

CITY COMMISSION MINUTES

October 15, 2018

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Commissioner Mike Blethen Commissioner Don Kimsey, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

APPROVE CONSENT AGENDA

Motion by Commissioner Blethen to approve the Consent Agenda; this motion was seconded by Commissioner Kimsey. Unanimously approved by voice vote.

PRESENTATIONS AND RECOGNITIONS

1. Mayor LaCascia read the Polk Vision Smart Communities Proclamation.
2. City Manager Jackson presented Joanna Knowles, Finance Administrator with a plaque in recognition of ten years of service to Polk City. Mayor LaCascia applauded Joanna for her work in the Finance office.

PUBLIC COMMENT

- 1) Jose Sosa (8856 Sunape Loop) Discussed the water rates.
- 2) Lisa Broccoletti (8585 Rindge Road) Discussed water rates. Traffic Signal at Mt. Olive Road and SR 33.
- 3) Steve Johnson (8715 Hinsdale Heights Drive) Discussed water rates.
- 4) Jennifer McCray (5238 Revelation Drive) – Discussed water rates.

City Manager Jackson suggested scheduling an appointment to meet with her to review their water accounts.

Polk City contracts with CFRPC for services to assist the City in complying with the requirements of growth management laws, provide technical assistance to the Planning Commission, assists with Zoning matters, Comp Plan, and assist City staff on the evaluation and processing of land development proposals, website administration, etc.

\$22,000 Planned Advisory Services

\$ 3,000 Website Services

\$25,000 Total Annual Cost (Budgeted)

Motion by Commissioner Carroll to approve the 2019 CFRPC Planning Advisory Services Agreement with Polk City; this motion was seconded by Commissioner Blethen.

Roll Call Vote: Commissioner Carroll – aye, Commissioner Blethen – aye,
Commissioner Kimsey – aye, Mayor LaCascia – aye

Motion carried 4/0.

Planning Commission Board Appointment

Mayor LaCascia discussed the Planning Commission vacancy created by the resignation of Warren McKenzie.

City Manager Jackson stated Mike Denico submitted a volunteer application to serve on the Planning Commission Board. There were no other applications received.

Motion by Commissioner Blethen to approve the appointment of Mike Denico to the Planning Commission; this motion was seconded by Commissioner Carroll.

Commission approved 4/0 by Voice Vote.

CITY MANAGER ITEMS

Polk City Elementary has submitted a donation request for \$2,000. City Manager needs more information from Principal Hancock regarding how the funds will be spent. Waiting to hear back from Principal Hancock with more details on this request. City Commission has indicated the donation should not exceed \$2,000.

Safe Haven Halloween – Thursday, October 25, 2018 – 5:30 PM – 8:00 pm.

Utility Truck Purchase – Polk City would like to go out for bid for the purchase of two utility trucks.

CITY ATTORNEY ITEMS

Water Cooperative – mediation took place last Monday – an impasse was declared by the District.

Mayor LaCascia provided further explanation on how the mediation came about.

COMMISSIONER ITEMS

Commissioner Blethen –Thanked everyone for coming.

Commissioner Carroll – Suggested a covering for the crossing guard. Thanked everyone for coming.

Commissioner Kimsey – Thanked everyone for coming. No plans to increase the water and sewer rates.


Mayor LaCascia – Nothing.

ANNOUNCEMENTS - None

ADJOURNMENT – 8:55 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor

**CONSENT AGENDA
September 17, 2018**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – September 17, 2018 – Regular Meeting Minutes
2. Accept minutes – September 18, 2018 – Budget Hearing (2nd Reading)

B. REPORTS

1. Building Report – September 2018
2. Code Enforcement Report – July, August, 2018
3. Financial Report – September 2018
4. Code Enforcement Report – July, August, 2018
5. Library Report – August, September 2018
6. Polk Sheriff's Report – September 2018
7. Utilities Report – August, September 2018

C. OTHER