

CITY COMMISSION MINUTES

May 21, 2018

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

ROLL CALL – City Manager Jackson

Present: Mayor Joe LaCascia, Vice Mayor Wanda Harris, Commissioner Mike Blethen, Commissioner Don Kimsey, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

APPROVE CONSENT AGENDA

Motion by Vice Mayor Harris to approve the Consent Agenda; Mayor LaCascia asked for voice vote; the Consent Agenda was approved unanimously. (no second to the motion).

PRESENTATIONS AND RECOGNITIONS

Mayor Read the Municipal Clerk's Week Proclamation.

PUBLIC COMMENT

Susan Ketterman (583 Marklen Loop) discussed putting plantings back on Van Fleet Trail that were destroyed by the hurricane, asked about putting a crosswalk from Post Office to the Dollar General Market and asked for something be put in the newsletter asking homeowners to cut back overgrown trees. She also advised the mail box she mentioned last month has been replaced.

ORDER OF BUSINESS

Ordinance 2018-02

AN ORDINANCE OF POLK CITY, FLORIDA; APPROVING A FINAL PLAT PURSUANT TO § 7.05.06, POLK CITY LAND DEVELOPMENT CODE; PROVIDING A SHORT TITLE; PROVIDING FINDINGS AND INTENT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE. First Reading

Mayor LaCascia read Ordinance 2018-02 by title only.

City Attorney Cloud stated after additional review of the Ordinance he revised added additional language regarding the Performance Bond with a date certain; Attorney Cloud read the language that was added. Discussion took place with Commission regarding the Performance Bond and what takes place

Motion by Vice Mayor Harris to approve Ordinance 2018-02; this motion was seconded by Commissioner Kimsey.

Discussion took place regarding why Polk City is addressing this Ordinance with a first reading if everything was not complete.

City Manager Jackson advised the Land Development Code allows the applicant to put up a Performance Bond in the event something is not complete. The plat will be completed and ready to present at the Special Meeting for Second Reading of this Ordinance, which is scheduled for Tuesday, May 29, 2018; if the plat is not ready, the meeting will be cancelled.

City Attorney Cloud stated the facilities have all been inspected upon completion. Polk City has a provision in this Ordinance that if anything is not satisfactory, the Performance Bond is called.

City Manager Jackson stated the final plat will be signed by the engineer and surveyors, stating all is correct. The As-Builts have to be in hand. The Performance Bond is a common practice. This has been advertised for Second and Final Reading.

City Attorney Cloud stated an opportunity has been created for both parties to move forward with all the protections necessary that when the lots are marketed to the public, the representations being made are indeed accurate. This is what platting does.

Cliff Torres (Pulte Homes, Director of Land Development) stated the original Performance Bond is already in Polk City's hands. If we did not do what was promised, Polk City can "call" the Performance Bond. The Maintenance Bond is being dated.

After further discussion Mayor LaCascia asked for roll call.

Roll Call Vote: Commissioner Carroll – aye, Mayor LaCascia – aye, Commissioner Blethen – aye, Commissioner Kimsey – aye, Vice Mayor Harris – aye

Motion carried unanimously.

Ordinance 2018-03

AN ORDINANCE OF THE CITY COMMISSION OF THE POLK CITY, FLORIDA; VOLUNTARILY ANNEXING CERTAIN PROPERTY INTO THE CORPORATE LIMITS OF POLK CITY, FLORIDA, PURSUANT TO SECTION 171.044, FLORIDA STATUTES; REDEFINING THE BOUNDARY LINES OF THE MUNICIPALITY TO INCLUDE SAID

PROPERTY; PROVIDING FOR PUBLICATION OF NOTICE OF THE PROPOSED ANNEXATION AND FILING OF A CERTIFIED COPY OF THIS ORDINANCE WITH THE CLERK OF CIRCUIT COURT IN AND FOR POLK COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING AN EFFECTIVE DATE. First Reading

Mayor LaCascia read Ordinance 2018-03 by title only.

City Manager Jackson stated Polk City received an application from Asrat Enterprises 111 Clearwater Court for annexation. Staff recommended approving this ordinance on first reading.

No one spoke for or against the ordinance.

Motion by Commissioner Kimsey to approve Ordinance 2018-03 on First Reading; this motion was seconded by Commissioner Blethen.

Commissioner Blethen asked Mr. Denico why annex. Mr. Denico replied because he can.

Roll Call Vote: Mayor LaCascia – aye, Commissioner Carroll – aye, Vice Mayor Harris – aye, Commissioner Kimsey – aye, Commissioner Blethen – aye

Motion carried unanimously.

Ordinance 2018-04

AN ORDINANCE OF POLK CITY, FLORIDA, PROVIDING FOR THE AMENDMENT OF THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF POLK CITY, FLORIDA, SPECIFICALLY, CHANGING THE FUTURE LAND USE DESIGNATION OF APPROXIMATELY 0.28 ACRES LOCATED AT 111 CLEARWATER COURT, (PARCEL NUMBER 25-26-32-000000-041320) FROM "POLK COUNTY RESIDENTIAL LOW" TO "POLK CITY RESIDENTIAL MEDIUM"; AND TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION PURPOSES ONLY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE. First Reading

Mayor LaCascia read Ordinance 2018-04 by title only. No one spoke for or against the ordinance.

Marissa Barmby (CFRPC) briefly discussed the specifics of this Future Land Use and zoning request.

Motion by Vice Mayor Harris to approve Ordinance 2018-04 on First Reading; this motion was seconded by Commissioner Blethen.

Roll Call Vote: Commissioner Kimsey – aye, Vice Mayor Harris – aye, Commissioner Blethen – aye, Commissioner Carroll – aye, Mayor LaCascia - aye

Motion carried unanimously.

Ordinance 2018-05

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF POLK CITY, FLORIDA TO CHANGE THE ZONING FOR APPROXIMATELY 0.28 ACRES LOCATED AT 111 CLEARWATER COURT (PARCEL NUMBER 25-26-32-000000-041320) FROM POLK COUNTY RESIDENTIAL LOW-4 (RL-4) TO POLK CITY MIXED RESIDENTIAL USE (R-4); PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. First Reading

Mayor LaCascia read Ordinance 2018-05 by title only. No one spoke for or against the ordinance.

Motion by Commissioner Blethen to approve Ordinance 2018-05 on First Reading; this motion was seconded by Commissioner Carroll.

No Discussion.

Roll Call Vote: Commissioner Blethen – aye, Mayor LaCascia – aye, Commissioner Kimsey–aye, Vice Mayor Harris–aye, Commissioner Carroll-aye

Motion carried unanimously.

Ordinance 2018-06

AN ORDINANCE OF THE CITY COMMISSION OF THE POLK CITY, FLORIDA; VOLUNTARILY ANNEXING CERTAIN PROPERTY INTO THE CORPORATE LIMITS OF POLK CITY, FLORIDA, PURSUANT TO SECTION 171.044, FLORIDA STATUTES; REDEFINING THE BOUNDARY LINES OF THE MUNICIPALITY TO INCLUDE SAID PROPERTY; PROVIDING FOR PUBLICATION OF NOTICE OF THE PROPOSED ANNEXATION AND FILING OF A CERTIFIED COPY OF THIS ORDINANCE WITH THE CLERK OF CIRCUIT COURT IN AND FOR POLK COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING AN EFFECTIVE DATE. First Reading.

Mayor LaCascia read Ordinance 2018-06 by title only. No one spoke for or against the ordinance.

Motion by Vice Mayor Harris to approve Ordinance 2018-06 on First Reading; this motion was seconded by Commissioner Kimsey.

No Discussion.

Roll Call Vote: Commissioner Carroll – aye, Commissioner Blethen – aye, Mayor LaCascia – aye, Vice Mayor Harris – aye, Commissioner Kimsey – aye

Motion carried unanimously.

FY 2018 CDBG Project – Freedom Park Restrooms ADA Compliance/Painting

City Manager Jackson stated this item was presented to the City Commission a few months ago. The City Commission authorized staff to negotiate with Close Construction in an effort to reduce his original price (\$84,000). Close Construction has submitted another quote in the amount of \$69,000.

The City received three additional quotes as required by Ordinance (in Commissioners packets), and Odom Contracting was the lowest quote in the amount of \$15,860.00.

Staff recommended rejecting the Proposal from Close Construction in the amount of \$69,000.

Motion by Commissioner Kimsey to reject the proposal from Close Construction in the amount of \$69,000; this motion as seconded by Commissioner Blethen.

Motion carried unanimously by voice vote.

CDBG Project – Accept Proposal Odom Contracting

Staff recommended accepting the proposal from Odom Contracting for Freedom Park Restroom and ADA Compliance work in the amount of \$15,860.

Motion by Vice Mayor Harris to accept the Proposal from Odom Contracting for Freedom Park Restroom and ADA Compliance work in the amount of \$15,860; this motion as seconded by Commissioner Blethen.

Commissioner Blethen requested clarification on Odom Contracting job tasks.

City Manager Jackson reiterated Odom Contracting will do everything required under the CDBG Project.

Motion carried unanimously by voice vote.

Painting of Surge Tank at Cardinal Hill WWTF

City Manager Jackson discussed the project, which is in the FY 2018 budget. Four quotes were received.

Keith Prestage, Public Works Director discussed Phase I – sandblast and painting of interior and exterior of the EQ Tank and all pipes connected to the tank.

Motion by Vice Mayor Harris to approve painting of the Surge Tank at WWTF with Corrosion Control in the amount of \$22,000; this motion was seconded by Commissioner Carroll.

Commission Kimsey inquired about the kind of paint to be used for this project.

Keith Prestage responded Sherwin Williams has a specially designed paint for this type of application on tanks.

Motion carried unanimously by voice vote.

Commissioner Kimsey stated in the future he would like to see this kind of project done in-house. Inquired about the actual process.

Keith Prestage responded it would not be possible for City staff to do this kind of project. There is specific equipment used that Polk City does not have, safety devices to get in the tank and trained staff for these type projects. The material inside the tank is contaminated and treated as such. Crew members have to get down inside the tank with the proper safety gear. Corrosion Control does this type of work and has all the necessary equipment with highly skilled staff.

Discussion ensued.

CITY MANAGER ITEMS

Grimes Road – Extension of Water Services Lines – Someone is buying a piece of property on Grimes Road and SR 33. As part of their purchase contract, the buyer is required to become a water customer. Rather than have one customer connect to the water main on S.R. 33, City Manager Jackson is recommending the City run a 6" service line down Grimes Road to end; this will include a fire hydrant. It is cost effective to run the water line down the entire length of the street versus a water line for just one customer.

Quotes received are: Odom Contracting \$23,505; Tucker Paving for 400 LF - \$43,902; Tucker Paving for 1,250 LF - \$99,715.

This project would also have to be engineered as it is on a County Road. AMEC (Wood Engineering) has submitted a quote for \$14,942.00.

The Impact Fees can pay for this. As the residents get connected, they will be asked to sign an Annexation Agreement.

Staff recommended approval of Odom Contracting for the Grimes Road Project in the amount of \$23,505.

Motion by Vice Mayor Harris to approve the proposal from Odom Contracting for the Grimes Road Water Line Extension in the amount of \$23,505; this motion was seconded by Mayor LaCascia.

Commissioner Kimsey stated he has two pieces of property on Grimes Road and is not interested in annexing those properties into the City. After discussion of annexation, City Manager advised the city does not have to require it.

Roll Call Vote: Commissioner Kimsey - aye, Mayor LaCascia - aye,
Commissioner Carroll - aye, Commissioner Blethen - aye,
Vice Mayor Harris - aye

Motion carried unanimously.

Grimes Road Project – AMEC (Wood Engineering)

Staff recommended approval of AMEC (Wood Engineering) for the engineering portion of the Grimes Road Project in the amount of \$14,942.

Motion by Commissioner Blethen to approve AMEC (Wood Engineering) for the engineering portion of the Grimes Road Project in the amount of \$14,942; this motion was seconded by Vice Mayor Harris.

Motion carried unanimously by voice vote.

CITY MANAGER ITEMS

City Commission Workshop – Monday, June 4, 2018 at 7 pm – will review the Parks and Recreation Master Plan and the City's Economic Development Strategy (DEO Grants)

Memorial Day – Offices and Library will be closed on Monday, May 28.

George Cotellis Contract for Services – will be placed on the May 29, 2018 Special Meeting Agenda.

Special City Commission Meeting – Tuesday, May 29, 2018 at 7 pm

CITY ATTORNEY ITEMS

City Attorney Cloud discussed the Polk Regional Water Cooperative – Peace River – SWFWMD Lawsuit. Several cities in Polk County have joined the lawsuit. Polk City should sit on the sidelines...only a small amount of involvement part of this. Polk City's water does not come from Peace River Basin.

COMMISSIONER ITEMS

Vice Mayor Harris – Thanked everyone for coming.

Commissioner Blethen – Acknowledgement of Library and staff presentation to Polk City Elementary School, volunteers, staff, librarian. Would like the City Commission meeting packets distributed on Wednesday. Dissatisfied with the new look of the financials.

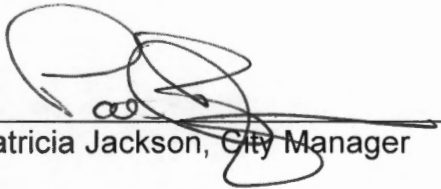
Commissioner Kimsey – Thanked everyone for coming.

Commissioner Carroll – Thanked everyone for coming. Polk City is looking great.

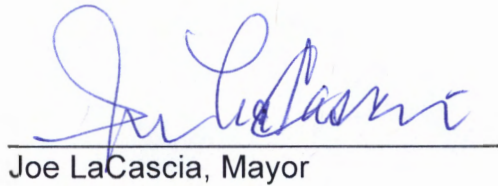
Mayor LaCascia – The recently purchased Bryant Property clean-up is coming along nicely. Would like to see the financials in larger print.

ANNOUNCEMENTS - None

ADJOURNMENT – 8:20 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor

CONSENT AGENDA
May 21, 2018

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes –April 16, 2018 – Regular City Commission Meeting

B. REPORTS

1. Financial Report – April 2018
2. Library Report – April 2018
3. Polk Sheriff's Report – April 2018
4. Utilities Report – April 2018

C. OTHER