

CITY COMMISSION MINUTES

December 17, 2018

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Wayne Harper

APPROVE CONSENT AGENDA

Motion by Vice Mayor Kimsey to approve the Consent Agenda; this motion was seconded by Commissioner Carroll. Unanimously approved by voice vote.

PRESENTATIONS AND RECOGNITIONS - None

PUBLIC COMMENT

- 1) Susan Ketterman (583 Marklen Loop) – Spoke in regards to stop signs being added in the Honey Bee Lane area.

ORDER OF BUSINESS

Ordinance 2018-16 – Alcoholic Beverage Sales

Polk City received a letter from Dakshesh Patel, owner of Sunoco Gas Station (644 Commonwealth Avenue) requesting a change in Polk City's Sunday beer sale hours to match Polk County. Therefore, staff presented Ordinance 2018-16 for approval.

Mayor LaCascia read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; after hearing no public comment, Mayor LaCascia closed the Public Hearing.

Motion by Vice Mayor Kimsey; there was no second motion; therefore, this motion failed.

Vice Mayor Kimsey made another motion for Ordinance 2018-16, which was seconded by Mayor LaCascia; however, Vice Mayor Kimsey withdrew his motion and Mayor LaCascia withdrew his second.

After lengthy discussion and clarity by City Attorney Cloud, **Motion by Vice Mayor Kimsey** to table this item until the January meeting; this motion was seconded by Commissioner Blethen.

Motion carried unanimously by voice vote.

State Revolving Fund Amendment 1 to Loan Agreement WW531400 & Grant Agreement SG531401 (FDEP)

Gerry Hartman provided brief discussion on the State Revolving Fund Amendment 1 to Loan Agreement WW531400 & Grant Agreement SG531401 (FDEP). This is simply a "True Up", providing thorough explanation on the grant/loan breakdown.

Vice Mayor Kimsey thanked Mr. Hartman for his diligent work on behalf of Polk City.

Motion by Commissioner Kimsey to approve the State Revolving Fund Amendment 1 to Loan Agreement WW531400 & Grant Agreement SG531401 (FDEP); this motion was seconded by Commissioner Carroll.

Commissioner Blethen asked for the exact dollar amount of the grant?

Mr. Hartman responded \$128,000 grant. The total amount of the Loan to be repaid is \$36,002.97. This consists of \$160,000.00 disbursed to the Local Government minus the Grant amount of \$128,000.00 plus accrued Capitalized Interest of \$802.97 and service fee hrages of \$3,200.00, all at a Financing Allocation Assessment rate is 0.38 percent per annum.

This project will begin in April 2019.

Motion carried 4/0 by voice vote.

Resolution 2018-04 - Declaring Certain Personal Property As Surplus

Resolution 2018-04 - A Resolution of the City Commission of Polk City, Florida, declaring certain personal property as surplus; providing for authorization for the public sale, subsequent donation or disposal of said personal property; providing for the prior advertisement of said sale; providing for all revenue to be placed in the General Fund; and providing an effective date.

Motion by Vice Mayor Kimsey to adopt Resolution 2018-04 Declaring Certain Personal Property as Surplus; this motion was seconded by Commissioner Blethen.

Motion carried 4/0 by Voice Vote.

Sludge Hauling Savings Project at Cardinal Hill WWTF

Gerry Hartman spoke in regards to the entire **Sludge Hauling Saving Project** which included the **Concrete Pad** as well as the **Sludge Mate System** and addressed questions and/or concerns from the Commission.

Concrete Pad

Motion by Commissioner Carroll to approve the Sludge Hauling Savings Project at Cardinal Hill WWTF – Concrete Pad work to be done by Odom Contracting in the amount of \$13,105; this motion was seconded by Vice Mayor Kimsey.

Motion carried 4/0 by Voice Vote.

Sludge Mate System

Motion by Mayor LaCascia to approve the Sludge Hauling Savings Project at Cardinal Hill WWTF – Sludge Mate System work to be done by Petrotech Southeast Inc. for a one time set-up fee in the amount of \$16,900; this motion was seconded by Commissioner Carroll.

Motion carried 4/0 by Voice Vote.

CITY MANAGER ITEMS

Mt. Olive Water Treatment Plant (Jacobs) – The shaft in the well at Jacobs is extremely old and has broken and is in need of emergency repair. Several companies have been called regarding this work; however, only one company responded favorably. Fussell Well Drilling responded with a quote of \$28,700. The price stated will include complete replacement of the shaft and the well head. As City Manager Jackson discussed the difficulty in getting quotes and someone to even return a call regarding this project, she requested approval to wave the bid process due to the lack of responses and because this project is an emergency.

Motion by Vice Mayor Kimsey to wave the bidding requirements and approve Fussell Well Drilling's proposal in the amount of \$28,700; this motion was seconded by Commissioner Blethen.

Christmas Parade – A huge success. Thanked Kelly Downing for decorations in City Hall and the Commission Chamber.

City Hall Closed – Monday, December 24 and Tuesday, December 25.

Martin Luther King Holiday – The Regular Meeting in January is the same day as the Martin Luther King Jr. holiday is observed. Therefore, the January meeting will be held on Tuesday, January 22 instead of Monday, January 21. Commission Consensus.

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS

Commissioner Blethen – Merry Christmas.

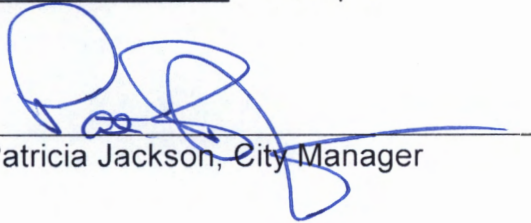
Commissioner Carroll – Clean-up in Polk City is going well. Merry Christmas.

Vice Mayor Kimsey – Merry Christmas.

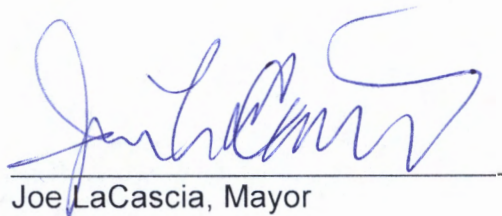
Mayor LaCascia – Briefly discussed preparedness for meetings. Merry Christmas.

ANNOUNCEMENTS - None

ADJOURNMENT – 8:20 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor

CONSENT AGENDA
December 17, 2018

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – November 19, 2018 – Regular Meeting Minutes
2. Accept minutes – November 26, 2018 – Special City Commission Meeting

B. REPORTS

1. Building Report – November 2018
2. Code Enforcement Report – November 2018
3. Financial Report – November 2018
4. Library Report – November 2018
5. Polk Sheriff's Report – November 2018
6. Public Works Report – November 2018
7. Utilities Report – November 2018

C. OTHER