

CITY COMMISSION MINUTES

September 21, 2020

Mayor Joe LaCascia called the meeting to order at 7:00 pm.

Philip Hunt, New Life Community Church gave the invocation.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Micheal T. Blethen, Commissioner Randy Carroll, and City Manager Patricia Jackson

Absent: City Attorney Thomas Cloud

APPROVE CONSENT AGENDA

Motion by Commissioner Harper to approve the August 13, 2020 (Budget Workshop), August 17, 2020 (City Commission Workshop), August 17, 2020 (Regular Meeting) and the September 10, 2020 (Budget Hearing 1st Reading) minutes; this motion was seconded by Commissioner Carroll. **Unanimously approved by Voice Vote.**

PUBLIC COMMENT

ORDER OF BUSINESS

Public Hearing – Community Development Block Grant Program – Projects

City Manager Jackson and Scott Modessitt (Summit Consulting) discussed the Citizens Advisory Task Force (CATF) held a meeting on February 27, 2020, whereby the public and the Task Force discussed what activities are eligible for the program and discussed what projects may be considered. This is the 2nd Public Hearing for the CDBG whereby the City Commission can take action based on the public's input. The ad list the projects that will be done and the estimated costs. The amount could go up to \$650,000. This project will include paving of Citrus Grove Blvd., replace existing sidewalk in that area, as well as a 2" water line replacement from Arborvitae to Berkley, which is the line we continue to have the most trouble with. There is no matching funds requirement. The application due date is October 5, 2020. Household survey of the area was done.

Motion by Vice Mayor Kimsey to approve the Community Development Block Grant Program – Projects; this motion was seconded by Commissioner Harper.

Roll Call Vote: Commissioner Harper – aye, Mayor LaCascia – aye, Commissioner Carroll – aye, Commissioner Blethen – aye, Vice Mayor Kimsey – aye

Motion carried unanimously.

Planning Services Agreement with Central Florida Regional Planning Council

Mayor LaCascia briefly discussed Central Florida Regional Planning Council provides professional Planning Services to Polk City and assist the City with website updates. The Planning Services Agreement is for the 2020-2021 Fiscal Year and includes \$22,000 for Planning Advisory Services and \$3,000 for website updates. There is no cost increase for Fiscal Year 2020-2021

Some of the services provided are: Assistance with comprehensive plan amendments, rezoning, and large project review, subdivision review; Minor revisions to the Land Development Regulations; Update to the Capital Improvements Element and Plan; Grant writing; Website Updates

Motion by Commissioner Harper to approve the FY 2020-2021 Planning Advisory Services Agreement with Central Florida Regional Planning Council in the amount of \$25,000; this motion was seconded by Commissioner Carroll.

No Discussion.

Roll Call Vote: Vice Mayor Kimsey – aye, Commissioner Harper – aye, Commissioner Blethen – aye, Commissioner Carroll – aye, Mayor LaCascia – aye

Motion carried unanimously.

Back-Up Generators for the Public Works / Utilities Facilities

Keith Prestage, Public Works Director stated as hurricane season continues to threaten Polk City every year and summer thunderstorms can knock out power without warning; it is staff's recommendation to purchase and have installed two (2) back-up generators at the Public Works Shop building and the Utility Operations building. This will ensure that these buildings will have a continuous power source in the event of an emergency.

Three quotes received are as listed below:

Lowe's - \$18,633.54; Southern Electric - \$21,000.00; Canter Power Systems - \$22,455.98

No Discussion.

Motion by Vice Mayor Kimsey to approve the purchase and installation of two (2) Back-Up Generators from Lowe's for the Public Works and Utility Facilities in the amount of \$18,633.54; this motion was seconded by Commissioner Harper.

Motion carried unanimously by Voice Vote.

CITY MANAGER ITEMS

Emergency Repair of Water Hydrant and 6" Water Main on Lakeshore - City Manager provided a thorough explanation regarding this EMERGENCY repair and its cost of

\$17,276.50 and staff payroll (holiday) cost of \$919.30. Because this is a big- ticket item, and simply airing on the side of caution, this EMERGENCY expenditure is being brought to the City Commission's attention, not for approval, just for notification/certification.

Emergency Repair of Deming Pump at Cardinal Hill WWF - City Manager Jackson and Lori Pearson, Utilities Director provided a thorough explanation regarding this EMERGENCY repair and its cost of \$10,782.13. This pump was installed in 2008 and it was used; so in this EMERGENCY, the best option was to have this pump rebuilt "right now" so the plant would not be out of commission. This item is also being brought to the City Commission's attention, not for approval, just for notification/certification.

Special Events - City Manager Jackson requested final clarity on the Commissions desire for the Special Events.

Mayor LaCascia stated at this point and time with the COVID-19 pandemic we cannot move forward as there would be no staff to work the events.

Commissioner Harper agrees to have no events this year.

Commissioner Carroll is also in agreement to have no events this year.

Commissioner Blethen is totally against cancelling the Special Events.

The consensus of the commission to NOT to have any Special Events until next year.

Non-Payment Fees - City Manager Jackson requested permission from the Commission to go back to normal with accessing fees for non-payment. City Commission provided Consensus.

Mayor LaCascia commented that the City should be prepared for an excessive number of write-offs for those accounts of people not working and cannot pay their water bill.

First Responder Thank You Board - will be moved in front of the Fire Station on SR 33.

CITY ATTORNEY ITEMS – None

COMMISSIONER ITEMS

Vice Mayor Kimsey – None

Commissioner Blethen – None

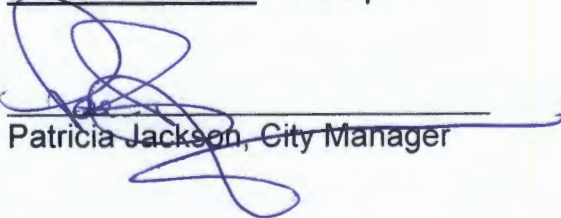
Commissioner Carroll – None

Commissioner Harper – None

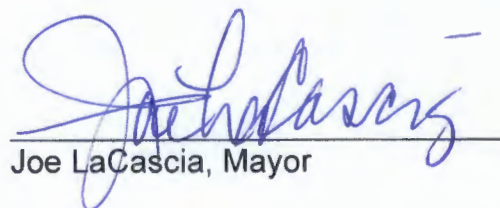
Mayor LaCascia – None

ANNOUNCEMENTS - None

ADJOURNMENT – 7.50 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor