

## CITY COMMISSION MINUTES

August 19, 2019

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Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

### **ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **APPROVE CONSENT AGENDA**

Mayor LaCascia requested the August 12, 2019 minutes be resubmitted in September as he wanted to verify calculations for Change Order #2 of the Reuse Project #531402.

**Motion by Commissioner Harper** to approve the Consent Agenda, removing the August 12, 2019 minutes and resubmitting in September; this motion was seconded by Commissioner Blethen.

**Motion carried unanimously by Voice Vote.**

### **PRESENTATIONS AND RECOGNITIONS** - None

### **PUBLIC COMMENT**

### **ORDER OF BUSINESS**

**PUBLIC HEARING - ORDINANCE 2019-09** – An Ordinance of the City Commission of Polk City, Florida; ratifying Ordinance No 2018-03, which voluntarily annexed certain property into the corporate limits of Polk City, Florida, pursuant to Section 171.044, Florida Statutes; redefining the boundary lines of the municipality to include said property; providing for publication of notice of the proposed annexation and filing of a certified copy of this Ordinance with the Clerk of the Circuit Court in and for Polk County and with the Department of State; providing an effective date, **Second and Final Reading**

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; hearing no one speak for or against this Ordinance, Mayor LaCascia closed the Public Hearing.

**Motion by Vice Mayor Kimsey** to approve Ordinance 2019-09 on Second and Final Reading; this motion was seconded by Commissioner Carroll.

**Roll Call Vote:** Commissioner Blethen – aye, Vice Mayor Kimsey – aye, Commissioner Harper – aye, Commissioner Carroll – aye, Mayor LaCascia – aye

**Motion carried unanimously.**

**PUBLIC HEARING–ORDINANCE 2019-06** - An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing.

Jeff Schmucker (CFRPC) provided a brief presentation regarding this Ordinance and was available to address any questions or concerns.

Joseph Richey (Agent for Property) spoke in favor of Ordinance 2019-06.

Mayor LaCascia closed the Public Hearing.

**Motion by Vice Mayor Kimsey** to approve Ordinance 2019-06 on First Reading; this motion was seconded by Commissioner Harper.

**Roll Call Vote:** Commissioner Carroll–aye, Commissioner Harper–aye, Commissioner Blethen–aye, Mayor LaCascia–aye, Vice Mayor Kimsey–aye

**Motion carried unanimously.**

**PUBLIC HEARING–ORDINANCE 2019-07** - An Ordinance of Polk City, Florida amending the Polk City Land Development Code, amending Article 2, regulations for specific districts, including adding a new Zoning District as Section 2.04.02.17 MU Mixed Use District; Providing for Applicability; Repealer; Severability; and an Effective Date. **First Reading**

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing.

Christina Nichols Jackson (Property Owner) spoke in favor of this Ordinance.



Mayor LaCascia closed the Public Hearing.

**Motion by Vice Mayor Kimsey** to approve Ordinance 2019-07 on First Reading; this motion was seconded by Commissioner Harper.

**Roll Call Vote:** Commissioner Harper–aye, Commissioner Carroll–aye, Mayor LaCascia–aye, Vice Mayor Kimsey–aye, Commissioner Blethen–aye

**Motion carried unanimously.**

**Financial Reporting Officer/Comptroller Services Agreement – George Cotellis, Jr.**

City Manager Jackson stated this Agreement will be for the year ending September 30, 2019. Mr. Cotellis will assist City staff in making the necessary adjustments to provide for year-end closing of the accounting records and preparation of the schedules required to properly prepare the financial statements and related footnotes as well as supporting documentation for the annual financial statement audit; preparation of the basic financial statements, required supplementary information, other supplementary information and related footnotes. He will not provide any opinion or form of assurance on these financial statements. The financial statements will be used solely by the City's independent auditors. Mr. Cotellis will also provide additional accounting services as requested by management as the need arises. Total estimated cost is \$13,600.

**Motion by Commissioner Harper** to approve the Financial Reporting Officer/Comptroller Services Agreement with George Cotellis, Jr., this motion was seconded by Vice Mayor Kimsey.

**Motion carried unanimously by Voice Vote.**

**Purchase and Sale Agreement - Tennis Court Property by Jacobs Water Plant**

City Manager Jackson stated the City Commission approved the purchase of the tennis court property located next to the Jacobs Water Treatment Plant, and to offer the appraised price of \$32,000. Mr. Gregory and Tyler Arneson agreed to the purchase amount of \$32,000.

**Motion by Commissioner Harper** to approve the Purchase and Sale Agreement for the Tennis Court Property by Jacobs Water Plant; this motion was seconded by Vice Mayor Kimsey.

**Motion carried unanimously by Voice Vote.**

**Approval of Final Plat Fountain Park Phase 3**

The purpose of the Final Plat is to establish a legal record of the subdivision of land. The Final Plat shall be reviewed for consistency with the approved Preliminary Plat.

The Engineer has submitted additional comments to the Developer regarding information required prior to the final plat being approved (as-built information, survey

information and drainage information). If those changes are not completed, this item will be removed from the Agenda.

The Planning Commission approved to forward the Fountain Park Phase 3 Final Plat to the City Commission with a recommendation of approval (there were no changes from the preliminary plat).

City Manager Jackson stated to date everything is complete.

**Motion by Vice Mayor Kimsey** to approve the Final Plat – Fountain Park Phase; this motion was seconded by Commissioner Blethen.

**Motion carried unanimously by Voice Vote.**

**CITY MANAGER ITEMS**

Thanked the Commission for allowing her to attend the Florida League of Cities Conference.

Budget Workshop – Tuesday, August 20, 2019 – 7:00 pm

**CITY ATTORNEY ITEMS** – None

**COMMISSIONER ITEMS**

**Vice Mayor Kimsey** – Nothing

**Commissioner Harper** – Thanked everyone for coming

**Commissioner Blethen** – Brief update on his attendance at the Florida League of Cities Conference. Thanked everyone for coming.

**Commissioner Carroll** – Thanked everyone for coming

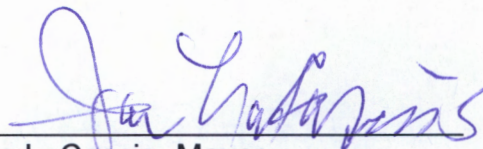
**Mayor LaCascia** – None

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 7:20 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor

**CONSENT AGENDA**  
**August 19, 2019**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – July 15, 2019 – City Commission Workshop
2. Accept minutes – July 15, 2019 – City Commission Meeting
3. Accept minutes – July 29, 2019 – Special City Commission Workshop
4. Accept minutes – July 29, 2019 – Special City Commission Meeting
5. Accept minutes – August 12, 2019 – Special City Commission Meeting

**B. REPORTS**

1. Building Permits Report – July 2019
2. Code Enforcement Report – July 2019
3. Library Report – July 2019
4. Polk County Fire Rescue – July 2019
5. Polk Sheriff's Report – July 2019
6. Public Works Report – July 2019

**C. OTHER**