

CITY COMMISSION MINUTES

November 19, 2018

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Commissioner Mike Blethen, Commissioner Don Kimsey, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

APPROVE CONSENT AGENDA

City Manager Jackson clarified the Financial Statement included in the meeting packet was for October 2018, not September 2018.

Unanimously approved by voice vote.

PRESENTATIONS AND RECOGNITIONS

Mayor LaCascia presented City Manager Jackson with a plaque in recognition of ten years of service to Polk City.

City Manager Jackson thanked the City Commission for the recognition.

PUBLIC COMMENT

- 1) Susan Ketterman (583 Marklen Loop) – Complimented painting at Activity Center. All businesses in Polk City lighting and reflective painting on pavement and improved signage.

ORDER OF BUSINESS

Interview/Select City Commissioner to fill Vacancy

Mayor LaCascia stated a vacancy was created on the City Commission upon the resignation of Wanda Harris. The vacancy was posted on the City's Website and in the Newsletter for approximately two months; the requirements were included in that posting. Two letters of interest were received, but only one is qualified to serve on the Commission.

- 1) Wayne Harper (209 South Hydrangea Avenue) - has been a resident over 20 years and an elector.
- 2) Lisa Broccoletti (8585 Rindge Road) – has been a resident of Polk City since July 3, 2018 (4 months) and is an elector.

Wayne Harper addressed the Commission as to why he wanted to be a part of Polk City's Commission.

Motion by Commissioner Kimsey to selection Wayne Harper as the City Commissioner to fill the seat vacated by Wanda Harris; this motion was seconded by Commissioner Blethen.

Roll Call Vote: Commissioner Blethen-aye, Mayor LaCascia – aye,
Commissioner Kimsey – aye, Commissioner Carroll – aye

Motion carried unanimously.

City Manager Jackson administered the Oath of Office to Commissioner Harper.

Elect Vice Mayor

Mayor LaCascia stated the position of Vice Mayor needs to be selected due to the resignation of Wanda Harris.

Motion by Commissioner Carroll to approve Commissioner Kimsey to serve a one year term as Vice Mayor; this motion was seconded by Commissioner Harper.

Roll Call Vote: Commissioner LaCascia – aye, Commissioner Blethen – aye,
Commissioner Carroll – aye, Commissioner Kimsey – aye,
Commissioner Harper - aye

Motion carried unanimously.

PUBLIC HEARING - Ordinance 2018-12 - Correcting Ordinance readopting FY 2019 Budget, Second and Final Reading

AN ORDINANCE OF POLK CITY, POLK COUNTY, FLORIDA, CORRECTING ORDINANCE NO. 2018-09; READOPTING THE (TENTATIVE/FINAL) LEVYING OF AD VALOREM TAXES FOR POLK CITY FOR FISCAL YEAR 2018-2019; PROVIDING AN EFFECTIVE DATE.

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; hearing no comments, Mayor LaCascia closed the Public Hearing.

Motion by Vice Mayor Kimsey to approve Ordinance 2018-12 - Correcting Ordinance readopting FY 2019 Budget on Second and Final Reading; this motion was seconded by Commissioner Carroll.

No Discussion.

Roll Call Vote: Mayor LaCascia–aye, Commissioner Carroll–aye, Vice Mayor Kimsey–aye Commissioner Blethen–aye, Commissioner Harper-aye

Motion carried unanimously.

PUBLIC HEARING - Ordinance 2018-13 - Amend FY 2017-18 Budget, Second and Final Reading

AN ORDINANCE OF POLK CITY, FLORIDA; AMENDING THE FINAL BUDGET; REALLOCATING AND REAPPROPRIATING MONIES WITHIN THE BUDGET FOR FISCAL YEAR 2017-2018; PROVIDING FOR ALL OTHER ITEMS IN THE BUDGET OF EXPENSES TO REMAIN UNCHANGED; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; hearing no comments, Mayor LaCascia closed the Public Hearing.

Motion by Vice Mayor Kimsey to approve Ordinance 2018-13 - Amend FY 2017-18 Budget on Second and Final Reading; this motion was seconded by Commissioner Blethen.

No Discussion.

Roll Call Vote: Commissioner Carroll – aye, Commissioner Blethen – aye, Vice Mayor Kimsey – aye, Mayor LaCascia – aye, Commissioner Harper - aye

Motion carried unanimously.

Planning Commission Board Appointment

Mayor LaCascia discussed the Planning Commission vacancy created by the resignation of Charles Wilson; and City Manager Jackson reiterated that one alternate position remains vacant.

Mayor LaCascia read Matt Brown's letter of interest to serve on the Planning Commission Board.

Motion by Commissioner Blethen to approve the appointment of Matt Brown to the Planning Commission; this motion was seconded by Commissioner Harper.

Roll Call Vote: Commissioner Carroll – aye, Vice Mayor Kimsey – aye,
Commissioner Blethen – aye, Mayor LaCascia – aye,
Commissioner Harper-aye

Motion carried unanimously.

Mayor LaCascia stated that Ms. Broccoletti submitted a letter of interest for the City Commission vacancy, but did not meet the qualifications due to her short time as a Polk City resident; however, he inquired with her about the Planning Commission alternate vacancy.

Ms. Broccoletti declined.

Renewal of Work Squad Contract #W1031 – Polk Corrections

City Manager Jackson discussed the Renewal of the Work Squad Contract #W1031 with Polk Corrections. The contract price has remained the same - \$57,497.00

Motion by Commissioner Blethen to approve the Contract Renewal of Work Squad Contract #W1031 – Polk Corrections; this motion was seconded by Vice Mayor Kimsey.

No Discussion.

Motion carried unanimously by Voice Vote.

Approval to Purchase Utility Trucks

Mayor LaCascia discussed the City Commission previously approved the purchase of two (2) Utility Trucks for the Utilities' Department (Water and Wastewater). The Public Works Director requested permission to "piggy-back" off the Charlotte County Bid and purchase two F250 Utility Trucks from Bartow Ford at a cost of \$31,544.27 each; for a total of \$63,088.54 (\$60,000 is what was requested, but there is a difference of \$3,088.54).

One truck will be used in the Wastewater Department allowing the Crane Truck to be used only when needed rather than everyday use, which has been more expensive to Polk City. The second truck will be used in the Water Department.

The two older trucks are still in use.

Lengthy discussion ensued regarding the efficiency of the Ford F150 versus Ford F250.

Motion by Commissioner Harper to approve the Purchase of two F250 Utility Trucks from Bartow Ford in the amount of \$63,088.54; this motion was seconded by Commissioner Carroll.

Roll Call Vote: Commissioner Carroll – aye, Commissioner Blethen – nay, Vice Mayor Kimsey – aye, Mayor LaCascia – aye, Commissioner Harper - aye

Motion carried 4/1.

CITY MANAGER ITEMS

Polk City Elementary – Donation of \$1,500 for upgrades to the Media Center.

Motion by Vice Mayor Kimsey to approve the donation of \$1,500 to Polk City Elementary for upgrades to the Media Center; this motion was seconded by Commissioner Blethen. **Motion carried unanimously.**

Grand Marshal – Commissioner Carroll nominated Emma Smith; this motion was seconded by Commissioner Harper. **Motion carried unanimously.**

Update on Grimes Road – Project is complete.

Fountain Park Phase 3 – Construction plans have been approved, so the work has begun.

Sludge Box – Information will be coming next week.

Thanksgiving Holiday – Offices and Library closed Thursday, November 22 and Friday, November 23.

Christmas Parade – Saturday, December 1, 2018

Special Planning Commission Meeting – Monday, November 26, 2018 – 6 pm

Special City Commission Meeting – Monday, November 26, 2018 – 7 pm

City Manager Vacation – Tuesday, November 20 and Wednesday, November 21

CITY ATTORNEY ITEMS - None

COMMISSIONER ITEMS

Commissioner Blethen – Suggested an Open House for the new Public Works Facility. Thanked everyone for coming.

Commissioner Carroll – The new Code Enforcement Officer is working out well.
Thanked everyone for coming.

Vice Mayor Kimsey – Thanked everyone for coming.

Commissioner Harper - Nothing

Mayor LaCascia – Provided an update on the Polk Regional Water Cooperative.

ANNOUNCEMENTS - None

ADJOURNMENT – 8:13 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor

CONSENT AGENDA
November 19, 2018

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – October 15, 2018 – Regular Meeting Minutes
2. Accept minutes – September 24, 2018 – Special City Commission Meeting

B. REPORTS

1. Building Report – October 2018
2. Code Enforcement Report – September 2018
3. Financial Report – September 2018
4. Library Report – October 2018
5. Polk Sheriff's Report – October 2018
6. Public Works Report – April-October 2018
7. Utilities Report – March, June, July 2018

C. OTHER