

CITY COMMISSION MINUTES

March 16, 2020

Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Commissioner Mike Blethen, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Wayne Harper, Vice Mayor Don Kimsey

APPROVE CONSENT AGENDA

Motion by Commissioner Blethen to approve the February 17, 2020 Workshop and Regular Meeting minutes; this motion was seconded by Commissioner Carroll. **Unanimously approved by Voice Vote.**

PUBLIC COMMENT - None

ORDER OF BUSINESS

Public Hearing – Ordinance 2020-01

An Ordinance of Polk City amending the Polk City Code of Ordinances and the Unified Land Development Code of Polk City; amending and updating Article 3, Development Design and Improvement Standards, Section 3.07.00, Compatibility, Landscaping and Buffering Standards, and amending Article 9, Definitions; providing for applicability; providing for repeal of conflicting Ordinances; providing for severability; providing an effective date. **Second and Final Reading**

City Attorney Cloud read this Ordinance by title only.

Mayor LaCascia opened the Public Hearing; no one spoke for or against this Ordinance, therefore Mayor LaCascia closed the Public Hearing.

Motion by Commissioner Blethen to approve Ordinance 2020-01 on Second and Final Reading; this motion was seconded by Commissioner Carroll.

Roll Call Vote: Commissioner Carroll-aye, Commissioner Blethen-nay, Mayor LaCascia-aye

Motion carried 2/1.

Purchase of Utility Truck for Utility Department

City Manager Jackson discussed the Utility Department is requesting to purchase a 2020 F-250 4x2 Regular Cab 8', box 142" WB SRW XL pick-up from Bartow Ford using Charlotte County Contract # 2018000509, which is with Bartow Ford. Polk City has used the Charlotte County Contract with past purchases of the F-250 Trucks purchased through Bartow Ford for the Utility Department. Cost to Polk City is \$32,357.61

Commissioner Blethen questioned the number of vehicles purchased in this fiscal year

City Manager Jackson responded, three.

Motion by Commissioner Blethen to approve the purchase of a F-250 Utility Truck for the Utility Department in the amount of 32,357.61 from Bartow Ford; this motion was seconded by Commissioner Carroll.

Motion carried unanimously by Voice Vote.

Resolution 2020-01

A RESOLUTION OF THE CITY COMMISSION OF POLK CITY, FLORIDA, DECLARING CERTAIN PERSONAL PROPERTY AS SURPLUS; PROVIDING FOR AUTHORIZATION FOR THE PUBLIC SALE, SUBSEQUENT DONATION OR DISPOSAL OF SAID PERSONAL PROPERTY; PROVIDING FOR THE PRIOR ADVERTISEMENT OF SAID SALE; PROVIDING FOR ALL REVENUE TO BE PLACED IN THE GENERAL FUND; PROVIDING AN EFFECTIVE DATE.

City Attorney Cloud read the Resolution by title only.

Motion by Mayor LaCascia to approve Resolution 2020-01; this motion was seconded by Commissioner Carroll.

Commissioner Blethen requested clarification on this Resolution.

Mayor LaCascia and City Manager Jackson explained the purpose of this Resolution and a Resolution is done annually for City owned items to be surplused.

Roll Call Vote: Commissioner Carroll-aye, Commissioner Blethen-aye, Mayor LaCascia-aye

Motion carried unanimously.

CITY MANAGER ITEMS

- 1) **CDBG PROJECT** – Special Meeting on March 24 – 7pm. This meeting will determine what project(s) Polk City will do with the money received.

- 2) **City Manager Jackson's Husband** - will be coming home by the end of the week and she will need to spend time getting him settled in. Therefore, her schedule may vary. However, she is always available by phone and email.

CITY ATTORNEY ITEMS

City Attorney Cloud discussed the State of Emergency caused by the Coronavirus Pandemic, resulting in all cities adopting a resolution which reflects how business will be conducted during this time.

Resolution 2020-02

A RESOLUTION OF THE CITY COMMISSION OF POLK CITY, FLORIDA (CITY), DECLARING A STATE OF EMERGENCY; AUTHORIZING AND DIRECTING THE CITY MANAGER TO TAKE WHATEVER PRUDENT ACTIONS WHICH MAY BE NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF THE CITY AND CUSTOMERS OF THE CITY'S UTILITIES SYSTEMS PURSUANT TO THIS DECLARATION; RATIFYING AND AFFIRMING SUCH ACTIONS TAKEN BY THE CITY MANAGER PRIOR TO THIS DECLARATION; AND PROVIDING FOR AN EFFECTIVE DATE.

City Manager Jackson stated there will be no turn-offs for non-payment of water bills and no late fees will be applied.

Motion by Commissioner Carroll to approve Resolution 2020-02; this motion was seconded by Mayor LaCascia.

Motion carried unanimously by Voice Vote.

COMMISSIONER ITEMS

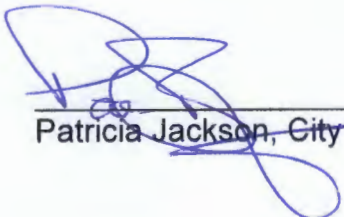
Commissioner Blethen – Introduced his son, Micheal T. Blethen, who is replacing him on the City Commission. Discussed Coronavirus and sterilizing Polk City facilities.

Commissioner Carroll – Proud there are two churches represented at tonight's meeting.


Mayor LaCascia – Recognized Pastor Matt Ellis from First Baptist Church, Polk City.

ANNOUNCEMENTS - None

ADJOURNMENT – 7:45 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor

CONSENT AGENDA
March 16, 2020

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

A. CITY CLERK

1. Accept minutes – February 17, 2020 – City Commission Meeting
2. Accept minutes – February 17, 2020 – City Commission Workshop

B. REPORTS

1. Building Permits Report – February 2020
2. Code Enforcement Report – January/February 2020
3. Finance Report – February 2020
4. Library Report – February 2020
5. Polk County Fire Rescue – January 2020
6. Polk County Sheriff's Office – February 2020
7. Utilities Report – February 2020

C. OTHER