

## CITY COMMISSION MINUTES

September 16, 2019

---

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **APPROVE CONSENT AGENDA**

**Motion by Commissioner Harper** to approve the Consent Agenda; this motion was seconded by Commissioner Carroll. **Motion carried unanimously by Voice Vote.**

**PRESENTATIONS AND RECOGNITIONS** - None

### **PUBLIC COMMENT**

### **ORDER OF BUSINESS**

**PUBLIC HEARING–ORDINANCE 2019-06** - An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **Second and Final Reading**

**This item was Tabled.**

**PUBLIC HEARING–ORDINANCE 2019-07** - An Ordinance of Polk City, Florida amending the Polk City Land Development Code, amending Article 2, regulations for specific districts, including adding a new Zoning District as Section 2.04.02.17 MU Mixed Use District; Providing for Applicability; Repealer; Severability; and an Effective Date. **Second and Final Reading**

**This item was Tabled.**

**PUBLIC HEARING - ORDINANCE 2019-12** – Amend the Polk City Code of Ordinances and the Unified Land Development Code of Polk City, Florida, amending Article 3, Development Design and Improvement Standards, to add a new section 3.08.00, Water Conservation for Landscape Irrigation, Irrigation System Design and Installation Standards, and Efficient Plumbing Requirements. **First Reading**

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; hearing no one speak for or against this Ordinance, Mayor LaCascia closed the Public Hearing.

**Motion by Commissioner Harper** to approve Ordinance 2019-12 on First Reading; this motion was seconded by Commissioner Carroll.

Robin Grantham (SWFWMD) provided an overview of the *Florida Water Star Program* and addressed any questions or concerns regarding this Ordinance.

**Roll Call Vote:** Commissioner Harper – aye, Vice Mayor Kimsey – aye, Mayor LaCascia – aye, Commissioner Carroll – aye, Commissioner Blethen – aye

**Motion carried unanimously.**

**Bid Award – Replacement of Two Hydropneumatic Tanks – Mt. Olive Estates**

City Manager Jackson discussed the bid award for replacement of the two Hydropneumatic tanks at Mt. Olive Estates. There were a total of eight bids received. Sealed Bids were received and opened on September 10, 2019.

The low bid is from Jan & Jeff Services Inc. in the amount of \$124,934.00; the bids are on file in the City Manager's Office.

Jan & Jeff Services Inc representatives were present to discuss their experience, the replacement process and addressed questions from the Commission.

**Motion by Commissioner Blethen** to approve the Bid Award for Replacement of Two Hydropneumatic Tanks at Mt. Olive Estates WTP; this motion was seconded by Commissioner Harper.

**Motion carried unanimously by Voice Vote.**

**Presentation of the Financial Statement ending September 30, 2018**

FY 2018 Audit was presented by Mike Brynjulfson (President, Brynjulfson CPA's). Polk City has two (2) findings: #1 – Bank Statement reconciliations were delayed because of the conversion to ADG Software and; #2 - the Audit is late because of Finding #1. However, Polk City is in good financial condition. After a lengthy presentation, Mr. Brynjulfson addressed questions by the Commissioners.

The Commissioners expressed their appreciation to Mr. Brynjulfson and City Staff for their work on the FY 2018 Audit.

**Motion by Commissioner Harper** to approve the Presentation of the Financial Statement ending September 30, 2018 by Mike Brynjulfson; this motion was seconded by Commissioner Blethen.

**Motion carried unanimously by Voice Vote.**

**CITY MANAGER ITEMS**

- 1) Fence installation at the Pier
- 2) New Locks and key fobs being installed this week
- 3) Budget Hearing – Tuesday, September 24, 2019 – 7:00 pm
- 4) Mayors Roundtable – Wednesday, September 25, 2019

**CITY ATTORNEY ITEMS** – None

**COMMISSIONER ITEMS**

**Vice Mayor Kimsey** – Discussed 1) damage to the fence at the Trail; 2) completed the City Manager Evaluation; wants to add lowering water bill as a Goal for City Manager Jackson. 3) City Manager Jackson and Mayor LaCascia are responsible for getting Polk City back on track.

Mayor LaCascia responded there is very little we can do with water rates.

City Attorney Cloud stated the Bond Covenant won't allow it.

**Commissioner Blethen** – Requested date of the Mayor's Roundtable.

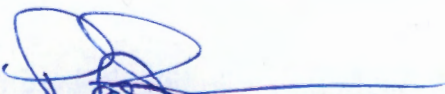
**Commissioner Carroll** – None

**Commissioner Harper** – The Audit Report is a reflection of staff. Thanked everyone for coming.

**Mayor LaCascia** – None


**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 8:45 pm



---

Patricia Jackson, City Manager



---

Joe LaCascia, Mayor

**CONSENT AGENDA**  
**September 16, 2019**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – May 28, 2019 – City Commission Workshop
2. Accept minutes – August 12, 2019 – Special City Commission Meeting
3. Accept minutes – August 19, 2019 – City Commission Workshop
4. Accept minutes – August 19, 2019 – City Commission Meeting
5. Accept minutes – August 20, 2019 - Budget Workshop #1
6. Accept minutes – September 5, 2019 – Budget Workshop #2

**B. REPORTS**

1. Building Permits Report – August 2019
2. Financial Report – August 2019
3. Library Report – August 2019
4. Polk County Fire Rescue – August 2019
5. Polk Sheriff's Report – August 2019
6. Public Works Report – August 2019
7. Utilities Report – August 2019

**C. OTHER**