

## CITY COMMISSION MINUTES

November 18, 2019

---

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

**Absent:** Commissioner Randy Carroll

**APPROVE CONSENT AGENDA**

**Motion by Commissioner Blethen** to approve the Consent Agenda; this motion was seconded by Commissioner Harper. **Motion carried unanimously by Voice Vote.**

**PRESENTATIONS AND RECOGNITIONS** - None

**PUBLIC COMMENT** - None

**ORDER OF BUSINESS**

**Resolution 2019-06**

A Resolution of the City Commission of Polk City, Florida; supporting closure of sidewalk gaps within one mile of Public Schools in Polk County, Florida; providing an effective date.

Mayor LaCascia read the Resolution by title only.

**Motion by Vice Mayor Kimsey** for approval of Resolution 2019-06; this motion was seconded by Commissioner Harper.

No discussion.

**Roll Call Vote:** Commissioner Harper–aye, Commissioner Blethen–aye, Vice Mayor Kimsey–aye, Mayor LaCascia – aye

**Motion carried 4/0.**

**Public Hearing – Ordinance 2019-12**

AN ORDINANCE OF POLK CITY, FLORIDA; AMENDING THE POLK CITY CODE OF ORDINANCES AND THE UNIFIED LAND DEVELOPMENT CODE OF POLK CITY, FLORIDA; AMENDING ARTICLE 3, DEVELOPMENT DESIGN AND IMPROVEMENT STANDARDS, TO ADD A NEW SECTION 3.08.00, WATER CONSERVATION FOR LANDSCAPE IRRIGATION, IRRIGATION SYSTEM DESIGN AND INSTALLATION STANDARDS, AND EFFICIENT PLUMBING REQUIREMENTS; PROVIDING FOR APPLICABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE. **Second and Final Reading**

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; hearing no one for or against this Ordinance, Mayor LaCascia closed the Public Hearing.

**Motion by Commissioner Harper** for approval of Ordinance 2019-12 on Second and Final Reading; this motion was seconded by Vice Mayor Kimsey.

Commissioner Blethen requested clarity on page 6, #9 distribution equipment

City Attorney Cloud clarified this is regarding Irrigation to include distribution facilities defined on page 2. There are many such ordinances across the United States.

**Roll Call Vote:** Mayor LaCascia – aye, Commissioner Blethen–aye, Commissioner Harper–aye, Vice Mayor Kimsey–aye

**Motion carried 4/0.**

**Public Hearing - Ordinance 2019-13**

An Ordinance of Polk City, Florida; amending the Final Budget; Reallocating and Reappropriating monies within the budget for Fiscal Year 2018-2019; providing for all other items in the budget of expenses to remain unchanged; providing for severability; providing for an effective date. **Second and Final Reading**

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; hearing no one for or against this Ordinance, Mayor LaCascia closed the Public Hearing.

**Motion by Commissioner Harper** for approval of Ordinance 2019-13 on Second and Final Reading; this motion was seconded by Vice Mayor Kimsey.

City Attorney Cloud stated this is simply a Statutory requirement to “True-Up” last years’ budget.

**Roll Call Vote:** Vice Mayor Kimsey–aye, Commissioner Blethen–aye, Commissioner Harper–aye, Mayor LaCascia – aye

**Motion carried 4/0.**

**Resolution 2019-07**

A RESOLUTION OF POLK CITY, FLORIDA, RELATING TO THE FLORIDA STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE EXECUTION AND FILING OF A LOAN APPLICATION; APPROVING AND AUTHORIZING EXECUTION OF THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

City Attorney stated this Resolution simply updates the amount of the loan with the state revolving loan program. This will also authorize the City Manager to sign the loan documents.

**Motion by Vice Mayor Kimsey** for adoption of Resolution 2019-07; this motion was seconded by Commissioner Blethen.

No discussion.

**Roll Call Vote:** Vice Mayor Kimsey–aye, Commissioner Harper–aye, Mayor LaCascia – aye, Commissioner Blethen–aye

**Motion carried 4/0.**

**Paving of Hydrangea**

City Manager Jackson discussed Hydrangea Avenue North and South has shown evidence of aged asphalt cracking and separation which leads to many pothole repairs. Hydrangea Avenue South is a heavy traffic street as it is used for student car rider pick up daily. Resurfacing these streets will resolve the issue. **Cost to Polk City - \$50,338.50.**

**Bronson Center Parking Lot Paving**

The Bronson Center parking lot is unpaved on one side. As a result, it is unstable during the rainy season, and causing parking conflicts. Also, during disaster relief, this area is used for parking of semi-truck trailers transporting water and other disaster relief items. Paving the lot will rectify all of these concerns. **Cost to Polk City - \$96,398.40.**

**Library Parking Lot Paving Overlay**

The Polk City Library parking lot has shown evidence of aged asphalt, cracking and separation which leads to many pothole repairs. Overlaying this parking lot with 1-1/4 asphalt will resolve the issue. **Cost to Polk City - \$12,510.00.**

Staff recommended approval to Piggy Back off of Lake Alfred's existing Contract with Odom Contracting for the Paving projects for Hydrangea Avenue North and South, the Bronson Center and the Library.

City Attorney Cloud provided verbage for the Motion to approve and prepare a contract that piggy backs off the Lake Alfred contract for the paving of Hydrangea Avenue North

and South, the Bronson Center parking lot and the Library parking lot.

**Motion carried unanimously by Voice Vote.**

**CITY MANAGER ITEMS**

**Holiday Closings** – City Hall and the Library will be closed on Thursday and Friday in observance of Thanksgiving.

**Christmas Party** – Friday, December 13, 2019.

**CITY ATTORNEY ITEMS** – None

**COMMISSIONER ITEMS**

**Vice Mayor Kimsey** – Inquired about the Mechanic position status.

City Manager replied the ad will be done this week.

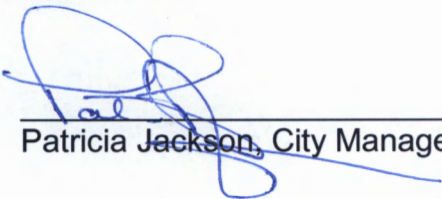
**Commissioner Blethen** – None

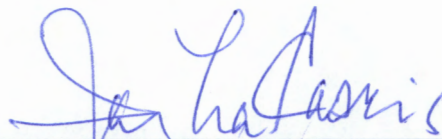
**Commissioner Harper** – Clarified that his “nay” vote for the City Manager’s Employment Agreement was strictly about the term limit, not the contract itself.

**Mayor LaCascia** – Complimented the PCSO Thanksgiving Luncheon held today. Had a great time.

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 7:20 pm

  
\_\_\_\_\_  
Patricia Jackson, City Manager

  
\_\_\_\_\_  
Joe LaCascia, Mayor

**CONSENT AGENDA**  
**November 18, 2019**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – October 21, 2019 – City Commission Meeting
2. Accept minutes – October 21, 2019 – City Commission Workshop

**B. REPORTS**

1. Building Permits Report – October 2019
2. Code Enforcement Report –August/October 2019
3. Financial Report – October 2019
4. Polk Sheriff's Report – October 2019
5. Public Works Report – October 2019

**C. OTHER**