

# DRAFT

## CITY COMMISSION MINUTES

March 18, 2019

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Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **APPROVE CONSENT AGENDA**

**Motion by Vice Mayor Kimsey** to approve the Consent Agenda; this motion was seconded by Commissioner Harper. Unanimously approved by voice vote.

### **PRESENTATIONS AND RECOGNITIONS**

Mayor LaCascia presented the Water Proclamation for April 2019.

### **PUBLIC COMMENT**

**Linda Jackson** (119 James Street, Auburndale) spoke in regards to the need for a traffic light at Mount Olive Road and SR 33. Her granddaughter was killed at that intersection recently.

City Manager Jackson provided the latest update from FDOT.

**Christy Meadows** (5876 Stage Coach Road) - spoke in regards to the need for a traffic light at Mount Olive Road and SR 33. Her daughter was killed at that intersection recently.

**Eric Maynard** (414 Ashley Road) – suggested a community Movie Night.

**Bill Burr** (750 Meandering Way) – Discussed Districting.

Mayor LaCascia, City Attorney Cloud and City Manager Jackson provided a thorough explanation of how Districting works.

**Laura Lambert** (414 Meandering Way) - inquired about a gas station such as a Pilot going in the area of the Marathon on SR 33. Also discussed the tennis court purchase.

Kathy Delp, Development Services Director responded that no application has been presented to the City.

City Manager Jackson stated an appraisal has to be done on the tennis courts site.

## **ORDER OF BUSINESS**

### **PUBLIC HEARING - Ordinance 2018-16 – Alcoholic Beverage Sales – Second and Final Reading**

An Ordinance of Polk City, Florida; amending the Code of Ordinances of Polk City, Florida; amending Section 6-61 of the Code of Ordinances of Polk City, Florida; providing for severability; providing for conflicts; providing an effective date, **Second and Final Reading**

Mayor LaCascia stated Polk City received a letter from Dakshesh Patel, owner of Sunoco Gas Station (644 Commonwealth Avenue) requesting a change in Polk City's Sunday beer sale hours to match the Polk County Ordinance already adopted.

Mayor LaCascia opened the Public Hearing; no one spoke; Mayor LaCascia closed the Public Hearing.

**Motion by Vice Mayor Kimsey** to approve Ordinance 2018-16 on Second and Final Reading; this motion was seconded by Commissioner Harper.

**Roll Call Vote:** Mayor LaCascia - aye, Commissioner Carroll – nay, Vice Mayor Kimsey – aye, Commissioner Blethen - aye, Commissioner Harper - aye

**Motion carried 4/1.**

### **PUBLIC HEARING - Ordinance 2019-02**

An Ordinance of Polk City, Florida, amending the Polk City Land Development Code, Amending Article 2, Regulations for Specific Districts, Table 2 – table of uses for each zoning district to add special events facilities in the zoning districts of Agriculture/Single Family Residential (AG-1), Single Family residential with horses (AG-2), single family residential (R-1), single family residential (R-2), Residential Business, and Professional District (C-1), General Commercial District (C-2), and Public Buildings and Grounds

(PR); amending Article 3, Development Design and Improvement Standards; adding Section 3.10.01.2 – Special Events Facilities; and amending Article 9 – Definitions; adding the definition of Special Event Facilities; providing for applicability; repeal; severability; and an effective date, **Second and Final Reading**

Mayor LaCascia read the Ordinance by title only. Mayor LaCascia opened the Public Hearing.

Gary HoShing (505 Orange Boulevard) expressed an interest in hosting events on his property.

Robert Baker (525 Orange Boulevard) requested clarification regarding the permit coming before the Planning Commission as well as the City Commission for final approval. Also stated he does not have an issue with Mr. HoShing having events as long as they are not an everyday occurrence.

City Attorney Cloud provided a thorough explanation of exactly what this Ordinance allows.

Mayor LaCascia closed the Public Hearing.

**Motion by Vice Mayor Kimsey** to approve Ordinance 2019-02 on Second and Final Reading; this motion was seconded by Mayor LaCascia.

**Roll Call Vote:** Mayor LaCascia - aye, Commissioner Carroll – aye, Commissioner Harper - aye, Vice Mayor Kimsey - aye, Commissioner Blethen - aye

**Motion carried unanimously.**

**Central Florida Regional Planning Council – Planning Advisory Services – DEO #PO329**

City Manager Jackson stated Polk City received a DEO Technical Assistance Grant in the amount of \$30,000. Polk City would like to use CFRPC to administer the work on this grant. There is no fiscal impact as Polk City will be reimbursed the \$30,000 used to pay CFRPC.

**Motion by Commissioner Harper** to approve the CFRPC Planning Advisory Services – DEO #PO329; this motion was seconded by Commissioner Blethen.

**Roll Call Vote:** Vice Mayor Kimsey–nay, Commissioner Harper-aye, Commissioner Blethen-aye, Commissioner Carroll-aye, Mayor Lacascia–aye

## **Adjustment in Fees for Commissioners – Mayor LaCascia**

Mayor LaCascia stated several months ago he presented the City Commission with a list of concerns regarding the manner in which the City Commission is doing its jobs in reviewing information prior to meetings. There are several other items that Polk City could improve upon. Prior to the Regular meeting, the Commission would meet in a Workshop setting to discuss items on the Agenda. One other item is to attend the Institute for Elected Municipal Officials (IEMO). This is a critical learning tool for the Commissioners.

The City Commission's currently salary is \$65.00/month and the Mayor is \$130/month; Inquired with all cities in Polk County and Polk City is well below on the salary scale (see table in file).

Therefore, Mayor LaCascia is proposing \$150/month for Commissioners and \$300/month for the Mayor. Total cost is \$4,680/year. If this increase is approved, total cost would be \$10,800.00/year and would begin April 1, 2019.

**Motion by Mayor LaCascia** to approve the pay increase of \$150/month for Commissioners and \$300/month for the Mayor; this motion was seconded by Vice Mayor Kimsey.

City Attorney Cloud stated changing salaries has to be done by Ordinance. The City Commission would authorize staff to draft an ordinance amending the current salary to present to the City Commission. Polk City's Charter authorizes reimbursement of expenses incurred in connection with performing official duties for Polk City.

Vice Mayor Kimsey stated Mayor LaCascia has incurred quite a bit of expense in his duties as Mayor.

City Attorney Cloud stated authorize the staff to gather the receipts for expenses incurred and present to the Commission for approval.

Mayor LaCascia stated he does not wish to be reimbursed. Simply approve the increase.

**Motion by Commissioner Harper** to amend the original motion to reflect the addition of authorizing the staff to gather the receipts for expenses incurred and present to the Commission for approval; this amended motion was seconded by Commissioner Blethen.

**Roll Call Vote:** Commissioner Carroll–aye, Mayor Lacascia–aye, Vice Mayor Kimsey–aye, Commissioner Harper–aye, Commissioner Blethen–aye

**Motion carried unanimously.**

Laura Lambert (414 Meandering Way) – Spoke in regards to this being a 150% increase over what it was previously. Why wait this long?

### **Planning Commission Alternate Candidates**

City Manager Jackson briefly discussed the letters of interest submitted to Polk City for the Planning Commission Alternate member position. The Planning Commission has two vacant seats for “Alternate Members;” alternates fill in when a Planning Commission Member is absent.

All members must be registered voters, and in addition, members are qualified to serve if they are a city resident, owners or appointed employees of businesses within the city limits, or live within five miles of the city limits in unincorporated Polk County. These members shall be appointed for staggered terms of three years and may be reappointed for consecutive terms. The terms of all appointments are from January to December.

Letters of Interest are presented in the order they were received:

- 1) Bradley Denault, 402 Fussell Road - Present
- 2) Michaela Babbs, 117 Pine Avenue - Absent
- 3) Bob Baker, 525 Orange Boulevard - Present

Mayor LaCascia expressed the need to hear from each candidate. City Commission members concurred.

Each candidate introduced themselves to the City Commission and addressed the question as to why they wanted to be an alternate member of the Planning Commission.

**After introductions and discussion, the Commission voted without a motion and second to appoint Bradley Denault as Alternate #1 and Robert Baker as Alternate #2.**

### **CITY MANAGER ITEMS**

**Relocation of SR 33 Sprayfield** – Polk City is going out for bid on March 29, if bid specs come back on time.

**CDBG** – Polk City is eligible for CDBG funds and can hopefully submit application in August for funding.

**Jacobs Water Plant** – Waiting on the appraisal to be completed.

**DBCC Parking Lot** – Staff will be putting together bid specifications for paving the parking area.

**CITY ATTORNEY ITEMS** - None

**COMMISSIONER ITEMS**

**Vice Mayor Kimsey** – Encouraged the residents to continue coming to the City Commission Meetings.

**Commissioner Blethen** – Thanked everyone for coming.

**Commissioner Carroll** – Encouraged the Linda Jackson and Christy Meadows to continue reaching out to FDOT and our state representatives.

**Commissioner Harper** – Concurred with Commissioner Carroll’s comments. Thanked everyone for coming to the City Commission Meeting.

**Mayor LaCascia** – Discussed a Mock City Commission Meeting on Tuesday, March 19, 2019 at 1:00 pm at City Hall. On April 24-26, 2019 City Manager Jackson and Mayor LaCascia will be taking a trip with other City and County Officials to the CFDC North Carolina State Centennial Campus Mission.

**SunTrax** – Briefly discussed the latest update on SunTrax.

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 9:09 pm

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Patricia Jackson, City Manager

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Joe LaCascia, Mayor

**CONSENT AGENDA**  
**March 18, 2019**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – February 7, 2019 – Special City Commission Meeting
2. Accept minutes - February 18, 2019 - City Commission Workshop
3. Accept minutes – February 18, 2019 - Regular City Commission Meeting

**B. REPORTS**

1. Building Report – February 2019
2. Code Enforcement – February 2019
3. Financial Report – January/February 2019
4. Library Report – February 2019
5. Polk Sheriff's Report – February 2019
6. Public Works/Utilities Report – February 2019

**C. OTHER**