTAL		20,001.85	31,490.00	31,490.00	1,447.98	22,027.09	9,462.91	69.95 %
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EXECUTIVE								
01-512-120	Regular Salary - Wages - Executive	193,660.55	219,110.00	219,110.00	16,854.62	129,932.24	89,177.76	59.30 %
01-512-130	Other Salaries and Wages - Executive	4,800.12	4,800.00	4,800.00	369.24	3,138.54	1,661.46	65.39 %
01-512-140	Overtime - Executive	0.00	0.00	0.00	0.00	4,719.92	(4,719.92)	0.00 %
01-512-160	Premium Pay and Non Merit Pay - Execu	30,914.99	32,000.00	32,000.00	0.00	56,930.08	(24,930.08)	177.91 %
01-512-210	Fica Taxes - Executive	16,796.26	22,198.00	22,198.00	1,298.51	15,714.21	6,483.79	70.79 %
01-512-220	Retirement Contribution - Executive	44,089.98	52,981.00	52,981.00	4,075.45	35,684.66	17,296.34	67.35 %
01-512-230	Life & Health Insurance - Executive	21,364.56	25,137.00	25,137.00	2,230.84	17,236.26	7,900.74	68.57 %
01-512-240	Worker's Compensation - Executive	225.92	372.00	372.00	0.00	266.44	105.56	71.62 %
01-512-400	Travel Expenses - Executive	1,400.24	5,000.00	5,000.00	542.26	751.26	4,248.74	15.03 %
01-512-405	Training - Executive	610.00	4,000.00	4,000.00	575.00	1,051.44	2,948.56	26.29 %
01-512-408	Meeting Expense Allowance - Executive	542.68	1,000.00	1,000.00	0.00	398.11	601.89	39.81 %
01-512-410	Communication Services - Executive	1,300.68	1,400.00	1,400.00	229.98	920.10	479.90	65.72 %
01-512-470	Printing and Reproduction - Executive	2,013.24	4,000.00	4,000.00	0.00	1,175.00	2,825.00	29.38 %
01-512-480	Promo Activities & Legal Ads - Execut	102.11	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-512-490	Other Current Charges - Executive	485.64	4,000.00	4,000.00	44.39	72.17	3,927.83	1.80 %
01-512-492	Recording & Other Fees - City Clerk	36.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MYD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-512-510	Office Supplies - Executive	898.53	2,600.00	2,600.00	168.38	508.44	2,091.56	19.56 %
01-512-520	Operating Supplies - Executive	2,547.01	2,000.00	2,000.00	0.00	233.46	1,766.54	11.67 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,493.59	3,500.00	3,500.00	179.00	1,215.65	2,284.35	34.73 %
DEPARTMENT TOTAL		323,282.10	387,598.00	387,598.00	26,567.67	269,947.99	117,650.02	69.65 %
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CITY CLERK								
DEPARTMENT TOTAL								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
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LEGAL COUNSEL								
01-514-310	Professional Services - Legal Counsel	61,969.95	50,000.00	50,000.00	1,237.68	33,124.16	16,875.84	66.25 %
01-514-480	Promo Activities & Legal Ads - Legal	4,986.08	10,000.00	10,000.00	448.13	6,269.57	3,730.43	62.70 %
DEPARTMENT TOTAL		66,956.03	60,000.00	60,000.00	1,685.81	39,393.73	20,606.27	65.66 %
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COMPREHENSIVE PLANNING								
01-515-310	Professional Services - Comp Planning	33,750.00	30,000.00	30,000.00	0.00	22,500.00	7,500.00	75.00 %
DEPARTMENT TOTAL		33,750.00	30,000.00	30,000.00	0.00	22,500.00	7,500.00	75.00 %
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FINANCE AND ACCOUNTING								
01-516-120	Regular Salary - Wages - Fin & Acctng	87,446.69	107,099.00	107,099.00	8,297.60	62,224.25	44,874.75	58.10 %
01-516-140	Overtime - Fin & Acctng	21.06	584.00	584.00	0.00	2,194.88	(1,610.88)	375.84 %
01-516-210	Fica Taxes - Fin & Acctng	4,811.97	8,193.00	8,193.00	447.90	3,797.95	4,395.05	46.36 %
01-516-220	Retirement Contribution - Fin & Acctn	9,275.18	12,756.00	12,756.00	988.24	8,385.81	4,370.19	65.74 %
01-516-230	Life & Health Insurance - Fin & Acctn	16,827.64	25,137.00	25,137.00	2,140.10	16,803.07	8,333.93	66.85 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-516-240	Worker#39;s Compensation - Fin & Acc	119.34	182.00	182.00	0.00	129.55	52.45	71.18 %
01-516-310	Professional Services - Fin & Acctng	1,500.00	4,000.00	4,000.00	0.00	3,780.00	220.00	94.50 %
01-516-400	Travel Expenses - Fin & Acctng	626.12	3,000.00	3,000.00	37.38	542.01	2,457.99	18.07 %
01-516-405	Training - Finance	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-516-410	Communication Services - Fin & Acctng	761.58	850.00	850.00	130.98	524.04	325.96	61.65 %
01-516-470	Printing and Reproduction - Fin & Acc	157.73	750.00	750.00	0.00	0.00	750.00	0.00 %
01-516-510	Office Supplies - Fin & Acctng	956.09	1,400.00	1,400.00	13.68	140.06	1,259.94	10.00 %
01-516-520	Operating Supplies - Fin & Acctng	874.76	2,000.00	2,000.00	0.00	550.40	1,449.60	27.52 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	259.86	700.00	700.00	0.00	492.83	207.17	70.40 %
DEPARTMENT TOTAL		123,638.22	168,151.00	168,151.00	12,055.88	99,564.85	68,586.15	59.21 %
DEBT SERVICE								
01-517-710	Principal - CB&T Debt Service Pmts	82,411.83	85,085.00	85,085.00	7,177.78	56,662.77	28,422.23	66.60 %
01-517-720	Interest - CB&T Debt Service Pmts	37,398.69	34,730.00	34,730.00	2,806.43	23,210.91	11,519.09	66.83 %
DEPARTMENT TOTAL		119,810.52	119,815.00	119,815.00	9,984.21	79,873.68	39,941.32	66.66 %
LAW ENFORCEMENT								
01-521-305	Contract Labor - Law Enf	105,389.00	107,497.00	107,497.00	0.00	80,622.75	26,874.25	75.00 %
01-521-310	Professional Services - Law Enf	76,024.55	112,112.00	112,112.00	11,833.50	53,684.50	58,427.50	47.88 %
01-521-460	Repairs and Maintenance - Law Enf	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-521-520	Operating Supplies - Law Enf	0.00	0.00	0.00	0.00	797.70	(797.70)	0.00 %
DEPARTMENT TOTAL		181,413.55	219,859.00	219,859.00	11,833.50	135,104.95	84,754.05	61.45 %
BUILDING AND ZONING								
01-524-120	Regular Salary - Wages - Bldg & Zonin	97,102.44	108,694.00	108,694.00	8,316.80	64,575.48	44,118.52	59.41 %
01-524-140	Overtime - Bldg & Zoning	21.07	584.00	584.00	0.00	2,178.07	(1,594.07)	372.96 %
01-524-210	Fica Taxes - Bldg & Zoning	7,012.34	8,315.00	8,315.00	621.79	5,462.47	2,852.53	65.69 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-524-220	Retirement Contribution - Bldg & Zoni	10,459.42	12,945.00	12,945.00	990.54	8,695.59	4,249.41	67.17 %
01-524-230	Life & Health Insurance - Bldg & Zoni	21,120.12	25,138.00	25,138.00	2,167.80	16,941.43	8,196.57	67.39 %
01-524-240	Worker's Compensation - Bldg & Zo	1,280.30	1,834.00	1,834.00	0.00	1,390.17	443.83	75.80 %
01-524-310	Professional Services - Bldg & Zoning	42,135.31	200,900.00	200,900.00	6,142.25	20,989.00	179,911.00	10.45 %
01-524-311	Engineering Services - Bldg & Zoning	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-524-405	Training - Building	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	119.09	200.00	200.00	0.00	164.24	35.76	82.12 %
01-524-520	Operating Supplies - Bldg & Zoning	169.03	100.00	100.00	209.99	272.62	(172.62)	272.62 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	249.33	120.00	120.00	49.97	519.91	(399.91)	433.26 %
01-524-630	Improvements Other than Building - Bl	0.00	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00 %
DEPARTMENT TOTAL		179,668.45	372,180.00	372,180.00	18,499.14	121,188.98	250,991.02	32.56 %
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CODE ENFORCEMENT								
01-529-120	Regular Salary - Wages - Code Enf	27,255.00	27,938.00	27,938.00	2,750.80	17,268.12	10,669.88	61.81 %
01-529-140	Overtime - Code Enf	0.00	0.00	0.00	0.00	305.26	(305.26)	0.00 %
01-529-210	Fica Taxes - Code Enf	1,970.78	2,137.00	2,137.00	207.17	1,452.48	684.52	67.97 %
01-529-220	Retirement Contribution - Code Enf	2,931.05	3,327.00	3,327.00	327.62	2,304.50	1,022.50	69.27 %
01-529-230	Life & Health Insurance - Code Enf	10,441.23	12,452.00	12,452.00	1,053.14	8,328.66	4,123.34	66.89 %
01-529-240	Worker's Compensation - Code Enf	506.69	730.00	730.00	0.00	545.78	184.22	74.76 %
01-529-310	Professional Services - Code Enf	14,240.00	8,000.00	8,000.00	1,000.00	14,900.00	(6,900.00)	186.25 %
01-529-400	Travel Expenses - Code Enf	283.38	0.00	0.00	303.68	325.31	(325.31)	0.00 %
01-529-405	Training - Codes	25.00	250.00	250.00	1,061.00	1,061.00	(811.00)	424.40 %
01-529-410	Communication Services - Code Enf	662.08	795.00	795.00	125.98	504.04	290.96	63.40 %
01-529-470	Printing and Reproduction - Code Enf	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-529-480	Promo Activities & Legal Ads - Code E	0.00	200.00	200.00	0.00	0.00	200.00	0.00 %
01-529-510	Office Supplies - Code Enf	151.93	200.00	200.00	0.00	68.10	131.90	34.05 %
01-529-520	Operating Supplies - Code Enf	125.17	100.00	100.00	0.00	0.00	100.00	0.00 %
01-529-540	Books, Pub., Sub., & Memberships - Co	120.00	100.00	100.00	0.00	75.00	25.00	75.00 %
01-529-630	Improvements Other than Building - Co	0.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
DEPARTMENT TOTAL		58,712.31	62,479.00	62,479.00	6,829.39	47,138.25	15,340.75	75.45 %
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REFUSE/SANITATION								

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

General Fund Expenditures
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G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-534-341	Refuse Disposal - Residential - Refuse	231,865.42	242,561.00	242,561.00	21,436.80	146,993.88	95,567.12	60.60 %
01-534-342	Refuse Disposal - Commercial - Refuse	113,967.73	124,491.00	124,491.00	21,528.28	94,341.37	30,149.63	75.78 %
DEPARTMENT TOTAL		345,833.15	367,052.00	367,052.00	42,965.08	241,335.25	125,716.75	65.75 %
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STORMWATER								
01-538-311	Engineering Services - Stormwater	0.00	4,000.00	4,000.00	7,847.50	7,847.50	(3,847.50)	196.19 %
01-538-400	Travel Expenses - Stormwater	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
01-538-405	Training - Stormwater	169.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-538-460	Repairs and Maintenance - Stormwater	18,635.87	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-538-492	Recording & Other Fees - Stormwater	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	600.00	100.00	100.00	0.00	100.00	0.00	100.00 %
DEPARTMENT TOTAL		19,404.87	15,450.00	15,450.00	7,847.50	7,947.50	7,502.50	51.44 %
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GENERAL GOV'T BUILDINGS								
01-539-310	Professional Services - Gen Gov't	9,853.67	10,000.00	10,000.00	2,916.65	12,255.94	(2,255.94)	122.56 %
01-539-312	Professional Services - Other - Gen G	2,931.02	0.00	0.00	0.00	555.00	(555.00)	0.00 %
01-539-411	City Hall - Communication - Gen Gov&#	14,147.72	15,500.00	15,500.00	76.18	8,315.74	7,184.26	53.65 %
01-539-413	Public Works - Communication - Gen Go	2,895.92	6,500.00	6,500.00	0.00	1,580.52	4,919.48	24.32 %
01-539-414	Community Center-Communication-Gen Go	1,835.59	2,000.00	2,000.00	0.00	967.96	1,032.04	48.40 %
01-539-431	City Hall - Utilities - Gen Gov't	22,027.47	25,000.00	25,000.00	1,563.13	10,861.29	14,138.71	43.45 %
01-539-432	Activity Center - Utilities - Gen Gov	2,515.95	5,000.00	5,000.00	209.40	1,146.32	3,853.68	22.93 %
01-539-433	Public Works - Utilities - Gen Gov	3,180.13	5,000.00	5,000.00	263.86	1,523.66	3,476.34	30.47 %
01-539-434	Community Center-Utilities-Gen Gov	6,533.26	10,000.00	10,000.00	593.52	3,901.25	6,098.75	39.01 %
01-539-440	Rentals and Leases - Gen Gov't Bldgs	6,929.40	6,000.00	6,000.00	730.19	6,479.51	(479.51)	107.99 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	7,412.98	12,000.00	12,000.00	1,275.67	3,074.11	8,925.89	25.62 %
01-539-462	Activity Center - Repairs & Maint - G	1,546.91	4,500.00	4,500.00	51.55	126.64	4,373.36	2.81 %
01-539-463	Public Works I - Repairs & Maint - Ge	4,011.79	0.00	0.00	0.00	370.00	(370.00)	0.00 %
01-539-464	Community Center-Repairs & Maint-Gen	2,997.67	4,500.00	4,500.00	9.59	1,795.88	2,704.12	39.91 %
01-539-466	Public Works/Utilities Oper - Repairs	95.97	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-490	Other Current Charges - Gen Gov't	102.00	1,000.00	1,000.00	0.00	93.98	906.02	9.40 %

CITY OF POLK CITY
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G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-539-521	City Hall - Operating Supplies - Gen	5,008.78	5,000.00	5,000.00	803.29	2,797.29	2,202.71	55.95 %
01-539-522	Activity Center - Operating Supplies	638.17	1,000.00	1,000.00	51.13	648.81	351.19	64.88 %
01-539-523	Public Works - Operating Supplies - G	3,309.65	0.00	0.00	0.00	576.10	(576.10)	0.00 %
01-539-524	Community Center-Operating Supplies-G	1,678.27	2,000.00	2,000.00	189.25	1,437.65	562.35	71.88 %
01-539-526	Public Works/Utilities Oper - Operati	515.53	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-531	Landscape Materials & Supplies - Buil	20.98	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-633	Public Works - Improv. O/T Bldgs - Ge	2,175.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-539-643	Public Works - Mach. & Equipment - Ge	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		107,363.83	115,000.00	115,000.00	8,733.41	58,507.65	56,492.35	50.88 %
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ROADS AND STREETS								
01-541-120	Regular Salary - Wages - Roads & Stre	223,317.96	276,095.00	276,095.00	13,270.60	108,194.30	167,900.70	39.19 %
01-541-140	Overtime - Roads & Streets	4,220.12	9,610.00	9,610.00	531.62	7,390.87	2,219.13	76.91 %
01-541-210	Fica Taxes - Roads & Streets	16,495.06	21,856.00	21,856.00	1,038.76	9,790.90	12,065.10	44.80 %
01-541-220	Retirement Contribution - Roads & Str	24,118.89	34,027.00	34,027.00	1,643.85	15,510.30	18,516.70	45.58 %
01-541-230	Life & Health Insurance - Roads & Str	48,419.81	63,177.00	63,177.00	3,749.27	34,712.14	28,464.86	54.94 %
01-541-240	Worker's Compensation - Roads & S	16,634.42	25,495.00	25,495.00	0.00	20,122.76	5,372.24	78.93 %
01-541-310	Professional Services - Roads & Street	15,679.29	65,000.00	65,000.00	5,170.00	11,834.78	53,165.22	18.21 %
01-541-311	Engineering Services - Roads & Street	0.00	101,500.00	101,500.00	2,572.50	33,385.77	68,114.23	32.89 %
01-541-400	Travel Expenses - Roads & Streets	146.50	250.00	250.00	0.00	30.00	220.00	12.00 %
01-541-405	Training - Streets	1,605.45	500.00	500.00	0.00	219.00	281.00	43.80 %
01-541-410	Communication Services - Roads & Stre	3,723.48	3,500.00	3,500.00	649.30	2,773.38	726.62	79.24 %
01-541-430	Utilities - Roads & Streets	28,079.48	40,000.00	40,000.00	2,299.19	16,951.06	23,048.94	42.38 %
01-541-460	Repairs and Maintenance - Roads & Str	9,747.23	20,000.00	20,000.00	1,883.07	2,478.29	17,521.71	12.39 %
01-541-461	Repairs & Maintenance-Equipment - Roa	11,319.97	6,000.00	6,000.00	1,474.44	7,624.34	(1,624.34)	127.07 %
01-541-464	Vehicle Fuel - Roads & Streets	12,809.91	20,000.00	20,000.00	684.54	4,116.51	15,883.49	20.58 %
01-541-465	Vehicle Maintenance - Roads & Streets	6,647.01	7,500.00	7,500.00	243.83	7,785.34	(285.34)	103.80 %
01-541-466	Public Works/Utilities Facility - Rep	0.00	7,500.00	7,500.00	1,915.21	1,977.95	5,522.05	26.37 %
01-541-470	Printing and Reproduction - Streets	131.49	0.00	0.00	43.63	43.63	(43.63)	0.00 %
01-541-490	Other Current Charges - Roads & Street	30.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-493	Equipment Rental - Roads & Streets	0.00	1,500.00	1,500.00	0.00	1,013.56	486.44	67.57 %
01-541-510	Office Supplies - Roads & Streets	751.81	750.00	750.00	136.50	207.09	542.91	27.61 %
01-541-520	Operating Supplies - Roads & Streets	4,753.31	10,000.00	10,000.00	810.30	5,930.53	4,069.47	59.31 %
01-541-524	Chemicals - Roads & Streets	426.30	500.00	500.00	0.00	0.00	500.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	6,802.05	61,000.00	61,000.00	0.00	320.96	60,679.04	0.53 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL. BUDGET	2023 PERCENTAGE REALIZED
01-541-531	Landscape Materials & Supplies - Road	2,861.37	2,500.00	2,500.00	0.00	685.84	1,814.16	27.43 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	751.79	500.00	500.00	39.99	87.98	412.02	17.60 %
01-541-640	Machinery & Equipment - Roads & Stree	8,972.99	37,000.00	37,000.00	535.00	38,478.27	(1,478.27)	104.00 %
01-541-650	Construction in Progress - Roads & St	51,198.74	625,000.00	625,000.00	0.00	0.00	625,000.00	0.00 %
01-541-660	Books, Pub. & Library Materials - Road	0.00	0.00	0.00	0.00	3,060.00	(3,060.00)	0.00 %
DEPARTMENT TOTAL		499,644.43	1,440,760.00	1,440,760.00	38,691.60	334,725.55	1,106,034.45	23.23 %
LIBRARY								
01-571-120	Regular Salary - Wages - Library	76,177.44	81,722.00	81,722.00	6,252.83	50,207.86	31,514.14	61.44 %
01-571-140	Overtime - Library	0.00	504.00	504.00	0.00	16.22	487.78	3.22 %
01-571-210	Pica Taxes - Library	5,690.26	6,290.00	6,290.00	471.81	4,019.12	2,270.88	63.90 %
01-571-220	Retirement Contribution - Library	8,380.32	9,793.00	9,793.00	744.72	6,343.59	3,449.41	64.78 %
01-571-230	Life & Health Insurance - Library	20,994.12	25,111.00	25,111.00	2,147.00	16,971.61	8,139.39	67.59 %
01-571-240	Worker's Compensation - Library	113.61	140.00	140.00	0.00	254.03	(114.03)	181.45 %
01-571-310	Professional Services - Library	535.24	2,700.00	2,700.00	270.00	1,376.99	1,323.01	51.00 %
01-571-312	Professional Services - Other - Libra	2,453.55	3,000.00	3,000.00	450.00	1,125.00	1,875.00	37.50 %
01-571-400	Travel Expenses - Library	46.54	500.00	500.00	0.00	0.00	500.00	0.00 %
01-571-405	Training - Library	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-571-410	Communication Services - Library	4,856.77	5,000.00	5,000.00	316.36	2,306.18	2,693.82	46.12 %
01-571-430	Utilities - Library	3,352.46	5,500.00	5,500.00	400.64	1,756.65	3,743.35	31.94 %
01-571-460	Repairs and Maintenance - Library	10,669.03	5,400.00	5,400.00	0.00	134.88	5,265.12	21.50 %
01-571-480	Promo Activities & Legal Ads - Librar	260.48	2,500.00	2,500.00	347.65	437.64	2,062.36	17.51 %
01-571-510	Office Supplies - Library	372.27	1,500.00	1,500.00	17.43	575.16	924.84	38.34 %
01-571-520	Operating Supplies - Library	2,068.74	7,500.00	7,500.00	176.66	1,189.47	6,310.53	15.86 %
01-571-531	Landscape Materials & Supplies - Libr	0.00	0.00	0.00	0.00	28.36	(28.36)	0.00 %
01-571-540	Books, Pub., Sub., & Memberships - Li	928.65	2,600.00	2,600.00	1,165.08	1,267.08	1,332.92	48.73 %
01-571-630	Improvements Other than Building - Li	4,872.99	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-660	Books, Pub. & Library Materials - Libr	12,049.93	18,500.00	18,500.00	967.95	8,159.35	10,340.65	44.10 %
DEPARTMENT TOTAL		153,822.40	179,260.00	179,260.00	13,728.13	96,169.19	83,090.81	53.65 %
PARKS								

CITY OF POLK CITY
 MAY 2023 MONTHLY FINANCIALS

General Fund Expenditures
 66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL. BUDGET	2023 PERCENTAGE REALIZED
01-572-310	Professional Services - Parks	710.00	0.00	0.00	1,380.00	6,995.00	(6,995.00)	0.00 %
01-572-430	Utilities - Parks	17,317.57	22,000.00	22,000.00	1,166.47	7,592.95	14,407.05	34.51 %
01-572-460	Repairs and Maintenance - Parks	10,562.89	45,000.00	45,000.00	305.30	4,209.90	40,790.10	9.36 %
01-572-493	Equipment Rental - Parks	343.85	500.00	500.00	0.00	401.38	98.62	80.28 %
01-572-520	Operating Supplies - Parks	1,042.39	1,000.00	1,000.00	151.13	691.34	308.66	69.13 %
01-572-640	Machinery & Equipment - Parks	5,866.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %

DEPARTMENT TOTAL		35,842.70	70,500.00	70,500.00	3,002.90	19,890.57	50,609.43	28.21 %
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SPECIAL EVENTS								
01-574-310	Professional Services - Spec Events	0.00	10,000.00	10,000.00	200.00	2,119.00	7,881.00	21.19 %
01-574-440	Rentals and Leases - Spec Events	9,514.99	27,500.00	27,500.00	0.00	32,885.80	(5,385.80)	119.58 %
01-574-470	Printing and Reproduction - Spec Even	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-574-490	Other Current Charges - Spec Events	42.25	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-520	Operating Supplies - Spec Events	584.60	3,000.00	3,000.00	0.00	4,392.47	(1,392.47)	146.42 %

DEPARTMENT TOTAL		10,141.84	42,700.00	42,700.00	200.00	39,397.27	3,302.73	92.27 %
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NON-DEPARTMENTAL								
01-590-310	Professional Services - Non-Dept	14,161.25	35,000.00	35,000.00	1,600.00	9,971.25	25,028.75	28.49 %
01-590-311	Engineering Services - Non-Dept	0.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-590-312	Professional Services - Other - Non-D	657.50	20,000.00	20,000.00	0.00	777.50	19,222.50	3.89 %
01-590-315	Inmate Labor - GF Non - Dept	0.00	28,849.00	28,849.00	0.00	0.00	28,849.00	0.00 %
01-590-320	Accounting and Auditing - Non-Dept	16,364.04	18,000.00	18,000.00	4,533.05	12,102.50	5,897.50	67.24 %
01-590-450	Liability Insurance - Non-Dept	73,082.50	86,345.00	86,345.00	0.00	80,758.50	5,586.50	93.53 %
01-590-464	Vehicle Fuel - Non- Departmental	496.07	800.00	800.00	63.85	350.70	449.30	43.84 %
01-590-465	Vehicle Maintenance - Non-Departmenta	1,041.17	1,000.00	1,000.00	0.00	1,097.10	(97.10)	109.71 %
01-590-490	Other Current Charges - Non Dept	100.96	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-590-510	Office Supplies - Non-Departmental	768.80	2,000.00	2,000.00	11.00	493.62	1,506.38	24.68 %
01-590-520	Operating Supplies - Non-Dept	2,954.34	3,000.00	3,000.00	85.81	1,118.91	1,881.09	37.30 %
01-590-521	Emergencies & Contingencies - Operati	8,209.81	62,028.00	62,028.00	0.00	10,268.67	51,759.33	16.55 %
01-590-525	Uniforms - Non Dept	4,382.82	6,000.00	6,000.00	694.20	2,681.61	3,318.39	44.69 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

General Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
01-590-528	Postage - Non-Dept	1,345.30	1,000.00	1,000.00	0.00	443.61	556.39	44.36 %
01-590-540	Books, Pub., Sub., & Memberships -NON	1,077.16	3,000.00	3,000.00	149.90	8,659.02	(5,659.02)	288.63 %
01-590-550	Pre-Employment Exam/Drug Test	1,108.00	1,000.00	1,000.00	57.00	57.00	943.00	5.70 %
01-590-551	Immunizations - Employees	2,093.50	1,000.00	1,000.00	0.00	408.00	592.00	40.80 %
01-590-552	DOT Testing	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-590-553	Employee Meeting/Awards	100.71	1,000.00	1,000.00	29.19	286.15	713.85	28.62 %
01-590-554	Employee Holiday Dinner	1,383.39	2,000.00	2,000.00	0.00	1,076.61	923.39	53.83 %
01-590-630	Improvements Other than Bldg - Non-De	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-950	Transfer to Restr Streets Paving-Non-D	0.00	927.00	927.00	0.00	0.00	927.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	1,300.00	3,500.00	3,500.00	500.00	1,000.00	2,500.00	28.57 %
01-590-992	Unemployment Claims - Non-Dept	0.00	2,500.00	2,500.00	0.00	1,287.65	1,212.35	51.51 %
01-590-995	Refund of Overpayments	0.00	0.00	0.00	0.00	390.00	(390.00)	0.00 %
01-590-996	Bad Debt - Non-Dept	138.49	5,000.00	5,000.00	(26.58)	235.21	4,764.79	4.70 %
01-590-999	Other - Non-Operating Charges - Non-D	15,535.54	12,000.00	12,000.00	0.00	490.63	11,509.37	4.09 %
DEPARTMENT TOTAL		147,801.35	309,449.00	309,449.00	7,697.42	133,954.24	175,494.76	43.29 %

General Fund Revenues Total	3,037,096.37	3,991,742.00	3,991,742.00	165,137.57	2,346,199.11	1,645,542.89	41.22%
General Fund Expenditures Total	2,427,087.60	3,991,742.00	3,991,742.00	211,769.62	1,768,666.73	2,223,076.27	55.69%
Total Revenue vs. Expenditures	610,008.77	0.00	0.00	-46,632.05	577,532.38	-577,533.38	

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: May
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	3,270,827.91	
05-101-913	DEP Loan - Sinking Fund	29,034.68	
05-101-916	US Bank - Sink Fund	326,658.36	
05-101-917	US Bank - Renewal & Replacement Series	200,994.11	
05-101-918	DEP Loan WW531400 - Sink Fund	328.36	
05-101-919	DEP Loan WW531402 - Sink Fund	9,543.18-	
05-101-920	Cash - Customer Deposits	353,571.20	
05-101-936	FDEP 531402 Sinking Fund	11,931.67	
05-115-100	Accounts Receivable - Utilities	239,323.71	
05-115-130	Accounts Receivable - Readiness to Serve	16,626.20	
05-117-100	Allowance for Bad Debt	327.41-	
05-117-200	Allowance for Uncollectible A/R	20,389.46-	
05-151-100	Investments - FL SAFE EF	622,008.50	
05-151-902	Investments - FL SAFE EF Reserves	129,991.47	
05-155-300	Prepaid Insurance - Deferred Bond Series 2017	29,013.62	
05-159-100	Deferred Outflows - Related to Pension	148,077.99	
05-159-200	Deferred Outflows - Loss on Refunding	629,103.39	
05-160-902	Reserve Account	100,000.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-161-900	Fixed Assets - Land	2,762,913.00	
05-164-100	Utility Plant in Service	16,238,022.73	
05-165-900	Acc.Dep. - Improvements Other than Build	5,029,759.88-	
05-166-900	Equipment & Furniture	930,832.90	
05-167-900	Accumulated Depreciation - Equipment	447,067.54-	
05-169-900	CIP - Construction Costs	49,649.61	
	** TOTAL ASSET**		20,629,865.94
05-202-100	Accounts Payable	71,722.41	
05-202-900	Customer Deposits	353,571.20	
05-203-100	Accumulated Interest Payable	49,329.17	
05-203-600	SRF Loan WW51201P	1,674,524.85	
05-203-610	SRF Loan WW53140/SG531401 Effluent Disposal	30,495.24	
05-203-615	SRF Loan WW531402/SG531403	778,037.50	
05-203-710	US Bank 2017 Bond Note	7,410,000.00	
05-203-910	Unamortized Bond Premiums - US Bank	468,166.37	
05-208-305	Taxes Payable	3,717.40	
05-223-100	Deferred Revenue	1,364,325.00	
05-225-100	Deferred Inflows - Related to Pension	13,560.19	
05-234-100	L-T-D - Current Portion	438,421.72	
05-234-901	Less: Current Portion of LTD	438,421.72-	
05-235-800	OPEB Liability	14,390.51	
05-235-900	Net Pension Liability	344,376.14	
	** TOTAL LIABILITY**		12,576,215.98
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	6,243,057.61	
05-271-150	Fund Balance - Restatement	12,428.57-	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		7,590,340.23
	** TOTAL REVENUE**		1,837,742.08

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2023 thru Month: May
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
	** TOTAL EXPENSE**		1,374,432.35
	TOTAL LIABILITY AND EQUITY		20,629,865.94

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2022 ANTICIPATED REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	2023 (EXCESS) / DEFICIT	2023 PERCENTAGE REALIZED
05-314-301	RTS - City 10% UTY T	1,386.10	1,351.00	1,351.00		1.71	141.86	1,209.14	10.50 %
05-325-111	Connection Fees - Water - Cash Basis	15,724.20	17,500.00	17,500.00		3,169.80	13,609.80	3,890.20	77.77 %
05-325-210	Readiness to Serve Charge - Sewer	30,997.83	15,792.00	15,792.00		34.71	3,206.37	12,585.63	20.30 %
05-325-211	Readiness to Serve Charge - Water	28,372.07	13,518.00	13,518.00		17.09	1,418.47	12,099.53	10.49 %
05-329-200	Other Lic./Fees/Permits	11,844.52	10,000.00	10,000.00		168.64	511.84	9,488.16	5.12 %
05-334-350	Sewer/Wastewater Grants - State	31,559.93	0.00	0.00		0.00	0.00	0.00	0.00 %
05-340-300	Water Utility Revenue	1,299,150.72	1,323,317.00	1,323,317.00		105,433.20	876,744.19	446,572.81	66.25 %
05-340-500	Sewer Utility Revenue	1,278,777.53	1,276,102.00	1,276,102.00		103,163.96	881,969.81	394,132.19	69.11 %
05-359-100	Other Fines and/or Forfeitures	35,710.00	37,140.00	37,140.00		2,530.00	23,655.00	13,485.00	63.69 %
05-359-200	Non Sufficient Funds	1,410.00	1,595.00	1,595.00		210.00	1,390.00	205.00	87.15 %
05-359-300	Late Fees	27,132.00	26,082.00	26,082.00		2,352.00	17,755.50	8,326.50	68.08 %
05-361-200	Interest/Dividends - FL SAFE	5,224.40	2,119.00	2,119.00		3,263.55	21,257.21	(19,138.21)	1003.17 %
05-369-100	Misc. Income	2,135.96	0.00	0.00		0.00	0.00	0.00	0.00 %
05-369-110	Refund of Overpayments	1,341.93	0.00	0.00		0.00	0.00	0.00	0.00 %
05-369-112	Cash Drawer Overage - Bank Rec	(4,315.83)	0.00	0.00		0.00	(4,517.99)	4,517.99	0.00 %
05-369-401	Insurance - Claims	0.00	0.00	0.00		529.58	529.58	(529.58)	0.00 %
05-369-700	Misc Income - Reimbursement - Invoice	0.00	0.00	0.00		0.00	70.44	(70.44)	0.00 %
05-381-900	Cash Carry Forward	0.00	672,744.00	672,744.00		0.00	0.00	672,744.00	0.00 %
DEPARTMENT TOTALS		2,766,451.36	3,397,260.00	3,397,260.00		220,874.24	1,837,742.08	1,559,517.92	54.09 %

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CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MYD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
Water								
05-518-120	Regular Salary - Wages - Water Admin	0.00	127,188.00	127,188.00	5,464.44	38,501.62	88,686.38	30.27 %
05-518-140	Overtime - Water Admin	0.00	1,054.00	1,054.00	0.00	878.22	175.78	83.32 %
05-518-210	Fica Taxes - Water Admin	0.00	9,811.00	9,811.00	411.51	2,970.18	6,840.82	30.27 %
05-518-220	Retirement Contribution - Water Admin	0.00	8,833.00	8,833.00	650.81	4,690.17	4,142.83	53.10 %
05-518-230	Life & Health Insurance - Water Admin	0.00	37,593.00	37,593.00	3,214.70	20,027.67	17,565.33	53.27 %
05-518-240	Worker's Compensation - Water Admin	0.00	218.00	218.00	0.00	0.00	218.00	0.00 %
05-518-312	Professional Services - Other - Water	0.00	24,400.00	24,400.00	4,216.02	15,411.57	8,988.43	63.16 %
05-518-400	Travel and Training - Water Admin	0.00	750.00	750.00	0.00	0.00	750.00	0.00 %
05-518-405	Training - Water Administration	0.00	750.00	750.00	116.00	286.00	464.00	38.13 %
05-518-410	Communication Services - Water Admin	0.00	3,300.00	3,300.00	0.00	0.00	3,300.00	0.00 %
05-518-470	Printing and Reproduction - Water Admin	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %
05-518-490	Other Current Charges - Water Admin	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-518-510	Office Supplies - Water Admin	0.00	600.00	600.00	257.47	455.82	144.18	75.97 %
05-518-520	Operating Supplies - Water Admin	0.00	1,500.00	1,500.00	145.17	145.17	1,354.83	9.68 %
05-518-540	Books, Pub., Sub., & Memberships - Wa	0.00	200.00	200.00	0.00	239.88	(39.88)	119.94 %
DEPARTMENT TOTAL		0.00	217,097.00	217,097.00	14,476.12	83,606.30	133,490.70	38.51 %

05-533-120	Regular Salary - Wages - Water Oper	241,883.09	139,535.00	139,535.00	14,217.99	93,208.80	46,326.20	66.80 %
05-533-140	Overtime - Water Oper	5,362.40	4,286.00	4,286.00	781.40	6,585.08	(2,299.08)	153.64 %
05-533-210	Fica Taxes - Water Oper	18,124.45	11,163.00	11,163.00	1,125.55	8,432.57	2,730.43	75.54 %
05-533-220	Retirement Contribution - Water Oper	62,571.39	9,712.00	9,712.00	1,786.42	13,993.05	(4,281.05)	144.08 %
05-533-230	Life & Health Insurance - Water Oper	60,433.45	37,700.00	37,700.00	2,963.58	19,541.71	18,158.29	51.83 %
05-533-240	Worker's Compensation - Water Ope	3,744.11	5,224.00	5,224.00	0.00	4,941.33	282.67	94.59 %
05-533-310	Professional Services - Water Oper	13,387.31	15,000.00	15,000.00	0.00	4,029.49	10,970.51	26.86 %
05-533-311	Engineering Services - Water Oper	26,729.38	110,000.00	110,000.00	3,105.00	39,731.25	70,268.75	36.12 %
05-533-312	Professional Services - Other - Water	14,308.71	37,500.00	37,500.00	924.88	6,142.29	31,357.71	16.38 %
05-533-313	Professional Services - Polk Regional	5,773.36	7,500.00	7,500.00	0.00	1,196.03	6,303.97	15.95 %
05-533-314	Professional Services - Samples	0.00	5,000.00	5,000.00	487.00	1,801.00	3,199.00	36.02 %
05-533-400	Travel Expenses - Water Oper	459.13	1,250.00	1,250.00	0.00	308.54	941.46	24.68 %
05-533-405	Training - Water Oper	1,310.11	1,750.00	1,750.00	0.00	952.50	797.50	54.43 %
05-533-410	Communication Services - Water Oper	6,216.92	8,000.00	8,000.00	560.49	4,341.76	3,658.24	54.27 %
05-533-430	Utilities - PW/Utilities Facility Wat	1,477.48	4,500.00	4,500.00	113.92	822.56	3,677.44	18.28 %
05-533-431	Mt. Olive WTP - Utilities - Water Ope	5,601.99	7,500.00	7,500.00	433.62	4,328.65	3,171.35	57.72 %

CITY OF POLK COUNTY
MAY 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
05-533-432	Commonwealth WTP - Utilities - Water	533.75	1,500.00	1,500.00	137.50	593.37	906.63	39.56 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	11,228.71	14,500.00	14,500.00	1,015.62	7,050.90	7,449.10	48.63 %
05-533-460	Repairs and Maintenance - Water Oper	84,570.56	110,000.00	110,000.00	0.00	1,126.24	108,873.76	1.02 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	1,423.86	8,000.00	8,000.00	0.00	1,952.37	6,047.63	24.40 %
05-533-462	Commonwealth WTP - Repairs and Maint	108.92	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	412.57	8,000.00	8,000.00	0.00	291.89	7,708.11	3.65 %
05-533-464	Vehicle Fuel - Water Oper	19,937.46	15,000.00	15,000.00	892.74	7,405.20	7,594.80	49.37 %
05-533-465	Vehicle Maintenance - Water Oper	3,046.26	7,000.00	7,000.00	422.86	3,959.78	3,040.22	56.57 %
05-533-466	Public Works/Utilities Facility - Rep	426.50	2,500.00	2,500.00	1,854.00	5,567.15	(3,067.15)	222.69 %
05-533-467	Repairs & Maintenance-Equipment - Wat	601.15	5,000.00	5,000.00	668.10	1,828.86	3,171.14	36.58 %
05-533-470	Printing and Reproduction - Water Ope	323.93	400.00	400.00	21.82	21.82	378.18	5.46 %
05-533-492	Recording & Other Fees - Water Oper	4,300.00	4,440.00	4,440.00	4,300.00	4,300.00	140.00	96.85 %
05-533-510	Office Supplies - Water Oper	665.94	500.00	500.00	95.78	110.06	389.94	22.01 %
05-533-520	Operating Supplies - Water Oper	25,377.13	17,500.00	17,500.00	8,574.11	16,450.05	1,049.95	94.00 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	9.97	1,000.00	1,000.00	209.33	1,349.45	(349.45)	134.95 %
05-533-522	Commonwealth WTP - Operating Supplies	169.89	1,000.00	1,000.00	209.33	632.91	367.09	63.29 %
05-533-523	V.Matt Williams WTP - Operating suppl	9.96	1,000.00	1,000.00	209.34	632.92	367.08	63.29 %
05-533-524	Chemicals - Water Oper	5,916.94	9,000.00	9,000.00	773.70	5,185.78	3,814.22	57.62 %
05-533-526	Meter Supplies - New Installs - Water	0.00	100,000.00	100,000.00	0.00	91,839.78	8,160.22	91.84 %
05-533-527	Meter Supplies - Repairs & Maintenan	0.00	84,000.00	84,000.00	0.00	122,698.00	(38,698.00)	146.07 %
05-533-540	Books, Pub., Sub., & Memberships - Wa	459.88	750.00	750.00	0.00	41.99	708.01	5.60 %
05-533-605	Depreciation Expense - Water Oper	154,796.33	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-630	Improvements Other than Building - Wa	0.00	0.00	0.00	1,125.00	1,125.00	(1,125.00)	0.00 %
05-533-640	Machinery & Equipment - Water Oper	359.99	0.00	0.00	267.50	267.50	(267.50)	0.00 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	3,060.00	(3,060.00)	0.00 %
05-533-710	Principal - Water Oper	0.00	62,755.00	62,755.00	0.00	0.00	62,755.00	0.00 %
05-533-720	Interest - Water Oper	69,355.68	67,541.00	67,541.00	0.00	33,770.75	33,770.25	50.00 %
DEPARTMENT TOTAL		851,418.66	930,006.00	930,006.00	47,276.58	521,618.38	408,387.62	56.09 %
=====								
Sewer								
05-535-120	Regular Salary - Wages - Sewer Oper	142,581.55	145,743.00	145,743.00	8,356.94	57,959.12	87,783.88	39.77 %
05-535-140	Overtime - Sewer Oper	5,017.54	4,644.00	4,644.00	443.33	5,252.65	(608.65)	113.11 %
05-535-210	Fica Taxes - Sewer Oper	11,054.88	11,665.00	11,665.00	668.08	5,162.95	6,502.05	44.26 %
05-535-220	Retirement Contribution - Sewer Oper	34,424.24	14,238.00	14,238.00	1,048.11	8,266.14	5,971.86	58.06 %
05-535-230	Life & Health Insurance - Sewer Oper	33,155.96	37,733.00	37,733.00	1,913.52	14,340.74	23,392.26	38.01 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	2023 PERCENTAGE REALIZED
05-535-240	Worker#39;s Compensation - Sewer Ope	3,645.48	5,459.00	5,459.00	0.00	0.00	5,459.00	0.00 %
05-535-310	Professional Services - Sewer Oper	7,964.87	15,000.00	15,000.00	0.00	242.50	14,757.50	1.62 %
05-535-311	Engineering Services - Sewer Oper	5,421.62	7,000.00	7,000.00	500.00	500.00	6,500.00	7.14 %
05-535-312	Professional Services - Other - Sewer	79,886.71	25,000.00	25,000.00	3,430.00	28,725.23	(3,725.23)	114.90 %
05-535-314	Professional Services - Samples	0.00	5,000.00	5,000.00	161.00	7,014.00	(2,014.00)	140.28 %
05-535-400	Travel Expenses - Sewer Oper	273.03	1,500.00	1,500.00	540.00	654.30	845.70	43.62 %
05-535-405	Training - Sewer Oper	1,693.51	2,000.00	2,000.00	0.00	182.50	1,817.50	9.13 %
05-535-410	Communication Services - Sewer Oper	4,938.00	10,000.00	10,000.00	400.76	3,751.03	6,248.97	37.51 %
05-535-411	Cardinal Hill WWTP - Comm Srvc - Sew	296.07	7,000.00	7,000.00	365.01	2,190.77	4,809.23	31.30 %
05-535-412	Mt. Olive WWTP - Comm Srvc - Sewer O	2,196.60	3,200.00	3,200.00	0.00	1,198.05	2,001.95	37.44 %
05-535-430	Utilities - PW/Utilities Facility Sew	16,200.39	6,000.00	6,000.00	416.40	3,542.53	2,457.47	59.04 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	30,781.88	30,000.00	30,000.00	4,372.71	28,379.54	1,620.46	94.60 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	8,038.58	10,000.00	10,000.00	694.58	5,728.52	4,271.48	57.29 %
05-535-440	Rentals and Leases - Sewer Oper	3,076.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-460	Repairs and Maintenance - Sewer Oper	138,350.72	100,000.00	100,000.00	451.14	79,074.56	20,925.44	79.07 %
05-535-461	Cardinal Hill - Repairs and Maint - S	90,737.27	60,000.00	60,000.00	4,821.96	17,726.15	42,273.85	29.54 %
05-535-464	Vehicle Fuel - Sewer Oper	10,785.97	15,000.00	15,000.00	471.82	3,855.47	11,144.53	25.70 %
05-535-465	Vehicle Maintenance - Sewer Oper	8,057.12	7,000.00	7,000.00	33.97	3,719.12	3,280.88	53.13 %
05-535-466	Public Works/Utilities Facility - Rep	426.50	1,000.00	1,000.00	61.21	158.21	841.79	15.82 %
05-535-467	Repairs & Maintenance-Equipment - Sew	511.34	0.00	0.00	567.61	778.75	(778.75)	0.00 %
05-535-470	Printing and Reproduction - Sewer Oper	43.83	100.00	100.00	21.81	21.81	78.19	21.81 %
05-535-490	Other Current Charges - Sewer Oper	94.27	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-535-492	Recording & Other Fees - Sewer Oper	138.43	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-493	Equipment Rental - Sewer Oper	1,070.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	659.09	500.00	500.00	78.36	459.08	40.92	91.82 %
05-535-520	Operating Supplies - Sewer Oper	20,657.44	10,000.00	10,000.00	7,099.91	14,088.43	(4,088.43)	140.88 %
05-535-521	Cardinal Hill WWTP - Operating Suppli	713.08	0.00	0.00	0.00	175.75	(175.75)	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	29,114.43	30,000.00	30,000.00	5,680.20	25,747.20	4,252.80	85.82 %
05-535-524	Chemicals - Sewer Oper	30,561.53	25,000.00	25,000.00	2,768.27	19,035.36	5,964.64	76.14 %
05-535-540	Books, Pub., Sub., & Memberships - Se	459.88	500.00	500.00	0.00	158.00	342.00	31.60 %
05-535-605	Depreciation Expense - Sewer Oper	325,115.01	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-630	Improvements Other than Building - Se	0.00	672,744.00	672,744.00	9,938.00	38,723.00	634,021.00	5.76 %
05-535-640	Machinery & Equipment - Sewer Oper	3,836.00	0.00	0.00	267.49	4,345.49	(4,345.49)	0.00 %
05-535-641	Cardinal Hill - Mach & Equip - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-650	Construction In Progress - Sewer Oper	0.00	0.00	0.00	0.00	18,468.71	(18,468.71)	0.00 %
05-535-660	Other Capital Assets - Sewer Operatio	0.00	0.00	0.00	0.00	3,060.00	(3,060.00)	0.00 %
05-535-710	Principal - Sewer Oper	0.00	348,645.00	348,645.00	0.00	67,795.14	280,849.86	19.45 %
05-535-712	Principal - DEP Effluent Disposal Loa	0.00	27,049.00	27,049.00	13,517.63	27,021.68	27.32	99.90 %
05-535-720	Interest - Sewer Oper	276,223.06	268,212.00	268,212.00	0.00	134,510.65	133,701.35	50.15 %

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

Enterprise Fund Expenditures
66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 ACTUALS	2023 ADOPTED BUDGET	2023 ADJ BUDGET	2023 MTD EXPENSES	2023 YTD EXPENSES	2023 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-722	Interest - DEP Effluent Disposal Loan	824.38	1,635.00	1,635.00	797.24	1,608.06	26.94	98.35 %
05-535-730	Other Debt Service Costs - Sewer Oper	837.90	0.00	0.00	0.00	0.00	0.00	0.00 %
DEPARTMENT TOTAL		1,329,864.66	1,914,567.00	1,914,567.00	659,887.06	633,621.19	1,280,945.81	33.09 %
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EF Non-Departmental								
05-590-310	Professional Services - Non-Dept	33,147.76	12,000.00	12,000.00	1,600.00	7,623.75	4,376.25	63.53 %
05-590-312	Professional Services - Other - Non-D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
05-590-315	Inmate Labor - EF Non - Dept	0.00	28,749.00	28,749.00	0.00	0.00	28,749.00	0.00 %
05-590-320	Accounting and Auditing - Non-Dept	30,808.10	32,000.00	32,000.00	9,203.45	24,571.45	7,428.55	76.79 %
05-590-440	Rentals and Leases - Non-Dept	2,974.85	4,500.00	4,500.00	0.00	3,438.13	1,061.87	76.40 %
05-590-450	Liability Insurance - Non-Dept	73,082.50	86,345.00	86,345.00	0.00	80,758.50	5,586.50	93.53 %
05-590-510	Office Supplies - Non-Departmental	768.70	750.00	750.00	10.98	483.55	266.45	64.47 %
05-590-520	Operating Supplies - Non-Dept	354.35	2,000.00	2,000.00	85.79	841.92	1,158.08	42.10 %
05-590-521	Emergencies & Contingencies - Operati	5,316.09	41,925.00	41,925.00	0.00	8,797.03	33,127.97	20.98 %
05-590-525	Uniforms - Non Dept	4,961.40	5,000.00	5,000.00	326.32	2,007.83	2,992.17	40.16 %
05-590-528	Postage - Non-Dept	43.87	2,000.00	2,000.00	0.00	72.55	1,927.45	3.63 %
05-590-540	Books, Pub., Sub., & Memberships -NON	350.00	400.00	400.00	0.00	342.67	57.33	85.67 %
05-590-550	Pre-Employment Exam/Drug Test	114.00	228.00	228.00	57.00	171.00	57.00	75.00 %
05-590-551	Immunizations - Employees	742.50	742.00	742.00	0.00	1,051.00	(309.00)	141.64 %
05-590-553	Employee Meeting/Awards	0.00	750.00	750.00	0.00	195.34	554.66	26.05 %
05-590-554	Employee Holiday Dinner	420.00	700.00	700.00	0.00	922.14	(222.14)	131.73 %
05-590-630	Improvements Other than Bldg - Non-De	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-720	Interest - Bond 2017 Issue	(40,765.57)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-730	Other Debt Service Costs	58,398.26	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-920	Transfer to General Fund - Non-Dept	100,000.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	7,324.36	4,000.00	4,000.00	0.00	190.55	3,809.45	4.76 %
05-590-994	Bank Fees - Non-Dept	749.51	0.00	0.00	0.00	43.79	(43.79)	0.00 %
05-590-995	Refund of Overpayments - Non-Dept	0.00	0.00	0.00	0.00	870.00	(870.00)	0.00 %
05-590-996	Bad Debt - Non-Dept	4,562.40	5,000.00	5,000.00	(19.08)	3,231.25	1,768.75	64.63 %
05-590-999	Other - Non-Operating Charges - Non-D	7,780.10	6,000.00	6,000.00	0.00	(25.97)	6,025.97	(0.43) %
DEPARTMENT TOTAL		295,133.18	335,589.00	335,589.00	11,635.14	135,586.48	200,002.52	40.40 %
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Enterprise Fund Revenues Total		2,766,451.36	3,397,260.00	3,397,260.00	220,874.24	1,837,742.08	1,559,517.92	54.09 %
Enterprise Fund Expenditures Total		-3,063,193.56	-3,397,260.00	-3,397,260.00	-143,274.90	-1,374,432.35	-2,022,826.65	40.46 %
Total Revenue vs. Expenditures		-296,742.20	0.00	0.00	77,599.34	463,309.73	-463,309.73	

CITY OF POLK CITY
 Simple Balance Sheet

For Fiscal Year: 2023 thru Month: May
 Fund: 08 SPECIAL REVENUE FUND - GF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
08-101-100	GF Police Public Safety Impact Fees	12,942.11	
08-101-101	GF Fire Public Safety Impact Fees	7,225.03	
08-101-102	GF Recreation Impact Fees	27,439.42	
08-101-103	GF Gen Gov't Facilities Impact Fees	46,258.11	
08-151-100	Investments - FL SAFE GF Police Public Safety	221,130.30	
08-151-101	Investments - FL SAFE GF Fire Public Saf...	139,762.18	
08-151-102	Investments - FL SAFE GF Recreation	417,937.88	
08-151-103	Investments - FL SAFE GF Facilities	464,178.06	
	** TOTAL ASSET**		1,336,873.09
	** TOTAL LIABILITY**		0.00
	** TOTAL ENCUMBRANCE**		0.00
08-271-100	Fund Balance Unreserved	1,275,288.34	
	** TOTAL EQUITY**		1,275,288.34
	** TOTAL REVENUE**		65,363.02
	** TOTAL EXPENSE**		3,778.27
	TOTAL LIABILITY AND EQUITY		1,336,873.09

CITY OF POLK CITY
MAY 2023 MONTHLY FINANCIALS

GFIF Special Revenues
Budget Revenues

66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	2023 YTD REVENUE	(EXCESS)/DEFICIT	2023 PERCENTAGE REALIZED
REVENUES								
08-324-100	Police - Public Safety Impact Fee	9,674.85	7,095.00	7,095.00	2,280.08	5,505.03	1,589.97	77.59 %
08-324-110	Fire/Rescue - Public Safety Impact Fee	5,176.65	3,796.00	3,796.00	690.22	2,415.77	1,380.23	63.64 %
08-324-610	Parks & Recreation Impact Fee	15,602.40	9,361.00	9,361.00	3,120.48	8,321.28	1,039.72	88.89 %
08-324-710	Public Facilities Impact Fee	26,220.15	19,228.00	19,228.00	5,244.03	13,984.08	5,243.92	72.73 %
08-361-200	Interest/Dividends - FL SAFE	8,635.69	2,000.00	2,000.00	5,394.45	35,136.86	(33,136.86)	1756.84 %
DEPARTMENT TOTALS								
		65,309.74	41,480.00	41,480.00	16,729.26	65,363.02	(23,883.02)	157.58 %
EXPENDITURES								
08-521-930	Reserves - Police Public Safety Impact	0.00	7,095.00	7,095.00	0.00	644.99	6,450.01	9.09 %
08-521-931	Reserves - Police Public Safety Int/D	0.00	252.00	252.00	0.00	0.00	252.00	0.00 %
08-522-930	Reserves - Fire Public Safety Impact	0.00	3,796.00	3,796.00	0.00	345.11	3,450.89	9.09 %
08-522-931	Reserves - Fire Public Safety Int/Div	0.00	126.00	126.00	0.00	0.00	126.00	0.00 %
08-539-930	Reserves - Public Facility Impact Fee	0.00	9,361.00	9,361.00	0.00	1,748.01	7,612.99	18.67 %
08-539-931	Reserves - Public Facility Int/Divide	0.00	438.00	438.00	0.00	0.00	438.00	0.00 %
08-572-930	Reserves - Parks & Rec Impact Fees	0.00	19,228.00	19,228.00	0.00	1,040.16	18,187.84	5.41 %
08-572-931	Reserves - Parks & Rec Int/Dividends	0.00	1,184.00	1,184.00	0.00	0.00	1,184.00	0.00 %
DEPARTMENT TOTALS								
		0.00	41,480.00	41,480.00	0.00	3,778.27	37,701.73	9.11 %
GF Impact Fee Fund Revenues Total								
		65,309.74	41,480.00	41,480.00	16,729.26	65,363.02	-23,893.02	157.58%
GF Impact Fee Fund Expenditures Total								
		0.00	-41,480.00	-41,480.00	0.00	-3,778.27	37,701.73	9.11%
Total Revenue vs. Expenditures								
		65,309.74	0.00	0.00	16,729.26	61,584.75	13,818.71	

CITY OF POLK CITY
 Simple Balance Sheet

For Fiscal Year: 2023 thru Month: May
 Fund: 09 SPECIAL REVENUE FUND - EF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
09-101-800	EF Sewer Impact Fee Account	414,790.04	
09-101-900	EF Water Impact Fee Account	197,363.14	
09-151-800	Investements - Sewer Impact	1,692,268.52	
09-151-900	Investements - Water Impact	275,162.03	
09-169-900	CIP - Construction Costs	28,872.10	
	** TOTAL ASSET**		2,608,455.83
	** TOTAL LIABILITY**		0.00
	** TOTAL ENCUMBRANCE**		0.00
09-271-100	Unreserved Fund Balance	2,479,264.83	
	** TOTAL EQUITY**		2,479,264.83
	** TOTAL REVENUE**		140,040.50
	** TOTAL EXPENSE**		10,849.50
	TOTAL LIABILITY AND EQUITY		2,608,455.83

CITY OF POLK CITY
 MAY 2023 MONTHLY FINANCIALS

EFIF Special Revenues
 66.66 % Yr Complete For Fiscal Year: 2023 / 5

G/L ACCOUNT	DESCRIPTION	2022 PRIOR YR REVENUE	2023 ANTICIPATED REVENUE	ADJ ANTICIPATED	2023 CURRENT REVENUE	YTD REVENUE	2023 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
REVENUES								
TOTAL AR								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
09-324-210	Water Impact Fees	34,940.00	34,940.00	34,940.00	6,988.00	31,446.00	3,494.00	90.00 %
09-324-220	Sewer Impact Fees	61,810.00	88,300.00	88,300.00	13,245.00	52,980.00	35,320.00	60.00 %
09-361-200	Interest/Dividends - FL SAFE	13,668.45	2,000.00	2,000.00	8,538.33	55,614.50	(53,614.50)	2780.73 %
DEPARTMENT TOTALS								
		110,418.45	125,240.00	125,240.00	28,771.33	140,040.50	(14,800.50)	111.82 %
EXPENDITURES								
09-533-310	Professional Services - Legal Fees	6,664.61	0.00	0.00	1,237.50	1,237.50	(1,237.50)	0.00 %
09-533-312	Professional Services - Other Profess	0.00	0.00	0.00	1,725.00	1,725.00	(1,725.00)	0.00 %
09-533-529	Water Impact Fee - Refund Customer	0.00	0.00	0.00	0.00	1,747.00	(1,747.00)	0.00 %
09-533-930	Reserves - Water Impact Fees	0.00	34,940.00	34,940.00	0.00	0.00	34,940.00	0.00 %
09-533-931	Reserves - Water Int/Dividends	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
09-535-312	Professional Services - Other Profess	0.00	0.00	0.00	1,725.00	1,725.00	(1,725.00)	0.00 %
09-535-529	Sewer Impact Fee - Refund Customer	0.00	0.00	0.00	0.00	4,415.00	(4,415.00)	0.00 %
09-535-930	Reserves - Sewer Impact Fees	0.00	88,300.00	88,300.00	0.00	0.00	88,300.00	0.00 %
09-535-931	Reserves - Sewer Int/Dividends	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
DEPARTMENT TOTALS								
		6,664.61	125,240.00	125,240.00	4,687.50	10,849.50	114,390.50	8.66 %

EF Impact Fee Fund Revenues Total								
		110,418.45	125,240.00	125,240.00	28,771.33	140,040.50	-14,800.50	111.82 %
EF Impact Fee Fund Expenditures Total								
		-95,785.45	-125,240.00	-125,240.00	-4,687.50	-10,849.50	-114,615.50	8.66 %
Total Revenue vs. Expenditures								
		14,633.00	0.00	0.00	24,083.83	129,191.00	-129,416.00	

Library Monthly Report

MAY 2023

CIRCULATION

ADULT BOOKS	1092
JUVENILE BOOKS	774
TOTAL CIRCULATION	1866

NEW BORROWERS

IN CITY	10
IN COUNTY	4
TOTAL NEW BORROWERS	14

NUMBER OF PROGRAMS

FAMILY	0
ADULT	0
JUVENILE	0
YOUNG ADULT	0
TOTAL PROGRAMS	0

PROGRAM ATTENDANCE

ADULT	0
JUVENILE	0
YOUNG ADULT	0
TOTAL ATTENDANCE	0

REFERENCE QUESTIONS

PHONE CALLS	119
-------------	-----

NUMBER OF COMPUTER USERS

282

TOTAL PATRONS

760

Prepared by:

Hannah Ulloha

Library Director

**POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT**

STATISTICAL DATA

West Division

Date: June 6, 2023 Northwest District

To: Patricia Jackson, City Manager

From: Deputy Christina Poindexter #7376

Subject: Statistical Report for May 2023

ACTIVITY	
FELONY ARREST	4
AFFIDAVITS FELONY	0
MISDEMEANOR ARREST	2
AFFIDAVITS MISDEMEANOR	0
OUT OF COUNTY/STATE WARRANT ARRESTS	0
PROCAP WARRANT ARREST	0
TOTAL ARRESTS	6
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	2
TRAFFIC CITATIONS	42
INTELLIGENCE REPORTS	0
STOLEN PROPERTY RECOVERED	0
HRS. TRANSPORTING/ AGENCIES/DIVISIONS	0
OFFENSE REPORTS	34
NARCOTICS SEIZED	0
ASSETS SEIZED	0
PATROL NOTICES	2
FOXTROT REPORTS	3
TOW-AWAY NOTICES	0
COMMUNITY CONTACTS	452
TRAFFIC STOPS	52
TOTAL DISPATCHED CALLS FOR SERVICE	113

In May 2023, there was one (1) PROCAP captured crimes as compared to one (1) in May 2022. A retail theft occurred at the Circle K located at 207 Commonwealth Ave. N. An unknown B/M entered the Subway and removed a tip jar that was next to the register on the counter. In all for 2023 we are sitting at – 8 crimes as compared to 14 Procap crimes reported by this time in 2022. Currently for the year we are -57% in crimes.

Sector	Case No	Inc From	Inc To	DOW	Location	Narrative	Det	PRINTS	VIDEO	CASE STATUS
BURGLARY CONVEYANCE										
13	PCSO-230019328	2023-05-07 / 1001hrs	2023-05-07 / 1051hrs	Sun	207 COMMONWEALTH AVE N SUBWAY	Unk BM susp removed approx \$10 from the tip jar and fled by unk means. Sus. Arrives on foot out of camera view. Video is blurry. Images sent to Karen. People in the area advised suspect is not local. Unable to ID at this time. NFL	S. Wright	N	Y	CLOSED

Department of Law Enforcement																																	
Polk City - 2022 - 2023																																	
	January		February		March		April		May		June		July		August		September		October		November		December		YTD Totals		Monthly Change		YTD Average				
	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022	2023			
Robbery	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100%	0.0	0.2		
Burg Business	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Burg Residence	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Burg Structure	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Burg Conveyance	0	0	0	1	3	0	0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Vehicle Theft	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	2	0	1	0	0	0	0	0	0	0	0	3	0	0%	0.6	0.0	
Grand Theft	0	0	1	0	1	0	1	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Petit Theft	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mail Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Retail Theft	0	0	0	0	1	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	100%	0.4	0.2	
Criminal Mischief	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0%	0.4	0.2	
Totals	2	2	4	1	5	0	2	2	1	1	1	0	2	0	2	0	2	0	1	0	4	0	2	0	14	6	-57%		-50%	2.8	1.2		
% Change	0%	-75%	N/A	0%	0%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-57%	-8		-57%				

Public Works & Utilities Report

May 2023

Public Works Department- Work Orders: Total 115

BUILDING MAINTENANCE: 39
VEHICLE/EQUIPMENT MAINTENANCE: 20
EVENT SET UP- INSPECTION: 4
LANDSCAPING, MOWING: 24
ORGANIZATION MAINTENANCE-ADMIN: 1
PARKS AND RECREATION: 4
PROCUREMENTS: 1
REPAIRS: 1
REQUISITION PROCESSING: 5
STREETS AND SIGNS: 1
STORMWATER: 2
TECH SUPPORT: 7
TRASH PARKS AND FACILITIES: 6

Utilities Department- Work Orders: Total 238

TURN ON: 31
TEMPORARY SHUT OFF: 18
INSTALL - IRRIGATION: 3
INSTALL - WATER: 4
TURN OFF: 36
METER MAINTENANCE: 59
LAPTOP TEST - FREE: 1
TURN BACK ON FROM SHUT OFF LIST: 15
CUSTOMER CONCERN: 9
LOCATES: 9
LIFT STATION MAINTENANCE: 31
SEWER: 1
WTP REPAIR AND MAINTENANCE: 3
WATER VALVE MAINTENANCE/REPAIR: 1
WWTP REPAIR AND MAINTENANCE: 1
MISREADS: 114
METERS READ: 3,333
REPAIR ON SEWER LINE: 1 (337 NOLANE LN.)
HYDRANT FLUSH: 1 (4109 BIG BEND TRAIL)
WATER LEAK: 1 (3827 BIG BEND TRAIL)

Utility Billing Report

May 2023

New Accounts Established: 34
Final/Terminated Service: 34
Bills Processed: 2705
Email/ Bill Customers: 1832
Work Orders Processed: 141
Lock off for Nonpayment: 18
Nonpayment fees (\$50): 43
Billed Consumption: 11,335,000
Billed/Revenue: 266,909.72
Residential Billing: 2929
Irrigation Billing: 574
Commercial Billing: 120
Building Rentals Activity/Bronson Center/Freedom Park: 12

On Going Projects

-Process Deposit Refunds

-Working with the Utilities Department in Diamond Maps to verify that all meter information is correct.

-Process monthly Adjustment Reconciliations, Zero Charge Reports and Cycle D (Debt Consolidation).

-Meter Replacement Program (Utilities changed out 400 meters)

Staff Objectives

Reroute meters into walking order, merge old locations, train in New Global Work Order System. Completed Billing Rate Study. Working to establish Impact Fee Study. Upgrade Citizenlink on Website. Update procedures.

Respectfully Submitted by:

Chasity Guinn

Utility Billing Supervisor

Utility Billing Report

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Respectfully Submitted by:

Chasity Guinn

Utility Billing Supervisor

**City Commission Meeting
June 20, 2023**

AGENDA ITEM #1:

PURCHASE OF ROTARY MOWER

 INFORMATION ONLY
 X ACTION REQUESTED

ISSUE:

Purchase of a Rotary Mower for mowing slopes and the perk ponds.

ATTACHMENT:

Brooker Equipment LLC Quote
Texas Underground Inc. Quote
Jet Vac Equipment Company LLC Quote

ANALYSIS:

The purchase of a riding slope mower in the amount of \$63,000 was in the FY 2022 Budget. Unfortunately, the slope mower was never purchased.

However, three new quotes have been received: Brooker Equipment LLC (\$45,836.50), Texas Underground Inc. (\$41,498.00), Jet Vac Equipment Company LLC (\$64,169.71). The funds are in the budget to accommodate this purchase.

This mower will be a remote-controlled device, which will be safer for staff use and will provide the ability to work more efficiently on the embankments and the perk ponds.

STAFF RECOMMENDATION:

Request approval for the purchase of a Rotary Mower from Brooker Equipment LLC in the amount of \$45,836.50.



POLK CITY

123 Broadway Blvd SE
Polk City, Florida 33868
Telephone 863-984-1375
Fax 863-984-2334

TO: Patricia Jackson, City Manager
FROM: Rick Jiles, PW/UT Director
DATE: June 5, 2023
RE: Rotary Mower for State Road 33 Slops at the Bridge and perk pond slops.

This is a request to purchase a rotary mower to mow State Road 33 slopes at the bridge and the Perk Pond slopes.

Three quotes have been received for the abovementioned: Booker Equipment. (\$45,836.50), Texas Underground Inc. (\$41,498.00), Jet Vac Equipment Company LLC. (\$64,169.73),

It is my recommendation for Brooker Equipment LLC. to be awarded this Bid in the amount of \$45,836.50. Public Works demoed all three mowers and the F-23 80 Tracked rotary mower would best suit our needs. The reason we did not choose the 2SGS EFI Spider Slope mower is that it has rubber tires and is not a tracked mower. The tires dig into the hill and create holes in the slop even the salesman told us this mower is not what we need to do the job, it would also be a much safer way to maintain both locations.

Rick Jiles

Brooker Equipment LLC

2170 SW Conant Ave
FL 34953

Estimate

Date	Estimate #
5/17/2023	E-001

Name / Address
Polk City 123 Broadway Blvd SE Polk City, FL 33868-9925

Project

Description	Qty	Rate	Total
3180170010 F-23 80 Tracked rotary mower with 23 hp Kawasaki	1	44,621.50	44,621.50
Shipping & Handling; Dedicated freight	1	1,215.00	1,215.00
Please remit to above address.		Total	\$45,836.50



Date: 05/12/2023

Quoted To:
 Polk City
 9835 ST Road 33
 Polk City FL 33868

Location: ORLANDO
Quote Number: Q00319
Expiry Date: 06/11/2023
Salesperson: MEAGAN MEYERS
 meagan@jet-vac.com
Responsible: HILARY HODGE
 (803) 848-1737
 hilary@jet-vac.com
Attention: Dustin Williams

We propose to furnish the equipment described herein in accord with the specification, terms, and conditions outlined.

RC MOWERS - TK-52XP Tracked 52" Rotary Mower 27hp Kawasaki Engine 50 Degrees Max Slope 4500 LB Winch Kit - Synthetic Rope, Receiver Mounted, Storage Bracket, 1 Year Warranty & Installation Fire Extinguisher w/Quick Release Bracket & Installation Reaper Swing Blade Kit	64,169.71
Comments Contract: FSA20-EQU18.0, Heavy Equipment Group: Mower: Remote Controlled Brush Mower Item: 222, RC Mowers, TK-52XP, TK-52XP	

Selling Price: 64,169.71
Tax:
Net Selling Price: 64,169.71

Accepted by: _____ **Prepared by:** _____

Texas Underground, Inc.
1617 Garden Rd
Pearland, TX 77581
United States

T: 800-373-1318
F: 281-485-7146

Quoter For: Polk City, FL
Rick Jiles
9835 FL-33
Polk City, FL 33868
United States

T: 863-242-7285
E: rick.jiles@mypolkcity.org

Quote # 3824
Submitted on May 22, 2023
Expires Aug 20, 2023
Quote By: Joey Westberry

ACCEPT QUOTE

Joey Westberry

One-Time Fees

Description	Qty	Unit Price	Total Price
2SGS EFI Spider Slope Mower - Injected	1	\$39,998.00	\$39,998.00

The Spider 2SGS EFI has been specially designed for mowing under photovoltaic panels and on extreme slopes.

Thanks to the patented Dance Step it achieves perfect cuts on even or uneven surfaces. In addition to straight blades, the 2SGS also features s-curved blades, which are particularly useful for the frequent mowing of recreational areas and fine lawns. In addition, the blades are made of a special alloy that guarantees both strength and flexibility in case of accidentally hitting a fixed obstacle. The mower can also perfectly maintain every terrain without making any significant damage.

REMOTE CONTROL:

Thanks to the remote control, the operator is not exposed to vibrations and the noise is greatly reduced. All functions are at your fingertips so there is no need for physically demanding work, for example, when working with brush cutters.

PRODUCTIVITY:

With reduced operating costs, the 2SGS is as powerful as a boom mower carried by a tractor or 15 brush cutters. Up to 7000 sqm (1.73 acres/h) area can be mowed by the 2SGS within one hour. The mower is powered by a four-stroke vertical Kawasaki FS691V engine, which has a powerful lubrication system, ensuring maximum efficiency and performance even on extreme slopes.

[Current Literature Download Link](#)

Price below may not include shipping charges, training, or delivery fees to your location.

Spider Mower USA (Part #: 2SGS EFI)



Description	Qty	Unit Price	Total Price
Training and Delivery	1	\$1,500.00	\$1,500.00
Total One-Time			\$41,498.00 USD

Quotes are good for 45 days

ACCEPT QUOTE

**City Commission Meeting
June 20, 2023**

AGENDA ITEM #2:

**PRESENTATION OF FINANCIAL STATEMENT FOR YEAR
ENDING SEPTEMBER 30, 2022**

INFORMATION ONLY
 ACTION REQUESTED

ISSUE:

Presentation of Financial Statement for Year Ending September 30, 2022

ATTACHMENTS:

Financial Statement for Year Ending September 30, 2022.

ANALYSIS:

Mike Brynjulfson will present the Financial Statement for the year ending September 30, 2022.

STAFF RECOMMENDATION:

Approve Financial Statement for the year ending September 30, 2022.

Polk City



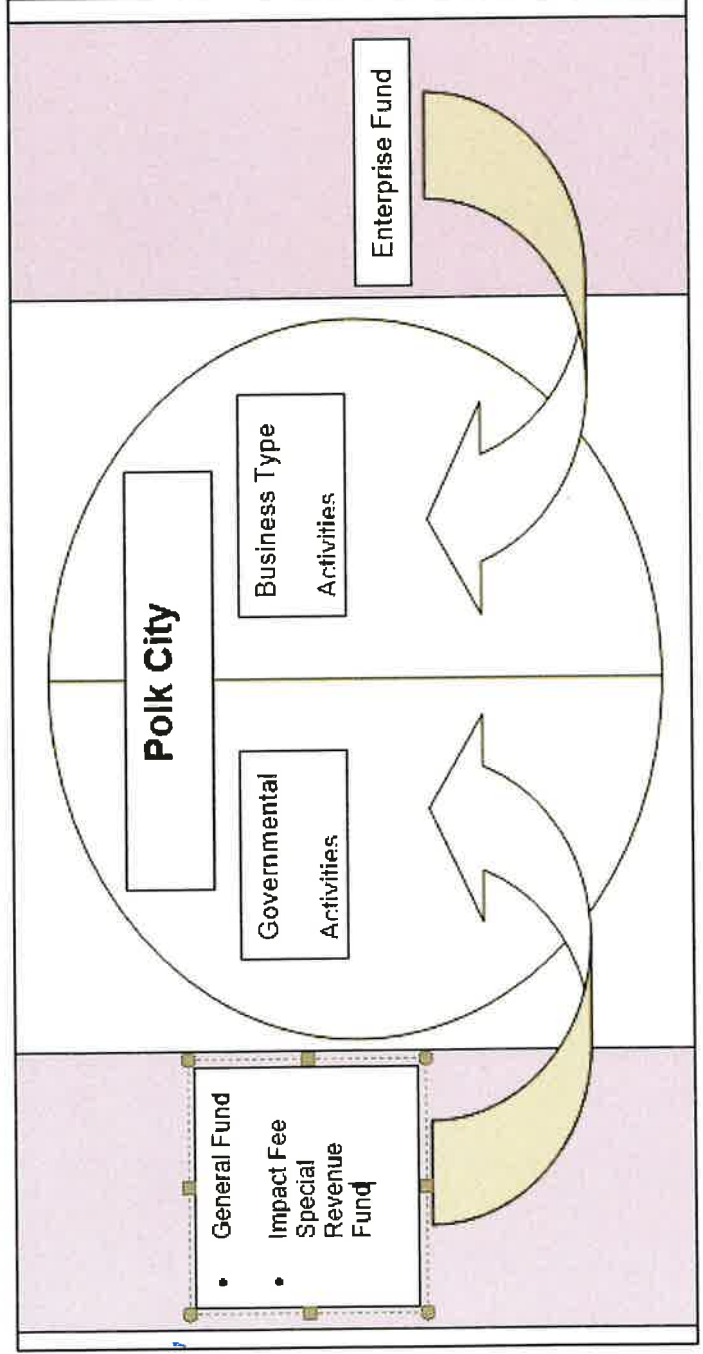
Financial Statements & Auditor's Reports For the year ended September 30, 2022

Prepared by:

BRYNJULIFSON
CERTIFIED PUBLIC ACCOUNTANTS
CPA, PA

Summary of Audit Results

Fund Level Financial Statements



POLK CITY, FLORIDA
 BALANCE SHEET - GOVERNMENTAL FUNDS
 AS OF SEPTEMBER 30, 2022

Governmental

Funds

Balance

Sheet

Page

13

	General Fund	Special Revenue Fund - Impact Fee	Total
ASSETS			
Cash and cash equivalents	\$ 3,701,536	1,275,288	\$ 4,976,824
Receivables, net:			
Customer accounts, net	40,688	-	40,688
Intergovernmental	45,259	-	45,259
Franchise and public service taxes	57,955	-	57,955
Restricted assets:			
Cash and cash equivalents	232,509	-	232,509
TOTAL ASSETS	\$ 4,077,947	1,275,288	\$ 5,353,235
LIABILITIES AND FUND BALANCE			
Accounts payable	76,229	-	76,229
Accrued payroll	48,531	-	48,531
Due to other governments	626	-	626
Customer deposits	4,535	-	4,535
TOTAL LIABILITIES	129,921	-	129,921
FUND BALANCE:			
Restricted for:			
Highways / streets	232,509	-	232,509
General government facilities	-	482,936	482,936
Law enforcement	-	226,490	226,490
Fire / rescue	-	142,023	142,023
Parks and recreation	-	423,839	423,839
Assigned to:			
Emergency reserve	162,925	-	162,925
Unassigned:	3,552,592	-	3,552,592
TOTAL FUND BALANCE	3,948,026	1,275,288	5,223,314
TOTAL LIABILITIES AND FUND BALANCE	\$ 4,077,947	\$ 1,275,288	\$ 5,353,235

Unassigned and Assigned Fund Balance as a % of Total Expenditures

GOVERNMENTAL UNASSIGNED+ASSIGNED FUND BALANCE TO TOTAL EXPENDITURES

Warning Trend:

Decreasing Unassigned + Assigned Fund Balance as a Percent of Total Expenditures

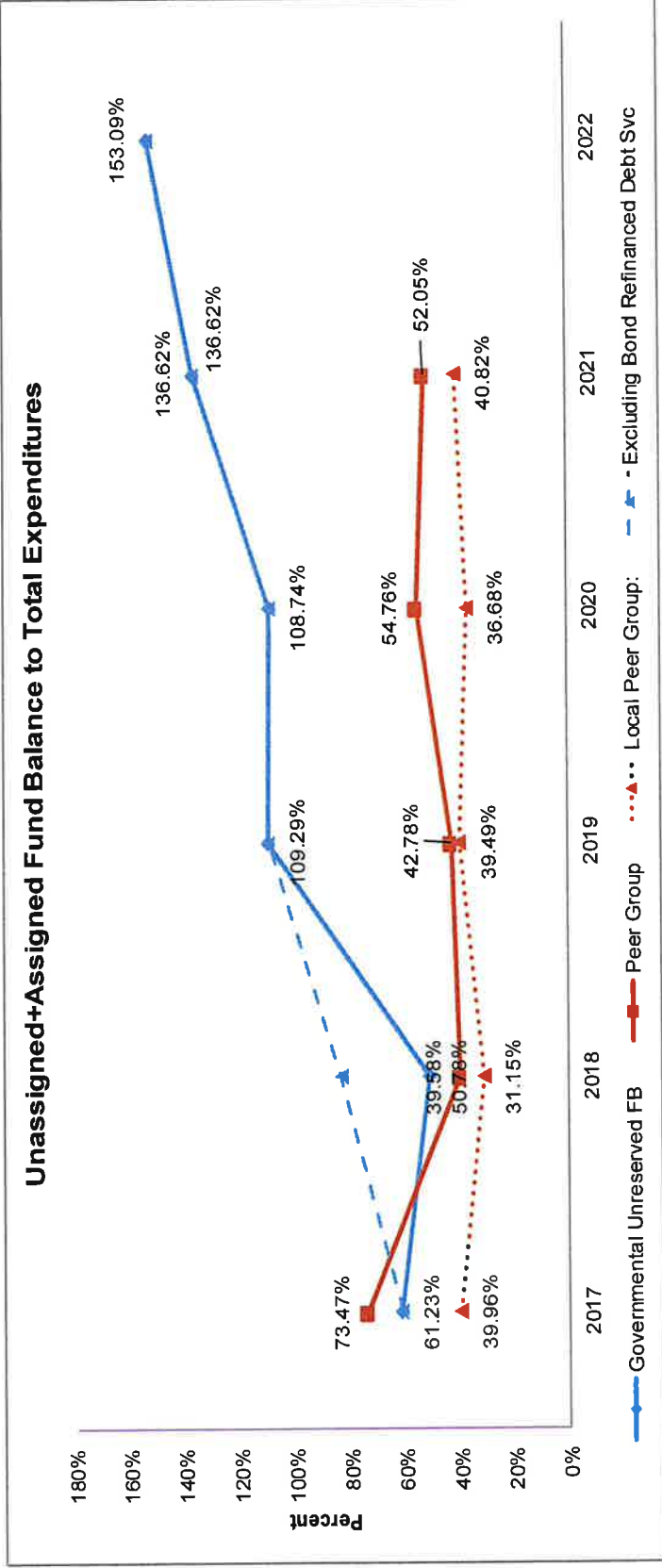
Formulation:

Governmental Unassigned+Assigned Fund Balance

Total Expenditures

Description:

Unreserved equity reflect changes in reserves expendable for future periods. Increasing unreserved equity can indicate that the entity is saving prior period surpluses for future expenditures. In addition, if decreases are occurring which cannot be explained, spending or the use of unreserved surpluses may indicate declining productivity - spending more to deliver the same level of service.



Peer Group:

Unassigned+Assigned FB to Expenditures

52.05%
40.82%

Local Peer Group:

Unassigned+Assigned FB to Expenditures

153.09%

Current Year Actual:

Polk County Peer Group consists of the Cities of Dundee, Frostproof and Mulberry

**POLK CITY, FLORIDA
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
AS OF SEPTEMBER 30, 2022**

	Enterprise Fund
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 2,586,578
Customer accounts receivable, net	248,687
Prepaid expenses	29,014
Total current assets	2,864,279
Noncurrent assets:	
Restricted assets:	
Cash and cash equivalents	4,472,857
Capital assets, net:	
Non-depreciable	2,812,563
Depreciable, net	11,899,576
Total noncurrent assets	19,184,996
TOTAL ASSETS	22,049,275
DEFERRED OUTFLOWS OF RESOURCES	
Pensions	147,954
Deferred charge on bond refunding	629,103
TOTAL DEFERRED OUTFLOWS OF RESOURCES	777,057
LIABILITIES	
Current liabilities:	
Accounts payable	146,129
Accrued payroll	17,620
Bonds and notes payable, current portion	438,422
Accrued interest payable	49,329
Total current liabilities	651,500
Noncurrent liabilities:	
Customer deposits	350,051
Unearned revenue	1,364,325
Compensated absences	6,749
OBEB liability	14,391
Net pension liability	344,376
Bonds and notes payable, noncurrent portion	9,922,802
Total noncurrent liabilities	12,002,694
TOTAL LIABILITIES	12,654,194
DEFERRED INFLOWS OF RESOURCES	
Pensions	13,560
TOTAL DEFERRED INFLOWS OF RESOURCES	13,560
NET POSITION	
Net investment in capital assets	5,009,032
Restricted for:	
Water system improvements	444,151
Waste water system improvements	2,006,242
Debt service	258,759
Unrestricted	2,440,394
TOTAL NET POSITION	\$ 10,158,578

Unrestricted Net Position as % of Revenue

NET POSITION

Warning Trend:

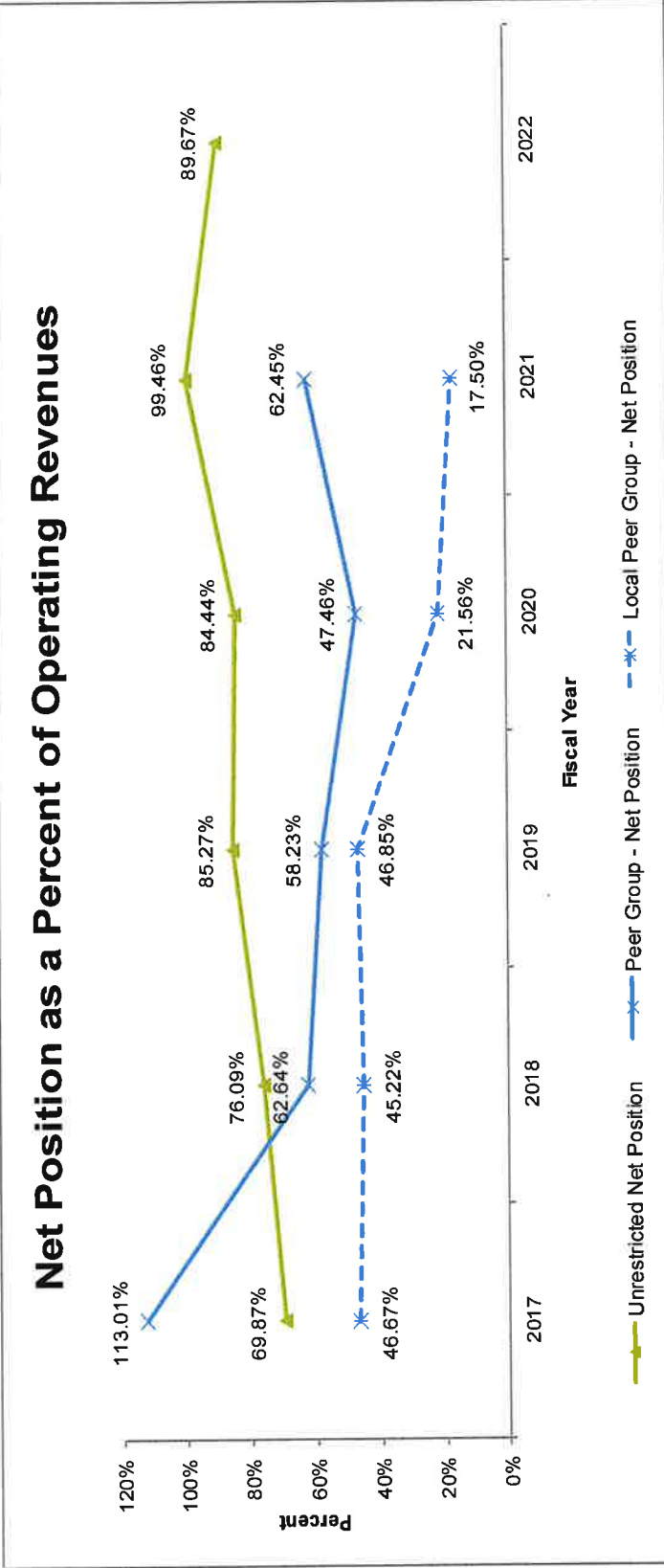
Decreasing Unrestricted Net Position as a Percent of Operating Revenues

Formulation:

$$\frac{\text{Unrestricted Net Position}}{\text{Operating Revenue}}$$

Description:

Most communities maintain some type of reserves in order to meet unforeseen contingencies. There exist no set rules for determining at what levels these reserves should be maintained. Much depends on such factors as the kind of natural disasters or hardships the City is subject to, the flexibility of the City's revenue base, national economic conditions, and the City's overall financial health.



Peer Group:

Unrestricted Net Position

62.45%

Unrestricted Net Position

89.67%

Local Peer Group:

Unrestricted Net Position

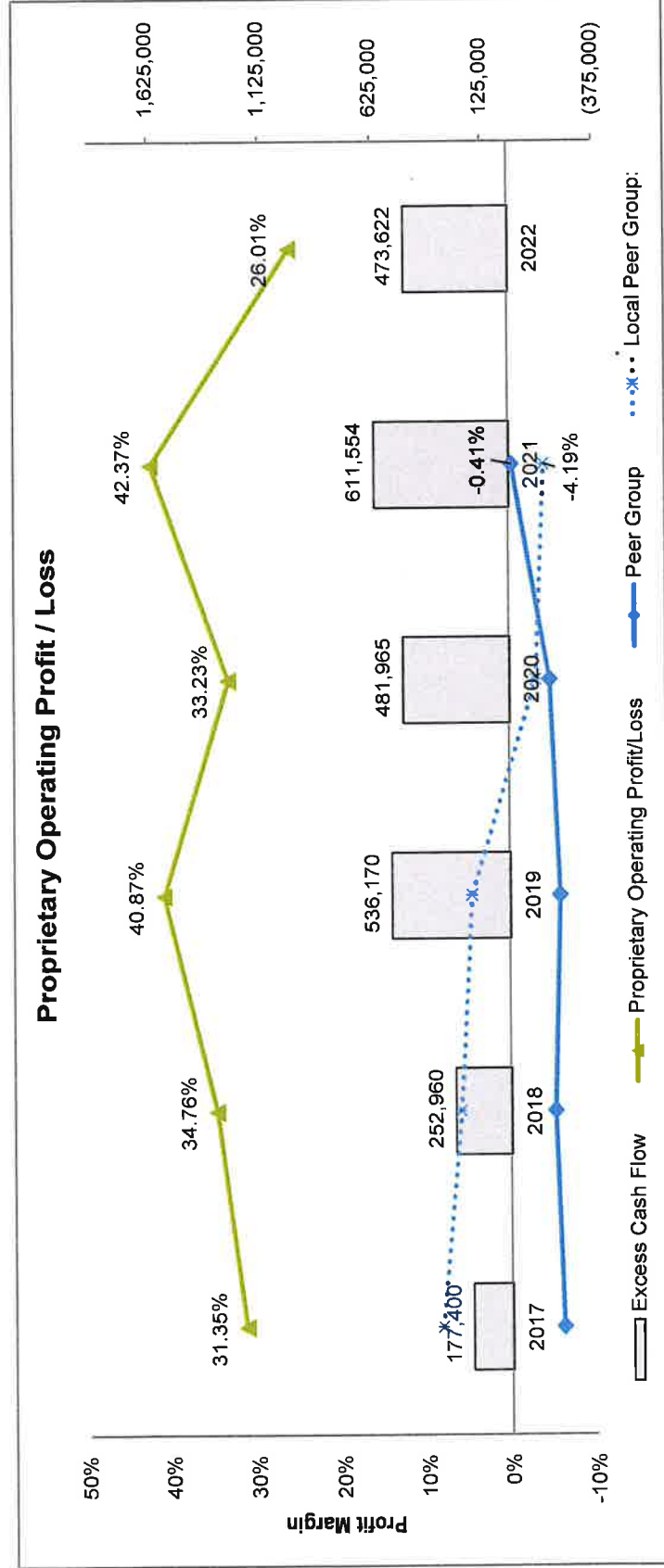
17.50%

Polk City, FL

Enterprise Fund – Revenues and Expenses
Years ended September 30, 2021 and 2022

	2021	2022	Change	
1 Operating Revenue	\$ 2,689,448	\$ 2,721,627	32,179	1%
2 Operating Expenses	1,723,428	2,013,645	290,217	17%
3 Operating Income	\$ 1,139,644	\$ 707,982	(431,662)	-38%
4 Operating Profit Margin	42.37%	26.01%		

2022 data from page 18 of Polk City's Audited Financial Statements for the year ended September 30, 2022.



Polk County Peer Group consists of the Cities of Dundee, Frostproof and Davenport

Unrestricted Cash

UNRESTRICTED CASH & INVESTMENTS

Warning Trend:

Decreasing Unrestricted Cash & Investments

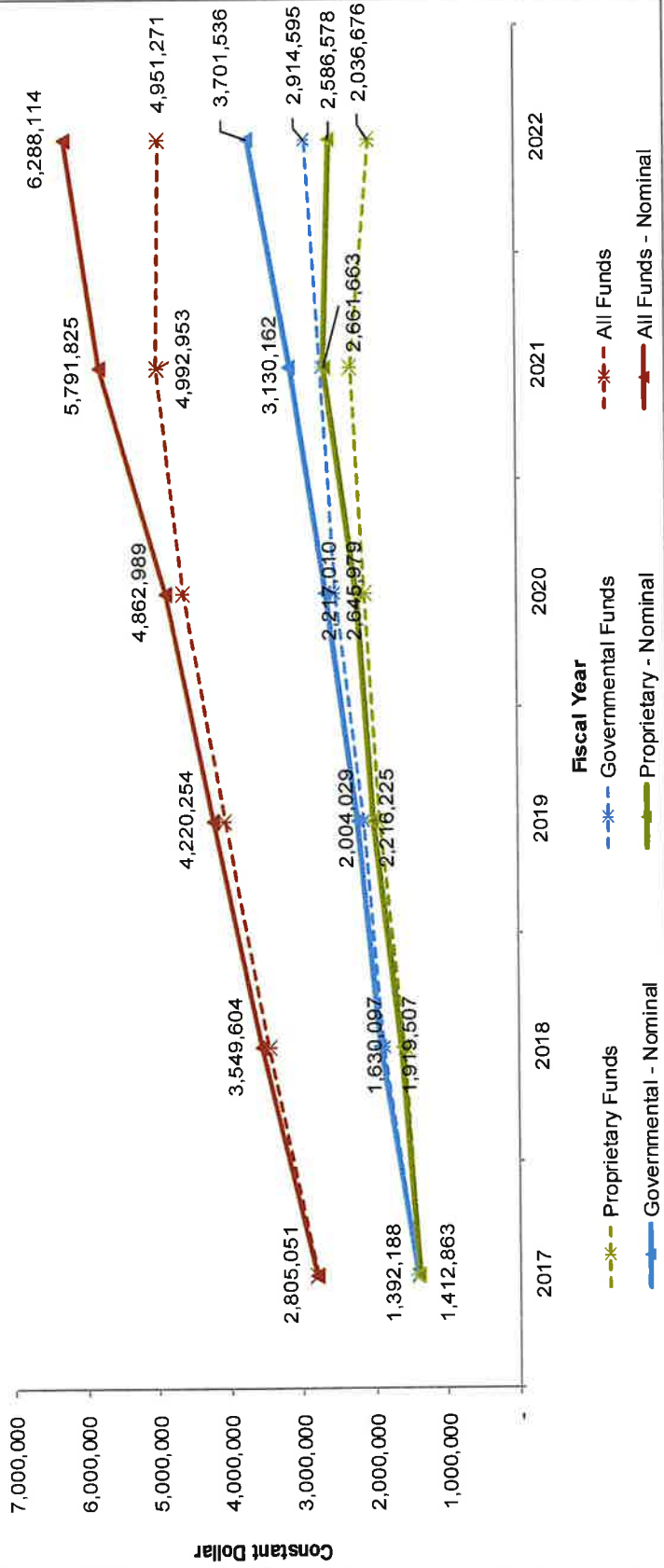
Formulation:

Unrestricted Cash & Investments (constant dollar)

Description:

Unrestricted cash & investments is the amount of highly liquid funds that can be used for any purpose of the City. A decreasing trend in these highly liquid funds can indicate the inability of the City to meet operating needs and a deteriorating financial condition. A positive factor of increasing unrestricted cash & investments indicates the ability of the City to meet current needs and reserve funds for future purposes.

Unrestricted Cash & Investments



Peer Group

Unrestricted - Governmental
Unrestricted - Proprietary

NA
NA

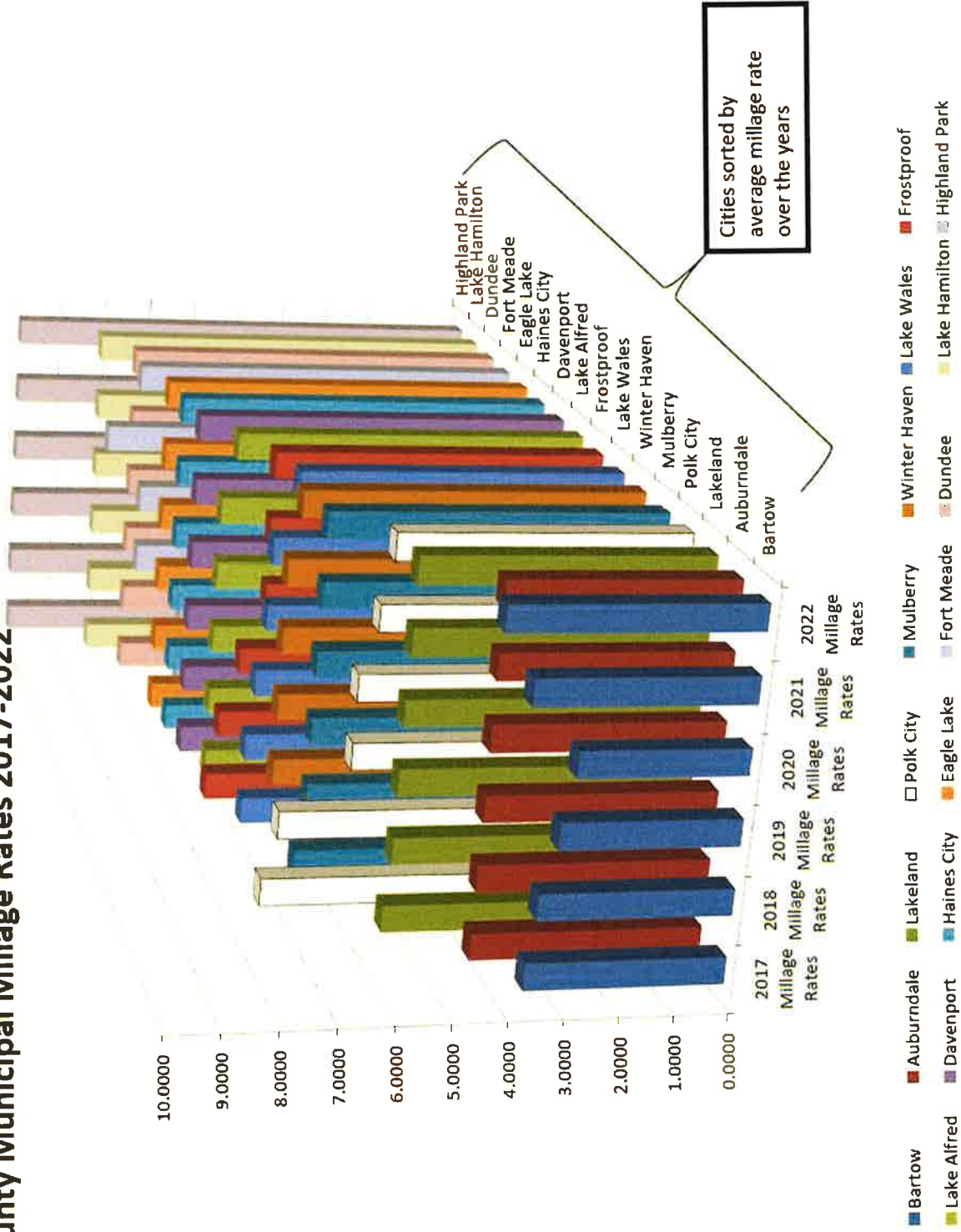
Current Year Actual:

Unrestricted - Governmental
Unrestricted - Proprietary

2,914,595
2,036,676

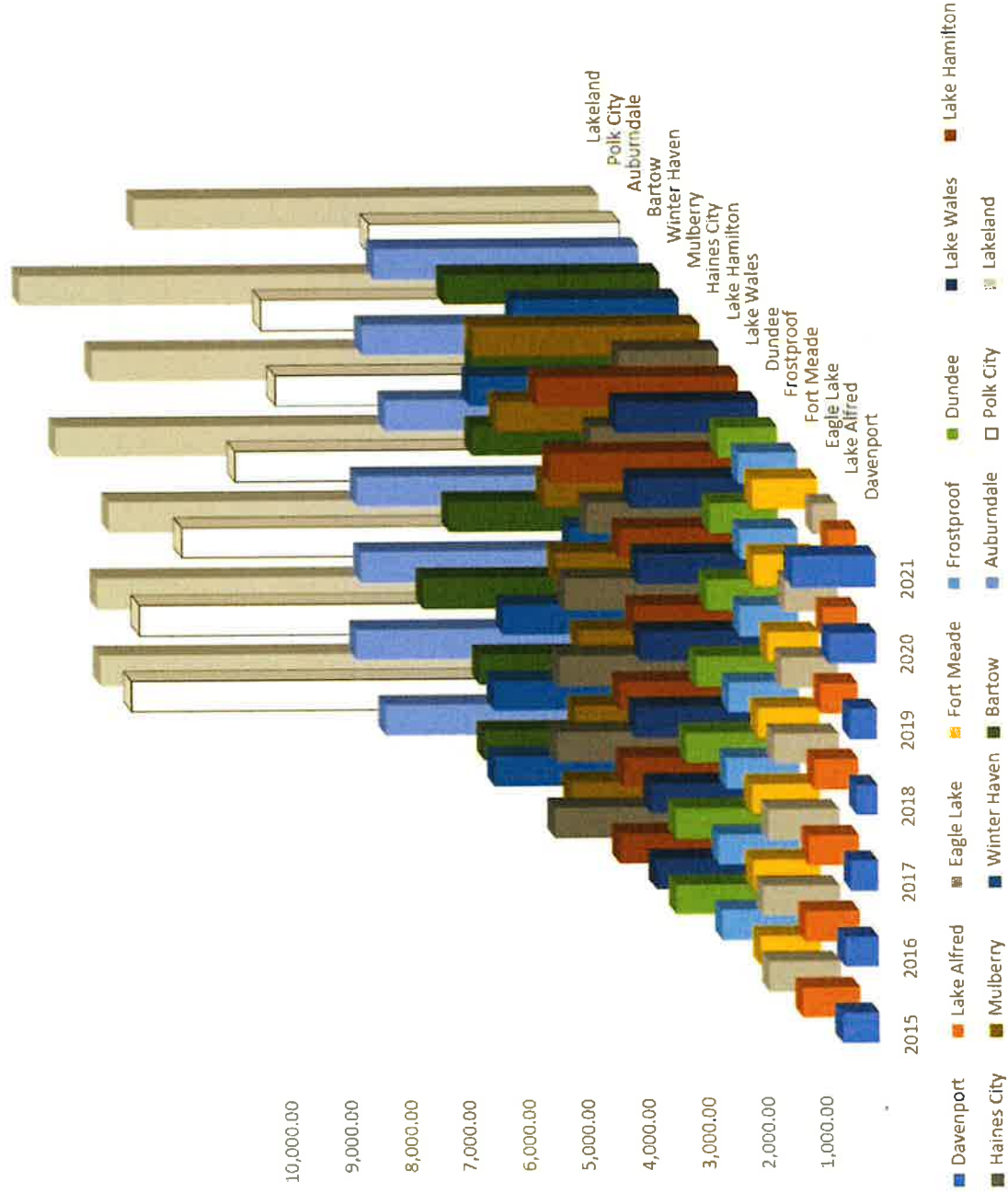
Polk County Millage Rates 2017-2022

Polk County Municipal Millage Rates 2017-2022



Polk Long-Term Obligations per Capita 2015-2021

Long-Term Obligations per Capita



Polk City, Florida



Questions or Comments?