

## CITY COMMISSION MINUTES

June 19, 2017

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Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Invocation by Keith Prestage, Public Works Director, Polk City.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Wanda Harris, Commissioner Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **APPROVE CONSENT AGENDA**

**Motion by Vice Mayor Harris** to approve the Consent Agenda; motion was seconded by Commissioner Blethen. **Motion carried unanimously.**

### **PRESENTATIONS AND RECOGNITIONS**

- 1) Mayor LaCascia read a Proclamation for Pledge to Slow Down Month and presented it to Julia Harris, Senior Safety Transportation Planner for TPO.

### **PUBLIC COMMENT**

- 1) Joel Vann and Melissa Sanchez (Polk City BBQ) – Spoke in regard to the upcoming Watermelon Festival. Requested permission to sell beer and wine only at the event. Consensus by City Commission given.

**Motion by Vice Mayor Harris** to approve Polk City BBQ selling beer and wine at the upcoming Watermelon Festival with all the mandatory licenses in place; this motion was seconded by Commissioner Blethen.

Motion carried unanimously by voice vote.

### **ORDER OF BUSINESS**

**Services Agreement for Financial Reporting Officer/Comptroller – George J. Cotellis - Pre-Audit Work**

City Manager Jackson advised that George Cotellis, Jr. has been assisting the City in preparation of the Fiscal Year Audit for the past several years and recommended approval of the Agreement for the FY 2017 Audit in the amount of \$11,900.

**Motion by Vice Mayor Harris** to approve the Financial Reporting Officer/Comptroller Services Agreement with George Cotellis, Jr. as presented; this motion was seconded by Commissioner Blethen.

**Motion carried unanimously by Voice Vote.**

**Interest in acquiring a portion of city property – at corner of Broadway Blvd., NE and S.R. 33**

Mr. Jack Campbell came forward expressing interest in purchasing this property or have the right to use it while maintaining it. It is 37.5 feet of city's right-of-way on the north side of the property. This will enable two additional parking spaces.

City Attorney Cloud stated the City's Charter has a provision relating to abandonment or vacating right-of-way. One part of the provision states that you can't do this and the other states that you can only do this by posting it with all property owners that live within 300 feet. There is the Law of Access, the City could only do this by Ordinance and hold two public hearings, a considerable amount of information to be reviewed, along with a survey to be performed. This is a typical process all over the United States.

The City would have to analyze if there would be a potential need for future facilities within that right-of-way. This is not impossible, but the City cannot provide an answer for you tonight.

Commissioner Kimsey asked if we can lease the property to Mr. Campbell for a reasonable fee.

City Attorney Cloud stated no.

Mayor LaCascia asked if the City could give Mr. Campbell an Easement.

City Attorney Cloud would research granting an Easement for setbacks. There is nothing in the City's Charter prohibiting such.

Mayor LaCascia reiterated that the City wants to work with Mr. Campbell on the betterment of this property.

After lengthy discussion and City Commission consensus, City Attorney Cloud will work up an agreement and present to the City Commission for approval in July.

Sandra Cutts (315 Central Avenue) expressed concerns about entering into a twenty-year commitment to loan a piece of land when Polk City will grow and may need that space. Inquired about the location of the two parking places?

Mr. Campbell responded with clarity on the location of the two additional spaces.

Vice Mayor Harris concurred there will be a need for additional parking spaces.

Lengthy discussion ensued.

**Voting Delegate – Annual Florida League of Cities Conference**

The Florida League of Cities will be held in Orlando August 17–19, 2017. Polk City needs to designate one official to be the voting delegate. Mayor Joe LaCascia stated he has been the voting delegate for the past several years and would like to nominate Vice Mayor Wanda Harris as the voting delegate for the 2017 Annual Florida League of Cities Conference.

City Commission provided consensus for Vice Mayor Harris to be the voting delegate at the Florida League of Cities Conference.

**Paving Project – Haynes Circle, Sunset Blvd., Sunshine Blvd., Sunrise Blvd.**

Keith Prestage, PW Director discussed several roadway areas throughout the City that are in bad shape and in need of milling and resurfacing.

Lengthy discussion ensued.

Sandra Cutts (315 Central Avenue) asked what would be done with the old millings.

Keith Prestage, PW Director stated the City will keep those millings.

Commissioner Blethen asked if Polk City has funds for these projects?

City Manager Jackson we will be using our funds since we've done two other projects with our road funds on other road projects. We will use all monies from the gas tax and less than \$5,000 from General Fund.

Once these paving projects are completed, Polk City's road work will be complete. At that time, we can begin an overlay program for upkeep to help them last longer.

**Motion by Commissioner Kimsey** to approve the paving projects under the Seminole County's Asphalt Term Contract using Ranger Construction at a cost of \$117,413.00; this motion was seconded by Vice Mayor Harris.

**Motion carried unanimously by Voice Vote.**

**Discussion of Skate Park**

City Manager Jackson stated at the May 22, 2017 City Commission Workshop, there was discussion regarding the existing skate park and what direction the City wants to go. City Manager Jackson provided history on the skate park and the vandalism. The cost for upgrades at the Skate Park would be \$45,880.00. City Manager Jackson requests clarification on what the Commission desires to do at this time regarding the upgrades.

**Motion by Commissioner Kimsey** not to spend any money on the skate park; this motion was seconded by Commissioner Carroll.

**Vote:** Commissioner Blethen – nay; Vice Mayor Harris – aye; Mayor LaCascia – aye; Commissioner Kimsey – aye; Commissioner Carroll - aye

**Motion carried 4/1.**

**Purchase of Playground Equipment at Freedom Park**

Keith Prestage, PW Director discussed the playground equipment at Freedom Park. Concerns have been expressed regarding the dilapidated equipment at Freedom Park. There are four items that are extremely unsafe. The equipment is plastic coated and damage may not be noticed immediately. The current equipment is beyond repair.

Staff recommended the City purchase a swing set and a play area.

**Motion by Commissioner Kimsey** to approve the purchase of new playground equipment from American Park and Recreation in the amount of \$14,635.00; this motion was seconded by Commissioner Carroll.

**Motion carried unanimously by Voice Vote.**

**CITY MANAGER ITEMS**

-Vehicle for City Hall Staff – City Commission instructed City Manager Jackson to find a vehicle for \$8,000 or less.

-Update on Crosswalks on SR 33 and FDOT Paving – Polk City is on FDOT's schedule for August for SR 33 and the cross bars.

-Workshop on Monday night, June 26, 2017 at 7 pm. Discussion from FL DEO on low impact design and development. SWFWMD will also make a presentation.

-Workshop on Thursday, July 6, 2017 at 7pm. Discussion will be on Water, Wastewater and the City Manager's Contract.

**CITY ATTORNEY ITEMS**

Provided a brief history as well as an update on Medical Marijuana.

Dr. Kwame Fosu (Sunshine Pharmacy) discussed the pros and cons of Medical Marijuana.

## **COMMISSIONER ITEMS**

**Vice Mayor Harris** – Thanked everyone for coming. Appreciated being nominated as the voting delegate representing Polk City at the Florida League of Cities Conference.

**Commissioner Blethen** – Complimented the Library staff on the Summer Reading Program.


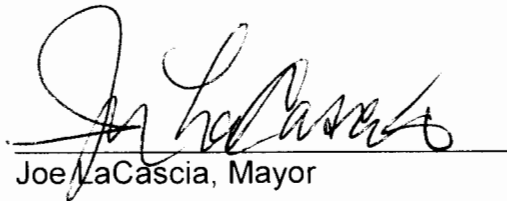
**Commissioner Kimsey** – Stressed the importance of Education. Thanked everyone for coming

**Commissioner Carroll** – Thanked everyone for coming.

**Mayor LaCascia** – The PA System seems to be working fine.

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 8:50 pm

  
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Patricia Jackson, City Manager  
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Joe LaCascia, Mayor

**CONSENT AGENDA**  
**May 15, 2017**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – April 17, 2017 – City Commission Workshop
2. Accept minutes – May 11, 2017 – City Commission Workshop
3. Accept minutes – May 15, 2017 – Regular City Commission Meeting
4. Accept minutes – June 5, 2017 – City Commission Workshop

**B. REPORTS**

1. Building Report – May 2017
2. Code Enforcement – April/May 2017
3. Finance Report – May 2017
4. Library Report – May 2017
5. Polk Sheriff's Report – May 2017
6. Utilities Report – May 2017

**C. OTHER**