

## CITY COMMISSION WORKSHOP MINUTES

October 21, 2019

---

Mayor LaCascia called the Workshop to order at 6:00 p.m.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **ORDER OF BUSINESS**

#### **Agenda Review - City Commission Meeting – October 21, 2019**

Mayor LaCascia stated the purpose of the Workshop is to discuss items being presented on the 7pm Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

#### **Public Hearing - Ordinance 2019-06**

An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **Second and Final Reading**

City Manager Jackson and Jennifer Codo-Salisbury discussed that DEO has recommended changes, which is simply developing a “Mixed-Use” Category in the Land Development Code. This change in land use sets of density 10 units per acre.

Vice Mayor Kimsey requested clarification on this item as a Second Reading.

City Attorney Cloud explained that the title is not changing and this is simply adding one sentence, per DEO.

Lengthy discussion ensued.

#### **Public Hearing – Ordinance 2019-07**

An Ordinance of Polk City, Florida amending the Polk City Land Development Code, amending Article 2, regulations for specific districts, including adding a new Zoning District as Section 2.04.02.17 MU Mixed Use District; Providing for Applicability; Repealer; Severability; and an Effective Date. **Second and Final Reading**

City Manager Jackson and Jennifer Codo-Salisbury discussed this is a Companion Ordinance to Ordinance 2019-06.

**Public Hearing — Ordinance 2019-13**

An Ordinance of Polk City, Florida, amending the Final Budget; reallocating and reappropriating monies within the Budget for Fiscal Year 2018-2019; providing for all other items in the Budget of Expenses to remain unchanged; providing for severability; providing an effective date. **First Reading**

City Manager Jackson and City Attorney Cloud explained this is simply called a “True-Up” Ordinance and it’s because of the loan/grant money received for the relocation of the Sprayfield.

**Resolution 2019-05**

Approving the execution of an Inter-Governmental Maintenance Agreement with the Florida Department of Transportation regarding the maintenance of the State Road Rights of Way in Polk City; and providing an effective date.

City Manager Jackson and Public Works Director Keith Prestage provided a thorough explanation of the mowing acreage. The money Polk City makes goes back into the Streets and Roads Department. This is a mowing contract.

**CDBG Task Force Committee**

City Manager Jackson discussed the grant that Polk City would be submitting an application for. As part of that grant, Polk City has to form a Task Force comprised of five (5) residents from the area being looked at. Those persons are: Carrie Venice, Kimberly Adams, Carol Steele, Amber Brown and Kelly Downing. All residents meet the requirements as specified for the Program.

**CFRPC Planning Services Agreement**

City Manager Jackson explained that the CFRPC contract is not increasing and this continues to be a cost effective way for Polk City to obtain Planning Services.

**Brynjulfson Agreement for Audit Services**

City Manager Jackson discussed the Audit Services Agreement with Brynjulfson CPA. This is a renewal of a 3-year contract in the amount of \$26,950.00, which is a decrease of \$1,775 from the previous contract.

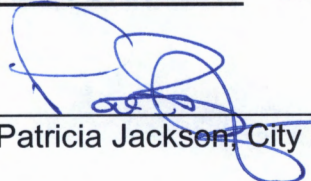
**PCSO Dispatcher Services**

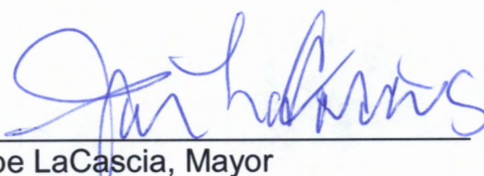
City Attorney Cloud explained this contract has come about as directed by the State of Florida. It works in conjunction with the current Law Enforcement Contract and there is no additional financial impact to Polk City.

**2019 City Manager Evaluation**

City Manager Jackson discussed the final score is 4.20.

**ADJOURNMENT** – 6:50 pm

  
\_\_\_\_\_  
Patricia Jackson, City Manager

  
\_\_\_\_\_  
Joe LaCascia, Mayor