

## CITY COMMISSION WORKSHOP MINUTES

November 18, 2019

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Mayor LaCascia called the Workshop to order at 6:00 p.m.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

**Absent:** Commissioner Randy Carroll

### **ORDER OF BUSINESS**

#### **Agenda Review - City Commission Meeting – November 18, 2019**

Mayor LaCascia stated the purpose of the Workshop is to discuss items being presented on the 7pm Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

#### **Resolution 2019-06**

A Resolution of the City Commission of Polk City, Florida; supporting closure of sidewalk gaps within one mile of Public Schools in Polk County, Florida; providing an effective date.

Sarah Case, Planner (Next Level Planning and Permitting) made a presentation on the sidewalk initiative and addressed any questions or concerns from the City Commission.

City Attorney Cloud explained that this project has no financial impact on Polk City and this is already a part of Polk City's Land Development Code. The developers are now required to do sidewalks among new developments.

#### **Public Hearing – Ordinance 2019-12**

AN ORDINANCE OF POLK CITY, FLORIDA; AMENDING THE POLK CITY CODE OF ORDINANCES AND THE UNIFIED LAND DEVELOPMENT CODE OF POLK CITY, FLORIDA; AMENDING ARTICLE 3, DEVELOPMENT DESIGN AND IMPROVEMENT STANDARDS, TO ADD A NEW SECTION 3.08.00, WATER CONSERVATION FOR LANDSCAPE IRRIGATION, IRRIGATION SYSTEM DESIGN AND INSTALLATION STANDARDS, AND EFFICIENT PLUMBING REQUIREMENTS; PROVIDING FOR APPLICABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Commissioner Blethen inquired about the construction.

City Attorney Cloud reiterated this is for new construction. This requires the new developers to abide by the landscape standards.

Cindy Rodriguez (SWFWMD) also provided clarification.

**Public Hearing - Ordinance 2019-13**

An Ordinance of Polk City, Florida; amending the Final Budget; Reallocating and Reappropriating monies within the budget for Fiscal Year 2018-2019; providing for all other items in the budget of expenses to remain unchanged; providing for severability; providing for an effective date. **Second and Final Reading**

Mayor LaCascia read the title and provided a brief explanation.

City Attorney Cloud stated this is a Statutory requirement to "True-Up" last years' budget.

No questions or comments.

**Resolution 2019-07**

A RESOLUTION OF POLK CITY, FLORIDA, RELATING TO THE FLORIDA STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE EXECUTION AND FILING OF A LOAN APPLICATION; APPROVING AND AUTHORIZING EXECUTION OF THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

City Attorney stated this Resolution simply updates the amount of the loan with the State Revolving Loan Program. This will also authorize the City Manager to sign the loan documents.

Commissioner Blethen inquired about the Contingency monies of \$84,000 and where that money is being spent.

City Manager Jackson provided a thorough explanation and reiterated this information is in the monthly financials that the Commission receives which reflects where the money is being spent.

**Paving of Hydrangea**

City Manager Jackson discussed Hydrangea Avenue North and South has shown evidence of aged asphalt cracking and separation which leads to many pothole repairs. Hydrangea Avenue South is a heavy traffic street as it is used for student car rider pick up daily. Resurfacing these streets will resolve the issue. **Cost - \$50,338.50.**

**Bronson Center Parking Lot Paving**

The Bronson Center parking lot is unpaved on one side. As a result, it is unstable during the rainy season, and causing parking conflicts. Also, during disaster relief, this area is used for parking of semi-truck trailers transporting water and other disaster relief items. Paving the lot will rectify all of these concerns. **Cost - \$96,398.40.**

**Library Parking Lot Paving Overlay**

The Polk City Library parking lot has shown evidence of aged asphalt, cracking and separation which leads to many pothole repairs. Overlaying this parking lot with 1-1/4 asphalt will resolve the issue. **Cost - \$12,510.00.**


Staff is recommending approval to Piggy Back off of Lake Alfred's existing Contract with Odom Contracting for the Paving projects for Hydrangea Avenue North and South, the Bronson Center and the Library.

Kevin Odom (Odom Contractor) spoke briefly on the three projects and discussed other city projects that his company has done. These paving projects will have a one year guarantee on everything.

**Other Business**

Mayor LaCascia discussed the Bronson Center having a flag pole installed with electricity.

**ADJOURNMENT** – 6:58 pm

  
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Patricia Jackson, City Manager

  
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Joe LaCascia, Mayor