POLK CITY

City Commission Meeting (6pm)

May 20, 2025 Polk City Government Center
123 Broadway Blvd., SE

CALL TO ORDER – Mayor Joe LaCascia

INVOCATION – Pastor Walter Lawlor, New Life Community Church

PLEDGE OF ALLEGIANCE – Mayor Joe LaCascia

ROLL CALL – Assistant City Manager Sheandolen Dunn

ESTABLISHMENT OF A QUORUM

APPROVE CONSENT AGENDA

PRESENTATIONS AND RECOGNITIONS

OPPORTUNITY FOR PUBLIC COMMENT – ITEMS NOT ON AGENDA (limit comments to 3 minutes)

AGENDA

1. Orangewood Pond Improvements Project (Marklen Loop area)

CITY MANAGER ITEMS

1. Cleaning of Mount Olive Rapid Infiltration Basins
2. Mt. Olive Force Main Extension Change Order

CITY ATTORNEY ITEMS

COMMISSIONER ITEMS

Commissioner Pettit
Commissioner Blethen
Commissioner Wilson
Vice Mayor Nichols
Mayor LaCascia

ANNOUNCEMENTS

ADJOURNMENT

CONSENT AGENDA
May 20, 2025

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion and add it to the Regular Agenda under New or Unfinished Business, whichever category best applies to the subject.

A. <u>CITY CLERK</u>

1. April 18, 2025 – Regular City Commission Meeting

B. <u>REPORTS</u>

1. Building Permits Report – April 2025
2. Code Enforcement Report – n/a
3. Financial Report – March/April 2025
4. Library Report – April 2025
5. Polk Sheriff's Report – April 2025
6. Public Works and Utilities Report – April 2025
7. Utility Billing Report – April 2025

C. <u>OTHER</u>

1. Utility Bill Write-Offs

City Commission Meeting
May 20, 2025

CONSENT AGENDA ITEM: Accept minutes for:

April 18, 2025 – Regular City Commission Meeting

____INFORMATION ONLY
_X__ACTION REQUESTED

ISSUE: Minutes attached for review and approval

ATTACHMENT:

April 18, 2025 – Regular City Commission Meeting

ANALYSIS: N/A

STAFF RECOMMENDATION: Approval of Minutes

CITY COMMISSION MINUTES
April 15, 2025

Mayor LaCascia called the meeting to order at 6:00 pm.

Pastor Walter Lawlor, New Life Community Church, gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Charles Nichols, Commissioner Michelle Pettit, Commissioner Rick Wilson, Attorney Kristie Hatcher-Bolin, City Manager Patricia Jackson

Absent: Commissioner Micheal T. Blethen

Election of Mayor
Motion by Vice Mayor Nichols to nominate Joe LaCascia to serve another one-year term as Mayor; this motion was seconded by Commissioner Wilson.

Motion carried unanimously by Voice Vote.

Election of Vice Mayor
Motion by Commissioner Wilson to nominate Charles Nichols to serve another one-year term as Vice Mayor; this motion was seconded by Mayor LaCascia.

Motion carried unanimously by Voice Vote.

APPROVE CONSENT AGENDA
Motion by Vice Mayor Nichols to approve the **March 18, 2025** Regular City Commission Meeting, Department Reports, and other items on the Consent Agenda.

Motion carried unanimously by Voice Vote.

PRESENTATIONS - None

PUBLIC COMMENT

Robert Longtin (525 Marklen Loop) – Lengthy discussion regarding the Retention Pond in Orangewood Village by Bascom Court and Marklen Loop, which is in need of an outlet. Wants to see this issue resolved before hurricane season begins.

Mark Frederick (CivilSurv) addressed the issue. This area is in a flood zone. He is working on a solution and will bring information forth at the next meeting.

Vice Mayor Nichols recommended that a temporary plan be put together while we work on a permanent solution.

Commissioner Pettit asked how long staff had been working on this issue?

Mr. Frederick responded, since January.

ORDER OF BUSINESS

CDBG Grant Application

This was a Public Hearing. No one was present from the Public to speak regarding this matter. The Environmental Review and Plans are complete. However, the deadline for submitting the full grant application packet is May 2. A second public hearing would need to take place and this timeline does not allow that. Would still be the Citrus Grove Boulevard Project, and it will be shovel-ready. Therefore, Staff is requesting approval to wait and apply in the October application cycle.

The City Commission provided consensus to wait and apply in October 2025 for the CDBG Grant.

CITY MANAGER ITEMS

Bar Screen Project – Complete

Voyles Loop Lift Station - Complete

Centennial Celebration – A huge success

New Parade Route – City Manager Jackson recommended a new route starting at Orange Boulevard/Broadway and ending at Orange Boulevard/SR 33.

MOSN – Found a water and sewer line. City Attorney Cloud composed the Easement Agreement and MOSN has agreed to the terms.

Motion by Vice Mayor Nichols to approve the Easement Agreement; this motion was seconded by Commissioner Wilson. **Motion carried 4/0.**

Resurfacing of Basketball Courts – Will bring quotes to the May Meeting.

CITY ATTORNEY ITEMS

Workshop for City Commission – Attorney Hatcher-Bolin briefly discussed Tuesday April 29; however, that date will not work for several people; therefore, a new date/time will be selected.

COMMISSIONER ITEMS

Commissioner Pettit – None
Commissioner Wilson - None
Vice Mayor Nichols – None

Mayor LaCascia – The Centennial Celebration was great. Heard so many compliments throughout the day. Complimented the staff on a job well done.

ANNOUNCEMENTS - None

ADJOURNMENT – 6:31 pm

Patricia Jackson, City Manager	Joe LaCascia, Mayor

City Commission Meeting
May 20, 2025

CONSENT AGENDA ITEM: **Department Monthly Reports**

____INFORMATION ONLY
_X__ACTION REQUESTED

ISSUE: Department Reports attached for review and approval.

ATTACHMENTS:

Monthly Department Reports for:

1. Building Permits Report – April 2025
2. Code Enforcement Report – n/a
3. Financial Report – March/April 2025
4. Library Report – April 2025
5. Polk Sheriff's Report – April 2025
6. Public Works and Utilities Report – April 2025
7. Utility Billing Report – April 2025

ANALYSIS:

STAFF RECOMMENDATION:

Approval of Department Reports via Consent Agenda

Polk City Permits Added
From: 04/01/25 To: 04/30/2025

DEMO

Permit Number	Address	Declared Value	Date Added
BT-2025-6442	520 2ND ST, POLK CITY, FL 33868	300.00	04/02/2025
	Subtotal:	**$300.00**	

ELECTRICAL

Permit Number	Address	Declared Value	Date Added
BT-2025-6756	310 BAYBERRY DR, POLK CITY, FL 33868	15,500.00	04/08/2025
BT-2025-7670	153 LAYNEWADE RD, POLK CITY, FL 33868	4,800.00	04/22/2025
BT-2025-7752	550 MARKLEN LOOP, POLK CITY, FL 33868	500.00	04/23/2025
BT-2025-7756	5475 Mt Olive Rd, Polk City, FL 33868	1,250.00	04/23/2025
	Subtotal:	**$22,050.00**	

FENCE WALL

Permit Number	Address	Declared Value	Date Added
BT-2025-6320	246 TRAIL VIEW WAY, POLK CITY, FL 33868	7,123.00	04/01/2025
	Subtotal:	**$7,123.00**	

GAS

Permit Number	Address	Declared Value	Date Added
BT-2025-6758	310 BAYBERRY DR, POLK CITY, FL 33868	2,500.00	04/08/2025
	Subtotal:	**$2,500.00**	

MECHANICAL

Permit Number	Address	Declared Value	Date Added
BT-2025-7125	703 4TH ST, POLK CITY, FL 33868	7,800.00	04/14/2025
BT-2025-7704	8918 HINSDALE HEIGHTS DR, POLK CITY, FL 33868	19,365.00	04/22/2025
	Subtotal:	**$27,165.00**	

POOL

Permit Number	Address	Declared Value	Date Added
BT-2025-6440	520 2ND ST, POLK CITY, FL 33868	350.00	04/02/2025
BT-2025-8125	512 ROSEWOOD LN, POLK CITY, FL 33868	1,000.00	04/29/2025
	Subtotal:	**$1,350.00**	

PRE-PERMIT

Permit Number	Address	Declared Value	Date Added
BP-2025-134	426 BASCOM CT, POLK CITY, FL 33868	20,000.00	04/09/2025
	Subtotal:	**$20,000.00**	

RE-ROOF

Permit Number	Address	Declared Value	Date Added
BT-2025-7604	320 N CITRUS GROVE BLVD, MSTU LIBRARY, FL 33868	7,500.00	04/21/2025
	Subtotal:	$7,500.00	

RESIDENTIAL

Permit Number	Address	Declared Value	Date Added
BR-2025-2571	764 TEABERRY TRL, POLK CITY, FL 33868	300,000.00	04/01/2025
BR-2025-2575	333 NOLANE LN, POLK CITY, FL 33868	650,000.00	04/01/2025
BR-2025-2622	520 2ND ST, POLK CITY, FL 33868	1,000.00	04/02/2025
BR-2025-2646	8886 CONWAY RD, POLK CITY, FL 33868	1,822.00	04/03/2025
BR-2025-2739	463 SUNRISE BLVD, POLK CITY, FL 33868	9,500.00	04/07/2025
BR-2025-2765	957 LAKESHORE DR, POLK CITY, FL 33868	215.00	04/08/2025
BR-2025-2770	426 BASCOM CT, POLK CITY, FL 33868	12,000.00	04/08/2025
BR-2025-2848	520 2ND ST, POLK CITY, FL 33868	2,000.00	04/10/2025
BR-2025-3121	426 BASCOM CT, POLK CITY, FL 33868	12,000.00	04/21/2025
BR-2025-3190	437 ROSEWOOD LN, POLK CITY, FL 33868	6,500.00	04/23/2025
BR-2025-3257	353 HONEY BEE LN, POLK CITY, FL 33868	0.00	04/25/2025
BR-2025-3295	745 4TH ST, POLK CITY, FL 33868	1,500.00	04/27/2025
	Subtotal:	$996,537.00	

Grand Total: $1,084,525.00

3 SFR to Date
Kathy Delp

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2025 thru Month: Mar
Fund: 01 OPERATING FUND

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	4,121,221.56	
01-101-990	Library Van Fleet Cycling Challenge	859.09	
01-101-995	City Centennial	20,705.00	
01-102-100	Cash on Hand	875.00	
01-115-100	Accounts Receivable - Utilities	48,228.67	
01-115-120	Accounts Receivable - Local Bus Licenses	3,540.00	
01-115-200	Accounts Receivable - Year End	147,972.84-	
01-117-100	Allowance for Bad Debt	131.83-	
01-133-100	Due From Other Governmental Units	105,999.86	
01-133-101	Due from Others (Franchise & Public Serv. Tax)	38,729.28	
01-151-100	Investments - FL SAFE GF	1,253,558.87	
01-151-902	Investments - FL SAFE GF Reserves	88,619.81	
01-153-302	Restricted Cash - New Local Opt Gas Tax	401,894.18	
01-155-100	Prepaid Expenses	5,231.50	
01-160-902	Reserve Account	100,000.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		6,104,282.74
01-202-100	Accounts Payable	119,631.12	
01-202-900	Customer Deposits	8,460.00	
01-202-950	Other Deposits	150,000.00	
01-208-310	Due to DCA - Bldg Permit Surcharge	297.43	
01-208-320	Due to Dept of Business - License Fees	142.11	
01-208-330	Due to PCSO - Police Education Revenue	87.51	
01-217-200	Accrued Sales Tax	257.50	
01-218-100	Payroll Taxes Payable	10,823.65	
01-218-200	FRS Retirement Payable	0.59	
01-218-300	Health Plan Payable	536.19	
01-218-320	Supplemental Insurance Payable	3,215.41	
01-218-400	Dental Plan Payable	164.86-	
01-218-410	Vision Plan Payable	687.55	
01-218-700	ICMA-RC	120.00	
	** TOTAL LIABILITY**		294,094.20
01-243-100	Encumbrances Placed	48,213.08	
01-245-100	Reserved for Encumbrances	48,213.08-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	5,251,871.73	
	** TOTAL EQUITY**		5,251,871.73
	** TOTAL REVENUE**		2,318,327.73
	** TOTAL EXPENSE**		1,760,010.92
	TOTAL LIABILITY AND EQUITY		6,104,282.74

GENERAL FUND REVENUES

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-311-100	AD VALOREM TAXES	1,338,950.73	1,399,548.00	1,399,548.00	14,060.82	1,346,877.97	52,670.03	96.24 %
01-312-300	9th Cent Gas Tax	17,418.69	18,801.00	18,801.00	1,567.02	4,941.36	13,859.64	26.28 %
01-312-400	Local Option Gas Tax	106,239.92	108,748.00	108,748.00	8,061.16	44,716.71	64,031.29	41.12 %
01-312-410	New Local Option Gas Tax	68,017.72	69,118.00	69,118.00	5,851.34	28,404.54	40,713.46	41.10 %
01-314-100	Electric - Utility Tax	148,047.40	129,331.00	129,331.00	10,362.45	40,441.07	88,889.93	31.27 %
01-314-300	Water - Utility Tax	76,489.81	78,000.00	78,000.00	6,070.01	38,978.58	39,021.42	49.97 %
01-314-301	Water - Utility Tax - Readiness to Se	1,153.69	6,212.00	6,212.00	0.00	0.00	6,212.00	0.00 %
01-314-400	Gas - Utility Tax	32,270.81	23,948.00	23,948.00	2,685.21	31,315.28	(7,367.28)	130.76 %
01-315-100	Communications Services Tax	141,054.64	170,189.00	170,189.00	11,310.77	59,280.74	110,908.26	34.83 %
01-316-100	Local Business Licenses	13,537.80	7,100.00	7,100.00	0.00	2,886.00	4,214.00	40.65 %
01-316-102	County Business Tax	2,283.09	775.00	775.00	95.30	610.22	164.78	78.74 %
01-316-103	FLC Delinquent Bus. Tax Program	330.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-322-100	Building Permits	21,705.03	35,000.00	35,000.00	2,555.19	8,883.24	26,116.76	25.38 %
01-322-101	Bldg Permit - Plan Checking	15,703.56	15,000.00	15,000.00	307.65	1,897.40	13,102.60	12.65 %
01-322-102	Bldg Permit - Admin Fee	3,106.00	4,000.00	4,000.00	260.00	1,980.00	2,020.00	49.50 %
01-322-103	Bldg Permit - Electrical	3,825.00	5,000.00	5,000.00	950.00	2,850.00	2,150.00	57.00 %
01-322-104	Bldg Permit - Plumbing	1,500.00	3,700.00	3,700.00	250.00	950.00	2,750.00	25.68 %
01-322-105	Bldg Permit - Mechanical	3,375.00	4,700.00	4,700.00	125.00	1,375.00	3,325.00	29.26 %
01-322-107	Bldg Permit - Cert of Occupancy	480.00	480.00	480.00	0.00	90.00	390.00	18.75 %
01-322-108	Bldg Permit - Inspections	41,113.34	212,170.00	212,170.00	50,080.00	93,217.16	118,952.84	43.94 %
01-323-100	Electric Franchise Fee	97,846.19	58,000.00	58,000.00	0.00	17,834.90	40,165.10	30.75 %
01-323-300	Solid Waste Franchise Fee	62,336.41	56,699.00	56,699.00	0.00	16,168.43	40,530.57	28.52 %
01-329-220	Site Plan Reviews	2,825.00	1,650.00	1,650.00	0.00	1,900.00	(250.00)	115.15 %
01-329-300	Permit - Alcohol Use	0.00	0.00	0.00	50.00	150.00	(150.00)	0.00 %
01-331-401	FEMA Federal Reimb. - Ian 2022	68,265.07	0.00	0.00	0.00	0.00	0.00	0.00 %
01-331-402	FEMA Federal Reimb. - Idalia 2023	0.00	0.00	0.00	0.00	428.25	(428.25)	0.00 %
01-334-402	FEMA State Reimb. - Idalia 2023	10,183.75	0.00	0.00	0.00	0.00	0.00	0.00 %
01-335-120	MRS - State Sales Tax	105,576.32	105,093.00	105,093.00	7,622.59	47,163.77	57,929.23	44.88 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	22,951.42	23,069.00	23,069.00	1,673.25	10,353.00	12,716.00	44.88 %
01-335-140	Mobile Home License	8,029.54	5,636.00	5,636.00	151.75	4,179.44	1,456.56	74.16 %
01-335-150	Alcoholic Beverage License	1,027.83	1,125.00	1,125.00	0.00	0.00	1,125.00	0.00 %
01-335-180	Half-Cent Sales Tax	235,058.62	227,446.00	227,446.00	18,198.02	91,499.98	135,946.02	40.23 %
01-337-100	Library Coop Funding	48,161.10	48,161.00	48,161.00	26,914.79	26,914.79	21,246.21	55.89 %
01-340-400	Solid Waste	538,705.77	485,397.00	485,397.00	49,388.61	284,198.08	201,198.92	58.55 %
01-340-700	Stormwater Utility Fees	36,976.92	36,177.00	36,177.00	3,090.16	18,540.96	17,636.04	51.25 %
01-344-900	FDOT Maintenance Agreement	18,036.33	16,304.00	16,304.00	0.00	9,018.15	7,285.85	55.31 %
01-347-100	Library Income	3,964.32	5,500.00	5,500.00	300.04	2,318.27	3,181.73	42.15 %
01-351-200	Police Fines, Penalties, and Forfeitu	11,769.91	9,000.00	9,000.00	0.00	1,805.35	7,194.65	20.06 %
01-351-300	Code Enforcement Fines	76,357.72	0.00	0.00	0.00	5,032.95	(5,032.95)	0.00 %

CITY OF POLK CITY

MARCH 2025 MONTHLY FINANCIALS

GENERAL FUND REVENUES

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-359-100	Other Fines and/or Forfeitures	130.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-359-300	Late Fees	207.00	250.00	250.00	52.50	294.50	(44.50)	117.80 %
01-361-100	Interest Income	3,499.10	7,450.00	7,450.00	0.00	1,982.55	5,467.45	26.61 %
01-361-200	Interest/Dividends - FL SAFE	68,634.14	42,000.00	42,000.00	5,017.17	30,577.75	11,422.25	72.80 %
01-362-100	Activity Center Rentals	4,800.00	4,400.00	4,400.00	700.00	2,950.00	1,450.00	67.05 %
01-362-200	Donald Bronson Community Center Renta	10,650.00	5,350.00	5,350.00	1,650.00	6,900.00	(1,550.00)	128.97 %
01-365-100	Sales of Surplus Property	2,280.35	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-100	Private Donations	0.00	0.00	0.00	0.00	40.00	(40.00)	0.00 %
01-366-101	Private Donations - Christmas	400.00	1,000.00	1,000.00	0.00	500.00	500.00	50.00 %
01-366-102	Private Donations - Halloween	500.00	1,000.00	1,000.00	0.00	250.00	750.00	25.00 %
01-366-105	PRIVATE DONATIONS - CITY CENTENNIAL	5,875.00	3,000.00	3,000.00	1,875.00	15,090.00	(12,090.00)	503.00 %
01-366-110	Private Donations - Library	0.00	0.00	0.00	0.00	62.00	(62.00)	0.00 %
01-369-100	Misc. Income	20,709.22	500.00	500.00	145.00	1,914.86	(1,414.86)	382.97 %
01-369-101	Misc Income - Copies and Faxes	0.64	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-102	Misc Income - Collection Allowance	2,211.56	3,000.00	3,000.00	41.03	559.63	2,440.37	18.65 %
01-369-104	NSF FEES	0.00	0.00	0.00	25.00	55.00	(55.00)	0.00 %
01-369-113	Vendor Refund of Overpymt	0.00	0.00	0.00	2,200.00	2,200.00	(2,200.00)	0.00 %
01-369-160	Misc Income - Deputy Rental Coverage	0.00	0.00	0.00	1,029.00	3,087.00	(3,087.00)	0.00 %
01-369-400	Insurance Proceeds	6,897.16	0.00	0.00	0.00	4,072.00	(4,072.00)	0.00 %
01-369-500	Refund of State Gas Tax	1,606.75	0.00	0.00	399.90	590.85	(590.85)	0.00 %
01-381-900	Cash Carry Forward	0.00	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
	DEPARTMENT TOTALS	3,513,075.37	3,589,027.00	3,589,027.00	235,115.73	2,318,327.73	1,270,699.27	64.59 %

General Fund Expenditures

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
	LEGISLATIVE							
01-511-120	Regular Salary - Wages - Legislative	12,300.00	18,000.00	18,000.00	1,800.00	10,800.00	7,200.00	60.00 %
01-511-160	Bonuses and Gift Certificates - Legis	2,707.10	2,708.00	2,708.00	0.00	2,707.10	0.90	99.97 %
01-511-210	Fica Taxes - Legislative	1,148.03	1,792.00	1,792.00	137.70	1,033.30	758.70	57.66 %
01-511-240	Worker's Compensation - Legislati	34.30	23.00	23.00	0.00	0.00	23.00	0.00 %
01-511-400	Travel and Training - Legislative	60.00	4,000.00	4,000.00	0.00	682.47	3,317.53	17.06 %
01-511-405	TRAINING - LEGISLATIVE	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-511-408	Meeting Expense Allowance - Legislati	210.00	500.00	500.00	0.00	60.00	440.00	12.00 %
01-511-470	Printing and Reproduction - Legislati	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-511-480	Promo Activities & Legal Ads - Legisl	1,790.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-511-490	Other Current Charges - Legislative	270.49	1,000.00	1,000.00	0.00	945.75	54.25	94.58 %
01-511-510	Office Supplies - Legislative	0.00	300.00	300.00	0.00	0.00	300.00	0.00 %
01-511-520	Operating Supplies - Legislative	85.84	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-525	Uniforms - Legislative	0.00	800.00	800.00	0.00	156.48	643.52	19.56 %
01-511-540	Books, Pub., Sub., & Memberships - Le	4,198.76	4,500.00	4,500.00	0.00	3,035.00	1,465.00	67.44 %
	DEPARTMENT TOTAL	22,804.52	40,123.00	40,123.00	1,937.70	19,420.10	20,702.90	48.40 %
	EXECUTIVE							
01-512-120	Regular Salary - Wages - Executive	215,180.75	245,644.00	245,644.00	18,960.60	120,485.76	125,158.24	49.05 %
01-512-130	Other Salaries and Wages - Executive	4,800.12	4,800.00	4,800.00	369.24	2,400.06	2,399.94	50.00 %
01-512-140	Overtime - Executive	0.00	0.00	0.00	0.00	5,407.53	(5,407.53)	0.00 %
01-512-160	Premium Pay and Non Merit Pay - Execu	37,899.32	41,148.00	41,148.00	0.00	43,313.47	(2,165.47)	105.26 %
01-512-210	Fica Taxes - Executive	20,730.83	25,454.00	25,454.00	1,464.04	13,199.49	12,254.51	51.86 %
01-512-220	Retirement Contribution - Executive	62,116.69	66,455.00	66,455.00	5,120.80	34,607.35	31,847.65	52.08 %
01-512-230	Life & Health Insurance - Executive	13,352.65	16,707.00	16,707.00	1,389.41	8,336.46	8,370.54	49.90 %
01-512-240	Worker's Compensation - Executive	510.20	270.00	270.00	0.00	0.00	270.00	0.00 %
01-512-400	Travel Expenses - Executive	2,505.32	5,000.00	5,000.00	0.00	1,321.59	3,678.41	26.43 %
01-512-405	Training - Executive	574.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-512-408	Meeting Expense Allowance - Executive	428.22	1,500.00	1,500.00	0.00	150.00	1,350.00	10.00 %
01-512-410	Communication Services - Executive	592.43	900.00	900.00	108.60	424.06	475.94	47.12 %
01-512-470	Printing and Reproduction - Executive	7,299.07	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-512-490	Other Current Charges - Executive	0.00	3,000.00	3,000.00	0.00	67.36	2,932.64	2.25 %
01-512-492	Recording & Other Fees - City Clerk	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %

General Fund Expenditures
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-512-510	Office Supplies - Executive	635.01	1,500.00	1,500.00	0.00	211.91	1,288.09	14.13 %
01-512-520	Operating Supplies - Executive	155.15	1,000.00	1,000.00	376.00	409.88	590.12	40.99 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,226.11	2,000.00	2,000.00	0.00	8,974.31	(6,974.31)	448.72 %
	DEPARTMENT TOTAL	370,505.87	427,878.00	427,878.00	27,788.69	239,309.23	188,568.77	55.93 %
	LEGAL COUNSEL							
01-514-310	Professional Services - Legal Counsel	45,144.45	65,000.00	65,000.00	3,179.63	11,405.92	53,594.08	17.55 %
01-514-480	Promo Activities & Legal Ads - Legal	8,863.98	11,000.00	11,000.00	428.32	6,802.36	4,197.64	61.84 %
	DEPARTMENT TOTAL	54,008.43	76,000.00	76,000.00	3,607.95	18,208.28	57,791.72	23.96 %
	COMPREHENSIVE PLANNING							
01-515-310	Professional Services - Comp Planning	35,000.00	35,000.00	35,000.00	0.00	17,500.00	17,500.00	50.00 %
	DEPARTMENT TOTAL	35,000.00	35,000.00	35,000.00	0.00	17,500.00	17,500.00	50.00 %
	FINANCE AND ACCOUNTING							
01-516-120	Regular Salary - Wages - Fin & Acctng	102,368.82	112,679.00	112,679.00	8,864.23	57,770.10	54,908.90	51.27 %
01-516-130	Other Salaries and Wages - Finance	0.00	0.00	0.00	0.00	19.63	(19.63)	0.00 %
01-516-140	Overtime - Fin & Acctng	374.62	578.00	578.00	0.00	2,543.48	(1,965.48)	440.05 %
01-516-210	Fica Taxes - Fin & Acctng	5,705.88	8,620.00	8,620.00	553.49	3,851.92	4,768.08	44.69 %
01-516-220	Retirement Contribution - Fin & Acctn	14,452.06	15,358.00	15,358.00	1,208.19	8,302.55	7,055.45	54.06 %
01-516-230	Life & Health Insurance - Fin & Acctn	25,521.37	31,780.00	31,780.00	2,648.33	15,868.06	15,911.94	49.93 %
01-516-240	Worker's Compensation - Fin & Acctng	246.18	124.00	124.00	0.00	0.00	124.00	0.00 %
01-516-310	Professional Services - Fin & Acctng	2,000.00	4,000.00	4,000.00	0.00	4,000.00	0.00	100.00 %
01-516-400	Travel Expenses - Fin & Acctng	1,205.80	2,500.00	2,500.00	287.74	287.74	2,212.26	11.51 %
01-516-405	Training - Finance	499.00	2,000.00	2,000.00	0.00	499.00	1,501.00	24.95 %
01-516-410	Communication Services - Fin & Acctng	318.35	850.00	850.00	24.89	124.45	725.55	14.64 %
01-516-470	Printing and Reproduction - Fin & Acc	224.71	750.00	750.00	118.73	118.73	631.27	15.83 %

CITY OF POLK CITY
MARCH 2025 MONTHLY FINANCIALS

General Fund Expenditures
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-516-510	Office Supplies - Fin & Acctng	756.19	1,000.00	1,000.00	90.23	215.37	784.63	21.54 %
01-516-520	Operating Supplies - Fin & Acctng	424.13	3,000.00	3,000.00	89.05	534.29	2,465.71	17.81 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	389.88	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
	DEPARTMENT TOTAL	154,486.99	184,239.00	184,239.00	13,884.88	94,135.32	90,103.68	51.09 %
	DEBT SERVICE							
01-517-710	Principal - CB&T Debt Service Pmts	88,006.63	91,177.00	91,177.00	7,792.40	45,411.48	45,765.52	49.81 %
01-517-720	Interest - CB&T Debt Service Pmts	31,803.89	28,634.00	28,634.00	2,191.81	14,493.78	14,140.22	50.62 %
	DEPARTMENT TOTAL	119,810.52	119,811.00	119,811.00	9,984.21	59,905.26	59,905.74	50.00 %
	LAW ENFORCEMENT							
01-521-305	Contract Labor - Law Enf	109,647.00	111,840.00	111,840.00	27,960.00	55,920.00	55,920.00	50.00 %
01-521-310	Professional Services - Law Enf	87,854.75	108,000.00	108,000.00	34,624.00	76,966.60	31,033.40	71.27 %
01-521-640	Machinery & Equipment - Law Enf	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00 %
	DEPARTMENT TOTAL	199,201.75	219,840.00	219,840.00	62,584.00	132,886.60	86,953.40	60.45 %
	BUILDING AND ZONING							
01-524-120	Regular Salary - Wages - Bldg & Zonin	107,183.53	115,244.00	115,244.00	8,950.22	57,643.35	57,600.65	50.02 %
01-524-140	Overtime - Bldg & Zoning	74.86	623.00	623.00	0.00	2,086.98	(1,463.98)	334.99 %
01-524-210	Fica Taxes - Bldg & Zoning	8,328.97	8,864.00	8,864.00	671.90	4,529.00	4,335.00	51.09 %
01-524-220	Retirement Contribution - Bldg & Zoni	15,045.48	15,793.00	15,793.00	1,219.91	8,217.46	7,575.54	52.03 %
01-524-230	Life & Health Insurance - Bldg & Zoni	27,445.56	31,956.00	31,956.00	2,662.18	15,973.08	15,982.92	49.98 %
01-524-240	Worker's Compensation - Bldg & Zo	2,485.74	1,806.00	1,806.00	0.00	0.00	1,806.00	0.00 %
01-524-310	Professional Services - Bldg & Zoning	81,366.48	250,000.00	250,000.00	2,852.00	74,922.50	175,077.50	29.97 %
01-524-311	Engineering Services - Bldg & Zoning	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-405	Training - Building	60.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	289.81	300.00	300.00	0.00	219.06	80.94	73.02 %

CITY OF POLK CITY
MARCH 2025 MONTHLY FINANCIALS

General Fund Expenditures
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-524-520	Operating Supplies - Bldg & Zoning	300.00	400.00	400.00	204.49	204.49	195.51	51.12 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	148.32	300.00	300.00	0.00	0.00	300.00	0.00 %
	DEPARTMENT TOTAL	242,728.75	426,286.00	426,286.00	16,560.70	163,795.92	262,490.08	38.42 %
	CODE ENFORCEMENT							
01-529-120	Regular Salary - Wages - Code Enf	30,573.00	32,947.00	32,947.00	2,500.00	20,686.30	12,260.70	62.79 %
01-529-210	Fica Taxes - Code Enf	2,384.87	2,520.00	2,520.00	188.57	1,567.75	952.25	62.21 %
01-529-220	Retirement Contribution - Code Enf	4,295.20	4,491.00	4,491.00	340.76	2,819.58	1,671.42	62.78 %
01-529-230	Life & Health Insurance - Code Enf	(928.72)	167.00	167.00	14.24	5,291.33	(5,124.33)	3168.46 %
01-529-240	Worker's Compensation - Code Enf	1,056.36	804.00	804.00	0.00	0.00	804.00	0.00 %
01-529-310	Professional Services - Code Enf	7,874.89	7,000.00	7,000.00	500.00	3,400.00	3,600.00	48.57 %
01-529-400	Travel Expenses - Code Enf	395.69	500.00	500.00	0.00	0.00	500.00	0.00 %
01-529-405	TRAINING - CODE ENFORCEMENT	710.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-529-410	Communication Services - Code Enf	295.86	500.00	500.00	37.29	186.45	313.55	37.29 %
01-529-470	Printing and Reproduction - Code Enf	0.00	0.00	0.00	87.25	87.25	(87.25)	0.00 %
01-529-510	Office Supplies - Code Enf	140.36	200.00	200.00	0.00	125.05	74.95	62.53 %
01-529-520	Operating Supplies - Code Enf	505.25	600.00	600.00	0.00	8.99	591.01	1.50 %
01-529-540	Books, Pub., Sub., & Memberships - Co	326.17	500.00	500.00	35.00	120.00	380.00	24.00 %
	DEPARTMENT TOTAL	47,628.93	51,229.00	51,229.00	3,703.11	34,292.70	16,936.30	66.94 %
	REFUSE/SANITATION							
01-534-341	Refuse Disposal - Residential - Refus	273,346.15	279,608.00	279,608.00	24,286.02	117,897.97	161,710.03	42.17 %
01-534-342	Refuse Disposal - Commercial - Refuse	145,677.46	160,053.00	160,053.00	26,937.52	88,728.08	71,324.92	55.44 %
	DEPARTMENT TOTAL	419,023.61	439,661.00	439,661.00	51,223.54	206,626.05	233,034.95	47.00 %
	STORMWATER							
01-538-310	PROFESSIONAL SERVICES - STORMWATER	4,475.00	0.00	0.00	0.00	0.00	0.00	0.00 %

General Fund Expenditures

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-538-311	Engineering Services - Stormwater	29,014.00	25,000.00	25,000.00	0.00	18,985.00	6,015.00	75.94 %
01-538-405	Training - Stormwater	876.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
01-538-460	Repairs and Maintenance - Stormwater	3,343.88	10,000.00	10,000.00	0.00	160.00	9,840.00	1.60 %
01-538-492	Recording & Other Fees - Stormwater	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	500.00	500.00	500.00	0.00	500.00	0.00	100.00 %
	DEPARTMENT TOTAL	38,208.88	36,950.00	36,950.00	0.00	19,645.00	17,305.00	53.17 %

GENERAL GOV'T BUILDINGS

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-539-310	Professional Services - Gen Gov't	36,431.22	30,000.00	30,000.00	8,723.50	20,469.35	9,530.65	68.23 %
01-539-312	Professional Services - Other - Gen G	0.00	0.00	0.00	0.00	105.00	(105.00)	0.00 %
01-539-411	City Hall - Communication - Gen Gov'.	10,795.73	10,000.00	10,000.00	245.10	8,875.22	1,124.78	88.75 %
01-539-414	Community Center-Communication-Gen Go	1,521.08	1,500.00	1,500.00	0.00	987.94	512.06	65.86 %
01-539-431	City Hall - Utilities - Gen Gov't	18,190.10	18,000.00	18,000.00	1,781.56	9,253.33	8,746.67	51.41 %
01-539-432	Activity Center - Utilities - Gen Gov	2,353.66	2,500.00	2,500.00	158.16	965.43	1,534.57	38.62 %
01-539-433	MULTI-PURPOSE BUILD - UTILITIES - GEN	2,905.51	3,000.00	3,000.00	170.96	1,242.98	1,757.02	41.43 %
01-539-434	Community Center-Utilities-Gen Gov&#3	5,729.69	5,000.00	5,000.00	606.51	3,151.95	1,848.05	63.04 %
01-539-440	Rentals and Leases - Gen Gov't Bl	6,954.36	8,000.00	8,000.00	2,294.92	4,724.82	3,275.18	59.06 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	80,487.05	28,000.00	28,000.00	181.85	11,002.91	16,997.09	39.30 %
01-539-462	Activity Center - Repairs & Maint - G	4,122.34	4,500.00	4,500.00	0.00	3,229.95	1,270.05	71.78 %
01-539-463	MUTIL-PURPOSE BUILD- REPAIRS & MAINT	4,611.76	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-539-464	Community Center-Repairs & Maint-Gen	9,378.57	50,000.00	50,000.00	6,627.68	9,252.13	40,747.87	18.50 %
01-539-490	Other Current Charges - Gen Gov't	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-539-521	City Hall - Operating Supplies - Gen	7,503.40	10,000.00	10,000.00	145.90	1,840.81	8,159.19	18.41 %
01-539-522	Activity Center - Operating Supplies	1,581.38	1,750.00	1,750.00	42.96	446.21	1,303.79	25.50 %
01-539-523	Multi-Purpose Build - Operating Suppl	416.59	500.00	500.00	0.00	135.00	365.00	27.00 %
01-539-524	Community Center-Operating Supplies-G	1,608.28	2,000.00	2,000.00	71.00	621.48	1,378.52	31.07 %
01-539-531	Landscape Materials & Supplies - Buil	815.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-539-631	City Hall - Improv. O/T Bldgs - Gen G	0.00	50,000.00	50,000.00	0.00	0.00	1,786.92	0.00 %
01-539-641	City Hall - Mach. & Equipment - Gen G	6,704.77	0.00	0.00	0.00	0.00	0.00	0.00 %
	DEPARTMENT TOTAL	202,110.49	228,250.00	228,250.00	21,050.10	76,304.51	103,732.41	33.43 %

ROADS AND STREETS

General Fund Expenditures

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-541-120	Regular Salary - Wages - Roads & Stre	184,342.47	243,740.00	243,740.00	16,130.90	104,385.33	139,354.67	42.83 %
01-541-130	Other Salaries and Wages - Roads & St	400.66	0.00	0.00	30.00	214.65	(214.65)	0.00 %
01-541-140	Overtime - Roads & Streets	4,378.78	5,290.00	5,290.00	242.94	6,603.99	(1,313.99)	124.84 %
01-541-210	Fica Taxes - Roads & Streets	14,055.86	19,051.00	19,051.00	1,230.65	8,417.94	10,633.06	44.19 %
01-541-220	Retirement Contribution - Roads & Str	26,465.10	32,293.00	32,293.00	2,231.73	15,251.76	17,041.24	47.23 %
01-541-230	Life & Health Insurance - Roads & Str	55,761.32	79,466.00	79,466.00	5,312.30	26,121.03	53,344.97	32.87 %
01-541-240	WORKERS COMPENSATION - ROADS & STRE..	27,461.73	19,159.00	19,159.00	0.00	0.00	19,159.00	0.00 %
01-541-310	Professional Services - Roads & Stree	78,343.30	25,000.00	25,000.00	760.45	12,856.18	12,143.82	51.42 %
01-541-311	Engineering Services - Roads & Street	16,795.29	10,000.00	10,000.00	0.00	16,101.69	(6,101.69)	161.02 %
01-541-400	Travel Expenses - Roads & Streets	68.68	1,000.00	1,000.00	0.00	1.98	998.02	0.20 %
01-541-405	Training - Streets	25.00	1,000.00	1,000.00	53.55	95.25	904.75	9.53 %
01-541-410	Communication Services - Roads & Stre	3,970.03	4,500.00	4,500.00	265.50	5,286.38	(786.38)	117.48 %
01-541-430	Utilities - Roads & Streets	26,557.21	25,000.00	25,000.00	2,225.17	11,612.32	13,387.68	46.45 %
01-541-440	Rentals and Leases - Roads & Streets	1,146.69	0.00	0.00	0.00	708.83	(708.83)	0.00 %
01-541-460	Repairs and Maintenance - Roads & Str	3,801.09	5,000.00	5,000.00	206.27	2,434.50	2,565.50	48.69 %
01-541-461	Repairs & Maintenance-Equipment - Roa	14,262.51	10,000.00	10,000.00	295.59	9,523.00	477.00	95.23 %
01-541-464	Vehicle Fuel - Roads & Streets	13,343.63	13,000.00	13,000.00	849.79	5,218.97	7,781.03	40.15 %
01-541-465	Vehicle Maintenance - Roads & Streets	3,720.49	6,000.00	6,000.00	15.13	1,406.78	4,593.22	23.45 %
01-541-466	Public Works/Utilities Facility - Rep	481.63	2,000.00	2,000.00	3,654.48	15,610.66	(13,610.66)	780.53 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	151.62	500.00	500.00	0.00	42.34	457.66	8.47 %
01-541-520	Operating Supplies - Roads & Streets	5,264.38	6,227.00	6,227.00	792.30	6,531.19	(304.19)	104.89 %
01-541-524	Chemicals - Roads & Streets	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	21,990.85	75,000.00	75,000.00	2,854.22	4,246.22	70,753.78	5.66 %
01-541-531	Landscape Materials & Supplies - Road	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	751.81	600.00	600.00	0.00	300.00	300.00	50.00 %
01-541-620	Buildings - Roads & Streets	0.00	0.00	0.00	2,873.50	2,873.50	(2,873.50)	0.00 %
01-541-630	Improvements Other than Building - Ro	1,139.78	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	10,761.62	14,000.00	14,000.00	5,141.79	5,141.79	8,858.21	36.73 %
01-541-650	Construction in Progress - Roads & St	1,812.50	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-660	Books, Pub.& Library Materials - Road	0.00	0.00	0.00	0.00	6,824.60	(6,824.60)	0.00 %
	DEPARTMENT TOTAL	517,254.03	603,826.00	603,826.00	45,166.26	267,810.88	336,015.12	44.35 %

LIBRARY

General Fund Expenditures
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-571-120	Regular Salary - Wages - Library	85,432.39	92,017.00	92,017.00	7,146.29	45,964.39	46,052.61	49.95 %
01-571-140	Overtime - Library	0.00	608.00	608.00	0.00	1,490.88	(882.88)	245.21 %
01-571-210	Fica Taxes - Library	6,640.40	7,086.00	7,086.00	536.66	3,592.35	3,493.65	50.70 %
01-571-220	Retirement Contribution - Library	12,003.43	12,625.00	12,625.00	974.03	6,516.85	6,108.15	51.62 %
01-571-230	Life & Health Insurance - Library	25,180.82	31,821.00	31,821.00	2,651.78	15,910.68	15,910.32	50.00 %
01-571-240	Worker's Compensation - Library	461.27	102.00	102.00	0.00	0.00	102.00	0.00 %
01-571-310	Professional Services - Library	7,123.26	5,500.00	5,500.00	735.00	1,932.80	3,567.20	35.14 %
01-571-312	Professional Services - Other - Libra	2,524.55	3,000.00	3,000.00	720.00	720.00	2,280.00	24.00 %
01-571-400	Travel Expenses - Library	24.30	600.00	600.00	0.00	0.00	600.00	0.00 %
01-571-405	Training - Library	0.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-571-410	Communication Services - Library	3,629.50	4,000.00	4,000.00	0.00	1,772.28	2,227.72	44.31 %
01-571-430	Utilities - Library	3,015.54	4,000.00	4,000.00	189.02	1,168.73	2,831.27	29.22 %
01-571-460	Repairs and Maintenance - Library	9,586.47	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-571-470	Printing and Reproduction - Library	0.00	300.00	300.00	0.00	0.00	300.00	0.00 %
01-571-480	Promo Activities & Legal Ads - Librar	0.00	2,600.00	2,600.00	0.00	0.00	2,600.00	0.00 %
01-571-490	Other Current Charges - Library	147.63	200.00	200.00	0.00	0.00	200.00	0.00 %
01-571-510	Office Supplies - Library	445.79	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-571-520	Operating Supplies - Library	2,810.85	3,000.00	3,000.00	37.04	1,794.30	1,205.70	59.81 %
01-571-531	Landscape Materials & Supplies - Libr	815.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-540	Books, Pub., Sub., & Memberships - Li	342.88	2,000.00	2,000.00	0.00	30.00	1,970.00	1.50 %
01-571-660	Books, Pub.& Library Materials - Libr	14,315.49	18,700.00	18,700.00	2,002.72	6,719.05	11,980.95	35.93 %
	DEPARTMENT TOTAL	174,499.57	194,859.00	194,859.00	14,992.54	87,612.31	107,246.69	44.96 %

PARKS

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-572-310	Professional Services - Parks	15,858.67	12,000.00	12,000.00	1,370.00	6,935.00	5,065.00	57.79 %
01-572-430	Utilities - Parks	14,423.74	16,000.00	16,000.00	548.55	4,057.64	11,942.36	25.36 %
01-572-440	Rentals and Leases - Parks	0.00	0.00	0.00	0.00	860.41	(860.41)	0.00 %
01-572-460	Repairs and Maintenance - Parks	4,336.56	6,000.00	6,000.00	25.16	11,719.85	(5,719.85)	195.33 %
01-572-493	Equipment Rental - Parks	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-572-520	Operating Supplies - Parks	2,021.38	2,500.00	2,500.00	0.00	295.19	2,204.81	11.81 %
01-572-630	Improvements Other than Building - Pa	0.00	10,000.00	10,000.00	0.00	4,106.14	5,893.86	41.06 %
	DEPARTMENT TOTAL	36,640.35	47,000.00	47,000.00	1,943.71	27,974.23	19,025.77	59.52 %

General Fund Expenditures
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
	SPECIAL EVENTS							
01-574-310	Professional Services - Spec Events	1,427.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-574-440	Rentals and Leases - Spec Events	50,311.30	52,500.00	52,500.00	0.00	50,885.00	1,615.00	96.92 %
01-574-470	Printing and Reproduction - Spec Even	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-490	Other Current Charges - Spec Events	313.64	7,000.00	7,000.00	0.00	791.35	6,208.65	11.31 %
01-574-520	Operating Supplies - Spec Events	8,196.41	10,000.00	10,000.00	0.00	2,772.86	7,227.14	27.73 %
01-574-521	Operating Supplies - Centinnial 2025	5,010.97	100,000.00	100,000.00	84,366.60	93,192.72	6,807.28	93.19 %
	DEPARTMENT TOTAL	65,259.32	176,000.00	176,000.00	84,366.60	147,641.93	28,358.07	83.89 %
	NON-DEPARTMENTAL							
01-590-310	Professional Services - Non-Dept	26,027.71	25,000.00	25,000.00	1,151.50	7,698.25	17,301.75	30.79 %
01-590-312	Professional Services - Other - Non-D	0.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-590-320	Accounting and Auditing - Non-Dept	20,682.42	30,000.00	30,000.00	561.00	3,681.56	26,318.44	12.27 %
01-590-440	Rentals and Leases - Non-Dept	3,087.46	5,500.00	5,500.00	274.01	1,580.32	3,919.68	28.73 %
01-590-450	Liability Insurance - Non-Dept	106,078.50	120,000.00	120,000.00	0.00	99,526.50	20,473.50	82.94 %
01-590-464	Vehicle Fuel - Non- Departmental	878.37	850.00	850.00	80.69	302.34	547.66	35.57 %
01-590-465	Vehicle Maintenance - Non-Departmenta	639.71	1,500.00	1,500.00	0.00	155.35	1,344.65	10.36 %
01-590-490	Other Current Charges - Non Dept	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
01-590-510	Office Supplies - Non-Departmental	744.16	1,000.00	1,000.00	0.00	325.26	674.74	32.53 %
01-590-520	Operating Supplies - Non-Dept	10,501.05	10,000.00	10,000.00	819.85	4,764.95	5,235.05	47.65 %
01-590-521	Emergencies & Contingencies - Operati	1,012.84	40,150.00	40,150.00	0.00	18,935.76	21,214.24	47.16 %
01-590-525	Uniforms - Non Dept	4,833.93	4,750.00	4,750.00	613.52	2,241.44	2,508.56	47.19 %
01-590-528	Postage - Non-Dept	247.78	750.00	750.00	41.86	52.86	697.14	7.05 %
01-590-540	Books, Pub., Sub., & Memberships -NON	13,315.99	12,500.00	12,500.00	0.00	4,294.55	8,205.45	34.36 %
01-590-550	Pre-Employment Screenings	0.00	800.00	800.00	0.00	382.00	418.00	47.75 %
01-590-551	Immunizations - Employees	922.00	600.00	600.00	0.00	732.00	(132.00)	122.00 %
01-590-552	DOT Testing	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-590-553	Employee Meeting/Awards	256.04	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-590-554	Employee Holiday Dinner	1,403.72	2,000.00	2,000.00	0.00	1,051.87	948.13	52.59 %
01-590-630	Improvements Other than Bldg - Non-De	6,350.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-940	Reserves - Unrestricted Reserves - No	0.00	5,382.00	5,382.00	0.00	0.00	5,382.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	1,000.00	3,000.00	3,000.00	500.00	1,000.00	2,000.00	33.33 %

General Fund Expenditures
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-590-992	Unemployment Claims - Non-Dept	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-995	Refund of Overpayments	(161.96)	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-996	Bad Debt - Non-Dept	(105.37)	850.00	850.00	0.00	(340.17)	1,190.17	(40.02)%
01-590-999	Other - Non-Operating Charges - Non-D	2,269.32	3,743.00	3,743.00	0.00	557.76	3,185.24	14.90 %
	DEPARTMENT TOTAL	199,983.67	282,075.00	282,075.00	4,042.43	146,942.60	135,132.40	52.09 %
	General Fund Revenues Total	3,513,075.37	3,589,027.00	3,589,027.00	235,115.73	2,318,327.73	1,270,699.27	35.41%
	General Fund Expenditures Total	2,899,155.68	3,589,027.00	3,589,027.00	362,836.42	1,760,010.92	1,829,016.08	50.96%
	Total Revenue vs. Expenditures	613,919.69	0.00	0.00	-127,720.69	558,316.81	-558,316.81	

For Fiscal Year: 2025 thru Month: Mar
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	3,295,921.00	
05-101-916	US Bank - Sink Fund	239,837.12	
05-101-917	US Bank - Renewal & Replacement Series	206,125.67	
05-101-918	DEP Loan WW531400 - Sink Fund	0.02	
05-101-919	DEP Loan WW531402 - Sink Fund	11,929.11	
05-101-920	Cash - Customer Deposits	373,906.20	
05-101-930	Restricted Cash - Reclass	1,364,325.00	
05-101-999	Restricted Class - Reclass	1,364,325.00-	
05-115-100	Accounts Receivable - Utilities	208,320.75	
05-115-130	Accounts Receivable - Readiness to Serve	42,947.79	
05-117-100	Allowance for Bad Debt	327.41-	
05-117-200	Allowance for Uncollectible A/R	37,406.71-	
05-151-100	Investments - FL SAFE EF	683,759.37	
05-151-902	Investments - FL SAFE EF Reserves	142,896.57	
05-155-300	Prepaid Insurance - Deferred Bond Series 2017	23,909.57	
05-159-100	Deferred Outflows - Related to Pension	121,748.57	
05-159-200	Deferred Outflows - Loss on Refunding	518,432.02	
05-160-902	Reserve Account	100,000.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-161-900	Fixed Assets - Land	2,762,913.00	
05-164-100	Utility Plant in Service	16,649,005.21	
05-165-900	Acc.Dep. - Improvements Other than Build	5,910,888.09-	
05-166-900	Equipment & Furniture	982,602.53	
05-167-900	Accumulated Depreciation - Equipment	635,952.10-	
05-168-900	Furniture & Equip - Right to Use Leased Assets	9,972.92	
05-168-950	Accumulated Depreciation - Right to Use Lease	3,667.33-	
05-169-900	CIP - Construction Costs	116,939.73	
	** TOTAL ASSET**		19,950,969.51
05-202-100	Accounts Payable	245,934.25	
05-202-900	Customer Deposits	373,906.20	
05-203-100	Accumulated Interest Payable	46,554.17	
05-203-600	SRF Loan WW51201P	1,401,943.03	
05-203-610	SRF Loan WW53140/SG531401 Effluent Disposal	26,998.90	
05-203-615	SRF Loan WW531402/SG531403	723,939.68	
05-203-710	US Bank 2017 Bond Note	6,855,000.00	
05-203-760	Right to Use Leased Assets	8,455.61	
05-203-910	Unamoritized Bond Premiums - US Bank	385,806.91	
05-208-305	Taxes Payable	1,455.00-	
05-223-100	Deferred Revenue	1,242,499.50	
05-225-100	Deferred Inflows - Related to Pension	46,090.35	
05-234-100	L-T-D - Current Portion	460,166.28	
05-234-901	Less: Current Portion of LTD	460,166.28-	
05-235-800	OPEB Liability	20,524.84	
05-235-900	Net Pension Liability	426,971.13	
	** TOTAL LIABILITY**		11,803,169.57
05-243-100	Encumbrances Placed	57,363.08	
05-245-100	Reserved for Encumbrances	57,363.08-	
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	7,004,014.03	
05-271-150	Fund Balance - Restatement	12,428.57-	

For Fiscal Year: 2025 thru Month: Mar
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		8,351,296.65
	** TOTAL REVENUE**		1,373,572.21
	** TOTAL EXPENSE**		1,577,068.92
	TOTAL LIABILITY AND EQUITY		19,950,969.51

CITY OF POLK CITY
MARCH 2025 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
05-314-301	RTS - City 10% UTY T	1,117.81	1,114.00	1,114.00	0.00	29.03	1,084.97	2.61 %
05-325-111	Connection Fees - Water - Cash Basis	11,695.77	77,000.00	77,000.00	0.00	4,273.57	72,726.43	5.55 %
05-325-210	Readiness to Serve Charge - Sewer	9,702.74	8,987.00	8,987.00	0.00	(138.76)	9,125.76	1.54-%
05-325-211	Readiness to Serve Charge - Water	11,495.06	11,143.00	11,143.00	0.00	284.04	10,858.96	2.55 %
05-329-200	Other Lic./Fees/Permits	752.28	600.00	600.00	108.64	1,376.84	(776.84)	229.47 %
05-331-500	American Rescue Plan Act - ARPA Imple	121,825.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-340-300	Water Utility Revenue	1,344,959.69	1,340,938.00	1,340,938.00	104,377.59	654,070.14	686,867.86	48.78 %
05-340-500	Sewer Utility Revenue	1,309,610.24	1,350,516.00	1,350,516.00	107,402.52	654,592.36	695,923.64	48.47 %
05-359-100	Other Fines and/or Forfeitures	24,585.00	22,280.00	22,280.00	2,425.00	15,960.00	6,320.00	71.63 %
05-359-200	Non Sufficient Funds	2,105.00	1,733.00	1,733.00	265.00	1,290.00	443.00	74.44 %
05-359-300	Late Fees	25,158.00	20,860.00	20,860.00	2,404.50	14,185.50	6,674.50	68.00 %
05-361-200	Interest/Dividends - FL SAFE	42,272.19	42,132.00	42,132.00	3,090.10	18,832.99	23,299.01	44.70 %
05-369-100	Misc. Income	13,634.70	15,000.00	15,000.00	2,200.00	8,800.00	6,200.00	58.67 %
05-369-110	Customer Refund of Overpmts	(17,627.81)	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
05-369-113	Vendor Refund of Overpymt	750.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-700	Misc Income - Reimbursement - Invoice	0.00	0.00	0.00	0.00	16.50	(16.50)	0.00 %
05-381-900	CASH CARRY FORWARD - WATER/SEWER IMPR	0.00	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
05-381-901	Cash Carry Forward - ARPA1 8" Force M	0.00	565,896.00	565,896.00	0.00	0.00	565,896.00	0.00 %
05-381-902	Cash Carry Forward - ARPA2 Sewer Impr	0.00	682,163.00	682,163.00	0.00	0.00	682,163.00	0.00 %
	DEPARTMENT TOTALS	2,902,036.17	4,393,862.00	4,393,862.00	222,273.35	1,373,572.21	3,020,289.79	31.26 %

CITY OF POLK CITY

MARCH 2025 MONTHLY FINANCIALS

Enterprise Fund Expenditures

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
	Water							
05-518-120	Regular Salary - Wages - Water Admin	120,240.73	130,116.00	130,116.00	10,105.25	59,154.58	70,961.42	45.46 %
05-518-140	Overtime - Water Admin	0.00	1,045.00	1,045.00	0.00	2,488.94	(1,443.94)	238.18 %
05-518-210	Fica Taxes - Water Admin	9,592.35	10,034.00	10,034.00	753.30	4,635.69	5,398.31	46.20 %
05-518-220	Retirement Contribution - Water Admin	25,183.37	17,877.00	17,877.00	1,377.35	9,236.46	8,640.54	51.67 %
05-518-230	Life & Health Insurance - Water Admin	39,951.21	47,735.00	47,735.00	3,977.92	23,867.52	23,867.48	50.00 %
05-518-240	Worker's Compensation - Water Adm	0.00	144.00	144.00	0.00	0.00	144.00	0.00 %
05-518-312	Professional Services - Other - Water	22,757.39	26,000.00	26,000.00	2,090.83	14,129.12	11,870.88	54.34 %
05-518-400	Travel and Training - Water Admin	1,199.00	2,000.00	2,000.00	355.00	355.00	1,645.00	17.75 %
05-518-405	Training - Water Administration	499.00	1,000.00	1,000.00	0.00	499.00	501.00	49.90 %
05-518-470	Printing and Reproduction - Water Adm	174.51	400.00	400.00	0.00	0.00	400.00	0.00 %
05-518-490	Other Current Charges - Water Admin	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-518-510	Office Supplies - Water Admin	275.32	600.00	600.00	0.00	430.60	169.40	71.77 %
05-518-520	Operating Supplies - Water Admin	1,258.33	1,500.00	1,500.00	0.00	29.14	1,470.86	1.94 %
05-518-540	Books, Pub., Sub., & Memberships - Wa	402.63	425.00	425.00	0.00	114.75	310.25	27.00 %
	DEPARTMENT TOTAL	221,533.84	239,376.00	239,376.00	18,659.65	114,940.80	124,435.20	48.02 %
05-533-120	Regular Salary - Wages - Water Oper	138,307.58	152,697.00	152,697.00	11,965.51	72,588.85	80,108.15	47.54 %
05-533-130	Other Salaries and Wages - Water Oper	200.33	0.00	0.00	15.00	117.15	(117.15)	0.00 %
05-533-140	Overtime - Water Oper	7,561.14	7,246.00	7,246.00	1,072.84	6,785.40	460.60	93.64 %
05-533-210	Fica Taxes - Water Oper	10,965.41	12,236.00	12,236.00	979.74	6,000.95	6,235.05	49.04 %
05-533-220	Retirement Contribution - Water Oper	52,274.16	16,421.00	16,421.00	1,777.12	11,680.88	4,740.12	71.13 %
05-533-230	Life & Health Insurance - Water Oper	40,406.31	47,793.00	47,793.00	3,983.74	23,491.19	24,301.81	49.15 %
05-533-240	Worker's Compensation - Water Ope	7,022.19	3,488.00	3,488.00	0.00	0.00	3,488.00	0.00 %
05-533-310	PROFESSIONAL SERVICES - ATTORNEY FEES	3,798.86	15,000.00	15,000.00	0.00	9,365.83	5,634.17	62.44 %
05-533-311	Engineering Services - Water Oper	19,411.25	70,000.00	70,000.00	0.00	17,022.50	52,977.50	24.32 %
05-533-312	Professional Services - Other - Water	55,888.42	35,500.00	35,500.00	2,965.22	24,529.64	10,970.36	69.10 %
05-533-313	Professional Services - Polk Regional	1,513.27	3,750.00	3,750.00	0.00	1,818.46	1,931.54	48.49 %
05-533-314	Professional Services - Samples	3,611.00	5,000.00	5,000.00	432.00	3,576.00	1,424.00	71.52 %
05-533-400	Travel Expenses - Water Oper	844.41	1,250.00	1,250.00	337.74	338.72	911.28	27.10 %
05-533-405	Training - Water Oper	37.50	1,750.00	1,750.00	0.00	10.43	1,739.57	0.60 %
05-533-410	Communication Services - Water Oper	2,084.87	6,000.00	6,000.00	272.85	1,449.18	4,550.82	24.15 %
05-533-430	Utilities - PW/Utilities Facility Wat	1,480.13	3,000.00	3,000.00	113.10	738.11	2,261.89	24.60 %
05-533-431	Mt. Olive WTP - Utilities - Water Ope	6,819.83	10,000.00	10,000.00	201.09	1,300.12	8,699.88	13.00 %

Enterprise Fund Expenditures

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
05-533-432	Commonwealth WTP - Utilities - Water	4,111.24	2,750.00	2,750.00	24.31	362.06	2,387.94	13.17 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	8,230.20	13,000.00	13,000.00	1,245.45	6,139.83	6,860.17	47.23 %
05-533-440	Rentals and Leases - Water Oper	3,329.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-460	Repairs and Maintenance - Water Oper	89,188.37	150,000.00	150,000.00	630.17	33,014.12	104,153.38	22.01 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	26,032.57	10,000.00	10,000.00	1,593.78	15,079.82	(5,079.82)	150.80 %
05-533-462	Commonwealth WTP - Repairs and Maint	19,600.00	2,000.00	2,000.00	0.00	7,080.31	(5,080.31)	354.02 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	11,153.60	5,000.00	5,000.00	292.70	10,541.44	(5,541.44)	210.83 %
05-533-464	Vehicle Fuel - Water Oper	13,815.35	10,000.00	10,000.00	192.07	5,067.29	4,932.71	50.67 %
05-533-465	Vehicle Maintenance - Water Oper	7,804.28	10,000.00	10,000.00	126.24	435.80	9,564.20	4.36 %
05-533-466	Public Works/Utilities Facility - Rep	1.00	3,000.00	3,000.00	1,827.24	5,427.09	(2,427.09)	180.90 %
05-533-467	Repairs & Maintenance-Equipment - Wat	12,921.25	5,000.00	5,000.00	147.78	1,803.01	3,196.99	36.06 %
05-533-470	Printing and Reproduction - Water Ope	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %
05-533-492	Recording & Other Fees - Water Oper	2,200.00	4,440.00	4,440.00	0.00	0.00	4,440.00	0.00 %
05-533-510	Office Supplies - Water Oper	479.05	500.00	500.00	0.00	0.00	500.00	0.00 %
05-533-520	Operating Supplies - Water Oper	14,304.13	15,000.00	15,000.00	2,642.55	38,655.28	(24,004.86)	257.70 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	538.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-533-522	Commonwealth WTP - Operating Supplies	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-533-523	V.Matt Williams WTP - Operating Suppl	21.97	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-533-524	Chemicals - Water Oper	23,022.13	17,000.00	17,000.00	1,486.85	7,762.65	9,237.35	45.66 %
05-533-526	Meter Supplies - New Installs - Water	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
05-533-527	Meter Supplies - Repairs & Maintenanc	5,286.03	100,000.00	100,000.00	147.14	6,730.41	93,269.59	6.73 %
05-533-540	Books, Pub., Sub., & Memberships - Wa	557.55	750.00	750.00	0.00	150.00	600.00	20.00 %
05-533-605	Depreciation Expense - Water Oper	195,663.71	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-620	Buildings - Water Oper	0.00	0.00	0.00	2,052.50	2,052.50	(2,052.50)	0.00 %
05-533-630	Improvements Other than Building - Wa	4,250.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-640	Machinery & Equipment - Water Oper	0.00	13,000.00	13,000.00	7,786.70	7,786.70	5,213.30	59.90 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	3,412.31	(3,412.31)	0.00 %
05-533-710	Principal - Water Oper	0.00	66,178.00	66,178.00	0.00	0.00	66,178.00	0.00 %
05-533-720	Interest - Water Oper	65,658.84	63,742.00	63,742.00	0.00	0.00	63,742.00	0.00 %
	DEPARTMENT TOTAL	860,394.93	986,891.00	986,891.00	44,311.43	332,314.03	641,394.89	33.67 %
	Sewer							
05-535-120	Regular Salary - Wages - Sewer Oper	130,371.86	164,222.00	164,222.00	12,546.13	73,903.59	90,318.41	45.00 %
05-535-130	Other Salaries and Wages - Sewer Oper	200.32	0.00	0.00	15.00	117.15	(117.15)	0.00 %
05-535-140	Overtime - Sewer Oper	8,519.71	7,911.00	7,911.00	903.47	8,693.75	(782.75)	109.89 %

Enterprise Fund Expenditures

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-210	Fica Taxes - Sewer Oper	10,825.52	13,168.00	13,168.00	1,021.71	6,318.90	6,849.10	47.99 %
05-535-220	Retirement Contribution - Sewer Oper	31,654.27	18,082.00	18,082.00	1,833.19	12,568.24	5,513.76	69.51 %
05-535-230	Life & Health Insurance - Sewer Oper	29,086.31	47,824.00	47,824.00	3,986.24	23,591.57	24,232.43	49.33 %
05-535-240	Worker's Compensation - Sewer Ope	0.00	3,774.00	3,774.00	0.00	0.00	3,774.00	0.00 %
05-535-310	PROFESSIONAL SERVICES - ATTORNEY FEES	67,763.46	63,750.00	63,750.00	0.00	28,138.33	35,611.67	44.14 %
05-535-311	Engineering Services - Sewer Oper	45,781.25	90,000.00	90,000.00	0.00	22,077.50	67,922.50	24.53 %
05-535-312	Professional Services - Other - Sewer	123,425.84	50,000.00	50,000.00	15,210.23	82,997.83	(32,997.83)	166.00 %
05-535-314	Professional Services - Samples	24,412.73	15,000.00	15,000.00	844.00	9,239.00	5,761.00	61.59 %
05-535-400	Travel Expenses - Sewer Oper	114.93	1,500.00	1,500.00	200.00	200.99	1,299.01	13.40 %
05-535-405	Training - Sewer Oper	57.50	2,000.00	2,000.00	0.00	20.42	1,979.58	1.02 %
05-535-410	Communication Services - Sewer Oper	3,934.90	7,000.00	7,000.00	242.52	2,609.73	4,390.27	37.28 %
05-535-411	Cardinal Hill WWTP - Comm Srvcs - Sew	1,768.94	3,000.00	3,000.00	176.75	1,000.38	1,999.62	33.35 %
05-535-412	Mt. Olive WWTP - Comm Srvcs - Sewer O	2,053.80	3,000.00	3,000.00	0.00	855.75	2,144.25	28.53 %
05-535-430	Utilities - PW/Utilities Facility Sew	7,999.72	11,652.00	11,652.00	432.00	2,596.81	9,055.19	22.29 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	36,525.67	39,700.00	39,700.00	2,436.02	14,023.04	25,676.96	35.32 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	8,567.53	7,000.00	7,000.00	684.93	4,103.83	2,896.17	58.63 %
05-535-460	Repairs and Maintenance - Sewer Oper	84,712.17	556,805.00	556,805.00	202,949.45	336,034.04	176,589.96	60.35 %
05-535-461	Cardinal Hill - Repairs and Maint - S	43,435.96	430,000.00	430,000.00	601.43	7,904.06	422,095.94	1.84 %
05-535-464	Vehicle Fuel - Sewer Oper	6,790.58	12,300.00	12,300.00	723.81	2,407.45	9,892.55	19.57 %
05-535-465	Vehicle Maintenance - Sewer Oper	19,650.39	10,000.00	10,000.00	12.50	714.51	9,285.49	7.15 %
05-535-466	Public Works/Utilities Facility - Rep	0.00	5,000.00	5,000.00	1,827.24	5,141.68	(141.68)	102.83 %
05-535-467	Repairs & Maintenance-Equipment - Sew	7,614.84	6,000.00	6,000.00	147.81	7,242.14	(1,242.14)	120.70 %
05-535-470	Printing and Reproduction - Sewer Ope	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
05-535-480	Promo Activities & Legal Ads - Sewer	349.67	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-490	Other Current Charges - Sewer Oper	500.00	2,000.00	2,000.00	0.00	17,000.00	(15,000.00)	850.00 %
05-535-492	Recording & Other Fees - Sewer Oper	2,600.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-535-493	Equipment Rental - Sewer Oper	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	304.44	500.00	500.00	0.00	0.00	500.00	0.00 %
05-535-520	Operating Supplies - Sewer Oper	22,753.51	20,000.00	20,000.00	9,112.29	13,789.67	6,210.33	68.95 %
05-535-521	Cardinal Hill WWTP - Operating Suppli	310.17	0.00	0.00	0.00	47.97	(47.97)	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	18,553.00	36,000.00	36,000.00	5,760.00	46,222.50	(10,222.50)	128.40 %
05-535-524	Chemicals - Sewer Oper	33,452.90	40,000.00	40,000.00	5,200.63	24,486.57	15,513.43	61.22 %
05-535-530	Road Materials & Supplies - Sewer Ope	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
05-535-540	Books, Pub., Sub., & Memberships - Se	637.55	500.00	500.00	0.00	250.00	250.00	50.00 %
05-535-605	Depreciation Expense - Sewer Oper	343,846.70	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-620	Buildings - Sewer Oper	0.00	0.00	0.00	2,052.50	2,052.50	(2,052.50)	0.00 %
05-535-634	SCADA System - Sewer Oper	0.00	10,010.00	10,010.00	0.00	0.00	10,010.00	0.00 %
05-535-640	Machinery & Equipment - Sewer Oper	0.00	0.00	0.00	2,570.89	2,570.89	(2,570.89)	0.00 %
05-535-650	Construction In Progress - Sewer Oper	0.00	565,896.00	565,896.00	0.00	4,318.75	561,577.25	0.76 %

Enterprise Fund Expenditures
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-660	Other Capital Assets - Sewer Operatio	0.00	0.00	0.00	0.00	3,412.31	(3,412.31)	0.00 %
05-535-710	Principal - Sewer Oper	0.00	366,857.00	366,857.00	71,093.02	71,093.02	295,763.98	19.38 %
05-535-712	Principal - DEP Effluent Disposal Loa	(27.20)	27,131.00	27,131.00	0.00	13,558.57	13,572.43	49.97 %
05-535-720	Interest - Sewer Oper	257,166.12	248,725.00	248,725.00	16,996.02	124,787.54	123,937.46	50.17 %
05-535-722	Interest - DEP Effluent Disposal Loan	1,580.80	1,499.00	1,499.00	0.00	756.30	742.70	50.45 %
	DEPARTMENT TOTAL	1,377,295.86	2,896,406.00	2,896,406.00	359,579.78	976,847.28	1,875,377.72	33.73 %
	EF Non-Departmental							
05-590-310	Professional Services - Non-Dept	17,227.00	12,500.00	12,500.00	1,151.50	7,698.25	4,801.75	61.59 %
05-590-320	Accounting and Auditing - Non-Dept	41,991.44	61,000.00	61,000.00	1,139.00	7,474.69	53,525.31	12.25 %
05-590-440	Rentals and Leases - Non-Dept	5,883.75	5,500.00	5,500.00	381.76	2,270.73	3,229.27	41.29 %
05-590-450	Liability Insurance - Non-Dept	89,529.50	115,000.00	115,000.00	0.00	99,526.50	15,473.50	86.54 %
05-590-510	Office Supplies - Non-Departmental	744.13	1,000.00	1,000.00	0.00	276.39	723.61	27.64 %
05-590-520	Operating Supplies - Non-Dept	11,668.48	12,000.00	12,000.00	724.84	4,935.53	7,064.47	41.13 %
05-590-521	Emergencies & Contingencies - Operati	10,776.84	20,000.00	20,000.00	0.00	24,109.31	(4,109.31)	120.55 %
05-590-525	Uniforms - Non Dept	5,059.21	4,200.00	4,200.00	266.16	2,049.26	2,150.74	48.79 %
05-590-528	Postage - Non-Dept	369.65	500.00	500.00	41.86	41.86	458.14	8.37 %
05-590-540	Books, Pub., Sub., & Memberships -NON	12,797.12	16,000.00	16,000.00	0.00	4,294.54	11,705.46	26.84 %
05-590-550	Pre-Employment Screenings	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-590-551	Immunizations - Employees	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-590-552	DOT Testing	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-590-553	Employee Meeting/Awards	926.30	750.00	750.00	0.00	0.00	750.00	0.00 %
05-590-554	Employee Holiday Dinner	1,027.81	1,750.00	1,750.00	0.00	977.00	773.00	55.83 %
05-590-605	Depreciation - Right to Use Leased As	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-590-630	Improvements Other than Bldg - Non-De	3,532.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-720	Interest - Bond 2017 Issue	(37,897.37)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-725	Interest - Right to Use Leased Assets	0.00	600.00	600.00	0.00	0.00	600.00	0.00 %
05-590-730	Other Debt Service Costs	54,289.46	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-940	Reserves - Unrestricted Reserves NON-	0.00	6,889.00	6,889.00	0.00	0.00	6,889.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-994	Bank Fees - Non-Dept	90.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-995	Refund of Overpayments - Non-Dept	531.71	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-996	Bad Debt - Non-Dept	456.05	2,500.00	2,500.00	(226.87)	(787.25)	3,287.25	(31.49)%
05-590-999	Other - Non-Operating Charges - Non-D	610.58	2,500.00	2,500.00	0.00	100.00	2,400.00	4.00 %

CITY OF POLK CITY
MARCH 2025 MONTHLY FINANCIALS

Enterprise Fund Expenditures
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
	DEPARTMENT TOTAL	219,614.16	271,189.00	271,189.00	3,478.25	152,966.81	118,222.19	56.41 %

	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
Enterprise Fund Revenues Total	$ 2,902,036.17	$ 4,393,862.00	$ 4,393,862.00	$ 222,273.35	$ 1,373,572.21	$ 3,020,289.79	31.26%
Enterprise Fund Expenditures Total	$ (2,142,675.97)	$ (4,393,862.00)	$ (4,393,862.00)	$ (426,029.11)	$ (1,577,068.92)	$ (2,816,793.08)	35.89%
Total Revenue vs. Expenditures	$ 759,360.20	$ -	$ -	$ (203,755.76)	$ (203,496.71)	$ 203,496.71	

For Fiscal Year: 2025 thru Month: Mar

Fund: 08 SPECIAL REVENUE FUND - GF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
08-101-100	GF Police Public Safety Impact Fees	22,284.53	
08-101-101	GF Fire Public Safety Impact Fees	11,388.84	
08-101-102	GF Recreation Impact Fees	34,325.39	
08-101-103	GF Gen Gov't Facilities Impact Fees	57,091.25	
08-151-100	Investments - FL SAFE GF Police Public Safety	242,084.19	
08-151-101	Investments - FL SAFE GF Fire Public Saf...	153,637.30	
08-151-102	Investments - FL SAFE GF Recreation	459,429.32	
08-151-103	Investments - FL SAFE GF Facilities	510,260.10	
	** TOTAL ASSET**		1,490,500.92
	** TOTAL LIABILITY**		0.00
	** TOTAL ENCUMBRANCE**		0.00
08-271-100	Fund Balance Unreserved	1,459,371.15	
	** TOTAL EQUITY**		1,459,371.15
	** TOTAL REVENUE**		31,129.77
	** TOTAL EXPENSE**		0.00
	TOTAL LIABILITY AND EQUITY		1,490,500.92

GFIF Special Revenues
Budget Revenues
50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
	REVENUES							
08-324-100	Police - Public Safety Impact Fee	2,579.96	90,298.00	90,298.00	0.00	0.00	90,298.00	0.00 %
08-324-110	Fire/Rescue - Public Safety Impact Fe	1,380.44	48,315.00	48,315.00	0.00	0.00	48,315.00	0.00 %
08-324-610	Parks & Recreation Impact Fee	4,160.64	145,622.00	145,622.00	0.00	0.00	145,622.00	0.00 %
08-324-710	Public Facilities Impact Fee	6,992.04	244,721.00	244,721.00	0.00	0.00	244,721.00	0.00 %
08-361-200	Interest/Dividends - FL SAFE	69,873.29	60,000.00	60,000.00	5,107.74	31,129.77	28,870.23	51.88 %
	DEPARTMENT TOTALS	84,986.37	588,956.00	588,956.00	5,107.74	31,129.77	557,826.23	5.29 %
	EXPENDITURES							
08-521-930	Reserves - Police Public Safety Impac	0.00	90,298.00	90,298.00	0.00	0.00	90,298.00	0.00 %
08-521-931	Reserves - Police Public Safety Int/D	0.00	14,133.00	14,133.00	0.00	0.00	14,133.00	0.00 %
08-522-930	Reserves - Fire Public Safety Impact	0.00	48,315.00	48,315.00	0.00	0.00	48,315.00	0.00 %
08-522-931	Reserves - Fire Public Safety Int/Div	0.00	8,705.00	8,705.00	0.00	0.00	8,705.00	0.00 %
08-539-930	Reserves - Public Facility Impact Fee	0.00	145,622.00	145,622.00	0.00	0.00	145,622.00	0.00 %
08-539-931	Reserves - Public Facility Int/Divide	0.00	14,388.00	14,388.00	0.00	0.00	14,388.00	0.00 %
08-572-930	Reserves - Parks & Rec Impact Fees	0.00	244,721.00	244,721.00	0.00	0.00	244,721.00	0.00 %
08-572-931	Reserves - Parks & Rec Int/Dividends	0.00	22,774.00	22,774.00	0.00	0.00	22,774.00	0.00 %
	DEPARTMENT TOTALS	0.00	588,956.00	588,956.00	0.00	0.00	588,956.00	0.00 %

GF Impact Fee Fund Revenues Total	84,986.37	588,956.00	588,956.00	5,107.74	31,129.77	557,826.23	5.29%
GF Impact Fee Fund Expenditures Total	0.00	-588,956.00	-588,956.00	0.00	0.00	588,956.00	0.00%
Total Revenue vs. Expenditures	84,986.37	0.00	0.00	5,107.74	31,129.77	1,146,782.23	

For Fiscal Year: 2025 thru Month: Mar
Fund: 09 SPECIAL REVENUE FUND - EF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
09-101-800	EF Sewer Impact Fee Account	486,970.04	
09-101-900	EF Water Impact Fee Account	152,226.57	
09-151-800	Investements - Sewer Impact	1,860,271.16	
09-151-900	Investements - Water Impact	302,479.14	
	** TOTAL ASSET**		2,801,946.91
	** TOTAL LIABILITY**		0.00
	** TOTAL ENCUMBRANCE**		0.00
09-271-100	Unreserved Fund Balance	2,736,609.78	
	** TOTAL EQUITY**		2,736,609.78
	** TOTAL REVENUE**		65,337.13
	** TOTAL EXPENSE**		0.00
	TOTAL LIABILITY AND EQUITY		2,801,946.91

CITY OF POLK CITY

MARCH 2025 MONTHLY FINANCIALS

EFIF Special Revenues

50.00 % Yr Complete For Fiscal Year: 2025 / 3

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
	REVENUES							
	TOTAL AR	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
09-324-210	Water Capital Connection Charge	24,211.00	244,580.00	244,580.00	0.00	7,235.00	237,345.00	2.96 %
09-324-220	Wastewater Capital Connection Charge	39,735.00	618,100.00	618,100.00	0.00	8,830.00	609,270.00	1.43 %
09-361-200	Interest/Dividends - FL SAFE	110,595.20	100,000.00	100,000.00	8,084.53	49,272.13	50,727.87	49.27 %
	DEPARTMENT TOTALS	174,541.20	962,680.00	962,680.00	8,084.53	65,337.13	897,342.87	6.79 %
	EXPENDITURES							
09-533-650	Construction In Progress - Water IF S	91,133.57	91,544.00	91,544.00	0.00	0.00	91,544.00	0.00 %
09-533-930	Reserves - Water Impact Fees	0.00	153,036.00	153,036.00	0.00	0.00	153,036.00	0.00 %
09-533-931	Reserves - Water Int/Dividends	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
09-535-650	Construction In Progress - Sewer IF S	0.00	315,000.00	315,000.00	0.00	0.00	315,000.00	0.00 %
09-535-930	Reserves - Sewer Impact Fees	0.00	303,100.00	303,100.00	0.00	0.00	303,100.00	0.00 %
09-535-931	Reserves - Sewer Int/Dividends	0.00	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00 %
	DEPARTMENT TOTALS	91,133.57	962,680.00	962,680.00	0.00	0.00	962,680.00	0.00 %
	EF Impact Fee Fund Revenues Tota	174,541.20	962,680.00	962,680.00	8,084.53	65,337.13	897,342.87	6.79%
	EF Impact Fee Fund Expenditures	-91,133.57	-962,680.00	-962,680.00	0.00	0.00	-962,680.00	0.00%
	Total Revenue vs. Expenditures	83,407.63	0.00	0.00	8,084.53	65,337.13	-65,337.13	

CITY OF POLK CITY
Simple Balance Sheet

For Fiscal Year: 2025 thru Month: Apr
Fund: 01 OPERATING FUND

Account Number	Account Title	Ending Bal	Net Amount
01-101-100	Cash - Checking	3,973,511.45	
01-101-990	Library Van Fleet Cycling Challenge	859.09	
01-101-995	City Centennial	25,315.00	
01-102-100	Cash on Hand	875.00	
01-115-100	Accounts Receivable - Utilities	47,959.51	
01-115-120	Accounts Receivable - Local Bus Licenses	3,540.00	
01-115-200	Accounts Receivable - Year End	147,972.84-	
01-117-100	Allowance for Bad Debt	131.83-	
01-133-100	Due From Other Governmental Units	105,999.86	
01-133-101	Due from Others (Franchise & Public Serv. Tax)	38,729.28	
01-151-100	Investments - FL SAFE GF	1,253,558.87	
01-151-902	Investments - FL SAFE GF Reserves	88,619.81	
01-153-302	Restricted Cash - New Local Opt Gas Tax	407,297.77	
01-155-100	Prepaid Expenses	5,231.50	
01-160-902	Reserve Account	100,000.59	
01-160-903	Reserve Acct - Emergencies & Contingency	62,924.00	
	** TOTAL ASSET**		5,966,317.06
01-202-100	Accounts Payable	11,230.16-	
01-202-900	Customer Deposits	11,110.00	
01-202-950	Other Deposits	150,000.00	
01-208-300	Due to County - Impact Fees	2,946.00	
01-208-310	Due to DCA - Bldg Permit Surcharge	217.58	
01-208-320	Due to Dept of Business - License Fees	77.17	
01-208-330	Due to PCSO - Police Education Revenue	116.49	
01-217-200	Accrued Sales Tax	2.00	
01-218-100	Payroll Taxes Payable	10,823.65	
01-218-200	FRS Retirement Payable	0.66	
01-218-300	Health Plan Payable	422.07	
01-218-320	Supplemental Insurance Payable	3,207.53	
01-218-400	Dental Plan Payable	622.86	
01-218-410	Vision Plan Payable	832.71	
01-218-700	ICMA-RC	120.00	
	** TOTAL LIABILITY**		169,268.56
01-243-100	Encumbrances Placed	48,213.08	
01-245-100	Reserved for Encumbrances	48,213.08-	
	** TOTAL ENCUMBRANCE**		0.00
01-271-100	Fund Balance Unreserved	5,251,871.73	
	** TOTAL EQUITY**		5,251,871.73
	** TOTAL REVENUE**		2,524,856.86
	** TOTAL EXPENSE**		1,979,680.09
	TOTAL LIABILITY AND EQUITY		5,966,317.06

CITY OF POLK CITY
APRIL 2025 MONTHLY FINANCIALS

GENERAL FUND REVENUES
58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-311-100	AD VALOREM TAXES	1,338,950.73	1,399,548.00	1,399,548.00	32,073.10	1,378,951.07	20,596.93	98.53 %
01-312-300	9th Cent Gas Tax	17,418.69	18,801.00	18,801.00	1,458.36	6,399.72	12,401.28	34.04 %
01-312-400	Local Option Gas Tax	106,239.92	108,748.00	108,748.00	8,122.18	52,838.89	55,909.11	48.59 %
01-312-410	New Local Option Gas Tax	68,017.72	69,118.00	69,118.00	5,403.59	33,808.13	35,309.87	48.91 %
01-314-100	Electric - Utility Tax	148,047.40	129,331.00	129,331.00	9,760.82	50,201.89	79,129.11	38.82 %
01-314-300	Water - Utility Tax	76,489.81	78,000.00	78,000.00	7,190.58	46,169.16	31,830.84	59.19 %
01-314-301	Water - Utility Tax - Readiness to Se	1,153.69	6,212.00	6,212.00	0.00	0.00	6,212.00	0.00 %
01-314-400	Gas - Utility Tax	32,270.81	23,948.00	23,948.00	2,694.41	34,009.69	(10,061.69)	142.01 %
01-315-100	Communications Services Tax	141,054.64	170,189.00	170,189.00	11,017.87	70,298.61	99,890.39	41.31 %
01-316-100	Local Business Licenses	13,537.80	7,100.00	7,100.00	50.00	2,936.00	4,164.00	41.35 %
01-316-102	County Business Tax	2,283.09	775.00	775.00	54.77	664.99	110.01	85.81 %
01-316-103	FLC Delinquent Bus. Tax Program	330.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-322-100	Building Permits	21,705.03	35,000.00	35,000.00	1,962.30	10,845.54	24,154.46	30.99 %
01-322-101	Bldg Permit - Plan Checking	15,703.56	15,000.00	15,000.00	337.50	2,234.90	12,765.10	14.90 %
01-322-102	Bldg Permit - Admin Fee	3,106.00	4,000.00	4,000.00	280.00	2,260.00	1,740.00	56.50 %
01-322-103	Bldg Permit - Electrical	3,825.00	5,000.00	5,000.00	700.00	3,550.00	1,450.00	71.00 %
01-322-104	Bldg Permit - Plumbing	1,500.00	3,700.00	3,700.00	125.00	1,075.00	2,625.00	29.05 %
01-322-105	Bldg Permit - Mechanical	3,375.00	4,700.00	4,700.00	375.00	1,750.00	2,950.00	37.23 %
01-322-107	Bldg Permit - Cert of Occupancy	480.00	480.00	480.00	0.00	90.00	390.00	18.75 %
01-322-108	Bldg Permit - Inspections	41,113.34	212,170.00	212,170.00	2,181.25	95,398.41	116,771.59	44.96 %
01-323-100	Electric Franchise Fee	97,846.19	58,000.00	58,000.00	15,790.06	33,624.96	24,375.04	57.97 %
01-323-300	Solid Waste Franchise Fee	62,336.41	56,699.00	56,699.00	16,833.02	33,001.45	23,697.55	58.20 %
01-329-220	Site Plan Reviews	2,825.00	1,650.00	1,650.00	1,600.00	3,500.00	(1,850.00)	212.12 %
01-329-300	Permit - Alcohol Use	0.00	0.00	0.00	0.00	150.00	(150.00)	0.00 %
01-331-401	FEMA Federal Reimb. - Ian 2022	68,265.07	0.00	0.00	0.00	0.00	0.00	0.00 %
01-331-402	FEMA Federal Reimb. - Idalia 2023	0.00	0.00	0.00	0.00	428.25	(428.25)	0.00 %
01-334-402	FEMA State Reimb. - Idalia 2023	10,183.75	0.00	0.00	0.00	0.00	0.00	0.00 %
01-335-120	MRS - State Sales Tax	105,576.32	105,093.00	105,093.00	7,622.59	54,786.36	50,306.64	52.13 %
01-335-122	SRS - 8th Cent. Motor Fuel Tax	22,951.42	23,069.00	23,069.00	1,673.25	12,026.25	11,042.75	52.13 %
01-335-140	Mobile Home License	8,029.54	5,636.00	5,636.00	279.62	4,459.06	1,176.94	79.12 %
01-335-150	Alcoholic Beverage License	1,027.83	1,125.00	1,125.00	0.00	0.00	1,125.00	0.00 %
01-335-180	Half-Cent Sales Tax	235,058.62	227,446.00	227,446.00	20,146.91	111,646.89	115,799.11	49.09 %
01-337-100	Library Coop Funding	48,161.10	48,161.00	48,161.00	0.00	26,914.79	21,246.21	55.89 %
01-340-400	Solid Waste	538,705.77	485,397.00	485,397.00	48,098.00	332,296.08	153,100.92	68.46 %
01-340-700	Stormwater Utility Fees	36,976.92	36,177.00	36,177.00	3,096.16	21,637.12	14,539.88	59.81 %
01-344-900	FDOT Maintenance Agreement	18,036.33	16,304.00	16,304.00	0.00	9,018.15	7,285.85	55.31 %
01-347-100	Library Income	3,964.32	5,500.00	5,500.00	492.20	2,810.47	2,689.53	51.10 %
01-351-200	Police Fines, Penalties, and Forfeitu	11,769.91	9,000.00	9,000.00	305.79	2,111.14	6,888.86	23.46 %
01-351-300	Code Enforcement Fines	76,357.72	0.00	0.00	0.00	5,032.95	(5,032.95)	0.00 %

GENERAL FUND REVENUES

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
01-359-100	Other Fines and/or Forfeitures	130.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-359-300	Late Fees	207.00	250.00	250.00	31.50	326.00	(76.00)	130.40 %
01-361-100	Interest Income	3,499.10	7,450.00	7,450.00	136.14	2,118.69	5,331.31	28.44 %
01-361-200	Interest/Dividends - FL SAFE	68,634.14	42,000.00	42,000.00	0.00	30,577.75	11,422.25	72.80 %
01-362-100	Activity Center Rentals	4,800.00	4,400.00	4,400.00	500.00	3,450.00	950.00	78.41 %
01-362-200	Donald Bronson Community Center Renta	10,650.00	5,350.00	5,350.00	1,242.00	8,142.00	(2,792.00)	152.19 %
01-365-100	Sales of Surplus Property	2,280.35	0.00	0.00	0.00	0.00	0.00	0.00 %
01-366-100	Private Donations	0.00	0.00	0.00	0.00	40.00	(40.00)	0.00 %
01-366-101	Private Donations - Christmas	400.00	1,000.00	1,000.00	0.00	500.00	500.00	50.00 %
01-366-102	Private Donations - Halloween	500.00	1,000.00	1,000.00	0.00	250.00	750.00	25.00 %
01-366-105	PRIVATE DONATIONS - CITY CENTENNIAL	5,875.00	3,000.00	3,000.00	4,610.00	19,700.00	(16,700.00)	656.67 %
01-366-110	Private Donations - Library	0.00	0.00	0.00	0.00	62.00	(62.00)	0.00 %
01-369-100	Misc. Income	20,709.22	500.00	500.00	0.00	1,914.86	(1,414.86)	382.97 %
01-369-101	Misc Income - Copies and Faxes	0.64	0.00	0.00	0.00	0.00	0.00	0.00 %
01-369-102	Misc Income - Collection Allowance	2,211.56	3,000.00	3,000.00	285.16	844.79	2,155.21	28.16 %
01-369-104	NSF FEES	0.00	0.00	0.00	0.00	55.00	(55.00)	0.00 %
01-369-113	Vendor Refund of Overpymt	0.00	0.00	0.00	0.00	2,200.00	(2,200.00)	0.00 %
01-369-160	Misc Income - Deputy Rental Coverage	0.00	0.00	0.00	0.00	3,087.00	(3,087.00)	0.00 %
01-369-400	Insurance Proceeds	6,897.16	0.00	0.00	0.00	4,072.00	(4,072.00)	0.00 %
01-369-500	Refund of State Gas Tax	1,606.75	0.00	0.00	0.00	590.85	(590.85)	0.00 %
01-381-900	Cash Carry Forward	0.00	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
	DEPARTMENT TOTALS	3,513,075.37	3,589,027.00	3,589,027.00	206,529.13	2,524,856.86	1,064,170.14	70.35 %

General Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
	LEGISLATIVE							
01-511-120	Regular Salary - Wages - Legislative	12,300.00	18,000.00	18,000.00	1,800.00	12,600.00	5,400.00	70.00 %
01-511-160	Bonuses and Gift Certificates - Legis	2,707.10	2,708.00	2,708.00	0.00	2,707.10	0.90	99.97 %
01-511-210	Fica Taxes - Legislative	1,148.03	1,792.00	1,792.00	137.70	1,171.00	621.00	65.35 %
01-511-240	Worker's Compensation - Legislati	34.30	23.00	23.00	0.00	0.00	23.00	0.00 %
01-511-400	Travel and Training - Legislative	60.00	4,000.00	4,000.00	498.66	1,181.13	2,818.87	29.53 %
01-511-405	TRAINING - LEGISLATIVE	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-511-408	Meeting Expense Allowance - Legislati	210.00	500.00	500.00	0.00	60.00	440.00	12.00 %
01-511-470	Printing and Reproduction - Legislati	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-511-480	Promo Activities & Legal Ads - Legisl	1,790.00	2,000.00	2,000.00	1,220.00	1,220.00	780.00	61.00 %
01-511-490	Other Current Charges - Legislative	270.49	1,000.00	1,000.00	0.00	945.75	54.25	94.58 %
01-511-510	Office Supplies - Legislative	0.00	300.00	300.00	0.00	0.00	300.00	0.00 %
01-511-520	Operating Supplies - Legislative	85.84	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-511-525	Uniforms - Legislative	0.00	800.00	800.00	0.00	156.48	643.52	19.56 %
01-511-540	Books, Pub., Sub., & Memberships - Le	4,198.76	4,500.00	4,500.00	0.00	3,035.00	1,465.00	67.44 %
	DEPARTMENT TOTAL	22,804.52	40,123.00	40,123.00	3,656.36	23,076.46	17,046.54	57.51 %
	EXECUTIVE							
01-512-120	Regular Salary - Wages - Executive	215,180.75	245,644.00	245,644.00	18,960.60	139,446.36	106,197.64	56.77 %
01-512-130	Other Salaries and Wages - Executive	4,800.12	4,800.00	4,800.00	369.24	2,769.30	2,030.70	57.69 %
01-512-140	Overtime - Executive	0.00	0.00	0.00	0.00	5,407.53	(5,407.53)	0.00 %
01-512-160	Premium Pay and Non Merit Pay - Execu	37,899.32	41,148.00	41,148.00	0.00	43,313.47	(2,165.47)	105.26 %
01-512-210	Fica Taxes - Executive	20,730.83	25,454.00	25,454.00	1,464.03	14,663.52	10,790.48	57.61 %
01-512-220	Retirement Contribution - Executive	62,116.69	66,455.00	66,455.00	5,120.80	39,728.15	26,726.85	59.78 %
01-512-230	Life & Health Insurance - Executive	13,352.65	16,707.00	16,707.00	1,389.41	9,725.87	6,981.13	58.21 %
01-512-240	Worker's Compensation - Executive	510.20	270.00	270.00	0.00	0.00	270.00	0.00 %
01-512-400	Travel Expenses - Executive	2,505.32	5,000.00	5,000.00	537.36	1,858.95	3,141.05	37.18 %
01-512-405	Training - Executive	574.00	4,000.00	4,000.00	625.00	625.00	3,375.00	15.63 %
01-512-408	Meeting Expense Allowance - Executive	428.22	1,500.00	1,500.00	0.00	150.00	1,350.00	10.00 %
01-512-410	Communication Services - Executive	592.43	900.00	900.00	108.60	532.66	367.34	59.18 %
01-512-470	Printing and Reproduction - Executive	7,299.07	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-512-480	Promo Activities & Legal Ads - Execut	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-512-490	Other Current Charges - Executive	0.00	3,000.00	3,000.00	0.00	67.36	2,932.64	2.25 %
01-512-492	Recording & Other Fees - City Clerk	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %

General Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-512-510	Office Supplies - Executive	635.01	1,500.00	1,500.00	358.29	570.20	929.80	38.01 %
01-512-520	Operating Supplies - Executive	155.15	1,000.00	1,000.00	497.50	907.38	92.62	90.74 %
01-512-540	Books, Pub., Sub., & Memberships - Ex	1,226.11	2,000.00	2,000.00	129.00	9,103.31	(7,103.31)	455.17 %
	DEPARTMENT TOTAL	370,505.87	427,878.00	427,878.00	29,559.83	268,869.06	159,008.94	62.84 %
	LEGAL COUNSEL							
01-514-310	Professional Services - Legal Counsel	45,144.45	65,000.00	65,000.00	2,773.78	14,179.70	50,820.30	21.81 %
01-514-480	Promo Activities & Legal Ads - Legal	8,863.98	11,000.00	11,000.00	563.85	7,366.21	3,633.79	66.97 %
	DEPARTMENT TOTAL	54,008.43	76,000.00	76,000.00	3,337.63	21,545.91	54,454.09	28.35 %
	COMPREHENSIVE PLANNING							
01-515-310	Professional Services - Comp Planning	35,000.00	35,000.00	35,000.00	8,750.00	26,250.00	8,750.00	75.00 %
	DEPARTMENT TOTAL	35,000.00	35,000.00	35,000.00	8,750.00	26,250.00	8,750.00	75.00 %
	FINANCE AND ACCOUNTING							
01-516-120	Regular Salary - Wages - Fin & Acctng	102,368.82	112,679.00	112,679.00	9,292.50	67,062.60	45,616.40	59.52 %
01-516-130	Other Salaries and Wages - Finance	0.00	0.00	0.00	0.00	19.63	(19.63)	0.00 %
01-516-140	Overtime - Fin & Acctng	374.62	578.00	578.00	424.46	2,967.94	(2,389.94)	513.48 %
01-516-210	Fica Taxes - Fin & Acctng	5,705.88	8,620.00	8,620.00	618.74	4,470.66	4,149.34	51.86 %
01-516-220	Retirement Contribution - Fin & Acctn	14,452.06	15,358.00	15,358.00	1,324.42	9,626.97	5,731.03	62.68 %
01-516-230	Life & Health Insurance - Fin & Acctn	25,521.37	31,780.00	31,780.00	2,648.33	18,516.39	13,263.61	58.26 %
01-516-240	Worker's Compensation - Fin & Acctng	246.18	124.00	124.00	0.00	0.00	124.00	0.00 %
01-516-310	Professional Services - Fin & Acctng	2,000.00	4,000.00	4,000.00	0.00	4,000.00	0.00	100.00 %
01-516-400	Travel Expenses - Fin & Acctng	1,205.80	2,500.00	2,500.00	0.00	287.74	2,212.26	11.51 %
01-516-405	Training - Finance	499.00	2,000.00	2,000.00	0.00	499.00	1,501.00	24.95 %
01-516-410	Communication Services - Fin & Acctng	318.35	850.00	850.00	24.89	149.34	700.66	17.57 %
01-516-470	Printing and Reproduction - Fin & Acc	224.71	750.00	750.00	0.00	118.73	631.27	15.83 %

CITY OF POLK CITY
APRIL 2025 MONTHLY FINANCIALS

General Fund Expenditures
58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-516-510	Office Supplies - Fin & Acctng	756.19	1,000.00	1,000.00	0.00	215.37	784.63	21.54 %
01-516-520	Operating Supplies - Fin & Acctng	424.13	3,000.00	3,000.00	36.38	570.67	2,429.33	19.02 %
01-516-540	Books, Pub., Sub., & Memberships - Fi	389.88	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
	DEPARTMENT TOTAL	154,486.99	184,239.00	184,239.00	14,369.72	108,505.04	75,733.96	58.89 %
	DEBT SERVICE							
01-517-710	Principal - CB&T Debt Service Pmts	88,006.63	91,177.00	91,177.00	0.00	45,411.48	45,765.52	49.81 %
01-517-720	Interest - CB&T Debt Service Pmts	31,803.89	28,634.00	28,634.00	0.00	14,493.78	14,140.22	50.62 %
	DEPARTMENT TOTAL	119,810.52	119,811.00	119,811.00	0.00	59,905.26	59,905.74	50.00 %
	LAW ENFORCEMENT							
01-521-305	Contract Labor - Law Enf	109,647.00	111,840.00	111,840.00	0.00	55,920.00	55,920.00	50.00 %
01-521-310	Professional Services - Law Enf	87,854.75	108,000.00	108,000.00	5,667.63	82,634.23	25,365.77	76.51 %
01-521-640	Machinery & Equipment - Law Enf	1,700.00	0.00	0.00	0.00	0.00	0.00	0.00 %
	DEPARTMENT TOTAL	199,201.75	219,840.00	219,840.00	5,667.63	138,554.23	81,285.77	63.03 %
	BUILDING AND ZONING							
01-524-120	Regular Salary - Wages - Bldg & Zonin	107,183.53	115,244.00	115,244.00	8,950.23	66,593.58	48,650.42	57.78 %
01-524-140	Overtime - Bldg & Zoning	74.86	623.00	623.00	0.00	2,086.98	(1,463.98)	334.99 %
01-524-210	Fica Taxes - Bldg & Zoning	8,328.97	8,864.00	8,864.00	671.91	5,200.91	3,663.09	58.67 %
01-524-220	Retirement Contribution - Bldg & Zoni	15,045.48	15,793.00	15,793.00	1,219.92	9,437.38	6,355.62	59.76 %
01-524-230	Life & Health Insurance - Bldg & Zoni	27,445.56	31,956.00	31,956.00	2,650.56	18,623.64	13,332.36	58.28 %
01-524-240	Worker's Compensation - Bldg & Zo	2,485.74	1,806.00	1,806.00	0.00	0.00	1,806.00	0.00 %
01-524-310	Professional Services - Bldg & Zoning	81,366.48	250,000.00	250,000.00	11,652.50	86,575.00	163,425.00	34.63 %
01-524-311	Engineering Services - Bldg & Zoning	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-524-405	Training - Building	60.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-524-510	Office Supplies - Bldg & Zoning	289.81	300.00	300.00	0.00	219.06	80.94	73.02 %

General Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-524-520	Operating Supplies - Bldg & Zoning	300.00	400.00	400.00	0.00	204.49	195.51	51.12 %
01-524-540	Books, Pub., Sub., & Memberships - Bl	148.32	300.00	300.00	0.00	0.00	300.00	0.00 %
	DEPARTMENT TOTAL	242,728.75	426,286.00	426,286.00	25,145.12	188,941.04	237,344.96	44.32 %
	CODE ENFORCEMENT							
01-529-120	Regular Salary - Wages - Code Enf	30,573.00	32,947.00	32,947.00	2,781.25	23,467.55	9,479.45	71.23 %
01-529-210	Fica Taxes - Code Enf	2,384.87	2,520.00	2,520.00	210.08	1,777.83	742.17	70.55 %
01-529-220	Retirement Contribution - Code Enf	4,295.20	4,491.00	4,491.00	379.09	3,198.67	1,292.33	71.22 %
01-529-230	Life & Health Insurance - Code Enf	(928.72)	167.00	167.00	0.00	5,291.33	(5,124.33)	3168.46 %
01-529-240	Worker's Compensation - Code Enf	1,056.36	804.00	804.00	0.00	0.00	804.00	0.00 %
01-529-310	Professional Services - Code Enf	7,874.89	7,000.00	7,000.00	600.00	4,000.00	3,000.00	57.14 %
01-529-400	Travel Expenses - Code Enf	395.69	500.00	500.00	0.00	0.00	500.00	0.00 %
01-529-405	TRAINING - CODE ENFORCEMENT	710.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-529-410	Communication Services - Code Enf	295.86	500.00	500.00	37.29	223.74	276.26	44.75 %
01-529-470	Printing and Reproduction - Code Enf	0.00	0.00	0.00	0.00	87.25	(87.25)	0.00 %
01-529-510	Office Supplies - Code Enf	140.36	200.00	200.00	0.00	125.05	74.95	62.53 %
01-529-520	Operating Supplies - Code Enf	505.25	600.00	600.00	0.00	8.99	591.01	1.50 %
01-529-540	Books, Pub., Sub., & Memberships - Co	326.17	500.00	500.00	0.00	120.00	380.00	24.00 %
	DEPARTMENT TOTAL	47,628.93	51,229.00	51,229.00	4,007.71	38,300.41	12,928.59	74.76 %
	REFUSE/SANITATION							
01-534-341	Refuse Disposal - Residential - Refus	273,346.15	279,608.00	279,608.00	0.00	117,897.97	161,710.03	42.17 %
01-534-342	Refuse Disposal - Commercial - Refuse	145,677.46	160,053.00	160,053.00	37,273.19	126,001.27	34,051.73	78.72 %
	DEPARTMENT TOTAL	419,023.61	439,661.00	439,661.00	37,273.19	243,899.24	195,761.76	55.47 %
	STORMWATER							
01-538-310	PROFESSIONAL SERVICES - STORMWATER	4,475.00	0.00	0.00	0.00	0.00	0.00	0.00 %

General Fund Expenditures
58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-538-311	Engineering Services - Stormwater	29,014.00	25,000.00	25,000.00	4,450.00	23,435.00	1,565.00	93.74 %
01-538-405	Training - Stormwater	876.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
01-538-460	Repairs and Maintenance - Stormwater	3,343.88	10,000.00	10,000.00	0.00	160.00	9,840.00	1.60 %
01-538-492	Recording & Other Fees - Stormwater	0.00	250.00	250.00	0.00	0.00	250.00	0.00 %
01-538-540	Books, Pub., Sub., & Memberships - St	500.00	500.00	500.00	0.00	500.00	0.00	100.00 %
	DEPARTMENT TOTAL	38,208.88	36,950.00	36,950.00	4,450.00	24,095.00	12,855.00	65.21 %

GENERAL GOV'T BUILDINGS

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-539-310	Professional Services - Gen Gov't	36,431.22	30,000.00	30,000.00	4,292.27	24,761.62	5,238.38	82.54 %
01-539-312	Professional Services - Other - Gen G	0.00	0.00	0.00	0.00	105.00	(105.00)	0.00 %
01-539-411	City Hall - Communication - Gen Gov'.	10,795.73	10,000.00	10,000.00	1,310.35	10,185.57	(185.57)	101.86 %
01-539-414	Community Center-Communication-Gen Go	1,521.08	1,500.00	1,500.00	138.28	1,126.22	373.78	75.08 %
01-539-431	City Hall - Utilities - Gen Gov't	18,190.10	18,000.00	18,000.00	1,527.11	10,780.44	7,219.56	59.89 %
01-539-432	Activity Center - Utilities - Gen Gov	2,353.66	2,500.00	2,500.00	152.72	1,118.15	1,381.85	44.73 %
01-539-433	MULTI-PURPOSE BUILD - UTILITIES - GEN	2,905.51	3,000.00	3,000.00	210.07	1,453.05	1,546.95	48.44 %
01-539-434	Community Center-Utilities-Gen Gov&#3	5,729.69	5,000.00	5,000.00	1,167.59	4,319.54	680.46	86.39 %
01-539-440	Rentals and Leases - Gen Gov't Bl	6,954.36	8,000.00	8,000.00	429.42	5,154.24	2,845.76	64.43 %
01-539-461	City Hall - Repairs & Maint - Gen Gov	80,487.05	28,000.00	28,000.00	2,161.30	13,164.21	14,835.79	47.02 %
01-539-462	Activity Center - Repairs & Maint - G	4,122.34	4,500.00	4,500.00	0.00	3,229.95	1,270.05	71.78 %
01-539-463	MUTIL-PURPOSE BUILD- REPAIRS & MAINT	4,611.76	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-539-464	Community Center-Repairs & Maint-Gen	9,378.57	50,000.00	50,000.00	3,437.87	12,690.00	37,310.00	25.38 %
01-539-490	Other Current Charges - Gen Gov't	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-539-521	City Hall - Operating Supplies - Gen	7,503.40	10,000.00	10,000.00	153.92	1,994.73	8,005.27	19.95 %
01-539-522	Activity Center - Operating Supplies	1,581.38	1,750.00	1,750.00	42.96	489.17	1,260.83	27.95 %
01-539-523	Multi-Purpose Build - Operating Suppl	416.59	500.00	500.00	0.00	135.00	365.00	27.00 %
01-539-524	Community Center-Operating Supplies-G	1,608.28	2,000.00	2,000.00	71.00	692.48	1,307.52	34.62 %
01-539-531	Landscape Materials & Supplies - Buil	815.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-539-631	City Hall - Improv. O/T Bldgs - Gen G	0.00	50,000.00	50,000.00	0.00	0.00	1,786.92	0.00 %
01-539-641	City Hall - Mach. & Equipment - Gen G	6,704.77	0.00	0.00	0.00	0.00	0.00	0.00 %
	DEPARTMENT TOTAL	202,110.49	228,250.00	228,250.00	15,094.86	91,399.37	88,637.55	40.04 %

ROADS AND STREETS

General Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-541-120	Regular Salary - Wages - Roads & Stre	184,342.47	243,740.00	243,740.00	16,942.42	121,327.75	122,412.25	49.78 %
01-541-130	Other Salaries and Wages - Roads & St	400.66	0.00	0.00	30.00	244.65	(244.65)	0.00 %
01-541-140	Overtime - Roads & Streets	4,378.78	5,290.00	5,290.00	1,895.16	8,499.15	(3,209.15)	160.66 %
01-541-210	Fica Taxes - Roads & Streets	14,055.86	19,051.00	19,051.00	1,419.15	9,837.09	9,213.91	51.64 %
01-541-220	Retirement Contribution - Roads & Str	26,465.10	32,293.00	32,293.00	2,567.54	17,819.30	14,473.70	55.18 %
01-541-230	Life & Health Insurance - Roads & Str	55,761.32	79,466.00	79,466.00	5,312.30	31,433.33	48,032.67	39.56 %
01-541-240	WORKERS COMPENSATION - ROADS & STRE..	27,461.73	19,159.00	19,159.00	0.00	0.00	19,159.00	0.00 %
01-541-310	Professional Services - Roads & Stree	78,343.30	25,000.00	25,000.00	590.00	13,446.18	11,553.82	53.78 %
01-541-311	Engineering Services - Roads & Street	16,795.29	10,000.00	10,000.00	225.00	16,326.69	(6,326.69)	163.27 %
01-541-400	Travel Expenses - Roads & Streets	68.68	1,000.00	1,000.00	0.00	1.98	998.02	0.20 %
01-541-405	Training - Streets	25.00	1,000.00	1,000.00	0.00	95.25	904.75	9.53 %
01-541-410	Communication Services - Roads & Stre	3,970.03	4,500.00	4,500.00	746.07	6,032.45	(1,532.45)	134.05 %
01-541-430	Utilities - Roads & Streets	26,557.21	25,000.00	25,000.00	2,116.27	13,728.59	11,271.41	54.91 %
01-541-440	Rentals and Leases - Roads & Streets	1,146.69	0.00	0.00	0.00	708.83	(708.83)	0.00 %
01-541-460	Repairs and Maintenance - Roads & Str	3,801.09	5,000.00	5,000.00	0.00	2,434.50	2,565.50	48.69 %
01-541-461	Repairs & Maintenance-Equipment - Roa	14,262.51	10,000.00	10,000.00	842.57	10,365.57	(365.57)	103.66 %
01-541-464	Vehicle Fuel - Roads & Streets	13,343.63	13,000.00	13,000.00	857.71	6,076.68	6,923.32	46.74 %
01-541-465	Vehicle Maintenance - Roads & Streets	3,720.49	6,000.00	6,000.00	169.53	1,576.31	4,423.69	26.27 %
01-541-466	Public Works/Utilities Facility - Rep	481.63	2,000.00	2,000.00	0.00	15,610.66	(13,610.66)	780.53 %
01-541-493	Equipment Rental - Roads & Streets	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-510	Office Supplies - Roads & Streets	151.62	500.00	500.00	0.00	42.34	457.66	8.47 %
01-541-520	Operating Supplies - Roads & Streets	5,264.38	6,227.00	6,227.00	646.80	7,177.99	(950.99)	115.27 %
01-541-524	Chemicals - Roads & Streets	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-541-530	Road Materials & Supplies - Roads & S	21,990.85	75,000.00	75,000.00	5,367.53	9,613.75	65,386.25	12.82 %
01-541-531	Landscape Materials & Supplies - Road	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-541-540	Books, Pub., Sub., & Memberships - Ro	751.81	600.00	600.00	0.00	300.00	300.00	50.00 %
01-541-620	Buildings - Roads & Streets	0.00	0.00	0.00	0.00	2,873.50	(2,873.50)	0.00 %
01-541-630	Improvements Other than Building - Ro	1,139.78	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-541-640	Machinery & Equipment - Roads & Stree	10,761.62	14,000.00	14,000.00	0.00	5,141.79	8,858.21	36.73 %
01-541-650	Construction in Progress - Roads & St	1,812.50	0.00	0.00	0.00	0.00	0.00	0.00 %
01-541-660	Books, Pub.& Library Materials - Road	0.00	0.00	0.00	0.00	6,824.60	(6,824.60)	0.00 %
	DEPARTMENT TOTAL	517,254.03	603,826.00	603,826.00	39,728.05	307,538.93	296,287.07	50.93 %

LIBRARY

General Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-571-120	Regular Salary - Wages - Library	85,432.39	92,017.00	92,017.00	7,146.32	53,110.71	38,906.29	57.72 %
01-571-140	Overtime - Library	0.00	608.00	608.00	0.00	1,490.88	(882.88)	245.21 %
01-571-210	Fica Taxes - Library	6,640.40	7,086.00	7,086.00	536.63	4,128.98	2,957.02	58.27 %
01-571-220	Retirement Contribution - Library	12,003.43	12,625.00	12,625.00	974.04	7,490.89	5,134.11	59.33 %
01-571-230	Life & Health Insurance - Library	25,180.82	31,821.00	31,821.00	2,651.78	18,562.46	13,258.54	58.33 %
01-571-240	Worker's Compensation - Library	461.27	102.00	102.00	0.00	0.00	102.00	0.00 %
01-571-310	Professional Services - Library	7,123.26	5,500.00	5,500.00	270.00	2,202.80	3,297.20	40.05 %
01-571-312	Professional Services - Other - Libra	2,524.55	3,000.00	3,000.00	900.02	1,620.02	1,379.98	54.00 %
01-571-400	Travel Expenses - Library	24.30	600.00	600.00	0.00	0.00	600.00	0.00 %
01-571-405	Training - Library	0.00	700.00	700.00	0.00	0.00	700.00	0.00 %
01-571-410	Communication Services - Library	3,629.50	4,000.00	4,000.00	364.06	2,136.34	1,863.66	53.41 %
01-571-430	Utilities - Library	3,015.54	4,000.00	4,000.00	184.70	1,353.43	2,646.57	33.84 %
01-571-460	Repairs and Maintenance - Library	9,586.47	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-571-470	Printing and Reproduction - Library	0.00	300.00	300.00	0.00	0.00	300.00	0.00 %
01-571-480	Promo Activities & Legal Ads - Librar	0.00	2,600.00	2,600.00	0.00	0.00	2,600.00	0.00 %
01-571-490	Other Current Charges - Library	147.63	200.00	200.00	0.00	0.00	200.00	0.00 %
01-571-510	Office Supplies - Library	445.79	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-571-520	Operating Supplies - Library	2,810.85	3,000.00	3,000.00	37.04	1,831.34	1,168.66	61.04 %
01-571-531	Landscape Materials & Supplies - Libr	815.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-571-540	Books, Pub., Sub., & Memberships - Li	342.88	2,000.00	2,000.00	846.90	876.90	1,123.10	43.85 %
01-571-660	Books, Pub.& Library Materials - Libr	14,315.49	18,700.00	18,700.00	551.00	7,270.05	11,429.95	38.88 %
	DEPARTMENT TOTAL	174,499.57	194,859.00	194,859.00	14,462.49	102,074.80	92,784.20	52.38 %
	PARKS							
01-572-310	Professional Services - Parks	15,858.67	12,000.00	12,000.00	720.00	7,655.00	4,345.00	63.79 %
01-572-430	Utilities - Parks	14,423.74	16,000.00	16,000.00	571.34	4,628.98	11,371.02	28.93 %
01-572-440	Rentals and Leases - Parks	0.00	0.00	0.00	0.00	860.41	(860.41)	0.00 %
01-572-460	Repairs and Maintenance - Parks	4,336.56	6,000.00	6,000.00	3,378.60	15,098.45	(9,098.45)	251.64 %
01-572-493	Equipment Rental - Parks	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-572-520	Operating Supplies - Parks	2,021.38	2,500.00	2,500.00	0.00	295.19	2,204.81	11.81 %
01-572-630	Improvements Other than Building - Pa	0.00	10,000.00	10,000.00	0.00	4,106.14	5,893.86	41.06 %
	DEPARTMENT TOTAL	36,640.35	47,000.00	47,000.00	4,669.94	32,644.17	14,355.83	69.46 %

General Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
	SPECIAL EVENTS							
01-574-310	Professional Services - Spec Events	1,427.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-574-440	Rentals and Leases - Spec Events	50,311.30	52,500.00	52,500.00	0.00	50,885.00	1,615.00	96.92 %
01-574-470	Printing and Reproduction - Spec Even	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-574-480	Promo Activities & Legal Ads - Spec E	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-574-490	Other Current Charges - Spec Events	313.64	7,000.00	7,000.00	31.40	822.75	6,177.25	11.75 %
01-574-520	Operating Supplies - Spec Events	8,196.41	10,000.00	10,000.00	568.30	3,341.16	6,658.84	33.41 %
01-574-521	Operating Supplies - Centinnial 2025	5,010.97	100,000.00	100,000.00	4,762.67	97,955.39	2,044.61	97.96 %
	DEPARTMENT TOTAL	65,259.32	176,000.00	176,000.00	5,362.37	153,004.30	22,995.70	86.93 %
	NON-DEPARTMENTAL							
01-590-310	Professional Services - Non-Dept	26,027.71	25,000.00	25,000.00	2,011.00	9,709.25	15,290.75	38.84 %
01-590-312	Professional Services - Other - Non-D	0.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01-590-320	Accounting and Auditing - Non-Dept	20,682.42	30,000.00	30,000.00	0.00	3,681.56	26,318.44	12.27 %
01-590-440	Rentals and Leases - Non-Dept	3,087.46	5,500.00	5,500.00	88.74	1,669.06	3,830.94	30.35 %
01-590-450	Liability Insurance - Non-Dept	106,078.50	120,000.00	120,000.00	0.00	99,526.50	20,473.50	82.94 %
01-590-464	Vehicle Fuel - Non- Departmental	878.37	850.00	850.00	111.00	413.34	436.66	48.63 %
01-590-465	Vehicle Maintenance - Non-Departmenta	639.71	1,500.00	1,500.00	0.00	155.35	1,344.65	10.36 %
01-590-490	Other Current Charges - Non Dept	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
01-590-510	Office Supplies - Non-Departmental	744.16	1,000.00	1,000.00	0.00	325.26	674.74	32.53 %
01-590-520	Operating Supplies - Non-Dept	10,501.05	10,000.00	10,000.00	743.18	5,508.13	4,491.87	55.08 %
01-590-521	Emergencies & Contingencies - Operati	1,012.84	40,150.00	40,150.00	0.00	18,935.76	21,214.24	47.16 %
01-590-525	Uniforms - Non Dept	4,833.93	4,750.00	4,750.00	993.85	3,235.29	1,514.71	68.11 %
01-590-528	Postage - Non-Dept	247.78	750.00	750.00	36.50	89.36	660.64	11.91 %
01-590-540	Books, Pub., Sub., & Memberships -NON	13,315.99	12,500.00	12,500.00	150.00	4,444.55	8,055.45	35.56 %
01-590-550	Pre-Employment Screenings	0.00	800.00	800.00	0.00	382.00	418.00	47.75 %
01-590-551	Immunizations - Employees	922.00	600.00	600.00	0.00	732.00	(132.00)	122.00 %
01-590-552	DOT Testing	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
01-590-553	Employee Meeting/Awards	256.04	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-590-554	Employee Holiday Dinner	1,403.72	2,000.00	2,000.00	0.00	1,051.87	948.13	52.59 %
01-590-630	Improvements Other than Bldg - Non-De	6,350.00	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-940	Reserves - Unrestricted Reserves - No	0.00	5,382.00	5,382.00	0.00	0.00	5,382.00	0.00 %
01-590-991	Aids to Private Organizations - Non-D	1,000.00	3,000.00	3,000.00	0.00	1,000.00	2,000.00	33.33 %

General Fund Expenditures
58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
01-590-992	Unemployment Claims - Non-Dept	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-590-995	Refund of Overpayments	(161.96)	0.00	0.00	0.00	0.00	0.00	0.00 %
01-590-996	Bad Debt - Non-Dept	(105.37)	850.00	850.00	0.00	(340.17)	1,190.17	(40.02)%
01-590-999	Other - Non-Operating Charges - Non-D	2,269.32	3,743.00	3,743.00	0.00	557.76	3,185.24	14.90 %
	DEPARTMENT TOTAL	199,983.67	282,075.00	282,075.00	4,134.27	151,076.87	130,998.13	53.56 %
	General Fund Revenues Total	3,513,075.37	3,589,027.00	3,589,027.00	206,529.13	2,524,856.86	1,064,170.14	29.65%
	General Fund Expenditures Total	2,899,155.68	3,589,027.00	3,589,027.00	219,669.17	1,979,680.09	1,609,346.91	44.84%
	Total Revenue vs. Expenditures	613,919.69	0.00	0.00	-13,140.04	545,176.77	-545,176.77	

For Fiscal Year: 2025 thru Month: Apr
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
05-101-100	Cash - Checking	2,931,778.05	
05-101-913	DEP Loan - Sinking Fund	14,517.34	
05-101-916	US Bank - Sink Fund	287,272.54	
05-101-917	US Bank - Renewal & Replacement Series	206,125.67	
05-101-918	DEP Loan WW531400 - Sink Fund	164.19	
05-101-919	DEP Loan WW531402 - Sink Fund	14,314.93	
05-101-920	Cash - Customer Deposits	371,656.20	
05-101-930	Restricted Cash - Reclass	1,364,325.00	
05-101-999	Restricted Class - Reclass	1,364,325.00-	
05-115-100	Accounts Receivable - Utilities	253,184.60	
05-115-130	Accounts Receivable - Readiness to Serve	22,096.58	
05-117-100	Allowance for Bad Debt	327.41-	
05-117-200	Allowance for Uncollectible A/R	37,406.71-	
05-151-100	Investments - FL SAFE EF	683,759.37	
05-151-902	Investments - FL SAFE EF Reserves	142,896.57	
05-155-300	Prepaid Insurance - Deferred Bond Series 2017	23,909.57	
05-159-100	Deferred Outflows - Related to Pension	121,748.57	
05-159-200	Deferred Outflows - Loss on Refunding	518,432.02	
05-160-902	Reserve Account	100,000.00	
05-160-903	Reserve Acct - Emergencies & Contingency	48,044.00	
05-161-900	Fixed Assets - Land	2,762,913.00	
05-164-100	Utility Plant in Service	16,649,005.21	
05-165-900	Acc.Dep. - Improvements Other than Build	5,910,888.09-	
05-166-900	Equipment & Furniture	982,602.53	
05-167-900	Accumulated Depreciation - Equipment	635,952.10-	
05-168-900	Furniture & Equip - Right to Use Leased Assets	9,972.92	
05-168-950	Accumulated Depreciation - Right to Use Lease	3,667.33-	
05-169-900	CIP - Construction Costs	116,939.73	
	** TOTAL ASSET**		19,673,091.95
05-202-100	Accounts Payable	74.36	
05-202-900	Customer Deposits	371,656.20	
05-203-100	Accumulated Interest Payable	46,554.17	
05-203-600	SRF Loan WW51201P	1,401,943.03	
05-203-610	SRF Loan WW53140/SG531401 Effluent Disposal	26,998.90	
05-203-615	SRF Loan WW531402/SG531403	723,939.68	
05-203-710	US Bank 2017 Bond Note	6,855,000.00	
05-203-760	Right to Use Leased Assets	8,455.61	
05-203-910	Unamoritized Bond Premiums - US Bank	385,806.91	
05-208-305	Taxes Payable	1,395.34-	
05-223-100	Deferred Revenue	1,242,499.50	
05-225-100	Deferred Inflows - Related to Pension	46,090.35	
05-234-100	L-T-D - Current Portion	460,166.28	
05-234-901	Less: Current Portion of LTD	460,166.28-	
05-235-800	OPEB Liability	20,524.84	
05-235-900	Net Pension Liability	426,971.13	
	** TOTAL LIABILITY**		11,555,119.34
05-243-100	Encumbrances Placed	57,363.08	
05-245-100	Reserved for Encumbrances	57,363.08-	
	** TOTAL ENCUMBRANCE**		0.00
05-250-100	Contributed Capital	598,715.40	
05-255-100	Change in Fund Balance	36,514.20	
05-271-100	Fund Balance Unreserved	7,004,014.03	

For Fiscal Year: 2025 thru Month: Apr
Fund: 05 ENTERPRISE FUND

Account Number	Account Title	Ending Bal	Net Amount
05-271-150	Fund Balance - Restatement	12,428.57-	
05-271-200	Net Asset Adjustment Account	10,071.23-	
05-272-100	Retained Earnings	734,552.82	
	** TOTAL EQUITY**		8,351,296.65
	** TOTAL REVENUE**		1,617,077.49
	** TOTAL EXPENSE**		1,850,401.53
	TOTAL LIABILITY AND EQUITY		19,673,091.95

CITY OF POLK CITY

APRIL 2025 MONTHLY FINANCIALS

ENTERPRISE FUND REVENUE

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
05-314-301	RTS - City 10% UTY T	1,117.81	1,114.00	1,114.00	133.44	162.47	951.53	14.58 %
05-325-111	Connection Fees - Water - Cash Basis	11,695.77	77,000.00	77,000.00	1,059.32	5,332.89	71,667.11	6.93 %
05-325-210	Readiness to Serve Charge - Sewer	9,702.74	8,987.00	8,987.00	1,283.76	1,145.00	7,842.00	12.74 %
05-325-211	Readiness to Serve Charge - Water	11,495.06	11,143.00	11,143.00	1,334.46	1,618.50	9,524.50	14.52 %
05-329-200	Other Lic./Fees/Permits	752.28	600.00	600.00	193.64	1,570.48	(970.48)	261.75 %
05-331-500	American Rescue Plan Act - ARPA Imple	121,825.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-340-300	Water Utility Revenue	1,344,959.69	1,340,938.00	1,340,938.00	121,088.91	775,159.05	565,778.95	57.81 %
05-340-500	Sewer Utility Revenue	1,309,610.24	1,350,516.00	1,350,516.00	113,483.33	768,075.69	582,440.31	56.87 %
05-359-100	Other Fines and/or Forfeitures	24,585.00	22,280.00	22,280.00	1,070.00	17,030.00	5,250.00	76.44 %
05-359-200	Non Sufficient Funds	2,105.00	1,733.00	1,733.00	110.00	1,400.00	333.00	80.78 %
05-359-300	Late Fees	25,158.00	20,860.00	20,860.00	1,743.00	15,928.50	4,931.50	76.36 %
05-361-200	Interest/Dividends - FL SAFE	42,272.19	42,132.00	42,132.00	0.00	18,832.99	23,299.01	44.70 %
05-369-100	Misc. Income	13,634.70	15,000.00	15,000.00	1,900.00	10,700.00	4,300.00	71.33 %
05-369-110	Customer Refund of Overpmts	(17,627.81)	3,500.00	3,500.00	105.42	105.42	3,394.58	3.01 %
05-369-113	Vendor Refund of Overpymt	750.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-369-700	Misc Income - Reimbursement - Invoice	0.00	0.00	0.00	0.00	16.50	(16.50)	0.00 %
05-381-900	CASH CARRY FORWARD - WATER/SEWER IMPR	0.00	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
05-381-901	Cash Carry Forward - ARPA1 8" Force M	0.00	565,896.00	565,896.00	0.00	0.00	565,896.00	0.00 %
05-381-902	Cash Carry Forward - ARPA2 Sewer Impr	0.00	682,163.00	682,163.00	0.00	0.00	682,163.00	0.00 %
	DEPARTMENT TOTALS	2,902,036.17	4,393,862.00	4,393,862.00	243,505.28	1,617,077.49	2,776,784.51	36.80 %

CITY OF POLK CITY
APRIL 2025 MONTHLY FINANCIALS

Enterprise Fund Expenditures
58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
	Water							
05-518-120	Regular Salary - Wages - Water Admin	120,240.73	130,116.00	130,116.00	10,105.21	69,259.79	60,856.21	53.23 %
05-518-140	Overtime - Water Admin	0.00	1,045.00	1,045.00	349.55	2,838.49	(1,793.49)	271.63 %
05-518-210	Fica Taxes - Water Admin	9,592.35	10,034.00	10,034.00	780.03	5,415.72	4,618.28	53.97 %
05-518-220	Retirement Contribution - Water Admin	25,183.37	17,877.00	17,877.00	1,424.98	10,661.44	7,215.56	59.64 %
05-518-230	Life & Health Insurance - Water Admin	39,951.21	47,735.00	47,735.00	3,977.92	27,845.44	19,889.56	58.33 %
05-518-240	Worker's Compensation - Water Adm	0.00	144.00	144.00	0.00	0.00	144.00	0.00 %
05-518-312	Professional Services - Other - Water	22,757.39	26,000.00	26,000.00	4,665.40	18,794.52	7,205.48	72.29 %
05-518-400	Travel and Training - Water Admin	1,199.00	2,000.00	2,000.00	0.00	355.00	1,645.00	17.75 %
05-518-405	Training - Water Administration	499.00	1,000.00	1,000.00	0.00	499.00	501.00	49.90 %
05-518-470	Printing and Reproduction - Water Adm	174.51	400.00	400.00	0.00	0.00	400.00	0.00 %
05-518-490	Other Current Charges - Water Admin	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-518-510	Office Supplies - Water Admin	275.32	600.00	600.00	34.98	465.58	134.42	77.60 %
05-518-520	Operating Supplies - Water Admin	1,258.33	1,500.00	1,500.00	0.00	29.14	1,470.86	1.94 %
05-518-540	Books, Pub., Sub., & Memberships - Wa	402.63	425.00	425.00	0.00	114.75	310.25	27.00 %
	DEPARTMENT TOTAL	221,533.84	239,376.00	239,376.00	21,338.07	136,278.87	103,097.13	56.93 %
05-533-120	Regular Salary - Wages - Water Oper	138,307.58	152,697.00	152,697.00	11,955.83	84,544.68	68,152.32	55.37 %
05-533-130	Other Salaries and Wages - Water Oper	200.33	0.00	0.00	15.00	132.15	(132.15)	0.00 %
05-533-140	Overtime - Water Oper	7,561.14	7,246.00	7,246.00	2,078.03	8,863.43	(1,617.43)	122.32 %
05-533-210	Fica Taxes - Water Oper	10,965.41	12,236.00	12,236.00	1,055.91	7,056.86	5,179.14	57.67 %
05-533-220	Retirement Contribution - Water Oper	52,274.16	16,421.00	16,421.00	1,912.82	13,593.70	2,827.30	82.78 %
05-533-230	Life & Health Insurance - Water Oper	40,406.31	47,793.00	47,793.00	3,983.74	27,474.93	20,318.07	57.49 %
05-533-240	Worker's Compensation - Water Ope	7,022.19	3,488.00	3,488.00	0.00	0.00	3,488.00	0.00 %
05-533-310	PROFESSIONAL SERVICES - ATTORNEY FEES	3,798.86	15,000.00	15,000.00	0.00	9,365.83	5,634.17	62.44 %
05-533-311	Engineering Services - Water Oper	19,411.25	70,000.00	70,000.00	125.00	17,147.50	52,852.50	24.50 %
05-533-312	Professional Services - Other - Water	55,888.42	35,500.00	35,500.00	2,182.50	26,712.14	8,787.86	75.25 %
05-533-313	Professional Services - Polk Regional	1,513.27	3,750.00	3,750.00	909.23	2,727.69	1,022.31	72.74 %
05-533-314	Professional Services - Samples	3,611.00	5,000.00	5,000.00	396.00	3,972.00	1,028.00	79.44 %
05-533-400	Travel Expenses - Water Oper	844.41	1,250.00	1,250.00	70.00	408.72	841.28	32.70 %
05-533-405	Training - Water Oper	37.50	1,750.00	1,750.00	0.00	10.43	1,739.57	0.60 %
05-533-410	Communication Services - Water Oper	2,084.87	6,000.00	6,000.00	290.07	1,739.25	4,260.75	28.99 %
05-533-430	Utilities - PW/Utilities Facility Wat	1,480.13	3,000.00	3,000.00	108.36	846.47	2,153.53	28.22 %
05-533-431	Mt. Olive WTP - Utilities - Water Ope	6,819.83	10,000.00	10,000.00	251.84	1,551.96	8,448.04	15.52 %

Enterprise Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
05-533-432	Commonwealth WTP - Utilities - Water	4,111.24	2,750.00	2,750.00	25.38	387.44	2,362.56	14.09 %
05-533-433	V.Matt Williams WTP - Utilities - Wat	8,230.20	13,000.00	13,000.00	1,295.10	7,434.93	5,565.07	57.19 %
05-533-440	Rentals and Leases - Water Oper	3,329.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-460	Repairs and Maintenance - Water Oper	89,188.37	150,000.00	150,000.00	8,373.38	41,387.50	95,780.00	27.59 %
05-533-461	Mt. Olive WTP - Repairs and Maint - W	26,032.57	10,000.00	10,000.00	6,882.70	21,962.52	(11,962.52)	219.63 %
05-533-462	Commonwealth WTP - Repairs and Maint	19,600.00	2,000.00	2,000.00	0.00	7,080.31	(5,080.31)	354.02 %
05-533-463	V.Matt Williams WTP - Repairs and Mai	11,153.60	5,000.00	5,000.00	13,048.67	23,590.11	(18,590.11)	471.80 %
05-533-464	Vehicle Fuel - Water Oper	13,815.35	10,000.00	10,000.00	778.15	5,845.44	4,154.56	58.45 %
05-533-465	Vehicle Maintenance - Water Oper	7,804.28	10,000.00	10,000.00	0.00	435.80	9,564.20	4.36 %
05-533-466	Public Works/Utilities Facility - Rep	1.00	3,000.00	3,000.00	0.00	5,427.09	(2,427.09)	180.90 %
05-533-467	Repairs & Maintenance-Equipment - Wat	12,921.25	5,000.00	5,000.00	421.30	2,224.31	2,775.69	44.49 %
05-533-470	Printing and Reproduction - Water Ope	0.00	400.00	400.00	0.00	0.00	400.00	0.00 %
05-533-492	Recording & Other Fees - Water Oper	2,200.00	4,440.00	4,440.00	0.00	0.00	4,440.00	0.00 %
05-533-510	Office Supplies - Water Oper	479.05	500.00	500.00	0.00	0.00	500.00	0.00 %
05-533-520	Operating Supplies - Water Oper	14,304.13	15,000.00	15,000.00	870.76	39,526.04	(24,875.62)	263.51 %
05-533-521	Mt.Olive WTP - Operating Supplies - W	538.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-533-522	Commonwealth WTP - Operating Supplies	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-533-523	V.Matt Williams WTP - Operating Suppl	21.97	2,000.00	2,000.00	1,685.00	1,685.00	315.00	84.25 %
05-533-524	Chemicals - Water Oper	23,022.13	17,000.00	17,000.00	0.00	7,762.65	9,237.35	45.66 %
05-533-526	Meter Supplies - New Installs - Water	0.00	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
05-533-527	Meter Supplies - Repairs & Maintenanc	5,286.03	100,000.00	100,000.00	12,668.94	19,399.35	80,600.65	19.40 %
05-533-540	Books, Pub., Sub., & Memberships - Wa	557.55	750.00	750.00	125.00	275.00	475.00	36.67 %
05-533-605	Depreciation Expense - Water Oper	195,663.71	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-620	Buildings - Water Oper	0.00	0.00	0.00	0.00	2,052.50	(2,052.50)	0.00 %
05-533-630	Improvements Other than Building - Wa	4,250.00	0.00	0.00	0.00	0.00	0.00	0.00 %
05-533-640	Machinery & Equipment - Water Oper	0.00	13,000.00	13,000.00	0.00	7,786.70	5,213.30	59.90 %
05-533-660	Other Capital Assets - Water Operatio	0.00	0.00	0.00	0.00	3,412.31	(3,412.31)	0.00 %
05-533-710	Principal - Water Oper	0.00	66,178.00	66,178.00	0.00	0.00	66,178.00	0.00 %
05-533-720	Interest - Water Oper	65,658.84	63,742.00	63,742.00	0.00	0.00	63,742.00	0.00 %
	DEPARTMENT TOTAL	860,394.93	986,891.00	986,891.00	71,508.71	403,822.74	569,886.18	40.92 %

Sewer

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-120	Regular Salary - Wages - Sewer Oper	130,371.86	164,222.00	164,222.00	12,535.57	86,439.16	77,782.84	52.64 %
05-535-130	Other Salaries and Wages - Sewer Oper	200.32	0.00	0.00	15.00	132.15	(132.15)	0.00 %
05-535-140	Overtime - Sewer Oper	8,519.71	7,911.00	7,911.00	2,118.57	10,812.32	(2,901.32)	136.67 %

Enterprise Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-210	Fica Taxes - Sewer Oper	10,825.52	13,168.00	13,168.00	1,113.84	7,432.74	5,735.26	56.45 %
05-535-220	Retirement Contribution - Sewer Oper	31,654.27	18,082.00	18,082.00	1,997.37	14,565.61	3,516.39	80.55 %
05-535-230	Life & Health Insurance - Sewer Oper	29,086.31	47,824.00	47,824.00	3,986.24	27,577.81	20,246.19	57.67 %
05-535-240	Worker's Compensation - Sewer Ope	0.00	3,774.00	3,774.00	0.00	0.00	3,774.00	0.00 %
05-535-310	PROFESSIONAL SERVICES - ATTORNEY FEES	67,763.46	63,750.00	63,750.00	10,000.00	38,138.33	25,611.67	59.82 %
05-535-311	Engineering Services - Sewer Oper	45,781.25	90,000.00	90,000.00	22,850.00	44,927.50	45,072.50	49.92 %
05-535-312	Professional Services - Other - Sewer	123,425.84	50,000.00	50,000.00	62,608.75	145,606.58	(95,606.58)	291.21 %
05-535-314	Professional Services - Samples	24,412.73	15,000.00	15,000.00	2,068.00	11,307.00	3,693.00	75.38 %
05-535-400	Travel Expenses - Sewer Oper	114.93	1,500.00	1,500.00	259.52	460.51	1,039.49	30.70 %
05-535-405	Training - Sewer Oper	57.50	2,000.00	2,000.00	0.00	20.42	1,979.58	1.02 %
05-535-410	Communication Services - Sewer Oper	3,934.90	7,000.00	7,000.00	498.67	3,108.40	3,891.60	44.41 %
05-535-411	Cardinal Hill WWTP - Comm Srvcs - Sew	1,768.94	3,000.00	3,000.00	176.78	1,177.16	1,822.84	39.24 %
05-535-412	Mt. Olive WWTP - Comm Srvcs - Sewer O	2,053.80	3,000.00	3,000.00	171.15	1,026.90	1,973.10	34.23 %
05-535-430	Utilities - PW/Utilities Facility Sew	7,999.72	11,652.00	11,652.00	413.27	3,010.08	8,641.92	25.83 %
05-535-431	Cardinal Hill WWTP - Utilities - Sewe	36,525.67	39,700.00	39,700.00	2,506.13	16,529.17	23,170.83	41.64 %
05-535-432	Mt. Olive WWTP - Utilities - Sewer Op	8,567.53	7,000.00	7,000.00	672.26	4,776.09	2,223.91	68.23 %
05-535-460	Repairs and Maintenance - Sewer Oper	84,712.17	556,805.00	556,805.00	25,243.90	361,277.94	151,346.06	64.88 %
05-535-461	Cardinal Hill - Repairs and Maint - S	43,435.96	430,000.00	430,000.00	8,262.35	16,166.41	413,833.59	3.76 %
05-535-464	Vehicle Fuel - Sewer Oper	6,790.58	12,300.00	12,300.00	832.83	3,240.28	9,059.72	26.34 %
05-535-465	Vehicle Maintenance - Sewer Oper	19,650.39	10,000.00	10,000.00	0.00	714.51	9,285.49	7.15 %
05-535-466	Public Works/Utilities Facility - Rep	0.00	5,000.00	5,000.00	0.00	5,141.68	(141.68)	102.83 %
05-535-467	Repairs & Maintenance-Equipment - Sew	7,614.84	6,000.00	6,000.00	4,088.70	11,330.84	(5,330.84)	188.85 %
05-535-470	Printing and Reproduction - Sewer Ope	0.00	100.00	100.00	0.00	0.00	100.00	0.00 %
05-535-480	Promo Activities & Legal Ads - Sewer	349.67	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-490	Other Current Charges - Sewer Oper	500.00	2,000.00	2,000.00	0.00	17,000.00	(15,000.00)	850.00 %
05-535-492	Recording & Other Fees - Sewer Oper	2,600.00	500.00	500.00	3,750.00	3,750.00	(3,250.00)	750.00 %
05-535-493	Equipment Rental - Sewer Oper	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-535-510	Office Supplies - Sewer Oper	304.44	500.00	500.00	5.89	5.89	494.11	1.18 %
05-535-520	Operating Supplies - Sewer Oper	22,753.51	20,000.00	20,000.00	311.20	14,100.87	5,899.13	70.50 %
05-535-521	Cardinal Hill WWTP - Operating Suppli	310.17	0.00	0.00	1,807.19	1,855.16	(1,855.16)	0.00 %
05-535-522	Cardinal Hill WWTP - Sludge Hauling	18,553.00	36,000.00	36,000.00	2,880.00	49,102.50	(13,102.50)	136.40 %
05-535-524	Chemicals - Sewer Oper	33,452.90	40,000.00	40,000.00	5,384.60	29,871.17	10,128.83	74.68 %
05-535-530	Road Materials & Supplies - Sewer Ope	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
05-535-540	Books, Pub., Sub., & Memberships - Se	637.55	500.00	500.00	125.00	375.00	125.00	75.00 %
05-535-605	Depreciation Expense - Sewer Oper	343,846.70	0.00	0.00	0.00	0.00	0.00	0.00 %
05-535-620	Buildings - Sewer Oper	0.00	0.00	0.00	0.00	2,052.50	(2,052.50)	0.00 %
05-535-634	SCADA System - Sewer Oper	0.00	10,010.00	10,010.00	0.00	0.00	10,010.00	0.00 %
05-535-640	Machinery & Equipment - Sewer Oper	0.00	0.00	0.00	0.00	2,570.89	(2,570.89)	0.00 %
05-535-650	Construction In Progress - Sewer Oper	0.00	565,896.00	565,896.00	0.00	4,318.75	561,577.25	0.76 %

Enterprise Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
05-535-660	Other Capital Assets - Sewer Operatio	0.00	0.00	0.00	0.00	3,412.31	(3,412.31)	0.00 %
05-535-710	Principal - Sewer Oper	0.00	366,857.00	366,857.00	0.00	71,093.02	295,763.98	19.38 %
05-535-712	Principal - DEP Effluent Disposal Loa	(27.20)	27,131.00	27,131.00	0.00	13,558.57	13,572.43	49.97 %
05-535-720	Interest - Sewer Oper	257,166.12	248,725.00	248,725.00	0.00	124,787.54	123,937.46	50.17 %
05-535-722	Interest - DEP Effluent Disposal Loan	1,580.80	1,499.00	1,499.00	0.00	756.30	742.70	50.45 %
	DEPARTMENT TOTAL	1,377,295.86	2,896,406.00	2,896,406.00	176,682.78	1,153,530.06	1,698,694.94	39.83 %

EF Non-Departmental

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
05-590-310	Professional Services - Non-Dept	17,227.00	12,500.00	12,500.00	2,011.00	9,709.25	2,790.75	77.67 %
05-590-320	Accounting and Auditing - Non-Dept	41,991.44	61,000.00	61,000.00	0.00	7,474.69	53,525.31	12.25 %
05-590-440	Rentals and Leases - Non-Dept	5,883.75	5,500.00	5,500.00	369.48	2,640.21	2,859.79	48.00 %
05-590-450	Liability Insurance - Non-Dept	89,529.50	115,000.00	115,000.00	0.00	99,526.50	15,473.50	86.54 %
05-590-510	Office Supplies - Non-Departmental	744.13	1,000.00	1,000.00	0.00	276.39	723.61	27.64 %
05-590-520	Operating Supplies - Non-Dept	11,668.48	12,000.00	12,000.00	743.14	5,678.67	6,321.33	47.32 %
05-590-521	Emergencies & Contingencies - Operati	10,776.84	20,000.00	20,000.00	0.00	24,109.31	(4,109.31)	120.55 %
05-590-525	Uniforms - Non Dept	5,059.21	4,200.00	4,200.00	835.41	2,884.67	1,315.33	68.68 %
05-590-528	Postage - Non-Dept	369.65	500.00	500.00	36.50	78.36	421.64	15.67 %
05-590-540	Books, Pub., Sub., & Memberships -NON	12,797.12	16,000.00	16,000.00	0.00	4,294.54	11,705.46	26.84 %
05-590-550	Pre-Employment Screenings	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-590-551	Immunizations - Employees	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-590-552	DOT Testing	0.00	500.00	500.00	0.00	0.00	500.00	0.00 %
05-590-553	Employee Meeting/Awards	926.30	750.00	750.00	0.00	0.00	750.00	0.00 %
05-590-554	Employee Holiday Dinner	1,027.81	1,750.00	1,750.00	0.00	977.00	773.00	55.83 %
05-590-605	Depreciation - Right to Use Leased As	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
05-590-630	Improvements Other than Bldg - Non-De	3,532.50	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-720	Interest - Bond 2017 Issue	(37,897.37)	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-725	Interest - Right to Use Leased Assets	0.00	600.00	600.00	0.00	0.00	600.00	0.00 %
05-590-730	Other Debt Service Costs	54,289.46	0.00	0.00	0.00	0.00	0.00	0.00 %
05-590-940	Reserves - Unrestricted Reserves NON-	0.00	6,889.00	6,889.00	0.00	0.00	6,889.00	0.00 %
05-590-992	Unemployment Claims - Non-Dept	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
05-590-994	Bank Fees - Non-Dept	90.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-995	Refund of Overpayments - Non-Dept	531.71	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
05-590-996	Bad Debt - Non-Dept	456.05	2,500.00	2,500.00	(192.48)	(979.73)	3,479.73	(39.19)%
05-590-999	Other - Non-Operating Charges - Non-D	610.58	2,500.00	2,500.00	0.00	100.00	2,400.00	4.00 %

CITY OF POLK CITY

APRIL 2025 MONTHLY FINANCIALS

Enterprise Fund Expenditures

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 ACTUALS	2025 ADOPTED BUDGET	2025 ADJ BUDGET	2025 MTD EXPENSES	2025 YTD EXPENSES	2025 AVAIL BUDGET	PERCENTAGE REALIZED
	DEPARTMENT TOTAL	219,614.16	271,189.00	271,189.00	3,803.05	156,769.86	114,419.14	57.81 %
	Enterprise Fund Revenues Total	$ 2,902,036.17	$ 4,393,862.00	$ 4,393,862.00	$ 243,505.28	$ 1,617,077.49	$ 2,776,784.51	36.80%
	Enterprise Fund Expenditures Total	$ (2,142,675.97)	$ (4,393,862.00)	$ (4,393,862.00)	$ (273,332.61)	$ (1,850,401.53)	$ (2,543,460.47)	42.11%
	Total Revenue vs. Expenditures	$ 759,360.20	$ -	$ -	$ (29,827.33)	$ (233,324.04)	$ 233,324.04	

For Fiscal Year: 2025 thru Month: Apr
Fund: 08 SPECIAL REVENUE FUND - GF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
08-101-100	GF Police Public Safety Impact Fees	22,929.52	
08-101-101	GF Fire Public Safety Impact Fees	11,733.95	
08-101-102	GF Recreation Impact Fees	35,365.55	
08-101-103	GF Gen Gov't Facilities Impact Fees	58,839.26	
08-151-100	Investments - FL SAFE GF Police Public Safety	242,084.19	
08-151-101	Investments - FL SAFE GF Fire Public Saf...	153,637.30	
08-151-102	Investments - FL SAFE GF Recreation	459,429.32	
08-151-103	Investments - FL SAFE GF Facilities	510,260.10	
	** TOTAL ASSET**		1,494,279.19
	** TOTAL LIABILITY**		0.00
	** TOTAL ENCUMBRANCE**		0.00
08-271-100	Fund Balance Unreserved	1,459,371.15	
	** TOTAL EQUITY**		1,459,371.15
	** TOTAL REVENUE**		34,908.04
	** TOTAL EXPENSE**		0.00
	TOTAL LIABILITY AND EQUITY		1,494,279.19

GFIF Special Revenues
Budget Revenues
58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
	REVENUES							
08-324-100	Police - Public Safety Impact Fee	2,579.96	90,298.00	90,298.00	644.99	644.99	89,653.01	0.71 %
08-324-110	Fire/Rescue - Public Safety Impact Fe	1,380.44	48,315.00	48,315.00	345.11	345.11	47,969.89	0.71 %
08-324-610	Parks & Recreation Impact Fee	4,160.64	145,622.00	145,622.00	1,040.16	1,040.16	144,581.84	0.71 %
08-324-710	Public Facilities Impact Fee	6,992.04	244,721.00	244,721.00	1,748.01	1,748.01	242,972.99	0.71 %
08-361-200	Interest/Dividends - FL SAFE	69,873.29	60,000.00	60,000.00	0.00	31,129.77	28,870.23	51.88 %
	DEPARTMENT TOTALS	84,986.37	588,956.00	588,956.00	3,778.27	34,908.04	554,047.96	5.93 %
	EXPENDITURES							
08-521-930	Reserves - Police Public Safety Impac	0.00	90,298.00	90,298.00	0.00	0.00	90,298.00	0.00 %
08-521-931	Reserves - Police Public Safety Int/D	0.00	14,133.00	14,133.00	0.00	0.00	14,133.00	0.00 %
08-522-930	Reserves - Fire Public Safety Impact	0.00	48,315.00	48,315.00	0.00	0.00	48,315.00	0.00 %
08-522-931	Reserves - Fire Public Safety Int/Div	0.00	8,705.00	8,705.00	0.00	0.00	8,705.00	0.00 %
08-539-930	Reserves - Public Facility Impact Fee	0.00	145,622.00	145,622.00	0.00	0.00	145,622.00	0.00 %
08-539-931	Reserves - Public Facility Int/Divide	0.00	14,388.00	14,388.00	0.00	0.00	14,388.00	0.00 %
08-572-930	Reserves - Parks & Rec Impact Fees	0.00	244,721.00	244,721.00	0.00	0.00	244,721.00	0.00 %
08-572-931	Reserves - Parks & Rec Int/Dividends	0.00	22,774.00	22,774.00	0.00	0.00	22,774.00	0.00 %
	DEPARTMENT TOTALS	0.00	588,956.00	588,956.00	0.00	0.00	588,956.00	0.00 %
	GF Impact Fee Fund Revenues Total	84,986.37	588,956.00	588,956.00	3,778.27	34,908.04	554,047.96	5.93%
	GF Impact Fee Fund Expenditures Total	0.00	-588,956.00	-588,956.00	0.00	0.00	588,956.00	0.00%
	Total Revenue vs. Expenditures	84,986.37	0.00	0.00	3,778.27	34,908.04	1,143,003.96	

For Fiscal Year: 2025 thru Month: Apr
Fund: 09 SPECIAL REVENUE FUND - EF IMPACT FEES

Account Number	Account Title	Ending Bal	Net Amount
09-101-800	EF Sewer Impact Fee Account	491,385.04	
09-101-900	EF Water Impact Fee Account	153,973.57	
09-151-800	Investements - Sewer Impact	1,860,271.16	
09-151-900	Investements - Water Impact	302,479.14	
	** TOTAL ASSET**		2,808,108.91
	** TOTAL LIABILITY**		0.00
	** TOTAL ENCUMBRANCE**		0.00
09-271-100	Unreserved Fund Balance	2,736,609.78	
	** TOTAL EQUITY**		2,736,609.78
	** TOTAL REVENUE**		71,499.13
	** TOTAL EXPENSE**		0.00
	TOTAL LIABILITY AND EQUITY		2,808,108.91

EFIF Special Revenues

58.33 % Yr Complete For Fiscal Year: 2025 / 4

G/L ACCOUNT	DESCRIPTION	2024 PRIOR YR REVENUE	2025 ANTICIPATED REVENUE	ADJ ANTICIPATED	2025 CURRENT REVENUE	2025 YTD REVENUE	2025 (EXCESS)/DEFICIT	PERCENTAGE REALIZED
	REVENUES							
	TOTAL AR	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
09-324-210	Water Capital Connection Charge	24,211.00	244,580.00	244,580.00	1,747.00	8,982.00	235,598.00	3.67 %
09-324-220	Wastewater Capital Connection Charge	39,735.00	618,100.00	618,100.00	4,415.00	13,245.00	604,855.00	2.14 %
09-361-200	Interest/Dividends - FL SAFE	110,595.20	100,000.00	100,000.00	0.00	49,272.13	50,727.87	49.27 %
	DEPARTMENT TOTALS	174,541.20	962,680.00	962,680.00	6,162.00	71,499.13	891,180.87	7.43 %
	EXPENDITURES							
09-533-650	Construction In Progress - Water IF S	91,133.57	91,544.00	91,544.00	0.00	0.00	91,544.00	0.00 %
09-533-930	Reserves - Water Impact Fees	0.00	153,036.00	153,036.00	0.00	0.00	153,036.00	0.00 %
09-533-931	Reserves - Water Int/Dividends	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
09-535-650	Construction In Progress - Sewer IF S	0.00	315,000.00	315,000.00	0.00	0.00	315,000.00	0.00 %
09-535-930	Reserves - Sewer Impact Fees	0.00	303,100.00	303,100.00	0.00	0.00	303,100.00	0.00 %
09-535-931	Reserves - Sewer Int/Dividends	0.00	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00 %
	DEPARTMENT TOTALS	91,133.57	962,680.00	962,680.00	0.00	0.00	962,680.00	0.00 %
	EF Impact Fee Fund Revenues Tota	174,541.20	962,680.00	962,680.00	6,162.00	71,499.13	891,180.87	7.43%
	EF Impact Fee Fund Expenditures	-91,133.57	-962,680.00	-962,680.00	0.00	0.00	-962,680.00	0.00%
	Total Revenue vs. Expenditures	83,407.63	0.00	0.00	6,162.00	71,499.13	-71,499.13	

APRIL 2025

CIRCULATION	
ADULT BOOKS	752
JUVENILE BOOKS	725
TOTAL CIRCULATION	**1,477**
NEW BORROWERS	
IN CITY	3
IN COUNTY	14
TOTAL NEW BORROWERS	**17**
NUMBER OF PROGRAMS	
FAMILY	
ADULT	**2**
JUVENILE	
YOUNG ADULT	
TOTAL PROGRAMS	**2**
PROGRAM ATTENDANCE	
ADULT	**23**
JUVENILE	
YOUNG ADULT	
TOTAL ATTENDANCE	**23**
REFERENCE QUESTIONS	
PHONE CALLS	**90**
NUMBER OF COMPUTER USERS	
	126
TOTAL PATRONS	
	715

Prepared by:

Hannah Ulloha

Library Director

POLK COUNTY SHERIFF'S OFFICE
DEPARTMENT OF LAW ENFORCEMENT

STATISTICAL DATA

West **Division**

Date: May 8, 2025 Northwest District

To: Patricia Jackson, City Manager

From: Deputy Christina Poindexter #7376

Subject: Statistical Report for April 2025

ACTIVITY	
FELONY ARREST	1
AFFIDAVITS FELONY	0
MISDEMEANOR ARREST	3
AFFIDAVITS MISDEMEANOR	1
OUT OF COUNTY/STATE WARRANT ARRESTS	0
PROCAP WARRANT ARREST	0
TOTAL ARRESTS	5
SEARCH WARRANTS	0
FIELD INTERROGATION REPORTS	5
TRAFFIC CITATIONS	3
INTELLIGENCE REPORTS	2
STOLEN PROPERTY RECOVERED	0
HOURS TRANSPORTING	0
OFFENSE REPORTS	16
NARCOTICS SEIZED	0
ASSETS SEIZED	0
PATROL NOTICES	0
FOXTROT REPORTS	3
TOW-AWAY NOTICES	0
COMMUNITY CONTACTS	452 + event
TRAFFIC STOPS	12
TOTAL DISPATCHED CALLS FOR SERVICE	113

In April 2025, there was zero (0) PROCAP captured crimes as compared to zero (0) in April 2024. In an attempt to eliminate any increase in crimes, myself and the Detail Deputies are working hard in identifying suspicious individuals who are new in the area, by completing field interrogation reports (FIR's). FIR's are a program set forth to accumulate information on a suspicious subject in the area to place in a data base if needed further. Several traffic stops are being conducted throughout the entire city limits. To date we are currently 4 Procap crimes down as compared to 7 at this in 2024. We are -57% in Procap related crimes.

CaseNo	Inc From	Inc To	DOW	Location	Narrative	Det	PRINTS	VIDEO	CASE STATUS
UNFOUNDED / RECLASSIFIED CASES									

Department of Law Enforcement

Polk City - 2024 - 2025

	January		February		March		April		May		June	
	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burg. Business	1	0	0	0	0	0	0	0	2	0	0	0
Burg. Residence	0	0	0	0	0	0	0	0	1	0	0	0
Burg. Structure	0	0	0	0	0	0	0	0	0	0	0	0
Burg. Conveyance	2	1	1	0	0	0	0	0	0	0	0	0
Vehicle Theft	1	0	0	0	0	0	0	0	0	0	0	0
Grand Theft	0	0	0	0	0	0	0	0	0	0	0	0
Petit Theft	0	1	0	0	0	0	0	0	0	0	1	0
Mail Theft	0	0	0	0	0	0	0	0	0	0	0	0
Retail Theft	2	1	0	0	0	0	0	0	2	0	0	0
Criminal Mischief	0	0	0	0	0	0	0	0	0	0	0	0
Totals	6	3	1	0	0	0	0	0	5	0	1	0
% Change	-50%		N/A		N/A		N/A		N/A		N/A	
FIR's	1	4	3	3	5	8	2	5	8	0	0	0

	July		August		September		October		November		December		YTD Totals		Monthly Change	YTD Average	
	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025		2024	2025
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0.0	0.0
Burg. Business	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0%	0.3	0.0
Burg. Residence	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0%	0.0	0.0
Burg. Structure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0.0	0.0
Burg. Conveyance	0	0	0	0	3	0	0	0	0	0	0	0	3	1	0%	0.8	0.3
Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0%	0.3	0.0
Grand Theft	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0%	0.0	0.0
Petit Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0%	0.0	0.3
Mail Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0.0	0.0
Retail Theft	0	0	0	0	0	0	0	0	0	0	2	0	2	1	0%	0.5	0.3
Criminal Mischief	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0%	0.0	0.0
Totals	0	0	1	0	4	0	0	0	1	0	3	0	7	3	0%	1.8	0.8
% Change	N/A		N/A		N/A		N/A		N/A		N/A		-57%			-57%	
													-4				
FIR's	7	0	2	0	3	0	0	0	0	0	3	0	11	20	9	YTD FIR	

Public Works & Utilities Report

April 2025

Public Works Department- Work Orders: Total 114

Building Maintenance: 15
Custodial Services A/C B/C Library: 5
Custodial services City Hall :1
Vehicle/Equipment Maintenance: 3
Event Set-Up/Inspection: 4
Landscaping/Mowing: 2 7
Parks and Recreation: 12
Stormwater: 10
Street signs: 12
Street Repair & Maintenance: 3
Repairs: 1
Trash Parks and Facilities:9
Trash Roads and Streets: 20
Tech Support: 2

Utilities Department- Work Orders: Total 236

Turn-On: 26
Turn-Off: 45
Turn-Off for Non – Payment of NSF on Account: 2
Turn Back on from shut off list: 7
Meter Maintenance: 79
Lift Station Maintenance & Repair: 25
WTP/WWTP Repair Maintenance: 30
Meter Reads: 3386
Mis-Reads: 255
Water Install: 1
Locates: 19

Utility Billing Report

April 2025

New Accounts Established: 27
Final/Terminated Service: 40
Bills Processed: 2,710
Email/ Bill Customers: 2,166
Work Orders Processed:141
Lock off for Nonpayment: 16
Nonpayment fees ($50): 31
Billed Consumption: 13,620,000
Billed/Revenue: $292,383.45
Residential Billing: 2,604
Irrigation Billing: 591
Commercial Billing: 97
Building Rentals Activity/Bronson Center/Freedom Park: 16

On Going Projects

-Process Deposit Refunds

-Working with the Utilities Department in Diamond Maps to verify that all meter information is correct.

-Process monthly Adjustment Reconciliations, Zero Charge Reports and Cycle D (Debt Consolidation).

-Meter Replacement Program

Staff Objectives

Continuing efforts on changeouts from 3g to 4g, reroute meters into walking order. Continue to work with staff to write procedures for Utility Billing. Continuing efforts in auditing accounts. Working with Master Meter to replace meters with issues.

Respectfully Submitted by:
Chasity Guinn
Utility Billing Supervisor

City Commission Meeting
May 20, 2025

CONSENT AGENDA – C-1 (Other): **UTILITY BILL WRITE-OFFS**

____INFORMATION ONLY
__X__ACTION REQUESTED

ISSUE:

Utility Bill Write-Offs

ATTACHMENT:

List of Utility Bill Write-Offs

ANALYSIS:

The Utility Bill Write-Offs cover a period from July 2024 through May 2025; there are a total of 12 accounts totaling $1,698.78.

Collection Process - Once an account is finalized, it is put into a "D" cycle. Collection letters are mailed on a quarterly basis from this "D" cycle, until payment is made, or the accounts are written off. Utility Billing also collects debt when new service is rendered on past due debt, and/or write off accounts.

STAFF RECOMMENDATION:

Approve the Utility Write-Offs in the amount of $1,698.78.

Account Number	PayID	Name	Service Address	CY	Bill Status	Last Bill	Balance Due	
Cycle Codes: D								
492356	AJWKA	BURGOS, DEIMAN	8756 Micmac Ct	D	FINAL	2025-01-21	$321.16	
492168	AJRCA	CRESPO, HECTOR LUIS	9257 Ruth Rd # Q5	D	FINAL	2025-02-19	$14.99	
492244	AJTGA	GILLOOLEY,MATTHEW	738 1st St	D	FINAL	2024-07-30	$135.63	
492315	AJVFA	HINOJOS, NORMAN	8835 Hinsdale Heights Dr	D	FINAL	2025-02-13	$507.34	
490856	AIQWA	LAWSON, FRANSHAWN	8919 Golden Gate Blvd # 7	D	FINAL	2024-08-07	$158.06	
492345	AJW9A	MCWILLIAMS, LENE	8755 Rindge Rd	D	FINAL	2025-03-25	$23.13	
215300	4M4KA	MINER, ELIZABETH	9047 Damascus Ave # 24e	D	FINAL	2024-08-12	$138.90	Deceased
248900	5C1WA	SHANEFELTER, JA	9009 Hammock Loop	D	FINAL	2024-07-18	$73.08	Deceased
358002	7O8IA	SHETLER, DON	5254 Mount Olive Rd # I3	D	FINAL	2025-02-20	$8.64	
491429	AJ6TA	SUMNER,TERI	9031 Samaritan Ave	D	FINAL	2024-07-16	$108.29	
491897	AJJTA	WHEELER, JESSICA	111 Palmetto Ln W	D	FINAL	2024-07-18	$121.00	
491758	AJFYA	YOUNG, CARY	417 1st St	D	FINAL	2024-07-24	$88.56	
						Total Balance Due	$1,698.78	

City Commission Meeting
May 20, 2025

AGENDA ITEM #1: **Orangewood Pond Improvements Project (Marklen Loop area)**

____INFORMATION ONLY
_X__ACTION REQUESTED

ISSUE:

Orangewood Pond Improvements (Marklen Loop area)

ATTACHMENT:

CivilSurv Proposal/Signed Agreement
CivilSurv Executive Summary for Orangewood Pond Project
CivilSurv Concepts #1, 2, 3A, 3B

ANALYSIS:
At the November 19, 2024 City Commission Meeting, two residents came forth with issues regarding retention pond (stormwater) issues in the Marklen Loop (Orangewood Village Subdivision) area.

These issues were investigated and the City Commission approved the City Manager entering into an Agreement with CivilSurv on November 25, 2025.

CivilSurv has presented Polk City with three (3) options that would resolve the Stormwater issues.

Concept #1 - $1,360,000
Concept #2 - $1,180,000
Concept #3A - $1,040,000
Concept #3B - $560,000

Mark Frederick (CivilSurv) will be available to address any questions or concerns regarding this item during the City Commission Meeting.

STAFF RECOMMENDATION:

Final decision after discussion

CIVILSURV
A Tradition of Innovative Engineering

November 22, 2024

Ms. Patricia Jackson
City Manager
Polk City
123 Broadway Boulevard SE
Polk City, Florida 33868
patricia.jackson@mypolkcity.org

RE: Professional Services Proposal
Orangewood Pond Improvements
CivilSurv File: P24-01-28

Ms. Jackson:

CivilSurv Design Group, Inc. (CivilSurv) is pleased to submit this proposal to Polk City (City) for Professional Services associated with the evaluation of the City's stormwater management facility located within the Orangewood Village subdivision and referred to as the "Orangewood Pond" (Project). This proposal provides an overview of the services to be provided by CivilSurv. This proposal is submitted pursuant to and subject to the general terms and conditions of that Continuing Services Agreement between Polk City, Florida and CivilSurv Design Group, Inc. dated March 21, 2022.

PROJECT OVERVIEW

The City owns and maintains a stormwater management facility within the Orangewood Village subdivision. The stormwater management facility is designed as a dry retention pond and is located within Polk County Property Appraiser Parcel 252632-296015-001590, and is accessible from Bascom Court. An emergency overflow discharge from the pond does not currently exist. Recent extreme rainfall events have resulted in flooding of properties adjacent to the stormwater pond. The City has requested CivilSurv to evaluate the Orangewood Pond and provide a recommendation for adding an emergency overflow discharge to the system.

SCOPE OF SERVICES

Phase 100 – Preliminary Design

Task 101 – Data Collection / Site Visits

CivilSurv will research available records from the Southwest Florida Water Management District (SWFWMD) for the stormwater pond. CivilSurv will perform a site visit to collect photographs of existing conditions.

The deliverables for this Task include the following, provided in electronic (PDF) format:

- Site Visit Summary.

Task 102 – Preliminary Engineering Report

CivilSurv will evaluate up to 3 conceptual discharge routes for the Orangewood Pond. The conceptual routes are anticipated to include the following:

- Concept 1: West Discharge to Clearwater Lake

  The Orangewood Pond receives inflow from the west through a 15" RCP located between the properties at 513 Marklen Loop and 519 Marklen Loop. The upstream inlets are located within roadside swales in the Marklen Loop right of way. The conceptual discharge route would be based on backflow through the existing storm sewer system when the pond exceeds a specified design high water level. A new connection would be considered to the existing storm sewer system where discharge could be routed to the west to the boundary of the Orangewood Village subdivision, then directed south to discharge into Clearwater Lake.

- Concept 2: South Discharge to Clearwater Lake

  The Orangewood Pond receives inflow from the south through an 18" RCP located between the properties at 531 Marklen Loop and 559 Marklen Loop. The upstream inlets are located within roadside swales in the Marklen Loop right of way. The conceptual discharge route would be based on backflow through the existing storm sewer system when the pond exceeds a specified design high water level. A new connection would be considered to the existing storm sewer system where discharge could be routed to the south boundary of the Orangewood Village subdivision and onto the adjacent City of Auburndale property. From the City of Auburndale property, the discharge would be routed to the western boundary, then south to discharge into Clearwater Lake.

- Concept 3: East Discharge to Lake Agnes

  The Orangewood Pond receives inflow from the east through an 18" RCP located between the properties at 446 Honey Bee Lane and 454 Honey Bee Lane. The upstream inlets are located within roadside swales in the Honey Bee Lane right of way. The conceptual discharge route would be based on backflow through the existing storm sewer system when the pond exceeds a specified design high water level. A new connection would be considered to the existing storm sewer system where discharge could be routed to the east boundary of the Orangewood Village subdivision and onto the adjacent Tampa Electric Company (TECO) property. From the TECO property, the discharge would be routed to the north, then east to discharge into Lake Agnes.

The conceptual evaluations will be based on available LiDAR contours and other publicly available data and summarized in a Preliminary Engineering Report. CivilSurv will contact the City of Auburndale and TECO for preliminary discussions regarding the feasibility of new drainage connections to their properties and the required approval processes. CivilSurv will participate in a pre-application meeting with SWFWMD to discuss the stormwater pond modification and conceptual discharge routes. CivilSurv will prepare preliminary drainage calculations to determine the existing contributing basin area and the peak stage elevations in the pond for 25-year and 100-year design storm events based on existing conditions. Potential changes to the Federal Emergency Management Agency (FEMA) 100-year floodplain associated with the Orangewood Pond and the process for updating the corresponding Flood Insurance Rate Map (FIRM) will be addressed in the Preliminary Engineering Report. The Preliminary Engineering Report will be submitted as a draft for City staff review. CivilSurv will meet with the City to discuss the draft Preliminary Engineering Report and consider comments received from the City in the preparation of the final Preliminary Engineering Report. One presentation to the City Commission is included in the scope of services.

The deliverables for this Task include the following, provided in electronic (PDF) format:

- Draft Preliminary Engineering Report
- Final Preliminary Engineering Report (Signed and Sealed)

BUDGET

The Scope of Services will be completed on a time and materials basis in accordance with the previously approved fee schedule and invoices submitted monthly. The estimated not-to-exceed budget is $14,285.

SCHEDULE

The anticipated schedule is 6 weeks from the receipt of Notice to Proceed from the City.

PROJECT UNDERSTANDING

The following services can be provided by CivilSurv, if needed, but are not included in this proposal:

- Topographic survey;
- Sketch and Description for Proposed Easements;
- Geotechnical Exploration;
- Ecological Services;
- Engineering Design;
- Permitting; and
- Meetings not specifically described in the scope of services.

CLOSING

This proposal is valid for a period of 30 days. We appreciate this opportunity to work with Polk City. If you have any questions, please do not hesitate to contact us at 863-646-4771.

Respectfully submitted,

CIVILSURV DESIGN GROUP, INC.

Mark J. Frederick, PE, CFM, ENV SP, PMP
Vice President of Civil Engineering

Attachments:

- Budget Estimate

Approved and accepted this 25th day of November, 2024 for Polk City.

Signature

ORANGEWOOD POND IMPROVEMENTS
BUDGET ESTIMATE

Tasks	Principal $240 per hour		Director $225 per hour		Sr. Associate $125 per hour		Associate 2 $100 per hour		Administrative Assistant $80 per hour		CSDG Labor	Reimbursable Expenses	Total
	Hrs.	Cost	Hrs.	Cost	Hrs.	Cost	Hrs.	Cost	Hrs.	Cost			
Phase 100 - Preliminary Design													
101.1 - SWFWMD Research	0	$ -	2	$ 450.00	0	$ -	2	$ 200.00	0	$ -	$ 650.00	$ -	$ 650.00
101.2 - Site Visit & Summary	0	$ -	2	$ 450.00	0	$ -	4	$ 400.00	0	$ -	$ 850.00	$ -	$ 850.00
102.1 - Concept 1 Analysis	0	$ -	1	$ 225.00	0	$ -	4	$ 400.00	0	$ -	$ 625.00	$ -	$ 625.00
102.2 - Concept 2 Analysis	0	$ -	1	$ 225.00	0	$ -	4	$ 400.00	0	$ -	$ 625.00	$ -	$ 625.00
102.3 - Concept 3 Analysis	0	$ -	1	$ 225.00	0	$ -	4	$ 400.00	0	$ -	$ 625.00	$ -	$ 625.00
102.4 - Preliminary Meeting with Auburndale	0	$ -	1	$ 225.00	0	$ -	1	$ 100.00	0	$ -	$ 325.00	$ -	$ 325.00
102.5 - Preliminary Meeting with TECO	0	$ -	1	$ 225.00	0	$ -	1	$ 100.00	0	$ -	$ 325.00	$ -	$ 325.00
102.6 - SWFWMD Pre-Application Meeting	0	$ -	1	$ 225.00	0	$ -	1	$ 100.00	0	$ -	$ 325.00	$ -	$ 325.00
102.7 - FEMA Review	0	$ -	2	$ 450.00	0	$ -	2	$ 200.00	0	$ -	$ 650.00	$ -	$ 650.00
102.8 - Draft Preliminary Engineering Report	2	$ 480.00	4	$ 900.00	0	$ -	32	$ 3,200.00	0	$ -	$ 4,580.00	$ -	$ 4,580.00
102.9 - Meet with City Staff to Discuss Draft Report	0	$ -	1	$ 225.00	0	$ -	2	$ 200.00	0	$ -	$ 425.00	$ -	$ 425.00
102.10 - Final Preliminary Engineering Report	2	$ 480.00	4	$ 900.00	0	$ -	16	$ 1,600.00	0	$ -	$ 2,980.00	$ -	$ 2,980.00
102.11 - Present Report to City Commission	0	$ -	4	$ 900.00	0	$ -	4	$ 400.00	0	$ -	$ 1,300.00	$ -	$ 1,300.00
Total Phase 100	4	$ 960.00	25	$ 5,625.00	0	$ -	77	$ 7,700.00	0	$ -	$ 14,285.00	$ -	$ 14,285.00
Estimated Total	4	$ 960.00	25	$ 5,625.00	0	$ -	77	$ 7,700.00	0	$ -	$ 14,285.00	$ -	$ 14,285.00

Executive Summary

Polk City (City) owns and maintains a stormwater management facility within the Orangewood Village subdivision. Due to a recent extreme rainfall event that resulted in flooding of properties adjacent to the stormwater pond, the City intends to construct an emergency overflow discharge from the existing pond to either Clearwater Lake or Lake Agnes. A previous Environmental Resource Permit (ERP) for the development of the Orangewood Village subdivision, dated 1987, initially included an outfall pipe that was routed to Clearwater Lake, but the pipe was later removed from the design due to a concern from the Southwest Florida Water Management District (SWFWMD). Due to the removal of the outfall pipe, the pond size was increased to retain and percolate all of the rainfall from a 25-year, 24-hour storm event as required by SWFWMD. However, the top of bank of the pond was set to the same elevation of the maximum stage for a 25-year, 24-hour storm event, providing no freeboard.

The stormwater pond is located within the Green Swamp Area of Critical State Concern where the Polk City code requires stormwater facilities to retain the runoff generated from the 25-year, 24-hour storm. In addition, the pre-development runoff contributed to Clearwater Lake, a closed basin. The stormwater pond could potentially be designed to discharge to Lake Agnes, however, Lake Agnes is an impaired water body. Therefore, discharge to Lake Agnes could only occur after the stormwater pond has retained the runoff generated from the 100-year, 24-hour storm. To retrofit the existing stormwater pond with a properly designed emergency overflow discharge, the existing conditions of the pond were analyzed to determine the maximum stage elevation during a 25-year, 24-hour storm and a 100-year, 24-hour storm. The hydraulic model confirmed that the existing pond is incapable of retaining the stormwater runoff generated from a 100-year, 24-hour storm event without exceeding the pond's top of bank (elevation 149.00). Additionally, the hydraulic model indicates an existing 100-year, 24-hour peak stage of 150.61 which is above the estimated finished floor elevation of 150.00 at 525 Marklen Loop. Therefore, a conceptual conditions model was created to determine the peak stage corresponding with a modified stormwater pond with additional storage volume and an emergency overflow discharge structure to release flow when rainfall volumes exceed that of the 100-year, 24-hour design storm event. Four concepts with an alternative route for each were then created to show the different routes that the emergency overflow discharge could take.

Based on the analysis of the four conceptual alternatives, Concept 3B is recommended to be advanced to the design stage. The improvements associated with Concept 3B will allow the peak stage elevation of a 100-year, 24-hour storm to be contained below the estimated finished floor elevation of adjacent structures, thereby reducing the flood risk. The conceptual level engineer's opinion of probable construction costs for Concept 3B is approximately \$560,000. A topographic survey, a boundary survey and geotechnical exploration are recommended to ensure all relevant information is collected prior to the design phase. Drainage easements for the existing and conceptual storm systems should be obtained to allow for easier access to the storm system. Following construction of the pond modification project, the City can request that the Florida Emergency Management Association (FEMA) amend the Flood Insurance Rate Map (FIRM) through the submission of a Letter of Map Revision (LOMR).

APPENDIX H

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS

PROJECT: Orangewood Pond - Preliminary Stormwater Management Analysis
DESCRIPTION: Concept 1
DESIGN STATUS: Concept

Pay Item No.	Pay Item Description	Units	Quantity	Unit Price	Cost
100	Earthwork (Includes: Sediment & Erosion Control, Clearing & Grubbing and Earthwork)	LS	1	$ 125,000	$ 125,000
300	Roadway (Includes: Stabilization, Base and Asphalt)	LS	1	$ 7,000	$ 7,000
400	Drainage (Includes: Inlets, Manholes, Pipe, Endwalls, and Riprap)	LS	1	$ 350,000	$ 350,000
500	Concrete (Includes: Driveways)	LS	1	$ 10,000	$ 10,000
600	Landscape Restoration (Includes: Fencing and Sod)	LS	1	$ 70,000	$ 70,000
1000	Utility Relocations	LS	1	$ 20,000	$ 20,000
Special-1	Retaining Wall	LS	1	$ 225,000	$ 225,000
Special-2	Easements	LS	1	$ 20,000	$ 20,000

Sub-Total 1:	$ 827,000
101-1-0 | Mobilization (12%):	$ 99,240
102-1-0 | Maintenance of Traffic (2%):	$ 16,540
Sub-Total 2:	$ 115,780
Engineering Design, Permitting & CEI (15%):	$ 141,417
Contingency (25%):	$ 271,049
Total:	$ 1,355,246
Budget Total:	$ 1,360,000

Notes:

1 This Engineer's Opinion of Probable Construction Costs (EOPCC) is based on the Concept Exhibit dated February 2025 and is subject to change as detailed engineering design progresses.

2 This EOPCC is not a bid for construction services. It has been prepared based on the engineer's general familiarity with the construction industry. The engineer cannot and does not guarantee that actual contractor bid prices will not vary from the values provided in the EOPCC.

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS

PROJECT: Orangewood Pond - Preliminary Stormwater Management Analysis
DESCRIPTION: Concept 2
DESIGN STATUS: Concept

Pay Item No.	Pay Item Description	Units	Quantity	Unit Price		Cost	
100	Earthwork (Includes: Sediment & Erosion Control, Clearing & Grubbing and Earthwork)	LS	1	$	125,000	$	125,000
300	Roadway (Includes: Stabilization, Base and Asphalt)	LS	1	$	2,000	$	2,000
400	Drainage (Includes: Inlets, Manholes, Pipe, Endwalls, and Riprap)	LS	1	$	255,000	$	255,000
500	Concrete (Includes: Driveways)	LS	1	$	2,000	$	2,000
600	Landscape Restoration (Includes: Fencing and Sod)	LS	1	$	70,000	$	70,000
1000	Utility Relocations	LS	1	$	20,000	$	20,000
Special-1	Retaining Wall	LS	1	$	225,000	$	225,000
Special-2	Easements	LS	1	$	20,000	$	20,000

Sub-Total 1:	$	719,000
101-1-0 | Mobilization (12%):	$	86,280
102-1-0 | Maintenance of Traffic (2%):	$	14,380
Sub-Total 2:	$	100,660
Engineering Design, Permitting & CEI (15%):	$	122,949
Contingency (25%):	$	235,652
Total:	$	1,178,261
Budget Total:	$	1,180,000

Notes:

1 This Engineer's Opinion of Probable Construction Costs (EOPCC) is based on the Concept Exhibit dated February 2025 and is subject to change as detailed engineering design progresses.

2 This EOPCC is not a bid for construction services. It has been prepared based on the engineer's general familiarity with the construction industry. The engineer cannot and does not guarantee that actual contractor bid prices will not vary from the values provided in the EOPCC.

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS

PROJECT: Orangewood Pond - Preliminary Stormwater Management Analysis
DESCRIPTION: Concept 3A
DESIGN STATUS: Concept

Pay Item No.	Pay Item Description	Units	Quantity	Unit Price		Cost	
100	Earthwork (Includes: Sediment & Erosion Control, Clearing & Grubbing and Earthwork)	LS	1	$	125,000	$	125,000
300	Roadway (Includes: Stabilization, Base and Asphalt)	LS	1	$	4,000	$	4,000
400	Drainage (Includes: Inlets, Manholes, Pipe, Endwalls, and Riprap)	LS	1	$	170,000	$	170,000
600	Landscape Restoration (Includes: Fencing and Sod)	LS	1	$	70,000	$	70,000
1000	Utility Relocations	LS	1	$	20,000	$	20,000
Special-1	Retaining Wall	LS	1	$	225,000	$	225,000
Special-2	Easements	LS	1	$	20,000	$	20,000

Sub-Total 1:	$	634,000
101-1-0 | Mobilization (12%):	$	76,080
102-1-0 | Maintenance of Traffic (2%):	$	12,680
Sub-Total 2:	$	88,760
Engineering Design, Permitting & CEI (15%):	$	108,414
Contingency (25%):	$	207,784
Total:	$	1,038,958
Budget Total:	$	1,040,000

Notes:

1 This Engineer's Opinion of Probable Construction Costs (EOPCC) is based on the Concept Exhibit dated May 2025 and is subject to change as detailed engineering design progresses.

2 This EOPCC is not a bid for construction services. It has been prepared based on the engineer's general familiarity with the construction industry. The engineer cannot and does not guarantee that actual contractor bid prices will not vary from the values provided in the EOPCC.

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS

PROJECT: Orangewood Pond - Preliminary Stormwater Management Analysis
DESCRIPTION: Concept 3B
DESIGN STATUS: Concept

Pay Item No.	Pay Item Description	Units	Quantity	Unit Price	Cost
100	Earthwork (Includes: Sediment & Erosion Control, Clearing & Grubbing and Earthwork)	LS	1	$ 125,000	$ 125,000
300	Roadway (Includes: Stabilization, Base and Asphalt)	LS	1	$ 2,000	$ 2,000
400	Drainage (Includes: Inlets, Pipe, and Riprap)	LS	1	$ 105,000	$ 105,000
600	Landscape Restoration (Includes: Fencing and Sod)	LS	1	$ 65,000	$ 65,000
1000	Utility Relocations	LS	1	$ 20,000	$ 20,000
Special-1	Easements	LS	1	$ 20,000	$ 20,000

Sub-Total 1:	$ 337,000
101-1-0 | Mobilization (12%):	$ 40,440
102-1-0 | Maintenance of Traffic (2%):	$ 6,740
Sub-Total 2:	$ 47,180
Engineering Design, Permitting & CEI (15%):	$ 57,627
Contingency (25%):	$ 110,452
Total:	$ 552,259
Budget Total:	$ 560,000

Notes:

1 This Engineer's Opinion of Probable Construction Costs (EOPCC) is based on the Concept Exhibit dated May 2025 and is subject to change as detailed engineering design progresses.

2 This EOPCC is not a bid for construction services. It has been prepared based on the engineer's general familiarity with the construction industry. The engineer cannot and does not guarantee that actual contractor bid prices will not vary from the values provided in the EOPCC.

City Commission Meeting
May 20, 2025

CITY MANAGER ITEM #1: **Cleaning of Mt. Olive Rapid Infiltration Basins (RIBS)**

____INFORMATION ONLY
_X__ACTION REQUESTED

ISSUE:

Cleaning of Mt. Olive Rapid Infiltration Basins (RIBS)

ATTACHMENT:

Summary Sheet
PetroTech Quote
Odom Contracting Quote

ANALYSIS:
City Manager Jackson and Craig Fuller (Civil Surv) will discuss this item.

STAFF RECOMMENDATION:

Cleaning of Mount Olive Rapid Infiltration Basins (R-002, aka I-4)

The City owns and operates a complete wastewater collection, treatment, and reclaimed water system. The water coming out of the treatment plant is typically treated to a high level with a separation process and chlorination to minimize potential pathogens and nutrients from entering the soils. To ensure the water is meeting those requirements, it is tested prior to leaving the treatment facility. Additionally, once every 3 months, the water within the ground is tested to verify it is not being affected by the applied reclaimed water through sampling of groundwater monitoring wells.

Upon review of the wastewater treatment plant in March 2025, City management was made aware that the facility was not being properly operated and was sending out water of inferior quality. While it was concerning, review of the sampling from the treatment facility appeared largely in compliance. Shortly after that, the monthly report for February was posted, the monitoring wells for the RIB were sampled incorrectly, and the full spectrum of operational issues was noted.

City management went to Mount Olive RIBs and found solids from the treatment works had been sent to the RIB, and that the RIBs had not been maintained (cleaned/disced) in a very long time. The two projects would remedy the situation, preventing groundwater issues from occurring.

The quotes are for:

1. Discing and removing the growth (grass, weeds, etc) from the RIBs, disposing of the grass/growth, replacing the sand material that is removed, and removing unsuitable material (soils with treatment works solids) placing in dumpsters to be removed by others – $292,710; and

2. Taking the unsuitable materials to be disposed of at a landfill, including tipping fees – approximately $104,685.

Petrotech
Southeast, Inc.

May 14, 2025

Rick Jiles
Polk City Government
9835 North State Road
Polk City, FL 33868
863-874-9954
Rick.jiles@mypolkcity.org

RE: Dried Sludge Transportation and Disposal

Dear Mr. Jiles:

Petrotech Southeast, Inc. would like to thank you for your interest in our services. Per your request, please find our proposal for the services you require.

Description of work:

Petrotech Southeast, Inc. proposes to provide transportation and disposal of non-hazardous wastewater treatment plant solids from I-4 and SR-570 to an approved landfill. Pricing is based on the City's contractor loading out the material into Dump Trailers provided by Petrotech. All rates are based upon standard working hours 7 AM to 5 PM Monday through Friday.

40	Est. Qty.	Unit	Unit Price	Est. Total $
Waste Analysis and Profiling	1	Each	$ 625.00	$ 625.00
Transportation of Non-Haz Solids	20	Loads	$ 594.00	$ 11,880.00
Disposal of Non-Haz Solids	500	Tons	$ 74.60	$ 37,300.00
Oversite/Documentation ~~Control~~	3	Days	$ 950.00	$ 2,850.00
				$ 52,655.00

1000

6

Payment Terms: Pay in advance. All other Petrotech Southeast, Inc. standard terms and conditions shall apply. All solid waste must have an approved profile and corresponding analyticals (TCLP 8 Metals and TCLP Volatiles) prior to scheduling transportation. Quantities above are for budgetary purposes only. The final invoice shall reflect actual quantities needed to complete the scope of work. Any delays beyond Petrotech's control will be invoiced at 104,685 $125/Hour. Pricing is valid for 90 days. Payment terms: Net 30

If you have any questions regarding this service agreement, please do not hesitate to call me 813-892-3961.

Best regards,

Jason W. Yates
Vice President

Petrotech Southeast, Inc.
TERMS AND CONDITIONS

BILLING AND PAYMENT: Unless otherwise indicated in the proposal, Petrotech Southeast, Inc. billing will be based on accrued time, test costs and expenses. Client agrees to pay invoice upon receipt. Should payment not be received within 10 days, the amount due shall bear a service charge of 1½ per cent per month or 18 percent per year and the cost of collection, including reasonable attorneys' fees, if collected by law through an attorney. If the Client has any objection to any invoice or part thereof submitted by Petrotech Southeast, Inc., he shall so advise us in writing giving his reasons within 14 days of receipt of such invoice. If the project is terminated in whole or in part then Petrotech Southeast, Inc. shall be paid for services performed prior to receiving notice of such termination, in addition to Petrotech Southeast, Inc. reimbursable expenses and any shut down costs incurred. Shut down costs may, at Petrotech Southeast, Inc.'s sole discretion, include completion of analyses and records necessary to document our files and protect our professional reputation. In the event that Petrotech Southeast, Inc. agrees to pay for a recyclable product, the price paid for that product shall be based on current market conditions and is subject to change without notification.

LIABILITY: Petrotech Southeast, Inc. maintains worker's compensation and employer's liability insurance for our employees as required by state laws. In addition we maintain comprehensive general liability, pollution liability, and vehicle liability insurance with limits of $1,000,000.00. A certificate of insurance can be supplied evidencing such coverage. We will not be liable or responsible for any loss, damage or liability beyond amounts limits, coverage or conditions of such insurance specified above.

GALLONAGE: The amount of material to be treated and disposed of by Petrotech Southeast, Inc. and paid for by the Client shall be determined by Petrotech Southeast, Inc. utilizing metered removal, gauging, or physical measurement.

HAZARDOUS SUBSTANCES AND CONSTITUENTS: Client agrees to advise Petrotech Southeast, Inc. upon execution of this agreement of any hazardous substances or any condition existing in, on or near the site presenting a potential danger to human health, the environment or equipment. Client agrees to provide continuing information, as it becomes available to the attention of the Client in the future.

CONTAMINATED EQUIPMENT: All laboratory or field equipment contaminated in performing our services and which cannot be reasonable decontaminated shall become the property and responsibility of the Client. Client agrees to pay fair market value of any such equipment.

UNFORESEEN OCCURRENCES: If during the performance of services, any unforeseen hazardous substances or constituents or other unforeseen conditions or occurrences are encountered which, in Petrotech Southeast, Inc.'s judgment significantly affect or may affect the services, the risk involved in providing the services or the recommended scope of services, we will promptly notify the Client thereof. Subsequent to that notification, Petrotech Southeast, Inc. may: (a) If practicable, in Petrotech Southeast, Inc. sole judgment, complete the original scope of services in accordance with the procedures originally intended in this proposal: (b) Agree with the Client to modify the scope of services and the estimate of charges to include study of the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein: or (c) Terminate the services effective on the date specified by us in writing.

SUBCONTRACTED SERVICES: Petrotech Southeast, Inc. may furnish or obtain from others Subcontracted Services which are not considered normal or customary services of Petrotech Southeast, Inc

TAXES AND SURCHARGES: Any applicable taxes and surcharges shall be invoiced accordingly.

CLAIMS: in the event that Client makes claim against Petrotech Southeast, Inc. for any alleged error, omission, or act arising out of the performance of Petrotech Southeast, Inc. that cannot be mutually resolved without litigation, and Client fails to prove such claim, then Client shall pay all costs incurred by Petrotech Southeast, Inc. in defending itself against the claim, including, without limitation our personnel related costs, attorney's fees, court costs and other claim related expenses, including without limitation, costs, fees, and expenses of experts.

SEVERABILITY: in the event that any provision herein shall be deemed invalid or unenforceable, the other provisions herein shall remain in full force and effect, and binding to the parties hereto.

SURVIVAL: All obligations arising prior to termination of the agreement and all provisions of this agreement allocation responsibility or liability between Client and Petrotech Southeast, Inc. shall survive the completion of the services and the termination of this agreement.

INTEGRATION: This agreement and the documents attached hereto and which are incorporated herein constitute the entire agreement between the parties and cannot be changed except by written instrument signed by both parties.

GOVERNING LAW: This agreement shall be governed in all respects by the laws of the State of Florida.

ACCEPTANCE: This proposal, when accepted by Client and final approval of proposal by a Petrotech Southeast, Inc. officer will constitute a bona fide contract between us, subject to terms and conditions. It is expressly agreed that there are no promises, agreements, oral or written, not specified in this proposal.

By signing you acknowledge acceptance of Petrotech Southeast, Inc.'s terms and conditions.

Signature	Printed Name	Title	Date

If this proposal meets with your approval, please sign all pages and return Petrotech Southeast, Inc.

ODOM CONTRACTING
P.O. BOX 92019
LAKELAND, FL. 33804
863-337-6499 Office
863-337-5402 Fax

DATE: 5/8/2025

City of Polk City
123 Broadway Blvd SE
Polk City, FL.
(863) 984-1375
E-MAIL: patricia.jackson@mypolkcity.org

ATTN: Patricia Jackson

RE: Mt Olive Efluent RIB Cleaning

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
GENERAL CONDITIONS				
Mobilization	1	EA		
TOTAL GENERAL CONDITIONS				**$6,250.00**
SANITARY				
Fence Remove & Replace	1	LS		
Sludge Loading	1	LS		
Organic Removal	1	LS		
Misc Road Repair	1	LS		
Sand (Estimated 5" of Replacement)	104	LD		
Note: City to Supply Dumpsters & Disposal for Sludge Removal as Needed				
TOTAL SANITARY				**$286,460.00**
TOTAL PROJECT				**$292,710.00**

NOTES & CONDITIONS:

1. ADDITIONAL MATERIAL COST SHALL BE ADDED BASED ON PRICE IN EFFECT AT TIME OF SHIPMENT.
2. PER DRAWINGS DESIGN & PERMITTING BY OTHERS.
3. SPECIFICALLY EXCLUDED IS THE HANDLING OR REMOVAL OF ANY HAZARDOUS MATERIAL OR UNSUITABLE MATERIALS FOUND ON THIS SITE.
4. SLEEVES IF REQUIRED NOT INCLUDED IN THIS PRICE.
5. OWNER TO FURNISH ALL PERMITS, APPROVED PLANS, CONSTRUCTION EASEMENTS AND BONDS.
6. THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 CALENDAR DAYS.
7. DEMOLITION PRICES ARE BASED ON A ROUGH ESTIMATE OF PIPE FOOTAGE QUANTITY.
8. WATER FOR TESTING BY OTHERS.
9. GENERATORS FOR LIFT STATIONS UNLESS SPECIFICALLY DESIGNED & SUBMITTED IN BID PLANS SHALL BE EXCLUDED.

EXCLUSIONS:

LAY OUT, SOIL TESTING, DEWATERING, CONFLICTS, ASBUILTS, E.P.A. POLLUTION PLAN, RELOCATING EXISTING UTILITIES, IRRIGATION, METERS & METER BOXES FOR POTABLE WATER, REMOVAL OR REPLACEMENT OF TREES AND LANDSCAPING (INCLUDING SOD, SEED, MULCH), REPAIR OF ROAD, M.O.T., ROOF DRAIN TIE-INS, POLE HOLDING, ELECTRIC FOR LIFT STATION & RESTORATION OF ANY KIND.

KEVIN ODOM

ODOM CONTRACTING LLC

City Commission Meeting
May 20, 2025

CITY MANAGER ITEM #2: **Mt. Olive Force Main Extension Change Order**

____INFORMATION ONLY
_X__ACTION REQUESTED

ISSUE:

Mt. Olive Force Main Extension Change Order

ATTACHMENT:

Work Change Directive

ANALYSIS:
City Manager Jackson) will discuss this item.

STAFF RECOMMENDATION:

For your information

SECTION 00 63 49
WORK CHANGE DIRECTIVE

Work Change Directive No. 1

Date of Issuance:	May 1, 2025	Effective Date:	Upon execution by all parties
Owner:	City of Polk City	Owner's Contract No.:	
Contractor:	Cathcart Construction Company, LLC	Contractor's Project No.:	
Engineer:	Chastain Skillman, LLC	Engineer's Project No.:	1029.002
Project:	Mount Olive Road Force Main Extension	Contract Name:	Mount Olive Road Force Main Extension

Contractor is directed to proceed promptly with the following change(s):

Description: As a result of the City locating and identifying an unknown existing force main and conflicts with the gas line, please eliminate all work from station 82+50 to station 129+47, including the connection to the existing lift station.

Attachments: *[List documents supporting change]*
Revised drawing depicting the work and conformed for construction.

Purpose for Work Change Directive:
Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *[check one or both of the following]*

☐ Non-agreement on pricing of proposed change.

☒ Necessity to proceed for schedule or other Project reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price $ Adjustment to be incorporated in final balancing change order [increase] [decrease].

Contract Time N/A days [increase] [decrease].

Basis of estimated change in Contract Price:

☐ Lump Sum ☒ Unit Price

☐ Cost of the Work ☐ Other

RECOMMENDED:	AUTHORIZED BY:	RECEIVED:
By: Vaughan S. Leer, P.E. (Digitally signed by Vaughan S Leer Date: 2025.05.01 15:27:44-04'00')	By:	By:
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: Asst. Director W/WW Engineering	Title: City Manager	Title: Matt T. Blanton, President
Date: May 1, 2025	Date: 5/13/25	Date: 5-7-25

Approved by Funding Agency (if applicable)

By: Date: 5/13/25

Title

City Manager