

CITY COMMISSION MINUTES

July 19, 2021

Mayor Joe LaCascia called the meeting to order at 7:00 pm.

Keith Prestage, Public Works Director gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Randy Carroll, City Attorney Thomas Cloud, and City Manager Patricia Jackson

Absent: Commissioner Micheal T. Blethen

APPROVE CONSENT AGENDA

Motion by Commissioner Harper to approve the June 21, 2021 (Regular Meeting) minutes; this motion was seconded by Commissioner Carroll. **Unanimously approved by Voice Vote.**

PRESENTATIONS/RECOGNITIONS - None

PUBLIC COMMENT - None

ORDER OF BUSINESS

Polk County Fire Station

City Manager Jackson provided an update regarding her discussion with Representatives from Polk County's Real Estate Department in reference to the need for a new Fire Station in Polk City.

Polk County is interested in using four acres of the vacated S.R. 33 Sprayfield property on the north end, which would be the best solution. An alternative location would be the property Polk City purchased for the Public Works and Utility facility.

During the meeting, City Manager Jackson did bring forward that Polk City had purchased this particular property from Polk County when taking over the water and sewer utilities; however, the City Commission may be interested in selling four acres for the purpose of a new Fire Station.

Ryan Taylor, Polk County Deputy County Manager (Infrastructure) made a presentation to the City Commission, discussing the possibility of this project moving forward and addressed any questions or concerns brought forward.

After lengthy discussion, the City Commission provided consensus for the City Manager to research the alternative location as discussed.

Resolution 2021-12

Resolution 2021-12 – (CDBG Grant Application Requirement) - A Resolution of the City Commission of Polk City, Florida, adopting certain policies to enable the City to file for Federal and State grants; adopting policies related to protection of citizens during Civil Rights Demonstrations; providing an effective date.

City Attorney Cloud read the Resolution by Title only. City Manager Jackson stated this Resolution is apart of the CDBG Grant Application requirements. Polk City has just been awarded the CDBG grant in the amount of \$650,000.

Motion by Commissioner Harper to approve Resolution 2021-12; this motion was seconded by Commissioner Carroll.

No Discussion.

Roll Call Vote: Vice Mayor Kimsey – aye, Commissioner Harper – aye, Commissioner Carroll – aye, Mayor LaCascia – aye

Motion carried 4/0 by Voice Vote.

Planning Commission Candidates

Mayor LaCascia stated there are three candidates (Gene Gorski, Bill Fienga, Francine Llerena-Scouten) for the two Alternate Vacancies on the Planning Commission. The candidates were asked to address the City Commission regarding their desire to serve on the Polk City Planning Commission as an Alternate Member.

After thorough examination of each candidate, the City Commission selected Gene Gorski and Bill Fienga as the two Alternates to serve on the Polk City Planning Commission.

Motion by Commissioner Carroll to accept Gene Gorski and Bill Fienga as the two Alternates on the Planning Commission; this motion was seconded by Commissioner Harper.

Motion carried 4/0 by Voice Vote.

Dirt and Grit Removal System at Cardinal Hill WWTF

City Manager Jackson stated on March 15, 2021 she discussed the Dirt and Grit removal at Cardinal Hill WWTF; and to piggyback off of the City of Orlando's Bid

#IFB18-0255 which was awarded to U.S. Submergent Technologies at the same pricing schedule. There is approximately 101 tons of waste in the Digester and Waste Tanks.

Lori Pearson, Utilities Director has spoken with FDEP regarding the grant that would pay approximately half of the cost for this project. However, Polk City cannot apply for this grant until the project has been approved by the City Commission.

Staff recommended approval of Polk City "Piggybacking" off of the City of Orlando's Bid #IFB18-0255 for Structure Cleaning Services, which was awarded to U.S. Submergent Technologies at the same pricing schedule. Polk City can apply for a grant to pay half of the total cost of \$66,913.00.

Motion by Vice Mayor Kimsey to approve Polk City Piggybacking off of the City of Orlando's Bid #IFB18-0255 for Structure Cleaning Services, which was awarded to U.S. Submergent Technologies at the same pricing schedule for the Dirt and Grit removal at Cardinal Hill WWTF; this motion was seconded by Commissioner Carroll.

Roll Call Vote: Vice Mayor Kimsey – aye, Commissioner Harper – aye, Commissioner Carroll – aye, Mayor LaCascia - aye

Motion carried 4/0.

Polk County Sheriff's Office Four-Year Interlocal Agreement Renewal

Mayor LaCascia discussed the current Interlocal Agreement for Law Enforcement Services through the Polk County Sheriff's Office which is set to expire on September 30, 2021. The new Agreement will be in effect for four (4) years beginning October 1, 2021. The breakdown of annual cost is listed below:

- October 1, 2021 - September 30, 2022 - \$105,389.00
- October 1, 2022 – September 30, 2023 - \$107,497.00
- October 1, 2023 – September 30, 2024 - \$109,647.00
- October 1, 2024 – September 30, 2025 - \$111,840.00

Overtime hours will be invoiced by the PCSO to Polk City as they are incurred and will be paid at actual cost.

Quarterly payments will be made in advance for the base contract on October 1, January 1, April 1 and July 1 each year.

Staff recommended approval of the four-year Interlocal Agreement with the Polk County Sheriff's Office in the amounts as listed above.

Motion by Commissioner Harper to approve the PCSO Four-Year Interlocal Agreement Renewal; this motion as seconded by Vice Mayor Kimsey.

Motion carried 4/0 by Voice Vote

CITY MANAGER ITEMS

Meter Replacement Program – this item will be set aside for a Workshop.

Centennial Committee – Please bring at least two names to the next City Commission Meeting for consideration.

Polk County Sheriff's Office – Special Detail – City Manager Jackson discussed reducing the hours from twelve (12) to eight (8). Requested clarification on whether to start this fiscal year or next fiscal year. Deputy Poindexter recommended alternating the weekend hours. City Manager Jackson stated during the budget process, we will budget for the higher amount.

After lengthy discussion regarding budgetary timelines and PCSO scheduling, the **City Commission provided consensus** for the PCSO Special Detail beginning October 1 in the amount of \$112,112.00 for seven (7) deputies.

Republic Services – City Manager Jackson discussed the current contract with Republic Services ends December 31, 2021. Would like to negotiate a 3-year contract with a 3% increase. This is in lieu of going out to bid. If the City chooses to go out to bid, the rates would not be favorable. **Motion by Commissioner Carroll** authorizing the City Manager to negotiate a contract with Republic Services and bring it back to the City Commission for approval; this motion was seconded by Commissioner Harper. **Motion carried 4/0 by Voice Vote.**

Citrus Hill Drive Water Main –Odom Contracting has submitted the lowest bid in the amount of \$58,440 with a standard Construction Contract which includes a Performance Bond. Polk City has already purchased the materials.

City Attorney Cloud provided a brief description of the Standard Construction Contract.

Motion by Mayor LaCascia to authorize the City Manager to complete the contract with Odom Contracting in the amount of \$58,440 which will include a Performance Bond; this motion was seconded by Commissioner Harper. **Motion carried 4/0 by Voice Vote.**

CITY ATTORNEY ITEMS

PRWC – West Polk Wellfield Project has selected Tetra Tech.

Welcomed Mr. Greg Garland to Polk City. He is a colleague of Attorney Cloud's and was passing through.

COMMISSIONER ITEMS

Vice Mayor Kimsey – None

Commissioner Carroll – Excited to see more people at Polk City's meetings.

Commissioner Harper – Wants to hear the needs of Polk City's citizens.

Mayor LaCascia – Recognized Charlie Lake from Lake Alfred.

ANNOUNCEMENTS - None

ADJOURNMENT – 8:15 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor